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# Mendocino Unified School District

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## Minutes

### Regular Board Meeting

**JANUARY 18, 2018**

**MENDOCINO K-8 SCHOOL  
44261 LITTLE LAKE ROAD  
MENDOCINO, CA 95460**

**4:00 P.M. CLOSED SESSION – K-8 LIBRARY**

**5:00 P.M. OPEN SESSION –**

**K-8 SCHOOL MULTIPURPOSE ROOM**

<http://www.mendocinoused.org>

*If the public wishes to make a comment regarding any closed session  
item before the Board adjourns to closed session, please go to*

*the K-8 School Library at 4:00 p.m.*

#### ***Board Priorities***

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at [dosusan@mcn.org](mailto:dosusan@mcn.org).

**MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER**

**1. 4:00 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL**

- 1.1. Call to order and roll call

*The meeting was called to order at 4:00 p.m.*

*Present were Trustees Schaeffer, Grinberg, Morton, Aum, and Gay.*

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

*The President verbally identified the agenda items to be discussed during closed session.*

**2. PUBLIC HEARING FOR CLOSED SESSION**

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

*No one spoke at the Public Hearing for the Closed Session.*

**3. CLOSED SESSION**

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include Board members and Superintendent Jason Morse.

- 3.1. Conference with Labor Negotiators (Government Code 54957.6)

Agency Representative: Superintendent Jason Morse

Employee organizations: CEMUS and MTA bargaining units and unrepresented employees

**4. 5:00 P.M. RECONVENE TO OPEN SESSION**

- 4.1. Call to order and roll call

*The meeting was called to order at 5:04 p.m.*

*Present were Trustees Schaeffer, Grinberg, Morton, Aum, and Gay.*

- 4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

*Nothing was reported out from Closed Session.*

- 4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

*MSA Aum/Gay (5/0) to approve the agenda with the following changes: Items 5.6 and 5.9 to be moved from the consent agenda to the regular agenda and will follow Item 8.5.*

**5. CONSENT AGENDA**

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Approval of Warrants

5.1.1. Warrants dated: 12/6/17, 12/13/17, 12/20/17, 1/3/18

- 5.2. Approval of Minutes

5.2.1. Board Meeting Minutes 12/14/17

- 5.3. Approval of Current Budget Change Report

- 5.4. Approval of Mendocino Community Network (MCN) Financial Statements
  - 5.4.1. Unaudited MCN Statement of Fund Net Position (with GASB 68 adjustments separated), for November 30, 2017 with comparative totals as of June 30, 2017
  - 5.4.2. MCN Statement of Revenues, Expenses, and Changes in Fund Net Position based on Audit Report (minus GASB adjustments) for four month period ending November 30, 2017 with comparative totals as of June 30, 2017
- 5.5. Approval of Student Body Account Reports for November 2017
- 5.6. Approval of Enrollment and Attendance Report Month 4
- 5.7. Approval of correction of audit finding for final audit report for the 2016-17 School Year
- 5.8. Approval of Cafeteria Financial Report through November 2017
- 5.9. Approval of SARCs for 2017 (published in 2017 for School Year 2016)
- 5.10. Approval of Williams Settlement Quarterly Uniform Complaint Reports for Quarter 2 of the 2017-18 School Year
- 5.11. Approval of Board Bylaw and Administrative Regulation
  - 5.11.1. BB 9270: Conflict of Interest
  - 5.11.2. AR 3551: Food Service Operations/Cafeteria Fund

*MSA Morton/Grinberg (5/0) to approve the consent agenda with the move of Items 5.6 and 5.9 to follow Item 8.5*

## **6. Reports**

### **6.1. Student Trustee Olivia Grinberg**

*JV Boys BB is a young team that is steadily improving. Girls Varsity BB is a great mix of old and new talent. Boys Varsity BB has reached the finals in all 3 tournaments they have played in and won 1<sup>st</sup> place in one of them. Next home games are January 22 against Geyserville.*

*ASB had a retreat of its officers to look at morale and get ideas for events. Prom is coming up and will be held on May 5<sup>th</sup>. Group is looking at a potential blood drive and the school is looking forward to AE week in April.*

### **6.2. Administrative**

#### **6.2.1. Principal – Tobin Hahn**

*Principal Hahn congratulated Olivia Grinberg on her acceptance to Columbia University. MHS recently held music events which included some alumni. There has been an impressive amount of musical talent in the district in the past 30 years. The instructor for Lead Guitar recently presented to Music Production for possible inclusion in MHS curriculum. Robotics is working on a robot for the Feb 10 robotic tournament. All basketball coaches have attended a course through Positive Coaching Alliance. March for our Future (a youth led march) is Sat, Jan 20<sup>th</sup> at 11 a.m. in Fort Bragg. FBHS & MHS students have come together for activism. CTE- Marshall Brown is working on a new website outlining the CTE program. [www.mhscte.com](http://www.mhscte.com). MHS behavior incidents were high in the beginning of the year but have seen a sharp decline in Nov/Dec. 90% of MHS students have a GPA of 2.0 or higher and 49% have a 3.5 or higher (Honor Roll).*

6.2.2. Superintendent – Jason Morse

*The District has welcomed 56 new students this year. The MECCA Meeting was held on Monday, Jan 22 at MHS Lower Lab. Mr. Morse is headed to the Monterey Superintendent's Convention next week and Sacramento the week after that. Mr. Morse has met with 21 local Mendocino business owners so far. He gives them a flyer and business card. Asks 3 questions: 1) What traits/skills/abilities should students have upon graduation? 2) What job skills do our youth lack? 3) What are your thoughts on open campus? Results show community is in favor of open campus. Meeting with Brad Richter of the Lead Guitar class was positive. Music in our schools is wide ranging. Yesterday's Spelling Bee was a success with 23 spellers. 6<sup>th</sup> grader Sara Rose won. Sophia Lemos (5<sup>th</sup> grade) was second and Gavin Hahn (7<sup>th</sup> grade) was third. Professional Development for Staff begins January 31<sup>st</sup> with the first of 4 working sessions.*

6.3. Bargaining Units

6.3.1. Mendocino Teachers Association (MTA)

*A recent MTA meeting was cancelled. Nothing to report out on that meeting. There is a current deficit in the 4/5 math classes. After school tutoring has been made available to students who qualify. It meets once a week on Thursdays. Students are assessed and progress is being made. MTA invited the Board to come into classrooms to see teachers/students in action.*

6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

*There was no one present from CEMUS.*

6.4. Board Trustee Reports

*Trustee Grinberg: Recently pulled the District Boundaries and will be looking at them in depth for new trustees and service areas.*

*Trustee Gay: Attended the Elk Town Meeting and reported out at that meeting some of the happenings at MUSD.*

*Trustee Morton: Attended CCCE with helps the District measure performance. MUSD chronic absences are double the state averages, yet are similar to other Northern California districts. Hispanic and economically depressed groups are the most effected.*

**7. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT**

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

*Community Member Paul McCarthy reported that his proposed renovation of MHS is on hold as he still hasn't won the lottery. He requested that Mendocino K-8 sports be placed on the website.*

## 8. INFORMATION/DISCUSSION/ACTION ITEMS

8.1. MUSD School Social Worker, Cecilia Jimenez, will report to the Board regarding her activities since the beginning of the school year. (information/discussion)  
*Cecilia is the first social worker on staff for the district. She hopes to get the word out to the district communicating her services. (See attached handout)*

8.2. The MUSD Board will elect the President of the Board for the coming calendar year. (action)  
*Trustee Gay nominated Jessica Grinberg = 2/5*  
*Trustee Morton nominated Michael Schaeffer = 3/5 – Michael Schaeffer elected President*  
*Trustee Grinberg nominated Windspirit Aum (Windspirit declines)*

8.3. Selection of Board Trustee appointments to committees  
The Board is to hold an annual organizational meeting (BP 9100) whereby it appoints Board representatives to various assignments and designated committees. Previous committees which Board members have participated on have been: Board Facilities Committee (2 Trustees), Board Finance Committee (two trustees plus an alternate), Superintendent's MCN Advisory Committee (two trustees), MECCA (Board President), and Superintendent's Policy Committee (two trustees). (action)  
*Trustee Morton and Aum to Facility Committee*  
*Trustee Grinberg and Aum to Finance Committee*  
*Trustee Grinberg and Gay to MCN Advisory Committee*  
*Trustee Schaeffer to MECCA*  
*Trustee Morton and Gay to Policy Committee*

8.4. Superintendent Jason Morse will give a report on Student Wellness and Physical Fitness Testing in the District. (information/discussion)  
*Superintendent Morse reported on Wellness and Physical Fitness Testing. He will report on other measures of wellness later in the year. The Wellness Committee met and the group will look at what FBHS is doing in regards to using more locally sourced products.*

8.5. Principal Tobin Hahn will report on math accelerations at the High School. (information/discussion)  
*Principal Hahn reported on the current data surrounding the Board's recent decision to move Algebra 1 from 8<sup>th</sup> to 9<sup>th</sup> grade. Pre-Calculus is now an accelerated course which includes both Algebra 2 and Pre-Calculus. Tom Sosnovec is the teacher and currently has 13 students. Those students seem to love the class. Placements into the class have been accurate with the average grade in the class being a "B". The Board requested data on how many students are using additional outside online courses as a supplement. Trustee Morton requested data on the students enrolled in Consumer Math.*

*Item 5.6 was discussed at this point and after clarification of the data, the Board voted. MSA Morton/Aum (5/0) to approve Item 5.6*

*Item 5.9 was discussed at this point and after clarification of the data, the Board voted. MSA Schaeffer/Morton (5/0) to approve Item 5.9.*

- 8.6. Approval of Resolution 2018-01 regarding Amendment of Joint Exercise of Powers Agreement and Bylaws of Northern California Schools Insurance Group (NCSIG) (action)

*MSA Morton/Aum (5/0) to approve Resolution 2018-01.*

- 8.7. Approval of Board Policy and Administrative Regulation as a first reading  
8.7.1. BP/AR 5141.4: Child Abuse Prevention and Reporting (action)

*MSA Morton/Gay (5/0) to approve BP/AR 5141.4 as a first reading.*

- 8.8. Board Policy, Board Bylaw, and Administrative Regulations as information only  
8.8.1. AR 5123: Promotion/Acceleration/Retention  
8.8.2. AR 3311: Bids  
8.8.3. BB 9100: Organization (information only)

*Trustees Gay and Morton will meet prior to the next meeting to discuss any changes to the bylaws.*

#### **9. FUTURE AGENDA ITEMS**

Technology Update, MCN 2<sup>nd</sup> Quarter Report, Winter Consolidated Program Application, Instructional Calendar, ongoing policies

*Trustee Morton requested data on students enrolled in the Consumer Math class.*

#### **10. ADJOURNMENT**

The next regular Board meeting is scheduled for **February 15, 2018** at the Greenwood Preschool. A Board Study Session will be held on February 2, 2018. The Superintendent's Evaluation will be held on February 6, 2018.

*The meeting adjourned at 7:18 p.m.*

## Cecilia 8.1

### Current

- Meeting with community partners *phone calls, visits*
- Group/Individual work *K-HS + parents*
  - Direct counseling
  - Anger management
  - Parenting support/parenting curriculum
  - Drug/alcohol education
  - Social skills
  - Truancy
  - Linkage and referral *> help connect people to resources*
  - Case management
  - Advocacy
- Crisis counseling
- Suicide risk assessment
- SST/504/IEP meetings
- Translate (conferences, meetings w/principals, SST, calling in absences)
- Distribution of items
- Homeless liaison (weekly snack pack, connect to resources, etc.)
- Interdisciplinary Team coordination

### Things to celebrate...

### Areas of Focus-Family Engagement

- Needs Assessment
- Meeting with all families new to district
- Social skills group for 6th-8th girls
- Develop Family Resource Center *washer/dryer, computer, etc*
  - Food Bank
- Support for grandparents
- Latino Families *Bridging gaps*
- Support Group for families with students with disabilities
  - Autism support group *→ students on spectrum*

**Statistics** *Genie mid Aug.*

<b>Met w/students</b>	<b>1 on 1</b>	<b>1 on 1</b>				
	<b>At K8</b>	<b>At HS</b>				
	34 <i>(20/09/10)</i>	49				
	<b>Small Group</b>	<b>Small Group</b>				
	4	5				
<b>Met w/parents</b> <i>(1 hour)</i>	<b>Face to Face Meetings</b>	<b>Parenting support/parenting</b>	<b>Phone meetings</b> <i>(30min/1hr)</i>			
	20	17	43			
<b>Suicide Risk Assessment</b>	4					
<b>Crisis Counseling</b>	6					
<b>Met w/Community partners</b>	25					
<b>Items Distributed</b>	<b>Holiday gifts</b>	<b>Shoe vouchers</b>	<b>Sleeping bags</b>	<b>Pants</b>	<b>Coats</b>	<b>Etc.</b>
	20 (K-5)	11	6	3	8	Boots, gas card
	11 (6-8)					
	17 HS,					
<b>Unduplicated Clients</b>	<b>K8</b>	<b>HS</b>	<b>Parent/Caregivers</b>			
	15	11	22			