
Mendocino Unified School District



Agenda

Regular Board Meeting

AUGUST 17, 2017

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

4:30 P.M. CLOSED SESSION – K-8 SCHOOL LIBRARY

5:00 P.M. OPEN SESSION –

K-8 SCHOOL MULTIPURPOSE ROOM

<http://www.mendocinoused.org>

****If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to***

K-8 School Library at 4:30 p.m.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at www.mendocinoused.org under School Board and then 2016-17 Board Agenda Backup Materials.

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Asst. to the Superintendent, in writing, at P.O. Box 1154, Mendocino, CA 95460 or via email at dosusan@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include Board members and Superintendent Jason Morse.

- 3.1. Conference with Labor Negotiators (Government Code 54957.6)
Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units, and unrepresented employees
- 3.2. Public Employee Employment per item 5.3

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Warrants
 - 5.1.1. Warrants dated: 6/14/17, 6/21/17, 6/30/17, 7/6/17, 7/12/17, 7/19/17, 7/26/17, 8/2/17
- 5.2. Minutes
 - 5.2.1. Board Meeting Minutes 6/22/17
- 5.3. Personnel
 - 5.3.1. Approval of Employment/Personnel Changes
 - 5.3.1.1. Hire Certificated Elementary Teacher, 1.0 FTE, effective 8/21/17
 - 5.3.1.2. Hire Certificated High School Teacher, 1.0 FTE, effective 8/21/17
 - 5.3.1.3. Hire Classified Instructional Aide, 6.5 hours/day, effective 8/25/17
 - 5.3.1.4. Hire Classified Instructional Aide, 3.75 hours/day, effective 8/25/17
 - 5.3.1.5. Hire H.S. Classified Integrative Aide, 6.5 hours/day, effective 8/25/17
 - 5.3.1.6. Column move of Certificated Teacher, column 1 to column 2, effective 8/21/17
 - 5.3.1.7. Reduction in hours for Classified Accounts Payable from 6.0 hours/day

to 5.25 hours/day, effective 7/1/17

5.3.1.8. Reduction in contract days of Classified Manager: Preschool Site Supervisor from 185 to 180 days, effective 8/28/17

5.3.1.9. Reduction in contract days of Classified Preschool Teacher from 180 days to 176 days, effective 9/1/17

5.3.1.10. Resignation of Integrative Aide, 6.5 hours/day, effective 8/25/17

5.3.2. Approval of resignation of Board member, Elk District, effective upon receipt of original signature by MCOE

5.4. Current Budget Change Report

5.5. Mendocino Community Network (MCN) Financial Statements

5.5.1. Unaudited MCN Statement of Fund Net Assets for May 2017

5.5.2. Unaudited MCN Statement of Revenues, Expenses, and Changes in Net Assets for May 2017

5.6. Approval of Enrollment and Attendance Reports – Months 10

5.7. Approval of Practicum Agreement for furnishing field training for the School of Social Work with San Jose State University

5.8. Approval of Title IX Report for 2016-17 School Year

5.9. Approval of K-8 Student Body Account Reports for June and July 2017

5.10. Approval of End of Year Comp Time and Vacation Accrual Report

5.11. Approval of Fuel Use Agreement between Mendocino Fire Protection District and MUSD effective 7/1/17

5.12. Declaration of Surplus Items

5.12.1. Various K-8 School library books which have been replaced by more recent editions or new materials and have no foreseeable value in other instructional areas

5.12.2. Commercial stove with grilling area and burners which is no longer in use and in poor condition (little or no value)

5.12.3. White flatbed truck (does not run) in poor condition and is no longer in use (little or no value)

5.12.4. Two 400 gallon water tanks, no longer in use, and of little or no value

5.13. Approval of Williams Settlement Quarterly Uniform Complaint Report for Quarter 4 of the 2016-17 School Year

5.14. Approval of Board Policies/Administrative Regulation as a final reading

5.14.1. AR 4161.20: Personal Leaves

5.14.2. BP 4117.2: Resignation

5.14.3. BP/AR 5141.52: Suicide Prevention

6. Reports

6.1. Administrative

- 6.1.1. Principal – Kim Humrichouse
- 6.1.2. Superintendent – Jason Morse
- 6.2. Bargaining Units
 - 6.2.1. Mendocino Teachers Association (MTA)
 - 6.2.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 6.3. Board Trustee Reports

7. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank each of you for your comments and participation at this meeting.

8. INFORMATION/DISCUSSION/ACTION ITEMS

- 8.1. Budget Update Report
Business Manager Cynthia Brown will present an update to the MUSD Budget for 2017-18. (information/discussion/action)
- 8.2. The Board will make a decision to appoint or call for the election of a new board member to fill a vacancy left by a recent board member's resignation. (action)
- 8.3. Adoption of the Declaration of Need (DON) for Fully Qualified Educators
In order to be able to fill potential certificated openings in areas where the applicants are typically limited in numbers, the attached Declaration of Need is required. This allows the District to fill these areas with teachers on emergency permits if needed. (action)
- 8.4. Board Policy (first reading) (action)
 - 8.4.1. BP 5030: Student Wellness
- 8.5. Board Bylaw/Board Policies/Administrative Regulations (information only)
 - 8.5.1. BB 9223: Filling Vacancies
 - 8.5.2. AR 4127: Temporary Athletic Teach Coaches
 - 8.5.3. BP 5131.2: Bullying
 - 8.5.4. BP/AR 6158: Independent Study

9. FUTURE AGENDA ITEMS

CAASPP (CA Assessment of Student Performance and Progress), LCAP comments from County Superintendent, Enrollment Report, NCLB Attestation of Paraprofessionals, Recognition of Scholarships Funded, Williams Resolution and Public Hearing for Instructional Materials, swearing in of new Student Trustee, Unaudited Actuals, ongoing policies

10. ADJOURNMENT

The next regular Board meeting is scheduled for **September 14, 2017** at the K-8 School.