

Mendocino Unified School District



Agenda

Regular Board Meeting

THURSDAY, NOVEMBER 16, 2023

**ALBION SCHOOL
30400 ALBION RIDGE ROAD
ALBION, CA 95410**

4:30 P.M. CLOSED SESSION – VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

**5:00 P.M. OPEN SESSION – IN PERSON at ALBION SCHOOL
& VIA TELECONFERENCE**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85777746880?pwd=YlJ0clBoY2tzbg53Y0k5d0o5djVzOT09>

Passcode: 625328

Dial by your location +1 669 900 9128 US (San Jose)

Webinar ID: 857 7774 6880 Passcode: 625328

Please “mute” your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <https://www.mendocinoused.org/District/3051-Untitled.html>. In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/81525350968?pwd=ZnRMY1JBO2kya1JDb3Y5MVY3SUJ3dz09>

Meeting ID: 815 2535 0968 Passcode: 045335

Dial by your location: +1 669 900 9128 US (San Jose) Meeting ID: 815 2535 0968 Passcode: 045335

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes
- 3.3. Employee Discipline/Dismissal/Release

4. 5:00 P.M. OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. PUBLIC HEARING – SUNSHINING ITEMS TO BE NEGOTIATED BETWEEN CEMUS AND MUSD

Both the Classified Employees of Mendocino Unified School District (CEMUS) and the District will present their openers for the negotiation of the CMEUS contract for the 2023-24 school year.

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Approval of Warrants
 - 6.1.1. 10/12/23, 10/19/23, 10/26/23, 11/2/23
- 6.2. Approval of Minutes
 - 6.2.1. Board Meeting Minutes: 10/19/23
- 6.3. Approval of Employment/Personnel Changes
 - 6.3.1. Hire, Classified Coach, Stipend Position, effective 11/1/23
 - 6.3.2. Hire, Classified Coach, Stipend Position, effective 11/1/23
 - 6.3.3. Hire, Classified Coach, Stipend Position, effective 11/1/23
 - 6.3.4. Hire, Classified Coach, Stipend Position, effective 11/1/23

- 6.4. Approval of the Current Budget Change Report
- 6.5. Approval of 2023-24 Attendance Report – Month 2
- 6.6. Approval of Student Body Reports – October 2023
- 6.7. Approval of MCN First Quarter Report
- 6.8. Approval of Quarter 1 Investment Reports
- 6.9. Approval of Grant Donation Opportunities for 2023-24
 - 6.9.1. J.G. Cummings Foundation - \$15,000 for new gymnastic mats
- 6.10. Approval of the School Single Plans

7. REPORTS

- 7.1. Student Trustee – Knute Kvinsland
- 7.2. Administrative
 - 7.2.1. Principal – Tobin Hahn
 - 7.2.2. Superintendent – Jason Morse
- 7.3. Bargaining Units
 - 7.3.1. Mendocino Teachers Association (MTA)
 - 7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 7.4. Board Trustee Reports

8. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

9. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

- 9.1. Modernization and Construction Management Update
Construction Manager, Donald Alameida, will provide an update on the Phase I and Phase II Modernization of Mendocino High School. (information)
- 9.2. MCN Listserve
The Board will discuss the future of the MCN listserves (action)
- 9.3. Approval of out-of-state AE Week trips as well as trips that create adverse risk scenarios (action)

- 9.4. 2023-24 Revised Instructional Calendar
Superintendent, Jason Morse, will discuss the revision to the current school year instructional calendar (action)
- 9.5. Interdistrict Transfer Report
Superintendent, Jason Morse, will give a report on District of Choice transfers for the school year 2023-24. This report is sent to the Department of Finance. (action)
- 9.6. Board Policies, Bylaws and Administrative Regulations (as a first reading)
 - 9.6.1. BP 3315: Relations with Vendors (business/noninstructional operations)
 - 9.6.2. BP/AR 3550: Food Service/Child Nutrition Program (business/noninstructional operations)
 - 9.6.3. BP/AR 3553: Free and Reduced-Price Meals (business/noninstructional operations)
 - 9.6.4. BP 4134: Acceptance of Gifts by Employees (personnel)

10. FUTURE AGENDA ITEMS

Board Bylaw 9270, First Interim Budget Report, Developer Fee Accounting

11. ADJOURNMENT

The next regular Board meeting is scheduled for **December 14, 2023 at K8 School.**

Items to be Sunshined with CEMUS – 2023-24

1. Article 9 – Working Conditions
2. Article 11 – Wages
3. Job Descriptions

Register 000287 - 10/12/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Cleared		
Check # 768753	01	135.00	Cleared		KENTON, CHRISTINE A (000109 - Emp)	
EP24-00064	Bus Driver Physical for DOT				01-0740-0-5813-001-0000-3600-0000	135.00
Check # 768754	01	18.00	Cleared		CALIFORNIA DEPT OF TAX AND FEE (CALTAX/3)	
DP24-00051	Quarter 3 2023 Fuel Tax				01-0740-0-5800-001-0000-3600-0000	18.00
Check # 768755	01	3,787.20	Cleared		CARNEGIE LEARNING (CARNEG/1)	
1038276	Spanish Curriculum Software				01-6300-0-5800-150-1110-1000-0000	3,787.20
Check # 768756	21	12,000.00	Cleared		CLM INSPECTION SERVICES (CLMINS/1)	
119675	HS Inspection Services				21-9012-0-5800-150-0000-8500-9914	12,000.00
Check # 768757	01	15,225.00	Cleared		COMMUNITY CENTER OF MENDOCINO (COMMUN/1)	
1028	ELOP Services per MOU				01-2600-0-5800-220-1110-4900-8342	15,225.00
Check # 768758	01	82.93	Cleared		FERRELL GAS (FERREL/1)	
1124289942	Heating Fuel, Multiple Sites + Propane for Bus				01-0740-0-4361-001-0000-3600-0000	64.05
1124313984	Heating Fuel, Multiple Sites + Propane for Bus				01-0740-0-4361-001-0000-3600-0000	18.88
Check # 768759	01	1,641.06	Cleared		CYPRESS HOLDINGS INC (HARVES/2)	
49062 SEPT 2023	Maintenance, Transportation, Cafeteria Supplies				13-5310-0-4300-001-0000-3700-0000	8.51
					13-5310-0-4700-001-0000-3700-0000	238.00
49495 SEPT 2023 A	Maintenance, Transportation, Cafeteria Supplies				01-8150-0-4300-150-0000-8110-0000	85.37
49495 SEPT 2023 B	Culinary, Homeless, Office and Classroom				01-0001-0-4300-150-0000-3130-0016	24.79
					01-0001-0-4300-150-0000-3130-1137	34.48
					01-0794-0-4300-150-0000-2700-0000	55.15
					01-0794-0-4300-150-1110-1000-0000	25.24
					01-6387-0-4300-150-3800-1000-8171	1,026.40
					21-9010-0-6200-150-0000-8500-9916	116.50
49496 SEPT 2023	Custodial Supplies				01-0000-0-4300-001-0000-8200-0000	26.62
Check # 768760	13	683.54	Cleared		HOPPER DAIRY (HOPPER/1)	
67311579	Dairy for Cafeteria				13-5467-0-4700-001-0000-3700-0000	333.65
67311602	Dairy for Cafeteria				13-5467-0-4700-001-0000-3700-0000	150.05
67311636	Dairy for Cafeteria				13-5467-0-4700-001-0000-3700-0000	199.84
Check # 768761	63	450.00	Cleared		LEVEL UP OFFICE PRO (LEVELU/1)	
1121	Consulting				63-0000-0-5800-001-0000-6000-0000	450.00
Check # 768762	01	1,635.00	Cleared		MENDOCINO ART CENTER (MARTCE/1)	
20947	Wood Firing Fees				01-0794-0-5800-150-3800-1000-8354	1,000.00
20949	Jewelry Studio Rent 22/23				01-0000-0-5600-150-3800-1000-0000	385.67
					01-0001-0-5600-150-3800-1000-9005	249.33
Check # 768763	01	80.00	Cleared		MOUNTAIN FRESH SPRING WATER (MOUNTA/1)	
001328	Water Cooler Rental				01-0794-0-5600-220-1110-1000-0000	80.00

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/12/2023, Ending Check Date = 10/12/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000287 - 10/12/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Cleared	
Check # 768764	01	111,227.00	Cleared		SISC MEDICAL (SISCME/1)
OCTOBER 23-24	Medical Insurance		01-	- - 9514-	111,227.00
Check # 768765	63	2,742.08	Cleared		SUMO FIBER (SUMOFI/1)
547928	Phone Services		63- 0000- 0-	5903- 001- 0000-	2,742.08
Check # 768766	13	1,070.36	Cleared		SYSCO FOOD SERVICES OF SF INC (SYSCOF/1)
431626788	Cafeteria Food		13- 5310- 0-	4700- 001- 0000-	870.32
			13- 5310- 0-	4700- 001- 0000-	171.49
431631488 CREDIT	Cafeteria Food		13- 5310- 0-	4700- 001- 0000-	86.50-
CREDIT ON ACCOUNT	Cafeteria Food		13- 5310- 0-	4700- 001- 0000-	89.05
			13- 5310- 0-	4700- 001- 0000-	26.00
Check # 768767	13	868.30	Cleared		UKIAH PAPER SUPPLY INC (UKIAHP/1)
550756	Paper Products for Cafeteria		13- 5310- 0-	4300- 001- 0000-	868.30
Check # 768768	13	740.71	Cleared		WILD OAK DAIRY (UNNATU/2)
015538976-003	Cafeteria Food and Snack		13- 5310- 0-	4700- 001- 0000-	740.71
Check # 768769	01	600.72	Cleared		US BANK CORPORATE PAYMENT SYS (USBANK/2)
DP24-00050	Bus Barn Supplies and Booster Seats		01- 0740- 0-	4300- 001- 0000-	600.72
Check # 768770	13	1,163.39	Cleared		US FOODS INC. SAN FRANCISCO (USFOOD/2)
4819100	Cafeteria Food and Snack		13- 5310- 0-	4700- 001- 0000-	989.08
			13- 5310- 0-	4700- 001- 0000-	174.31
Check # 768771	63	40.50	Cleared		WHISPERING PINES WATER (WHISPE/2)
20230930 MCN	Drinking Water		63- 0000- 0-	5500- 001- 0000-	40.50
Check # 768772	01	11.29	Cleared		XEROX CORPORATION (XEROXC/2)
019737221	Copy Machine Rental		01- 0000- 0-	4300- 246- 0000-	5.22
019737222	Copy Machine Rental		01- 0000- 0-	4300- 221- 0000-	6.07
* Break in sequence					
Check # VCH-00000199	01	261.87	Printed		MORSE, JASON J (000146 - Emp)
EP24-00063	Food for Board Meeting, Mileage		01- 0000- 0-	4300- 001- 0000-	50.31
			01- 0000- 0-	5200- 001- 0000-	211.56
Check # VCH-00000200	63	2,848.45	Printed		AMAZON CAPITAL SERVICES, INC (AMAZON/2)
1DVP-KV3H-GP6D	Open PO for Various Supplies		63- 0000- 0-	4300- 001- 0000-	79.48
1DYJ-HYCL-69X6	Open PO for Various Supplies		63- 0000- 0-	4300- 001- 0000-	8.62-
1JQM-RJFG-4MXV	Open PO for Various Supplies		63- 0000- 0-	4300- 001- 0000-	246.90-
1LC3-WVTP-J91W	Open PO for Various Supplies		63- 0000- 0-	4300- 001- 0000-	1,449.37
1LYM-XXXV-9JC3	Open PO for Various Supplies		63- 0000- 0-	4300- 001- 0000-	116.62
1PNQ-CKR7-64L7	Open PO for Various Supplies		63- 0000- 0-	4300- 001- 0000-	18.94-
1PQ1-9T3T-7NT9	Open PO for Various Supplies		63- 0000- 0-	4300- 001- 0000-	1,199.04

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/12/2023, Ending Check Date = 10/12/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000287 - 10/12/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment					
Check # VCH-00000200 63	Check Amt	2,848.45	Status Printed	AMAZON CAPITAL SERVICES, INC (AMAZON/2) - continued		
1W4R-CGM7-7J9R	Open PO for Various Supplies		63- 0000- 0- 4300- 001- 0000- 6000- 0000	278.40		
Check # VCH-00000201 68	Check Amt	2,358.54	Status Printed	REDWOOD HEALTH SERVICES (RWHEAL/1)		
10-1-23	Dental Claims		68- 0000- 0- 5800- 000- 0000- 6000- 0000	2,358.54		
Number of Items	23	159,670.94	Totals for Register 000287			

2024 FUND-OBJ Expense Summary / Register 000287

01-4300	1,940.37	
01-4361	82.93	
01-5200	211.56	
01-5600	715.00	
01-5800	20,030.20	
01-5813	135.00	
01-9110*		134,342.06-
01-9514	111,227.00	
Totals for Fund 01	134,342.06	134,342.06-
13-4300	876.81	
13-4700	3,896.00	
13-9110*		4,772.81-
Totals for Fund 13	4,772.81	4,772.81-
21-5800	12,000.00	
21-6200	116.50	
21-9110*		12,116.50-
Totals for Fund 21	12,116.50	12,116.50-
63-4300	2,848.45	
63-5500	40.50	
63-5800	450.00	
63-5903	2,742.08	
63-9110*		6,081.03-
Totals for Fund 63	6,081.03	6,081.03-
68-5800	2,358.54	
68-9110*		2,358.54-
Totals for Fund 68	2,358.54	2,358.54-

Totals for Register 000287	<u>159,670.94</u>	<u>159,670.94-</u>
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* denotes System Generated entry

Net change to Cash 9110	159,670.94- Credit
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Register 000288 - 10/19/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Cleared		
Check # 769242	01	11.42	Cleared		DU VIGNEAUD, MICHELLE A (000060 - Emp)	
EP24-00067	Classroom Supplies				01-0794-0-4300-220-1110-1000-0000	11.42
Check # 769243	12	108.21	Cleared		MCKENNEY, MADISON R (001540 - Emp)	
EP24-00065	Classroom Supplies				12-6105-0-4300-222-7110-1000-0000	108.21
Check # 769244	01	20.30	Cleared		THOMPSON, CHELSY R (000180 - Emp)	
EP24-00070	Comptche Mileage for Dance Class				01-0000-0-5200-221-1110-1000-0000	20.30
Check # 769245	01	680.00	Cleared		ALPHA ANALYTICAL LABS INC (ALPHAA/1)	
3103082-MENUSD	Open P.O. Water Testing				01-8150-0-5800-001-0000-8110-2096	340.00
3103083-MENUSD	Open P.O. Water Testing				01-8150-0-5800-246-0000-8110-2096	340.00
Check # 769246	01	105.00	Cleared		ASBURY ENVIRONMENTAL SERVICES (ASBURY/2)	
1500-00981059	Used Oil Disposal Fees				01-0740-0-5800-001-0000-3600-0000	100.00
1500-00981617	Antifreeze Disposal Fees				01-0740-0-5800-001-0000-3600-0000	5.00
Check # 769247	63	110.88	Cleared		AT&T (00AT&T/2)	
707937-404965390923	Telephone Services				63-0000-0-5903-001-0000-6000-0000	110.88
Check # 769248	01	889.76	Cleared		ATLANTIS HEATING & COOLING (ATLANT/1)	
5139	Heating Unit Repair				01-8150-0-4300-150-0000-8110-0000	412.76
					01-8150-0-5800-150-0000-8110-0000	477.00
Check # 769249	01	1,624.08	Cleared		DELL MARKETING LP (DELLMA/2)	
10702460201	Laptop for Tobin				01-0000-0-4400-150-0000-2420-1171	1,624.08
Check # 769250	12	234.22	Printed		ELK CO. WATER DISTRICT (ELKCOW/1)	
23876	Water Monitoring, Greenwood				12-6105-0-5530-222-7110-8200-0000	234.22
Check # 769251	01	2,170.00	Cleared		FEINER, DONNA (DFEINE/1)	
SEPTEMBER 2023	Water Testing, Treatment				01-8150-0-5800-150-0000-8110-2096	433.34
					01-8150-0-5800-155-0000-8110-2096	433.33
					01-8150-0-5800-220-0000-8110-2096	433.33
					01-8150-0-5800-221-0000-8110-2096	545.00
					01-8150-0-5800-246-0000-8110-2096	325.00
Check # 769252	01	458.87	Cleared		FERRELL GAS (FERREL/1)	
1124083119	Heating Fuel, Multiple Sites + Propane for Bus				01-1100-0-5520-220-0000-8200-0000	458.87
Check # 769253	01	658.10	Cleared		FORT BRAGG ADVOCATE NEWS MENDOCINO BEACON (FBADVO/2)	
1390989	Open PO for Classified Advertising				01-0000-0-5811-001-0000-7200-0000	658.10
Check # 769254	63	43.15	Cleared		FRANCOTYP-POSTALIA, INC. (FPMAIL/1)	
RI105920774	Shipping on New Postage Meter				63-0000-0-4360-001-0000-6000-0000	43.15
Check # 769255	01	2,217.78	Cleared		CYPRESS HOLDINGS INC (HARVES/2)	
49494 SEPT 2023	Outdoor Grant Supplies				01-0001-0-4300-150-1110-1000-8203	44.13

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/19/2023, Ending Check Date = 10/19/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000288 - 10/19/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment					
Check # 769255	01	Check Amt	2,217.78	Status Cleared	CYPRESS HOLDINGS INC (HARVES/2) - continued	
SEPT 2023 49494	Maintenance, Transportation, Cafeteria Supplies				01-0740-0-4365-001-0000-3600-0000	18.95
					01-8150-0-4300-001-0000-8110-0000	960.04
					01-8150-0-4300-006-0000-8110-0000	31.99
					01-8150-0-4300-150-0000-8110-0000	119.64
					01-8150-0-4300-155-0000-8110-0000	20.69
					01-8150-0-4300-220-0000-8110-0000	681.21
					01-8150-0-4300-221-0000-8110-0000	139.61
					01-8150-0-4300-222-0000-8110-0000	136.06
					01-8150-0-4300-246-0000-8110-0000	65.46
Check # 769256	15	Check Amt	3,918.97	Status Cleared	HI STAR ELECTRIC LLC (HISTAR/1)	
529	Electric Bus Setup				15-0000-0-5800-001-0000-3600-7237	3,918.97
Check # 769257	13	Check Amt	356.58	Status Cleared	HOPPER DAIRY (HOPPER/1)	
67311726	Dairy for Cafeteria				13-5467-0-4700-001-0000-3700-0000	178.29
67700146	Dairy for Cafeteria				13-5467-0-4700-001-0000-3700-0000	178.29
Check # 769258	63	Check Amt	79.74	Status Cleared	ICONECTIV, LLC (ICONEC/1)	
L-10468529	Services				63-0000-0-5800-001-0000-6000-0000	79.74
Check # 769259	63	Check Amt	171.89	Status Cleared	IKANODSL (IKANOD/1)	
17036612	DSL Service				63-0000-0-5903-001-0000-6000-0000	171.89
Check # 769260	25	Check Amt	19,319.42	Status Printed	KLEEN PLAY (KLEENP/1)	
172767 2	Playground Unit				25-9010-0-6400-221-0000-8500-9088	19,319.42
Check # 769261	01	Check Amt	2,978.74	Status Printed	MENDOCINO CITY COMM. SERV'S (MCITYC/1)	
R12843	Sewer Service				01-0000-0-5530-150-0000-8200-0000	1,085.78
R13002	Sewer Service				63-0000-0-5530-001-0000-6000-0000	185.74
R13034	Sewer Service				01-0000-0-5530-220-0000-8200-0000	1,561.73
R13045	Sewer Service				01-0000-0-5530-150-0000-8200-0000	145.49
Check # 769262	13	Check Amt	293.00	Status Cleared	MENDOCINO COAST PRODUCE (MCPRO/2)	
31107	Produce for Cafeteria				13-5310-0-4700-001-0000-3700-0000	293.00
Check # 769263	01	Check Amt	60.71	Status Cleared	PG&E (00PG&E/1)	
0483535710SEPT2023	Electricity for District				01-0000-0-5510-150-0000-8200-0000	60.71
Check # 769264	01	Check Amt	1,847.45	Status Cleared	PLATT.COM (PLATT/1)	
4175806	Electric Bus Set-Up				01-0000-0-5800-001-0000-3600-7237	1,847.45
Check # 769265	01	Check Amt	2,224.42	Status Cleared	REDWOOD WASTE SOLUTIONS INC (RWWAST/1)	
175365459U039	Garbage Collection				01-0000-0-5540-220-0000-8200-0000	1,791.28
175365460U039	Garbage Collection				01-0000-0-5540-001-0000-8200-0000	433.14
Check # 769266	01	Check Amt	901.38	Status Cleared	RHOADS AUTO PARTS INC. (RHOADS/1)	

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/19/2023, Ending Check Date = 10/19/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000288 - 10/19/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Cleared		
Check # 769266	01	901.38	Cleared		RHOADS AUTO PARTS INC. (RHOADS/1) - continued	
3140 SEPT 2023	Auto Repair Parts				01-0740-0-4365-001-0000-3600-0000	827.94
					01-8150-0-4300-001-0000-8110-0000	73.44
Check # 769267	01	713.09	Cleared		ROSSI BUILDING MATERIALS (ROSSIB/1)	
2309-189104	Open PO for Supplies				63-0000-0-4300-001-0000-6000-0000	1.09
2309-190791	Open PO for Supplies				63-0000-0-4300-001-0000-6000-0000	69.68
2309-191178	Maintenance Supplies				01-8150-0-4300-001-0000-8110-0000	361.72
2309-198604	Open PO for Supplies				63-0000-0-4300-001-0000-6000-0000	14.69
2309-203027	Maintenance Supplies				01-8150-0-4300-001-0000-8110-0000	54.49
2309-203492	Open PO for Supplies				63-0000-0-4300-001-0000-6000-0000	48.12
2309-203887	Open PO for Supplies				63-0000-0-4300-001-0000-6000-0000	163.30
Check # 769268	13	479.20	Cleared		Roundman's (ROUNDM/1)	
33452	Grass Fed Beef				13-5310-0-4700-001-0000-3700-0000	479.20
Check # 769269	01	2,040.00	Cleared		RS ANALYSIS (RSANAL/1)	
17072	Fume Hood Certification, Science Room				01-8150-0-5800-220-0000-8110-0000	2,040.00
Check # 769270	12	92.08	Cleared		SOLID WASTE OF WILLITS INC (SOLIDW/1)	
05-229943-1 SEPT2023	Waste Disposal at Greenwood				12-6105-0-5540-222-7110-8200-0000	92.08
Check # 769271	01	512.00	Cleared		CA DEPT OF JUSTICE (STOFC2/1)	
685542	Fingerprinting				01-0000-0-5814-001-0000-7200-0000	512.00
Check # 769272	63	1,476.21	Cleared		STREAKWAVE (STREAK/1)	
SI5026028	Supplies, MCN #1587				63-0000-0-4300-001-0000-6000-0000	1,396.77
					63-0000-0-4300-001-0000-6000-0000	103.64
					63-0000-0-4360-001-0000-6000-0000	5.89
					63-0000-0-4360-001-0000-6000-0000	79.44
Check # 769273	13	1,810.34	Cleared		SYSCO FOOD SERVICES OF SF INC (SYSCOF/1)	
431656026	Cafeteria Food				13-5310-0-4700-001-0000-3700-0000	1,379.73
					13-5310-0-4700-001-0000-3700-8634	430.61
Check # 769274	01	79.17	Cleared		TWO SHORT SALES (TWO SHO/1)	
IT012095	Woodshop Breakers				01-8150-0-4300-150-0000-8110-0000	79.17
Check # 769275	13	817.76	Cleared		UKIAH PAPER SUPPLY INC (UKIAHP/1)	
551068	Paper Products for Cafeteria				13-5310-0-4300-001-0000-3700-0000	817.76
Check # 769276	01	7,388.65	Cleared		US BANK CORPORATE PAYMENT SYS (USBANK/2)	
112-0317734-3289874	Office Chairs				01-0794-0-4300-150-0000-2700-0000	99.20
112-0351671-6084259	Network Fiber Cables, Whole District				01-0000-0-4300-001-0000-2420-9015	463.52
112-0884356-9439424	Chromebook Chargers				01-0001-0-4300-150-1110-1000-9011	581.85
112-0927671-4649001	Classroom Supplies				01-0794-0-4300-220-1110-1000-0000	184.37

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Register 000288 - 10/19/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment					
Check # 769276	01	Check Amt	7,388.65	Status Cleared	US BANK CORPORATE PAYMENT SYS (USBANK/2) - continued	
112-1180530-6473009	Classroom Supplies			01-0794-0-4300-220-1110-1000-0000		37.36
112-2283899-3317011	Office Supplies			01-0794-0-4300-150-0000-2700-0000		96.92
112-5543439-5801049	Resource Room Supplies			01-0811-0-4300-150-5760-1120-0000		36.08
112-6003459-8407441	Radio Program Supplies			01-0001-0-4300-150-3800-1000-0015		533.71
112-6196838-1764211	Desktop Version, Microsoft Office			01-0794-0-5800-220-1110-2420-0000		250.81
112-6730165-1066631	Swing Seats for Albion			01-8150-0-4300-246-0000-8110-0000		269.60
112-6762859-3349062	Open PO for Maintenance Items			01-8150-0-4300-150-0000-8110-0000		309.31
112-7169658-6205820	Office Supplies			01-0794-0-4300-150-0000-2700-0000		21.56
112-7169658-6205820B	Office Supplies			01-0794-0-4300-150-0000-2700-0000		75.36
112-7354299-6377065	Mini Basketball Hoops			01-0794-0-4300-150-1110-1000-0000		41.82
112-7355377-7769837	Resource Room Supplies			01-0811-0-4300-150-5760-1120-0000		324.92
112-7431357-5483450	First Aid Bags, HS and K8			01-0000-0-4300-150-1110-4200-0000		277.58
				01-0794-0-4300-220-0000-2700-0000		105.47
112-7468998-7737846	Spanish Classroom Supplies			01-0794-0-4300-150-1110-1000-0000		355.70
112-8274324-5069064	Resource Room Supplies			01-0811-0-4300-150-5760-1120-0000		45.55
112-8370437-2681835	Tape Measure and Packing Tape			01-0000-0-4300-001-0000-7200-0000		11.11
112-8707841-8746609	Office Supplies			01-0794-0-4300-220-0000-2700-0000		106.70
112-8802800-9457842	Sound Bar			01-0001-0-4300-150-3800-1000-0015		159.66
112-9598907-8049866	Classroom Supplies			01-0794-0-4300-150-1110-1000-0000		101.37
217763687	Xerox Translate 1 Year Subscription			01-0795-0-5800-220-0000-2700-0000		50.00
2699-7948	Brainpop Annual Subscription			01-0794-0-5800-220-1110-1000-0000		405.00
DP24-00052	Board Meeting Food			01-0000-0-4300-001-0000-7110-0000		101.91
DP24-00053	Welcome Back Gathering			01-0000-0-4300-001-0000-7200-0000		151.20
DP24-00054	Redwood Waste Refund			21-9012-0-5600-150-0000-8500-9914		451.17-
DP24-00055	Return of Sketch Books			01-0794-0-4300-220-1110-1000-0000		105.82-
INV218153101	Zoom Cloud Recording			01-0000-0-5800-001-0000-7110-0000		40.00
PAT2023-8130	Pro-ACT Training			01-6266-0-5200-220-0000-3111-0000		2,333.00
W137539	Core Connections eBooks			01-0794-0-5800-220-1110-1000-0000		375.00
Check # 769277	01	Check Amt	416.00	Status Cleared	WHISPERING PINES WATER (WHISPE/2)	
20230930 HS	Drinking Water			01-0794-0-4300-150-0000-2700-0000		200.00
				01-0794-0-4300-150-1110-1000-0000		216.00
Check # 769278	01	Check Amt	1,914.02	Status Cleared	WIPF CONSTRUCTION (WIPFCO/1)	
10805	5 Year Certification, Fire Alarm System			01-8150-0-5800-150-0000-8110-0000		1,600.00
10832	Fire Bell for High School and Delivery			01-8150-0-4300-150-0000-8110-0000		44.02
				01-8150-0-5800-150-0000-8110-0000		270.00
Check # 769279	12	Check Amt	29.29	Status Cleared	XEROX CORPORATION (XEROXC/2)	
019838123	Copy Machine Rental			12-6105-0-4300-222-7110-1000-0000		5.83
				12-6105-0-5600-222-7110-1000-0000		23.46
Selection	Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/19/2023, Ending Check Date = 10/19/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)					ERP for California

Payment Id	Comment					
* Break in sequence						
Check # VCH-00000202	12	Check Amt	73.88	Status	Printed	BALLARD, JESSICA C (000273 - Emp)
EP24-00074		MCOE Mileage				12- 6105- 0- 5200- 222- 7110- 1000- 0000 73.88
Check # VCH-00000203	01	Check Amt	139.85	Status	Printed	DUNCAN, PAMELA C (000062 - Emp)
EP24-00066		Classroom Supplies				01- 0794- 0- 4300- 150- 1110- 1000- 0000 139.85
Check # VCH-00000204	01	Check Amt	125.41	Status	Printed	LEVY, ANNA (000277 - Emp)
EP24-00071		Food for Students				01- 0001- 0- 4300- 150- 0000- 3130- 1137 125.41
Check # VCH-00000205	01	Check Amt	118.27	Status	Printed	LUCIER, LAURA E (000022 - Emp)
EP24-00068		1st Grade Recess Equipment				01- 0794- 0- 4300- 220- 1110- 1000- 0000 118.27
Check # VCH-00000206	01	Check Amt	367.15	Status	Printed	NEWKIRK, ELIZABETH (000153 - Emp)
EP24-00072		CSU Counselor Conference				01- 9128- 0- 5200- 150- 0000- 3110- 1115 367.15
Check # VCH-00000207	01	Check Amt	44.15	Status	Printed	PLOCHER, DARCIE A (000168 - Emp)
EP24-00069		Classroom Supplies				01- 0794- 0- 4300- 220- 1110- 1000- 0000 44.15
Check # VCH-00000208	01	Check Amt	102.70	Status	Printed	YANEZ, ANNA E (001530 - Emp)
EP24-00073		Dual Enrollment Meeting Food				01- 9128- 0- 5200- 150- 0000- 3110- 1115 102.70
Check # VCH-00000209	63	Check Amt	1,001.36	Status	Printed	BANDWIDTH INC. (BANDWI/1)
BWUS10648764		Open Purchase Order for Telephone Services				63- 0000- 0- 5903- 001- 0000- 6000- 0000 1,001.36
Check # VCH-00000210	14	Check Amt	8,124.61	Status	Printed	KONE INC (KONEIN/2)
1158603863		HS Elevator Repair				14- 0000- 0- 5600- 150- 0000- 8100- 2099 7,190.50
871162000		Elevator Servicing				01- 8150- 0- 5800- 001- 0000- 8100- 2099 934.11
Check # VCH-00000211	21	Check Amt	7,430.29	Status	Printed	QUATTROCCHI KWOK ARCHITECTS (QUATTR/1)
25078		MHS Bond Architectural Services				21- 9010- 0- 6200- 150- 0000- 8500- 9911 118.69
25079		Gymnasium & Tech Center Modernizationd				21- 9012- 0- 6200- 150- 0000- 8500- 9914 7,311.60
Check # VCH-00000212	01	Check Amt	6,545.06	Status	Printed	NICK BARBIERI TRUCKING, LLC (RWCOAS/2)
0055470-IN		Diesel and Regular Fuel for Vehicles and Heating				01- 1100- 0- 5520- 150- 0000- 8200- 0000 3,503.27-
0063130-IN		Diesel and Regular Fuel for Vehicles and Heating				01- 1100- 0- 5520- 220- 0000- 8200- 0000 2,903.97
0066134-IN		Diesel and Regular Fuel for Vehicles and Heating				01- 0740- 0- 4361- 001- 0000- 3600- 0000 7,144.36
Check # VCH-00000213	68	Check Amt	1,662.86	Status	Printed	REDWOOD HEALTH SERVICES (RWHEAL/1)
10-08-23		Dental Claims				68- 0000- 0- 5800- 000- 0000- 6000- 0000 1,662.86
Check # VCH-00000214	01	Check Amt	4,771.23	Status	Printed	WAXIE SANITARY SUPPLY (009737/1)
82009392		Custodial Supplies				01- 0000- 0- 4300- 001- 0000- 8200- 0000 192.75
82021418		Custodial Supplies				01- 0000- 0- 4300- 001- 0000- 8200- 0000 184.30
82021478		Custodial Supplies				01- 0000- 0- 4300- 001- 0000- 8200- 0000 2,644.66
82021518		Custodial Supplies				01- 0000- 0- 4300- 001- 0000- 8200- 0000 1,749.52
Check # VCH-00000215	01	Check Amt	37.76	Status	Printed	ZANER - BLOSER (ZANERB/2)

Payment Id	Comment	Check Amt	Status	Printed	ZANER - BLOSER (ZANERB/2) - continued
Check # VCH-00000215 01		37.76			
INVZB36959	Textbooks			01-0794-0-4100-221-1110-1000-0000	37.76

Number of Items 52 89,796.46 Totals for Register 000288

2024 FUND-OBJ Expense Summary / Register 000288

01-4100	37.76	
01-4300	13,236.77	
01-4361	7,144.36	
01-4365	846.89	
01-4400	1,624.08	
01-5200	2,823.15	
01-5510	60.71	
01-5520		140.43-
01-5530	2,793.00	
01-5540	2,224.42	
01-5800	11,244.37	
01-5811	658.10	
01-5814	512.00	
01-9110*		43,065.18-
Totals for Fund 01	43,205.61	43,205.61-
12-4300	114.04	
12-5200	73.88	
12-5530	234.22	
12-5540	92.08	
12-5600	23.46	
12-9110*		537.68-
Totals for Fund 12	537.68	537.68-
13-4300	817.76	
13-4700	2,939.12	
13-9110*		3,756.88-
Totals for Fund 13	3,756.88	3,756.88-
14-5600	7,190.50	
14-9110*		7,190.50-
Totals for Fund 14	7,190.50	7,190.50-

2024 FUND-OBJ Expense Summary / Register 000288 (continued)

15-5800	3,918.97	
15-9110*		3,918.97-
Totals for Fund 15	3,918.97	3,918.97-
21-5600		451.17-
21-6200	7,430.29	
21-9110*		6,979.12-
Totals for Fund 21	7,430.29	7,430.29-
25-6400	19,319.42	
25-9110*		19,319.42-
Totals for Fund 25	19,319.42	19,319.42-
63-4300	1,797.29	
63-4360	128.48	
63-5530	185.74	
63-5800	79.74	
63-5903	1,284.13	
63-9110*		3,365.85-
63-9550*		109.53-
Totals for Fund 63	3,475.38	3,475.38-
68-5800	1,662.86	
68-9110*		1,662.86-
Totals for Fund 68	1,662.86	1,662.86-
Totals for Register 000288	90,497.59	90,497.59-

* denotes System Generated entry

Net change to Cash 9110 89,796.46- Credit

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Register 000289 - 10/26/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Cleared		
Check # 769745	01	30.30	Cleared		CHANCELLOR, AUDRIA M (001469 - Emp)	
EP24-00075	TB Test				01-0000-0-5812-001-0000-7200-0000	30.30
Check # 769746	01	47.49	Cleared		FREELING, LINDA F (000072 - Emp)	
EP24-00077	Classroom Supplies				01-0794-0-4300-220-1110-1000-0000	47.49
Check # 769747	01	150.00	Cleared		BARR FAMILY CHIROPRACTIC (BARRFA/1)	
6445	D.O.T. Physical, McDonell				01-0740-0-5813-001-0000-3600-0000	150.00
Check # 769748	63	1,385.00	Cleared		BEST BEST & KRIEGER (BESTBE/1)	
974800	Legal Services				63-0000-0-5802-001-0000-6000-0000	1,149.00
977579	Legal Services				63-0000-0-5802-001-0000-6000-0000	236.00
Check # 769749	63	4,000.00	Cleared		BRS MEDIA INC. /IRRP/NET (BRSMED/1)	
10-13-23	Services				63-0000-0-5800-001-0000-6000-0000	4,000.00
Check # 769750	63	4,000.00	Cleared		CALL 48 (CALL48/1)	
10-18-23	Telephone Services				63-0000-0-5903-001-0000-6000-0000	4,000.00
Check # 769751	63	112.43	Cleared		FRANCOTYP-POSTALIA, INC. (FPMAIL/1)	
RI105927904	Blanket P.O. for Postage Meter				63-0000-0-5904-001-0000-6000-0000	112.43
Check # 769752	01	650.00	Cleared		HALLIE DAVRILL (HDAVR/1)	
MUSD7-923	Counseling/Social Work, September 2023				01-6546-0-5800-150-5760-3112-3345	325.00
					01-6546-0-5800-220-5760-3112-3345	325.00
Check # 769753	13	235.85	Cleared		HOPPER DAIRY (HOPPER/1)	
67311761	Dairy for Cafeteria				13-5467-0-4700-001-0000-3700-0000	235.85
Check # 769754	21	810.00	Cleared		LACO ASSOCIATES (LACOAS/1)	
SEPTEMBER 2023	Inspection Services				21-9012-0-5800-150-0000-8500-9914	810.00
Check # 769755	21	623,875.87	Cleared		LATHROP CONSTRUCTION INC. (LATHRO/1)	
PHASE 2 APP 2	Phase 1 High School Construction				21-9012-0-6200-150-0000-8500-9914	623,875.87
Check # 769756	01	591.44	Cleared		LES SCHWAB (LESSCH/1)	
63700400169	Bus Tires				01-0740-0-4363-001-0000-3600-0000	591.44
Check # 769757	01	7,163.22	Cleared		PG&E (00PG&E/1)	
4668452137-3 SEPT23	Electricity for District				01-0000-0-5510-001-0000-8200-0000	621.50
					01-0000-0-5510-150-0000-8200-0000	5,374.86
					01-0000-0-5510-220-0000-8200-0000	41.35-
					01-0000-0-5510-221-0000-8200-0000	208.39
					01-0000-0-5510-223-0000-8200-0000	23.40-
					01-0740-0-5510-001-0000-8200-0000	353.22
					12-6105-0-5510-222-7110-8200-0000	670.00
Check # 769758	01	12,319.86	Cleared		SCHOOL SPECIALITY INC (SCHSP2/2)	

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/26/2023, Ending Check Date = 10/26/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000289 - 10/26/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment					
Check # 769758	01	Check Amt	12,319.86	Status Cleared	SCHOOL SPECIALITY INC (SCHSP2/2) - continued	
308104414765	Art Curriculum			01- 6762- 0- 4100- 220- 1110- 1000- 0000		12,319.86
Check # 769759	13	Check Amt	50.70	Status Cleared	CALIFORNIA DEPT OF EDUCATION// CASHIERS OFFICE (STOFC1/2)	
24 SF-45102	Cafe Food from State Commodities			13- 5310- 0- 4700- 001- 0000- 3700- 0000		50.70
Check # 769760	13	Check Amt	1,702.24	Status Cleared	SYSCO FOOD SERVICES OF SF INC (SYSCOF/1)	
431668781	Cafeteria Food			13- 5310- 0- 4700- 001- 0000- 3700- 0000		1,401.28
				13- 5310- 0- 4700- 001- 0000- 3700- 8634		300.96
Check # 769761	01	Check Amt	3,560.35	Status Cleared	US BANK CORPORATE PAYMENT SYS (USBANK/2)	
111-1309969-1654614	First Aid Guide			01- 0794- 0- 4300- 150- 0000- 2700- 0000		11.70
111-4498578-2881052	Classroom Supplies			01- 0794- 0- 4300- 150- 1110- 1000- 0000		192.56
111-5731003-8849031	Composition Notebooks			01- 0794- 0- 4300- 150- 1110- 1000- 0000		122.96
111-8373954-4045862	File Folders			01- 0794- 0- 4300- 150- 0000- 2700- 0000		32.07
111-8764236-9039401	Case Ice Packs			01- 0794- 0- 4300- 150- 0000- 2700- 0000		63.59
111-9753887-6367419	Chromecast Media Streamers			01- 0794- 0- 4300- 150- 1110- 1000- 0000		310.72
114-2926040-6301049	15 Algebra Textbooks, Used			01- 6300- 0- 4100- 150- 1110- 1000- 0000		501.30
114-3904247-9976206	Math Textbook			01- 6300- 0- 4100- 150- 1110- 1000- 0000		64.71
114-4094060-7488232	Math Textbook			01- 6300- 0- 4100- 150- 1110- 1000- 0000		52.96
114-6167551-1025807	Math Textbook			01- 6300- 0- 4100- 150- 1110- 1000- 0000		85.20
114-8583000-2937007	Woodshop Supplies			01- 0794- 0- 4300- 150- 3800- 1000- 8168		499.79
114-9082299-8763410	Woodshop Supplies			01- 0794- 0- 4300- 150- 3800- 1000- 8168		207.51
1768146	Spotify Annual Subscription			01- 6300- 0- 5800- 150- 3800- 1000- 8167		516.50
328690718-001	File Folders			01- 0794- 0- 4300- 220- 0000- 2700- 0000		45.30
332542064-001	Glue Sticks			01- 0794- 0- 4300- 150- 1110- 1000- 0000		12.61
DP24-00056	Dual Enrollment Luncheon for Students			01- 7339- 0- 4300- 150- 1110- 1000- 0025		147.12
DP24-00057	efoodHandlers online course			01- 6300- 0- 5800- 150- 3800- 1000- 8171		182.00
DP24-00058	Composition Books			01- 0794- 0- 4300- 155- 1110- 1000- 0000		264.36
DP24-00059	Poster Board			01- 0794- 0- 4300- 150- 1110- 1000- 0000		34.69
DP24-00060	SPED Supplies			01- 0811- 0- 4300- 150- 5760- 1120- 0000		46.26
DP24-00061	Fedex Charge for Projector Repair			21- 9010- 0- 5600- 150- 0000- 8500- 9916		15.50
DP24-00062	SPED Bundle			01- 6300- 0- 5800- 150- 5760- 1120- 0000		99.99
DP24-00063	Math Textbook			01- 6300- 0- 4100- 150- 1110- 1000- 0000		50.95
Check # 769762	01	Check Amt	2,586.00	Status Cleared	XEROX CORPORATION (XEROXC/2)	
019838117	Copy Machine Rental			01- 0000- 0- 4300- 220- 0000- 2420- 0000		204.94
				01- 0000- 0- 5600- 220- 0000- 2420- 0000		123.96
019838118	Copy Machine Rental			01- 0000- 0- 4300- 150- 0000- 2420- 0000		160.59
				01- 0000- 0- 5600- 150- 0000- 2420- 0000		123.96
019838119	Copy Machine Rental			01- 0000- 0- 4300- 220- 0000- 2700- 0000		1,055.50
				01- 0000- 0- 5600- 220- 0000- 2700- 0000		134.37

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/26/2023, Ending Check Date = 10/26/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000289 - 10/26/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment					
Check # 769762	01	Check Amt	2,586.00	Status Cleared	XEROX CORPORATION (XEROXC/2) - continued	
019838120	Copy Machine Rental				01-0000-0-4300-150-0000-2700-0000	273.77
					01-0000-0-5600-150-0000-2700-0000	125.32
019838122	Copy Machine Rental				01-0000-0-4300-221-0000-2700-0000	9.66
019867932	Copy Machine Rental				01-0000-0-4300-246-0000-2700-0000	7.17
019929437	Copy Machine Rental				01-0000-0-4300-155-0000-2700-0000	46.75
					01-0000-0-5600-155-0000-2700-0000	114.94
019929438	Copy Machine Rental				01-0000-0-4300-001-0000-7200-0000	79.75
					01-0000-0-5600-001-0000-7200-0000	125.32
* Break in sequence						
Check # VCH-00000216	01	Check Amt	232.53	Status Printed	JIMENEZ, MARTHA C (001455 - Emp)	
EP24-00078	Food Card, Snacks, Mileage, Stylus				01-0001-0-4300-001-0000-3130-1137	197.87
					01-0001-0-5200-001-0000-3130-1137	13.10
					01-5634-0-4300-220-0000-3130-0000	21.56
Check # VCH-00000217	01	Check Amt	15.22	Status Printed	LUCIER, LAURA E (000022 - Emp)	
EP24-00076	Balloons for K/1 P.E.				01-0795-0-4300-220-1110-1000-0000	15.22
Check # VCH-00000218	68	Check Amt	1,338.00	Status Printed	REDWOOD HEALTH SERVICES (RWHEAL/1)	
DP24-00064	Vision and Dental Claims				68-0000-0-5800-000-0000-6000-0000	1,027.00
					69-0000-0-5800-000-0000-6000-0000	311.00

Number of Items 21 664,856.50 Totals for Register 000289

2024 FUND-OBJ Expense Summary / Register 000289

01-4100	13,074.98	
01-4300	4,111.51	
01-4363	591.44	
01-5200	13.10	
01-5510	6,493.22	
01-5600	747.87	
01-5800	1,448.49	
01-5812	30.30	
01-5813	150.00	
01-9110*		26,660.91-
Totals for Fund 01	26,660.91	26,660.91-
12-5510	670.00	
12-9110*		670.00-

2024 FUND-OBJ Expense Summary / Register 000289 (continued)

Totals for Fund 12	670.00	670.00-
13-4700	1,988.79	
13-9110*		1,988.79-
Totals for Fund 13	1,988.79	1,988.79-
21-5600	15.50	
21-5800	810.00	
21-6200	623,875.87	
21-9110*		624,701.37-
Totals for Fund 21	624,701.37	624,701.37-
63-5800	4,000.00	
63-5802	1,385.00	
63-5903	4,000.00	
63-5904	112.43	
63-9110*		9,497.43-
Totals for Fund 63	9,497.43	9,497.43-
68-5800	1,027.00	
68-9110*		1,027.00-
Totals for Fund 68	1,027.00	1,027.00-
69-5800	311.00	
69-9110*		311.00-
Totals for Fund 69	311.00	311.00-
Totals for Register 000289	664,856.50	664,856.50-

* denotes System Generated entry

Net change to Cash 9110 664,856.50- Credit

Register 000290 - 11/02/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Printed	
Check # 770345	01	30.30	Status	Printed	JEFF KOUBEK (JEFF KOUBEK - Payee)
DP24-00065	TB Test				01- 0000- 0- 5812- 001- 0000- 7200- 0000 30.30
Check # 770346	01	118.65	Status	Printed	AUM, WINDSPIRIT (001450 - Emp)
EP24-00083	Adaptor Plug for Culinary Program				01- 0794- 0- 4300- 150- 3800- 1000- 8171 118.65
Check # 770347	01	52.40	Status	Printed	THOMPSON, CHELSY R (000180 - Emp)
EP24-00081	Dance Classes at Albion and Comptche				01- 0000- 0- 5200- 221- 1110- 1000- 0000 20.96 01- 0000- 0- 5200- 246- 1110- 1000- 0000 31.44
Check # 770348	01	695.00	Status	Cleared	ALPHA ANALYTICAL LABS INC (ALPHAA/1)
3105198-MENUSD	Open P.O. Water Testing				01- 8150- 0- 5800- 001- 0000- 8110- 2096 220.00
3105201-MENUSD	Open P.O. Water Testing				01- 8150- 0- 5800- 246- 0000- 8110- 2096 140.00
3105295-MENUSD	Open P.O. Water Testing				01- 8150- 0- 5800- 221- 0000- 8110- 2096 50.00
3105932-MENUSD	Open P.O. Water Testing				01- 8150- 0- 5800- 001- 0000- 8110- 2096 285.00
Check # 770349	01	1,000.00	Status	Cleared	ANGEL'S AUTOMOTIVE (ANGELS/1)
0855276	Tires and Installation for Ford Transit				01- 0740- 0- 4363- 001- 0000- 3600- 0000 1,000.00
Check # 770350	01	3,273.57	Status	Cleared	APPLE INC (APPLEC/2)
MA29482931	Imacs for Comptche				01- 0000- 0- 4400- 221- 1110- 2420- 1171 3,273.57
Check # 770351	01	1,049.12	Status	Printed	AT&T (AT&TC3/2)
20691680	Telephone Services				01- 0000- 0- 5903- 001- 0000- 7200- 0000 112.68 01- 0000- 0- 5903- 150- 0000- 2700- 0000 218.50 01- 0000- 0- 5903- 155- 3100- 2700- 0000 28.27 01- 0000- 0- 5903- 220- 0000- 2700- 0000 323.99 01- 0000- 0- 5903- 221- 0000- 2700- 0000 86.91 01- 0000- 0- 5903- 246- 0000- 2700- 0000 109.21 01- 0740- 0- 5903- 001- 0000- 3600- 0000 28.27 12- 6105- 0- 5903- 222- 7110- 8200- 0000 84.24
206920019	Telephone Services				01- 0000- 0- 5903- 220- 0000- 2700- 0000 28.27
20692018	Telephone Services				01- 0000- 0- 5903- 150- 0000- 2700- 0000 28.78
Check # 770352	63	9.34	Status	Printed	AT&T/SBC LONG DISTANCE (AT&TLD/2)
833877968OCT2023	Phone Services				63- 0000- 0- 5903- 001- 0000- 6000- 0000 9.34
Check # 770353	01	785.00	Status	Printed	CDE-SCHOOL TRANSPORTATION (CDETRA/1)
DP24-00068	Application and Testing Fees				01- 0740- 0- 5800- 001- 0000- 3600- 0000 785.00
Check # 770354	01	1,000.00	Status	Cleared	US POSTAL SERVICE (CMRS-FP) (CMRSFP/1)
10-30-23	Postage for District				01- 0000- 0- 5904- 001- 0000- 7200- 0000 1,000.00
Check # 770355	01	17,602.00	Status	Printed	COMMUNITY CENTER OF MENDOCINO (COMMUN/1)
1029	ELOP Services per MOU, Snacks for Students				01- 2600- 0- 5800- 220- 1110- 4900- 8342 17,602.00
Check # 770356	01	4,420.00	Status	Printed	DIANA MCELWAIN (DMCELW/1)

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 11/2/2023, Ending Check Date = 11/2/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000290 - 11/02/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Printed	Account	Amount
Check # 770356	01	4,420.00	Printed		DIANA MCELWAIN (DMCELW/1) - continued	
MU20231022	CALPADS Consulting 7/17 - 10/22				01-0000-0-5800-001-0000-2420-1079	4,420.00
Check # 770357	01	1,084.22	Cleared		FOLLETT SCHOOL SOLUTIONS INC (FOLSCH/1)	
1524073	Library Catalog Program				01-0795-0-5800-220-0000-2420-0000	1,084.22
Check # 770358	01	604.19	Cleared		GRAINGER (GRAING/2)	
9864786984	Maintenance Supplies				01-8150-0-4300-150-0000-8110-0000	307.22
9867047798	Maintenance Supplies				01-8150-0-4300-150-0000-8110-0000	296.97
Check # 770359	13	603.68	Cleared		HOPPER DAIRY (HOPPER/1)	
67311833	Dairy for Cafeteria				13-5467-0-4700-001-0000-3700-0000	150.05
67311861	Dairy for Cafeteria				13-5467-0-4700-001-0000-3700-0000	171.60
67700183	Dairy for Cafeteria				13-5467-0-4700-001-0000-3700-0000	282.03
Check # 770360	01	931.36	Cleared		LES SCHWAB (LESSCH/1)	
63700400895	Tires				01-0740-0-4363-001-0000-3600-0000	931.36
Check # 770361	13	221.00	Printed		MENDOCINO COAST PRODUCE (MCOPRO/2)	
31213	Produce for Cafeteria				13-5310-0-4700-001-0000-3700-0000	221.00
Check # 770362	63	173.62	Cleared		NATIONAL PEN CO LLC (NATPEN/1)	
113401516	MCN Pens for Advertising				63-0000-0-5811-001-0000-6000-0000	173.62
Check # 770363	01	1,337.84	Cleared		PG&E (00PG&E/1)	
6905412483-4OCT2023	Electricity for District				01-0000-0-5510-006-0000-8200-0000	1,337.84
Check # 770364	01	104.63	Cleared		PG&E (00PG&E/1)	
8658020613-3SEPT2023	Electricity for District				01-0000-0-5510-246-0000-8200-0000	104.63
Check # 770365	01	671.52	Cleared		NICK BARBIERI TRUCKING, LLC (RWCOAS/2)	
0068585	Fire Department Check				01-0740-0-4361-001-0000-3600-0000	2,136.52-
0068585-IN	Diesel and Regular Fuel for Vehicles and Heating				01-0740-0-4361-001-0000-3600-0000	2,808.04
Check # 770366	01	2,191.10	Cleared		REDWOOD WASTE SOLUTIONS INC (RWWAST/1)	
175364788U039	Garbage Collection				01-0000-0-5540-246-0000-8200-0000	121.49
175365457U039	Garbage Collection				01-0000-0-5540-150-0000-8200-0000	1,203.33
					21-9012-0-5600-150-0000-8500-9914	433.14
175365458U039	Garbage Collection				01-0000-0-5540-150-0000-8200-0000	433.14
Check # 770367	63	230.91	Cleared		ROSSI BUILDING MATERIALS (ROSSIB/1)	
2310-207923	Open PO for Supplies				63-0000-0-4300-001-0000-6000-0000	230.91
Check # 770368	13	59.90	Cleared		Roundman's (ROUNDM/1)	
33615	Grass Fed Beef				13-5310-0-4700-001-0000-3700-0000	59.90
Check # 770369	63	729.41	Cleared		STREAKWAVE (STREAK/1)	
SI5027990	Supplies				63-0000-0-4300-001-0000-6000-0000	54.84

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 11/2/2023, Ending Check Date = 11/2/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000290 - 11/02/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Cleared		
Check # 770369	63	729.41	Cleared		STREAKWAVE (STREAK/1) - continued	
SI5027990	Supplies				63- 0000- 0- 4300- 001- 0000- 6000- 0000	713.32
					63- 0000- 0- 4360- 001- 0000- 6000- 0000	16.09
					63- 0000- 0- 4360- 001- 0000- 6000- 0000	1.24
Check # 770370	01	942.89	Cleared		SUN LIFE FINANCIAL (SUNLIF/1)	
NOVEMBER 23-24	Employee Life Insurance				01- - - 9526- - - - -	942.89
Check # 770371	13	1,486.12	Cleared		WILD OAK DAIRY (UNNATU/2)	
015584693-003	Cafeteria Food and Snack				13- 5310- 0- 4700- 001- 0000- 3700- 0000	1,486.12
Check # 770372	63	4,721.25	Printed		US BANK CORPORATE PAYMENT SYS (USBANK/2)	
0287733	Phone Services				63- 0000- 0- 5903- 001- 0000- 6000- 0000	600.00
0618639-IN	Specialized Services				63- 0000- 0- 5811- 001- 0000- 6000- 0000	30.48
10001261945664	Quickbooks Subscription				63- 0000- 0- 5800- 001- 0000- 6000- 0000	100.00
111-9896447-7999463	Open PO for Various Supplies				63- 0000- 0- 4300- 001- 0000- 6000- 0000	158.03
113-0679513-3338664	Open PO for Various Supplies				63- 0000- 0- 4300- 001- 0000- 6000- 0000	39.32
113-9543351-2089827	Open PO for Various Supplies				63- 0000- 0- 4300- 001- 0000- 6000- 0000	864.09
113-9543351-2089827B	Open PO for Various Supplies				63- 0000- 0- 4300- 001- 0000- 6000- 0000	1,110.77
113-9543351-2089827C	Open PO for Various Supplies				63- 0000- 0- 4300- 001- 0000- 6000- 0000	271.74
113426137	National Pen Co.				63- 0000- 0- 5811- 001- 0000- 6000- 0000	223.29
120053990707	Postage				63- 0000- 0- 5904- 001- 0000- 6000- 0000	207.00
14184	Telephone Services				63- 0000- 0- 5903- 001- 0000- 6000- 0000	412.51
277VNNVD	Directory Listing				63- 0000- 0- 5300- 001- 0000- 6000- 0000	6.00
2BE68053XM121344Y	Specialized Services				63- 0000- 0- 5800- 001- 0000- 6000- 0000	38.00
466718837	Specialized Services				63- 0000- 0- 5800- 001- 0000- 6000- 0000	352.43
5002999	Streakwave				63- 0000- 0- 4300- 001- 0000- 6000- 0000	74.81
53D192799Y784004V	eBay				63- 0000- 0- 4300- 001- 0000- 6000- 0000	90.49
80044902457	Tower Coverage.com				63- 0000- 0- 5800- 001- 0000- 6000- 0000	25.00
9943305771	Verizon				63- 0000- 0- 5902- 001- 0000- 6000- 0000	285.58
9945718891	Verizon				63- 0000- 0- 5902- 001- 0000- 6000- 0000	131.71
DP24-00067	Campways Truck Accessory Return				63- 0000- 0- 4300- 001- 0000- 6000- 0000	300.00-
Check # 770373	13	1,097.49	Cleared		US FOODS INC. SAN FRANCISCO (USFOOD/2)	
5267512	Cafeteria Food and Snack				13- 5310- 0- 4700- 001- 0000- 3700- 0000	1,030.34
					13- 5310- 0- 4700- 001- 0000- 3700- 8634	67.15
* Break in sequence						
Check # VCH-00000219	01	277.13	Printed		JIMENEZ, MARTHA C (001455 - Emp)	
EP24-00079	Clothes and Gas Card for Student				01- 0001- 0- 4300- 150- 0000- 3130- 1137	75.00
					01- 5634- 0- 4300- 150- 0000- 3130- 0000	202.13
Check # VCH-00000220	01	97.43	Printed		PLOCHER, DARCIE A (000168 - Emp)	

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 11/2/2023, Ending Check Date = 11/2/2023, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000290 - 11/02/2023

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Printed	
Check # VCH-00000220 01	Classroom Supplies	97.43	Printed		PLOCHER, DARCIE A (000168 - Emp) - continued
EP24-00080				01-0794-0-4300-220-1110-1000-0000	97.43
Check # VCH-00000221 01	Comptche Counseling Mileage	58.95	Printed		YANEZ, ANNA E (001530 - Emp)
EP24-00082				01-0000-0-5200-221-0000-3110-0000	58.95
Check # VCH-00000222 68	Vision and Dental Claims	4,756.84	Printed		REDWOOD HEALTH SERVICES (RWHEAL/1)
10-22-23				68-0000-0-5800-000-0000-6000-0000	4,441.84
				69-0000-0-5800-000-0000-6000-0000	315.00
Check # VCH-00000223 63	Supplies, MCN Order #1592	1,861.36	Printed		NETCEED (WALKE1/2)
DP24-00066				63-0000-0-4300-001-0000-6000-0000	1,804.30
				63-0000-0-4360-001-0000-6000-0000	57.06

Number of Items 34 54,278.22 Totals for Register 000290

2024 FUND-OBJ Expense Summary / Register 000290

01-4300	1,097.40	
01-4361	671.52	
01-4363	1,931.36	
01-4400	3,273.57	
01-5200	111.35	
01-5510	1,442.47	
01-5540	1,757.96	
01-5800	24,586.22	
01-5812	30.30	
01-5903	964.88	
01-5904	1,000.00	
01-9110*		37,809.92-
01-9526	942.89	
Totals for Fund 01	37,809.92	37,809.92-
12-5903	84.24	
12-9110*		84.24-
Totals for Fund 12	84.24	84.24-
13-4700	3,468.19	
13-9110*		3,468.19-
Totals for Fund 13	3,468.19	3,468.19-
21-5600	433.14	

2024 FUND-OBJ Expense Summary / Register 000290 (continued)

21-9110*		433.14-
Totals for Fund 21	433.14	433.14-
63-4300	5,112.62	
63-4360	74.39	
63-5300	6.00	
63-5800	515.43	
63-5811	427.39	
63-5902	417.29	
63-5903	1,021.85	
63-5904	207.00	
63-9110*		7,725.89-
63-9550*		56.08-
Totals for Fund 63	7,781.97	7,781.97-
68-5800	4,441.84	
68-9110*		4,441.84-
Totals for Fund 68	4,441.84	4,441.84-
69-5800	315.00	
69-9110*		315.00-
Totals for Fund 69	315.00	315.00-
Totals for Register 000290	54,334.30	54,334.30-

* denotes System Generated entry

Net change to Cash 9110 54,278.22- Credit

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Mendocino Unified School District



MINUTES

Regular Board Meeting

THURSDAY, OCTOBER 19, 2023

**MENDOCINO K8 SCHOOL
4261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

4:00 P.M. CLOSED SESSION – VIA TELECONFERENCE

(Closed Session Public Hearing - link on page 2)

**5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO K-8 SCHOOL
& VIA TELECONFERENCE**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81882660507?pwd=RzYyOEZtcTFiQnNlZUNvV2dneDY3UT09>

Passcode: 559754

Dial by your location +1 669 900 9128 US (San Jose)

Webinar ID: 818 8266 0507 Passcode: 559754

Please "mute" your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <https://www.mendocinoused.org/District/3051-Untitled.html>. In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

1.1. Call to order and roll call

The meeting was called to order at 4:03 PM. Present were Trustees James, Griffen, Morton, Aum, and Schaeffer.

1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The President verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/88159142322?pwd=cXFzUEhaNUhuaXhHcXBzMlJlUOXBLz09>

Meeting ID: 881 5914 2322 Passcode: 481470

Dial by your location: +1 669 900 9128 US (San Jose) Meeting ID: 881 5914 2322 Passcode: 481470

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative:
Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees

3.2. Employment/Personnel Changes

3.3. Employee Discipline/Dismissal/Release

4. 5:00 P.M. OPEN SESSION

4.1. Call to order and roll call

The meeting was called to order at 5:10 PM. Present were Trustees James, Griffen, Morton, Aum, and Schaeffer.

4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

Nothing was reported.

4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Griffen/Morton (5/0) to approve the agenda pulling Item 5.0.

5. PUBLIC HEARING – SUNSHINING ITEMS TO BE NEGOTIATED BETWEEN CEMUS AND MUSD

Both the Classified Employees of Mendocino Unified School District (CEMUS) and the District will present their openers for the negotiation of the CMEUS contract for the 2023-24 school year.

This item was pulled from the agenda.

6. PUBLIC HEARING – SUNSHINING ITEMS TO BE NEGOTIATED BETWEEN MTA AND MUSD

Both the Certificated Employees of Mendocino Unified School District (MTA) and the District will present their openers for the negotiation of the MTA contract for the 2023-24 school year.

The Public Hearing was opened at 5:09 PM.

The District wishes to negotiate Articles 3, 5, & &

*The MTA wishes to negotiate Article 3 & 15
The Public Hearing closed at 5:10 PM.*

7. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 7.1. Approval of Warrants
 - 7.1.1. 9/14/23, 9/21/23, 9/28/23, 10/5/23
- 7.2. Approval of Minutes
 - 7.2.1. Board Meeting Minutes: 9/14/23, 10/4/23
- 7.3. Approval of Employment/Personnel Changes
 - 7.3.1. Hire, Classified Employee, 8 hrs/day, 12 mos, effective 9/18/23
 - 7.3.2. Hire, Classified Coach, Stipend Position, effective 8/28/23
 - 7.3.3. Hire, Classified Coach, Stipend Position, effective 8/28/23
- 7.4. Approval of the Current Budget Change Report
- 7.5. Approval of 2023-24 Attendance Report – Month 1
- 7.6. Approval of Student Body Reports – September 2023
- 7.7. Acknowledgement of correspondence from MCOE regarding the approval of the 2023-24 Budget and LCAP
- 7.8. Approval of Engineering Service Agreement for Materials T&I Services between MUSD and LACO
- 7.9. Approval of Grant Donation Opportunities for 2023-24
 - 7.9.1. Save the Redwoods League – Woodlands School Trip - \$6,000
 - 7.9.2. Save the Redwoods League – Steelhead Trout Release Field Trip - \$500
- 7.10. Acknowledgement of donation to Mendocino High School PE Program of the following items by Ms. Jeanie Dobbins of Mendocino, CA
 - 7.10.1. Bowflex weight bench - \$250 value
 - 7.10.2. Bowflex weight set (no bench) - \$600 value
 - 7.10.3. Elliptical machine - \$ 3,000 value
 - 7.10.4. LifeFitness Home Gym tower - \$9,188 value
- 7.11. Approval of Williams Settlement Quarterly Uniform Complaint Report for School Year 2023-24 – Quarter 1
- 7.12. Approval of the MUSD Emergency Operations Plan of 2023-24
- 7.13. Approval of Certificated Seniority List
- 7.14. Approval of Classified Seniority List

MSA Morton/Aum (5/0) to approve the Consent Agenda.

8. REPORTS

8.1. Student Trustee – Knute Kvinsland

Student Trustee, Knute Kvinsland, reported that Homecoming Week started off great with Monday being Cardinal Day. It was a good sprit Day. Tuesday was Twin Day. Wednesday was Dress Like a Teacher Day. Thursday was Adam Sandler Day which was quite difficult. Friday will be Fairy Tale Day which coincides with Skit Night. Homecoming on Saturday is Alumni Games and Homecoming Dance. Recent events, College Day in Ukiah with a lot more colleges present than anticipated. Great to be able to ask unique questions. Back to School Night and Club Rush have both taken place. Great for students to connect with clubs and school involvement. A lot of Freshmen are excited about joining the clubs. Elections for the Freshman ASB took place and Isaac is their President. Survey conducted to ASB regarding a variety of topics. Students want to know why they cannot get out of school early on Wednesday's like Fort Bragg? The majority polled would also like the day off after Halloween. Students are also concerned about lack of bus drivers and the effect the new start time has had on riders. Winter sports are starting early November.

8.2. Administrative

8.2.1. Principal – Kim Humrichouse

Principal, Kim Humrichouse, gave the attached presentation.

8.2.2. Superintendent – Jason Morse

Superintendent Morse had the luxury of taking the electric bus out on its first run. It was very quiet. Left with a range of 93 miles and returned with a range in the 60's. Ceil is meeting next week with a group to get our entire infrastructure funded through a grant. We are currently only waiting on switchgear in order to be all ready to go. We have one fast charger installed. Chronic Absenteeism was at 48% last year. This year we are at 25% right now with a goal of 15%. Also he is working with a division of Keenan called "I Am Ready". They will help develop a more comprehensive safety plan. The county is paying and hopefully in the next few months we will have a better plan in place.

8.3. Bargaining Units

8.3.1. Mendocino Teachers Association (MTA)

MTA Vice President Josh Potter reported that MTA recently held a meeting in which Business Manger Meg Kailikole attended and went over budget numbers. It was very helpful to have her there to answer questions. The meeting was very heavy. Concerns are that many staff are stressed about additional reductions. Moral is fairly low right now.

8.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

There was no one present from CEMUS.

8.4. Board Trustee Reports

Trustee Griffen reported that the current gym situation is very frustrating as we begin basketball season. Went to Back to School Night which was a great event.

Trustee Morton reported that this month marks 50 years with the school district. Started in 1973 as a substitute teacher. First teaching job was right was here where seated!

9. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

There were no parent/community comments.

10. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

10.1. Modernization and Construction Management Update

Construction Manager, Donald Alameida, will provide an update on the Phase I and Phase II Modernization of Mendocino High School. (information)

Construction Manager, Don Alameida, gave the attached presentation.

10.2. MUSD Deferred Maintenance Plan

Maintenance Supervisor, Paulo Andrade, will provide an update on the Deferred Maintenance Plan (action)

Maintenance Supervisor, Paulo Andrade, gave the attached presentation.

MSA Aum/Morton (5.0) to approve the Deferred Maintenance Plan as presented.

10.3. MCN Listserve

The Board will discuss the future of the MCN listserves (action)

MSA Schaeffer/Morton (4/1/0) to table the discussion until November board meeting.

10.4. Consideration of Reduced Workload Program for 2023-24

As per the negotiated MTA Contract, the District must declare by November 15th of each year whether certificated employees will be offered the reduced workload retirement option of the following year (action)

MSA Aum/Griffen (5/0) to approve the Reduces Workload Program for 2023-24.

10.5. Approval/Authorization of Certificated Teaching Assignments

10.5.1. Approval of 7th Grade Math Teacher to be assigned to teach math under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required. (action)

10.5.2. Approval of 8th Grade Math Teacher to be assigned to teach math under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required. (action)

10.5.3. Approval of 7/8 Grade ELA Teacher to be assigned to teach English Language Arts under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle

school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required. (action)

- 10.5.4. Approval of 6-8 Grade Spanish Teacher to be assigned to teach a Spanish Elective under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required. (action)
- 10.5.5. Approval of 5-8 Grade Dance/Performance Teacher to be assigned to teach a Dance/Performance Elective under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required. (action)

MSA Morton/Aum (5/0) to approve the Certificated Teaching Assignments.

- 10.6. Board Policies, Bylaws and Administrative Regulations (for information only)
 - 10.6.1. BP 3315: Relations with Vendors (business/noninstructional operations)
 - 10.6.2. BP/AR 3550: Food Service/Child Nutrition Program (business/noninstructional operations)
 - 10.6.3. BP/AR 3553: Free and Reduced-Price Meals (business/noninstructional operations)
 - 10.6.4. BP 4134: Acceptance of Gifts by Employees (personnel)

The Board approved moving these policies forward in November as a first reading.

11. FUTURE AGENDA ITEMS

CAASPP, AE Week Trips, Inter-district Transfer Report, MCN 1st Quarter Report, MCN Listserve

12. ADJOURNMENT

The next regular Board meeting is scheduled for **November 16, 2023 at Albion School.**
The meeting adjourned at 6:44 PM.



Attendance - K8

Current numbers - 22% Chronically Absent

- TK-5th: 17% (22 students)
- 6th -8th: 27% (30 students)

Interventions/Supports

- Letters went out September 29th (3+ days = chronically absent)
 - 47 students or 18%
 - Social Worker Outreach: Targeted specific students
- 2nd Letter w/ meeting invitations went out October 12th
 - 41 students flagged: 13 meetings scheduled

Attendance Albion/Comptche

Albion

- Currently 62% (5 Students) Chronically Absent
- Letters sent 10/16/23

Comptche

- Currently 33% (5 students) Chronically Absent
- Letters sent 10/16/23

Parent Teacher Conferences

Thank you, teachers!

- Challenging to teach & plan all morning and meet with parents all afternoon!

Thank you, families!

- We had a great turn out and good conversations

We Are Working On...

Re-establishing School As A Priority

- Regular attendance/sense that school is important
- Homework
- School skills (deadlines, study habits, communication)
 - General executive functioning: organization, keeping track of things, planning/attaining goals
- Perseverance/Comfort with Struggle

Professional Learning Community

- A focus on math
- Transition to a focus on writing in the Spring

BMX Assembly



Comptche Slide



Upcoming

End of 1st Quarter, October 27th

PTO Book Fair, November 7th - 9th

Mendocino Unified School District Maintenance Department

Providing Safe, Clean, and
Maintained Facilities.

Projects:

- K8 Generator Project
- Clean K8 Roofs, Solar Panels
- K8 Metal Repaint (Started/Planning)
- Bus Barn Repairs (Planning/awaiting on bids)

- High School ?

- Comptche MP Room Floor Finish (In House – Summer 2023)

Projects:

- Elk MP Room Roof (Summer 2023)
- Elk Main Room Floor (planning/grant work)
- Albion bathroom floor/corners
- Albion Septic Repair
- Albion Seal Coat Asphalt
- Maintenance Trucks Replacement (Planning)

Let's Look At the Numbers

Overview

MUSD Deferred Maintenance Budget

Overview

2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
476,918.31	302,079.91	117,466.36	1,160,494	69,088.00	82,900.21	67,481.73	90,468.05	91,403.38	167,912.85	113,462.85	154,012.85	189,562.85	
100,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	50,000.00	75,000.00	75,000.00	75,000.00	75,000.00	1,000,000.00
							36,810.09						
							547.83	550.00	550.00	550.00	550.00	550.00	
								1,251.08					
-174,888.39	174,563.54	-170,861.42	-137,516.94	-61,661.82	-90,489.05	-51,732.82	-74,612.50	-162,701.70	-100,000.00	-45,000.00	-40,000.00	-75,000.00	-1,244,218.70
807,029.92	476,643.45	146,604.94	1,022,977.06	8,426.18	12,411.16	16,748.93	15,855.55	29,711.68	67,462.85	68,462.85	109,012.85	112,562.85	1,000,000.00

K8

K-8

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Security Camera	5,918.24							11,071.83		30,254.33				16,990.06
Outlet Repair	24.76													24.76
Oil Separator Repair	648.75													648.75
SWPP	315.00													315.00
Basket Ball Hoop	990.75													990.75
Generator		907		1,500										2,407
Exterior Lights Controller		1813.59												1,813.59
Small Playground Structure			17,503	19,386										36,889.44
Exit Sign, Glass Display					30,170.00			99,701.00						129,871.00
Metal Repair						1,130.13								1,130.13
Replace Playground Paving														0.00
Rebuild Playground														0.00
Clean Washroom Floors														0.00
Playground									0					0.00
Open Book Repair														0.00
Intercom/PA System								47,225.00						47,225.00
														0.00
														0.00
Total/Year	7,846.98	2,760.59	17,307.81	41,891.10	20,170.00	12,791.13	50,771.82	47,225.00	30,254.33	0.00	0.00	0.00	0.00	190,408.47

HS

High School														
Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Football field work	21,542.78													21,542.78
Blowout Repairs	0.00					-5,850.00								-5,850.00
Field Track Changes	-600.00													-600.00
Concrete Slabs On Base	-5.92													-5.92
Module Removal	7,824.96													7,824.96
Lockdown	174.94		-480											-305.06
Refrigeration	-257.00													-257.00
Adjust Phase	-207.50													-207.50
Underground Level Repairs	0.440.00													0.440.00
Leak Office HVAC Unit	2,378.00		-82.45											2,295.55
Air Handler Repairs	-475.00													-475.00
Fluorescent Light Fixture	-4,172.52													-4,172.52
Field Level Repairs	0.00													0.00
PVC Pipe	-620.00													-620.00
11' PVC Lightbox	268.26				280.73									548.99
Shops Repair	-441													-441.00
Steel Rod	-5,000.00													-5,000.00
Tree Canopy	2,303.88													2,303.88
Plant Repair	-201.66													-201.66
Greenhouse	258.63													258.63
HVAC Control for Office Hold	-4,325.52													-4,325.52
Concrete Repair	-3,236													-3,236.00
Block and Lockdown Tower, PA	27,237.00													27,237.00
Quarry Repair for TR	375													375.00
Upper Deck Repairs for a shop	-62,860.00													-62,860.00
North Concrete Level Footed hold	-3,570													-3,570.00
New Furnace, Wood Shop	3,346.00													3,346.00
Remove Concrete for Shop	161.47													161.47
HVAC Repair	72,053				360									72,413.00
HVAC Control for Shop	-4,800													-4,800.00
Soil Level Parking Lot	0.00													0.00
Repair Roadside of new Park	31,500.00													31,500.00
Upper Field Level Repair	-327.28													-327.28
PVC Control for Shop	0.00													0.00
11' High System Apparatus	3,000.00													3,000.00
11' Water Leak Repair, pressure reduce	-1,885.00													-1,885.00
Terminal Room Repairs	0.00						950.00							950.00
Gun Floor Repairs	0.00								0.00					0.00
														0.00
														0.00
														0.00
Total Year	0.00	0.00	31,231.47	31,758.65	-4,305.73	37,850.00	950.00	0.00	0.00	0.00	0.00	0.00	0.00	-438,058.97

COMPTCHE

Comptche														
Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Recoat Ball Floor	990.24													990.24
1' Slabs	174.21													174.21
Vegetation Clearing	-685.66													-685.66
New Furnace			-6,998.00											-6,998.00
Tread to Playground (something missing)				-207.92										-207.92
Water Tank Roof					1,415									1,415.00
Paint Work Repair						-15,841.90								-15,841.90
SE/NE Roof Repair						17,488.00								17,488.00
1' Slab Repair (in House)								0.00	-1,000.00					-1,000.00
Site Work for House (in House)										10,000.00				10,000.00
Soil Cost Parking Lot														0.00
														0.00
Total Year	990.24	899.61	4,998.00	207.92	1,410.00	33,441.92	0.00	0.00	2,000.00	10,000.00	0.00	0.00	0.00	43,942.73

Albion

Albion														
Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Enterer Fees	11,893.27													11,893.27
Basnet Staff Wages/Cont	-1,856.00	-4,129.72												-6,085.72
Flooring Repairs						-4,343.00								-4,343.00
W/Leach Plant Eval, Repair						1,275.00								1,275.00
Total Cost Asphalt										3,000				-3,000.00
Total/Year	23,649.27	6,129.72	0.00	0.00	0.00	5,618.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,618.00

ELK/GREWOOD

Elk/Greewood														
Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Pay School	-884.77							577.41						-1,542.38
Back Flow Preventer	-845.00	-1124.51												-1,869.51
New Bocce Roof								0.00	35,000.00					35,000.00
W/Leach Plant Eval, Repair, Motor Building					-8,155.00									-8,155.00
Leach Plant Eval, Repair						12,740.00								12,740.00
Total Cost Asphalt														0.00
New Fencing														0.00
Total Cost Asphalt														0.00
Total/Year	-1,829.81	-1,124.51	0.00	0.00	-8,155.00	12,740.00	0.00	-577.41	35,000.00	0.00	0.00	0.00	0.00	25,829.74

DISTRICT OFFICE, MAINTENANCE, BUS BARN, MISC.

District Office, Maintenance, Bus Barn, Misc.														
Project	2014/13	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Initial Purchase	45,000.00													45,000.00
Misc.	297.77													297.77
Hardware Inventory	3,000.00													3,000.00
D.O. Sign Roof Repairs		4,871.00												4,871.00
Electric Line Supplies			15,000.00											15,000.00
D.O. Insulation			2,993.00											2,993.00
MISCED Electrical			14,953.00											14,953.00
Water Main/Water Sewer Line Repairs			3,000.00	1,200.00										4,200.00
ASPT				780.00										780.00
Bus Barn Drainage			200.00											200.00
Mainland Emergency Tree Removal			2,800.00											2,800.00
AS			3,077.14	3,638.84										6,716.00
Bus Barn Repairs, Signs, Repairs										26,000.00				26,000.00
District Office Main/Yellow Repairs														0.00
VP Fuel Tank Refurbish				4,000.00										4,000.00
10 Bus Barn Maintenance Sign				27,800.00	5,950.00									33,750.00
10 Meter Wall Pump Repairs					3,100.00									3,100.00
Steel Deck, Custom				1,478.00										1,478.00
Chimney Pipe				26.00										26.00
Post Family Repairs										22,000.00				22,000.00
Lightstand									25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00
Drinking Water Main Repairs								26,800.00						26,800.00
Total Year	53,988.79	4,871.00	58,128.14	2,660.11	15,278.09	6,000.00	0.00	26,800.00	25,000.00	75,000.00	53,000.00	25,000.00	25,000.00	387,488.00

Equipment

Equipment														
Description	2014/13	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Office Printer	4,000.00													4,000.00
Commercial Microwave		12,179.83												12,179.83
Maintenance Truck										10,000.00				10,000.00
Maintenance Truck										15,000.00				15,000.00
Maintenance Truck											13,000.00			13,000.00
Beer Refrigger								38,341.87						38,341.87
Total Year	4,000.00	12,179.83	0.00	0.00	0.00	0.00	0.00	0.00	38,341.87	15,000.00	13,000.00	15,000.00	0.00	75,773.70

Thanks!

Maintenance Department: Custodians, Grounds,
Maintenance Workers and all the MUSD staff.



Mendocino Unified School District

**BOND MEASURE
IMPROVEMENT BOND
PROGRAM
PHASE ONE & TWO
PROJECTS**

•MUSD BOARD MEETING – October 2023

Alarinda
Architecture

Mendocino Unified School District

**Budget
M.U.S.D. PHASE ONE PROJECT**

Source of Funds:

Source Code:	Series A Bond (less issuance cost)	Available 18,884,464
	Series B Bond	13,847,127
	Interest to date	119,912
	Issuance cost and interest paid	(2,023,643)
	State Bonds	-
		30,827,859

Description	Budget	Expended To Date	Remaining Balance	Forecast	Surplus (Shortfall)
Design and Planning	2,343,405	1,901,279	541,309	2,349,739	-6,334
Bidding, Permitting, Misc.	140,000	194,013	-54,013	224,082	-84,082
Construction	14,846,602	15,183,901	-337,299	15,301,054	-454,452
8% Owners Contingency	1,366,140	388,184	977,956	565,820	800,320
Construction Support	441,774	651,049	-209,275	628,468	-186,684
Fixtures & furniture	250,000	216,142	33,858	250,000	0
Reserve	0	0	0	0	0
Totals	19,387,921	18,434,667	962,537	19,319,162	68,768

Available vs. budgeted soft cost vs hard cost 28 90% assumes 100% contingency expended

Funding Status

	AVAILABLE FUNDS	PROJECTED FUND BALANCE @ % CONTINGENCY EXPENDED			
		0%	1%	5%	8%
Series A bonds	30,827,859	12,806,078	12,657,612	12,063,747	11,439,938

Mendocino Unified School District

Overall Project Status

Classes have resumed and open for education.

Remaining Items to Close out the project

1. Door closers to meet ADA tolerances need to be completed, pending delivery of new closers and louver.
2. Rain water leader to storm drain work completed excepting a few 18 inch transition pieces being fabricated
3. Window balancers replaced window operation marginally better.

Potential Issues:

No remaining issues with construction contract.

Next Steps

Continue to work with Tobin on non-construction contract modifications.

When satisfied with the work, we'll file a Notice of Completion with the County.

Typically retention is release 35 days after filing with the County.

Mendocino Unified School District

2020 Bond Program – Phase 2

Budget

M.U.S.D. PHASE TWO PROJECT

Source of Funds:

Source Code:	Series A Bond (less issuance cost)	Available
	Series B Bond	11,508,696
	Developer Fees	-
	State Bonds	-
		11,508,696

Description	Budget	Expended To Date	Remaining Balance	Forecast	Surplus (Shortfall)
Design and Planning	1,127,188	865,384	261,803	1,043,977	0
Bidding, Permitting, Misc.	95,000	72,300	22,700	78,000	17,000
Construction	8,641,825	299,335	8,342,490	8,641,825	0
Owners Contingency	697,428	0	697,428	697,428	0
Construction Support	505,000	104,356	380,656	505,000	0
Furniture & furniture	0	0	0	0	0
Reserve	0	0	0	0	0
Totals	11,066,438	1,381,375	9,682,187	10,968,230	17,000

Available vs. budgeted **442,287** assumes 100% contingency expended
soft cost vs. hard cost 28.08%

Funding Status

AVAILABLE FUNDS	PROJECTED FUND BALANCE @ 0%	PROJECTED FUND BALANCE @ 1%	PROJECTED FUND BALANCE @ 2%	PROJECTED FUND BALANCE @ 3%
Series A bonds	11,508,696	1,139,685	1,053,267	707,594

Mendocino Unified School District

2020 Bond Program – Phase 2

Schedule

	Planned	Actual	Schedule Status
Design and Planning	Jun-22	Jun-22	
Permitting and PH-2 GMP	1-Dec-22	August 23	
Construction	August 2023	August 21, 2023	
Completion	Apr-24	(Generator completion Sept. 2024)	

Overall Project Status

Demolition subcontractor continuing with their work while underground plumbing work has commenced at Gym and Tech buildings.

Rough framing has begun in the Gym and Tech building and Electrical contractor starting layout and rough-in of electrical work. Mechanical Layout and Rough-in to commence at the end of the month.

Site Demolition and water connections for wood shop commenced. Mechanical enclosure work to start at end of the month.

Potential Issues:

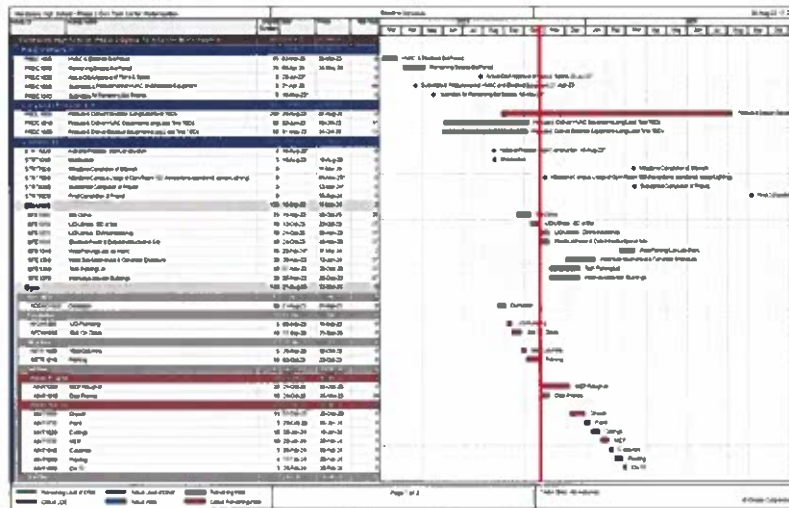
No new issues since hopefully resolving fire alarm false alarms.

Next Steps

Lathrop progress with Rough framing and rough-in of utilities.

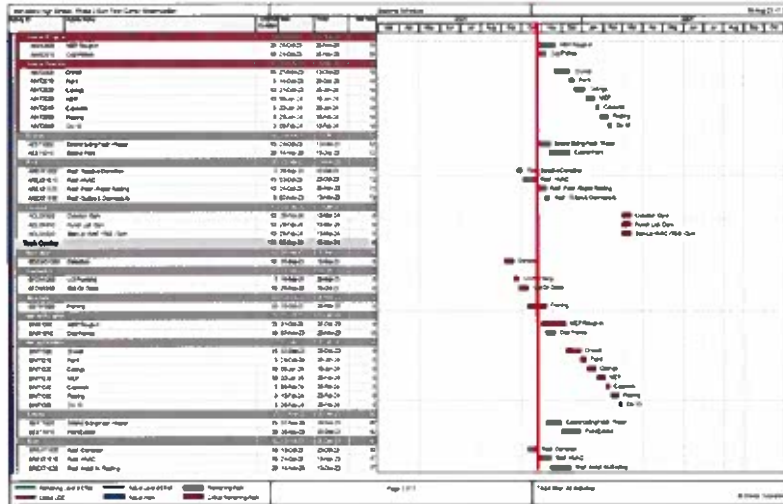
Mendocino Unified School District

2020 Bond Program – Phase 2



Mendocino Unified School District

2020 Bond Program – Phase 2



Mendocino Unified School District

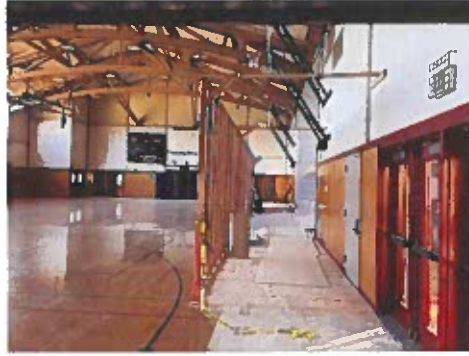
2020 Bond Program – Phase 2



Demolition at Technical Center

Mendocino Unified School District

2020 Bond Program – Phase 2



Demolition at Gymnasium - Kitchen

Mendocino Unified School District
2023-24 Combined General Fund Budget Change Report
November 2023

REVENUES:		October View 10/11/2023	November View 11/13/2023	Change	
REVENUE LIMIT SOURCES					
8011	State Aid - Current Year	1,662,031	1,662,031	-	
8012	Education Protection Account	88,158	88,158	-	
8019	EPA Prior Year Adjustment	-	-	-	
8021	Homeowners' Exemptions Tax	41,970	41,970	-	
8022	Timber Yield Tax	75,000	75,000	-	
8029	Other Subventions/In-Lieu Taxes	-	-	-	
8041	Secured Roll Taxes	5,805,082	5,837,331	32,249	Adj PY Actuals
8042	Unsecured Taxes	150,000	150,000	-	
8043	Prior Years' Taxes	5,000	5,000	-	
8044	Supplemental Taxes	-	-	-	
8091	Revenue Limit Transfers	-	-	-	
Total Revenue Limit Sources		7,827,241	7,859,490	32,249	
FEDERAL REVENUES					
8181	Special Education Entitlement	87,048	87,048	-	
8182	Discretionary Grants	2,654	2,654	-	
8285	Interagency Contracts between LEAs	-	-	-	
8290	All other Federal Revenue	478,602	478,602	-	
Total Federal Revenues		568,304	568,304	-	
OTHER STATE REVENUES					
8311	Other St. Apportionments Current Yr.	-	-	-	
8520	State Nutrition KIT Grant	-	-	-	
8550	Mandated Cost Reimbursements	20,000	20,858	858	
8560	State Lottery Revenue	100,384	100,384	-	
8590	All Other State Revenue	1,032,363	1,110,867	78,504	Prop 28 +\$74k, Ethnic
Total Other State Revenues		1,152,747	1,232,109	79,362	Studies +\$4.5k
OTHER LOCAL REVENUES					
8622	Non-Ad Valorem Taxes	91,350	91,350	-	
8631	Sale of Equipment & Supplies	-	-	-	
8650	Leases and Rentals	6,200	6,200	-	
8660	Interest	15,000	15,000	-	
8662	Net Increase in Fair Value Investment	-	39,024	39,024	FMV PY Reversal
8675	Transport. Fees from Individuals	-	-	-	
8677	Transportation & Interagency Services	3,850	3,850	-	
8689	Other Fees and Contracts	1,000	1,000	-	
8699	All Other Local Revenue	96,849	96,849	-	
8792	Transfer of Apportionment from COE	228,993	228,993	-	
Total Other Local Revenues		443,242	482,266	39,024	
TOTAL REVENUES		9,991,534	10,142,169	150,635	
<i>Total All Revenue Sources</i>		<i>10,089,873</i>	<i>10,182,169</i>		

October November
View View
data as of: 10/11/2023 11/13/2023 Change

EXPENDITURES:

EXPENDITURES:		October View	November View	Change
CERTIFICATED SALARIES				
1100	Teachers' Salaries	3,031,561	3,031,561	-
1200	Pupil Support Salaries	296,741	296,741	-
1300	Supervisors' and Admin Salaries	406,658	406,658	-
1900	Other Certificated Salaries	-	-	-
Total Certificated Salaries		3,734,959	3,734,959	-
CLASSIFIED SALARIES				
2100	Instructional Aides' Salaries	547,476	547,476	-
2200	Support Salaries	657,187	657,187	-
2300	Supervisors' and Admin Salaries	375,761	375,761	-
2400	Clerical and Office Salaries	492,645	492,645	-
2900	Other Classified Salaries	15,727	15,727	-
Total Classified Salaries		2,088,796	2,088,796	-
EMPLOYEE BENEFITS				
310X	STRS	1,021,037	1,021,037	-
320X	PERS	531,191	531,191	-
33XX	OASDI/Medicare	218,711	218,711	-
340X	Health & Welfare Benefits	916,067	916,067	-
350X	Unemployment Insurance	26,792	26,792	-
360X	Workers' Compensation	209,134	209,134	-
370X	Other Post-Employment Benefits	30,971	30,971	-
390X	Other Benefits (Ret. Inc. & Board bene.)	34,023	34,023	-
Total Employee Benefits		2,987,926	2,987,926	-
BOOKS AND SUPPLIES				
4100	Approved Textbooks & Core Materials	69,702	69,702	-
4200	Books & Other Reference Materials	-	-	-
4300	Materials and Supplies	331,485	331,485	0
4400	Noncapitalized Equipment	43,178	43,178	-
Total Books and Supplies		444,365	444,365	0
SERVICES, OTHER OPERATING EXPENSES				
5100	Subagreements for Services	49,154	19,154	(30,000)
5200	Travel & Conference	71,440	72,340	900
5300	Dues and Memberships	31,330	31,330	-
5450	Insurance	106,600	106,600	-
5500	Operation & Housekeeping Services	315,350	315,350	-
5600	Rentals, Leases, Repairs, Improvmts	73,661	73,661	-
5700		-	-	-
5800	Consulting Svcs and Op Expenses	479,039	540,139	61,100
5900	Communications	39,090	39,090	-
Total Services and Other Operating Expenses		1,165,664	1,197,664	32,000
CAPITAL OUTLAY				
6100	Land	-	-	-
6400	Equipment / Equipment Replacement	-	-	-
Total Capital Outlay		-	-	-

UUSD Student Svcs

Add'l ELOP

October November
View View
data as of: 10/11/2023 11/13/2023 Change

OTHER OUTGO

7142	County Operated ADA	21,500	-	(21,500)	Cty Op ADA
7299	All Other Transfer Out to All Other	-	-	-	
7300-7399	Transfer of Indirect Costs	(6,000)	(6,000)	-	
7439	Debt Service - Principal & Interest	-	-	-	
Total Other Outgo		15,500	(6,000)	(21,500)	

TOTAL EXPENDITURES		10,437,210	10,447,710	10,500	
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OTHER FINANCING SOURCES AND USES

8912	Transfer In from Fund 17	58,339	-	(58,339)	Eliminate
8919	Transfer In from MCN Fund	40,000	40,000	-	
7612	Transfer Out to Transp Equipment	-	-	-	
7611	Transfer Out to State Preschool Fund	(59,793)	(59,793)	-	
7616	Transfer Out to Cafeteria	(136,476)	(136,476)	-	
7619	Transfer Out to MCN - telecom	(8,190)	(8,190)	-	
TOT. OTHER FINANCING SOURCES & USES		(106,120)	(164,459)	(58,339)	

NET INCREASE (DECR) IN FUND BALANCE		(551,796)	(470,000)	81,796	
<i>Total All Expenditure Sources</i>		<i>10,641,669</i>	<i>10,652,169</i>	10,500	

FUND BALANCE, RESERVES

Beginning Fund Balance		2,353,535	2,353,535	-	
Ending Fund Balance		1,801,739	1,883,535	81,796	

COMPONENTS OF ENDING FUND BALANCE

9711	Revolving Cash	10,000	10,000	-			
9740	Restricted Balances	1,148,641	1,156,731	8,090	ELOP	84.6	
9789	Designated for Econ Uncertainty	425,667	426,087	420	COVID ESSER	16.7	
9780	Other Designations:			-	ARP-Homeless	2.9	
9780	SLIP/LUMP/Site Accts/Lottery	43,756	43,756	-	Educator Effectiveness	113.5	
9780	Transportation (Elec Bus)	40,000	20,000	(20,000)	Art-Music-IM BG	115.2	
9790	General (Undesignated) Reserve	133,675	226,961	93,285	KIT Grants	129.4	
					Dual Enrollment	350.0	
					A-G Access	10.5	
					Lrng Recov Emer BG	202.3	
					Cnty Fdn - CTE	17.6	
					Lottery/Other Grants	9.8	
					Title I	37.4	
					Mental Health	16.8	
					Restricted Maint	20.8	
					Prop 28	29.5	
					FMV Entries	-	
							1,157.0

9780 Other Designations:

Locally Defined (Site Accts)	33,595.78	33,595.78	-				
Supplemental Concentration	7,822.41	7,822.41	-				
SLIP/LUMP	2,337.98	2,337.98	-				
Lottery - Unrestricted	-	-	-				
	<u>43,756.17</u>	<u>43,756.17</u>					
					One-time in nature	1,052.5	

2023-24 Year-To-Date ADA by District of Residence

Month: 2

		MUSD	FB	PA	AV	Ukiah	Other	Totals	23-24 CBEDS (Oct.)	22-23 CBEDS (Oct.)
Albion	TK	1.47	0.00	0.00	0.00	0.00	0.00	1.47	2	0
	K	1.85	0.00	0.00	0.00	0.00	0.00	1.85	2	2
	1	1.71	0.00	0.00	0.00	0.00	0.00	1.71	2	4
	2	2.47	0.00	0.00	0.00	0.00	0.00	2.47	3	2
	3	<u>0.71</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.71</u>	<u>1</u>	<u>1</u>
	Total	8.21	0.00	0.00	0.00	0.00	0.00	8.21	10	9
Comptche	TK	0.97	0.00	0.00	0.00	0.00	0.00	0.97	1	3
	K	4.16	0.00	0.00	0.00	0.00	0.00	4.16	5	4
	1	2.95	0.00	0.00	0.00	0.00	0.00	2.95	3	1
	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	6
	3	<u>6.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6.50</u>	<u>7</u>	<u>3</u>
	Total	14.58	0.00	0.00	0.00	0.00	0.00	14.58	16	17
MK-8	TK	6.97	0.00	0.00	0.00	0.00	0.00	6.97	8	2
	K	14.37	0.00	0.00	0.00	0.00	0.00	14.37	15	25
	1	21.95	0.00	0.00	0.00	0.00	0.00	21.95	23	15
	2	13.58	1.82	0.92	0.00	0.00	0.00	16.32	18	19
	3	16.71	2.84	0.00	0.00	0.00	0.00	19.55	21	17
	4	17.47	0.92	0.00	0.00	0.00	0.00	18.39	19	30
	5	28.14	1.95	0.00	0.00	0.00	0.00	30.09	32	32
	6	33.60	0.92	0.00	0.00	0.00	0.00	34.52	37	33
	7	23.26	4.71	1.00	0.00	0.00	0.00	28.97	31	42
	8	<u>35.77</u>	<u>2.87</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38.64</u>	<u>42</u>	<u>35</u>
Total	211.82	16.03	1.92	0.00	0.00	0.00	229.77	246	250	
MHS	9	32.00	2.73	0.90	0.00	0.00	0.00	35.63	38	35
	10	27.84	4.81	0.00	0.00	0.00	0.00	32.65	34	51
	11	38.53	3.61	1.89	0.00	0.00	0.00	44.03	46	36
	12	<u>21.47</u>	<u>8.37</u>	<u>0.00</u>	<u>1.92</u>	<u>0.00</u>	<u>0.00</u>	<u>31.76</u>	<u>34</u>	<u>43</u>
	Total	119.84	19.52	2.79	1.92	0.00	0.00	144.07	152	165
MAS (I.S.)	TK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	K	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1
	1	1.00	0.00	0.00	0.00	0.00	0.00	1.00	1	0
	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1
	3	0.76	0.00	0.00	0.00	0.00	0.00	0.76	1	0
	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	3
	5	1.87	0.00	0.00	0.00	0.00	0.00	1.87	2	1
	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1
	7	0.00	1.00	0.00	0.00	0.00	0.00	1.00	1	0
	8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1
	10	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2	4
	11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1
12	<u>0.42</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.42</u>	<u>1</u>	<u>1</u>	
Total	6.05	1.00	0.00	0.00	0.00	0.00	7.05	8	14	
SHS	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	4
	12	<u>3.42</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3.42</u>	<u>4</u>	<u>3</u>
	Total	3.42	0.00	0.00	0.00	0.00	0.00	3.42	4	7
TOTAL		363.92	36.55	4.71	1.92	0.00	0.00	407.10	436	462

2023-24 Total ADA by Attendance Month

ADA for each attendance month

		Mo. 1	Mo. 2	Mo. 3	Mo. 4	23-24 P-1	22-23 P-1	Mo. 5	Mo. 6	Mo. 7	23-24 P-2	22-23 P-2	Mo. 8	Mo. 9	Mo. 10	23-24 Annual	22-23 Annual
Albion	TK	1.42	1.47														
	K	1.79	1.85														
	1	1.89	1.71														
	2	2.79	2.47														
	3	<u>0.79</u>	<u>0.71</u>														
	Total	8.68	8.21				8.00						8.03				
Comptche	TK	1.00	0.97														
	K	4.00	4.16														
	1	2.95	2.95														
	2	0.00	0.00														
	3	<u>6.37</u>	<u>6.50</u>														
	Total	14.32	14.58				14.40						14.89				
MK-8	TK	7.00	6.97														
	K	14.05	14.37														
	1	21.84	21.95														
	2	16.58	16.32														
	3	19.32	19.55														
	4	18.47	18.39														
	5	30.69	30.09														
	6	34.27	34.52														
	7	28.95	28.97														
	8	<u>39.31</u>	<u>38.64</u>														
Total	230.48	229.77				216.62						216.26					216.72
MHS	9	34.21	35.63														
	10	31.64	32.65														
	11	42.99	44.03														
	12	<u>30.84</u>	<u>31.76</u>														
	Total	139.68	144.07				150.70						148.20				
MAS	TK	0.00	0.00														
	K	0.00	0.00														
	1	1.00	1.00														
	2	0.00	0.00														
	3	0.74	0.76														
	4	0.00	0.00														
	5	1.74	1.87														
	6	0.00	0.00														
	7	1.00	1.00														
	8	0.00	0.00														
	9	0.00	0.00														
	10	2.00	2.00														
	11	0.00	0.00														
12	<u>0.26</u>	<u>0.42</u>															
Total	6.74	7.05				12.63						14.02					13.99
SHS	9	0.00	0.00														
	10	0.00	0.00														
	11	0.00	0.00														
	12	<u>4.18</u>	<u>3.42</u>														
	Total	4.18	3.42				5.45						4.93				
TOTAL ADA		404.08	407.10				407.80					406.33					407.26

2023-24 Enrollment by District of Residence

Month: 2

		MUSD	FB	PA	AV	Ukiah	Other	23-24 Totals To Date	23-24 CBEDS (Oct.)	22-23 CBEDS (Oct.)
Albion	TK	2	0	0	0	0	0	2	2	0
	K	2	0	0	0	0	0	2	2	2
	1	2	0	0	0	0	0	2	2	4
	2	3	0	0	0	0	0	3	3	2
	3	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>
	Total	10	0	0	0	0	0	10	10	9
Comptche	TK	1	0	0	0	0	0	1	1	3
	K	5	0	0	0	0	0	5	5	4
	1	3	0	0	0	0	0	3	3	1
	2	0	0	0	0	0	0	0	0	6
	3	<u>7</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7</u>	<u>7</u>	<u>3</u>
	Total	16	0	0	0	0	0	16	16	17
MK-8	TK	7	0	0	0	0	0	7	8	2
	K	15	0	0	0	0	0	15	15	25
	1	22	0	0	0	0	0	22	23	15
	2	15	2	1	0	0	0	18	18	19
	3	18	3	0	0	0	0	21	21	17
	4	18	1	0	0	0	0	19	19	30
	5	30	2	0	0	0	0	32	32	32
	6	36	1	0	0	0	0	37	37	33
	7	25	5	1	0	0	0	31	31	42
	8	<u>38</u>	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>41</u>	<u>42</u>	<u>35</u>
Total	224	17	2	0	0	0	243	246	250	
MHS	9	35	3	1	0	0	0	39	38	35
	10	29	5	0	0	0	0	34	34	51
	11	41	4	2	0	0	0	47	46	36
	12	<u>23</u>	<u>9</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>34</u>	<u>34</u>	<u>43</u>
	Total	128	21	3	2	0	0	154	152	165
MAS (I.S.)	TK	0	0	0	0	0	0	0	0	0
	K	0	0	0	0	0	0	0	0	1
	1	1	0	0	0	0	0	1	1	0
	2	0	0	0	0	0	0	0	0	1
	3	1	0	0	0	0	0	1	1	0
	4	0	0	0	0	0	0	0	0	3
	5	2	0	0	0	0	0	2	2	1
	6	0	0	0	0	0	0	0	0	1
	7	0	1	0	0	0	0	1	1	0
	8	0	0	0	0	0	0	0	0	0
	9	0	0	0	0	0	0	0	0	1
	10	2	0	0	0	0	0	2	2	4
	11	0	0	0	0	0	0	0	0	1
12	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>1</u>	<u>1</u>	
Total	8	1	0	0	0	0	9	8	14	
SHS	9	0	0	0	0	0	0	0	0	0
	10	0	0	0	0	0	0	0	0	0
	11	0	0	0	0	0	0	0	0	4
	12	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>	<u>4</u>	<u>3</u>
	Total	3	0	0	0	0	0	3	4	7
TOTAL		389	39	5	2	0	0	435	436	462

2023-24 Total Enrollment by Attendance Month

		23-24										Annual
		Mo. 1	Mo. 2	Mo. 3	Mo. 4	Mo. 5	Mo. 6	Mo. 7	Mo. 8	Mo. 9	Mo. 10	Avg
Albion	TK	2	2									2
	K	2	2									2
	1	2	2									2
	2	3	3									3
	3	<u>1</u>	<u>1</u>									<u>1</u>
	Total	10	10									
Comptche	TK	1	1									1
	K	4	5									5
	1	3	3									3
	2	0	0									0
	3	<u>7</u>	<u>7</u>									<u>7</u>
	Total	15	16									
MK-8	TK	8	7									8
	K	15	15									15
	1	23	22									23
	2	18	18									18
	3	21	21									21
	4	19	19									19
	5	32	32									32
	6	36	37									37
	7	31	31									31
	8	<u>42</u>	<u>41</u>									<u>42</u>
Total	245	243										244
MHS	9	37	39									38
	10	31	34									33
	11	44	47									46
	12	<u>33</u>	<u>34</u>									<u>34</u>
	Total	145	154									
MAS	TK	0	0									0
	K	0	0									0
	1	1	1									1
	2	0	0									0
	3	1	1									1
	4	0	0									0
	5	2	2									2
	6	0	0									0
	7	1	1									1
	8	0	0									0
	9	0	0									0
	10	2	2									2
	11	0	0									0
12	<u>1</u>	<u>2</u>									<u>2</u>	
Total	8	9										9
SHS	9	0	0									0
	10	0	0									0
	11	0	0									0
	12	<u>4</u>	<u>3</u>									<u>4</u>
	Total	4	3									
TOTAL Enroll		427	435									431

**MENDOCINO MIDDLE SCHOOL
STUDENT BODY ACCOUNT
2023-24 MONTHLY SUMMARY
PERIOD: OCTOBER 2023**

DESCRIPTION	Beginning Balance	Income	Expenses	Ending Balance
6-8 Art Field Trips	\$ 506.23	\$1,935.74		\$ 2,441.97
6-8 Boys Free Throw	\$ -			\$ -
6-8 Girls Free Throw	\$ -			\$ -
6th Grade Trips	\$ 3,701.71		\$5.00	\$ 3,696.71
7-8 Boy's BB	\$ 1,575.63		\$5.00	\$ 1,570.63
7-8 Girl's BB	\$ 2,046.03		\$5.00	\$ 2,041.03
7th Grade Class	\$ 1,888.66		\$5.00	\$ 1,883.66
8th Grade Class	\$ -			\$ -
8th Grade Trip	\$ 1,845.21		\$5.00	\$ 1,840.21
Art Fund	\$ 1,922.74	\$955.00	\$5.00	\$ 2,872.74
Athletics	\$ 1,157.57		\$5.00	\$ 1,152.57
AVID	\$ -			\$ -
Chess Club	\$ -			\$ -
Chorus	\$ -			\$ -
Cooking Club	\$ 258.77			\$ 258.77
Film Club	\$ 84.22			\$ 84.22
Grad Dance	\$ -			\$ -
Leadership	\$ 175.65			\$ 175.65
Maker Faire	\$ -			\$ -
Outdoor Survival	\$ -			\$ -
PE Fund	\$ -			\$ -
School Supplies	\$ 98.61			\$ 98.61
Science	\$ 291.65			\$ 291.65
Student Council	\$ 1,471.93	\$1.40	\$5.00	\$ 1,468.33
Volleyball	\$ 11,146.62	\$1,762.00	\$1,767.54	\$ 11,141.08
Yearbook	\$ 2,913.53		\$5.00	\$ 2,908.53
Yearend Activities	\$ -			\$ -
TOTAL	\$ 31,084.76	\$4,654.14	\$1,812.54	\$ 33,926.36

MENDOCINO GRAMMAR SCHOOL
 STUDENT BODY ACCOUNT
 2023-2024 MONTHLY SUMMARY
 PERIOD: OCTOBER 2023

	BALANCE	INCOME	EXPENSE	NEW BALANCE
KINDERGARTEN	0.00			0.00
1st GRADE	20.00			20.00
2nd GRADE	-72.84			-72.84
3rd GRADE	122.50			122.50
4-5 GRADES	151.34			151.34
COMPTCHE SCHOOL	0.78			0.78
GENERAL STUDENT BODY	3.55			3.55
MULTI-PURPOSE STAGE	45.07			45.07
To be Reimbursed MUSD	-225.00			-225.00
TOTAL	45.40	0.00	0.00	45.40

**MENDOCINO HIGH SCHOOL
STUDENT BODY ACCOUNT
2023-2024 MONTHLY SUMMARY
PERIOD: OCTOBER 2023**

	DESCRIPTION	Begin Balance	Income	Expenses	Ending Balance
GENERAL FUNDS					
	Athletic Travel/Requests	1703.26			1703.26
	Athletics - Officials only	4292.80			4292.80
	CTE Art	1394.00			1394.00
	CTE Media	150.00			150.00
	CTE Woodshop	2078.71			2078.71
	Facilities (key dep)	3108.05		69.89	3038.16
	Library	96.20			96.20
	MCHS General	2202.57			2202.57
	MCHS Outdoor Leadership	493.15			493.15
	MCHS Yearbook	560.00			560.00
	PACT Testing	525.00			525.00
	PSAT/SAT workbooks	1485.00			1485.00
	Request (donations/interest)	344.13	3.23		347.36
	Sober Grad	2164.49			2164.49
	Skate Ramp Fund	500.87			500.87
	SONAR	4236.34			4236.34
	Store	160.33			160.33
	Student Council	-88.38	50.00		-38.38
	Youth Prevention	92.50			92.50
CLASSES					
	Class of 16	500.00			500.00
	Class of 19	306.26			306.26
	Class of 21	327.48			327.48
	Class of 22	990.29			990.29
	Class of 23	0.00			0.00
	Class of 24	6579.58	575.01		7154.59
	Class of 25	1651.46	1400.00		3051.46
	Class of 26	1865.05			1865.05
	Class of 27	50.00			50.00
FALL SPORTS					
	Boys Soccer	-231.25			-231.25
	Football	134.12			134.12
	Girls Soccer	457.28		295.08	162.20
	Volleyball	691.96			691.96
WINTER SPORTS					
	Boys Basketball	2352.23			2352.23
	Girls Basketball	3748.32			3748.32
SPRING SPORTS					
	Baseball	500.00			500.00
	Golf	1000.00			1000.00
	Softball	367.73			367.73
	Swim Team	283.00			283.00
	Tennis	64.97			64.97
	Track	0.00			0.00
CLUB					
	Amnesty	387.87			387.87
	Art Club	542.85			542.85
	Body Positive	0.00			0.00

Chorus	152.21			152.21
CSF	693.33			693.33
Culinary	3278.87			3278.87
Electronics	1141.69			1141.69
Horticulture/Botany Club	2275.35			2275.35
Improv club	1028.02			1028.02
Interact Club-Activity	3976.41			3976.41
Interact Club-Administrative	3093.10			3093.10
Leadership	56.44			56.44
Model U.N.	-67.15			-67.15
Multi-Cultural Club	305.00			305.00
Radio	1796.09	157.96	400.00	1554.05
Science Club	126.09			126.09
S.E.A. Club	30.00			30.00
Spectrum Club	80.00			80.00
Workability/Cardinal Express	146.41			146.41
Yearbook	5353.55			5353.55
Yoga Club	0.00			0.00
A/E WEEK				
AE WEEK Art Center	25.00			25.00
AE WEEK Ashland	0.00			0.00
AE WEEK Biking	137.80			137.80
AE WEEK Celebration of Self	144.69			144.69
AE WEEK Coastal Adventures	-77.50			-77.50
AE WEEK College Tours	620.29			620.29
AE WEEK Com College/CTE	0.00	100.00		100.00
AE WEEK Creative Writing	0.00			0.00
AE WEEK Culinary	94.31			94.31
AE WEEK Drivers Ed Class	300.00			300.00
AW WEEK E-Lab	45.00			45.00
AE WEEK Engineering Extravaganza	857.30			857.30
AE WEEK First Responder Academy	1112.79			1112.79
AE WEEK Learning in La-La Land	237.27			237.27
AE WEEK Media Film	0.00			0.00
AE WEEK San Francisco	634.00			634.00
AE WEEK Sierra Adventure	0.00			0.00
AE WEEK Top Sail	-596.61			-596.61
AE WEEK Volunteer Crew	76.14			76.14
AE WEEK Washington DC	1392.67			1392.67
AE WEEK Wind Surfing	181.07			181.07
AW WEEK Woodworking	0.00			0.00
AE WEEK Yosemite Institute	-301.53		4475.00	-4776.53
AE WEEK Reserve	99.84			99.84
TO BE REFUNDED	0.00			0.00
TOTAL	76516.16	2286.20	5239.97	73562.39



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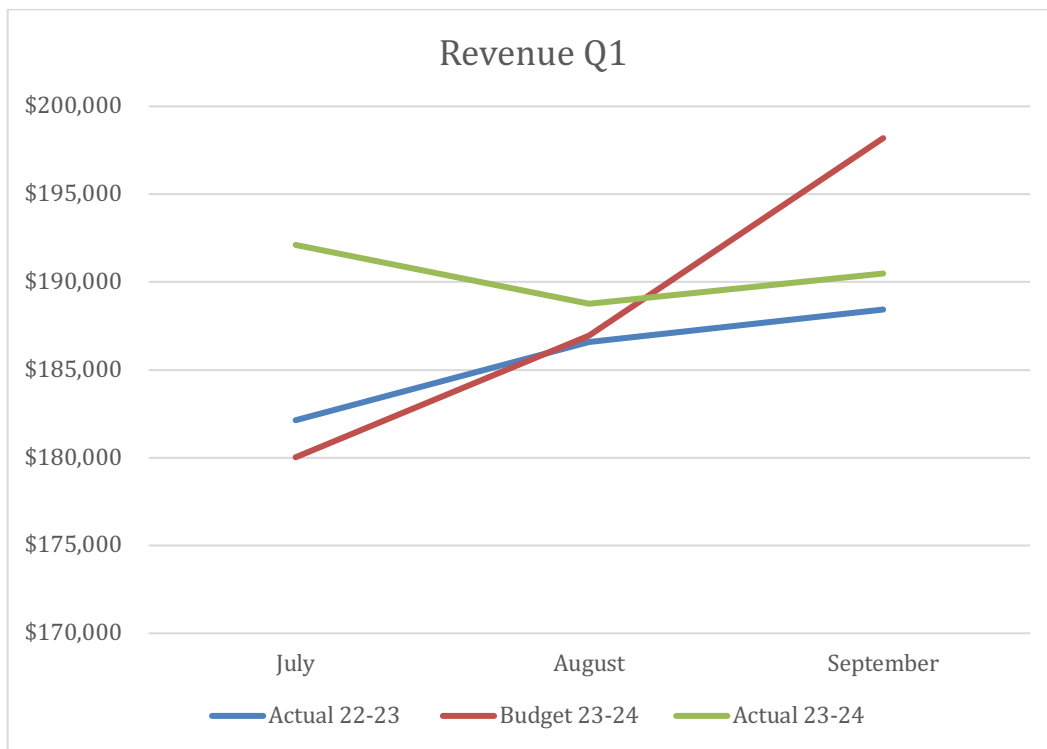
**MCN Manager's
 First Quarter 2023-2024 Report
 MUSD Board of Directors
 October 13th, 2023**

First Quarter

- Revenue**

- a. Revenue for Q1 23-24 was \$571,360 compared to a budgeted amount of \$565,152. The revenue for Q1 23-24 increased by \$14,218 compared to the previous year.

	Actual 22-23	Budget 23-24	Actual 23-24
July	\$182,131	\$180,022	\$192,112
August	\$186,577	\$186,938	\$188,763
September	\$188,434	\$198,192	\$190,485
Total	\$557,142	\$565,152	\$571,360



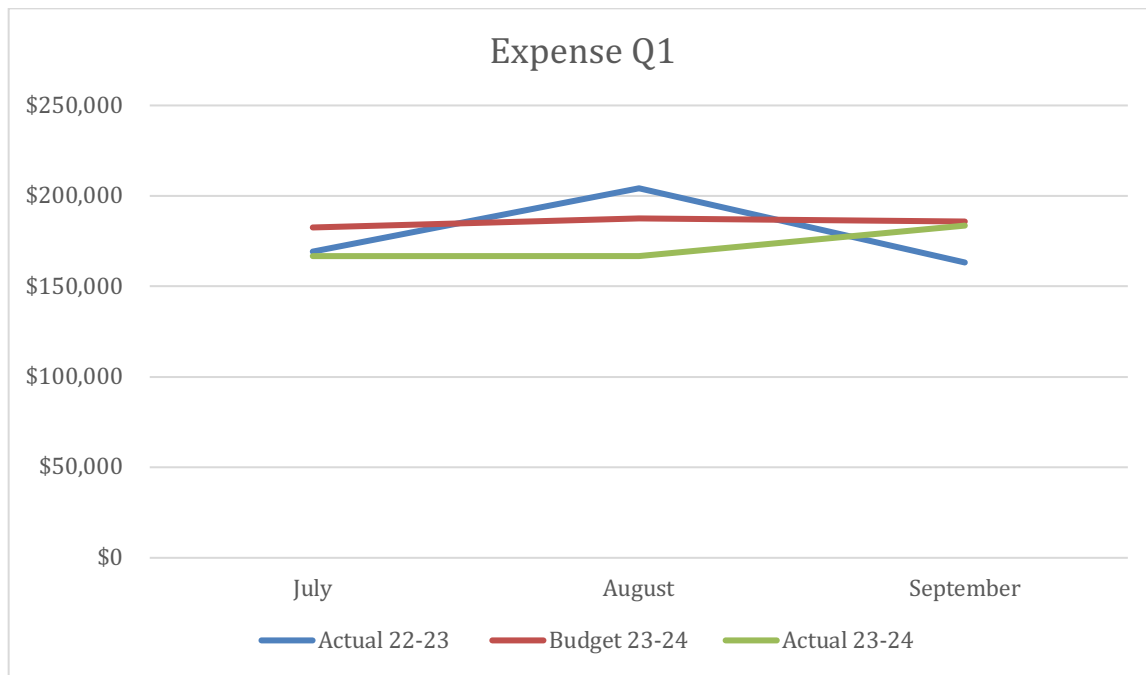


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- **Expense**

- a. Expense for Q1 23-24 was \$517,145 compared to a budgeted amount of \$555,886. The expense decreased by \$19,455 for Q1 23-24 compared to the previous year.

	Actual 22-23	Budget 23-24	Actual 23-24
July	\$169,163	\$182,562	\$166,733
August	\$204,218	\$187,567	\$166,815
September	\$163,219	\$185,757	\$183,597
Total	\$536,600	\$555,886	\$517,145

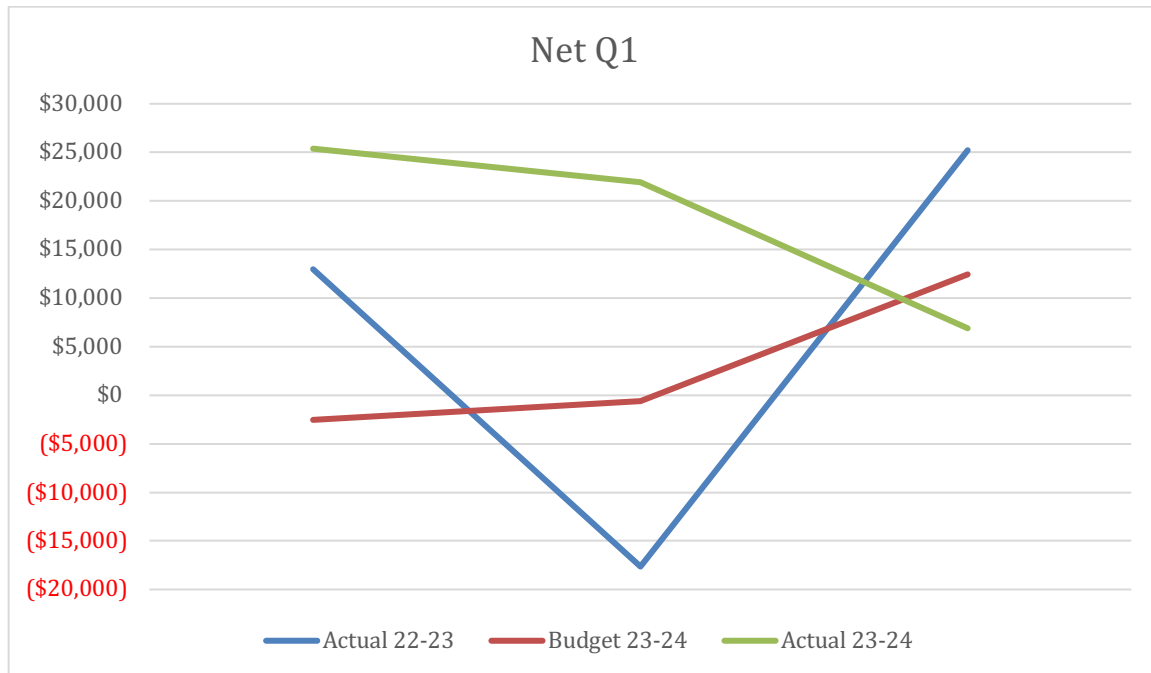




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- Net
 - a. Profit for Q1 23-24 was \$54,215 compared to budgeted amount of \$9,266. The net profit increased by \$44,949.

	Actual 22-23	Budget 23-24	Actual 23-24
July	\$12,968	(\$2,540)	\$25,379
August	(\$17,641)	(\$629)	\$21,948
September	\$25,215	\$12,435	\$6,888
Total	\$20,542	\$9,266	\$54,215





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1. Quarter 1 Analysis

- The loss of 42 Fusion customers in Q1, reduced our operating expenses.
- We gained 12 wireless customers in Q1 and Open Air Long Range remained steady with 70 customers. Some have increased their speed profile generating more income.
- Digital voice has also been steadily picking up. We added 25 Digital voice lines in Q1.
- The Fusion customer decline is still occurring at a regular rate. Monthly numbers have been a bit difficult to predict because of changes to our services, as well as new competition moving into the area.

2. Connectivity

- Net loss of Fusion customers was 42 in Q1 23-24 compared to a net loss of 39 in Q1 22-23 and a budgeted loss of 45 customers for Q1 23-24.
- Net gain of 12 Open Air Customers this quarter.
- Net loss of 5 customers in this quarter across all platforms.

3. Open Air Access Points

- No new access points were added in this quarter.
- In talks with the North Coast Brewery and The Noyo River Grill to see if we can deploy more AP's in Fort Bragg. This would help us to serve additional areas north and south.
- Mendocino WiFrost rolling out soon, including an Open Air AP in Mendocino.

4. WiFrost

- We are working on implementing WiFrost service in Mendocino with focus on Surfwood and north of Mendocino.
- Had planned on income from WiFrost to start coming in by June of last fiscal year.
- WiFrost will be able to serve many in locations where Fusion service is slow (Surfwood).

5. Upcoming:

- Open Air service in Mendocino will be deployed on MHS roof as well.
- Larger speed packages introduced for Open Air where available.
- MCN Introducing a 250Mb/s download 35 Mb/s upload package: \$159.95 Business / \$139.95 Residential. (Public Static IP included for Businesses.)
- Introducing "Extreme" 250Mb/s by 250Mb/s package as well – one cost: \$349.95 Static Public IP Block Included. (If needed / special needs) \$150 set up fee even if they have existing service.
- These services offer a better price point and more speed than new competition in the area. Customers will continue to support MUSD via their purchases of these services.
- The second SeaKay Payment due this November 2023. Final SeaKay payment scheduled in May 2024.



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- Fiber for the MCN office and WiFrost, that will utilize the Fort Bragg bandwidth has been installed. Bald Hill point to point fiber installed November 8th. This will allow more bandwidth at remote locations including Westport.
- An option for MCN to sell fiber services to premises similar to old T-1 circuits (Contract will be required) will now also be possible.
- Already talking to a local radio station and a business located near Little Lake about purchasing these services.

----- Forwarded message -----

From: **Laura Lucier** <llucier@mendocinoused.org>

Date: Thu, Oct 12, 2023 at 10:57 AM

Subject: Grant for Comp Time - Board Meeting

To: Jason Morse <jmorse@mendocinoused.org>, Kim Humrichouse
<khumrichouse@mendocinoused.org>

Hi Jason & Kim,

I am reaching out as I would like to apply for a grant to replace all of the gymnastics mats that we have for P.E. I am looking to apply to J.G. Cummings Foundation, to begin with and see what amount they will grant and then look at additional grants following J.G. Cummings Foundation for the remainder of the balance.

In doing the research, I will need a grant of about \$13,000-15,000ish. I do not have the final total yet, but the grant will cover the cost of the mats, shipping & handling, and tax.

Jason, if you could please present this to the board at the next available board meeting to be considered for comp time per our MTA contract, I would greatly appreciate it. Please let me know if you need any additional information to present to the board or have any questions.

Thank you!

Laura Lucier

School Plan for Student Achievement (SPSA)

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date
Mendocino K8 School, Albion School, Comptche School	6025167, 6116149, 6025142	October 23, 2023	October 19, 2023

Purpose and Description

Briefly describe the purpose of this plan (Select from Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement, or Additional Targeted Support and Improvement)

Mendocino K8 School was identified as an Additional Targeted Support and Improvement (ATSI) school in 2020 due to our Chronic Absenteeism rate and Suspension rate within the Hispanic subgroup.

2023 update: Our status is still on hold due to suspension of the California dashboard due to the pandemic.

Briefly describe the school's plan for effectively meeting the ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

Our district organized a Chronic Absenteeism task force to evaluate and improve chronic absenteeism across the district. In addition to the Chronic Absenteeism Task Force, we will implement a site-based Student at Risk team for the 2023-24 school year.

The Positive Behavior and Supports (PBIS) Team set a regular meeting to evaluate student discipline and develop strategies to support suspension alternatives when applicable.

The Student at Risk Team meetings will occur quarterly. Students who are chronically absent will receive a letter of warning. If they continue to be chronically absent, a meeting will be scheduled to review the absences and come up with a plan of support.

The District created a new position in 2021-22, ELD Coordinator, to manage the ELD case load and serve ELD students requiring support.

Stakeholder Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

Involvement Process for the SPSA and Annual Review and Update

The Mendocino K8 School Site Council reviewed and discussed the plan on October 23, 2023. The plan will be discussed and review with staff at our October 18, 2023 staff meeting. The plan will be reviewed by the board at the October 19, 2023 board meeting.

Goals, Strategies, Expenditures, & Annual Review

Complete a copy of the Goal table for each of the school's goals. Duplicate the table as needed.

Goal 1

Writing – For the 2023-24 school year, the percentage of students who score below level will decrease from 27% as the 2019 scores indicated. *Due to COVID-19 school closures, the SBAC was not given in the Spring of 2020.

Identified Need

School-wide writing results show that our students tested better than the state average; however, writing scores have consistently dropped since 2017. In 2017, 24% scored below and in 2019 27% of students scored below in writing.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
2019 SBAC Writing Score	27% below	2023 SBAC Scores < 20% below standard
2021 SBAC Writing Score	30% below	2023 SBAC Scores < 20% below standard
2022 SBAC Writing Score	30% below	2023 SBAC Scores < 20% below standard

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Begin to implement the newly identified priority standards in writing. Use collaboration and inquiry to improve writing instructional strategies and curriculum implementation with a focus on identifying areas of need through assessment and focusing on those areas through instruction. Conduct ongoing evaluations to determine student and program outcomes and inform ongoing programmatic needs.

- Provide additional targeted instruction in writing instruction to struggling students. Tk-5th grade via the Rtl model. 6th – 8th grade students will receive this instruction during the “Flex” period.
- Grade level teams will conduct weekly meetings to discuss and analyze priority standards and instructional strategies in writing. Areas of need will be identified through assessments. Meetings will be based on the PLC model, answering the following questions: What do we want our students to learn? How do we know they are learning it? What do we do when they are not? How can we enrich those that are?
- The writing committee will meet quarterly to review writing prompts at different grade levels and discuss any supports teams might need to evaluate writing data and focus on skills needing to be retaught.
- Attend professional development opportunities to support the implementation of a consistent writing curriculum and gain skills around teaching strategies and student editing.
- Use the local writing assessment rubric to determine skill areas that students need support with.
- Identify a supplemental writing curriculum to help support writing instruction.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$56,171 (1 Instructional aide)	Title I pt A (\$23,500) & LCFF (\$32,671)
\$41,799 (1 instructional aide)	Title I pt A
\$62,791 (Teacher salary & benefits)	Title II (\$26,017) & LCFF (\$36,774)
\$5,000 (Professional Development)	Educator Effectiveness (State RS 6266)

Annual Review

SPSA Year Reviewed: 2023-24

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Goal #1: Writing – Develop universal screenings to identify struggling students, provide targeted instruction in writing instruction to those students, meet weekly to review assessment data and student progress, teachers attend professional development to improve writing instruction.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

PLC teams are not ready to transition fully from math evaluation to writing evaluation. We hope that in the spring of 2024 PLC teams will begin focusing on writing. PLC teams decided upon consistent rubrics to implement and pre-writing activities for our writing assessments. School-wide writing assessments were given in September of 2023. Our goal is to implement writing assessments in January and May, as well, using the rubric data to help guide instruction.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

I changed this goal from last year's SPSA to focus on the percentage of students below standard in writing. I would also like to focus on finding a specific writing curriculum to help supplement writing instruction and find professional development in providing instruction in writing.

Annual Review

SPSA Year Reviewed: 2020-21

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

PLC teams have been focusing on math instruction and were not quite ready to transition to writing. We plan to begin these activities/strategies in the 2023-24 school year.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

This year, I have added a budget item for professional development. The goal is to have teachers attend a Great Minds training to boost their Tier I instruction in writing using the Great Minds curriculum. I would also like to find a training specific to writing and how to support students struggling

with writing better their work with the writing process. I would like to find a supplemental writing curriculum and/or evaluation Great Minds and possibly identify and purchase a new ELA curriculum.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

The goal has been changed to focus on the percentage of students below standard in writing.

Goal 2

Chronic Absenteeism (Subgroup Hispanic) – For the 2023-24 school year, the percentage of students who are Chronically Absent will reduce from 51.1% to 20%.

Identified Need

According to the California School Dashboard, students in the Hispanic subgroup have been in the “red” for two consecutive years, 2018 & 2019 for Chronic Absenteeism. The Hispanic subgroup had a Chronic Absenteeism rate of 29.8% in 2019 as compared to the 19.1% rate for all Mendocino K8 students.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
2019 CA School Dashboard	Hispanic 29.8%; Overall 19.1%	19%
2021-22 CA School Dashboard	Hispanic 34.9%; Overall 36.8%	20%
2022-23 Aeries Analytics	Hispanic 51.1%; Overall 58.5%	20%

Complete a copy of the Strategy/Activity table for each of the school’s strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students with a focus on Hispanic students and students with disabilities

Strategy/Activity

Mendocino K8 School’s Student at Risk Team will review absenteeism data quarterly to identify students who are chronically absent and offer support. The team will use the following strategies to re-engage students and families:

- Arrange a meeting with the guardian and student to discuss absenteeism and come up with a system of support,
- Complete home visits as needed to help trouble shoot situations (deliver food and other resources, communicate with families, identify barriers to attendance)
- Refer to counseling,
- Refer to parenting classes,
- Refer student to Assignment Completion Class (ACC), 6th -8th,
- Refer to Saturday School,
- Regular check-ins and communication from school staff around attendance.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

No new expenditures

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Hispanic students

Strategy/Activity

Mendocino Unified created and hired a new position, the ELD Coordinator. This person manages ELD caseloads and serves students who need direct instruction in English Language Development. The ELD Coordinator will track student progress and develop systems to maintain and review ELD student records. They will also provide outreach to families when needed.

Our district Social Worker, with the help of the Chronic Absenteeism Task Force, will provide outreach to families and students who are identified as Chronically Absent.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

\$79,147 (ELD Coordinator)

LCFF

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

Regular weekly communication around chronically absent numbers and strategies to get students to school will be published in the Week at a Glance. Monthly absenteeism letters will be generated and mailed to families of students who are identified as Chronically Absent.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

No new expenditures

Annual Review

SPSA Year Reviewed: 2023-24

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

The district Chronic Absenteeism Task Force met in September of 2023. Weekly communications have been placed in the Week at a Glance. Monthly letters have been sent home as of September and October 2023.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

We were unable to implement this goal during the 2022-23 school year due to the COVID-19 restrictions on attending school when sick. Families were still hesitant to send students to school due to the spread COVID-19.

2023-24: This year we have already begun to implement this goal as written.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

Regular weekly and monthly communications from school around chronic absenteeism numbers and the importance of getting kids to school was added to the goal.

Goal 3

Suspension Rate (Subgroup Hispanic) – For the 2023-24 school year, the percentage of Hispanic students who are suspended will remain under 3% and equal to or less than the overall suspension rate.

Identified Need

According to the California School Dashboard, students in the Hispanic subgroup have been in the “red” for two consecutive years, 2018 & 2019 for suspension rates. The Hispanic subgroup had a suspension rate of 10.4% in 2019 as compared to the 7.5% rate for all Mendocino K8 students. In 2021-22, the Hispanic subgroup had a suspension rate of 2.3% as compared to the 3.3% rate for all Mendocino K8 students. In 2022-23, the Hispanic subgroup had a suspension rate of 2.2% as compared to the 4.5% for all Mendocino K8 students.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
2019 CA School Dashboard Indicator	10.4% Suspended	7% or less
2021-22 CA School Dashboard	2.3% Suspended	7% or less
2022-23 Aeries Data	2.2%	3% and < overall percentage

Complete a copy of the Strategy/Activity table for each of the school’s strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students with a focus on Hispanic students

Strategy/Activity

Continue to implement PBIS strategies.

- PBIS Team meet regularly to review school-wide data and generate alternative consequences to suspension.
- Use restorative meetings to process incidents.
- Continue to refer students to counseling.
- Continue to refer students and families for social work services.
- Conduct Social Skills Groups at various grade levels that appear to need support.
- Communicate regularly with parents as issues arise.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$350 (SWIS data system)	LCFF
\$67,218 (Behavioral/Instructional Aide)	Title I pt A
\$24,334 (Instructional Aide)	ELOG - ESSER III (RS 3219)

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students 6th – 8th grade students

Strategy/Activity

Through health class, students will learn about risky behaviors, healthy relationships, and self-advocacy. They will learn how to navigate situations in a positive, healthy manner and where to go to ask for help.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
No new expenditures	

Annual Review

SPSA Year Reviewed: 2023-24

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

This goal has been well implemented since returning to in-person learning in 2021-22 and has been very effective in bringing our suspension rates down overall and within the Hispanic subgroup.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

For the 2023-24 school year, we will be back on track with implementing this goal as written.

March Update: We are on track with implementing this goal.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

I changed the nature of the goal this year to better align with our numbers. I included in the goal a suspension rate of 3% for the Hispanic subgroup and added that the suspension rate be less than or equal to the overall suspension rate.

Annual Review

SPSA Year Reviewed: 2023-24

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Our PBIS system is back in full swing! The PBIS team is meeting regularly. Expectation stations were taught at the beginning of the school year and are scheduled to be taught following vacation breaks. Tickets are being handed out and students are being recognized for positive behavior.

We've reintroduced our PBIS assemblies and family activities that focus on skill that we see needs refreshing school-wide.

Restorative practices are being implemented school-wide. Social skill groups are scheduled and taking place.

The new health curriculum has been purchased and implemented.

The PBIS team and administrative team are communicating regularly with families about student behavior and prevention.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

We have added using restorative practices and targeted social skills groups to this goal.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

New health curriculum was purchased this year to better meet the increased social-emotion needs of our students and give a more diverse exposure of topics across 6th – 8th grade.

School staff will undergo regular trainings throughout the year around PBIS, bringing new staff into the system, recalibrating policies and routines, and making changes as needed as we return to in-person learning.

School staff participated in (2022-23) a book share around social justice and will participate in monthly activities throughout the year around the book, Teaching When the World Is On Fire.

I changed the nature of the goal this year to better align with our numbers. I included in the goal a suspension rate of 3% for the Hispanic subgroup and added that the suspension rate be less than or equal to the overall suspension rate.

Budget Summary

DESCRIPTION

AMOUNT

Total Funds Provided to the School Through the Consolidated Application

\$ 254,608

Total Funds Budgeted for Strategies to Meet the Goals in the SPSA

\$ 158,534

Other Federal, State, and Local Funds

List the State and local programs that the school is including in the schoolwide program. Duplicate the table as needed.

State or Local Programs	Allocation (\$)
Educator Effectiveness (RS 6266)	\$5,000
ELO-G ESSER III (RS 3219)	\$24,334
LCFF	\$148,942

School Year: 2022-2023

School Plan for Student Achievement (SPSA) [Update Report]

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date
Mendocino High School	23655812333185	October 24, 2023	

Stakeholder Involvement

Involvement Process for the SPSA and Annual Review and Update

Site Council Members:
Tobin Hahn, Principal
Megan Smithyman, Administrative Assistant
Carolyn Barrett, Teacher
Marshall Brown, Teacher
Diana Dominguez, Teacher
Jennifer Garofolo, Parent
Jez Anderson, Parent
Pablo Salmon, Student
Miranda Young, Student

The SPSA is reviewed annually by the Site Council.

Resource Inequities

NA

Goals, Strategies & Annual Review

Goal 1

While we have structures and supports in place, there is a need to increase the efficiency and accountability of our intervention program to reach all students and involve stakeholders. We will expand our multi-tiered system of supports (MTSS) through the existing structures of Positive Behavior Interventions and Supports (PBIS), ASPIRE (intervention system), and Personal Success Period (PSP) to promote academic excellence, positive behaviors, and social-emotional well-being for all students. We will also explore research based models to ensure we are using our special education resources as efficiently as possible to support student learning.

Identified Need

LEA Goal: Goal 1, Goal 2, Goal 3, Goal 4

Learning Outcomes addressed: Use available resources to meet challenges with creativity and resilience. Be a positive, productive, and informed member of local and global communities.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
1. Number of Behavior Intervention Forms (BIF) and suspension rates	<u>Total BIFs</u> 2017-2018: 368, 2.15/student 2018-2019: 332, 1.99/student 2019-2020: 250, 1.51/student (2020-2021 Distance learning) 2021-2022: 372 2022-2023: 241, 1.50/student <u>Suspension rates</u> 2018: 5.9% (11.4% Economically Disadvantaged) 2019: 6.0% (8.6% Economically Disadvantaged) 2020: 6.5% (7.6% Economically Disadvantaged; 15.4% Disabilities) 2021: 6.5% (5.3% Economically Disadvantaged; 8.2% Disabilities)	We will reduce the number of BIFs from '17-'18 levels and keep suspension rates under 6% for all groups.
2. Counseling referral rate, caseloads, and modules given	<u>Caseloads:</u> IEP: 11 Non-IEP: 21	We will increase access to social emotional counseling for all students through counseling services and PSP.
3. Substance use at school (alcohol and other drugs – AOD)	CHKS current AOD use on campus 2017: 9 th /11 th : 23%/26% 2019: 9 th /11 th : 13%/10% 2021: NA, Any AOD use 33%/52%, (31%/61% in 2019, 86%/74% in 2017) 2023 :9 th /11 th : 10%/19%	We will continue to reduce substance use at school as measured by CHKS.

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
4. School Climate Index (SCI) percentile on the California Healthy Kids Survey (CHKS). Note: The SCI is no longer issued. We will now use the School Climate Report Card (SCRC) and the School Boredom Profile.	SCI Score, similar school percentile 2015: 306, 54 th 2017: 315, 62 nd percentile 2019: 352, 89 th percentile 2023: % Low Boredom/High Value, 9 th – 23%, 11 th – 19%	We will increase our SCI score to 350 or similar schools percentile to at least 90% on the CHKS survey. We will increase positive response percentage on the SCRC and move the Boredom Profile toward Low Boredom/High Value.
5. Chronic absenteeism rate (miss 10% or more of school days). From DataQuest.	Chronic Absenteeism Rate 2017-2018: 19.4% 2018-2019: 14.8% 2019-2020: 18.1% (from Aeries) 2020-2021: 5.4% (distance learning) 2021-2022: 24.8% 2022-2023: 34.5% (estimated from Aeries)	We will reduce the chronic absenteeism rate as measured by the state to below 10% as a total population. (In 2021-2022, the state rate increased to 30% and the Mendocino County rate was 41.6%.)
6. D and F rate for Math, English, Science, Social Science	2018: <i>Math (10.3%), English (14.1%), Science (23.2%), Soc Sci (4.3%)</i> 2022: Math (11.54%), English (8.3%), Science (8.23%), Social Science (4.5%) 2023: Math (13.4%), English (7%), Science (5.7%), Social Science (5.7%)	Maintain or decrease the recent rate of D's and F's in Math, English, Science, and Social Science for all students compared to 2018 values in Aeries analytics.

Actions for Goal 1

Students to be Served by these strategies/actions: All Students

Action	Responsibility/Timeline	Evidence
1. Utilize Learning Leadership Team to oversee PBIS sustainability. [The plan is to redo the behavior matrix in 23-24]	Administration, Engagement Team / ongoing	Team minutes, evidence of PBIS implementation
2. Explore research based models for delivery of special education services. [Students with IEPs were included in general ed. advisories in 23-24. Teachers provided with summary charts of accommodations/modifications. "Seed packet" concept of a mini-iep for each student piloted]]	SpEd department, administration / 2023-2024	Meeting minutes, evidence of research
3. Provide professional development for integrative aides. [training was conducted by MCOE in March 2023 and ongoing]	SpEd department, administration	List of professional developments attended
4. Utilize acknowledgements (cardinal credits, student awards etc.) to celebrate the positive accomplishments and	All staff, Administration, ASB / ongoing	List of planned events

<p>plan lunchtime activities and spirit events and assemblies to promote positive culture.</p> <p>[Tentative plan is to create a larger awards night that includes CTE, club cords, and academic awards from each teacher.]</p>		
<p>5. Implement SRSS-IE universal screening to identify and provide interventions to at-risk students.</p> <p>[May of 2023 and annually]</p>	Counseling staff, teachers / annual	Aggregate survey results
<p>6. Develop social counseling groups (possibly using MCYP) and refer students when they receive multiple BIFs or marks of 1 on Cit.</p>	Counseling staff, administration / 2023	Referral numbers and group attendance numbers
<p>7. Develop structures to promote daily social-emotional check-ins including Tier 1 supports, advisor phone calls home, and PSP curriculum.</p> <p>[Use of weekly progress check sheets]</p>	Advisors, Administration, counseling staff / 2023	sample curriculum and materials
<p>8. Create informational flyers and posters on how students can access academic and counseling supports.</p>	Administrative assistant, counseling staff / 2023	Flyers and posters
<p>9. Learning Leadership analyzes data at bi-weekly attendance meetings and works with social worker to remove barriers to attendance.</p> <p>[This work continues, the Chronic Absentee Task Force was also reinstated in 23-24]</p>	Engagement Team, Social worker, Registrar / Ongoing	Meeting notes and data
<p>10. Utilize Learning Leadership to improve the delivery of interventions through PSP and ASPIRE.</p> <p>[Discussion in 22-23 lead to Friday PSP being movement by teacher request only in order to give advisors more time for interventions. Assessment data is focus of 23-24 year.]</p>	ASPIRE Coordinator, Engagement Team / 2024	Meeting notes, ASPIRE documentation
<p>11. Refine protocol for vaping education as alternative to suspension and explore nicotine cessation options for students</p> <p>[Vape education module has been used, but is not effective for cessation. Currently the school does not have a cessation program.]</p>	Administration, counseling / 2023	Number of students completing modules, number of referrals to cessation programs
<p>12. Develop consistent application of Cit/WH rubric across classes. Incorporate self-reflection and determine consequences and correctives for 1's. (added by Site Council 3/27/23)</p> <p>[This appears in the handbook in many policies, but is now being enforced. Weekly progress reports are required for students with 3 or more 1's (or 2 in citizenship)]</p>	Staff ongoing	Weekly progress reports

Goal 2

Due to many factors, both internal and external to the school community, there is a need to cultivate a culture of rigor that values the importance of sustained effort and academic excellence. To support staff and students in improving rigor, we will utilize professional learning community strategies with fidelity to create a culture of excellence amongst staff and ensure student learning, and we will explicitly teach students perseverance and resilience.

Identified Need

LEA Goal: Goal 1, Goal 3

Learning Outcomes addressed: Aim for excellence in all that you do. Use available resources to meet challenges with creativity and resilience.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
1. Schoolwide Grading Policy implementation fidelity based on gradebook and syllabus survey	Grading philosophy is in Student Handbook	Ensure ongoing fidelity of implementation of school-wide grading system that is accurate, meaningful, consistent, and supportive of learning. Develop increased consistency in implementation of the policy.
2. Percentage of students accessing the portal.	Data needed	Increase portal access for all students and encourage self-monitoring of learning and achievement.
3. D and F rate for Math, English, Science, Social Science	2018: Math (10.3%), English (14.1%), Science (23.2%), Soc Sci (4.3%) 2022: Math (11.54%), English (8.3%), Science (8.23%), Social Science (4.5%) 2023: Math (13.4%), English (7%), Science (5.7%), Social Science (5.7%)	We will decrease the rate of D's and F's in Math, English, Science, and Social Science for all students compared to 2018 values in Aeries analytics.
4. Number of referrals for academic dishonesty	Academic dishonesty referrals: '19-'20: 4 '20-'21: 13 (distance learning) '21-'22: 6 22-23: 17 (ChatGPT comes out)	Number of referrals for academic dishonesty will reduce by 50% from prior average levels by 2024.
5. PLC products such as meeting notes, norms, agendas	ASPIRE notes Engagement Team notes CTE Department	All PLC groups will be able to present evidence of work and products produced by 2024.
6. A-G preparedness rate	2017 - 48.8% eligible 2018 - 42.2% 2019 - 60.5% 2020 - 56% 2021 - 69.2% 2022 65.6% Last 3 years average = 63.6	We will average 70% of students A-G ready over three years.
7. CCI preparedness indicator	2018 - 68.9% prepared 2019 - 51.2% 2020 - 2021 NA Not currently available	85% or more of students will be prepared according to the state CCI indicator by 2026

Action for Goal 2

Students to be Served by these strategies/actions: All

Action	Responsibility/Timeline	Evidence
<p>1. Educators work in teams and take collective responsibility for student learning. [professional learning teams include ASPIRE, Sped, Learning Leadership]</p>	All staff / 2024	PLC notes and norms
<p>2. Collaborative teams implement a guaranteed and viable curriculum. [22-23 focus on revisiting essential standards and learning targets and 23-24 professional learning on assessment]</p>	All staff / 2023	Lists of Priority Standards and pacing guides
<p>3. Standards-based grading practices reflected in gradebooks.</p>	All teachers	Survey of Aeries grade books and course syllabi
<p>4. Educators use the results of common assessments to improve individual practice, build the team's capacity to achieve its goals and plan interventions and enrichment. [Staff collaboration times on Wednesdays]</p>	All staff / 2024	PLC notes and norms
<p>5. Institute an Academic Integrity Pledge to support academic honesty. [Implemented in the fall of 2022, but the practice did not continue. Re-implemented in 23-24]</p>	Administration / Fall 2022	Honor code, BIF data
<p>6. Create a written expectation of rigor in Honors sections.</p>	Teachers, administration / Spring 2023	Written document
<p>7. Improve assessment strategies to provide timely and targeted information for intervention and remediation. [This is the focus in 23-24]</p>	Teachers, administration	
<p>8. Finish creating flyers for programs so that students know what supports are accessible and build metacognition around expectations of programs. [English pathways chart and Mendocino College Pathway Map have been added, and CTE handbook is planned]</p>	Administrative assistant, counselor / 2023	completed flyers

Goal 3

In order to inspire our students to be lifelong learners and productive citizens, we will analyze our programs and curriculum for relevance and explore strategies – such as project-based learning, cross-curricular connections, and student empowerment – for making education more accessible and meaningful to our students. We will continue to expand and improve our career and college readiness programs to best prepare our students for post-secondary success.

Identified Need

LEA Goal: Goal 3, Goal 4

Learning Outcomes addressed: Invest in your future by taking advantage of opportunities to learn and thrive. Be a positive, productive, and informed member of local and global communities.

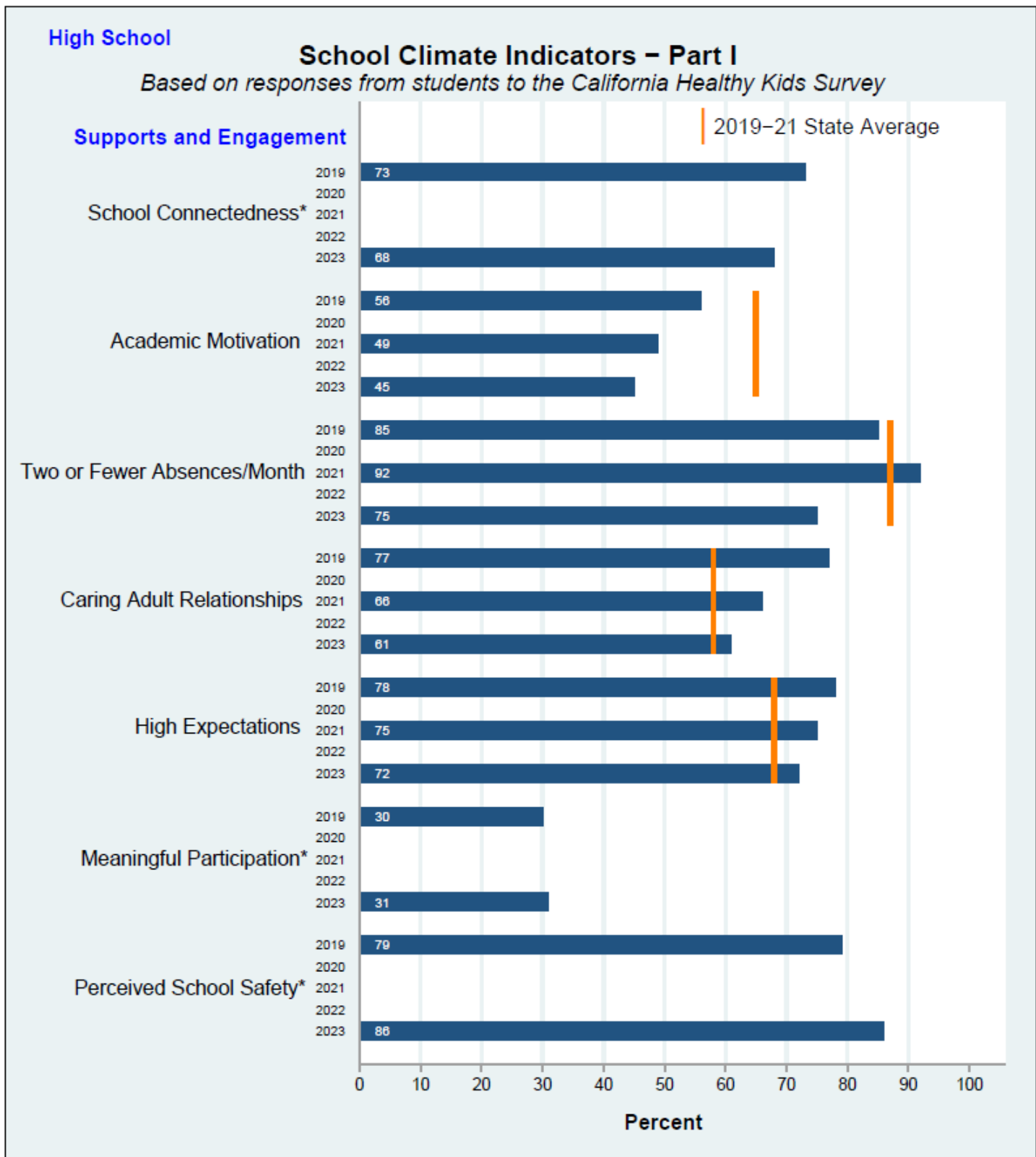
Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
1. A. Percent A-G eligible (UC/CSU college eligible)	<p>A-G Readiness 2017: 53.8% 2018: 44.4% 2019: 60.5% 2020: 55.9% 2021: 61.9% 2022: 65.6%</p> <p>CCI Indicator from Dashboard 2017: 59.2% 2018: 68.9% 2019: 51.2% 2020: NA 2021: NA</p>	<p>We will average 70% of students A-G ready over three years. (Aeries Analytics) changed 3/27/2023</p> <p>Originally said 55% by 2022</p>
2. Number of dual enrollment students	<p>2021-2022: 34 2022-2023: 81</p>	Dual enrollment, which can also satisfy being college ready on the CCI, will either make up for decreases in AP enrollment or supplement it.
3. Percent students receiving a diploma who are also CTE (Career Technical Education) completers.	<p>2017: 30% 2018: 22% 2019: 43% 2020: 65% 2021: 73% 2022: 64% 2023: 40%</p>	By 2022, 35% of graduates will be CTE completers.
4. AP (Advanced Placement) exam pass rate	<p>3 or higher on AP Exams (number of students) 2018: 42% (53) 2019: 49% (35) 2020: 73% (30) 2021: 70% (23) 2022: 76% (25) 2023: 63% (24)</p>	We will increase achievement in AP courses to a pass rate at or above the state average (approximately 65%) based on the College Board 5-year summary.

Action for Goal 3

Students to be Served by these strategies/actions: All

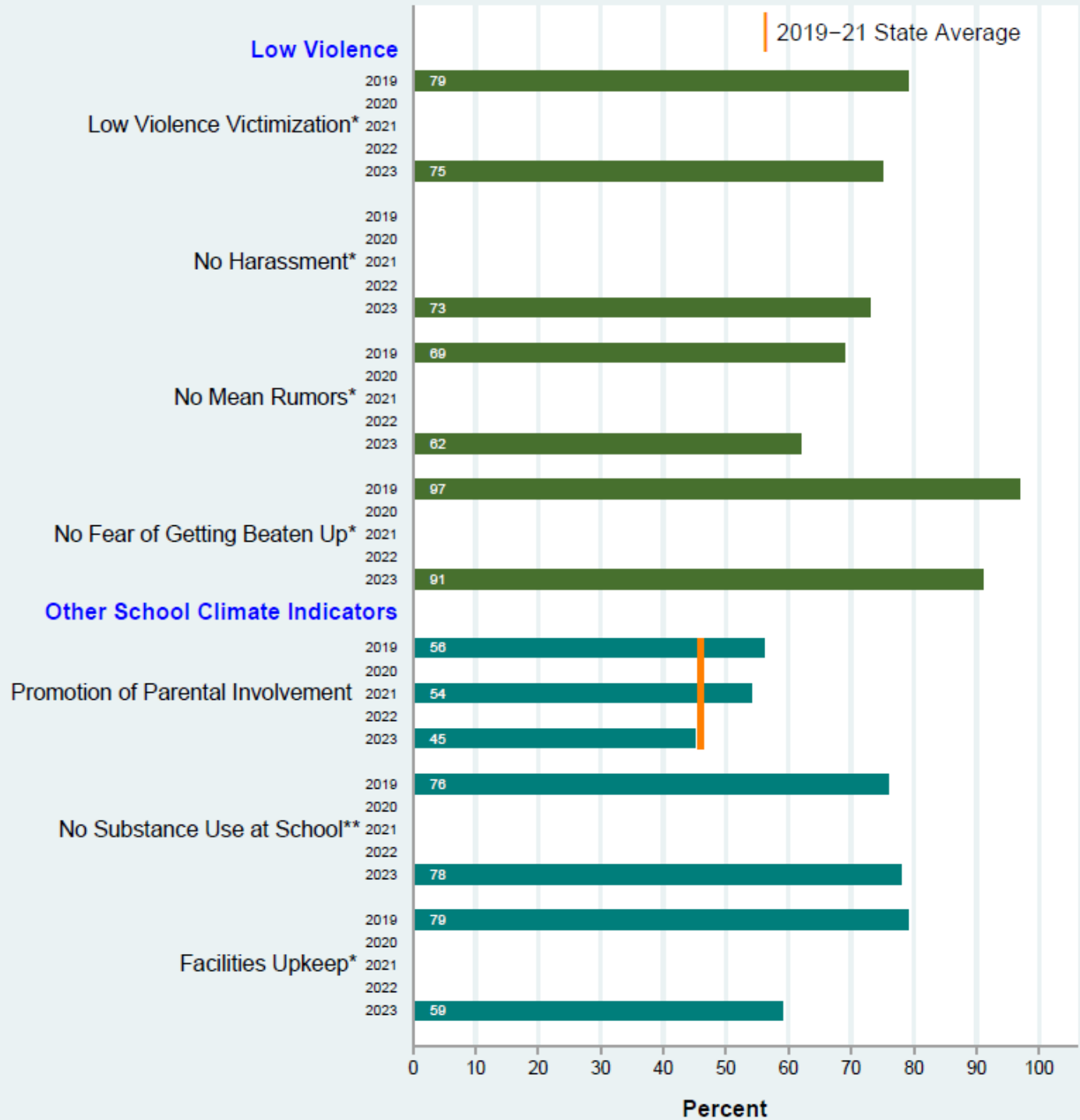
Action	Responsibility/Timeline	Evidence
1. Analyze CTE pathways for jobs outlook and shift pathways accordingly over time.	CTE Department, administration / ongoing	Meeting notes
2. Implement Work Based Learning to support CTE pathways [WBL protocols were developed and implemented in the 21-22 and 22-23 school years. A position was hired to oversee the program.]	CTE Coordinator, Pathways coach / 2023	WBL paperwork, participation data
3. Increase academic and CTE pathways with Mendocino College through dual enrollment. [MHS received an Exemplary Dual Enrollment award and a CCAP/MCEC grant. Woodworking became dual enrollment]	Administration, counselor, Mendocino College, CTE Coordinator / ongoing	Pathways map
4. Begin the process of college advising (red folders) in the 9th grade year by providing students, parents, and advisors information. [pending implementation]	Counseling staff, advisors / Spring 2023	Sample student red folder and contents
5. Provide all students with a clear plan and resources to meet Responsible Citizenship hours in a timely manner. [Considering changing requirement to be 2-3 units of service and 1-2 unit senior project on volunteer work and plan for the future]	Counseling, advisors / Spring 2023	Sample student red folder and contents
6. Provide teachers with ongoing AP training	teachers, administration / ongoing	Number of trainings
7. Create common academic culture and expectations around A-G courses, Honors courses, and AP courses	teachers, counselors, administration / 2024	Written expectations and protocols in the Handbook and flyers
8. Adopt methods, including online platforms, for A-G credit recovery [Acellus was adopted in Spring of 2023]	Administration, guidance counselors / 2024	Program adoption, number of students and completion rate



High School

School Climate Indicators – Part II

Based on responses from students to the California Healthy Kids Survey



Selected Student-Reported Indicators (California Healthy Kids Survey – CHKS)

	2019 (%)	2020 (%)	2021 (%)	2022 (%)	2023 (%)	Change
Try hard on school work	67	–	76	–	55	-12
Three or more absences per month	15	–	8	–	25	+10
Feel a part of the school*	65	–	–	–	68	+3
School is really boring	~	~	~	–	44	–
School is worthless and a waste of time	~	~	~	–	2	–
Harassed or bullied at school*	~	–	–	–	27	–
Parents feel welcome to participate at this school	53	–	48	–	45	-8
School is usually clean and tidy ⁵ *	79	–	–	–	59	-20
Experienced chronic sadness/hopelessness	45	–	48	–	50	+5

Table A6.12B

School Boredom Profile Groups - 9th Grade

		School is really boring (Grade 9)									
		0 Strongly Disagree	1	2	3	4	5	6	7	8	9
School is worthless and a waste of time	Strongly Disagree 0	Low Boredom & High Value			Mid-Boredom & High Value			High Boredom & High Value			
	1	23%			17%			20%			
	2										
	3										
	4	Low Boredom & Mid-Value [^]			Mid-Boredom & Mid-Value			High Boredom & Mid-Value			
	5				27%			10%			
	6										
	7										
	8	Low Boredom & Low Value [^]			Mid-Boredom & Low Value [^]			High Boredom & Low Value			
	9							3%			
10 Strongly Agree											

Question HS/MS A.42, 43: How strongly do you agree or disagree with the following statements?... School is really boring... School is worthless and a waste of time.

Notes: Cells are empty if there are less than 10 respondents.

[^]Results are not reported due to a very small number of responses.

Percentages may not add up to 100% because categories with very low responses are not reported.

Table A6.12C

School Boredom Profile Groups - 11th Grade

		School is really boring (Grade 11)									
		0 Strongly Disagree	1	2	3	4	5	6	7	8	9
School is worthless and a waste of time	Strongly Disagree 0	Low Boredom & High Value			Mid-Boredom & High Value			High Boredom & High Value			
	1	19%			19%			31%			
	2										
	3										
	4	Low Boredom & Mid-Value [^]			Mid-Boredom & Mid-Value			High Boredom & Mid-Value			
	5				4%			23%			
	6										
	7										
	8	Low Boredom & Low Value [^]			Mid-Boredom & Low Value [^]			High Boredom & Low Value			
	9							0%			
10 Strongly Agree											

Question HS/MS A.42, 43: How strongly do you agree or disagree with the following statements?... School is really boring... School is worthless and a waste of time.

Notes: Cells are empty if there are less than 10 respondents.

[^]Results are not reported due to a very small number of responses.

Percentages may not add up to 100% because categories with very low responses are not reported.

Annual Review

SPSA Year Reviewed: 2021-2022

ANALYSIS

Text here

Findings

Based on the data review, some of the areas indicated as strengths are:

- Number of dual enrollment students is increasing
- Indicator of perception of school safety is high and increasing
- AP exam pass rate is increasing
- A-G rate is increasing overall

Critical Needs: The following critical needs were identified by the Site Council in 2023:

Through a review of the data, it was found that chronic absenteeism continues to be an issue. Though the rate is currently lower than last year (25%), it is still well above the district target of 15%. There are also several trends indicating a decrease in math scores and grades, but more strongly a trend toward a bimodal distribution in math achievement. Some of this could be due to a culture of opting out of the state test and efforts need to be made to encourage taking the test. Student motivation and the perception that parents feel welcome to participate in school are also decreasing. There was also concern voiced that there is a lack of nicotine cessation programs for students.

- Rate of Chronic Absenteeism is increasing and/or staying high
- Increase of students with D/F course grades and with “standard not met” on state testing in Math
- Participation rate in state testing and the increasing amount of opt-outs
- Indicator of “parents feel welcome to participate at this school” is declining on student CHKS survey
- Lack of resources for nicotine cessation

Mendocino High Schools
31st Alternative Education Week

April 1-5, 2024



ALTERNATIVE EDUCATION WEEK APRIL 1 - 5, 2024

About Alternative Education Week

AE Week provides students a unique opportunity for learning beyond the classroom. This year will mark Mendocino High School's 31st Alternative Education Week. The longevity of this program is a testament to its educational value.

Students are encouraged to make their selections based on their interests. No student will be denied participation based on an inability to pay. While some fundraising may be necessary, Site Council has set aside funding to support AE Week programs and students.

Alternative Education Week is a two credit course. Students will receive Credit (2 credits) for participation or No Credit (0 credits) for no participation, which will appear on student transcripts. Students who violate the school's drug and alcohol policies in the second semester will not be allowed to attend overnight trips. Citizenship may also dictate eligibility for trips. All students must participate.

Tuesday, November 7: Brochure featuring activities is distributed to students.

Wednesday, November 8: Assembly during PSP. Learn more about each experience.

Students will be given a form to sign up for their top 4 choices.

Monday, November 13: Forms are due. Students must select their top 4 choices by this date.

Students are responsible for attending all trip meetings and returning all paperwork to participate. While seniority is a factor in determining trip rosters, there are other considerations. We try to get everyone in one of their top 3 choices, but if trips are impacted, there are no guarantees.

ACTIVE EXPERIENCES:

YOSEMITE

A longstanding Mendocino High School tradition, this trip is reserved for 9th grade students who will have the opportunity to visit the amazing Yosemite Valley and participate in hikes, nature programs, and team building experiences. We work with the Nature Bridge organization and will be staying at their Crane Flat camp above the valley, beloved for its cross country skiing and snowshoeing as well as communal living. Students should be in good physical shape and will need hiking and cold weather equipment. Be prepared to help with fundraising.

Leaders: Lora Barnett, Tobin Hahn, Carolen Barrett

Estimated \$650

MOUNTAIN BIKING

The Mountain Biking AE week adventure will take advantage of the awesome local trails, where we will hone our mountain bike skills. Depending on weather and trail conditions, we will also travel to Humboldt County and experience "Paradise Royale," a mountain bike trail in the Kings Range above the Lost Coast or head to Annadel State park in Santa Rosa. Students will ride everyday, participate in local trail building, and learn some basic bike maintenance. The school has bikes and helmets to borrow. Participants need to be comfortable riding a bike and some trail or dirt road riding experience is highly recommended. If you bring your own bike it needs to be a mountain bike in good working condition.

Leaders: Derek Hutchinson and Marshall Brown

Estimated \$60

ROCK CLIMBING

Join us on a rocktastic adventure! Experience four days of camping and climbing in some of California's most beautiful natural environments! We will spend two days rock climbing at Pinnacles National Park before heading to Castle Rock State Park for the final two. You will learn proper climbing technique and how to belay and tie knots. We will boulder and do top rope climbing. No climbing experience is necessary, but experienced climbers will not be bored! Climb on!

Leaders: Erik Rain, James Eastman, May Martin

Estimated \$200-\$400

FIRST RESPONDER ACADEMY

For this AE Week experience, participants will engage in a week-long fire academy that prepares you for a career in first response and gives you the knowledge to save someone's life. These skills will stay with you for the rest of your life. Participants should be prepared for hands-on practice where you are pushed to the limit and reap the benefits. All participants will receive a uniform, medical bag, and a whole lot of pride.

Leaders: Seneca Sluis and Noah Gold

Estimated \$100

COASTAL ADVENTURES

Experience the great things the coast has to offer including: kayaking, climbing and dancing up in the trees, hiking in the Jackson State Forest, visiting the giraffes and zebras at the B. Bryant Preserve in Point Arena and exploring galleries.

Leaders: Diana Dominguez and Pam Duncan

Estimated \$100

DAY TRIPPIN' IN CA STATE PARKS

Explore a different CA State Park each day! We will spend our week hiking (approximately 2-6 miles per day) in beautiful old growth redwood forests, along pristine coastal beaches, exploring interesting tide pools, enjoying fun beach activities, and more! We will have one day in five different local CA State Parks: Montgomery Woods, Hendy Woods, Schooner Gulch Beach, Ten Mile Beach, & Big River Beach. Hikes will be moderate in length and difficulty. This will be a fun, local, low-cost educational week outdoors immersed in nature!

Leaders: Alex Fosse

Estimated \$50

PERSONAL EXPLORATION & ENRICHMENT:

ASHLAND, OREGON SHAKESPEARE FESTIVAL

Travel to the beautiful mountain town of Ashland, Oregon to watch world-class theatrical performances! We will see three plays: typically a modern comedy or drama, a period piece or musical, and one by the Bard himself, William Shakespeare. We will stay as a group in a comfortable hostel, walk the lovely streets of Ashland, and indulge in quality meals from cuisines not available on our coast. We are likely to meet professional actors and behind the scenes folks while exploring the area. Time permitting, we will visit the campus of Southern Oregon University.

Leaders: Tom Sosnovec and Taimi Barty

Estimated \$600

TRADITIONAL MUSIC OF THE AMERICAS

Students are invited to learn and perform songs in the folk traditions of the Americas. Having some experience in stringed instruments will be helpful, however, beginners are welcome and students can participate by singing or playing rhythm.

Leaders: Meghan Miller, Jim Gilbert, Francis Rutherford

Estimated \$0

COLLEGE TOURS

Embark on an exciting journey of discovery with college tours! Explore vibrant campuses, state-of-the-art facilities, and rich academic environments that colleges have to offer. Get a firsthand look at campus life, meet faculty and alumni, and envision your future as you take the first step towards higher education. College tours are your opportunity to find your academic and social fit for your aspirations.

This trip will include overnight stays.

Leaders: Liz Newkirk and Anna Yanez

Estimated \$300

ART CENTER: BLACKSMITHING

Welcome to forming hot steel! Introduction level basic skills: heat beat and repeat! Students will learn fundamental skills: tapering, square to round, round to square, drifting holes, forming, hot cut, cold cut. Projects such as making a nail, hook and nail, hair pin and more. Objects will be finished and ready to take with the student the day of the event.

Estimated \$195

ART CENTER: CERAMICS

Welcome to the wonderful world of wheel-throwing! Beginners will learn the basic techniques of throwing and trimming on the potter's wheel. Those with experience can refine their throwing skills while exploring new and more complex forms. Students will choose from a variety of glaze choices and our staff will glaze and fire the pottery with pickup scheduled 4-6 weeks after the camp ends.

Estimated \$195

TC SPACE WORKSHOP

Enjoy a space filled with resources to work on a dream project you've been wanting to accomplish or dive into a new medium! You will have the time, space, resources, and good company to be creative. Throughout the week, local artists will pop in to share ideas or just say hello. We will share our work with each other and perhaps a larger audience at the end of the week!

Leaders: Meredith Frederick

Estimated \$40 +/-

DRIVER'S ED

Interested in obtaining your driver's permit? Road Runner Driving School is pleased to bring their Driver's Ed course to MHS. This course is DMV certified and satisfies classroom training for new drivers. The training involves videos, reading material, lecture and discussion. The classroom course requires successful completion and attendance in order to receive the valid Certificate of Completion. If you want to obtain your driver's permit, this is the activity for you.

Instructor: Mark James of Road Runner Driving School

Estimated \$100

INDEPENDENT STUDY

Students in grades 10-12 may design their own educational experience, but specific independent study guidelines will apply and deadlines for application and submission must be met. 30 hours of educational activities need to be planned, scheduled, and clearly described on your IS proposal; no more than 5 of the 30 hours can be attributed to travel time. Evidence of completion of your AE Week experience must be submitted by the end of April.

Leaders: Sam Stump

The Mendocino Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived age, ancestry, color, disability, ethnicity, gender, gender expression, gender identity, genetic information, immigration status, marital status, medical information, national origin, parental status, pregnancy status, race, religion, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Officer/Title IX Compliance Officer: Jason Morse, Superintendent, 44141 Little Lake Road, P.O. Box 1154, Mendocino, CA 95460, (707) 937-5868, JMorse@mcn.org.

Tuesday, November 7: Brochure featuring activities is distributed to students.

Wednesday, November 8: Assembly during PSP. Learn more about each experience.

Students will be given a form to sign up for their top 4 choices.

Monday, November 13: Forms are due. Students must select their top 4 choices by this date.

Mendocino Unified School District 2023-24 Instructional Calendar

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M	T	W	T	F	2023 (4)
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	Certif.Staff Dev. 8/21-8/25
[21 22 23 24 (25)]					8/25 Staff Welcome Back
(28)	29	30	31		8/28 First Day

M	T	W	T	F	2024 (16)
			1	2	
5	6	7	8	9	
12	13	14	15	16	2/19-2/23 President's Week
[19 20 21 22 {23}]					2/23 Emergency Make-up Day
26	27	28	29		

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M	T	W	T	F	2023 (20)
				1	9/4/23 Labor Day
[4]	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

M	T	W	T	F	2024 (21)
				1	
4	5	(6)	7	8	3/6/24 Min. Day & ½ day
11	12	13	14	15	of Prof. Dev.
18	19	20	21	22	
25	26	27	28	29	

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M	T	W	T	F	2023 (21)
[2]	3	4	5	[6]	K-8 Parent Conf. Wk
9	10	11	12	[13]	10/13/23 Oct. Break
16	17	18	19	20	
23	24	(25)	26	27	10/25/23 Minimum Day
30	31				& ½ day PD

M	T	W	T	F	2024 (17)
[1 2 3 4 5]					4/1-4/5 HS AE Week
[8 9 10 11 12]					4/8-4/12 Spring Break
15	16	17	18	19	
22	23	24	25	26	
29	30				

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M	T	W	T	F	2023 (16)
		1	2	3	
6	7	8	9	[10]	11/10/23 Veteran's Day
13	14	15	16	17	
[20 21 22 23 24]					Thanksgiving
27	28	29	30		(11/20-11/24)

M	T	W	T	F	2024 (22)
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	5/27/24 Memorial Day
[27]	28	29	30	31	

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M	T	W	T	F	2023 (16)
				1	
4	5	6	7	8	12/22/23 Minimum Day
11	12	13	14	15	& HS End Fall Semester
18	19	20	21	(22)	Winter Break
[25 26 27 28 29]					12/25/23-1/5/24

M	T	W	T	F	2024 (10)
3	4	5	6	7	
10	11	12	(13) (14)		6/13& 6/14 Minimum days
					6/14/24 Last Day

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M	T	W	T	F	2024 (17)
1 2 3 4 5]					
8	9	10	11	12	
[15]	16	17	18	19	1/15/24 MLK Holiday
22	23	(24)	25	(26)	1/24/24 Min. Day &
29	30	31			½ Day Prof. Dev.
					1/26/24 K-8 Semester Ends

10/25/23 Minimum Day & 1/2 Day Prof. Dev.
 11/10/23 Veteran's Day
 11/20-11/24 Thanksgiving
 12/22/23 Minimum Day
 12/22/23 End of Fall Semester (MHS/MCHS)
 12/25/23-1/5/24 Winter Break
 1/15/24 Martin Luther King
 1/24/24 Minimum Day & 1/2 Day Prof. Dev.
 1/26/24 K-8 Semester Ends
 2/19-2/23/24 Presidents Week
 2/23/24 Storm Day (if needed)
 3/6/24 Minimum Day & ½ Day of Prof. Dev.
 4/1-4/5/24 HS AE Week
 4/8-4/12/24 Spring Break
 5/27/24 Memorial Day
 6/13 & 6/14 Minimum Days
 6/14/24 Last Day

8/21-8/25/23 Certificated Staff Development
 8/25/23 Welcome Back Day
 8/28/23 First Day of School
 9/4/23 Labor Day
 10/13/23 October Break (1 day)

Mendocino Unified School District
2023-24 Annual Report - District of Choice

Background:

Education Code Section 48313 requires that the Superintendent annually report on the number of students who exited the district pursuant to the District of Choice program. Additionally, a reporting must be made of those students who had a District of Choice application denied that includes the reason for the denial. Moreover, the number of students who entered the district pursuant to the District of Choice program must be reported. Additionally, with regard to incoming students a number of other criteria must be included in the accounting. Below is an accounting of the students who either entered or exited the Mendocino Unified School District as a result of the District of Choice legislation and policy for the 2023-24 school year.

Number of students who exited the Mendocino Unified District of Choice Program	8
Number of students who entered the Mendocino Unified District of Choice Program	2
Number of students who had a District of Choice Application denied in 2022-23	7

Legend For Acronyms - Page 4

Gender	Race	Socio Economic Disadvantaged	Disability Exceptional Needs	English Language Status	Grade Level	District of Residence
Students Entering Mendocino Unified						
F	700	NA		EO	12	Fort Bragg USD
F	600	NA		EO	8	Fort Bragg USD
M	700	NA		EO	12	Fort Bragg USD
M	700	NA		EO	7	Fort Bragg USD
M	700	NA		EO	12	Fort Bragg USD
M	500	NA		EL	3	Fort Bragg USD
F	500	NA		EL	9	Fort Bragg USD
F	500	NA		EO	11	Fort Bragg USD
F	700	NA		EO	12	Fort Bragg USD
M	700	NA		EO	9	Fort Bragg USD
F	600	NA		EO	8	Fort Bragg USD
F	700	NA		EO	7	Fort Bragg USD
F	700	NA		EO	10	Fort Bragg USD
F	700	NA		EO	7	Fort Bragg USD
F	700	NA		EO	2	Fort Bragg USD
F	700	NA		EO	10	Fort Bragg USD
F	700	NA		EO	12	Fort Bragg USD
F	299	NA		EL	10	Fort Bragg USD
F	299	NA		EL	11	Fort Bragg USD
F	500	NA		EO	12	Fort Bragg USD
F	500	NA		EO	9	Fort Bragg USD

Mendocino Unified School District
2023-24 Annual Report - District of Choice

Gender	Race	Socio Economic Disadvantaged	Disability Exceptional Needs	English Language Status	Grade Level	District of Residence
M	700	NA		EO	11	Fort Bragg USD
F	700	NA		EO	12	Fort Bragg USD
M	700	NA		EO	12	Fort Bragg USD
M	700	NA		EO	10	Fort Bragg USD
M	700	NA		EO	7	Fort Bragg USD
M	700	NA		EO	10	Fort Bragg USD
F	700	NA		EO	3	Fort Bragg USD
M	700	NA	290	EO	2	Fort Bragg USD
F	700	NA		EO	12	Fort Bragg USD
M	700	NA		EO	5	Fort Bragg USD
F	700	NA		EO	7	Fort Bragg USD
F	700	NA		EO	7	Fort Bragg USD
F	700	NA		EO	8	Fort Bragg USD
M	700	NA	290	EO	11	Fort Bragg USD
F	700	NA	290	EO	6	Fort Bragg USD
M	700	NA	280	EO	3	Fort Bragg USD
F	700	NA		EO	4	Fort Bragg USD
M	700	NA		EO	5	Fort Bragg USD
F	700	NA		EO	10	Fort Bragg USD
M	299	NA		EO	12	Anderson Valley
M	299	NA		EO	12	Anderson Valley

LEGEND

Gender

M- Male
F- Female

District of Residence

2365565 - Fort Bragg Unified
2365540 – Anderson Valley Unified

Race

299 – Other Asian
700- White
600- Black or African American
500 – Hispanic or Latino

English Language Status

EO – English Only
EL – English Learner

Disability Exceptional Needs

290 – Specific Learning Disability
280 – Other Health Impairment

Relations with Vendors

No district employee or Governing Board member shall accept personal gifts, commissions or expense-paid trips from individuals or companies selling equipment, vehicles, materials or services required in the operation of the district. Gifts include any gift purchased specifically for an employee which is not generally offered to other buyers.

This policy does not prohibit employees from accepting promotional or advertising items such as calendars, desk pads, notebooks and other office gadgets which are offered by business concerns free to all as part of their public relations programs.

District employees who have a financial conflict of interest with potential vendors shall not participate in evaluating any equipment, vehicles, materials or services of that vendor or its competitors.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials) (cf. 9270 - Conflict of Interest)

This policy does not prohibit the acceptance of materials and/or services which are of use and benefit to the district.

(cf. 3290 - Gifts, Grants and Bequests)

Legal Reference:

EDUCATION CODE

60071 Prohibited offers to influence adoption or purchase of instructional materials 60072 Acceptance of consideration or inducements by school official

60073 Penalties for violation of article 60074 Supplying sample copies

60075 Receiving sample copies

60076 Inapplicability of article; royalties or other compensation of school official for writing or preparing instructional materials; claim of district to royalty

Food Service /Child Nutrition Program

Nutrition Standards for School Meals

Meals, food items, and beverages provided through the district's food services program shall: (Education Code 49501.5, 49553; 42 USC 1758, 1773)

- 1. Comply with National School Lunch and/or Breakfast Program standards for meal patterns, nutrient levels, and calorie requirements for the ages/grade levels served, as specified in 7 CFR 210.10 or 220.8 as applicable*
- 2. Not be deep fried, par fried, or flash fried, as defined in Education Code 49430 and 49430.7*

Drinking Water

The district shall provide access to free, fresh drinking water during meal times in food service areas at all district schools, including, but not limited to, areas where reimbursable meals under the National School Lunch or Breakfast Program are served or consumed. (Education Code 38086; 42 USC 1758)

Special Milk Program

Any school that does not participate in the National School Lunch or Breakfast Program may participate in the Special Milk Program to provide all enrolled students with reasonably priced milk. (7 CFR 215.7)

Food Safety

The Superintendent or designee shall ensure that the district's food service program meets the applicable sanitation and safety requirements of the California Retail Food Code as set forth in Health and Safety Code 113700-114437.

For all district schools participating in the National School Lunch and/or School Breakfast Program, the Superintendent or designee shall implement a written food safety program for the storage, preparation, and service of school meals which complies with the national Hazard Analysis and Critical Control Point (HACCP) system. The district's HACCP plan shall include, but is not limited to, a determination of critical control points and critical limits at each stage of food production, monitoring procedures, corrective actions, and recordkeeping procedures. (42 USC 1758; 7 CFR 210.13, 220.7)

The Superintendent or designee shall ensure that food service directors, managers, and staff complete an annual continuing education or training as required by law. Each new employee, including a substitute, or volunteer shall complete initial food safety training prior to handling food. For each employee, the Superintendent or designee shall document the date, trainer, and subject of each training.

The Superintendent or designee shall assign staff to maintain records and logs documenting food safety activities, including, but not limited to, records of food deliveries, time and temperature monitoring during food production, equipment temperature (freezer, cooler, thermometer calibration), corrective actions, verification or review of safety efforts, and staff training.

Inspection of Food Facilities

All food preparation and service areas shall be inspected in accordance with Health and Safety Code 113725-113725.1 and applicable county regulations.

Each school participating in the National School Lunch and/or Breakfast Program shall, during each school year, obtain a minimum of two food safety inspections conducted by the county environmental health agency. (42 USC 1758; 7 CFR 210.13, 220.7)

The Superintendent or designee shall retain records from the most recent food safety inspection. All schools shall post a notice indicating that the most recent inspection report is available to any interested person upon request. (Health and Safety Code 113725.1; 42 USC 1758; 7 CFR 210.13, 210.15, 220.7)

(3/11 7/12) 3/16

Food Service /Child Nutrition Program

The Governing Board recognizes that adequate, nourishing food is essential to student health, development, and ability to learn. The Superintendent or designee shall develop strategies to increase students' access to the district's food service programs and to maximize their participation in available programs.

Foods and beverages available through the district's food service program shall:

1. Be carefully selected so as to contribute to students' nutritional well-being and the prevention of disease
2. Meet or exceed nutrition standards specified in law and administrative regulation
3. Be prepared in ways that will appeal to students, retain nutritive quality, and foster lifelong healthful eating habits
4. Be served in age-appropriate portions
5. Be available to students who meet federal eligibility criteria at no cost or at reduced prices, and to other students at reasonable prices

The district's food service program shall give priority to serving unprocessed foods and fresh fruits and vegetables.

District schools are encouraged to establish school gardens and/or farm-to-school projects to increase the availability of safe, fresh, seasonal fruits and vegetables for school meals and to support the district's nutrition education program.

To encourage student participation in school meal programs, schools may offer multiple choices of food items within a meal service, provided all food items meet nutrition standards and all students are given an opportunity to select any food item.

The Superintendent or designee may invite students and parents/guardians to participate in the selection of foods of good nutritional quality for school menus.

The Board desires to provide students with adequate time and space to eat meals. To the extent possible, school, recess, and transportation schedules shall be designed to encourage participation in school meal programs.

The Superintendent or designee shall periodically review the adequacy of school facilities for cafeteria eating and food preparation.

In accordance with law, the Superintendent or designee shall develop and maintain a food safety program in order to reduce the risk of foodborne hazards at each step of the food preparation process, from receiving to service.

The Superintendent or designee shall annually report to the Board on student participation in the district's nutrition programs and the extent to which the district's food services program meets state and federal nutrition standards for foods and beverages. In addition, the Superintendent or designee shall provide all necessary and available documentation required for the Administrative Review conducted by the California Department of Education (CDE) to ensure the food service program's compliance with federal requirements related to nutrition standards, meal patterns, provision of drinking water, school meal environment, food safety, and other areas as required by the CDE.

Legal Reference:

EDUCATION CODE

35182.5 Contracts, non-nutritious beverages
38080-38103 Cafeteria, establishment and use
45103.5 Contracts for management consulting services; restrictions
49430-49434 Pupil Nutrition, Health, and Achievement Act of 2001
49490-49494 School breakfast and lunch programs
49500-49505 School meals
49510-49520 Nutrition
49530-49536 Child Nutrition Act
49540-49546 Child care food program
49547-49548.3 Comprehensive nutrition services
49550-49562 Meals for needy students
49570 National School Lunch Act

51795-51797 School gardens

HEALTH AND SAFETY CODE

113700-114437 California Retail Food Code

CODE OF REGULATIONS, TITLE 5

15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs
15575-15578 Requirements for foods and beverages outside federal meal programs

UNITED STATES CODE, TITLE 42

1751-1769j National School Lunch Program, including:
1758b Local wellness policy
1761 Summer Food Service Program and Seamless Summer Feeding Option
1769a Fresh Fruit and Vegetable Program
1771-1793 Child nutrition, especially:
1772 Special Milk Program
1773 National School Breakfast Program

CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program
215.1-215.18 Special Milk Program
220.2-220.22 National School Breakfast Program
245.1-245.13 Eligibility for free and reduced-price meals and free milk

Management Resources:

CSBA PUBLICATIONS

Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007
Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007
Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

School Meals Initiative Summary

Healthy Children Ready to Learn, January 2005

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

School Breakfast Toolkit

Fresh Fruit and Vegetable Program: Handbook for Schools, December 2010

Food Buying Guide for Child Nutrition Programs, December 2007

Civil Rights Compliance and Enforcement - Nutrition Programs and Activities, FNS Instruction 113-1, November 2005

Guidance for School Food Authorities: Developing a School Food Safety Program Based on the Process Approach to HACCP Principles, June 2005

Dietary Guidelines for Americans, 2005

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Farm Bureau Federation: <http://www.cfbf.com>

California Food Policy Advocates: <http://www.cfpa.net>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

California School Nutrition Association: <http://www.calsna.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/fns>

(11/05 11/07) 3/11

Food Service /Child Nutrition Program

The Governing Board recognizes that adequate, nourishing food is essential to student health and well-being, development, and ability to learn. The Superintendent or designee shall develop strategies to increase students' access to and participation in the district's food service programs and maintain fiscal integrity of the programs in accordance with law.

Foods and beverages available through the district's food service program shall:

- 1. Be carefully selected so as to contribute to students' nutritional well-being and the prevention of disease*
- 2. Meet or exceed nutrition standards specified in law*
- 3. Be prepared in ways that will appeal to students, retain nutritive quality, and foster lifelong healthful eating habits*
- 4. Be served in age-appropriate portions*
- 5. Be provided at no cost to students who request a meal*

At the beginning of each school year, the Superintendent or designee shall communicate information related to the district's food service programs to the public through available means, including, but not limited to, the district's web site, social media, flyers, and school publications.

The district's food service program shall give priority to serving unprocessed foods and fresh fruits and vegetables.

District schools are encouraged to establish school gardens and/or farm-to-school projects to increase the availability of safe, fresh, seasonal fruits and vegetables for school meals and to support the district's nutrition education program.

To the extent possible, the school meal program shall be coordinated with the nutrition education program, instructional program for teachers, parents/guardians and food service employees, available community resources, and other related district programs.

To encourage student participation in school meal programs, schools may offer multiple choices of food items within a meal service, provided all food items meet nutrition standards and all students are given an opportunity to select any food item.

The Superintendent or designee may invite students and parents/guardians to participate in the selection of foods of good nutritional quality for school menus.

Students shall be allowed adequate time and space to eat meals. To the extent possible, school, recess, and transportation schedules shall be designed to promote participation in school meal programs.

The Superintendent or designee shall periodically review the adequacy of school cafeterias and facilities for food preparation and consumption.

In accordance with law, the Superintendent or designee shall develop and maintain a food safety program in order to reduce the risk of foodborne hazards at each step of the food preparation and service process.

The Superintendent or designee shall annually report to the Board on student participation in the district's nutrition programs and the extent to which the district's food service program meets state and federal nutrition standards for foods and beverages. In addition, the Superintendent or designee shall provide all necessary and available documentation required for the Administrative Review conducted by the California Department of Education (CDE) to ensure the food service program's compliance with federal requirements related to nutrition standards, meal patterns, provision of drinking water, school meal environment, food safety, and other areas as required by the CDE.

Food Service /Child Nutrition Program

Nutritional Standards for Foods

Schools participating in the National School Lunch Program or School Breakfast Program pursuant to 42 USC [1751-1769h](#) and [1771-1791](#) shall meet the nutritional standards, as well as the nutrient and calorie levels for students of each age or grade group, required by 7 CFR [210.10](#) and [220.8](#). (42 USC [1758](#), [1773](#))

Until July 1, 2007, for foods not reimbursed through the federally reimbursable meal programs, a minimum of 50 percent of the food sold by the district on school grounds during regular school hours shall be from the nutritious foods listed in Education Code [38085](#). (Education Code [38085](#))

Beginning July 1, 2007, the only foods that may be sold to a student at an elementary school during the school day are full meals and individually sold portions of nuts, nut butters, seeds, eggs, cheese packaged for individual sale, fruit, vegetables that have not been deep fried, and legumes. An individually sold dairy or whole grain food item may be sold if it meets all of the following criteria: (Education Code [49431](#))

1. No hydrogenated oils
2. Not more than 35 percent of its total calories is from fat.
3. Not more than 10 percent of its total calories is from saturated fat.
4. Not more than 35 percent of its total weight is composed of sugar, including naturally occurring and added sugar.
5. No artificial sweeteners and artificial fats (aspartame, saccharine, and olestra)
6. Its total calories do not exceed 175 calories.
7. No foods with the following dyes: tartrazine E 102, sunset yellow E 110, carmoisine E 122, ponceau 4R E 124.
8. No Monosodium Glutamate
9. No less than 50% of total rice and flour products should be whole grain.
10. At least one high nutrient food should be added each day.

Beginning July 1, 2007, foods sold to students in middle schools, junior high schools, and high schools, except foods served as part of a federally reimbursable meal program, shall meet the following standards: (Education Code [49430](#), [49431.2](#))

1. Each entree item shall:
 - a. Not exceed 400 calories
 - b. Contain no more than four grams of fat per 100 calories
 - c. Be categorized as an entree item in the National School Lunch or School Breakfast program
2. For each snack item that supplements a meal:
 - a. Not more than 35 percent of its total calories shall be from fat, excluding nuts, nut butters, seeds, eggs, cheese packaged for individual sale, fruits, vegetables that have not been deep fried, or legumes.
 - b. Not more than 10 percent of its total calories shall be from saturated fat, excluding eggs or cheese packaged for individual sale.
 - c. Not more than 35 percent of its total weight shall be composed of sugar, including naturally occurring and added sugar, excluding fruits or vegetables that have not been deep fried.
 - d. Its total calories shall not exceed 250 calories.

The district's food service program shall give priority to serving unprocessed foods and ingredients and fresh fruits and vegetables that have not been deep fried.

Nutritional Standards for Beverages

The only beverages that may be sold to elementary students, regardless of the time of day, are: (Education Code [49431.5](#))

1. Fruit-based drinks that are composed of 100 percent fruit juice and have no added sweetener (yogurt drinks fall under the food category and may have sweeteners added)
2. Vegetable-based drinks that are composed of no less than 100 percent vegetable juice and have no added sweetener
3. Drinking water with no added sweetener
4. Milk that is 1-percent fat, 2-percent fat or nonfat, rice or almond milk, or other similar nondairy milk (no soy milk)

The only beverages that may be sold to middle school or junior high school students from one-half hour before the start of the school day until one-half hour after the end of the school day are: (Education Code [49431.5](#))

1. Fruit-based drinks that are composed of 100 percent fruit juice and have no added sweetener (yogurt drinks fall under the food category, and as such, some sweeteners are allowed).
2. Vegetable-based drinks that are composed of 100 percent vegetable juice and have no added sweetener
3. Drinking water with no added sweetener
4. Milk that is 1-percent fat, 2-percent fat or nonfat, rice or almond milk, or other similar nondairy milk (no soy milk)

Beginning July 1, 2007, at least 50 percent of the beverages sold to high school students from one-half hour before the start of the school day until one-half hour after the end of the school day shall be those specified in items #1-5 above. Beginning July 1, 2009, all of the beverages sold to high school students from one-half hour before the start of the school day until one-half hour after the end of the school day shall meet the standards specified in items #1-5 above. (Education Code [49431.5](#))

Business and Non-instructional Operations

Free and Reduced-Price Meals

The Governing Board recognizes that adequate nutrition is essential to the development, health and well-being, and learning of all students. The Superintendent or designee shall facilitate and encourage the participation of all students in the district's food service program.

Each school day, the district shall provide, free of charge, a nutritionally adequate breakfast and lunch for any student who requests a meal. (Education Code 49501.5)

To provide optimal nutrition and ensure that schools receive maximum federal meal reimbursement, the Superintendent or designee shall assess the eligibility of district schools to operate a federal universal meal service provision, such as Provision 2 or the Community Eligibility Provision, pursuant to 42 USC 1759a. The Superintendent or designee shall submit an application to operate a federal universal meal provision to the California Department of Education (CDE) on behalf of any district school that meets the definition of a "high poverty school." (Education Code 49564.3)

The Superintendent or designee shall ensure that meals served under the school nutrition program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

The Board shall approve, and shall submit to CDE for approval, a plan that ensures that students eligible to receive free or reduced-price meals are not treated differently from other students and that meets other requirements specified in Education Code 49557.

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meal program shall be confidential and may not be disclosed except as provided by law and authorized by the Board or pursuant to a court order. (Education Code 49558)

The Board authorizes designated employees to use records pertaining to an individual student's eligibility for the free and reduced-price meal program for the following purposes: (Education Code 49558)

- 1. Disaggregation of academic achievement data*

- 2. Identification of students eligible for services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576*

- 3. Facilitation of targeted educational services and supports to individual students based on the local control accountability plan*

If a student transfers from the district to another district, charter school, county office of education program, or private school, the Superintendent or designee may share the student's meal eligibility information to the other educational agency to assist that other educational agency in ensuring that the student continues to receive school meals.

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to another school district, charter school, or county office of education that is

serving a student living in the same household for purposes related to program eligibility and data used in local control funding formula (LCFF) calculations. (Education Code 49558)

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to the Superintendent of Public Instruction for purposes of determining allocations under the LCFF and for assessing accountability of that funding. (Education Code 49558)

The Superintendent or designee may release information on the school lunch program application to the local agency that determines eligibility for participation in the Medi-Cal program if the student has been approved for free meals or, if included in the agreement with the local agency, for reduced-price meals. The Superintendent or designee also may release information on the school lunch application to the local agency that determines eligibility for CalFresh or another nutrition assistance program authorized under 7 CFR 210.1 if the student has been approved for free or reduced-price meals. Information may be released for these purposes only if the student's parent/guardian consents to the sharing of information and the district has entered into a memorandum of understanding with the local agency which, at a minimum, includes the roles and responsibilities of the district and local agency and the process for sharing the information. After sharing information with the local agency for purposes of determining eligibility for that program, no further information shall be shared unless otherwise authorized by law. (Education Code 49557.2, 49557.3, 49558)

Business and Non-instructional Operations

Free and Reduced-Price Meals

The Governing Board recognizes that adequate nutrition is essential to the development, health, and learning of all students. The Superintendent or designee shall facilitate and encourage the participation of students from low-income families in the district's food service program.

The district shall provide at least one nutritionally adequate meal each school day, free of charge or at a reduced price, for students whose families meet federal eligibility criteria. (Education Code 49550, 49552)

The Superintendent or designee shall ensure that meals provided through the free and reduced-price meal program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

The Board shall approve, and shall submit to the California Department of Education for approval, a plan that ensures that students eligible to receive free or reduced-price meals and milk are not treated differently from other students. (Education Code 49557)

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meal program shall be confidential except as provided by law. (Education Code 49558)

The Board authorizes designated employees to use individual records pertaining to student eligibility for any free and reduced-price meal program for the purposes of: (Education Code 49558)

1. Disaggregation of academic achievement data
2. In any school identified for program improvement under Title I of the No Child Left Behind Act, identification of students eligible for school choice and supplemental educational services

The Board further authorizes the release of information on the school lunch program application to the local agency that determines Medi-Cal program eligibility, provided that the student is approved for free meals and the parent/guardian consents to the sharing of information as provided by Education Code 49557.2.

Legal Reference:

EDUCATION CODE

- 48980 Notice at beginning of term
- 49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
- 49490-49494 School breakfast and lunch programs
- 49500-49505 School meals
- 49510-49520 Nutrition
- 49530-49536 Child Nutrition Act of 1974
- 49547-49548.3 Comprehensive nutrition service
- 49550-49561 Meals for needy students

CODE OF REGULATIONS, TITLE 5

- 15510 Mandatory meals for needy students
- 15530-15535 Nutrition education
- 15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 20

- 1232g Federal Educational Rights and Privacy Act

- 6301-6514 Title I programs
- UNITED STATES CODE, TITLE 42
- 1751-1769h School lunch program
- 1771-1791 Child nutrition, especially:
 - 1773 School breakfast program
- CODE OF FEDERAL REGULATIONS, TITLE 7
- 210.1-210.31 National School Lunch Program
- 220.10-220.21 National School Breakfast Program
- 245.1-245.13 Determination of eligibility for free and reduced-price meals and free milk

Wellness = Nov.

Free and Reduced-Price Meals

Applications

The Superintendent or designee shall ensure that the district's application form for free and reduced-price meals and related materials include the statements specified in Education Code 49557 and 7 CFR 245.5. The district's application packet shall include the notifications and information listed in Education Code 49557.2.

The application form and related information shall be distributed in paper form to all parents/guardians at the beginning of each school year and shall be available to students at all times during the school day. (Education Code 48980, 49520; 42 USC 1758; 7 CFR 245.5)

In addition, the district application form for free and reduced price meals shall be available online. The online application form shall require completion of only those questions necessary for determining eligibility, contain clear instructions for families that are homeless or migrant, and comply with other requirements specified in Education Code 49557.

An application form and related information shall also be provided whenever a new student is enrolled.

At the beginning of each school year, the Superintendent or designee shall send a public release, containing the same information supplied to parents/guardians and including eligibility criteria, to local media, the local unemployment office, and any major employers in the district attendance area contemplating large layoffs. Copies of the public release shall be made available upon request to any interested person. (7 CFR 245.5)

Eligibility

The Superintendent or designee shall determine students' eligibility for the free and reduced-price meal program based on the criteria specified in 42 USC 1758 and 1773 and 7 CFR 245.1-245.13 and made available by the California Department of Education.

Participants in the CalFresh, California Work Opportunity and Responsibility to Kids (CalWORKS), and Medi-Cal programs shall be directly certified for enrollment in the free and reduced-price meal program without further application. Participants in other state or federal programs may be directly certified when authorized by law. (Education Code 49561, 49562; 42 USC 1758; 7 CFR 245.6)

Verification of Eligibility

Not later than November 15 of each year, the Superintendent or designee shall verify the eligibility of a sample of household applications approved for the school year in accordance with the sample sizes and procedures specified in 42 USC 1758 and 7 CFR 245.6a. (42 USC 1758; 7 CFR 245.6a)

If the review indicates that the initial eligibility determination is correct, the Superintendent or designee shall verify the approved household application. If the review indicates that the initial eligibility determination is incorrect, the Superintendent or designee shall: (42 USC 1758; 7 CFR 245.6a)

1. If the eligibility status changes from reduced price to free, make the increased benefits immediately available and notify the household of the change in benefits

2. *If the eligibility status changes from free to reduced price, first verify the application, then notify the household of the correct eligibility status, and, when required by law, send a notice of adverse action as described below*

3. *If the eligibility status changes from free or reduced price to paid, send the household a notice of adverse action as described below*

If as a result of verification activities, the eligibility of a household that is receiving free or reduced-price benefits cannot be confirmed, or if the household fails to cooperate with verification efforts, the Superintendent or designee shall reduce or terminate benefits, as applicable, and shall properly document and retain on file in the district the reasons for the household's ineligibility. At least 10 days prior to the actual reduction or termination, the Superintendent or designee shall send a notice of adverse action to the household. The notice shall advise the household of: (7 CFR 245.6a)

1. *The change and the reasons for the change*

2. *The right to appeal, when the appeal must be filed to ensure continued benefits while awaiting a hearing and decision, and instructions on how to appeal*

3. *The right to reapply at any time during the school year*

Confidentiality/Release of Records

The Superintendent designates the following district employee(s) to disclose a student's name and eligibility status from individual meal records only for the purpose of disaggregation of academic achievement data and/or the provision of services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576.

[Redacted]
(title or position)

In permitting the disclosure of student records for such purposes, the Superintendent or designee shall ensure that: (Education Code 49558)

1. *No individual indicators of participation in the free and reduced-price meal program are maintained in the permanent records of any student if not otherwise allowed by law.*

2. *Information regarding individual student participation in the free and reduced-price meal program is not publicly released.*

3. *All other confidentiality provisions required by law are met.*

4. *Information collected regarding individual students certified to participate in the free and reduced-price meal program is destroyed when no longer needed for its intended purpose.*

Nondiscrimination Plan

In implementing the district's food service programs for students who are eligible to receive free or reduced-price meals, the district shall ensure the following: (Education Code 49557; 42 USC 1758)

1. *The names of the students shall not be published, posted, or announced in any manner, or used for any purpose other than the National School Lunch and School Breakfast Programs, unless otherwise*

provided by law.

2. *There shall be no overt identification of any of the students by the use of special tokens or tickets or by any other means.*

3. *The students shall not be required to work for their meals.*

4. *The students shall not be required to use a separate dining area, go through a separate serving line or entrance, or consume their meals at a different time.*

Free and Reduced-Price Meals

Nondiscrimination Plan

The district's plan for students receiving free or reduced-price meals shall ensure the following: (Education Code 49557)

1. The names of the students shall not be published, posted, or announced in any manner, or used for any purpose other than the National School Lunch and School Breakfast Programs, unless otherwise provided by law.
2. There shall be no overt identification of any of the students by the use of special tokens or tickets or by any other means.
3. The students shall not be required to work for their meals or for milk.
4. The students shall not be required to use a separate dining area, go through a separate serving line or entrance, or consume their meals or milk at a different time.
5. When more than one lunch, breakfast, or type of milk is offered, the students shall have the same choice of meals or milk as is available to those students who pay the full price. (Education Code 49557; 7 CFR 245.8)

Applications

An application form for free or reduced-price meals shall be distributed to all parents/guardians at the beginning of each school year, together with information about eligibility standards, application procedures, and appeal procedures. This form and information shall also be provided whenever a new student is enrolled. (Education Code 48980, 49520; 7 CFR 245.5)

Applications for the free and reduced-price meal program shall be available to students at all times during the regular school day and shall contain the following statements: (Education Code 49557; 7 CFR 245.5)

1. Applications may be submitted at any time during the school day.
2. Students participating in the National School Lunch and/or School Breakfast Programs will not be overtly identified by the use of special tokens, special tickets, special serving lines, separate entrances, separate dining areas, or by any other means.

The application packet also shall contain:

1. A notification that, if a student qualifies for free or reduced-price meals, then he/she may qualify for free or reduced-cost health insurance coverage
2. A request for the parent/guardian's consent for the student, if eligible for free school lunches, to participate in the Medi-Cal program and to have the information on the school lunch application shared with the local agency that determines eligibility under the Medi-Cal program
3. A notification that the district will not forward the application to the agency that determines Medi-Cal eligibility without the parent/guardian's consent
4. A notification that the application is confidential and will not be shared with any other governmental agency for any purpose other than the administration of the Medi-Cal program
5. A notification that the application information will be used only by the state and local agencies that administer the Medi-Cal program and will not be shared with other government agencies, including the federal Department of Homeland Security and the Social Security Administration, except as necessary to verify information provided by the parent/guardian
6. Information regarding the Medi-Cal program, including available services, program requirements,

rights and responsibilities, and privacy and confidentiality requirements

Eligibility

The Superintendent or designee shall determine students' eligibility for the free and reduced-price meal program based on the criteria specified in 42 USC 1758 and 1773 and 7 CFR 245.1-245.13 and made available by the California Department of Education.

When authorized by law, participants in other federal or state programs may be directly certified for enrollment in the free and reduced-price meal program. (Education Code 49561)

Confidentiality/Release of Records

The Superintendent designates the following district employee(s) to use individual records pertaining to student participation in the free and reduced-price meal program for the purpose of disaggregation of academic achievement data or for the identification of students in any program improvement school eligible for school choice and supplemental educational services pursuant to 20 USC 6316:

District Testing Coordinator, K-8 Principal, HS Principal, Superintendent

In using the records for such purposes, the following conditions shall be satisfied: (Education Code 49558)

1. No individual indicators of participation in the free and reduced-price meal program shall be maintained in the permanent records of any student if not otherwise allowed by law.
2. Information regarding individual student participation in the free and reduced-price meal program shall not be publicly released.
3. All other confidentiality provisions required by law shall be met.
4. Information collected regarding individual students certified to participate in the free and reduced-price meal program shall be destroyed when no longer needed for its intended purpose.

Personnel

Acceptance of Gifts By Employees

All district employees and Board members are expected to carry out their responsibilities in a manner that is free from impropriety.

Employees and Board members may accept gifts subject to the limitations noted in this policy:

1. The acceptance of cash in any amount for personal use is prohibited. Cash may only be accepted for school or district purposes.
2. Non-cash gifts may be accepted only if the gift(s) do not exceed the limits imposed by the Fair Political Practices Commission (FPPC). As of the date of this policy adoption, employees and Board members may not accept gifts that cumulatively exceed \$590 in a calendar year from a single source.
3. Gifts must be returned if the cumulative value of the gifts from a single source in a calendar year is greater than \$590, or if the circumstances or timing under which the gift(s) are given are questionable.
4. The FPPC designates certain employees and Board members as subject to required reporting of gifts. In general, individuals who are subject to reporting requirements are Board members, individuals designated as management, employees in the district's purchasing department, and individuals holding certain specific positions that include purchasing of supplies and equipment. The complete list of employees subject to annual reporting requirements is available in the district's Human Resources Department.
5. For employees and Board members subject to FPPC reporting requirements, gifts that, cumulatively, exceed \$50 from a single source in one calendar year must be reported on FPPC Form 700, Statement of Economic Interests.

During the performance of his or her assigned duties, no district employee shall solicit money or anything of value for the employee's personal use. Employees and Board members should exercise prudence to avoid the perception that a gift or gifts influenced, or were intended to influence, the recipient in order to benefit the donor or the donor's family. Employees accepting gifts should be sensitive to the feelings of students and employees and use discretion in opening them in front of others.

The district recognizes that vendors and other external parties may offer employees and Board members meals or tickets to sporting and other events. Acceptance of such offers is not prohibited providing there is prudence and transparency in deciding whether to accept. Such gifts must be disclosed to the employee's supervisor and are subject to the FPPC limits noted above. They may not be accepted if the timing, dollar value or other circumstances of the offer have the appearance of influencing a district decision or otherwise benefiting the donor.

Meals and other activities paid for by a vendor or other external parties for the express purpose of discussing district business are not considered gifts, and therefore not subject to the reporting requirements described in this policy.

Gifts exchanged between individuals on birthdays, holidays, and other similar occasions are permitted providing that the gifts exchanged are not substantially disproportionate in value

(GC 89503(e)(2)).

Promotional or advertising items of nominal value, such as calendars and pens, may be accepted

(BP 3315).

Subject to certain limitations, the Governing Board may accept gifts, grants, and bequests of money or property on behalf of the district (BP 3290).

Employees and Board members are responsible for monitoring the value of gifts and for complying with all sections of this policy and applicable law. Furthermore, employees and Board members subject to the Political Reform Act (GC 81000-910150) and its administration by the Fair Political Practices Commission are responsible for reporting as appropriate.

Legal Reference:

EDUCATION CODE

41032 Authority of school board to accept gift or bequest; investments; gift of land requirements

60071 Prohibited offers to influence adoption or purchase of instructional materials

60072 Acceptance of consideration or inducements by school official

60073 Penalties for violation of article

GOVERNMENT CODE

89503(a) Annual dollar limitation on value of gifts from a single source

89503(e)(2) Exchange of gifts permitted if value not disproportionate



Mendocino Unified School District

**BOND MEASURE
IMPROVEMENT BOND
PROGRAM
PHASE ONE & TWO
PROJECTS**

**Monthly Progress Report
November 2023**

Prepared By

Alameida
Architecture

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Team Members

Mendocino Unified School Board of Trustees

Windspirit Aum, Albion

Michael Schaeffer, Board President, Comptche

Emily Griffen, Board Member, Mendocino

Mark Morton, Board Member, Caspar

Superintendent

Jason Morse

District Architect

Quattrocchi & Kwok Architects

General Contractor

Lathrop Construction Associates Inc.

District Construction Manager

Donald Alameida, Alameida Architecture

Budget

M.U.S.D. PHASE TWO PROJECT

Source of Funds:

Source Code:	Series A Bond (less issuance cost)	Available
		-
	Series B Bond	11,508,696
	Developer Fees	-
	State Bonds	-
		11,508,696

Description	Budget	Expended To Date	Remaining Balance	Forecast	Surplus (Shortfall)
Design and Planning	1,127,186	892,696	151,281	1,043,977	83,209
Bidding, Permitting, Misc.	95,000	74,384	20,616	80,084	14,916
Construction	8,641,825	2,388,136	6,253,689	8,641,825	0
Owners Contingency	697,428	0	697,428	697,428	0
Construction Support	505,000	119,545	365,766	505,000	0
Fixtures & furniture	0	0	0	0	0
Reserve	0	0	0	0	0
Totals	11,066,439	3,474,761	7,488,781	10,968,314	98,125

Available vs. budgeted **442,257** *assumes 100% contingency expended*
soft cost vs. hard cost *28.06%*

Funding Status

AVAILABLE FUNDS	PROJECTED FUND BALANCE @ % CONTINGENCY EXPENDED				
	0%	1%	5%	8%	
Series A bonds	11,508,696	1,139,685	1,053,267	707,594	442,257

Schedule

	Planned	Actual	Schedule Status
Design and Planning	Jun-22	Jun-22	
Permitting and PH-2 GMP	1-Dec-22	August 23	
Construction	August 2023	August 21, 2023	
Completion	Apr-24	(Generator completion Sept. 2024)	

Overall Project Status

Demolition subcontractor essentially completed at both buildings. Rough-in for framing nearing completion. Rough-in for MEP commenced and various stages of completion.

Preparing to start dry walling at Tech center, some remedial structural work is necessary at some shear walls. Roofing Demo and installation to commence at the Tech Center.

Site Demolition and water connections for wood shop underway. Rough Plumbing at Gym kitchen nearing completion.

Potential Issues:

No substantial issues at this time.

Next Steps

Lathrop progress with Site work to get ahead of winter weather.

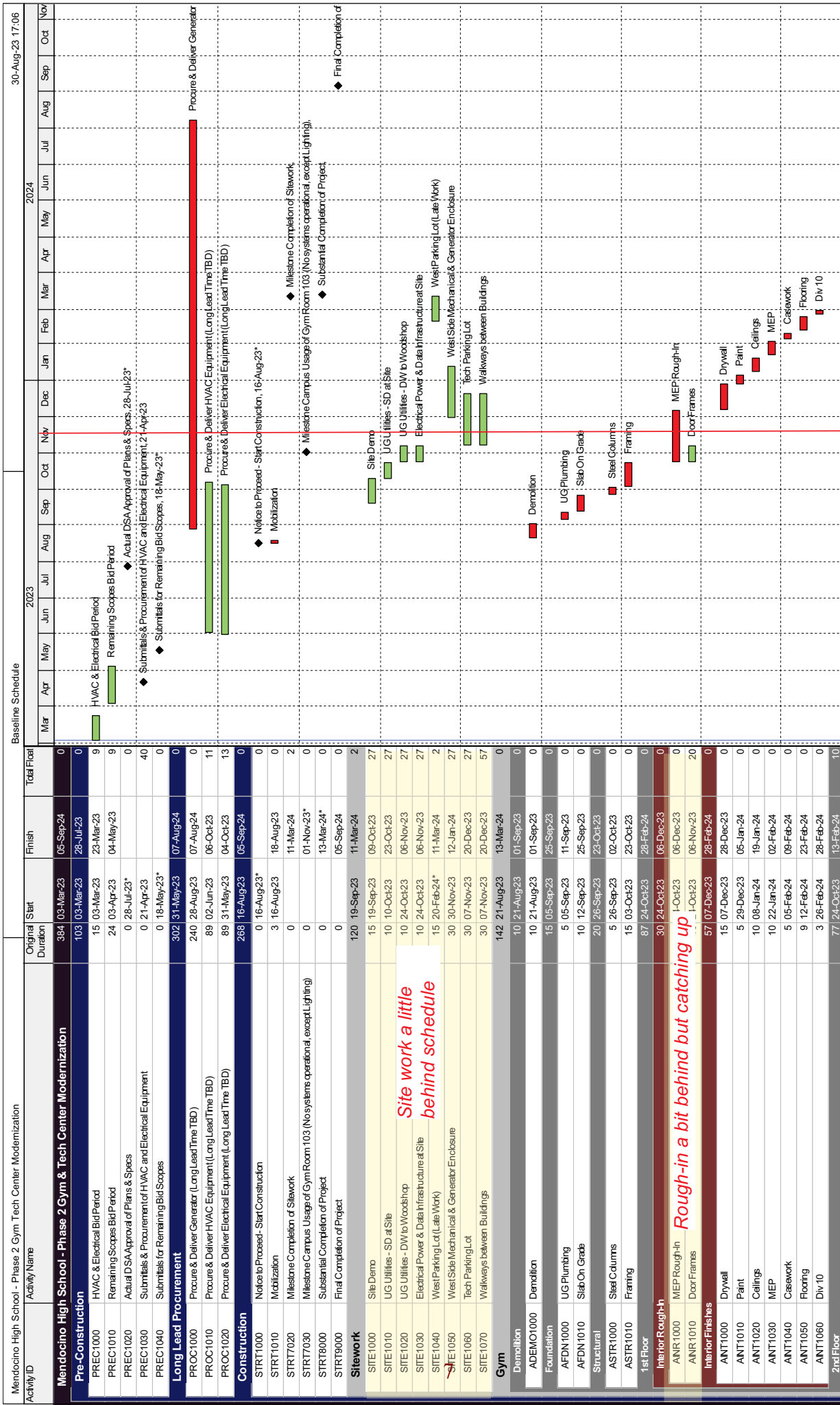
PHASE TWO - PROGRESS PHOTOS - TECH. BUILDING



PHASE TWO - PROGRESS PHOTOS
GYMNASIUM



SCHEDULE - PHASE TWO



30-Aug-23 17:06

2023 | 2024

Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov

Task filter: All Activities

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Activity ID	Activity Name	Original Start	Finish	Total Float	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Interior Rough-in																									
ANR2000	MEP Rough-in	20-24-Oct-23	20-Nov-23	10																					
ANR2010	Door Frames	10-24-Oct-23	06-Nov-23	20																					
Interior Finishes																									
ANR2000	Drywall	57-21-Nov-23	13-Feb-24	10																					
ANR2010	Paint	5-14-Dec-23	20-Dec-23	10																					
ANR2020	Ceilings	10-21-Dec-23	05-Jan-24	10																					
ANR2030	MEP	10-08-Jan-24	19-Jan-24	10																					
ANR2040	Casework	5-22-Jan-24	26-Jan-24	10																					
ANR2050	Flooring	9-29-Jan-24	08-Feb-24	10																					
ANR2060	Div 10	3-09-Feb-24	13-Feb-24	10																					
Exterior																									
AEXT1000	Exterior Siding/Patch/Repair	15-24-Oct-23	13-Nov-23	52																					
AEXT1010	Exterior Paint	20-14-Nov-23	13-Dec-23	52																					
Roof																									
AREXT1000	Roof - Selective Demolition	35-26-Sep-23	13-Nov-23	72																					
AREXT1010	Roof - HVAC	5-26-Sep-23	02-Oct-23	72																					
AREXT1020	Roof - Patch /Repair Roofing	10-24-Oct-23	06-Nov-23	72																					
AREXT1030	Roof - Gutters & Downspouts	5-07-Nov-23	13-Nov-23	72																					
Closeout																									
ACLO1000	Closeout - Gym	10-29-Feb-24	13-Mar-24	0																					
ACLO1010	Punch List - Gym	10-29-Feb-24	13-Mar-24	0																					
ACLO1020	Start-Up HVAC /T&B -Gym	10-29-Feb-24	13-Mar-24	0																					
Tech Center																									
DEMOL1000	Demolition	10-05-Sep-23	18-Sep-23	0																					
FOUND1000	Foundation	15-19-Sep-23	09-Oct-23	0																					
BFDN1000	UG Plumbing	5-19-Sep-23	25-Sep-23	0																					
BFDN1010	Site On Grabs	10-26-Sep-23	09-Oct-23	0																					
Structural																									
BSTR1000	Framing	20-10-Oct-23	06-Nov-23	0																					
Interior Rough-in																									
BNR1000	MEP Rough-in	25-31-Oct-23	06-Dec-23	0																					
BNR1010	Door Frames	10-07-Nov-23	20-Nov-23	10																					
Interior Finishes																									
BNIT1000	Drywall	15-07-Dec-23	28-Dec-23	0																					
BNIT1010	Paint	5-29-Dec-23	05-Jan-24	0																					
BNIT1020	Ceilings	10-08-Jan-24	19-Jan-24	0																					
BNIT1030	MEP	10-22-Jan-24	02-Feb-24	0																					
BNIT1040	Casework	5-05-Feb-24	09-Feb-24	0																					
BNIT1050	Flooring	9-12-Feb-24	23-Feb-24	0																					
BNIT1060	Div 10	3-26-Feb-24	28-Feb-24	0																					
Exterior																									
BEXT1000	Exterior Siding/Patch/Repair	35-07-Nov-23	28-Dec-23	42																					
BEXT1010	Paint/Exterior	15-07-Nov-23	29-Nov-23	42																					
BEXT1020	Roof - HVAC	20-30-Nov-23	28-Dec-23	42																					
BEXT1030	Roof - Demolition	50-10-Oct-23	20-Dec-23	47																					
BEXT1040	Roof - HVAC	10-10-Oct-23	23-Oct-23	47																					
BEXT1050	Roof - HVAC	15-24-Oct-23	13-Nov-23	47																					
BEXT1060	Roof - Install (N) Roofing	20-14-Nov-23	13-Dec-23	47																					

█ Remaining Level of Effort █ Actual Level of Effort █ Remaining Work █ Critical Remaining Work
█ Critical LOE █ Actual Work

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TASK filter: All Activities

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Activity/ID	Activity Name	Original Duration	Start	Finish	Total Fixed	2023	2024								
						Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	
BREXT1030	Roof - Gutters & Downspouts	5	14-Dec-23	20-Dec-23	4.7										
Closeout			10-29-Feb-24	13-Mar-24	0										
BCL01000	Closeout - Tech Center	10	29-Feb-24	13-Mar-24	0										
BCL01010	Punch List - Tech Center	10	29-Feb-24	13-Mar-24	0										
BCL01020	Startup HVAC / TRS - Tech Center	10	29-Feb-24	13-Mar-24	0										
Generator			20-08-Aug-24	05-Sep-24	0										
GEN1000	Install Generator (TBD)	10	08-Aug-24	21-Aug-24	0										
GEN1010	Generator Startup/Testing/Training (TBD)	10	22-Aug-24	05-Sep-24	0										

■ Remaining Level of Effort ■ Actual Level of Effort ■ Remaining Work
■ Critical LOE ■ Actual Work ■ Critical Remaining Work

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TASK filter: All Activities

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Phase 2 - Change Events

#	Title	Status	Type	Change Reason	Proposed Cost
11	Shear Wall Hold Downs & Shear Ply at Tech Center	OPEN	Owner Contingency	Unforeseen/Hidden Condition	\$6,187.25
10	Permanent Data & IDF at Wood Shop	OPEN	Owner Contingency	Scope Change	\$16,167.03
9	Removal of Flooring in Foyer & Weight Room	OPEN	Owner Contingency	Scope Change	\$0.00
8	Removal of Conduits at Tech Center	OPEN	Owner Contingency	Scope Change	\$780.66
7	Removal of Casework & Lockers from Team Room (Gym)	OPEN	Owner Contingency	Scope Change	\$923.08
6	Domestic Water Isolation Valve at Gym	OPEN	Owner Contingency	Unforeseen/Hidden Condition	\$2,121.49
5	Reframe Door Openings in Tech Building	OPEN	Owner Contingency	Unforeseen/Hidden Condition	\$2,059.17
4	Temporary Data Line to Wood Shop Building	APPROVED	Owner Contingency	Unforeseen/Hidden Condition	\$822.73
3	Demo Existing Mezzanine in Room B106 (Tech Center)	APPROVED	Owner Contingency	Unforeseen/Hidden Condition	\$5,146.87
2	Demo Existing Ceiling in Room B105C (Tech Center)	APPROVED	Owner Contingency	Unforeseen/Hidden Condition	\$1,622.14
1	Material Cost Increases - Acoustical Ceilings & Panels	APPROVED	Owner Contingency	Unforeseen/Hidden Condition	\$7,011.17
					\$42,841.59

DETAILED BUDGET