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# Mendocino Unified School District

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## Agenda

### Regular Board Meeting

**FEBRUARY 16, 2017  
COMPTCHE SCHOOL  
31301 COMPTCHE UKIAH ROAD  
COMPTCHE, CA 95427**

**5:00 P.M. OPEN SESSION  
COMPTCHE MULTIPURPOSE ROOM**

**6:15 P.M. CLOSED SESSION – CLASSROOM**

<http://www.mendocinousd.org>

***\*If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to the Classroom at 6:15 p.m.***

#### ***Board Priorities***

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at [www.mendocinousd.org](http://www.mendocinousd.org) under School Board and then 2016-17 Board Agenda Backup Materials.

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Asst. to the Superintendent, in writing, at P.O. Box 1154, Mendocino, CA 95460 or via email at [dosusan@mcn.org](mailto:dosusan@mcn.org).

**MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER**

**1. 5:00 P.M. CONVENE TO OPEN SESSION**

- 1.1. Call to order and roll call
- 1.2. Closed session disclosure  
Any reportable action taken during closed session will be disclosed at this time.
- 1.3. Approval of agenda  
Items to be removed from the agenda or changes to the agenda should be done at this time.

**2. CONSENT AGENDA**

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 2.1. Warrants
  - 2.1.1. Warrants dated: 1/12/17, 1/18/17, 1/25/17, 2/1/17
- 2.2. Minutes
  - 2.2.1. Board Meeting Minutes 1/19/17, 1/31/17
- 2.3. Personnel
  - 2.3.1. Approval of Employment
    - 2.3.1.1. Classified Resource Aide, 5.0 hours/day, effective 2/6/17
    - 2.3.1.2. Classified Instructional Aide, 3.75 hours/day, effective 1/30/17
    - 2.3.1.3. Boys A/B Basketball Coach, stipend position, effective with fall sports season
  - 2.3.2. Approval of retirements
    - 2.3.2.1. Classified Instructional Aide, 6.5 hours/day, effective 1/30/17
    - 2.3.2.2. Classified MCN Domain Manager/Support Technician, 8 hours/day, effective 4/18/17
  - 2.3.3. Approval of personnel changes
    - 2.3.3.1. Classified Instructional Aide, 5.75 hours/day, added 4% Educational Increment
- 2.4. Current Budget Change Report
- 2.5. Mendocino Community Network (MCN) Financial Statements
  - 2.5.1. Unaudited MCN Statement of Fund Net Assets for December 2016
  - 2.5.2. Unaudited MCN Statement of Revenues, Expenses, and Changes in Net Assets for December 2016
- 2.6. Approval of MCN Second Quarter Budget Report and 2016-17 Budget Update
- 2.7. Donations
  - 2.7.1. Acceptance of donation of commercial kitchen equipment (valued at \$90,000) for the High School from Fedele Bauccio of Bon Appetit Management Company
  - 2.7.2. Acceptance of donation from Bones Newstead of a laptop computer to the Community School valued at \$400

- 2.8. Acceptance of Request for Allowance of Attendance because of emergency conditions, Form J-13A
- 2.9. 2016-17 Winter submission to the CDE: Consolidated Application and Reporting System (CARS) data collection process
- 2.10. Acknowledgement of Contract with Christy White Associates for auditor services (second year of contract)
- 2.11. Approval of School Accountability Report Cards 2015-16 (Published in 2017)
- 2.12. Approval of Student Body Account Reports for January 2017
- 2.13. Board Policy and Administrative Regulations
  - 2.13.1. AR 4161.20: Personal Leaves
  - 2.13.2. BP/AR 3550: Food Service/Child Nutrition Program

### **3. Reports**

- 3.1. Student Trustee – Emily Symonds
- 3.2. Administrative
  - 3.2.1. Principal – Tobin Hahn
  - 3.2.2. Superintendent – Jason Morse
- 3.3. Bargaining Units
  - 3.3.1. Mendocino Teachers Association (MTA)
  - 3.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 3.4. Board Trustee Reports

### **4. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT**

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank each of you for your comments and participation at this meeting.

### **5. INFORMATION/DISCUSSION/ACTION ITEMS**

- 5.1. Approval of Resolution 2017-01: Resolution authorizing the District Superintendent to sign and file, for and on behalf of the MUSD, a Financial Assistance Application for financing agreement from the State Water Resources Control Board to pursue Safe Drinking Water State Revolving Funds for water system improvements. (action)
- 5.2. The Board will discuss fundraising models in the District. (information/discussion)

5.3. The Board will discuss conducting a self-evaluation. (information/discussion)

5.4. Board Policies and Administrative Regulations (first reading)

5.4.1. BP/AR 4112.42 Drug and Alcohol Testing for School Bus Drivers  
(action)

5.5. Administrative Regulation (information only)

5.5.1. AR 3311: Bids

## **6. FUTURE AGENDA ITEMS**

Approval of instructional calendar, 2<sup>nd</sup> Interim Budget Report, Deferred Maintenance Plan, Layoffs, Child Abuse Prevention Month Resolution

## **7. ADJOURNMENT**

The next regular Board meeting is set for **March 9, 2017** at the K-8 School.

## **8. 6:15 P.M. CLOSED SESSION CALL TO ORDER AND ROLL CALL**

8.1. Call to order and roll call

8.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

## **9. PUBLIC HEARING FOR CLOSED SESSION**

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting laws, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

## **10. CLOSED SESSION**

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

Closed session attendees include: Board members and Superintendent Jason Morse.

10.1. Conference with Labor Negotiators (Government Code 54957.6)

Agency Representative: Superintendent Jason Morse

Employee organizations: CEMUS and MTA bargaining units

10.2. Public Employee Discipline/Dismissal/Release

10.3. Public Employee Employment per item 2.3

## **11. RECONVENE TO OPEN SESSION**

Closed session disclosure

## **12. ADJOURNMENT**