

Mendocino Unified School District

Personnel – Classified

Board Policy 4253
Adopted by Board 12/5/78, Reviewed 1/18/02

Overtime Pay/Compensation Time Off

Supervisors of classified personnel may arrange to give compensatory time off in lieu of payment for hours worked beyond the employee's scheduled duties.

Compensatory time off should be arranged only with the consent of the employee involved, and only if the normal operations of the office or department would not be adversely affected.

Compensatory time off must be given at the same rate as monetary payment, i.e, at time and one-half, when earned by formulas established by law.

Legal Reference: Education Code

45110 Inconsistent duties: compensation

45128 Overtime

45129 Compensatory time off