
Mendocino Unified School District



Agenda

Regular Board Meeting

**MARCH 9, 2017
K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

4:30 P.M. CLOSED SESSION – K-8 LIBRARY

5:00 P.M. OPEN SESSION – K-8 MULTIPURPOSE ROOM

<http://www.mendocinoused.org>

****If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to the K-8 Library at 4:30 p.m.***

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at www.mendocinoused.org under School Board and then 2016-17 Board Agenda Backup Materials.

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Asst. to the Superintendent, in writing, at P.O. Box 1154, Mendocino, CA 95460 or via email at dosusan@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include: Board members and Superintendent Jason Morse.

- 3.1. Conference with Labor Negotiators (Government Code 54957.6)
Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units
- 3.2. Public Employee Performance Evaluation (Government Code 54957)
- 3.3. Public Employee Employment per item 6.3

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. PRESENTATION BY MCOE

Associate Superintendent Paul Joens-Poulton, and Director of Student Support Programs, Jesse Damian, both of Mendocino County Office of Education, will do a presentation on Career Technical Education (CTE).

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Warrants
6.1.1. Warrants dated: 2/8/17, 2/15/17, 2/22/17
- 6.2. Minutes
6.2.1. Board Meeting Minutes 2/7/17, 2/16/17
- 6.3. Personnel
6.3.1. Approval of Employment
6.3.1.1. Certificated Social Worker Intern, 1.0 FTE, effective 8/21/17
6.3.1.2. Classified Integrative Aide, 4.0 hours/day, effective 2/13/17
6.3.1.3. Classified MCN Field Technician, 8.0 hours/day, effective 2/17/17

- 6.3.1.4. High School Head Track Coach, stipend position, effective 2/6/17
- 6.3.1.5. High School Varsity Baseball Coach, stipend position, effective 12/1/16

6.3.2. Approval of retirements

- 6.3.2.1. Certificated Teacher, 1.0 FTE, effective 6/16/17
- 6.3.2.2. Certificated Teacher, 1.0 FTE, effective 6/16/17

6.3.3. Approval of personnel changes

- 6.3.3.1. Certificated Teacher, 1.0 FTE, column move from 4 to 5, effective 3/1/17

6.4. Current Budget Change Report

6.5. Mendocino Community Network (MCN) Financial Statements

- 6.5.1. Unaudited MCN Statement of Fund Net Assets for January 2017
- 6.5.2. Unaudited MCN Statement of Revenues, Expenses, and Changes in Net Assets for January 2017

6.6. Approval of Enrollment and Attendance Report – Month 5

6.7. Board Policy and Administrative Regulation

- 6.7.1. BP/AR 4112.42 Drug and Alcohol Testing for School Bus Drivers

7. Reports

7.1. Student Trustee – Emily Symonds

7.2. Administrative

- 7.2.1. Principal – Kim Humrichouse
- 7.2.2. Superintendent – Jason Morse

7.3. Bargaining Units

- 7.3.1. Mendocino Teachers Association (MTA)
- 7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

7.4. Board Trustee Reports

8. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank each of you for your comments and participation at this meeting.

9. INFORMATION/DISCUSSION/ACTION ITEMS

- 9.1. Second Interim Budget Report
Business Manager Cynthia Brown will present the MUSD 2016-17 Second Interim Budget Report to the Board for review and approval. (information/action)
- 9.2. Approval of agreement between Mendocino County Office of Education and Mendocino Unified School District to transfer ownership of the High School Campus Greenhouse to Mendocino Unified School District.
(information/discussion/action)
- 9.3. Approval of Proclamation 2017-01: To designate April as Child Abuse Prevention Month (action)
- 9.4. Consideration of and possible action on Resolution 2017-02 regarding Reduction/Elimination of Classified Employee Services (16.0 hours/day). Currently the positions are unfilled. The Board will consider this resolution regarding Classified Employee reduction in force for the 2017-18 school year. (action)
- 9.5. Approval of Resolution 2017-03: Recognition of Mendocino Unified School District as a Safe Haven School District (action)
- 9.6. Board Policy/Administrative Regulation (information only)
 - 9.6.1. BP/AR 5117: Inter-district Attendance

10. FUTURE AGENDA ITEMS

Establish class size limits, Proclamation Day of the Employee, Quarterly investment reports, School Safety Plans, resolution to initiate proceedings for MAD, Williams Settlement, review of student acceleration options, ongoing policies

11. ADJOURNMENT

The next regular Board meeting is set for **April 20, 2017** at the Mendocino High School Library.