
Mendocino Unified School District



Agenda

Regular Board Meeting

May 18, 2017

K-8 SCHOOL

44261 LITTLE LAKE ROAD

MENDOCINO, CA 95460

4:00 P.M. CLOSED SESSION – K-8 LIBRARY

5:00 P.M. OPEN SESSION – K-8 MULTIPURPOSE ROOM

<http://www.mendocinoused.org>

**If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to*

K-8 Library at 4:00 p.m.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at www.mendocinoused.org under School Board and then 2016-17 Board Agenda Backup Materials.

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Asst. to the Superintendent, in writing, at P.O. Box 1154, Mendocino, CA 95460 or via email at dosusan@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include: Board members and Superintendent Jason Morse.

- 3.1. Conference with Labor Negotiators (Government Code 54957.6)
Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units, and unrepresented employees
- 3.2. Public Employee Employment per item 5.3

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Warrants
 - 5.1.1. Warrants dated: 4/5/17, 4/12/17, 4/19/17, 4/26/17, 5/3/17
- 5.2. Minutes
 - 5.2.1. Board Meeting Minutes 4/20/17, 5/2/17
- 5.3. Personnel
 - 5.3.1. Approval of Employment/Personnel Changes
 - 5.3.1.1. Certificated Teacher, 1.0 FTE, column move from Column 3 to Column 4, effective 3/3/17
 - 5.3.1.2. Hire Certificated Teacher, 1.0 FTE, effective 8/21/17
 - 5.3.1.3. Hire Certificated Teacher, 1.0 FTE, effective 8/21/17
 - 5.3.1.4. Hire H.S. Head Swimming Coach, stipend position, effective 2/20/17
 - 5.3.1.5. Reduce Certificated Teacher, 1.0 FTE to .8 FTE, effective 8/21/17

- 5.3.2. Approval of Resignation
 - 5.3.2.1. Classified Instructional Aide, 3.75 hours/day, effective 5/3/17
- 5.4. Current Budget Change Report
- 5.5. Mendocino Community Network (MCN) Financial Statements
 - 5.5.1. Unaudited MCN Statement of Fund Net Assets for March 2017
 - 5.5.2. Unaudited MCN Statement of Revenues, Expenses, and Changes in Net Assets for March 2017
- 5.6. Approval of Enrollment and Attendance Report – Month 7
- 5.7. Approval of Student Body Account Reports for April 2017
- 5.8. Approval of items in poor condition and/or no longer in use, to be surplused
 - 5.8.1. Two metal rolling sprinklers valued at approximately \$50.00 each
 - 5.8.2. Commercial Refrigerator, valued at approximately \$500
 - 5.8.3. Commercial Mixer, valued at approximately \$500
 - 5.8.4. White flatbed truck (does not run), valued at approximately \$500
 - 5.8.5. Three upright pianos, in poor condition, with little to no value
- 5.9. Acknowledgement of California Interscholastic Federation (CIF) representatives for Mendocino High School
- 5.10. Approval of CEMUS Tentative Agreements
 - 5.10.1. CEMUS TA 2016-17-03: New Lead MCN Technical Sales and Billing job description
- 5.11. Donations
 - 5.11.1. Acceptance of donation from Yarrow Rubin in the amount of \$62.80 for the purchase of a wheelbarrow for the Mendocino Community School
- 5.12. Acknowledgement of Memorandum of Understanding between Sonoma County Superintendent of Schools as the Local Educational Agency for the North Coast Teacher Induction Program
- 5.13. Approval of updated instructional calendar for 2017-18

6. Reports

- 6.1. Student Trustee – Emily Symonds
- 6.2. Administrative
 - 6.2.1. Principal – Kim Humrichouse
 - 6.2.2. Superintendent – Jason Morse
- 6.3. Bargaining Units
 - 6.3.1. Mendocino Teachers Association (MTA)
 - 6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 6.4. Board Trustee Reports

7. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank each of you for your comments and participation at this meeting.

8. INFORMATION/DISCUSSION/ACTION ITEMS

- 8.1. Graduates of MUSD will discuss how their school experience in Mendocino impacted their postsecondary education (information/discussion)
- 8.2. Superintendent Jason Morse will discuss the educational program at Albion School. (information/discussion/possible action)
- 8.3. The Board will consider forming an ad hoc committee for the limited purpose of providing direction to staff regarding the negotiation of the acquisition of customers and equipment from Pacific Internet. (action)
- 8.4. Principal Kim Humrichouse will present the K-8 School Multiyear Plan. (information/discussion)
- 8.5. Superintendent Jason Morse will provide a report on inter- and intra-district transfer requests for the 2017-18 school year. (information/discussion)
- 8.6. Approval of Resolution 2017-06: Intention to levy and collect assessments within the assessment district for Fiscal Year 2017-18; to give preliminary approval of the engineer's report, and provide for notice of hearing. This resolution is required in order to direct the staff to schedule a Public Hearing to receive input prior to taking action to continue the implementation of fees within the Maintenance Assessment District (MAD). (action)
- 8.7. Approval of Resolution 2017-07 in the matter of authorizing the Superintendent to acquire surplus property through the California State Agency for Surplus Property (action)
- 8.8. Approval of Resolution 2017-08: In the matter of the delegation of authority to purchase supplies, equipment, and services. This is a routine procedure authorized by Education Code 17604 that allows the superintendent to enter into contracts for the purchase of supplies, materials, apparatus, equipment, and services. (action)
- 8.9. Board Policies/Administrative Regulation (first reading)
 - 8.9.1. BP/AR 5117: Inter-district Attendance
 - 8.9.2. BP 3470: Debt Issuance and Management
 - 8.9.3. BP 5030: Student Wellness
 (action)

8.10. Board Policy/Administrative Regulation (information only)

8.10.1. AR 4161.20: Personal Leaves

8.10.2. BP 4117.2: Resignation

9. FUTURE AGENDA ITEMS

Public hearing and adoption of LCAP and Budget, adoption of MCN Budget, School Safety Plans, final MAD resolution, Spring Consolidated Application, Strategic Plan Update, ongoing policies

10. ADJOURNMENT

The next regular Board meeting is scheduled for **June 22, 2017** at the K-8 School. The 2017-18 LCAP and Budget Public Hearing will be held on **June 8, 2017**.