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# Mendocino Unified School District

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## Agenda

### Regular Board Meeting

**NOVEMBER 17, 2016**

**K-8 SCHOOL**

**44261 LITTLE LAKE ROAD**

**MENDOCINO, CA 95460**

**4:30 P.M. CLOSED SESSION – K-8 LIBRARY**

**5:00 P.M. OPEN SESSION – K-8 MULTIPURPOSE ROOM**

<http://www.mendocinoused.org>

*\*If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to the K-8 Library at 4:30 p.m.*

#### ***Board Priorities***

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at [www.mendocinoused.org](http://www.mendocinoused.org) under School Board and then 2016-17 Board Agenda Backup Materials.

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Asst. to the Superintendent, in writing, at P.O. Box 1154, Mendocino, CA 95460 or via email at [dosusan@mcn.org](mailto:dosusan@mcn.org).

**MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER**

**1. 4:30 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL**

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

**2. PUBLIC HEARING FOR CLOSED SESSION**

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

**3. CLOSED SESSION**

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include: Board members and Superintendent Jason Morse.

- 3.1. Conference with Labor Negotiators (Government Code 54957.6)  
Agency Representative: Superintendent Jason Morse  
Employee organizations: CEMUS and MTA bargaining units
- 3.2. Public Employee Employment per item 8.3

**4. 5:00 P.M. RECONVENE TO OPEN SESSION**

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure  
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda  
Items to be removed from the agenda or changes to the agenda should be done at this time.

**5. 5:05 P.M. PUBLIC HEARING – COLLEGE READINESS BLOCK GRANT SPENDING PLAN**

The plan will describe funding to provide high school pupils additional supports to increase the number who enroll at institutions of higher education and complete an undergraduate degree within four years.

**6. PUBLIC HEARING – SUNSHINING ITEMS TO BE NEGOTIATED BETWEEN CEMUS AND MUSD**

Both the Classified Employees of Mendocino Unified Schools (CEMUS) and the District will present their openers for the negotiation of the CEMUS Contract for the 2017-18 school year.

**7. CONSENT AGENDA**

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 7.1. Warrants  
7.1.1. Warrants dated: 10/12/16, 10/19/16, 10/26/16, 11/2/16
- 7.2. Minutes  
7.2.1. Board Meeting Minutes 10/20/16

- 7.3. Personnel
  - 7.3.1. Approval of Employment
    - 7.3.1.1. Classified Integrative Aide, 6.5 hours/day, effective 10/24/16
    - 7.3.1.2. Classified Resource Aide, 5.0 hours/day, 3 days/week, effective 10/25/16
  - 7.3.2. Approval of certificated column moves
    - 7.3.2.1. Certificated Teacher, 1.0 FTE, move from Column 1 to Column 2, effective 11/1/16
- 7.4. Current Budget Change Report
- 7.5. Approval of Student Body Account Reports for October 2016
- 7.6. 2016 Updated Emergency Operations Plan (see attached disk)
- 7.7. Single Plans for Student Achievement
- 7.8. Mendocino Community Network (MCN) Financial Statements
  - 7.8.1. Unaudited MCN Statement of Fund Net Assets for July, August and September 2016
  - 7.8.2. Unaudited MCN Statement of Revenues, Expenses, and Changes in Net Assets for July, August, and September 2016
  - 7.8.3. MCN Audit Report 2016-6-30 with GASB Adjustments Removed (a one-time entry for this time)
- 7.9. MCN Unaudited Actuals FY 2015-16 and MCN First Quarter Report
- 7.10. Acknowledgement of grant received by Teacher Elise Boyle in the amount of \$250 from the North Coast Builders Exchange and the Workforce Development Committee
- 7.11. Enrollment and Attendance Reports – Months 1 and 2
- 7.12. Board Policy/Exhibit
  - 7.12.1. BP 7310: Naming or Renaming of Facility
  - 7.12.2. E 6183: Home Hospital Instruction Forms

## **8. Reports**

- 8.1. Student Trustee – Emily Symonds
- 8.2. Administrative
  - 8.2.1. Principal – Kim Humrichouse
  - 8.2.2. Superintendent – Jason Morse
- 8.3. Bargaining Units
  - 8.3.1. Mendocino Teachers Association (MTA)
  - 8.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 8.4. Board Trustee Reports

**9. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT**

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank each of you for your comments and participation at this meeting.

**10. INFORMATION/DISCUSSION/ACTION ITEMS**

- 10.1. Approval of out-of-state AE Week trips as well as trips that create adverse risk scenarios. (information/discussion/action)
- 10.2. Discussion of Proposition 39  
There will be a discussion regarding the options for spending the Prop 39 Energy Efficiency Funds. (information/discussion/action)
- 10.3. Adoption of Resolution 2016-23: Authorizing the Mendocino County Office of Education Superintendent of Schools to enter into a contract with a private school to provide educational services during the 2016-17 school year to a student from Mendocino Unified School District (action)
- 10.4. Superintendent Jason Morse will give a report on inter-district transfers for the school year 2016-17. This report is sent to the Department of Finance. (information/discussion)
- 10.5. Board Policies/Bylaws/Administrative Regulations/Exhibit (first reading)
  - 10.5.1. BP 2121: Superintendent's Contract
  - 10.5.2. BB 9321: Closed Session Purposes and Agendas
  - 10.5.3. AR 4361.8: Family Care and Medical Leave
  - 10.5.4. BP/AR/E 1312.3: Uniform Complaint Procedures (UCP)
 (action)
- 10.6. Board Policy/Administrative Regulations (information only)
  - 10.6.1. AR 4161.20: Personal Leaves

**11. FUTURE AGENDA ITEMS**

Physical fitness testing results, AE Week analysis, Board organizational meeting, First Interim Report, Educator Effectiveness Plan, Resolution for Developer Fee Accounting, local assessments in schools, viability of a preschool in Mendocino, addressing the gender academic gap, report on implementation of Common Core, a review of acceleration options, ongoing policies

**12. ADJOURNMENT**

The next **regular Board meeting** is set for **December 15, 2016** at the K-8 School.