



Resolution 2018-03
Mendocino Unified School District
Mendocino, California
Mendocino County, California

Designation of Authorized Representative for Recycled Water Master Planning Project

WHEREAS, Mendocino Unified School District is pursuing Clean Water State Revolving Funds to fund a recycled water improvement project, resolved by the Mendocino Unified School District Board of the Mendocino Unified School District AS FOLLOWS:

The Superintendent (the "Authorized Representative") or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of the MUSD Grant Assistance and Master Planning – Recycled Water System.

This Authorized Representative, or his designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

Superintendent Jason Morse, or his designee, is designated to represent Mendocino Unified School District (MUSD) in carrying out MUSD responsibilities under the financing agreement, including certifying disbursement requests on behalf of MUSD and compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the Mendocino Unified School District Board held on April 19, 2018

(Mark Morton, Clerk of the Mendocino Unified School District Board)

The votes were as follows:

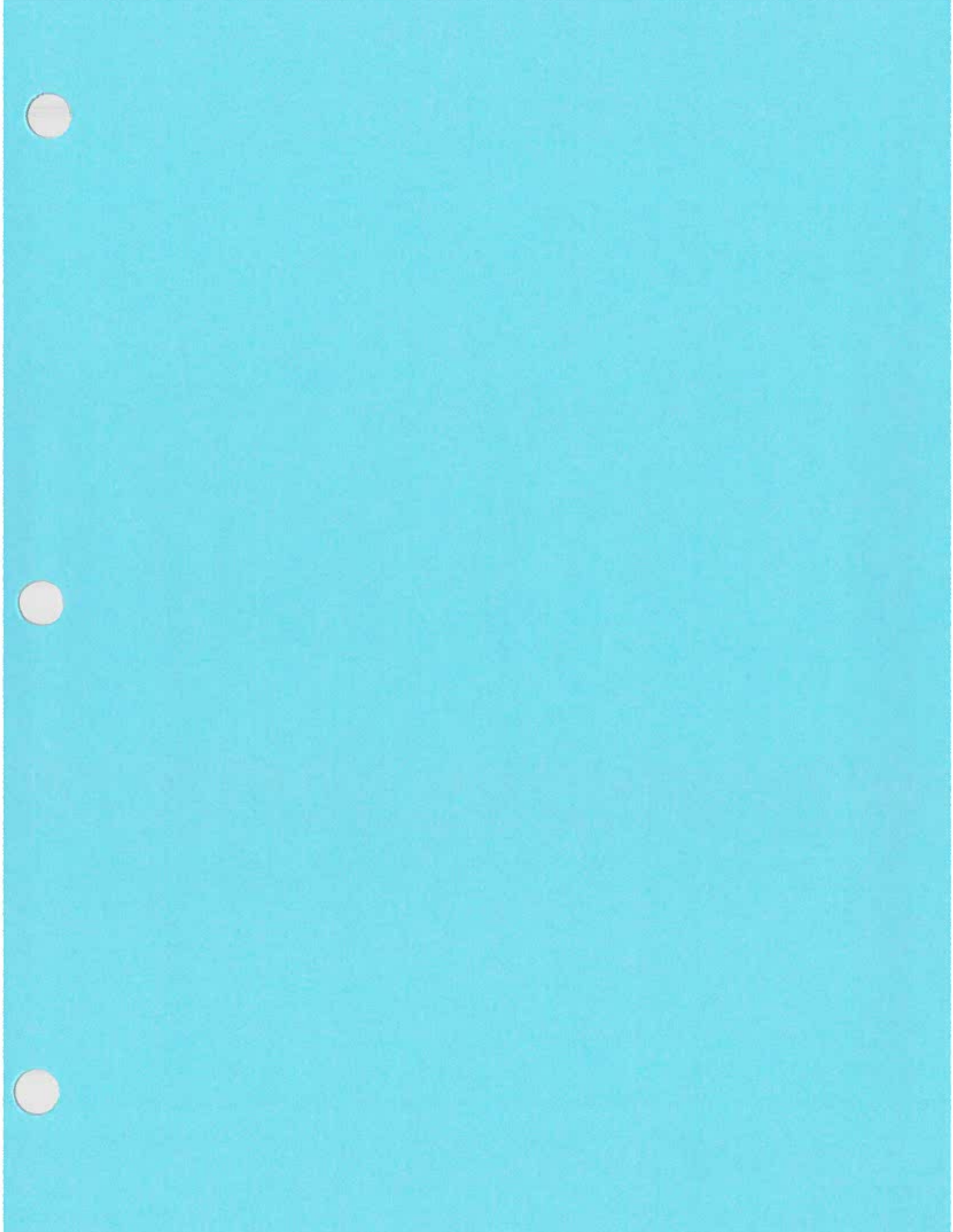
President Michael Schaeffer	_____
Clerk Mark Morton	_____
Trustee Jessica Grinberg	_____
Trustee Windspirit Aum	_____
Trustee Jim Gay	_____

PRINT

SAVE

PLANNING OR DESIGN FINANCIAL ASSISTANCE APPLICATION

I. APPLICANT INFORMATION			
Applicant (Entity) Name: Mendocino Unified School District			
Entity Type: <input type="checkbox"/> Public - Local <input type="checkbox"/> Public - State <input type="checkbox"/> Indian Tribe <input type="checkbox"/> Nonprofit <input checked="" type="checkbox"/> Other: Specify <small>School District</small>			
Charter City/County: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Street Address: 44141 Little Lake Rd.	City: Mendocino	State: CA	Zip+4 Code: 95460
Mailing Address: PO Box 1154	City: Mendocino	State: CA	Zip+4 Code: 95460
Congressional District(s): 2			
State Senate District(s): 2			
State Assembly District(s): 2			
County (or Counties): Mendocino			
Regional Water Board: <input checked="" type="checkbox"/> 1 (North Coast) <input type="checkbox"/> 2 (San Francisco Bay) <input type="checkbox"/> 3 (Central Coast) <input type="checkbox"/> 4 (Los Angeles) <input type="checkbox"/> 5 (Central Valley) <input type="checkbox"/> 6 (Lahontan) <input type="checkbox"/> 7 (Colorado River) <input type="checkbox"/> 8 (Santa Ana) <input type="checkbox"/> 9 (San Diego)			
Federal ID No.: 94-6002711		Data Universal Numbering System (DUNS) No.: 060122322	
Authorized Representative Name, Title: Jason Morse, Superintendent of MUSD			
Phone No.: (707) 937-5868		Email Address: jmorse@mcn.org	
General Contact Person Name: Cynthia Brown			
Phone No.: (707) 937-5868		Email Address: musdcbo@mcn.org	
Financial Contact Person Name: Cynthia Brown			
Phone No.: (707) 937-5868		Email Address: musdcbo@mcn.org	
Legal Counsel Name: Patrick Wilson, School & College Legal Services			
Phone No.: ()		Email Address: pwilson@sclscal.org	
Bond Counsel Name (if applicable):			
Phone No.: ()		Email Address:	
II. PROJECT INFORMATION			
Project Title: MUSD Grant Assistance and Master Planning - Recycled Water System			
CWSRF Planning/Design Financing Amount Requested: \$ 378,051			
III. PROJECT SERVICE AREA DEMOGRAPHICS			
Active Service Connections			*Not Applicable
Connection Type	Number of Connections	Current Monthly Service Charge	Projected Monthly Service Charge at Planning Completion*
Residential		\$	\$
Commercial		\$	\$
Industrial		\$	\$
Other		\$	\$
TOTAL		\$	\$
*Rate increase effective date for projected monthly service charges:			
			State Use Only
			CWSRF Project #
			Project Manager
			Date Received





CALIFORNIA DEPARTMENT OF EDUCATION
 REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
 FORM J-13A, REVISED DECEMBER 2017

SECTION A: REQUEST INFORMATION

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/vfg/lac/paf/j13a.asp> for information regarding the completion of this form.

PART I: LOCAL EDUCATIONAL AGENCY (LEA)

LEA NAME: Mendocino Unified	COUNTY CODE: 23	DISTRICT CODE: 65581	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: Jason Morse	FISCAL YEAR: 2017-18		
ADDRESS: PO Box 1154	COUNTY NAME: Mendocino		
CITY: Mendocino	STATE: CA	ZIP CODE: 95460	
CONTACT NAME: Cynthia Brown	TITLE: Business Manager	PHONE: 707-937-5868	E-MAIL: musdcbo@mcn.org

PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):

<input checked="" type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input type="checkbox"/> All district school sites <input checked="" type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> CHARTER SCHOOL
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PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:

<input checked="" type="checkbox"/> SCHOOL CLOSURE: When one or more schools were closed because of conditions described in EC Section 41422, LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per EC Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to EC Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> MATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of EC Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in EC Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to EC Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

Not Applicable (Proceed to Section E)

PART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with _____ up to and including _____

PART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

[Empty box for describing circumstances and extent of records lost or destroyed.]

PART III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

[Empty box for describing the proposal to reconstruct attendance records or estimate attendance in the absence of records.]

CALIFORNIA DEPARTMENT OF EDUCATION
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
FORM J-13A, REVISED DECEMBER 2017

SECTION E: AFFIDAVIT

PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of Mendocino Unified, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Windspirit Aum

Jim Gay

Jessica Grinberg

Mark Morton

Michael Schaeffer

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this _____ day of _____.

Witness: _____ of _____ County, California

(Signature)

PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): _____ Authorizing LEA Name: _____

(Signature)

(Name)

PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): _____ (Signature)

(Name)

Subscribed and sworn (or affirmed) before me, this _____ day of _____.

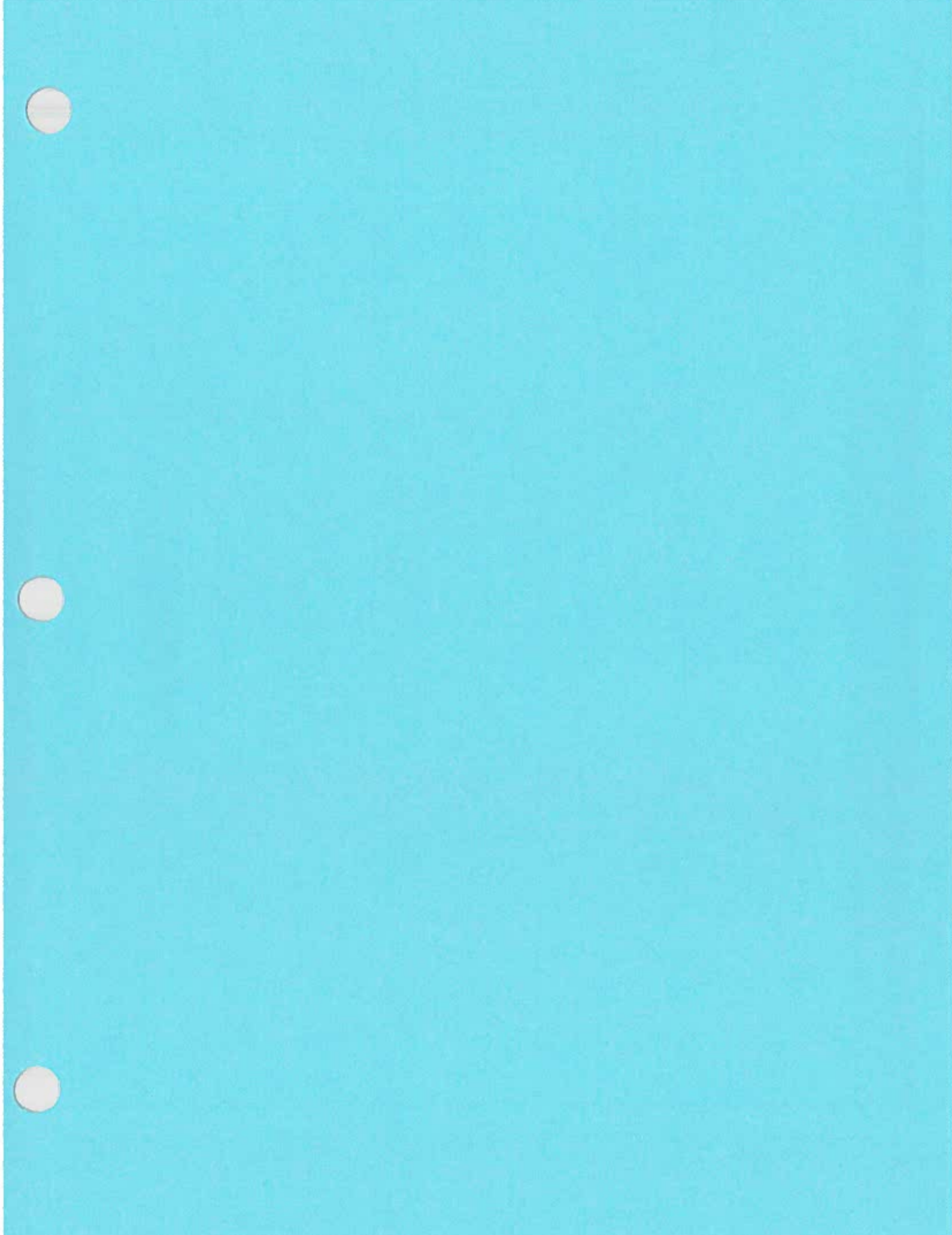
Witness: _____ of _____ County, California

(Signature)

(Name)

COE contact/individual responsible for completing this section:

Name: _____ Title: _____ Phone: _____ E-mail: _____





Instruction

Class Size

The Governing Board recognizes that teachers today must meet the needs of students whose experiences and preparation for school are increasingly diverse, and that the number of students in a class impacts the extent to which teachers can identify and respond to individual student needs.

In accordance with negotiated employee agreements and state law, the Board shall establish upper and lower class size limits (related to interdistrict and intradistrict transfers) recommended by the Superintendent or designee as being appropriate for the class size for each grade level or subject taught and conducive to the effective use of teaching staff.

The Board believes that individual attention is crucial to students in the elementary grades, where they acquire the basic skills that serve as the foundation for all their subsequent learning. The Superintendent or designee shall ensure that classes in primary grades are limited to comply with class size reduction requirements.

Class size limits will also be established by the Board each year.

The Superintendent or designee shall ensure that teachers in the class size reduction program receive training which will help them to maximize the educational advantages of class size reduction.

Legal References:

Education Code:

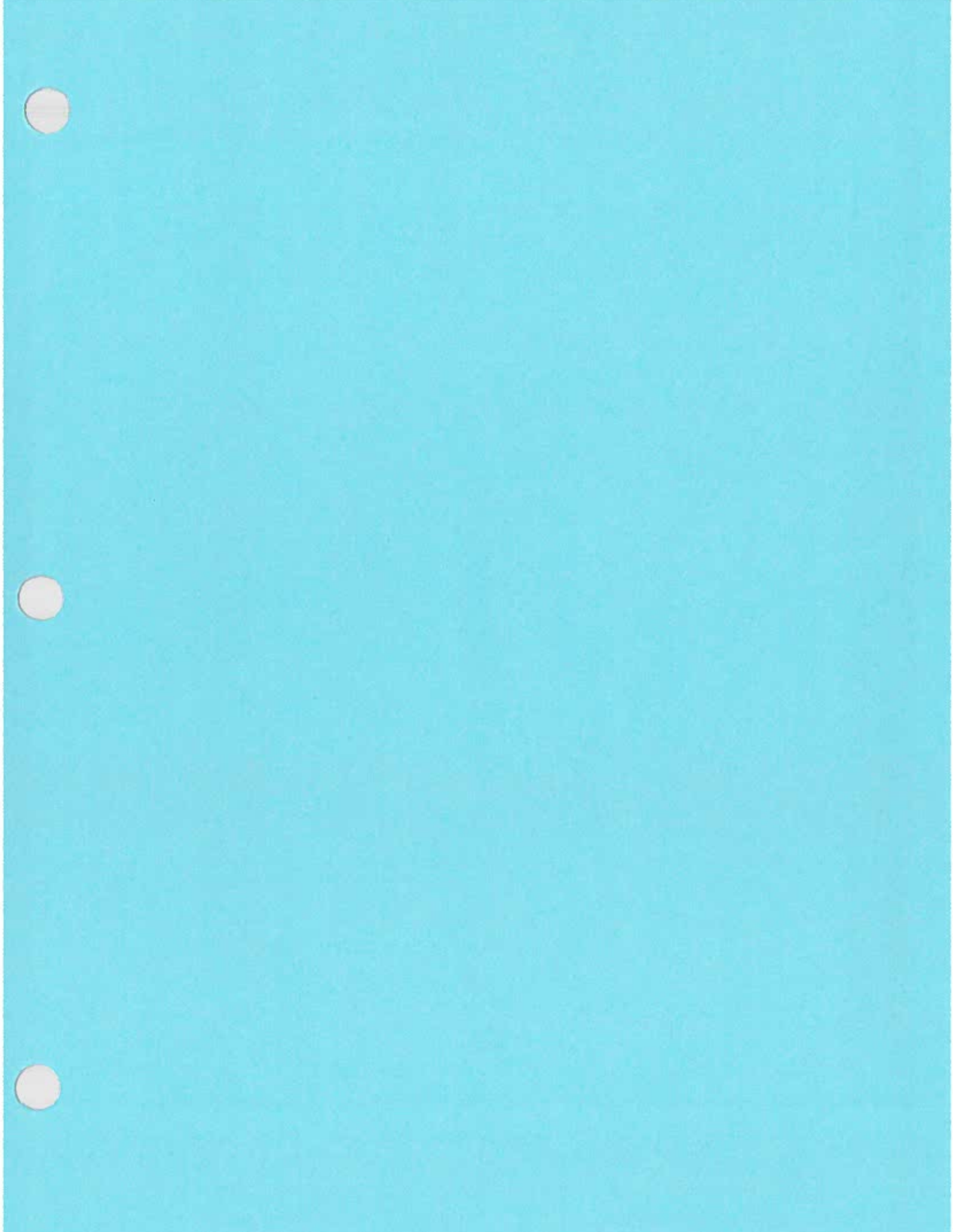
- 17042 Rules for determining area of adequate school construction; exceptions
- 17742.7 Formula for calculation
- 41375 legislative intent encouraging reduction in class size
- 41376 Minimum class size standards
- 41378 Apportionments and allowance, kindergarten classes
- 42280 Necessary small schools
- 46205 Computation for early-late programs
- 52120-52128 Class size reduction program
- 51225.3 Graduation requirements
- 52080-52090 Morgan-Hart Class Size Reduction Act of 1989

Government Code:

- 3543.2 Scope of representation

Code of Regulations, Title 5

- 15130-15133 Class size reduction program K-3





**BEFORE THE GOVERNING BOARD
OF THE
MENDOCINO UNIFIED SCHOOL DISTRICT
MENDOCINO COUNTY, CALIFORNIA**

Resolution and Decision Not to)
Reemploy Certificated Employee) **RESOLUTION NO. 2018-04**

WHEREAS, the Governing Board of the MENDOCINO UNIFIED SCHOOL DISTRICT (“District”) adopted a Resolution in the Matter of the Reduction or Discontinuance of Certain Particular Kinds of Services (“Resolution”) on or before March 15, 2018, authorizing and directing the Superintendent or Superintendent’s designee to initiate and pursue procedures necessary not to reemploy the equivalent of .25 F.T.E. certificated employee of this District pursuant to Education Code sections 44949 and 44955 because of a reduction and/or discontinuance of particular kinds of services; and

WHEREAS, the Superintendent, or Superintendent’s designee, duly and properly served a Notice of Reduction or Discontinuance of Particular Kinds of Services (“Notice”) on Penny Erwin (“Employee”) on or before March 15, 2018, indicating that the Governing Board did not intend to reemploy Employee to the extent indicated in the Resolution and Notice for the 2018-2019 school year; and

WHEREAS, Employee was informed of her right to request a hearing and that failure to do so in writing by the date specified in the aforementioned Notice would constitute a waiver of the right to a hearing; and

WHEREAS, Employee either did not submit a timely request for hearing, or submitted a timely request and then rescinded the request.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that considering the certificated staff requirements of the District for the 2018-2019 school year, as well as the seniority and qualifications of each of the certificated employees of the District, the services of Employee will not be required for the ensuing school year to the extent indicated in the Resolution and related Notice to Employee;

BE IT FURTHER RESOLVED that the Superintendent, or Superintendent's designee, is authorized and directed to give Final Notice to Employee that Employee's services will not be required by this District for the 2018-2019 school year. Said notice shall be given by serving upon Employee a true copy of this Resolution and Decision Not to Reemploy Certificated Employees.

BE IT FURTHER RESOLVED that this decision is effective immediately.

Duly and regularly adopted this 19th day of April, 2018, by the following vote:

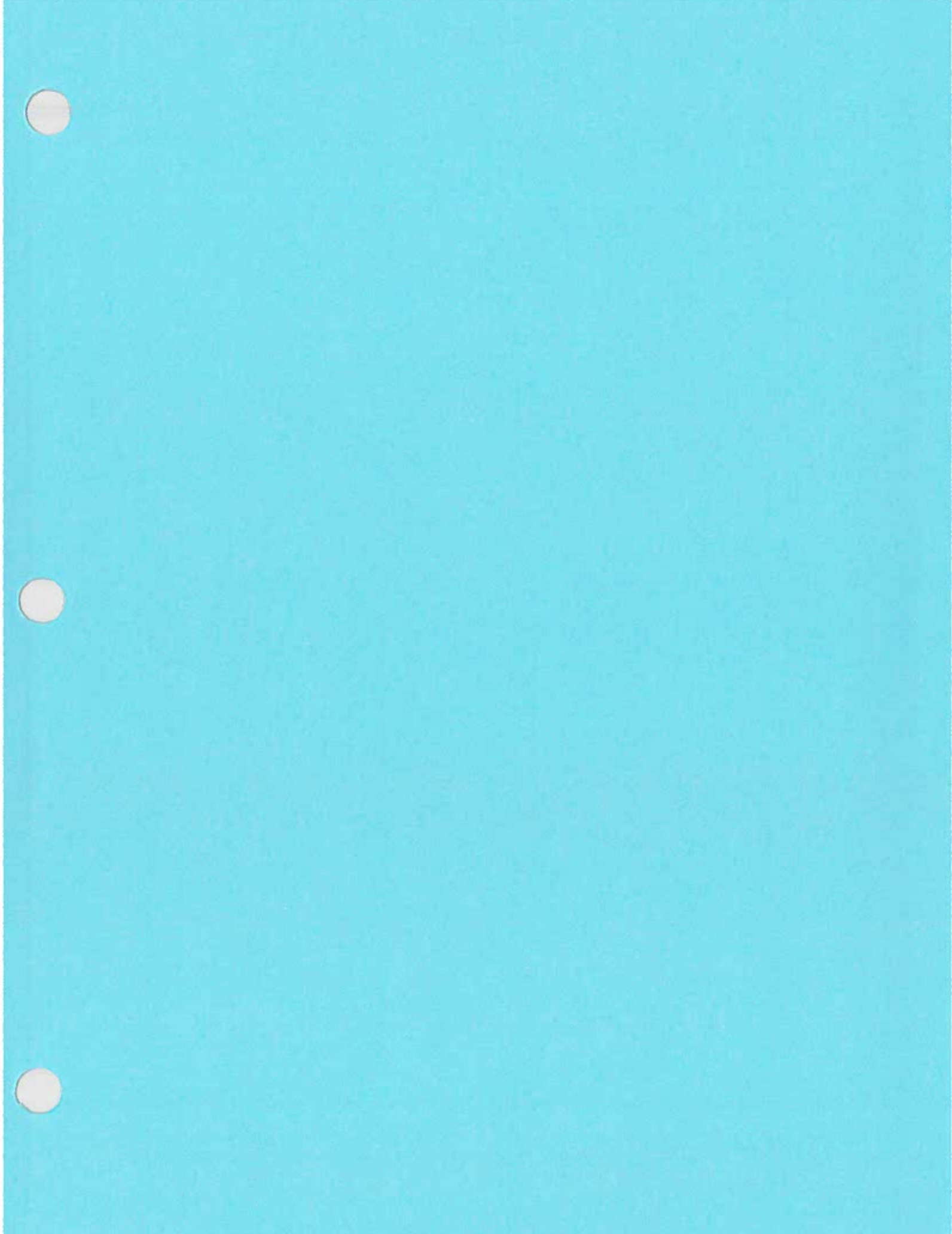
President Michael Schaeffer	_____
Clerk Mark Morton	_____
Trustee Jessica Grinberg	_____
Trustee Windspirit Aum	_____
Trustee Jim Gay	_____

STATE OF CALIFORNIA

COUNTY OF MENDOCINO

I, Mark Morton, Secretary/Clerk of the Mendocino Unified Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of the resolution adopted by the Board of Trustees at a regularly called and conducted meeting held on said date.

Mark Morton, Clerk of Board of Trustees





**BEFORE THE GOVERNING BOARD OF THE
MENDOCINO UNIFIED SCHOOL DISTRICT
MENDOCINO COUNTY, CALIFORNIA**

RESOLUTION #2018-05

On motion of _____ seconded by _____

the resolution set forth below was adopted by the following vote:

Ayes: _____

Noes: _____

Absent: _____

SPECIFICATION OF ELECTION ORDER

RESOLVED, That pursuant to Education Code Section 5322, the authority for the specifications of the election order, I hereby specify the following with respect to the governing board member election in the MENDOCINO UNIFIED SCHOOL DISTRICT:

Date of Election: November 6, 2018

Purpose of Election: To elect (1) 3 members to the governing board of said district

Three (3) members:

Two (2) members voted on by the entire territory to terms ending December 2, 2022:

One (1) member to be a resident of Trustee Area 2

One (1) member to be a resident of Trustee Area 4

One (1) member voted on by the entire territory to term ending December 4, 2020:

One (1) member to be a resident of Trustee Area 1

(continued from page 1)

TIE VOTE PROCEDURE: Tie vote to be determined by lot.

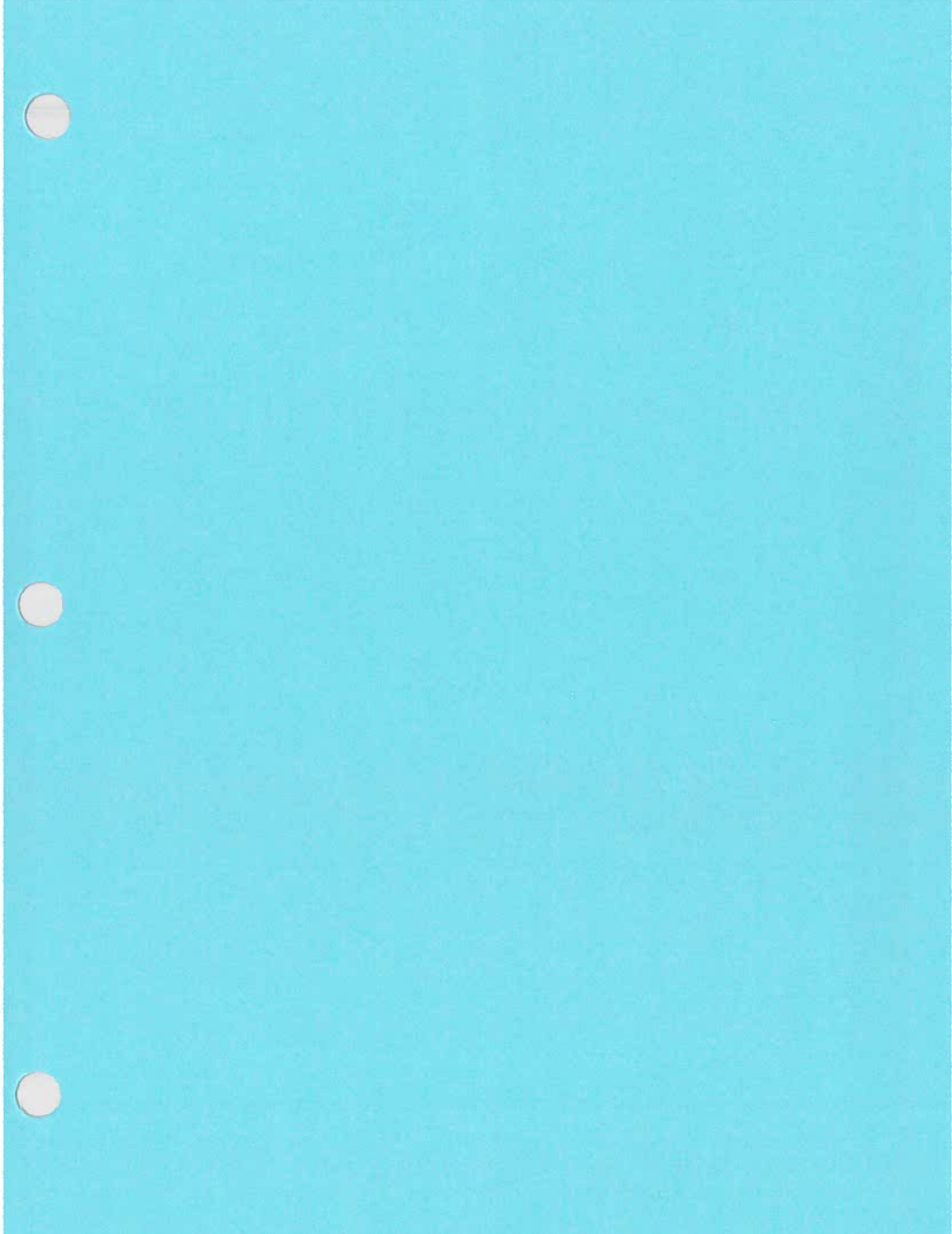
BE IT FURTHER RESOLVED that said election be consolidated pursuant to Education Code 5340.

CLERK'S CERTIFICATE

I hereby certify that the foregoing is a full true and correct excerpt from the Journal of the Governing Board of said school district, pertaining to the adoption of the foregoing resolution, for a (regular) meeting held April 19, 2018 at 5:00 p.m.

Mark Morton, Clerk of the Governing Board of Mendocino Unified School District

- (1) Insert number of elected.
- (2) In an election held under Section 5018 of the Education Code 5018 of the Education Code to elect ADDITIONAL governing board members, show number to be elected to "existing" office and number to be elected to "new offices."
- (3) Also show measures, if any, to be printed on the ballot. Request to submit to voters, question of increasing governing board members to five under Sec. 5018, Education Code, must be filed with the Superintendent of Schools not later than 100 days prior to the election.





**Mendocino Unified School District Resolution
Initiating Proceedings for the Maintenance Assessment District
Resolution 2018-06**

WHEREAS, school districts in the State of California are authorized, subject to duly noticed public hearings and other requirements as specified by law, to form a maintenance assessment district and levy annual assessments to defray the cost of improvements as defined in Streets and Highways Code section 22525;

WHEREAS, in 1994 the Board of Trustees formed such a maintenance assessment district under the Landscaping and Lighting Act of 1972 (the "Act") commencing with Streets and Highways Code section 22500 et seq.;

WHEREAS, a resolution initiating proceedings is required by law to levy annual assessments after the formation of a maintenance assessment district, subject to further public hearings as required by law;

WHEREAS, it appears to be in the best interest of the Mendocino Unified School District, its citizens, and the school children it serves to levy an annual assessment on the maintenance assessment district to defray the cost of much needed improvements as hereinafter described subject to public participation and comment.

NOW THEREFORE, the Board of Trustees of the Mendocino Unified School District resolves as follows:

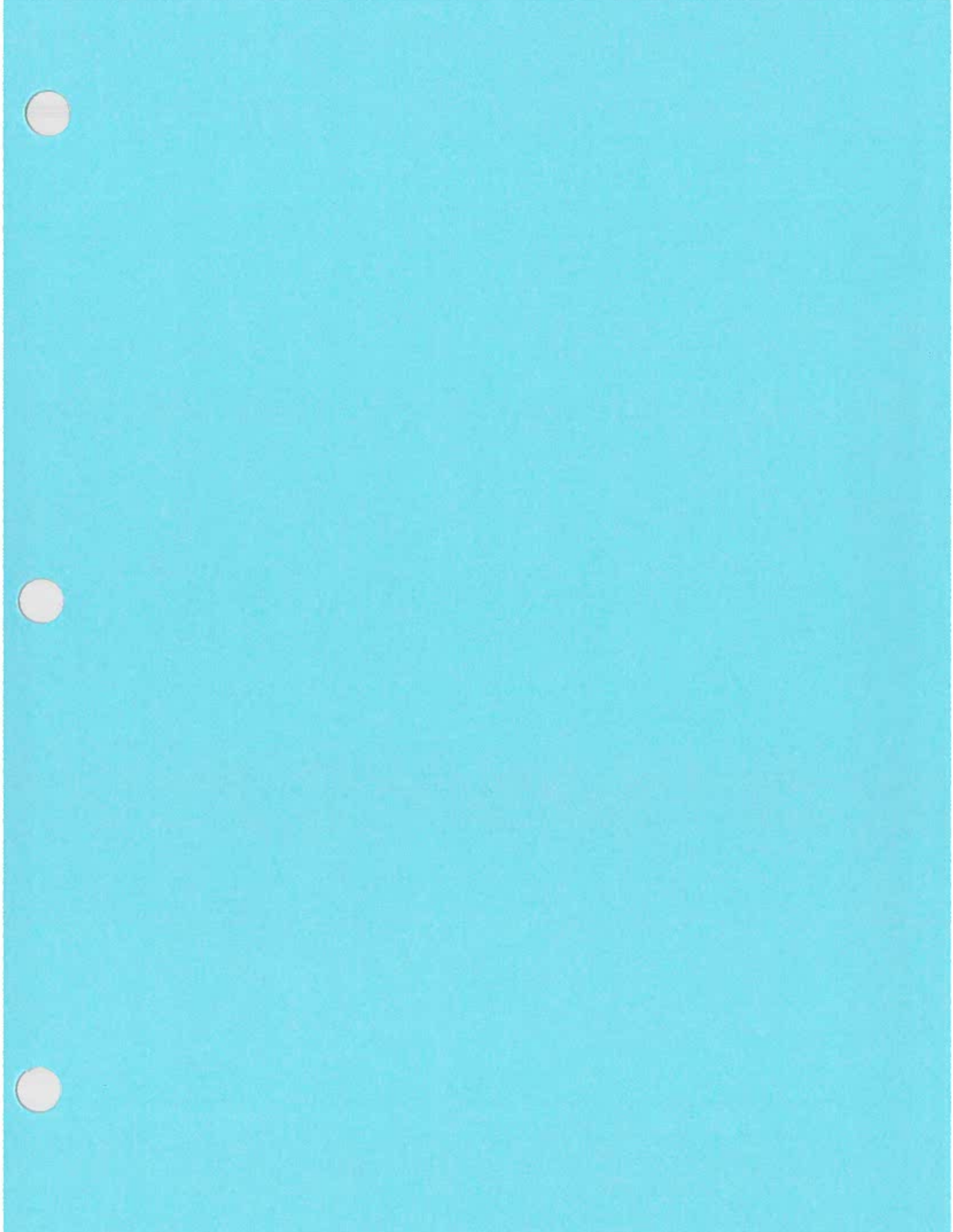
1. Adopts the foregoing recitals as true and correct.
2. Proposes to levy an annual assessment on the maintenance assessment district pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code section 22500 et seq.).
3. The new or changed improvements for the proposed maintenance assessment district include repair, refurbishment, and maintenance of all recreational facilities and grounds of the District available for public use on an annual basis.
4. The proposed assessment district includes the boundaries within the Mendocino Unified School District.
5. Hereby orders the engineer of work to prepare and file an engineer's report in accordance with section 22622 of the Act, said report to be filed on or before **May 18, 2018**.
6. At the regularly scheduled Board meeting on **April 19, 2018**, directs that staff place on the agenda before the Board a proposed resolution of intention which, if adopted by the Board of Trustees on **April 19, 2018**, shall include public notices and public hearings all as required by law.
7. The name of the existing maintenance assessment district is the "Mendocino Unified School District Maintenance Assessment District" (hereinafter abbreviated as Maintenance District" in all subsequent proceedings).

The foregoing Resolution was passed and adopted at a regular meeting of the Board of Trustees of the Mendocino Unified School District on the **April 19, 2018**, by the following vote:

President	Michael Schaeffer	_____
Clerk	Mark Morton	_____
Member	Jessica Grinberg	_____
Member	Windspirit Aug	_____
Member	Jim Gay	_____

I, Michael Schaeffer, President of the Board of Trustees of the Mendocino Unified School District, do hereby certify that the foregoing resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on **April 19, 2018**.

Michael Schaeffer, President
Board of Trustees
Mendocino Unified School District
Mendocino County, California





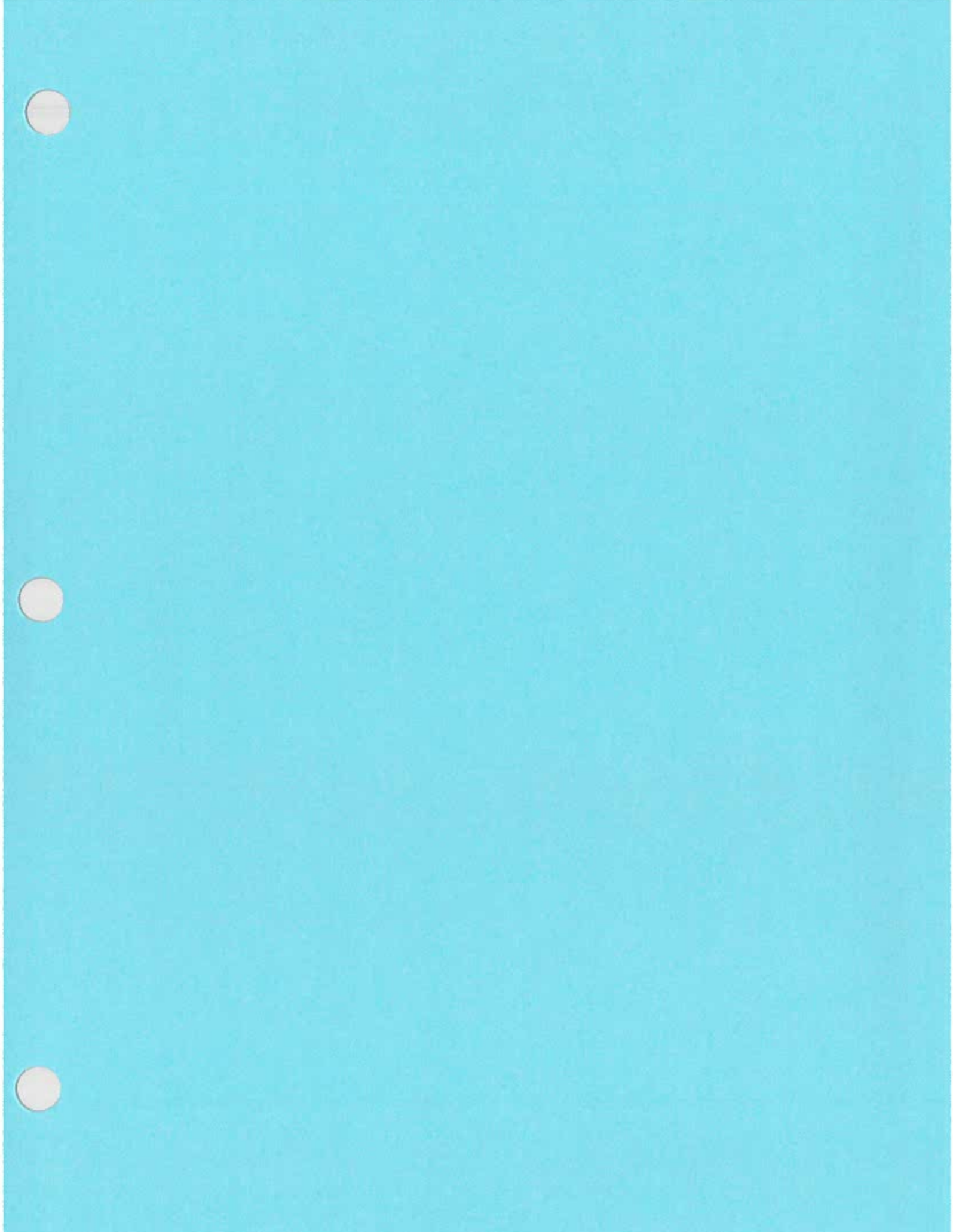
Dear Kim,

I am requesting a part time leave for the 2018-19 school year, beginning approximately January 14th 2019, when I return from maternity leave. I would like a leave of 53% and plan to work 47%.

Thank you,
Michelle DuVigneaud



MAR 26 2018





PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools and in accordance with the public disclosure requirements of AB 1200 (Statutes of 1991, Chapter 1213), as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25)

Name of Bargaining Unit: Certificated and Classified Management
 Certificated, Classified, Other: Certificated and Classified Management

The proposed agreement covers the period beginning: July 1, 2017 and ending: June 30, 2020
 (date) (date)

The Governing Board will act upon this agreement on: April 19, 2018
 (date)

Copies of the board-approved budget revisions and board minutes must be submitted within 45 days. If the board-approved revisions are different from the proposed budget adjustments in Column 2 of the "Financial Impact of Proposed Agreement on Current Year General Fund" form, please provide a detailed report upon approval by the district's governing board.

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY -	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY -	Year 2 Increase/(Decrease) FY -	Year 3 Increase/(Decrease) FY -
1 Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6.)	\$ 883,273	\$ 8,833	\$ 18,316	\$ 37,732
		1.00%	2.07%	4.27%
2 Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ -	\$ -	\$ -	\$ -
		#DIV/0!	#DIV/0!	#DIV/0!
Description of other compensation				
3 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 201,461	\$ 2,015	\$ 4,617	\$ 10,369
		1.00%	2.29%	5.15%
4 Health/Welfare Plans	\$ 93,821	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
5 Total Compensation - Add Items 1 through 4 to equal 5	\$ 1,178,555	\$ 10,848	\$ 22,933	\$ 48,101
		0.92%	1.95%	4.08%
6 Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1.	\$ -	\$ -	\$ 4,626	\$ 4,643
7 Total Number of Represented Employees (Use FTEs if appropriate)	10.80			
8 Total Compensation Average Cost per Employee	\$ 109,125	\$ 1,004	\$ 2,123	\$ 4,454
		0.92%	1.95%	4.08%
9 Cost of 1% after above compensation (salary and statutory benefits)	\$ 10,848			
		0.00%	0.00%	0.00%

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Please provide the following explanations with regard to the Proposed Agreement described on tab 1. If you need additional space, please use the "Other Comments" section on Tab 2b. Explanations II

A.
continued

Please include comments and explanations as necessary to explain Tab 1 Proposed Agreement, including any off-schedule stipends, bonuses or other payments. If there will be composite rates, or any other specifics on any compensation changes, include specifics such as amount saved, staff affected and total cost.

Agreement is for a 1% salary increase 2017-18, 2% 2018-19 and 4% 2019-20. No change in health caps or stipends.

Does this bargaining unit have a negotiated cap for Health and Welfare benefits?

Yes

No

If yes, please describe the cap amount.

Cap amount is 8,477.60 per certificated employee for medical and \$9,290.28 per classified management employee. Dental, vision and life are additionally paid by the District.

B.

Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, furlough days, etc.) Include specifics such as amount saved, staff affected and total cost.

N/A

C.

What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of non-negotiated change such as staff reductions and program reductions/eliminations.

Potential reduction in management positions by .7 FTE in third year, not firm.

D.

Is contingency or restoration language included in the proposed agreement? If so, include specific areas identified.

No.

E.

Source of funding for proposed agreement (both Unrestricted and restricted amounts) in the Current Year.

General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

1. Current Year:

General Fund and MCN income.

2. How will the ongoing cost of the proposed agreement be funded in future years?

General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

Genfund and MCN income.

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Please provide the following explanations with regard to the Proposed Agreement described on tab 1. If you need additional space, please use the "Other Comments" section on Tab 2b. Explanations II

- E. *Continued* 3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? Also indicate General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

General Fund and MCN income.

4. What is the impact of this agreement on deficit spending in the current and/or future years?

This agreement will increase projected deficit spending.

5. Is this agreement part of a multiyear contract? If so, what specific years are covered?

Yes. 2017-18, 2018-19, 2019-20.

6. Does this agreement have reopeners? If so, in what areas?

No.

7. Other Comments

F. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit:	Certificated and Classified Management			
	Column 1 Latest Board Approved Budget before settlement as of <i>2nd Interim</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions - MTA TA	Column 4 Total Impact on Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ 6,909,833			\$ 6,909,833
Remaining Revenues (8100-8799)	\$ 1,405,195			\$ 1,405,195
TOTAL REVENUES	\$ 8,315,028	\$ -	\$ -	\$ 8,315,028
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 3,238,295	\$ 4,141	\$ 26,489	\$ 3,268,925
Classified Salaries (2000-2999)	\$ 1,660,938	\$ 3,010		\$ 1,663,948
Employee Benefits (3000-3999)	\$ 2,320,686	\$ 1,605	\$ 5,330	\$ 2,327,621
Books and Supplies (4000-4999)	\$ 372,987			\$ 372,987
Services, Other Operating Expenses (5000-5999)	\$ 857,512			\$ 857,512
Capital Outlay (6000-6599)	\$ -			\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -			\$ -
Direct Support/Indirect Cost (7300-7399)	\$ (6,000)			\$ (6,000)
Other Adjustments				
TOTAL EXPENDITURES	\$ 8,444,418	\$ 8,756	\$ 31,819	\$ 8,484,993
Operating Surplus (Deficit)	\$ (129,390)	\$ (8,756)	\$ (31,819)	\$ (169,965)
Transfers In & Other Sources (8910-8979)	\$ 40,000	\$ -	\$ -	\$ 40,000
Transfers Out & Other Uses (7610-7699)	\$ 138,957	\$ 358	\$ -	\$ 139,315
Contributions (8980-8999) <i>should = 0</i>	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (228,347)	\$ (9,114)	\$ (31,819)	\$ (269,280)
<i>see below</i>				
BEGINNING BALANCE	\$ 2,613,678	\$ 2,613,678	\$ 2,613,678	\$ 2,613,678
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ 2,385,331	\$ 2,376,217	\$ 2,344,398	\$ 2,344,398
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ 10,000			\$ 10,000
Restricted	\$ 33,000			\$ 33,000
Assigned	\$ 25,763			\$ 25,763
Reserve for Economic Uncertainties (9789)	\$ 343,000	\$ -	\$ 2,000	\$ 345,000
Unappropriated Amount (9790)	\$ 1,973,568			\$ 1,930,635
Fund 17	\$ 832,402	\$ 832,402	\$ 832,402	\$ 2,497,206

If the total amount of the adjustment column above does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e. increase was partially budgeted), explain the variance below:

See fund 63.

II. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Ed Fund 11

Enter Bargaining Unit:

	Column 1 Latest Board Approved Budget before settlement as of: <i>enter date</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ -	\$ -	\$ -	\$ -
Employee Benefits (3000-3999)	\$ -	\$ -	\$ -	\$ -
Books and Supplies (4000-4999)	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenses (5000-5999)	\$ -	\$ -	\$ -	\$ -
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Operating Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	\$ -

II. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Child Development Fund 12

Enter Bargaining Unit:

Certificated and Classified Management

	Column 1 Latest Board Approved Budget before settlement as of: <i>2nd Interim</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 37,760	\$ -	\$ -	\$ 37,760
TOTAL REVENUES	\$ 37,760	\$ -	\$ -	\$ 37,760
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ 46,488	\$ 283	\$ -	\$ 46,771
Employee Benefits (3000-3999)	\$ 14,415	\$ 75	\$ -	\$ 14,490
Books and Supplies (4000-4999)	\$ 3,050	\$ -	\$ -	\$ 3,050
Services, Other Operating Expenses (5000-5999)	\$ 8,472	\$ -	\$ -	\$ 8,472
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ 72,425	\$ 358	\$ -	\$ 72,783
Operating Surplus (Deficit)	\$ (34,665)	\$ (358)	\$ -	\$ (35,023)
Transfers In & Other Sources (8910-8979)	\$ 34,665	\$ 358	\$ -	\$ 35,023
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE				
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	\$ -

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Cafeteria Fund 13

Enter Bargaining Unit				
	Column 1 Latest Board Approved Budget before settlement as of: <i>enter date</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ -	\$ -	\$ -	\$ -
Employee Benefits (3000-3999)	\$ -	\$ -	\$ -	\$ -
Books and Supplies (4000-4999)	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenses (5000-5999)	\$ -	\$ -	\$ -	\$ -
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Operating Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE				
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	\$ -

II. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enterprise Fund 63

Enter Bargaining Unit:

Certificated and Classified Management

	Column 1 Latest Board Approved Budget before settlement as of: <i>2nd Interim</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 2,127,599	\$ -	\$ -	\$ 2,127,599
TOTAL REVENUES	\$ 2,127,599	\$ -	\$ -	\$ 2,127,599
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ 509,765	\$ 1,399	\$ -	\$ 511,164
Employee Benefits (3000-3999)	\$ 219,319	\$ 335	\$ -	\$ 219,654
Books and Supplies (4000-4999)	\$ 45,843	\$ -	\$ -	\$ 45,843
Services, Other Operating Expenses (5000-5999)	\$ 1,252,248	\$ -	\$ -	\$ 1,252,248
Capital Outlay (6000-6599)	\$ 14,093	\$ -	\$ -	\$ 14,093
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ 2,041,268	\$ 1,734	\$ -	\$ 2,043,002
Operating Surplus (Deficit)	\$ 86,331	\$ (1,734)	\$ -	\$ 84,597
Transfers In & Other Sources (8910-8979)	\$ 8,638	\$ -	\$ -	\$ 8,638
Transfers Out & Other Uses (7610-7699)	\$ 40,000	\$ -	\$ -	\$ 40,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 54,969	\$ (1,734)	\$ -	\$ 53,235
BEGINNING BALANCE	\$ (428,703)	\$ (428,703)		\$ (428,703)
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ (373,734)	\$ (375,468)	\$ -	\$ (375,468)
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ (373,734)			\$ (375,468)
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -			\$ -

G. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

**Multi-Year Projection
General Fund 01**

	Enter Bargaining Unit: Certificated and Classified Management		
	Year 1	Year 2	Year 3
	FY: 2017-18	FY: 2018-19	FY: 2019-20
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue Limit Sources (8010-8099)	\$ 6,909,833	\$ 6,929,229	\$ 7,002,281
Remaining Revenues (8100-8799)	\$ 1,405,195	\$ 1,289,761	\$ 1,111,024
TOTAL REVENUES	\$ 8,315,028	\$ 8,218,990	\$ 8,113,305
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 3,268,925	\$ 3,356,442	\$ 3,514,445
Classified Salaries (2000-2999)	\$ 1,663,948	\$ 1,719,984	\$ 1,784,306
Employee Benefits (3000-3999)	\$ 2,327,621	\$ 2,409,639	\$ 2,512,250
Books and Supplies (4000-4999)	\$ 372,987	\$ 292,990	\$ 292,990
Services, Other Operating Expenses (5000-5999)	\$ 857,512	\$ 738,370	\$ 717,314
Capital Outlay (6000-6999)	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ (6,000)	\$ (6,000)	\$ (6,000)
Other Adjustments	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 8,484,993	\$ 8,511,425	\$ 8,815,305
Operating Surplus (Deficit)	\$ (169,965)	\$ (292,435)	\$ (702,000)
Transfers In & Other Sources (8910-8979)	\$ 40,000	\$ 40,000	\$ 40,000
Transfers Out & Other Uses (7610-7699)	\$ 139,315	\$ 144,096	\$ 149,738
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (269,280)	\$ (396,531)	\$ (811,738)
BEGINNING BALANCE	\$ 2,613,678	\$ 2,344,398	\$ 1,947,867
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ 2,344,398	\$ 1,947,867	\$ 1,136,129
COMPONENTS OF ENDING BALANCE:			
Non Spendable/Revolving Cash/Restricted (9711-9740)	\$ 43,000	\$ 14,000	\$ 10,000
Reserved for Economic Uncertainties (9770)	\$ 345,000	\$ 346,000	\$ 359,000
Board Designated Amounts - Assigned (9775-9780)	\$ 25,763	\$ 25,763	\$ 25,763
Unappropriated Amounts (9790)	\$ 1,930,635	\$ 1,562,104	\$ 741,366

G. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

**Multi-Year Projection
Enterprise Fund 63**

Enter Bargaining Unit: **Certificated and Classified Management**

	Year 1	Year 2	Year 3
	FY: 2017-18	FY: 2018-19	FY: 2019-20
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 2,127,599	\$ 2,193,719	\$ 2,235,918
TOTAL REVENUES	\$ 2,127,599	\$ 2,193,719	\$ 2,235,918
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ 511,164	\$ 521,178	\$ 532,555
Employee Benefits (3000-3999)	\$ 219,654	\$ 234,975	\$ 251,742
Books and Supplies (4000-4999)	\$ 45,843	\$ 63,735	\$ 63,735
Services, Other Operating Expenses (5000-5999)	\$ 1,252,248	\$ 1,284,034	\$ 1,304,406
Capital Outlay (6000-6999)	\$ 14,093	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -
Other Adjustments	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 2,043,002	\$ 2,103,922	\$ 2,152,438
Operating Surplus (Deficit)	\$ 84,597	\$ 89,797	\$ 83,480
Transfers In & Other Sources (8910-8979)	\$ 8,638	\$ 8,190	\$ 8,190
Transfers Out & Other Uses (7610-7699)	\$ 40,000	\$ 40,000	\$ 40,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 53,235	\$ 57,987	\$ 51,670
BEGINNING BALANCE	\$ (428,703)	\$ (375,468)	\$ (317,481)
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ (375,468)	\$ (317,481)	\$ (265,811)
COMPONENTS OF ENDING BALANCE:			
Non Spendable/Revolving Cash/Restricted (9711-9740)	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties (9770)	\$ -	\$ -	\$ -
Board Designated Amounts - Assigned (9775-9780)	\$ (375,468)	\$ (317,481)	\$ (265,811)
Unappropriated Amounts (9790)	\$ -	\$ -	\$ -

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

II. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Minimum Reserve Calculation (including the cost of the proposed collective bargaining agreement).

	Year 1	Year 2	Year 3
a. Total Expenditures, Transfers Out, and other uses	\$ 8,624,308.00	\$ 8,655,521.00	\$ 8,965,043.00
b. State standard minimum reserve percentage for this district (use drop down list)	4%	4%	4%
c. State standard minimum reserve amount for this district (line 1 times line 2) or greater of 5% or \$65,000 ADA < 300; 4% or \$50,000 ADA = 301-1,000; 3% ADA = 1,001-30,000; 2% ADA 30,001-400,000; 1% ADA > 400,001	\$ 344,972.32	\$ 346,220.84	\$ 358,601.72

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Combined Ending Balance	\$ 2,344,398.00	\$ 1,947,867.00	\$ 1,136,129.00
b. Special Reserve Fund (17) Ending Balance	\$ 832,402.00	\$ 836,402.00	\$ 840,402.00
COMPONENTS OF ENDING FUND BALANCE			
c. Nonspendable (Revolving cash, prepaid, etc.)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
d. Restricted	\$ 33,000.00	\$ 4,000.00	\$ -
e. Committed	\$ -	\$ -	\$ -
f. Assigned	\$ 25,763.00	\$ 25,763.00	\$ 25,763.00
g. Reserve for Economic Uncertainty	\$ 345,000.00	\$ 346,000.00	\$ 359,000.00
h. Unassigned and Unappropriated	\$ 2,763,037.00	\$ 2,398,506.00	\$ 1,581,768.00
Subtotal Assigned, Unassigned & Unappropriated	\$ 3,133,800.00	\$ 2,770,269.00	\$ 1,966,531.00
Total Components of Ending Fund Balance	\$ 3,176,800.00	\$ 2,784,269.00	\$ 1,976,531.00
Assigned & Unassigned balances above the minimum reserve requirement	\$ 2,788,827.68	\$ 2,424,048.16	\$ 1,607,929.28

3. Do unrestricted reserves meet the state standard minimum reserve amount?

Line 21 > Line 8 (will calculate)

Yes	No	Yes	No	Yes	No
X		X		X	

If "No", how do you plan to restore?

If "Yes" and reserves are higher than State required REU (line 8), please substantiate need to have higher reserves.

Community funded Districts such as Mendocino Unified are subject to revenue risks from potential economic downturns that may affect tax rolls, potential direct reduction of tax revenues should a charter school be opened in the District, and potential changes in state funding formulas affecting the 'fair share' under the lcf and the District of Choice program. Therefore higher reserves are required in order to cushion the impacts should any of these events occur.


1. **Certification**

To be signed by the district Superintendent and Chief Business Official upon submission to the governing board and by the Board President upon formal board action on the proposed agreement.

Signatures of the district Superintendent and the Chief Business Official must accompany the copy of the disclosure sent to the County Superintendent for review at least ten (10) days prior to the board meeting at which the agreement will be ratified.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the governing board for public disclosure of the major provisions of the agreement (as provided in the Public Disclosure of Proposed Collective Bargaining Agreement) in accordance with the requirements of AB 1200, AB 2756, and Government Code section 3547.5.

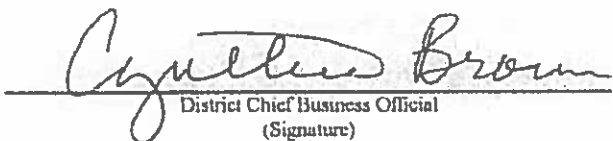
We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of this agreement:



District Superintendent
(Signature)

4/6/18

Date



District Chief Business Officer
(Signature)

4/6/18

Date

<i>After public disclosure of the major provisions contained in this document, the governing board, at the following meeting, took action to</i>	
<i>approve the proposed Agreement with the</i>	<i>Bargaining Unit.</i>
<i>Date of Board meeting:</i>	

_____	_____
<i>President, Governing Board</i> (Signature)	<i>Date</i>

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools and in accordance with the public disclosure requirements of AB 1200 (Statutes of 1991, Chapter 1213), as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25)

Name of Bargaining Unit: Mendocino Teachers Association
 Certificated, Classified, Other: Certificated

The proposed agreement covers the period beginning: July 1, 2017 and ending: June 30, 2020
 (date) (date)

The Governing Board will act upon this agreement on: April 19, 2018
 (date)

Copies of the board-approved budget revisions and board minutes must be submitted within 45 days. If the board-approved revisions are different from the proposed budget adjustments in Column 2 of the "Financial Impact of Proposed Agreement on Current Year General Fund" form, please provide a detailed report upon approval by the district's governing board.

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY -	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY -	Year 2 Increase/(Decrease) FY -	Year 3 Increase/(Decrease) FY -
1 Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6)	\$ 2,648,927	\$ 26,489 1.00%	\$ 55,831 2.11%	\$ 114,981 4.34%
2 Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ 44,000	\$ - 0.00%	\$ - 0.00%	\$ - 0.00%
Description of other compensation	masters, part teaching cred, special duty stipends			
3 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc	\$ 533,039	\$ 5,330 1.00%	\$ 12,029 2.26%	\$ 26,941 5.05%
4 Health/Welfare Plans	\$ 420,064	\$ - 0.00%	\$ 7,998 1.90%	\$ - 0.00%
5 Total Compensation - Add Items 1 through 4 to equal 5	\$ 3,646,030	\$ 31,819 0.87%	\$ 75,858 2.08%	\$ 141,922 3.89%
6 Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1	\$ -	\$ -	\$ 53,479	\$ 55,831
7 Total Number of Represented Employees (Use FTEs if appropriate)	45.00			
8 Total Compensation Average Cost per Employee	\$ 81,023	\$ 707 0.87%	\$ 1,686 2.08%	\$ 3,154 3.89%
9 Cost of 1% after above compensation (salary and satutory benefits)	\$ 31,523			
		0.00%	0.00%	0.00%

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Please provide the following explanations with regard to the Proposed Agreement described on tab 1. If you need additional space, please use the "Other Comments" section on Tab 2b. Explanations II

A.
continued

Please include comments and explanations as necessary to explain Tab 1 Proposed Agreement, including any off-schedule stipends, bonuses or other payments. If there will be composite rates, or any other specifics on any compensation changes, include specifics such as amount saved, staff affected and total cost.

Agreement is for a 1% salary increase 2017-18, 2% 2018-19 and 4% 2019-20. No change in health caps or stipends.

Does this bargaining unit have a negotiated cap for Health and Welfare benefits?

Yes

No

If yes, please describe the cap amount.

Cap amount is 8,477.60 per employee for medical. Dental, vision and life are additionally paid by the District.

B. **Proposed Negotiated Changes in Noncompensation Items** (i.e., class size adjustments, staff development days, teacher prep time, furlough days, etc.) Include specifics such as amount saved, staff affected and total cost.

N/A

C. **What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement?** Include the impact of non-negotiated change such as staff reductions and program reductions/eliminations.

The combined effects of the salary increase and increasing employer contributions to the STRS retirement plan will cause the District to plan to reduce one position per year.

D. **Is contingency or restoration language included in the proposed agreement?** If so, include specific areas identified.

No.

E. **Source of funding for proposed agreement (both Unrestricted and restricted amounts) in the Current Year.**

General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

1. Current Year:

General Fund

2. How will the ongoing cost of the proposed agreement be funded in future years?

General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

General Fund, reduction of one position per year for 3 years starting in 2018-19.

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Please provide the following explanations with regard to the Proposed Agreement described on tab 1. If you need additional space, please use the "Other Comments" section on Tab 2b. Explanations II

- E. **3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? Also indicate**
Continued **General Fund Revenues • Special Reserve • Expenditure Reductions • Other (please explain)**

General Fund, reduction of one position per year for 3 years starting in 2018-19.

- 4. What is the impact of this agreement on deficit spending in the current and/or future years:**

This agreement will increase projected deficit spending.

- 5. Is this agreement part of a multiyear contract? If so, what specific years are covered?**

Yes. 2017-18, 2018-19, 2019-20.

- 6. Does this agreement have reopeners? If so, in what areas?**

No.

- 7. Other Comments:**

F. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit:				
	Column 1 Latest Board Approved Budget before settlement as of: 2nd Interim	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions	Column 4 Total Impact on Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ 6,909,833			\$ 6,909,833
Remaining Revenues (8100-8799)	\$ 1,405,195			\$ 1,405,195
TOTAL REVENUES	\$ 8,315,028	\$ -	\$ -	\$ 8,315,028
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 3,238,295	\$ 26,489		\$ 3,264,784
Classified Salaries (2000-2999)	\$ 1,660,938			\$ 1,660,938
Employee Benefits (3000-3999)	\$ 2,320,686	\$ 5,330		\$ 2,326,016
Books and Supplies (4000-4999)	\$ 372,987			\$ 372,987
Services, Other Operating Expenses (5000-5999)	\$ 857,512			\$ 857,512
Capital Outlay (6000-6599)	\$ -			\$ -
Other Outlay (7100-7299) (7400-7499)	\$ -			\$ -
Direct Support/Indirect Cost (7300-7399)	\$ (6,000)			\$ (6,000)
Other Adjustments				
TOTAL EXPENDITURES	\$ 8,444,418	\$ 31,819	\$ -	\$ 8,476,237
Operating Surplus (Deficit)	\$ (129,390)	\$ (31,819)	\$ -	\$ (161,209)
Transfers In & Other Sources (8910-8979)	\$ 40,000	\$ -	\$ -	\$ 40,000
Transfers Out & Other Uses (7610-7699)	\$ 138,957	\$ -	\$ -	\$ 138,957
Contributions (8980-8999) <i>should = 0</i>	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (228,347)	\$ (31,819)	\$ -	\$ (260,166)
<i>see below</i>				
BEGINNING BALANCE	\$ 2,613,678	\$ 2,613,678		\$ 2,613,678
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ 2,385,331	\$ 2,353,512		\$ 2,353,512
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ 10,000			\$ 10,000
Restricted	\$ 33,000			\$ 33,000
Assigned	\$ 25,763			\$ 25,763
Reserve for Economic Uncertainties (9789)	\$ 343,000	\$ 2,000		\$ 345,000
Unappropriated Amount (9790)	\$ 1,973,568			\$ 1,939,749
Fund 17	\$ 832,402	\$ 832,402	\$ 832,402	\$ 2,497,206

If the total amount of the adjustment column above does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e. increase was partially budgeted), explain the variance below:

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Ed Fund 11

Enter Bargaining Unit:

	Column 1 Latest Board Approved Budget before settlement as of: <i>enter date</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ -	\$ -	\$ -	\$ -
Employee Benefits (3000-3999)	\$ -	\$ -	\$ -	\$ -
Books and Supplies (4000-4999)	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenses (5000-5999)	\$ -	\$ -	\$ -	\$ -
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Operating Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE				
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	\$ -

II. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Child Development Fund 12

Enter Bargaining Unit:				
	Column 1 Latest Board Approved Budget before settlement as of: <i>enter date</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ -	\$ -	\$ -	\$ -
Employee Benefits (3000-3999)	\$ -	\$ -	\$ -	\$ -
Books and Supplies (4000-4999)	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenses (5000-5999)	\$ -	\$ -	\$ -	\$ -
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Operating Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE				
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	\$ -

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Cafeteria Fund 13

Enter Bargaining Unit

	Column 1 Latest Board Approved Budget before settlement as of: <i>enter date</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ -	\$ -	\$ -	\$ -
Employee Benefits (3000-3999)	\$ -	\$ -	\$ -	\$ -
Books and Supplies (4000-4999)	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenses (5000-5999)	\$ -	\$ -	\$ -	\$ -
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Operating Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE				
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	\$ -

G. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

**Multi-Year Projection
General Fund 01**

Enter Bargaining Unit: _____

	Year 1	Year 2	Year 3
	FY: 2017-18	FY: 2018-19	FY: 2019-20
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue Limit Sources (8010-8099)	\$ 6,909,833	\$ 6,929,229	\$ 7,002,281
Remaining Revenues (8100-8799)	\$ 1,405,195	\$ 1,289,761	\$ 1,111,024
TOTAL REVENUES	\$ 8,315,028	\$ 8,218,990	\$ 8,113,305
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 3,264,784	\$ 3,343,843	\$ 3,484,423
Classified Salaries (2000-2999)	\$ 1,660,938	\$ 1,710,663	\$ 1,761,463
Employee Benefits (3000-3999)	\$ 2,326,016	\$ 2,404,423	\$ 2,498,766
Books and Supplies (4000-4999)	\$ 372,987	\$ 292,990	\$ 292,990
Services, Other Operating Expenses (5000-5999)	\$ 857,512	\$ 738,370	\$ 717,314
Capital Outlay (6000-6999)	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ (6,000)	\$ (6,000)	\$ (6,000)
Other Adjustments	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 8,476,237	\$ 8,484,289	\$ 8,748,956
Operating Surplus (Deficit)	\$ (161,209)	\$ (265,299)	\$ (635,651)
Transfers In & Other Sources (8910-8979)	\$ 40,000	\$ 40,000	\$ 40,000
Transfers Out & Other Uses (7610-7699)	\$ 138,957	\$ 142,957	\$ 146,957
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (260,166)	\$ (368,256)	\$ (742,608)
BEGINNING BALANCE	\$ 2,613,678	\$ 2,353,512	\$ 1,985,256
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ 2,353,512	\$ 1,985,256	\$ 1,242,648
COMPONENTS OF ENDING BALANCE:			
Non Spendable/Revolving Cash/Restricted (9711-9740)	\$ 43,000	\$ 14,000	\$ 10,000
Reserved for Economic Uncertainties (9770)	\$ 345,000	\$ 345,000	\$ 356,000
Board Designated Amounts - Assigned (9775-9780)	\$ 25,763	\$ 25,763	\$ 25,763
Unappropriated Amounts (9790)	\$ 1,939,749	\$ 1,600,493	\$ 850,885

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

H. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Minimum Reserve Calculation (including the cost of the proposed collective bargaining agreement).

	Year 1	Year 2	Year 3
a. Total Expenditures, Transfers Out, and other uses	\$ 8,615,194.00	\$ 8,627,246.00	\$ 8,895,913.00
b. State standard minimum reserve percentage for this district (use drop down list)	4%	4%	4%
c. State standard minimum reserve amount for this district (line 1 times line 2) or greater of 5% or \$65,000 ADA < 300; 4% or \$50,000 ADA = 301-1,000; 3% ADA = 1,001-30,000; 2% ADA 30,001-400,000; 1% ADA > 400,001	\$ 344,607.76	\$ 345,089.84	\$ 355,836.52

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Combined Ending Balance	\$ 2,353,512.00	\$ 1,985,256.00	\$ 1,242,648.00
b. Special Reserve Fund (17) Ending Balance	\$ 832,402.00	\$ 836,402.00	\$ 840,402.00
COMPONENTS OF ENDING FUND BALANCE			
c. Nonspendable (Revolving cash, prepaid, etc.)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
d. Restricted	\$ 33,000.00	\$ 4,000.00	\$ -
e. Committed	\$ -	\$ -	\$ -
f. Assigned	\$ 25,763.00	\$ 25,763.00	\$ 25,763.00
g. Reserve for Economic Uncertainty	\$ 345,000.00	\$ 345,000.00	\$ 356,000.00
h. Unassigned and Unappropriated	\$ 2,772,151.00	\$ 2,436,895.00	\$ 1,691,287.00
Subtotal Assigned, Unassigned & Unappropriated	\$ 3,142,914.00	\$ 2,807,658.00	\$ 2,073,050.00
Total Components of Ending Fund Balance	\$ 3,185,914.00	\$ 2,821,658.00	\$ 2,083,050.00
Assigned & Unassigned balances above the minimum reserve requirement	\$ 2,798,306.24	\$ 2,462,568.16	\$ 1,717,213.48

3. Do unrestricted reserves meet the state standard minimum reserve amount?
Line 21 > Line 8 (will calculate)

Yes	No	Yes	No	Yes	No
X		X		X	

If "No", how do you plan to restore?

If "Yes" and reserves are higher than State required REU (line 8), please substantiate need to have higher reserves.

Community funded Districts such as Mendocino Unified are subject to revenue risks from potential economic downturns that may affect tax rolls, potential direct reduction of tax revenues should a charter school be opened in the District, and potential changes in state funding formulas affecting the 'fair share' under the lcff and the District of Choice program. Therefore higher reserves are required in order to cushion the impacts should any of these events occur.

I. Certification

To be signed by the district Superintendent and Chief Business Official upon submission to the governing board and by the Board President upon formal board action on the proposed agreement.

Signatures of the district Superintendent and the Chief Business Official must accompany the copy of the disclosure sent to the County Superintendent for review at least ten (10) days prior to the board meeting at which the agreement will be ratified.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the governing board for public disclosure of the major provisions of the agreement (as provided in the Public Disclosure of Proposed Collective Bargaining Agreement) in accordance with the requirements of AB 1200, AB 2756, and Government Code section 3547.5.


We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of this agreement.



District Superintendent
(Signature)



Date



District Chief Business Official
(Signature)


Date

After public disclosure of the major provisions contained in this document, the governing board, at the following meeting, took action to approve the proposed Agreement with the  Bargaining Unit.

Date of Board meeting: 


President, Governing Board
(Signature)


Date

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools and in accordance with the public disclosure requirements of AB 1200 (Statutes of 1991, Chapter 1213), as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25)

Name of Bargaining Unit: Classified Employees of Mendocino Unified
 Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2017 and ending: June 30, 2020
 (date) (date)

The Governing Board will act upon this agreement on: April 19, 2018
 (date)

Copies of the board-approved budget revisions and board minutes must be submitted within 45 days. If the board-approved revisions are different from the proposed budget adjustments in Column 2 of the "Financial Impact of Proposed Agreement on Current Year General Fund" form, please provide a detailed report upon approval by the district's governing board.

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Compensation	Annual Cost Prior to Proposed Agreement FY -	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY -	Year 2 Increase/(Decrease) FY -	Year 3 Increase/(Decrease) FY -
1 Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6)	\$ 1,754,910	\$ 20,010	\$ 36,436	\$ 75,027
		1.14%	2.08%	4.28%
2 Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ -	\$ -	\$ -	\$ -
		#DIV/0!	#DIV/0!	#DIV/0!
Description of other compensation				
3 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 457,472	\$ 5,152	\$ 10,329	\$ 23,224
		1.13%	2.26%	5.08%
4 Health/Welfare Plans	\$ 513,744	\$ -	\$ 7,587	\$ -
		0.00%	1.48%	0.00%
5 Total Compensation - Add Items 1 through 4 to equal 5	\$ 2,726,126	\$ 25,162	\$ 54,352	\$ 98,251
		0.92%	1.99%	3.60%
6 Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1.	\$ -	\$ -	\$ 4,626	\$ 4,643
7 Total Number of Represented Employees (Use FTEs if appropriate)	45.10			
8 Total Compensation <u>Average</u> Cost per Employee	\$ 60,446	\$ 558	\$ 1,205	\$ 2,179
		0.92%	1.99%	3.60%
9 Cost of 1% after above compensation (salary and statutory benefits)	\$ 25,162			
		0.00%	0.00%	0.00%

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Please provide the following explanations with regard to the Proposed Agreement described on tab 1. If you need additional space, please use the "Other Comments" section on Tab 2b. Explanations II

A.
continued

Please include comments and explanations as necessary to explain Tab 1 Proposed Agreement, including any off-schedule stipends, bonuses or other payments. If there will be composite rates, or any other specifics on any compensation changes, include specifics such as amount saved, staff affected and total cost.

Agreement is for a 1% salary increase 2017-18, 2% 2018-19 and 4% 2019-20. No change in health caps or stipends.

Does this bargaining unit have a negotiated cap for Health and Welfare benefits?

Yes

No

If yes, please describe the cap amount.

Cap amount is 11,798.04 per classified employee for medical . Dental, vision and life are additionally paid by the District.

B.

Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, furlough days, etc.) Include specifics such as amount saved, staff affected and total cost.

N/A

C.

What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of non-negotiated change such as staff reductions and program reductions/eliminations.

Reduction of one position per year instructional.

D.

Is contingency or restoration language included in the proposed agreement? If so, include specific areas identified.

No.

E.

Source of funding for proposed agreement (both Unrestricted and restricted amounts) in the Current Year.

General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

1. Current Year:

General Fund and MCN income.

2. How will the ongoing cost of the proposed agreement be funded in future years?

General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

Genfund and MCN income.

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Please provide the following explanations with regard to the Proposed Agreement described on tab 1. If you need additional space, please use the "Other Comments" section on Tab 2b. Explanations II

- E. *Continued* 3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? Also indicate General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

General Fund and MCN income.

4. What is the impact of this agreement on deficit spending in the current and/or future years:

This agreement will increase projected deficit spending.

5. Is this agreement part of a multiyear contract? If so, what specific years are covered?

Yes. 2017-18, 2018-19, 2019-20.

6. Does this agreement have reopeners? If so, in what areas?

No.

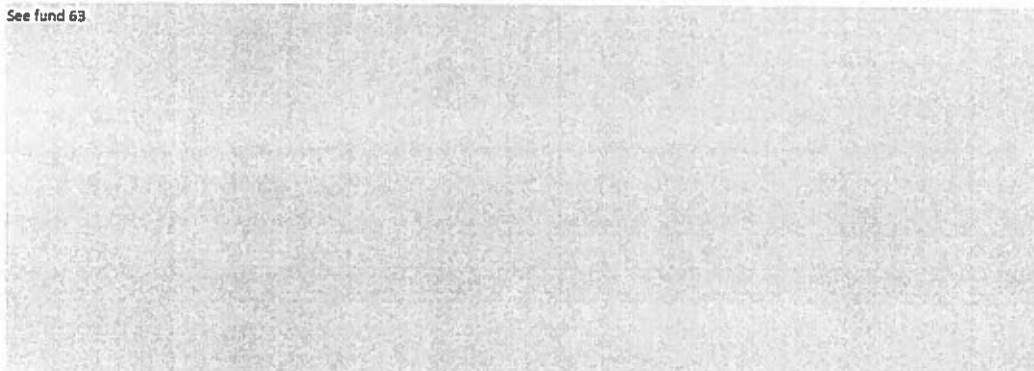
7. Other Comments:

F. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit	Classified Employees of Mendocino Unified			
	Column 1 Latest Board Approved Budget before settlement as of: <i>2nd Interim</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions - MTA TA and Mgmt TA	Column 4 Total Impact on Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ 6,909,833			\$ 6,909,833
Remaining Revenues (8100-8799)	\$ 1,405,195			\$ 1,405,195
TOTAL REVENUES	\$ 8,315,028	\$ -	\$ -	\$ 8,315,028
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 3,238,295		\$ 30,630	\$ 3,268,925
Classified Salaries (2000-2999)	\$ 1,660,938	\$ 15,235	\$ 3,010	\$ 1,679,183
Employee Benefits (3000-3999)	\$ 2,320,686	\$ 3,878	\$ 6,935	\$ 2,331,499
Books and Supplies (4000-4999)	\$ 372,987			\$ 372,987
Services, Other Operating Expenses (5000-5999)	\$ 857,512			\$ 857,512
Capital Outlay (6000-6599)	\$ -			\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -			\$ -
Direct Support/Indirect Cost (7300-7399)	\$ (6,000)			\$ (6,000)
Other Adjustments				
TOTAL EXPENDITURES	\$ 8,444,418	\$ 19,113	\$ 40,575	\$ 8,504,106
Operating Surplus (Deficit)	\$ (129,390)	\$ (19,113)	\$ (40,575)	\$ (189,078)
Transfers In & Other Sources (8910-8979)	\$ 40,000	\$ -	\$ -	\$ 40,000
Transfers Out & Other Uses (7610-7699)	\$ 138,957	\$ 1,383	\$ 358	\$ 140,698
Contributions (8980-8999) <i>should = 0</i>	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (228,347)	\$ (20,496)	\$ (40,933)	\$ (289,776)
BEGINNING BALANCE	\$ 2,613,678	\$ 2,613,678	\$ 2,613,678	\$ 2,613,678
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ 2,385,331	\$ 2,364,835	\$ 2,323,902	\$ 2,323,902
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ 10,000			\$ 10,000
Restricted	\$ 33,000			\$ 33,000
Assigned	\$ 25,763			\$ 25,763
Reserve for Economic Uncertainties (9789)	\$ 343,000	\$ -	\$ 2,000	\$ 345,000
Unappropriated Amount (9790)	\$ 1,973,568			\$ 1,910,139
Fund 17	\$ 832,402	\$ 832,402	\$ 832,402	\$ 2,497,206

If the total amount of the adjustment column above does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e. increase was partially budgeted), explain the variance below:

See fund 63



II. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Ed Fund 11

Enter Bargaining Unit:				
	Column 1 Latest Board Approved Budget before settlement as of: <i>enter date</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ -	\$ -	\$ -	\$ -
Employee Benefits (3000-3999)	\$ -	\$ -	\$ -	\$ -
Books and Supplies (4000-4999)	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenses (5000-5999)	\$ -	\$ -	\$ -	\$ -
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -
Operating Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE				
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	\$ -

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Child Development Fund 12

Enter Bargaining Unit:	Classified Employees of Mendocino Unified			
	Column 1 Latest Board Approved Budget before settlement as of: <i>2nd Interim</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions Mgmt	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 37,760	\$ -	\$ -	\$ 37,760
TOTAL REVENUES	\$ 37,760	\$ -	\$ -	\$ 37,760
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ 46,488	\$ 199	\$ 283	\$ 46,970
Employee Benefits (3000-3999)	\$ 14,415	\$ 54	\$ 75	\$ 14,544
Books and Supplies (4000-4999)	\$ 3,050	\$ -	\$ -	\$ 3,050
Services, Other Operating Expenses (5000-5999)	\$ 8,472	\$ -	\$ -	\$ 8,472
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ 72,425	\$ 253	\$ 358	\$ 73,036
Operating Surplus (Deficit)	\$ (34,665)	\$ (253)	\$ (358)	\$ (35,276)
Transfers In & Other Sources (8910-8979)	\$ 34,665	\$ 253	\$ 358	\$ 35,276
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE				
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ -	\$ -	\$ -
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -	\$ -	\$ -	\$ -

II. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Cafeteria Fund 13

Enter Bargaining Unit:

Classified Employees of Mendocino Unified

	Column 1 Latest Board Approved Budget before settlement as of: <i>2nd Interim</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 127,000	\$ -	\$ -	\$ 127,000
TOTAL REVENUES	\$ 127,000	\$ -	\$ -	\$ 127,000
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ 90,517	\$ 892	\$ -	\$ 91,409
Employee Benefits (3000-3999)	\$ 50,787	\$ 238	\$ -	\$ 51,025
Books and Supplies (4000-4999)	\$ 72,500	\$ -	\$ -	\$ 72,500
Services, Other Operating Expenses (5000-5999)	\$ 2,850	\$ -	\$ -	\$ 2,850
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ 6,000	\$ -	\$ -	\$ 6,000
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ 222,654	\$ 1,130	\$ -	\$ 223,784
Operating Surplus (Deficit)	\$ (95,654)	\$ (1,130)	\$ -	\$ (96,784)
Transfers In & Other Sources (8910-8979)	\$ 95,654	\$ 1,130	\$ -	\$ 96,784
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE				
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ 10,808	\$ 10,808	\$ 10,808	\$ 10,808
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ 10,808	\$ -	\$ -	\$ 10,808
Assigned	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -			\$ -

II. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enterprise Fund 63

Enter Bargaining Unit	Classified Employees of Mendocino Unified			
	Column 1 Latest Board Approved Budget before settlement as of: <i>2nd Interim</i>	Column 2 Adjustments as of Result of Settlement	Column 3 Other Revisions Mgmt	Column 4 Total Impact on Budget Cols 1+2+3
REVENUES				
LCFF Revenue Limit Source (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 2,127,599	\$ -	\$ -	\$ 2,127,599
TOTAL REVENUES	\$ 2,127,599	\$ -	\$ -	\$ 2,127,599
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ 509,765	\$ 3,684	\$ 1,399	\$ 514,848
Employee Benefits (3000-3999)	\$ 219,319	\$ 982	\$ 335	\$ 220,636
Books and Supplies (4000-4999)	\$ 45,843	\$ -	\$ -	\$ 45,843
Services, Other Operating Expenses (5000-5999)	\$ 1,252,248	\$ -	\$ -	\$ 1,252,248
Capital Outlay (6000-6599)	\$ 14,093	\$ -	\$ -	\$ 14,093
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
TOTAL EXPENDITURES	\$ 2,041,268	\$ 4,666	\$ 1,734	\$ 2,047,668
Operating Surplus (Deficit)	\$ 86,331	\$ (4,666)	\$ (1,734)	\$ 79,931
Transfers In & Other Sources (8910-8979)	\$ 8,638	\$ -	\$ -	\$ 8,638
Transfers Out & Other Uses (7610-7699)	\$ 40,000	\$ -	\$ -	\$ 40,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 54,969	\$ (4,666)	\$ (1,734)	\$ 48,569
BEGINNING BALANCE	\$ (428,703)	\$ (428,703)	\$ (428,703)	\$ (428,703)
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ (373,734)	\$ (378,400)	\$ (380,134)	\$ (380,134)
COMPONENTS OF ENDING BALANCE:				
Revolving Cash (9130)	\$ -	\$ -	\$ -	\$ -
Restricted	\$ -	\$ -	\$ -	\$ -
Assigned	\$ (373,734)			\$ (380,134)
Reserve for Economic Uncertainties (9789)	\$ -	\$ -	\$ -	\$ -
Unappropriated Amount (9790)	\$ -			\$ -

G. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Multi-Year Projection
General Fund 01

Enter Bargaining Unit:	Classified Employees of Mendocino Unified		
	Year 1	Year 2	Year 3
	FY: 2017-18	FY: 2018-19	FY: 2019-20
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue Limit Sources (8010-8099)	\$ 6,909,833	\$ 6,929,229	\$ 7,002,281
Remaining Revenues (8100-8799)	\$ 1,405,195	\$ 1,289,761	\$ 1,111,024
TOTAL REVENUES	\$ 8,315,028	\$ 8,218,990	\$ 8,113,305
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ 3,268,925	\$ 3,356,442	\$ 3,514,445
Classified Salaries (2000-2999)	\$ 1,679,183	\$ 1,762,470	\$ 1,882,886
Employee Benefits (3000-3999)	\$ 2,331,499	\$ 2,421,242	\$ 2,541,217
Books and Supplies (4000-4999)	\$ 372,987	\$ 292,990	\$ 292,990
Services, Other Operating Expenses (5000-5999)	\$ 857,512	\$ 738,370	\$ 717,314
Capital Outlay (6000-6999)	\$ -	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ (6,000)	\$ (6,000)	\$ (6,000)
Other Adjustments	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 8,504,106	\$ 8,565,514	\$ 8,942,852
Operating Surplus (Deficit)	\$ (189,078)	\$ (346,524)	\$ (829,547)
Transfers In & Other Sources (8910-8979)	\$ 40,000	\$ 40,000	\$ 40,000
Transfers Out & Other Uses (7610-7699)	\$ 140,698	\$ 148,238	\$ 159,680
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (289,776)	\$ (454,762)	\$ (949,227)
BEGINNING BALANCE	\$ 2,613,678	\$ 2,323,902	\$ 1,869,140
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ 2,323,902	\$ 1,869,140	\$ 919,913
COMPONENTS OF ENDING BALANCE:			
Non Spendable/Revolving Cash/Restricted (9711-9740)	\$ 43,000	\$ 14,000	\$ 10,000
Reserved for Economic Uncertainties (9770)	\$ 345,000	\$ 349,000	\$ 364,000
Board Designated Amounts - Assigned (9775-9780)	\$ 25,763	\$ 25,763	\$ 25,763
Unappropriated Amounts (9790)	\$ 1,910,139	\$ 1,480,377	\$ 520,150

G. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

**Multi-Year Projection
Enterprise Fund 63**

	Classified Employees of Mendocino Unified		
	Year 1	Year 2	Year 3
	FY: 2017-18	FY: 2018-19	FY: 2019-20
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ 2,127,599	\$ 2,193,719	\$ 2,235,918
TOTAL REVENUES	\$ 2,127,599	\$ 2,193,719	\$ 2,235,918
EXPENDITURES			
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ 514,848	\$ 531,896	\$ 557,777
Employee Benefits (3000-3999)	\$ 220,636	\$ 237,951	\$ 259,208
Books and Supplies (4000-4999)	\$ 45,843	\$ 63,735	\$ 63,735
Services, Other Operating Expenses (5000-5999)	\$ 1,252,248	\$ 1,284,034	\$ 1,304,406
Capital Outlay (6000-6999)	\$ 14,093	\$ -	\$ -
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -
Other Adjustments	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 2,047,668	\$ 2,117,616	\$ 2,185,126
Operating Surplus (Deficit)	\$ 79,931	\$ 76,103	\$ 50,792
Transfers In & Other Sources (8910-8979)	\$ 8,638	\$ 8,190	\$ 8,190
Transfers Out & Other Uses (7610-7699)	\$ 40,000	\$ 40,000	\$ 40,000
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 48,569	\$ 44,293	\$ 18,982
BEGINNING BALANCE	\$ (428,703)	\$ (380,134)	\$ (335,841)
Prior-Year Adjustments/Restatements (9793/9795)	\$ -	\$ -	\$ -
CURRENT-YEAR ENDING BALANCE	\$ (380,134)	\$ (335,841)	\$ (316,859)
COMPONENTS OF ENDING BALANCE:			
Non Spendable/Revolving Cash/Restricted (9711-9740)	\$ -	\$ -	\$ -
Reserved for Economic Uncertainties (9770)	\$ -	\$ -	\$ -
Board Designated Amounts - Assigned (9775-9780)	\$ (380,134)	\$ (335,841)	\$ (316,859)
Unappropriated Amounts (9790)	\$ -	\$ -	\$ -

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

II. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Minimum Reserve Calculation (including the cost of the proposed collective bargaining agreement).

	Year 1	Year 2	Year 3
a. Total Expenditures, Transfers Out, and other uses	\$ 8,644,804.00	\$ 8,713,752.00	\$ 9,102,532.00
b. State standard minimum reserve percentage for this district (use drop down list)	4%	4%	4%
c. State standard minimum reserve amount for this district (line 1 times line 2) or greater of 5% or \$65,000 ADA < 300; 4% or \$50,000 ADA = 301-1,000; 3% ADA = 1,001-30,000; 2% ADA 30,001-400,000; 1% ADA > 400,001	\$ 345,792.16	\$ 348,550.08	\$ 364,101.28

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Combined Ending Balance	\$ 2,323,902.00	\$ 1,869,140.00	\$ 919,913.00
b. Special Reserve Fund (17) Ending Balance	\$ 832,402.00	\$ 836,402.00	\$ 840,402.00
COMPONENTS OF ENDING FUND BALANCE			
c. Nonspendable (Revolving cash, prepaid, etc.)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
d. Restricted	\$ 33,000.00	\$ 4,000.00	\$ -
e. Committed	\$ -	\$ -	\$ -
f. Assigned	\$ 25,763.00	\$ 25,763.00	\$ 25,763.00
g. Reserve for Economic Uncertainty	\$ 345,000.00	\$ 349,000.00	\$ 364,000.00
h. Unassigned and Unappropriated	\$ 2,742,541.00	\$ 2,316,779.00	\$ 1,360,552.00
Subtotal Assigned, Unassigned & Unappropriated	\$ 3,113,304.00	\$ 2,691,542.00	\$ 1,750,315.00
Total Components of Ending Fund Balance	\$ 3,156,304.00	\$ 2,705,542.00	\$ 1,760,315.00
Assigned & Unassigned balances above the minimum reserve requirement	\$ 2,767,511.84	\$ 2,342,991.92	\$ 1,386,213.72

3. Do unrestricted reserves meet the state standard minimum reserve amount?

Line 21 > Line 8 (will calculate)

Yes	No	Yes	No	Yes	No
X		X		X	

If "No", how do you plan to restore?

If "Yes" and reserves are higher than State required REU (line 8), please substantiate need to have higher reserves.

Community funded Districts such as Mendocino Unified are subject to revenue risks from potential economic downturns that may affect tax rolls, potential direct reduction of tax revenues should a charter school be opened in the District, and potential changes in state funding formulas affecting the 'fair share' under the lcff and the District of Choice program. Therefore higher reserves are required in order to cushion the impacts should any of these events occur.

I. Certification

To be signed by the district Superintendent and Chief Business Official upon submission to the governing board and by the Board President upon formal board action on the proposed agreement.

Signatures of the district Superintendent and the Chief Business Official must accompany the copy of the disclosure sent to the County Superintendent for review at least ten (10) days prior to the board meeting at which the agreement will be ratified.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the governing board for public disclosure of the major provisions of the agreement (as provided in the Public Disclosure of Proposed Collective Bargaining Agreement) in accordance with the requirements of AB 1200, AB 2756, and Government Code section 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of this agreement.

[Redacted Signature]

District Superintendent
(Signature)

[Redacted Date]

Date

Cyellia Brown
District Chief Business Official
(Signature)

4/12/18

Date

After public disclosure of the major provisions contained in this document, the governing board, at the following meeting, took action to approve the proposed Agreement with the [Redacted] Bargaining Unit.

Date of Board meeting: [Redacted]

[Redacted Signature]

President, Governing Board
(Signature)

[Redacted Date]

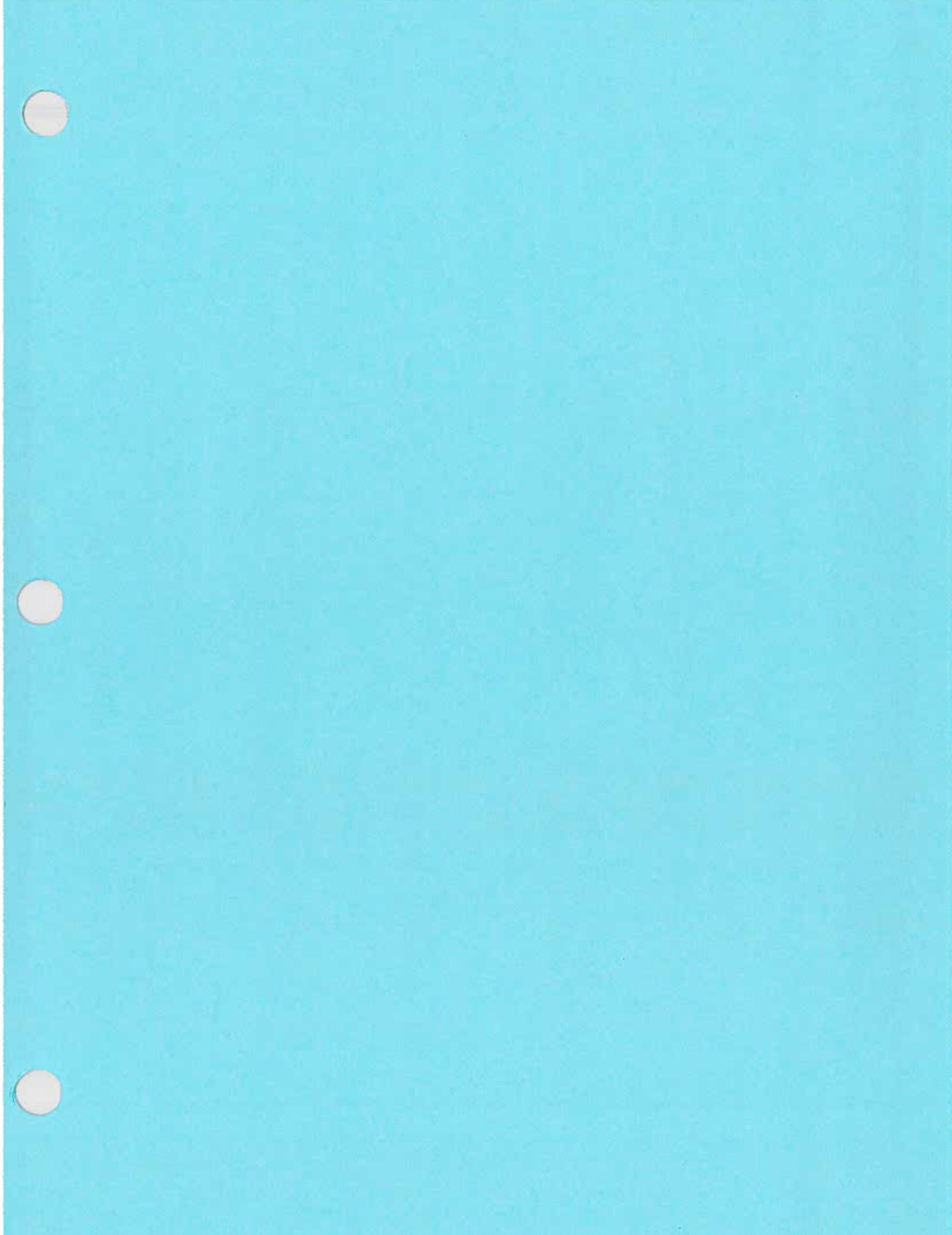
Date

Item 8.12

Approval of Superintendent's Salary Increase

Recommendation:

1) Section 2, Salary of Superintendent Jason Morse's contract is amended to reflect a pay raise consistent with negotiated bargaining unit increases of 1% for fiscal year 2017-18 (retroactive to July 1, 2017), as well as 2% for the fiscal year 2018-19 effective July 1, 2018. This amends the new salary to \$125,300 for fiscal year 2017-18 and \$127,806 for fiscal year 2018-19.





Mendocino Unified School District

Bylaws of the Board

Board Bylaw 9100

Bylaw adopted 10/17/02; Under Revision 4/19/18

Organization

Annual Organizational Meeting The Board shall hold an annual organizational meeting within the time limits prescribed by law. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members.
2. Appoint a secretary to the Board.
3. Authorize signatures.
4. Develop a schedule of regular meetings for the year.
5. Develop a Board calendar for the year.
6. Designate Board representatives to the negotiating teams and to various committees.

~~**Election of Clerk:** The Board shall each year elect one of its members to be clerk. After serving one year as clerk, the elected member may serve one year as president of the Board.~~

Election of Officers: The Board shall each year elect one of its members to be clerk. This member shall be one who previously has not served in office, unless all of the Board's members have previously served in office. After serving one year as clerk, the elected member may serve one year as president of the Board.

When the only members who have not served as officers are new to the Board, the Board may elect as clerk a Board member who has served in office.

No member is obligated to serve as an officer on the Board. If a member chooses not to fulfill the clerk or president position, the Board will nominate and elect a trustee to fill the seat.

Legal Reference:

Education Code

5017 Term of Office

35143 Annual organizational meeting

35145 Public meetings

Government Code

54953 Meetings to be open and public; attendance

Attorney General Opinions

68 OPS. CAL. ATTY.GEN 65 (1985)

59 OPS. CAL. ATTY.GEN 619 (1976)

Mendocino Unified School District

Bylaws of the Board

Board Bylaw 9100
Bylaw adopted by Board 3/18/93
Revised 10/17/02

Organization

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Election of Clerk: The Board shall each year elect one of its members to be clerk. After serving one year as clerk, the elected member may serve one year as president of the Board.

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members.
2. Appoint a secretary to the Board.
3. Authorize signatures.
4. Develop a schedule of regular meetings for the year.
5. Develop a Board calendar for the year.
6. Designate Board representatives to the negotiating teams and to various committees.

Legal Reference:

Education Code

5017 Term of Office

35143 Annual organizational meeting

35145 Public meetings

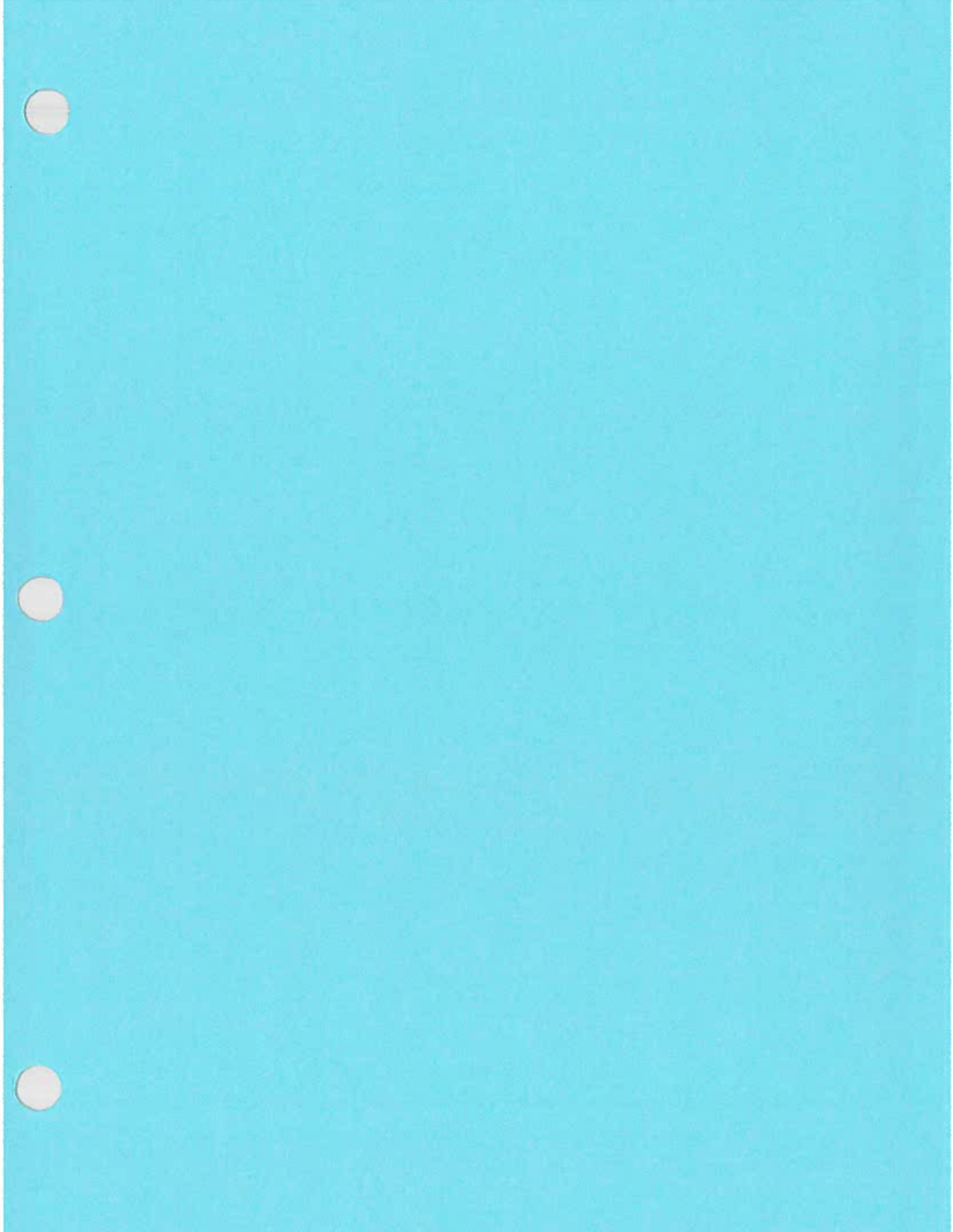
Government Code

54953 Meetings to be open and public; attendance

Attorney General Opinions

68 OPS. CAL. ATTY.GEN 65 (1985)

59 OPS. CAL. ATTY.GEN 619 (1976)





Community Relations

Volunteer Assistance

Duties of Volunteers

The Superintendent or designee may assign volunteers to:

- 1. Assist certificated personnel in the performance of their duties, including in the supervision of students and in the performance of instructional tasks which, in the judgment of the certificated personnel to which the volunteer is assigned, may be performed by a person not licensed as a classroom teacher. (Education Code 35021, 45343, 45344, 45349)*
- 2. Serve as nonteaching aides under the immediate supervision and direction of certificated personnel to perform non-instructional work which assists certificated personnel in the performance of teaching and administrative responsibilities. (Education Code 35021)*
- 3. Supervise students during lunch, breakfast, or other nutritional periods (Education Code 35021, 44814, 44815)*
- 4. Work on short-term facilities projects pursuant to the section below entitled "Volunteer Facilities Projects"*
- 5. Perform other duties in support of district or school operations as approved by the Superintendent or designee*

Volunteers shall not be authorized to assign grades to students, and shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021, 45344)

Basic Skills Proficiency Requirement

Volunteers who supervise or provide instruction to students pursuant to Education Code 45349 shall submit evidence of basic skills proficiency to the Superintendent or designee. (Education Code 45344.5, 45349)

Criminal Background Check

Prior to assuming a volunteer position working with students in a district-sponsored student activity program, a volunteer shall obtain fingerprint clearance through the Department of Justice and Federal Bureau of Investigation. At his/her discretion, the volunteer may choose to meet this requirement by obtaining an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing. Student activity programs include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band. (Education Code 49024)

All volunteer positions during the school day or during any school sponsored event such as a field trip will be subject to the criminal background check.

~~The Superintendent or designee shall determine which volunteer positions in the district are subject to the above requirement.~~

~~The criminal background check requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer nonteaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35021, including parents/guardians volunteering in a classroom or on a field trip or community members providing noninstructional services. (Education Code 49024)~~

Background Check Results

Depending on the results of the background check, the following results will apply:

Misdemeanor – The Superintendent or designee shall determine if the applicant is permitted to volunteer.

Felony – Applicant will not be able to volunteer if the felony is within the last 10 years. If the felony is more than 10 years old, the Superintendent or designee shall determine if the applicant is permitted to volunteer.

Volunteering as a Driver

Driving Under the Influence (DUI) - Applicant will not be able to drive if the DUI is within the last 10 years. If the DUI is more than 10 years old, the Superintendent or designee shall determine if the applicant is permitted to drive.

Registered Sex Offenders

The Superintendent or designee may require all volunteers to disclose whether they are a registered sex offender and/or to provide the district with sufficient information in order to allow verification of this status on the Department of Justice's Megan's Law web site.

The principal may grant a registered sex offender, who is not the parent/guardian of a student at the school, permission to come into a school building or upon school grounds to volunteer at the school. At least 14 days prior to the first date for which permission has been granted, the principal or designee shall notify the parent/guardian of each student at the school, using one of the methods specified in Education Code 48981, that a person who is required to register as a sex offender pursuant to Penal Code 290 has been granted permission to come into a school building or upon school grounds, the date(s) and times for which permission has been granted, and the parent/guardian's right to obtain information regarding the person from a designated law enforcement agency. (Penal Code 626.81)

However, no person who is required to register as a sex offender pursuant to Penal Code 290 shall be assigned as a volunteer to assist certificated personnel in the performance of their duties; supervise students during lunch, breakfast, or other nutritional period; or serve as a nonteaching aide to perform noninstructional tasks. In addition, a person who is required to register as a sex offender because of a

conviction for a crime where the victim was a minor under age 16 shall not serve as a volunteer in any capacity in which he/she would be working directly and in an unaccompanied setting with minors on more than an incidental and occasional basis or have supervision or disciplinary power over minors. (Education Code 35021, 45349; Penal Code 290.95)

Tuberculosis Assessment/Examination

Upon initial volunteer assignment, a volunteer shall have on file with the school a certificate showing that he/she has submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis. (Education Code 49406)

The District will reimburse volunteers for the costs of TB Tests or TB Assessments at the same rate charged to the District by the Mendocino Coast Clinic. Volunteers may also participate in the yearly TB Clinic provided by the District.

The Superintendent or designee may exempt from the tuberculosis risk assessment and/or examination those volunteers whose functions do not require frequent or prolonged contact with students. (Education Code 49406)

Note: See AR 5148.2 - Before/After School Programs for information about health screening and fingerprint clearance requirements for volunteers in the After School Education and Safety program and 21st Century Community Learning Center program pursuant to Education Code 8483.4 and 35021.3.

Volunteer Facilities Projects

All volunteer facilities projects shall have approximate start and completion dates and shall be approved by the principal in advance. Projects also shall be approved in advance by the Superintendent or designee if they involve the following types of work:

1. Alterations, additions, or repairs to buildings and grounds
2. Construction involving wall or roof penetration, drilling, or nailing
3. Structural modifications
4. Electrical, electronic, plumbing, or heating and cooling work
5. Painting
6. Installation of carpet, playground equipment, benches, sprinkler systems, marquees or signs
7. Paving
8. Tree planting, pruning, or removal

The Superintendent or designee shall ensure that volunteers possess the appropriate license and/or have sufficient expertise required for the project. He/ she shall also ensure that such projects comply with building and safety codes and other applicable laws and collective bargaining agreements. The district shall provide on-site assistance and supervision for such projects as necessary.

(3/10 7/10) 12/14



Community Relations

Volunteer Assistance

Duties of Volunteers

The Superintendent or designee may assign volunteers to:

1. Assist certificated personnel in the performance of their duties, including in the supervision of students and in the performance of instructional tasks which, in the judgment of the certificated personnel to which the volunteer is assigned, may be performed by a person not licensed as a classroom teacher. (Education Code 35021, 45343, 45344, 45349)
2. Serve as nonteaching aides under the immediate supervision and direction of certificated personnel to perform non-instructional work which assists certificated personnel in the performance of teaching and administrative responsibilities (Education Code 35021)
3. Supervise students during lunch, breakfast, or other nutritional periods (Education Code 35021, 44814, 44815)
4. Work on short-term facilities projects pursuant to the section below entitled "Volunteer Facilities Projects"
5. Perform other duties in support of district or school operations as approved by the Superintendent or designee

Volunteers shall not be authorized to assign grades to students, and shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021, 45344)

Basic Skills Proficiency Requirement

Volunteers who supervise or provide instruction to students pursuant to Education Code 45349 shall submit evidence of basic skills proficiency to the Superintendent or designee. (Education Code 45344.5, 45349)

Criminal Background Check

Prior to assuming a volunteer position working with students in a district- sponsored student activity program, a volunteer shall obtain fingerprint clearance through the Department of Justice and Federal Bureau of Investigation. At his/her discretion, the volunteer may choose to meet this requirement by obtaining an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing. Student activity programs include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band. (Education Code 49024)

The Superintendent or designee shall determine which volunteer positions in the district are subject to the above requirement.

The criminal background check requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer nonteaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35021, including parents/guardians volunteering in a classroom or on a field trip or community members providing noninstructional services. (Education Code 49024)

Registered Sex Offenders

The Superintendent or designee may require all volunteers to disclose whether they are a registered sex offender and/or to provide the district with sufficient information in order to allow verification of this status on the Department of Justice's Megan's Law web site.

The principal may grant a registered sex offender, who is not the parent/guardian of a student at the school, permission to come into a school building or upon school grounds to volunteer at the school. At least 14 days prior to the first date for which permission has been granted, the principal or designee shall notify the parent/guardian of each student at the school, using one of the methods specified in Education Code 48981, that a person who is required to register as a sex offender pursuant to Penal Code 290 has been granted permission to come into a school building or upon school grounds, the date(s) and times for which permission has been granted, and the parent/guardian's right to obtain information regarding the person from a designated law enforcement agency. (Penal Code 626.81)

However, no person who is required to register as a sex offender pursuant to Penal Code 290 shall be assigned as a volunteer to assist certificated personnel in the performance of their duties; supervise students during lunch, breakfast, or other nutritional period; or serve as a nonteaching aide to perform noninstructional tasks. In addition, a person who is required to register as a sex offender because of a conviction for a crime where the victim was a minor under age 16 shall not serve as a volunteer in any capacity in which he/she would be working directly and in an unaccompanied setting with minors on more than an incidental and occasional basis or have supervision or disciplinary power over minors. (Education Code 35021, 45349; Penal Code 290.95)

Tuberculosis Assessment/Examination

Upon initial volunteer assignment, a volunteer shall have on file with the school a certificate showing that he/she has submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis. (Education Code 49406)

The District will reimburse volunteers for the costs of TB Tests or TB Assessments at the same rate charged to the District by the Mendocino Coast Clinic. Volunteers may also participate in the yearly TB Clinic provided by the District.

The Superintendent or designee may exempt from the tuberculosis risk assessment and/or examination those volunteers whose functions do not require frequent or prolonged contact with students. (Education

Code 49406)

Note: See AR 5148.2 - Before/After School Programs for information about health screening and fingerprint clearance requirements for volunteers in the After School Education and Safety program and 21st Century Community Learning Center program pursuant to Education Code 8483.4 and 35021.3.

Volunteer Facilities Projects

All volunteer facilities projects shall have approximate start and completion dates and shall be approved by the principal in advance. Projects also shall be approved in advance by the Superintendent or designee if they involve the following types of work:

1. Alterations, additions, or repairs to buildings and grounds
2. Construction involving wall or roof penetration, drilling, or nailing
3. Structural modifications
4. Electrical, electronic, plumbing, or heating and cooling work
5. Painting
6. Installation of carpet, playground equipment, benches, sprinkler systems, marquees or signs
7. Paving
8. Tree planting, pruning, or removal

The Superintendent or designee shall ensure that volunteers possess the appropriate license and/or have sufficient expertise required for the project. He/ she shall also ensure that such projects comply with building and safety codes and other applicable laws and collective bargaining agreements. The district shall provide on-site assistance and supervision for such projects as necessary.

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