

New Construction

General Obligation Bonds

Election Notice

The Superintendent or designee shall ensure that election notice and ballot requirements are satisfied in accordance with law.

Certification of Results

If it appears that the appropriate majority of the voters are in favor of issuing the bonds, the Governing Board shall cause an entry of that fact in the minutes. The Board shall then certify to the board of supervisors of the county whose superintendent of schools has jurisdiction over the district all proceedings had in the premises. (Education Code [15124](#), 15274)

Resolution Requesting Sale of Bonds

Following passage of the bond measure, the Board shall pass a resolution to the county board of supervisors to issue the sale of the bonds in accordance with law. (Education Code [15140](#))

Citizens Oversight Committee

Education Code requires that school districts passing a bond designated as a Proposition 39 bond establish a Citizens' Oversight Committee ("Committee") to monitor and audit bond proceeds to ensure they are spent only on school and classroom improvements and not for any other purpose. The Committee shall be established within sixty (60) days of the date that the Board enters the election results in its minutes.

Committee's Purpose

The purpose of the Committee is to inform the public concerning the expenditure and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditure of taxpayer's money for school construction. The Committee shall convene to provide oversight of the following:

1. Ensuring that bond revenues are expended only for the purpose described in Article 13A, section 1, subdivision (b)(3) of the California Constitution including the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities; and
2. Ensuring that as prohibited by Article 13A, section i, subdivisions (b)(3)(A) of the California Constitution, no funds are used for any teacher and administrative salaries or other school operating expenses.

Committee's Duties

The Committee may engage in the following activities in furtherance of its purpose:

1. Receiving and reviewing copies of the annual performance audits required by Article 13A, section 1, subdivisions (b)(3)(C) of the California Constitution.
2. Receiving and reviewing the annual financial audits required by Article 13A, section 1; subdivisions (b)(3)(D) of the California Constitution.
3. Inspecting school facilities and grounds to ensure that Bond revenues are expended in compliance with the requirements of Article 13A, section 1, subdivision (b)(3) of the California Constitution:
4. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the District, including any reports required by Education Code section 17584.1.
5. Reviewing efforts by the District to maximize Bond revenues by implementing cost-saving measures including, but not limited, to the following:
 - a. mechanisms designed to reduce the costs of professional fees;
 - b. mechanisms designed to reduce the cost of site preparation;

- c. recommendations regarding the joint use of core facilities;
- d. mechanisms designed to reduce costs by incorporating efficiencies in school site design;
- e. recommendations regarding the use of cost-effective and efficient reusable facility plans.

Committee Operations

The Committee's legal charge is to monitor bond expenditures and to inform the public about the uses of Bond proceeds. The Committee shall not have the authority to:

1. Participate in the bond sale and issuance process or make decisions concerning the timing, terms or structure of a bond issuance, except that the Committee may review the District's plans for any bond sale and may review bond issuance documents upon the conclusion of a bond sale if desired;
2. Determine how bond funds shall be spent;
3. Select contractors or consultants for bond projects or participate in the negotiation or bid process for such contractors and consultants, except that the Committee may review the selection process and documents related thereto upon completion of any such selection;
4. Enter or inspect a job site or construction project without prior permission of the District Superintendent. Frequency and timing of all such visits are within the sole discretion of the Superintendent. Visits to job sites require that the Committee member(s) be accompanied by a representative of the District and require that all safety measures in effect at the job site be followed;
5. Contact District contractors or consultants, including without limitation, accountants, auditors, architects, financial advisors and legal counsel, without the prior written permission of the District Superintendent
6. Require the District to prepare reports or conduct audits more frequently than those required by law.

The Committee shall not be entitled to legal representation by District legal counsel or at District expense, unless permitted by the Board.

The Committee shall meet at least annually, and Committee members shall be available to attend Board meetings when performance and financial audits are presented. The Superintendent or his designee shall attend Committee meetings. Members of the Board shall attend as necessary or desirable. The Committee's meetings are subject to the Ralph M. Brown Act, Government Code, section 54950 et. seq. Meetings shall be open to the public and noticed in the same manner as proceedings of the Board. The Committee shall annually select a chairperson and secretary, and Committee decisions will be made by majority vote. Minutes of Committee proceedings and all documents received and reports issued shall be a matter of public record and the District shall make all documents and minutes available on the District's Internet website.

The Committee shall prepare regular reports on Committee activities. A report shall be issued at least once each year. Upon completion of all bond projects, the Committee shall prepare a final written report summarizing its activities and conclusions.

The Board shall, without expending Bond funds:

1. provide the Committee with any necessary technical assistance;
2. provide administrative assistance in furtherance of the Committee's purpose; and
3. provide the Committee with sufficient resources to publicize the Committee's conclusions.

Committee Selection and Composition

The Committee shall be comprised of individuals who either live or work within the boundaries of the District. The Superintendent or designee shall solicit applications for membership on the Committee, and in the event the number of applicants exceeds the number of spaces available, shall convene a subcommittee of the Board (2 members) to conduct interviews of interested citizens and make recommendations for appointment to the whole Board. The Board shall have the authority at its sole discretion to select and appoint the Committee. The Committee shall consist of at least seven members, but the Board shall determine the final size of the Committee.

Committee membership shall include the following community residents:

1. one member shall, at the time of appointment, be active in a business organization representing the

- business community of the District;
2. one member shall, at the time of appointment, be active in a senior citizens' organization, which may be a local, regional, statewide or national organization;
 3. one member shall, at the time of appointment be active in a bona fide taxpayers' organization, which may be a local, regional, statewide or national organization;
 4. one member shall, at the time of appointment, be the parent or guardian of at least one child currently enrolled in a school in the District;
 5. one member shall, at the time of appointment, be both a parent or guardian of at least one child currently enrolled in a school of the District and be an active member in a District parent-teacher organization, such as the PTA or schoolsite council.

A single individual may be appointed as a representative of more than one of the above categories, if applicable.

No employee or official of the District shall be appointed to the Committee. Additionally, no vendor, contractor, or consultant of the District shall be appointed to the Committee.

After appointment to a two-year term, committee members who wish to be appointed for a second two-year term shall reapply to the Board for consideration. In order to provide continuity, up to but no more than four of the current Committee members may be appointed for a second two-year term.

Replacing a Committee Member

A new Committee member will be named by the Board if one or more of the following events occurs:

1. The Committee member submits a written resignation;
2. The Committee member misses three (3) Committee meetings, and a vote is taken by the rest of the Committee to request that the Board replace the member.

An individual who replaces such a member shall serve until the completion of the original member's term. Thereafter, the member must apply for an additional term if she/he wishes to remain on the Committee.

A Committee member who no longer serves as a representative of the designated group the/he was appointed to represent (e.g., ceases to be active within a taxpayers' organization, or ceases to have child enrolled in the District) shall be allowed to complete his/her term. However, that Committee member shall not be entitled to serve a subsequent term as a representative of the designated group.

Within sixty (60) days of being notified of a Committee vacancy, the Board will appoint a new member to complete the term of the vacancy following the process used to select the original Committee members.

Committee members shall be subject to prohibitions regarding incompatibility of office pursuant to Government Code sections 1125-1129 and financial interest in contracts pursuant to Government Code sections 1090-1098.

Reports

Within 30 days after the end of each fiscal year, the Board shall submit to the County Superintendent of Schools a report concerning any bond election(s) containing the following information: (Education Code [15111](#))

1. The total amount of the bond issue, bonded indebtedness or other indebtedness involved
2. The percentage of registered electors who voted at the election
3. The results of the election, with the percentage of votes cast for and against the proposition

Legal Reference
 EDUCATION CODE
 § 15278-15288
 GOVERNMENT CODE
 § 54950 et seq.
 § 1125-1129

§ 1090-1098
 CALIFORNIA CONSTITUTION

Art. XIII A, section 1(b)
 Art. XVI, section 18(b)

