

Mendocino Unified School District

<p>Exhibit 5145.6 Approved 11/18/93 Revised 12-18-08</p>

Students

Notifications Required by Law

When to Notify	Education or Legal Code #	Board Policy #	Subject
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Annually

Beginning of each school year	32255-32255.6, 48980	BP 5145.8 AR 5145.8	Right to refrain from harmful or destructive use of animals
Beginning of each school year	35291, 48980	BP 5131 BP 5144 BP 5144.1 AR 5144.1	District and site discipline rules
Annually	35256	BP 0510 AR 0510	School Accountability Report Cards
Beginning of each school year if open campus	44808.5	BP 5112.5	Open campus
Beginning of each school year	46010.1	BP 5113	Absence for confidential medical services
Beginning of each school year if Board has adopted resolution allowing such absence	46014, 48980	BP 5113 AR 5113	Absence for religious purposes
Beginning of each school year	48205, 48980	BP 5113 AR 5113	Absence for justifiable personal reasons
Beginning of each school year	48980, 52244	AR 6141.5	Availability of state funds to cover costs of AP exam
Beginning of each school year	48206.3, 48207, 48208, 48980	BP 6183	Availability of home/hospital instruction for students with temporary disabilities
Beginning of each school year	49063, 49091.14	AR 5020, AR 5125	Availability of course prospectus
Beginning of each school year	20 USC 1232h	AR 5022	Notice of privacy policy
Beginning of each school year	48980	AR 5111.12	Availability of employment-based school attendance options
Beginning of each school year	48980	AR 5145.7	Sexual harassment policy as related to students
Beginning of each school year	49063, 49068, 49069, and Family Education Rights and Privacy Act of 1974	BP 5125 AR 5125	Access to student records, types of records, where kept, persons responsible, location of log, criteria for persons with access, cost of copies
Beginning of each school year	49063, 49070	AR 5125 AR 5125.3	Challenge, review, and expunging of records
Beginning of each school year	49063, 49073	BP 5125.1 AR 5125.1	Release of directory information
Beginning of each school year	49423, 49480, 48980	AR 5141.21	Administration of medication
Beginning of each school year	49403 48980	BP 5141.31 AR 5141.31	Immunizations

Beginning of each school year	4898049423, 49480, 48980	AR 5141.21 AR 5141.31	Administration of prescribed medication
Beginning of each school year	49451, 48980	BP 5141.3	Refusal to consent to physical examination
Beginning of each school year	49470, 49471, 49472, 49473, 48980	BP 5143	Availability or unavailability of insurance plan
Upon registration	46010.1	AR 3543	School bus safety rules and information
Beginning of each school year	20 USC 6311	AR 4112.24	Right to request information re: HQT
Beginning of each school year	59510-49520, 48980	BP 3553	Free and reduced price meals
Beginning of each school year	48980	BP 6111	Schedule of minimum days
Beginning of each school year	51201.5	AR 6142.2	HIV/AIDS prevention instruction
Beginning of each school year	51240, 48980	BP 6141.2	Excuse from health/sex education due to religious belief
Beginning of each school year	56030 et seq. (56301, 56321, 56321.5, 56329, 56341, 56346, 56380, 56501, 56502, 56504, 56506, 48980)	AR 1312.3 AR 6159 BP 6159.1 AR 6159.1 BP 6164.4 AR 6164.4	Rights and responsibilities related to special education, including due process rights
Beginning of each school year	48980, 60850	AR 6146.1	Requirements to pass high school exit exam
Beginning of each school year	58501	BP 6181	Alternative schools
Beginning of each school year	Section 504, Rehabilitation Act of 1973; Title VI Civil Rights Act of 1964; Title IX Education Amendments of 1972	BP 0410 AR 6178	Nondiscrimination on basis of sex, handicap, race, color, national origin, or lack of English skills
Annually	Code of Regulations, Title 5, 4622	AR 1312.3	Uniform Complaint Procedures
Annually to parent, teacher & employee organizations; in absence of organizations, to individuals	40 CFR 763.93	AR 3514	Availability of complete, updated management plan for asbestos-containing material in school buildings.
Beginning of each school year	17612, 48980.3	3514.2	Use of pesticide product

Specific Times During the Student's Academic Career

At least once before counseling in grades 7 through 12	40	BP 6164.2	Course selection and career counseling
When child first enrolls in a public school, if the school offers a fingerprinting program	32390, 48980	BP 5142.1	Fingerprinting Program
Before high school student attends specialized secondary program on a university campus	39141.8		University campus buildings may et Education Code requirements for structural safety

Before early entry to kindergarten, if offered	48000	AR 5111	Effects, advantages, and disadvantages of early entry
When student in danger of failing a course	49067	AR 5121	Student in danger of failing a course
When student is identified as being at risk of retention	48070.5	AR 5123	Student at risk of retention
At least 15 days before instruction starts	51820	AR 6142.1	Venereal disease instruction
Upon assessment and reassessment of English proficiency and enrollment in bilingual education program	52164.1, 52173; Title 5, 4306, 4308	BP, AR 6174	Bilingual education program
In next report card	60722	AR 6162.5	Report of scores on standardized achievement tests
When child is enrolled in kindergarten	Health and Safety Code Article 3.4, especially 324.2 and 323.5	BP 5141.32	Health screening examination
Upon admission to school	EC 46010.5, 49403; Health & Safety Code 3381, 3385, 3386	AR 5141.31	Immunizations
To students in 11th and 12th grades, early enough to enable registration for current fall test	Code of Regulations, Title 5, 11523	AR 6146.2	Notice of proficiency examination, provided under Education Code 48412
When child is selected to participate in Chapter 1 program	34 CFR 200.34; Ed Consolidation/Improvement Act of 1981	AR 6171	Right to help design and implement Chapter I programs
Prior to involuntary transfer to continuation school	48432.5	AR 6184	Involuntary transfer to continuation school
Prior to child participation in program	EC 51550; Welfare/ Inst Code 18976.5	BP 5141.41	Child abuse prevention programs
Prior to student participation in program	Code of Regulations, Title 5, 3831	AR 6172	Gifted and talented student program

When Special Circumstances Occur

By each teacher of a course using live or dead animal parts	32255-32255.6, 48980	BP 5145.8	Right to refrain from harmful or destructive use of animals
When interdistrict transfer is requested and not approved within 30 days	46601	BP 5117	Appeal process
When a student is classified a truant	48260.5	AR 5113	parental obligation
When teacher requires parental attendance	48900.1	AR 5144.1	Parent/guardian attendance pursuant to law
When damage occurs	48904	AR 5125.2	Damaged school property

When withholding grades from transferring student	48904.3	AR 5125.2	Next school will continue withholding grades
When student is released to peace officer	48906	BP 5145.11	Release of student to peace officer
At time of suspension	48911	BP 5144.1 AR 5144.1	Notice of suspension
When original period of suspension is extended	48911	AR 5144.1	Extension of suspension
Before holding a closed session re suspension	48912	AR 5144.1	Intent to hold a closed session re suspension
When considering the expulsion of a special education student	48915.5 34 CFR 300.504	AR 5144.2	Notice of intent to conduct pre-expulsion assessment
10 calendar days before expulsion hearing	48918	AR 5144.1	Notice of expulsion hearing
When student is expelled	48916	AR 5144.1	Readmission procedures
When someone expelled from another district for certain acts seeks admission	48918	AR 5119	Hearing re possible danger presented by expelled student
When expulsion occurs	48918	AR 5144.1	Decision to expel; decision to suspend an expulsion; obligation to inform new district of status
When student transfers from another district or private school	49068	AR 5125	Right to receive copy of student's record and to challenge its content
Before release of information pursuant to court order	49077	AR 5125	Release of information pursuant to court order
Before student serves on safety patrol	49302	AR 5142.2	Parental consent
When injurious object is taken from student	49332	AR 5131.7	Weapons and injurious objects
When screening results in suspicion that student has scoliosis	49452.5	BP 5141.3	Scoliosis screening
When test results in discovery of visual defects	49456	BP 5141.3	Vision test
When migrant education program is established	5444.2	BP 6175 AR 6175	Parent advisory council membership composition
Upon receipt of Attorney General's handbook re crimes on school grounds, in next regular communication to parent/guardian	Penal Code 626.1	BP 3515	Contents and availability of handbook
When hearing is requested by person asked to leave school premises	Penal Code 627.5	AR 3515.2	Notice of hearing

When providing written decision in response to a complaint re discrimination, special education, or noncompliance with laws regulating educational programs	Code of Regulations, Title 5, 4631	AR 1312.3	Appeal rights and procedures
When parents request guidelines for filing complaint of child abuse at a school site with local child protective agencies	Ch. 1102, Statutes of 1991, Section 6	BP 1312.1	Guidelines for filing complaint of child abuse at a school site with local child protective agencies
When student transfers out of state and records are disclosed without consent pursuant to 34 CFR 99.30	34 CFR 99.34	AR 5125	Right to review records