
Mendocino Unified School District



MINUTES

Regular Board Meeting

SEPTEMBER 8, 2022

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

4:30 P.M. CLOSED SESSION – VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

**5:00 P.M. OPEN SESSION – IN PERSON at K8
& VIA TELECONFERENCE**

Join Zoom Meeting

<https://us02web.zoom.us/j/89581823609?pwd=QktCbFlxSDIKamZ6V3d5ZTdNcVI5dz09>

Meeting ID: 895 8182 3609 Passcode: 121380

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 895 8182 3609 Passcode: 121380

Please "mute" your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call

The meeting was called to order at 4:33PM. Present was Trustee Aum. Virtually present were Trustee's Gay, Grinberg, Morton, Schaeffer

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The president verbally identified the agenda items.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/86446134200?pwd=bnd3bFhoaTlsWVpMcmNSZWxzNXVvUT09>

Meeting ID: 864 4613 4200 Passcode: 846368

Dial by your location

+1 669 900 9128 US (San Jose) Meeting ID: 864 4613 4200 Passcode: 846368

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes

4. 5:00 P.M. OPEN SESSION

- 4.1. Call to order and roll call

The meeting was called to order at 5:00PM. Present was Trustee Aum. Virtually present were Trustee's Gay, Grinberg, Morton, Schaeffer

- 4.2. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Schaeffer/Gay (5/0) to approve the agenda with Items 10.3 and 10.8 pulled.

5. SWEARING IN OF NEW STUDENT TRUSTEE

New Student Trustee Bohdi Briggs was sworn in at 5:13PM.

6. PUBLIC HEARING – SUFFICIENCY OF INSTRUCTIONAL MATERIALS

This public hearing is regarding the sufficiency of instructional materials. At this time the Board will hear comments regarding the availability of textbooks and instructional materials in the District.

The Public Hearing was opened at 5:02PM with no public comment and closed at 5:02PM.

7. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 7.1. Approval of Minutes
7.1.1. Board Meeting Minutes: 8/24/22

- 7.2. Approval of Employment/Personnel Changes
 - 7.2.1. Award, 4% Educational Increment, Classified Employee, effective 9/1/22
- 7.3. Approval of the Current Budget Change Report
- 7.4. Approval of Student Body Reports – August 2022
- 7.5. Approval of Enrollment History, Preliminary Current Year Enrollment and Projection
- 7.6. Approval of the NCLB attestation – paraprofessionals
- 7.7. Approval of the final MTA Contract for 2022-23
- 7.8. Approval of the final CEMUS Contract for 2022-23
- 7.9. Final approval of Board Policies, Bylaws and Administrative Regulations
 - 7.9.1. AR 5117: Interdistrict Attendance – District of Choice (students)
 - 7.9.2. BP/AR 5141.21: Administering Medication & Monitoring Health Conditions (students)

MSA Schaeffer/Morton (5/0) to approve the Consent Agenda as presented.

8. REPORTS

8.1. Student Trustee – Bohdi Briggs

Student Trustee, Bohdi Briggs, reports that school spirit is high. ASB is currently working on Homecoming. The theme has been set. Changes to Spirit Week this year. Friend groups for the new students seems to have been figured out. Soccer team won the "Coast Cup" vs. Fort Bragg. Sports are going well. Noticed that teachers and students are curious about when the construction will be finished. There is a lot of excitement around when we can move into the new building.

8.2. Administrative

8.2.1. Principal – Kim Humrichouse

Principal, Kim Humrichouse, gave the attached presentation.

8.2.2. Superintendent – Jason Morse

Superintendent, Jason Morse, noted that MCN Manager interviews are taking place tomorrow. There are three qualified applicants. An Inside Operations Manager has been hired. The year is going well. New teachers are happy to be here. The District has filled every single position aside from MCN Manager and school Psychologist. Negotiations begin this coming week with both MTA and CEMUS.

8.3. Bargaining Units

8.3.1. Mendocino Teachers Association (MTA)

MTA President, Diana Dominguez, has nothing to report.

8.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

CEMUS rep, Michele Sheldon reports that CEMUS has not yet met but that job descriptions have been distributed and feedback is being received.

8.4. Board Trustee Reports

Trustee Grinberg reported that she recently attended a round table via Healthy Mendocino and that MUSD teacher, Marshall Brown's CTE program received high regards.

9. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

There were no parent/community comments.

10. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

10.1. Transportation Update

Transportation Supervisor, Ceil McDonell, will provide the district with an update on MUSD Transportation (information)

Transportation Supervisor, Ceil McDonell, reports that the original grant that was received from "rural schools pilot program" is still pending. For \$400,000 of which is the cost for the electric bus. We just got a grant for the "H-bit small school set-aside" for five buses each for \$375k. So the buses cost around \$400k each there will be some district funds required but most will be covered via grant. Called around to other districts in CA as well as other states to get feedback on the different types of electric buses available. One of the new busses will have a wheel chair list. The District has hired two new bus drivers and one new sub. The drivers will have to be trained which does take some time.

10.2. Music Education in MUSD

The Board will discuss music in the District. (information/discussion)

The Board discussed music in the District and would like this item to be placed on the October Board agenda for further discussion.

10.3. MUSD Budget Update

Business Manager, Meg Kailikole, will present the MUSD Unaudited Actual Financial Report and request approval by the Board. These mandated financial reports detail the "Unaudited Actuals" revenues and expenses for school year 2021-22. The included series of forms provides revenue and expense detail for each fund. The reports for each fund include columns that represent the "Unaudited Actuals" for the 2021-22 year. The reports for each fund also include informational columns that represent the budget for 2022-23. (action)

This item was pulled from the agenda.

10.4. Consideration of MOU between MUSD and MCCSD for increased potable water storage (action)

MSA Schaeffer/Morton (5/0) to approve the MOU.

10.5. Consideration of Resolution 2022-24: Sufficiency of Instructional Materials. Each year the District is required to pass a resolution determining that each pupil in the District has sufficient textbooks or instructional materials in each core subject which are consistent with the contents of the curriculum framework and standards adopted by the State Board of Education. The resolution establishes the District's eligibility to receive instructional material funding from the state. (action)

MSA Morton/Gay (5/0) to approve Resolution 2022-24.

- 10.6. Consideration of Resolution 2022-26: Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 61 (action)

MSA Morton/Schaeffer (5/0) to approve Resolution 2022-26.

- 10.7. Consideration of Resolution 2022-27: Establishment of Fund 15: Pupil Transportation Equipment Fund (action)

MSA Schaeffer/Morton (4/0) to approve Resolution 2022-27.

- 10.8. Consideration of Resolution 2022-28: Adoption of the 2021-22 Actual and the 2022-23 Budget GANN Limit (action)

This item was pulled from the agenda.

- 10.9. Board Policies, Bylaws and Administrative Regulations (as a first reading)

10.9.1. BP/AR/E 1312.3: Uniform Complaint Procedures (community relations)

10.9.2. AR 3311: Bids (business/noninstructional operations)

10.9.3. BP/AR 5113.2: Work Permits (students)

MSA Schaeffer/Morton to approve to final approval in October. 10.9.2 with modifications.

11. FUTURE AGENDA ITEMS

Reduced Workload Program, Teaching Assignments, Deferred Maintenance Plan, Emergency Ops Plan, Spring Consolidated App, Qtly Investment Reports, School Single Plans, Williams Settlement, Seniority Lists

Music Program, Teacher Housing

12. ADJOURNMENT

The next regular Board meeting is scheduled for **October 20, 2022 at Mendocino K-8 School.**

The meeting was adjourned at 6:05PM.

Mendocino K8 Schools

September 2022



Thank you, Jeanel!



New Staff!

Allie Hartley - K-5 Resource Teacher

Adam Channel - K-8 Elective Teacher

Macaella Dell Stuckey - 6th - 8th Grade Rtl

Erin Thomas - 7th/8th Grade Science

Carol Salo - 2nd grade/library

Mary Moffett - 4/5 Instructional Aide

Sherry DeGrange - 4/5 Instructional Aide

Barbara Connelly - Albion Aide

Summer School

- Positive Feedback
- 26 students
- Student Newspaper



Enrollment: Mendocino K8

	2021-22	2022-23
TK	2	1
K	14	26
1st	15	15
2nd	15	19
3rd	20	17
4th	29	30
5th	27	30
6th	37	34
7th	32	42
8th	26	36
	217	250

Enrollment: Albion & Comptche

Albion School

	2021-22	2022-23
TK	0	0
K	4	2
1st	4	4
2nd	1	3
3rd	5	1
	14	10

Comptche School

	2021-22	2022-23
TK	0	4
K	2	4
1st	5	1
2nd	2	7
3rd	3	3
	12	19

We are working on...

- Continue building 6-8 RtI Program
- Universal Screenings
 - BPST, DIBELS, Local Math Screener
 - QRI and Local Math Screener
- Mental health/social skills
- TK-5th Grade Math PD
- Curriculum Adoption Science/Social Studies
- Bring back events
 - Assemblies
 - Popcorn Fridays
 - Talent show
- PTO

High School Helpers

- Thank you, Liz and Marci!
- 25 students want to help at the KB