
Mendocino Unified School District



Agenda

Regular Board Meeting

JUNE 21, 2018

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

5:30 P.M. CLOSED SESSION – K-8 LIBRARY

6:00 P.M. OPEN SESSION –

K-8 LIBRARY

<http://www.mendocinoused.org>

If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to

The K-8 Library at 5:30 p.m.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at dosusan@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 5:30 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include Board members and Superintendent Jason Morse.

- 3.1. Conference with labor negotiators (Government Code 54957.6)
Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes per Item 6.3

4. 6:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. 6:00 P.M. PUBLIC HEARINGS – TIMED ITEMS

- 5.1. Public Hearing regarding the **Education Protection Account Funding Plan (EPAFP)**. The District is required to create an EPAFP to determine how the monies received from the Educational Protection Account will be spent. The Board requests public input at this time before the plan is adopted in a resolution later in the agenda.
- 5.2. Public Hearing regarding the formation of the **Mendocino Unified School District Maintenance Assessment District (MAD)**, ordering the improvements as described, and confirming the diagram and assessment: Levy of the Assessment for Fiscal Year 2018-19. The Board requests public input at this time before the MAD resolution is adopted later in the agenda.

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Approval of Warrants
6.1.1. Warrants dated: 5/9/18, 5/16/18, 5/23/18, 5/30/18, 6/6/18
- 6.2. Approval of Minutes
6.2.1. Board Meeting Minutes 5/17/18, 6/7/18

- 6.3. Approval of Employment/Personnel Changes
 - 6.3.1. Certificated Special Education Director, newly assigned at 1.0 FTE, effective 7/1/18
 - 6.3.2. Classified District Business Manager hired at 8 hours/day, effective 7/1/18
 - 6.3.3. Classified MCN Field Tech, hired at 8 hours/day, effective 6/18/18
 - 6.3.4. Classified Preschool Site Supervisor, 5 hours/day, effective 8/27/18
 - 6.3.5. Certificated MS Math Teacher, transferred at .5 FTE, effective 8/20/18
 - 6.3.6. Certificated Teacher, transferred at 1.0 FTE, effective 8/20/18
 - 6.3.7. Certificated Teacher, transferred at 1.0 FTE, effective 8/20/18
 - 6.3.8. Certificated Teacher, transferred at 1.0 FTE, effective 8/20/18
 - 6.3.9. Certificated Teacher, transferred at .8 FTE, effective 8/20/18
 - 6.3.10. Certificated Beginning Teacher Program Coordinator, paid stipend, effective 2017-18 school year
 - 6.3.11. Certificated Mentor Teacher, paid stipend, effective 2017-18 school year
 - 6.3.12. Certificated Mentor Teacher, paid stipend, effective 2017-18 school year
 - 6.3.13. Certificated Mentor Teacher, paid stipend, effective 2017-18 school year
 - 6.3.14. Certificated Mentor Teacher, paid stipend, effective 2017-18 school year
 - 6.3.15. Certificated Counselor, paid stipend, effective 2017-18 school year
 - 6.3.16. Certificated Teacher, paid stipend, effective 2017-18 school year
 - 6.3.17. Certificated District ELPAC Coordinator, paid stipend, effective 2017-18 school year
 - 6.3.18. Classified Instructional Aide, resigned at 5.0 hours/day, effective 6/15/18
 - 6.3.19. Classified MCN Field Tech, promoted from Tech Support, 8 hours/day, effective 7/1/18
- 6.4. Approval of Current Budget Change Report
- 6.5. Approval of Mendocino Community Network (MCN) Financial Statements
 - 6.5.1. Unaudited MCN Statement of Fund Net Position (with GASB 68 adjustments separated), for the ten month period ending April 30, 2018 with comparative totals for the year ending June 30, 2017
 - 6.5.2. MCN Statement of Revenues, Expenses, and Changes in Fund Net Position based on Audit Report (minus GASB adjustments) for April 30, 2018 with comparative totals as of June 30, 2017
- 6.6. Approval of Student Body Account Reports for May 2018
- 6.7. Approval of CEMUS MOU 2018-19-01: Approval of Step Change for Classified Substitute Employee
- 6.8. Approval of School Safety Plans for 2018-19
- 6.9. Approval of Title IX notice for website
- 6.10. Approval of the Spring Consolidated Application 2018-19
- 6.11. Approval of Administrative Regulation
 - 6.11.1.1. AR 1240: Volunteer Assistance
- 6.12. Approval of MOU between MUSD and Sonoma County Superintendent of Schools to provide the North Coast Teacher Induction Program for 2018-19

- 6.13. Acknowledgement of correspondence from MCOE regarding County Office Review of the 2017-18 Second Interim Report

7. Reports

- 7.1. Student Trustee Olivia Grinberg
- 7.2. Administrative
 - 7.2.1. Principal – Kim Humrichouse
 - 7.2.2. Superintendent – Jason Morse
- 7.3. Bargaining Units
 - 7.3.1. Mendocino Teachers Association (MTA)
 - 7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 7.4. Board Trustee Reports

8. TIMED ITEM 7:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

9. INFORMATION/DISCUSSION/ACTION ITEMS

- 9.1. The Community Center of Mendocino (CCM) will update the Board on operations and discuss its property lease with MUSD.
(information/discussion/action)
- 9.2. Adoption of the 2018-19 Local Control and Accountability Plan (LCAP)
Superintendent Morse will provide the Board with updates to the LCAP since its presentation and public hearing at the 6/7/18 board meeting. The Local Control Accountability Plan (LCAP) is an important component of the Local Control Funding Formula (LCFF). Under the LCFF all School Districts are required to prepare a plan which describes how they intend to meet annual goals for all pupils, with specific activities to address state and local priorities identified. (action)
- 9.3. Adoption of the 2018-19 MUSD Budget
As required, the Board is being presented a budget proposal that incorporates the best information available in projecting revenues and expenditures for the next three years. A presentation and a public hearing on the budget were held at the 6/7/18 Board meeting. As required by E.C. 42127, school districts are to adopt a budget on or before July 1 of each year. (action)
- 9.4. Adoption of the 2018-19 MCN Budget (action)
- 9.5. Approval of 2018-19 negotiated contracts for Mendocino Teachers' Association (MTA) and Classified Employees of Mendocino Unified (CEMUS).
(action)

- 9.6. Superintendent Jason Morse will present the 2018-2023 MUSD Strategic Plan created by the Strategic Planning Committee.
(information/discussion/action)
- 9.7. Approval of Resolution **2018-10**: Regarding the formation of the Mendocino Unified School District Maintenance Assessment District (MAD), ordering the improvements as described, and confirming the Diagram and Assessment: Levy of the Assessment for the fiscal year 2018-19. The attached resolution is required in order to continue the implementation of fees within the MAD. (action)
- 9.8. Approval of Resolutions
 - 9.8.1. Resolution **2018-11**: Regarding the authorization for 2017-18 Inter-Fund Transfers (action)
 - 9.8.2. Resolution **2018-12**: Resolution regarding authorization for inter-fund temporary cash transfers at the close of the year. This resolution provides the flexibility, under specific parameters, to transfer funds between accounts when necessary, as the District closes its books for the year. (action)
- 9.9. Approval of Resolution **2018-13**: Regarding the Educational Protection Account (EPA). With the Approval of Proposition 30, Article XIII, Section 36 was added to the California Constitution which provides for the Education Protection Account. The Board is required to approve the expenditure of monies from the EPA and to certify that expenditures are in compliance with the guidelines. (action)
- 9.10. Approval of Resolutions regarding School Buses
 - 9.10.1. Resolution **2018-14**: Regarding grant funding for the replacement of old diesel school buses (action)
 - 9.10.2. Resolution **2018-15**: Regarding the Authorization to Participate in the Rural School Bus Project
(action)
- 9.11. Approval of Resolution **2018-16** calling for full and fair funding of California's Public Schools (action)
- 9.12. Approval of Board Bylaw 9100: Organization, as a first reading (action)
- 9.13. Administrative Regulations and Board Policy
 - 9.13.3. AR 4121: Temporary/Substitute Personnel
 - 9.13.4. BP/AR 5117: Interdistrict Attendance – District of Choice
(information only)
- 10. FUTURE AGENDA ITEMS**
Williams Settlement Report, Budget Reports, Comp Time Report, Declaration of Need, ongoing policies
- 11. ADJOURNMENT**
The next regular Board meeting is scheduled for **August 16, 2018** at the K-8 School.