
Mendocino Unified School District



Agenda

Regular Board Meeting

APRIL 20, 2017

**MENDOCINO HIGH SCHOOL
10700 FORD STREET
MENDOCINO, CA 95460**

4:30 P.M. CLOSED SESSION – CLASSROOM 10

5:00 P.M. OPEN SESSION – H. S. LIBRARY

<http://www.mendocinoused.org>

****If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to***

H. S. Classroom 10 at 4:30 p.m.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at www.mendocinoused.org under School Board and then 2016-17 Board Agenda Backup Materials.

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Asst. to the Superintendent, in writing, at P.O. Box 1154, Mendocino, CA 95460 or via email at dosusan@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include: Board members and Superintendent Jason Morse.

- 3.1. Conference with Labor Negotiators (Government Code 54957.6)
Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units, and unrepresented employees
- 3.2. Public Employee Employment per item 5.3

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Warrants
5.1.1. Warrants dated: 3/1/17, 3/8/17, 3/15/17, 3/22/17, 3/29/17
- 5.2. Minutes
5.2.1. Board Meeting Minutes 3/9/17
- 5.3. Personnel
5.3.1. Approval of Employment/Personnel Changes
 - 5.3.1.1. Classified MCN Assistant Manager, increase in hours from 5.0 hours/day to 5.75 hours/day, effective 3/7/17
 - 5.3.1.2. Classified Business Manager, reduction from an 80% position to a 60% position, effective 4/1/17
 - 5.3.1.3. Middle School Soccer Coach, stipend position, effective 3/1/17
 - 5.3.1.4. Certificated Teacher, 1.0 FTE, column move from Column 3 to Column 4, effective 3/1/17
 - 5.3.1.5. Certificated Teacher, 1.0 FTE, column move from Column 3 to Column 4, effective 4/3/17

- 5.3.1.6. Hire Classified MCN Technical Sales and Billing Lead, 8 hours/day, 12 months/year, effective 3/20/17
 - 5.3.1.7. Classified High School Registrar, increase in number of contracted days worked, effective 7/1/17
 - 5.3.1.8. Classified Administrative Assistant, increase in number of contracted days worked, effective 7/1/17
 - 5.3.2. Approval of uncompensated leave of absence for an Integrative Aide, 6.5 hours/day, 10 months per year, effective May 9, 2017 through June 16, 2017
 - 5.3.3. Approval of retirements
 - 5.3.3.1. Classified, Instructional Aide, 3.75 hours/day, effective 6/19/17
 - 5.3.4. Approval of Resignation
 - 5.3.4.1. Certificated Teacher, 1.0 FTE, effective 6/30/17
 - 5.3.4.2. Board member, effective 4/3/17
 - 5.4. Current Budget Change Report
 - 5.5. Mendocino Community Network (MCN) Financial Statements
 - 5.5.1. Unaudited MCN Statement of Fund Net Assets for February 2017
 - 5.5.2. Unaudited MCN Statement of Revenues, Expenses, and Changes in Net Assets for February 2017
 - 5.6. Approval of Enrollment and Attendance Report – Month 6
 - 5.7. Approval of Student Body Account Reports for February and March 2017, and an amended January Report from Mendocino Middle School
 - 5.8. Approval of CEMUS Tentative Agreements
 - 5.8.1. CEMUS TA 2016-17-01: Changes in Duty Days: Community School Administrative Assistant and High School Registrar
 - 5.9. Acceptance of Request for Allowance of Attendance because of emergency conditions, Form J-13A (schools closure 2/7/17)
 - 5.10. Approval of instructional calendar for 2017-18
 - 5.11. Acknowledgement of Williams Settlement Quarterly Uniform Complaint Reports for Quarter 3 of the 2016-17 School Year
- 6. Reports**
- 6.1. Student Trustee – Emily Symonds
 - 6.2. Administrative
 - 6.2.1. Principal – Tobin Hahn
 - 6.2.2. Superintendent – Jason Morse
 - 6.3. Bargaining Units
 - 6.3.1. Mendocino Teachers Association (MTA)
 - 6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
 - 6.4. Board Trustee Reports

7. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank each of you for your comments and participation at this meeting.

8. INFORMATION/DISCUSSION/ACTION ITEMS

- 8.1. Proclamation 2017-02: Mendocino Unified School District proclaims May 15-19, 2017 to be the Week of the School Employee (action)
- 8.2. Maintenance Supervisor, Otto Rice, will provide an update to the Deferred Maintenance Plan (information/discussion/action)
- 8.3. The Board will make a decision to appoint or call for the election of a new board member to fill a vacancy left by a recent board member's resignation. (action)
- 8.4. Principals Kim Humrichouse and Tobin Hahn will review acceleration options for all students in math. (information/discussion)
- 8.5. Set class size limits for School Year 2017-18 according to BP 6151
The Board establishes class size limits yearly (as related to inter-district and intra-district transfers). (action)
- 8.6. Board Self-Evaluation follow-up (information/discussion)
- 8.7. The Board will discuss potential changes to the Board Meeting Calendar. (information/discussion/action)
- 8.8. Consideration of Resolution 2017-05: Initiating proceedings for the Maintenance Assessment District (MAD). In order to continue to collect and use fees through the MAD, the Board must initiate the review and adopt this process annually. This resolution initiates this process. (action)
- 8.9. Board Policy/Administrative Regulation (first reading)
 - 8.9.1. BP/AR 5117: Inter-district Attendance (action)
- 8.10. Board Policy/Administrative Regulation (information only)
 - 8.10.1. BP 3470: Debt Issuance and Management

9. FUTURE AGENDA ITEMS

Superintendent report on inter/intra district transfers, second MAD resolution, designate CIF (California Interscholastic Federation) representatives, K-8 School Multi-year Plan, ongoing policies

10. ADJOURNMENT

The next regular Board meeting is scheduled for **May 18, 2017** at the K-8 School Library. A Board Study Session is scheduled for **May 2, 2017**.