
Mendocino Unified School District



Agenda

Regular Board Meeting

JUNE 21, 2018

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

5:30 P.M. CLOSED SESSION – K-8 LIBRARY

6:00 P.M. OPEN SESSION –

K-8 LIBRARY

<http://www.mendocinoused.org>

If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to

the K-8 Library at 5:30 p.m.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at dosusan@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 5:30 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include Board members and Superintendent Jason Morse.

- 3.1. Conference with labor negotiators (Government Code 54957.6)
Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes per Item 6.3

4. 6:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. 6:00 P.M. PUBLIC HEARINGS – TIMED ITEMS

- 5.1. Public Hearing regarding the **Education Protection Account Funding Plan (EPAFP)**. The District is required to create an EPAFP to determine how the monies received from the Educational Protection Account will be spent. The Board requests public input at this time before the plan is adopted in a resolution later in the agenda.
- 5.2. Public Hearing regarding the formation of the **Mendocino Unified School District Maintenance Assessment District (MAD)**, ordering the improvements as described, and confirming the diagram and assessment: Levy of the Assessment for Fiscal Year 2018-19. The Board requests public input at this time before the MAD resolution is adopted later in the agenda.

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Approval of Warrants
6.1.1. Warrants dated: 5/9/18, 5/16/18, 5/23/18, 5/30/18, 6/6/18
- 6.2. Approval of Minutes
6.2.1. Board Meeting Minutes 5/17/18, 6/7/18

- 6.3. Approval of Employment/Personnel Changes
 - 6.3.1. Certificated Special Education Director, newly assigned at 1.0 FTE, effective 7/1/18
 - 6.3.2. Classified District Business Manager hired at 8 hours/day, effective 7/1/18
 - 6.3.3. Classified MCN Field Tech, hired at 8 hours/day, effective 6/18/18
 - 6.3.4. Classified Preschool Site Supervisor, 5 hours/day, effective 8/27/18
 - 6.3.5. Certificated MS Math Teacher, transferred at .5 FTE, effective 8/20/18
 - 6.3.6. Certificated Teacher, transferred at 1.0 FTE, effective 8/20/18
 - 6.3.7. Certificated Teacher, transferred at 1.0 FTE, effective 8/20/18
 - 6.3.8. Certificated Teacher, transferred at 1.0 FTE, effective 8/20/18
 - 6.3.9. Certificated Teacher, transferred at .8 FTE, effective 8/20/18
 - 6.3.10. Certificated Beginning Teacher Program Coordinator, paid stipend, effective 2017-18 school year
 - 6.3.11. Certificated Mentor Teacher, paid stipend, effective 2017-18 school year
 - 6.3.12. Certificated Mentor Teacher, paid stipend, effective 2017-18 school year
 - 6.3.13. Certificated Mentor Teacher, paid stipend, effective 2017-18 school year
 - 6.3.14. Certificated Mentor Teacher, paid stipend, effective 2017-18 school year
 - 6.3.15. Certificated Counselor, paid stipend, effective 2017-18 school year
 - 6.3.16. Certificated Teacher, paid stipend, effective 2017-18 school year
 - 6.3.17. Certificated District ELPAC Coordinator, paid stipend, effective 2017-18 school year
 - 6.3.18. Classified Instructional Aide, resigned at 5.0 hours/day, effective 6/15/18
 - 6.3.19. Classified MCN Field Tech, promoted from Tech Support, 8 hours/day, effective 7/1/18
- 6.4. Approval of Current Budget Change Report
- 6.5. Approval of Mendocino Community Network (MCN) Financial Statements
 - 6.5.1. Unaudited MCN Statement of Fund Net Position (with GASB 68 adjustments separated), for the ten month period ending April 30, 2018 with comparative totals for the year ending June 30, 2017
 - 6.5.2. MCN Statement of Revenues, Expenses, and Changes in Fund Net Position based on Audit Report (minus GASB adjustments) for April 30, 2018 with comparative totals as of June 30, 2017
- 6.6. Approval of Student Body Account Reports for May 2018
- 6.7. Approval of CEMUS MOU 2018-19-01: Approval of Step Change for Classified Substitute Employee
- 6.8. Approval of School Safety Plans for 2018-19
- 6.9. Approval of Title IX notice for website
- 6.10. Approval of the Spring Consolidated Application 2018-19
- 6.11. Approval of Administrative Regulation
 - 6.11.1.1. AR 1240: Volunteer Assistance
- 6.12. Approval of MOU between MUSD and Sonoma County Superintendent of Schools to provide the North Coast Teacher Induction Program for 2018-19

6.13. Acknowledgement of correspondence from MCOE regarding County Office Review of the 2017-18 Second Interim Report

7. Reports

- 7.1. Student Trustee Olivia Grinberg
- 7.2. Administrative
 - 7.2.1. Principal – Kim Humrichouse
 - 7.2.2. Superintendent – Jason Morse
- 7.3. Bargaining Units
 - 7.3.1. Mendocino Teachers Association (MTA)
 - 7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 7.4. Board Trustee Reports

8. TIMED ITEM 7:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

9. INFORMATION/DISCUSSION/ACTION ITEMS

- 9.1. The Community Center of Mendocino (CCM) will update the Board on operations and discuss its property lease with MUSD.
(information/discussion/action)
- 9.2. Adoption of the 2018-19 Local Control and Accountability Plan (LCAP)
Superintendent Morse will provide the Board with updates to the LCAP since its presentation and public hearing at the 6/7/18 board meeting. The Local Control Accountability Plan (LCAP) is an important component of the Local Control Funding Formula (LCFF). Under the LCFF all School Districts are required to prepare a plan which describes how they intend to meet annual goals for all pupils, with specific activities to address state and local priorities identified. (action)
- 9.3. Adoption of the 2018-19 MUSD Budget
As required, the Board is being presented a budget proposal that incorporates the best information available in projecting revenues and expenditures for the next three years. A presentation and a public hearing on the budget were held at the 6/7/18 Board meeting. As required by E.C. 42127, school districts are to adopt a budget on or before July 1 of each year. (action)
- 9.4. Adoption of the 2018-19 MCN Budget (action)
- 9.5. Approval of 2018-19 negotiated contracts for Mendocino Teachers' Association (MTA) and Classified Employees of Mendocino Unified (CEMUS).
(action)

- 9.6. Superintendent Jason Morse will present the 2018-2023 MUSD Strategic Plan created by the Strategic Planning Committee.
(information/discussion/action)
- 9.7. Approval of Resolution **2018-10**: Regarding the formation of the Mendocino Unified School District Maintenance Assessment District (MAD), ordering the improvements as described, and confirming the Diagram and Assessment: Levy of the Assessment for the fiscal year 2018-19. The attached resolution is required in order to continue the implementation of fees within the MAD. (action)
- 9.8. Approval of Resolutions
 - 9.8.1. Resolution **2018-11**: Regarding the authorization for 2017-18 Inter-Fund Transfers (action)
 - 9.8.2. Resolution **2018-12**: Resolution regarding authorization for inter-fund temporary cash transfers at the close of the year. This resolution provides the flexibility, under specific parameters, to transfer funds between accounts when necessary, as the District closes its books for the year. (action)
- 9.9. Approval of Resolution **2018-13**: Regarding the Educational Protection Account (EPA). With the Approval of Proposition 30, Article XIII, Section 36 was added to the California Constitution which provides for the Education Protection Account. The Board is required to approve the expenditure of monies from the EPA and to certify that expenditures are in compliance with the guidelines. (action)
- 9.10. Approval of Resolutions regarding School Buses
 - 9.10.1. Resolution **2018-14**: Regarding grant funding for the replacement of old diesel school buses (action)
 - 9.10.2. Resolution **2018-15**: Regarding the Authorization to Participate in the Rural School Bus Project (action)
- 9.11. Approval of Resolution **2018-16** calling for full and fair funding of California's Public Schools (action)
- 9.12. Approval of Board Bylaw 9100: Organization, as a first reading (action)
- 9.13. Administrative Regulations and Board Policy
 - 9.13.3. AR 4121: Temporary/Substitute Personnel
 - 9.13.4. BP/AR 5117: Interdistrict Attendance – District of Choice (information only)
- 10. FUTURE AGENDA ITEMS**
Williams Settlement Report, Budget Reports, Comp Time Report, Declaration of Need, ongoing policies
- 11. ADJOURNMENT**
The next regular Board meeting is scheduled for **August 16, 2018** at the K-8 School.



WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, BE IT RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Mendocino Unified School District on **June 21, 2018**;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Mendocino Unified School District has determined to spend the monies received from the Education Protection Act as attached.

This resolution was adopted at a duly-called meeting by the Board of Trustees of the Mendocino Unified School District on **June 21, 2018** by the following vote:

President	Michael Schaeffer	_____
Clerk	Mark Morton	_____
Member	Jessica Grinberg	_____
Member	Windspirit Aum	_____
Member	Jim Gay	_____

I, Mark Morton, Clerk of the Board of Trustees of the Mendocino Unified School District, do hereby certify that the foregoing resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on **June 21, 2018**.

Mark Morton, Clerk
Board of Trustees
Mendocino Unified School District
Mendocino County, California

Michael Schaeffer, President
Board of Trustees

2018-19 Education Protection Account
Program by Resource Report
Expenditures by Function - Detail

Expenditures through: June 30, 2018
For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	93,400.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		93,400.00
EXPENDITURES AND OTHER FINANCING USES (Objects 1000-7999)		
Instruction	1000-1999	93,400.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		93,400.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

**Resolution 2018-10
Mendocino Unified School District
Mendocino, California
Mendocino County, California**

**Resolution forming the Mendocino Unified School District Maintenance Assessment District ,
Ordering the Improvements as Described, and Confirming the Diagram and Assessment; Levy of the
Assessment for the Fiscal year 2018-2019**

WHEREAS, school districts in the State of California are authorized, subject to duly noticed public hearings and other requirements as specified by law, to form a maintenance assessment district to defray the cost of improvements as defined in Streets and Highways Code section 22525;

WHEREAS, such maintenance assessment districts may be formed under the Landscaping and Lighting Act of 1972 (the "Act") commencing with Streets and Highways Code section 22500 et seq.;

WHEREAS, a resolution initiating proceedings was duly adopted by this Board on **April 19, 2018**;

WHEREAS, a resolution of intention to form the maintenance assessment district was duly adopted on **May 17, 2018**;

WHEREAS, pursuant to the resolution of intention, a public hearing was scheduled for **June 21, 2018**, as set forth in the resolution of intention;

WHEREAS, it appears to be in the best interest of the Mendocino Unified School District, its school children, and the citizens it serves in providing recreational facilities which are made available by the District to residents within the Mendocino Unified School District to form a maintenance assessment district to defray the cost of much needed maintenance and improvements required as a result of the public use and participation in the District's recreational facilities;

WHEREAS, the Board considered all the oral statements and any written communications made or filed by interested persons at the public hearing as described above;

WHEREAS, the Board determined, based upon the Engineer's Report, and staff testimony at the hearing, that the formula or method for apportioning the assessment on the assessable lots and parcels of the land within the District was apportioned among the several lots or parcels in proportion to the estimated benefits to be received by each lot or parcel from the improvements, as defined under the Act and as set forth in the Engineer's Report based upon the formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each lot or parcel from the improvements as defined under the Act;

WHEREAS, the adoption of this Resolution shall constitute a levy of an assessment for the fiscal year **2018-2019** in the amount as set forth in the Engineer's Report;

NOW, THEREFORE, the Board of Education of the Mendocino Unified School District resolves as follows:

1. Adopts the foregoing recitals as true and correct.
2. Confirms and adopts the proposed Engineer's Report as the final Engineer's Report for purposes of formation of the District and the levy of the assessment for the fiscal year **2018-2019**. Said report shall remain the Engineer's Report of the District subject to any new improvements or substantial changes as set forth in the Act.
3. Adopts this Resolution as the levy of the assessment in the amount as set forth in the Engineer's Report, for the fiscal year **2018-2019** with respect to all assessable lots and parcels of land within the District, as described in the Engineer's Report, except as to railroad, gas, water, or electric utility, or electric line right-of-way as described in section 22595 of the Streets and Highways Code and except as to those public properties as set forth in section 22663 of the Streets and Highways Code.

Continued on next page

4. Confirms the plans and specifications for the improvements, the estimate of the costs for the improvements, the diagram for the assessment district, and the assessment of the estimated costs of the improvements and other matters all as set forth in the Engineer's Report, as amended; orders the improvements as set forth in the Engineer's Report, and the formation of the Maintenance District.

5. Finds that the formula or method of the assessment as set forth in the Engineers' Report, fairly distributes the net amount to be assessed upon the lands within the assessment district among all assessable lots or parcels, as described in the Engineer's Report, in proportion to the estimated benefits to be received by each such lot or parcel for the improvements described in the Engineer's Report, exempting the parcels as described in section 22595 and 22663 of the Streets and Highways Code; further finds that the Engineer's Report, and hereby confirmed, has fairly and properly apportioned the cost of the improvements to each parcel of land in the assessment district, as described in the Engineer's Report, in proportion to the estimated benefits to be received by each parcel, respectively, from the improvements.

6. Authorizes the costs of the improvements including incidental expenses pursuant to section 22526 of the Streets and Highways Code and the Engineer's Report. Hereby orders the improvements as described in the Engineer's Report, the formation of the maintenance district as described herein, and hereby confirms the diagram and assessment as submitted to the Board of Trustees of the Mendocino Unified School District.

7. Does not, at this time, authorize bonds or notes to be issued pursuant to section 22662.5 of the Streets and Highways Code.

8. If any parcel tax election is authorized by the Board and duly approved by the electors of the District, District agrees to discontinue assessments under the maintenance assessment district for the years in which the parcel tax is collected.

9. Directs the Clerk of the Board of Trustees to file the diagram and assessment, or a certified copy thereof, with the Auditor of the County of Mendocino pursuant to section 22641 of the Streets and Highways Code. Monies collected pursuant to the Maintenance District shall be received in accordance with law as set forth in Chapter 5 (Financial Provisions) of the Act, commencing with section 22655 of the Streets and Highways Code and shall be expended for the improvements authorized and as set forth in the Engineer's Report.

The foregoing resolution was adopted at a duly-called meeting by the Board of Trustees of the Mendocino Unified School District on **June 21, 2018** by the following vote:

President	Michael Schaeffer	_____
Clerk	Mark Morton	_____
Member	Jessica Grinberg	_____
Member	Windspirit Aum	_____
Member	Jim Gay	_____

I, Mark Morton, Clerk of the Board of Trustees of the Mendocino Unified School District, do hereby certify that the foregoing resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on **June 21, 2018**.

Mark Morton, Clerk
Board of Trustees
Mendocino Unified School District
Mendocino County, California

Michael Schaeffer, President
Board of Trustees

For the 2018-19 fiscal year, there is no surplus or deficit in the improvement fund and section 22569(d) does not apply. The net assessed amount is, as set forth above, the estimate of the costs for the fiscal year 2018-19 of approximately \$88,800. The net assessment is based on approximately 2,960 improved parcels at \$30.00 per parcel.

Maintenance personnel will be used to maintain, service, and repair as necessary the District's facilities available to the public. District maintenance and utility staffing and operational expenditures will be used approximately 6.4% for maintenance and service in connection with public recreational events at District school sites.

The proposed assessment per improved parcel and total net amount to be assessed is less than the cost the District pays for maintenance, service, and improvements as a result of the public use and availability of District facilities.

The exterior boundaries of the Maintenance District are identical to the boundaries of the Mendocino Unified School District. For purposes of the Maintenance Assessment District, the Mendocino County Assessment Roll constitutes the Diagram.

I do hereby assess the net amount to be assessed upon all assessable lots or parcels of land within the Maintenance Assessment District by apportioning that amount among the several lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the maintenance of the improvements, as more particularly set forth in the list attached on page 4 which also lists exempt parcels, and by this reference made a part of this Assessment.

The Assessment is made upon the lots or parcels of land within the Maintenance Assessment District in proportion to the estimated benefits to be received by the lots or parcels, respectively, from the maintenance of the improvements.

Each lot or parcel of land assessed is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Mendocino for the fiscal year 2018-19 and includes all of each parcel, excepting those portions within existing public roads or right-of-way. For a more particular description of the property, reference is hereby made to the deeds and maps on file and record in the office of the County Recorder of the County Mendocino.

Dated: _____

Superintendent

Mendocino Unified School District Maintenance Assessment District

Assessment Roll

Reference is hereby made to the Assessment Roll in and for said assessment proceedings on file in the Office of the Secretary of the Board of Trustees, said assessment roll being too bulky to be bound with this Engineer's Report. The Assessment roll identifies the Mendocino County Assessor's Parcel Number of each lot or parcel, within the Maintenance Assessment District, that is being assessed, the address of the lot or parcel, the name and address of the owner of the lot or parcel, and an assessment amount.

Method of Assessment

The amounts to be assessed against the parcels of property to pay the cost and expenses of the work and improvements are based upon the benefits to be derived by the properties in the assessment district, which is comprised of parcels located within the Mendocino Unified School District boundaries, as defined by the Mendocino County tax code areas. Such benefits include, but are not limited to, enhanced property values, availability of recreational facilities, preservation of green space, contribution to a clean and safe community, and other general benefits.

Attached is a Summary of Assessment Amounts for various land uses found within the Mendocino Unified Maintenance Assessment District. The listing is not all inclusive of all types of land use that may be found within the District, but does represent the major land use categories. The list identifies which land use parcels are to be assessed and the method by which they are assessed.

Any property owner who feels that the amount of his/her assessment is in error as a result of incorrect information being used to apply the foregoing method, may file an appeal with the Superintendent of the Mendocino Unified School District. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the Superintendent shall promptly review the information provided by the property owner and if he finds that the assessment should be modified, he shall have the authority to make the appropriate changes in the assessment roll. If any such changes are approved after the assessment roll has been filed with the County of collection, the Superintendent is authorized to refund to the property owner the amount of any approved reduction.

Assessment Diagram and Plans and Specifications

Reference is hereby made to the Assessment Diagram in and for said assessment proceedings on file in the office of the Secretary of the Board of Trustees, said Assessment Diagram being too bulky to be bound with this Engineer's Report. For the purposes of the Mendocino Unified Maintenance Assessment District, the Assessor's Roll constitutes the Assessment Diagram.

Any Plans and Specifications that may be required, or that are applicable to the maintenance work included in the Maintenance Assessment District will be on file in the Office of the Secretary of the Board of Trustees.

Public Use and Availability of District Facilities

The Mendocino Unified School District ("District") makes available to members of the public residing in the District and other public members its facilities and playgrounds. The District is unique in this respect as almost all community recreational functions use these facilities.

The High School gymnasium and the K-8 gymnasium are used for large public functions in addition to recreational activities available to the public. The playgrounds at the small grammar schools and the Mendocino K-8 School are made available to the public for recreational activities.

The District's playing fields and gymnasiums are available to the public for a variety of sporting activities such as basketball, badminton, football, baseball, soccer, volleyball, and other sporting events. The Performing Arts Center and the High School gymnasium host public events for the community as a whole. There are other cultural uses of the District's facilities for public use.

The Mendocino Community High School and the Albion School are used by the public for cultural and recreational uses which require ongoing maintenance.

Because of the heavy use of the District's facilities, as set forth in this Report, it is necessary to defray the cost of maintenance, servicing, and improvements under the Landscaping and Lighting Act of 1972 (Streets and Highways Code section 22500).

Property values are enhanced by the presence of well-maintained public facilities for community recreational uses.

Summary of Assessment Amounts

<u>Land Use of Parcel</u>	<u>Amount</u>	<u>Notes Related to Assessment Amout Charged</u>
Unimproved	Exempt	
Church	Exempt	
Cemetery	Exempt	
Public Property	Exempt	
Public Utility Property	Exempt	
Improved	\$30	As defined by County Assessor's parcel identification

Mendocino Unified School District
Maintenance Assessment District

Certifications
Fiscal Year 2018-19

1. I, the Secretary of the Board of Trustees of the Mendocino Unified School District, hereby certify that the foregoing Assessment with the diagram was filed with me on May 17, 2018.

Superintendent / Secretary of the Board of Trustees

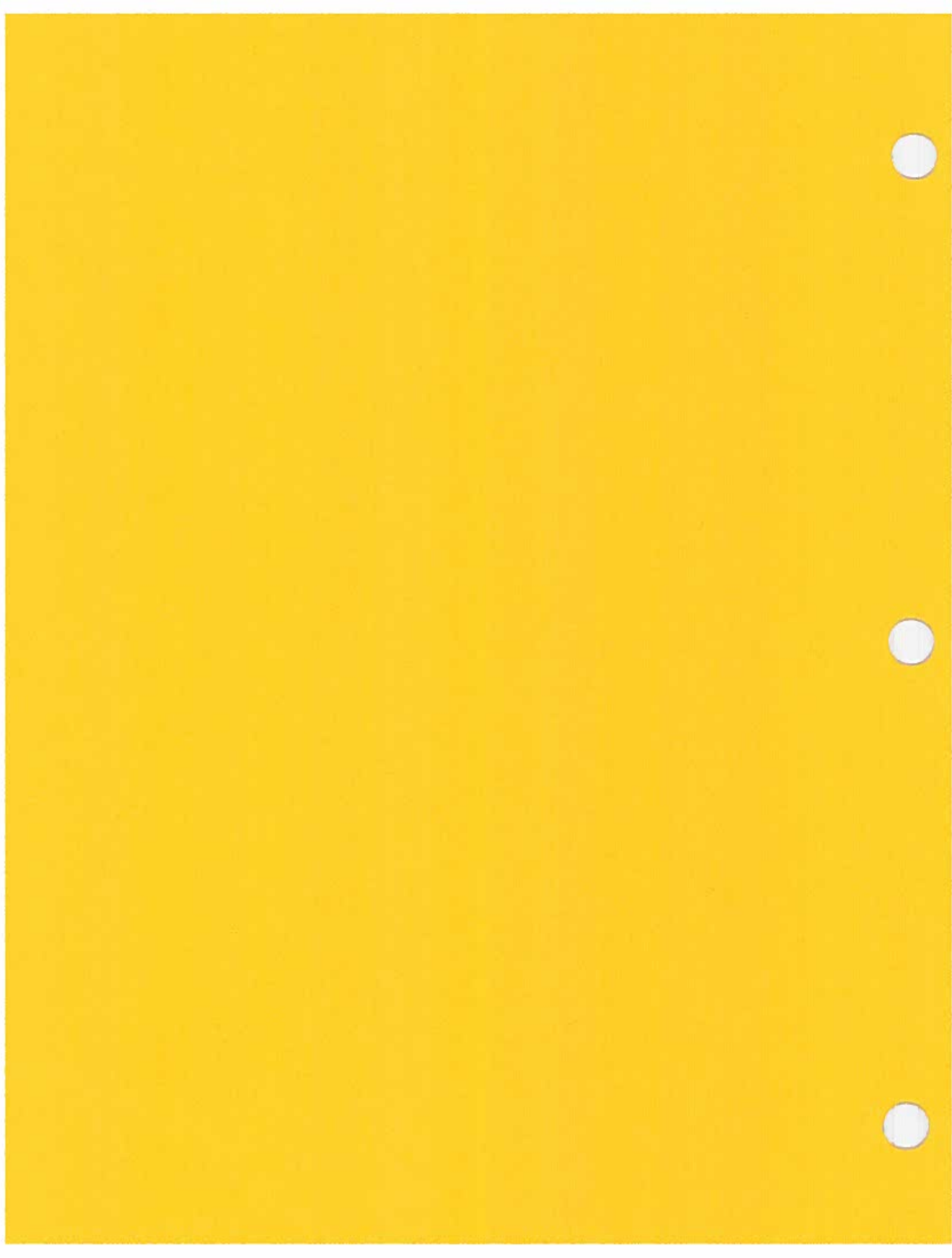
2. I, the Secretary of the Board of Trustees of the Mendocino Unified School District, hereby certify that the foregoing Assessment was approved and confirmed by the Board of Trustees of the Mendocino Unified School District on June 21, 2018 by Resolution _____.

Superintendent / Secretary of the Board of Trustees

3. I, the Secretary of the Board of Trustees of the Mendocino Unified School District, hereby certify that a certified copy of the assessment and diagram was filed in the Office of the County Auditor of the County of Mendocino, California, on June 22, 2018.

Superintendent / Secretary of the Board of Trustees





MENDOCINO COUNTY SCHOOLS
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/10/2018

APV250 L.00.05
 DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
 BATCH: 1897 MCN May 7, 2018

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
18730662	010239/	BRS MEDIA INC.				
180362	PO-180362	1. 63-0000-0-5800-001-0000-6000-0000			MCD.Org	5,000.00
		WARRANT TOTAL				\$5,000.00
18730663	005644/	INDEPENDENT COAST OBSERVER				
	PV-180715	63-0000-0-5811-001-0000-6000-0000			INV. 93850	108.00
		WARRANT TOTAL				\$108.00
18730664	000035/	MENDOCINO CITY COMM. SERV'S				
	180067	PO-180067 1. 63-0000-0-5530-001-0000-6000-0000			CO2002	121.44
		WARRANT TOTAL				\$121.44
18730665	009697/	WHISPERING PINES WATER				
	180068	PO-180068 1. 63-0000-0-5500-001-0000-6000-0000			INV. 20180430	47.50
		WARRANT TOTAL				\$47.50

*** BATCH TOTALS ***

TOTAL NUMBER OF CHECKS: 4
 TOTAL ACH GENERATED: 0
 TOTAL EFT GENERATED: 0
 TOTAL PAYMENTS: 4

TOTAL AMOUNT OF CHECKS: \$5,276.94*
 TOTAL AMOUNT OF ACH: \$.00*
 TOTAL AMOUNT OF EFT: \$.00*
 TOTAL AMOUNT: \$5,276.94*

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/10/2018

APY250 L.00.05
DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1898 DISTRICT MAY 7, 2018

WARRANT REQ#	VENDOR/ADDR NAME (REMIT) REFERENCE LN	PU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18730666	003108/ CLOVER STORNETTA FARMS INC						
180009	PO-180009	1. 13-5310-0-4700-001-0000-3700-0000		Inv.	0100889060		159.00
180009		1. 13-5310-0-4700-001-0000-3700-0000	WARRANT TOTAL	Inv.	0100887820		48.16 \$207.16
18730657	008507/ CYPRESS HOLDINGS INC						
180022	PO-180022	3. 13-5310-0-4700-001-0000-3700-0000		49062		Cafe	76.37
	FV-180714	01-0000-0-4300-001-0000-7110-0000		49062		Board Food	36.89
	FV-180716	01-0000-0-4300-001-0000-8200-0000	WARRANT TOTAL	49496		Custodial	46.08 \$159.34
18730668	010240/ STOCHAIN DEVA						
	FV-180719	01-0000-0-5814-001-0000-7200-0000	WARRANT TOTAL			Fingerprinting	30.00 \$30.00
18730669	008885/ DONNA FEINER						
180016	PO-180016	1. 01-8150-0-5800-001-0000-8110-2096	WARRANT TOTAL			APRIL Testing, Treatment	1,512.00 \$1,512.00
18730670	003511/ HARE CREEK NURSERY & POWER						
180021	PO-180021	1. 01-0000-0-4300-001-0000-8110-0000	WARRANT TOTAL	Inv.	426826		21.51 \$21.51
18730671	008605/ DEREK HUTCHINSON						
	FV-180717	01-0000-0-5300-150-1110-4200-0000	WARRANT TOTAL			CMC Swim Meet Entry Fees	120.00 \$120.00
18730672	010003/ KEMPER ENVIRONMENTAL						
180025	PO-180025	1. 01-8150-0-5800-001-0000-8110-2096	WARRANT TOTAL	Inv.	201800105		120.00 \$120.00
18730673	008186/ LEB SCHWAB						
180026	PO-180026	1. 01-0740-0-4363-001-0000-3600-0000	WARRANT TOTAL	Acct.	63701058		1,986.77 \$1,986.77
18730674	000035/ MENDOCINO CITY COMM. SERV'S						
180028	PO-180028	1. 01-0000-0-5530-001-0000-8200-0000				CO2000, 2001, 2003	1,826.16

AFY250 I.00.05 MENDOCINO COUNTY SCHOOLS
 DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST COMMERCIAL WARRANT REGISTER
 BATCH: 1898 DISTRICT May 7, 2018 FOR WARRANTS DATED 05/10/2018

WARRANT REQ#	VENDOR/ADDR NAME (REMIT) REFERENCE LN	FU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
180037	1. 01-0000-0-4300-001-0000-8200-0000		WARRANT TOTAL	INV. 30052492		703.35 \$4,318.07
18730684	009026/ SESAC					
	PV-180720	01-3550-0-5800-150-3800-1000-0000	WARRANT TOTAL	KARX license fee		155.00 \$155.00
18730685	009259/ SISC MEDICAL					
	180039 PO-180039	1. 01-0000-0-9514-000-0000-0000-0000	WARRANT TOTAL	MAY Medical Insurance		109,073.75 \$109,073.75
18730686	008559/ SOLID WASTE OF WILLITS INC					
	180040 PO-180040	1. 12-6105-0-5540-222-7110-8200-0000	WARRANT TOTAL	Greenwood Trash Pick-up		55.38 \$55.38
18730687	004395/ STANFORD INN BY THE SEA					
	PV-180711	01-0000-0-4300-001-0000-7110-0000	WARRANT TOTAL	Board Meeting Food		204.00 \$204.00
18730688	009257/ SUSAN STROM					
	PV-180710	01-0000-0-5200-001-0000-7200-0000	WARRANT TOTAL	Mileage Reimbursement		91.78 \$91.78
18730689	007765/ SYNCB/AMAZON					
	180281 PO-180281	1. 01-0795-0-4300-220-0000-2420-0000		Books for Library		39.53
	180281	1. 01-0795-0-4300-220-0000-2420-0000		Books for Library		93.60
	180326 PO-180326	1. 01-0000-0-4300-150-1110-1000-9009		P.E. Supplies		65.94
	180326	1. 01-0000-0-4300-150-1110-1000-9009		P.E. Supplies		263.99
	180330 PO-180330	1. 01-0000-0-4300-001-0000-2420-9015		Computer Supplies		114.36
	180331 PO-180331	1. 01-0000-0-4300-150-1110-1000-9009		Printer		128.22
	180339 PO-180339	1. 01-0000-0-4300-001-0000-2420-9015		Power Supplies		117.51
	180346 PO-180346	1. 14-0000-0-4300-001-0000-8100-0000		Video Cameras		649.00
	180347 PO-180347	1. 01-7338-0-4300-150-1110-1000-0000		Laptop Cases		103.47

MENDOCINO COUNTY SCHOOLS
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/10/2018

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
 BATCH: 1898 DISTRICT MAY 7, 2018

WARRANT	VENDOR/ADDR	NAME (REMIT)	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
180347			01-7338-0-4300-150-1110-1000-0000		Laptop Case	7.49
180348	PO-180348		01-0000-0-4300-150-1110-1000-9009		Headphones, Pencils	79.38
180349	PO-180349		01-0811-0-4300-150-5750-1120-0000		Headphones	48.51
	FV-180709		01-0000-0-4300-199-1110-1000-9009		Stapler	15.87
					WARRANT TOTAL	\$1,726.87
18730690	008740/	US BANK CORPORATE PAYMENT SYS				
	FV-180713		01-0000-0-4300-220-0000-2700-9009		Crown Awards	5.00
			01-0000-0-4300-220-0000-2700-9009		Shipping less .07	3.92
			01-0811-0-4300-001-0000-3120-0000		Pearson	62.00
					WARRANT TOTAL	\$70.92
18730691	009383/	US FOODS				
	180048	PO-180048	1. 13-5310-0-4700-001-0000-3700-0000		Inv. 5853118	1,910.60
	180048		3. 13-5310-0-4700-001-0000-3700-8634		Inv. 5853118	162.82
					WARRANT TOTAL	\$2,073.42
18730692	006392/	WOODSMITH				
	FV-180722		01-0000-0-4300-150-1110-1000-9009		Subscription, 2 year	45.00
					WARRANT TOTAL	\$45.00
***	BATCH TOTALS ***		TOTAL NUMBER OF CHECKS: 27		TOTAL AMOUNT OF CHECKS:	\$131,526.34*
			TOTAL ACH GENERATED: 0		TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED: 0		TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS: 27		TOTAL AMOUNT:	\$131,526.34*
***	DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS: 31		TOTAL AMOUNT OF CHECKS:	\$136,803.28*
			TOTAL ACH GENERATED: 0		TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED: 0		TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS: 31		TOTAL AMOUNT:	\$136,803.28*

MEY250 L.00.05 MENDOCINO COUNTY SCHOOLS
 COMMERCIAL WARRANT REGISTER
 DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
 FOR WARRANTS DATED 05/17/2018
 BATCH: 1899 MCN May 14, 2018

WARRANT REQ#	VENDOR/ADDR REFERENCE LN	NAME (REMIT) FU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
18731353	003147/	FEDERAL EXPRESS CORP.				
180062	PO-180062	1. 63-0000-0-5904-001-0000-6000-0000	WARRANT TOTAL		Inv. 6-171-16999	31.42 \$31.42
18731354	003804/	FORT BRAGO ADVOCATE NEWS				
180063	PO-180063	1. 63-0000-0-5811-001-0000-6000-0000	WARRANT TOTAL		Statement 0001121062	343.00 \$343.00
18731355	008818/	01 COMMUNICATIONS				
180070	PO-180070	1. 63-0000-0-5903-001-0000-6000-0000	WARRANT TOTAL		Inv. 8856180501	265.00 \$265.00
18731356	009993/	MATTHEW STARKWEATHER				
	FV-180725	63-0000-0-5200-001-0000-6000-0000	WARRANT TOTAL		Dispatch Mileage 4/24 - 5/1	113.36 \$113.36
18731357	007259/	VERIZON WIRELESS				
180119	PO-180119	1. 63-0000-0-5902-001-0000-6000-0000	WARRANT TOTAL		Inv. 1691725172	340.46 \$340.46
18731358	009949/	Wizard Tower TechnoServices				
	FV-180749	63-0000-0-5800-001-0000-6000-0000	WARRANT TOTAL		Inv. 386588	263.75 \$263.75
18731359	008517/	YP				
180060	PO-180060	1. 63-0000-0-5811-001-0000-6000-0000	WARRANT TOTAL		Acct. 8215440665-00003	109.50 \$109.50

*** BATCH TOTALS ***

TOTAL NUMBER OF CHECKS:	7	TOTAL AMOUNT OF CHECKS:	\$1,466.49*
TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
TOTAL PAYMENTS:	7	TOTAL AMOUNT:	\$1,466.49*

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1900 DISTRICT MAY 14, 2018

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/17/2018

WARRANT REQ#	VENDOR/ADDR REFERENCE IN	NAME (REMIT) FO RESO P OBJE SCH GOAL FUND DIST	DEPOSIT TYPE	ABA NOM	ACCOUNT NUM DESCRIPTION	AMOUNT
18731360	005250/	A-Z BUS SALES INC				
	FV-180742	01-0740-0-4365-001-0000-3600-0000	WARRANT TOTAL	INV. 02P444814		250.72 \$250.72
18731361	008327/	APPLE INC				
	180364	PO-180364 1. 01-0000-0-4300-001-0000-2420-9015	WARRANT TOTAL	INV. 673406997		245.84 \$245.84
18731362	009910/	ARROW BENEFITS GROUP				
	180003	PO-180003 1. 01-0000-0-9514-000-0000-0000-0000	WARRANT TOTAL	MAY 2018		546.00 \$546.00
18731363	007790/	CASBO				
	FV-180727	01-0000-0-5811-001-0000-7200-0000	WARRANT TOTAL	INV. 604385		275.00 \$275.00
18731364	003108/	CLOVER STORMETTA FARMS INC				
	180009	PO-180009 1. 13-5310-0-4700-001-0000-3700-0000		INV. 0100892411		75.50
	180009	1. 13-5310-0-4700-001-0000-3700-0000	WARRANT TOTAL	INV. 0100893226		159.00 \$234.50
18731365	008512/	CMC				
	FV-180740	01-0000-0-5300-150-1110-4200-0000	WARRANT TOTAL	CMC Track Fees		200.00 \$200.00
18731366	009816/	COMMUNITY CENTER OF MENDOCINO				
	FV-180726	01-0001-0-5800-220-1110-1000-1134	WARRANT TOTAL	April Snack Reimbursement		169.00 \$169.00
18731367	008507/	CYPRESS HOLDINGS INC				
	180022	PO-180022 2. 01-0740-0-4365-001-0000-3600-0000		49494 Bus		3.07
	180022	1. 01-8150-0-4300-001-0000-8110-0000		49494 Maintenance		432.19
	FV-180724	01-0000-0-4300-150-0000-2700-9075		Acct. 49495		38.65
		01-9003-0-4300-150-1110-1000-8358	WARRANT TOTAL	Culinary, Acct. 49495		144.44 \$618.35

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/17/2018

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1900 DISTRICT MAY 14, 2018

WARRANT REQ#	VENDOR/ADDR NAME (REMIT) REFERENCE LN	FU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
		01-3010-0-4300-220-0000-3130-0000	WARRANT TOTAL			Snacks	29.97 \$327.78
18731375	009573/ PETER KAPP	01-0001-0-5800-150-1110-1000-1129	WARRANT TOTAL			Bagpipes for EIS	375.00 \$375.00
18731376	009794/ ANNA LEVY	01-3010-0-5200-001-0000-3130-0000	WARRANT TOTAL			Mileage Reimburse	23.98 \$23.98
18731377	009490/ LAURA LUCIER	01-0000-0-4300-220-1110-1000-9009				Classroom Supplies	22.77
		01-0795-0-4300-220-1110-1000-0000				Classroom Supplies	26.09
		01-9003-0-4300-220-1110-1000-8357	WARRANT TOTAL			Culinary Supplies	40.02 \$88.88
18731378	005445/ MOUNTAIN FRESH SPRING WATER	01-0001-0-4300-220-0000-2700-1103	WARRANT TOTAL			Inv. 4/30/18	54.25 \$54.25
18731379	000040/ OFFICE DEPOT	01-0000-0-4300-150-1110-1000-9009				Inv. 131605564002	9.77
		01-0000-0-4300-150-1110-1000-9009				Inv. 131605564001	110.11
		01-0000-0-4300-220-1110-1000-9009				Inv. 89573881	61.66
		01-0000-0-4300-220-1110-1000-9009				Inv. 131632797001	29.22
		01-0000-0-4300-220-1110-1000-9009				Inv. 131641065001	66.75
		01-0000-0-4300-220-0000-2700-9009				Inv. 131660013001	33.07
		01-0000-0-4300-220-0000-2700-9009	WARRANT TOTAL			Inv. 131660014001	18.13 \$328.71
18731380	000001/ PG&E	01-0000-0-5510-001-0000-8200-0000				Acct. 4688452137-3	849.55

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1900 DISTRICT MAY 14, 2018

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/17/2018

WARRANT VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FO RESO P OBJE SCR GOAL FUNC DIST	DESCRIPTION		
180031	3. 01-0000-0-5510-150-0000-8200-0000		Acct. 4668452137-3		2,851.78
180031	4. 01-0000-0-5510-220-0000-8200-0000		Acct. 4668452137-3		19.06
180031	5. 01-0000-0-5510-221-0000-8200-0000		Acct. 4668452137-3		208.38
180031	9. 01-0000-0-5510-223-0000-8200-0000		Acct. 4668452137-3		18.59
180031	2. 01-0740-0-5510-001-0000-8200-0000		Acct. 4668452137-3		305.08
180031	6. 12-6105-0-5510-222-7110-8200-0000	WARRANT TOTAL	Acct. 4668452137-3		248.98
					\$4,501.42
18731381	003153/ SONOMA COUNTY OFFICE OF				
	FV-180748 01-6264-0-5800-001-1110-1000-1050	WARRANT TOTAL	IN 18-03068		14,000.00
					\$14,000.00
18731382	010241/ SONOMA MEDIA INVESTMENTS LLC				
	FV-180728 01-0000-0-5811-001-0000-7200-0000	WARRANT TOTAL	INV. 10896672		484.00
					\$484.00
18731383	007992/ THOMPSON'S PORTASEPTIC INC.				
	180045 FO-180045 1. 01-0000-0-5800-150-1110-4200-0000	WARRANT TOTAL	INV. 6066		103.54
					\$103.54
18731384	010186/ TITAN SCHOOL SOLUTIONS				
	180208 FO-180208 1. 13-5310-0-5800-001-0000-3700-0000	WARRANT TOTAL	INV. 422		2,000.00
					\$2,000.00
18731385	008740/ US BANK CORPORATE PAYMENT SYS				
	FV-180744 01-6387-0-5200-150-3800-1000-0000		Doubletree		206.43
	01-6387-0-5200-150-3800-1000-0000		Doubletree		358.72
	01-9003-0-4300-150-1110-1000-8358		High Altitude Science		107.31
	01-0000-0-4300-220-0000-2700-9075		Safeway		25.98
	01-0000-0-4300-220-1110-1000-0000		Safeway		35.29
	01-0000-0-5800-220-1110-1000-9009		Lyrics to Learn		15.00

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1900 DISTRICT MAY 14, 2018

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/17/2018

WARRANT	VENDOR/ADDR	REC#	NAME (REMIT)	REFERENCE	IN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
							01-0001-0-4300-220-1110-1000-1094										Amazon item	127.00
							01-0001-0-4300-220-1110-1000-1137										Safeway	150.00
							01-0001-0-4300-220-1110-1000-1137										Safeway	50.00
							01-0001-0-4300-220-1110-1000-1137										Jenifer Westmoreland	20.00
							01-0795-0-4300-220-0000-2700-0000										OTC Refund	94.64
							01-0795-0-4300-220-1110-1000-0000										Pencils	39.09
							01-0795-0-5200-220-1110-1000-0000										Whale Watching	660.00
							01-0795-0-5200-220-1110-1000-0000										UCD Conference	225.00
							01-0795-0-5200-220-1110-1000-0000										UCD Conference	225.00
							01-0811-0-4300-220-5730-1191-0000										Amazon items	84.49
							01-0811-0-4300-220-5770-1120-0000										Mouthpieces	75.92
							01-0811-0-4300-220-5770-1120-0000										Shipping	5.00
							01-0811-0-4300-220-5770-1120-0000										Amazon items	20.09
							01-0811-0-4300-220-5770-1120-0000										Amazon item	2.95
																		\$2,338.63
18731386	007259/		VERIZON WIRELESS															
	180049		PO-180049	1.	01-0000-0-5902-001-0000-7150-0000												Inv. 1691725172	26.86
	180049			2.	01-8150-0-5800-001-0000-8110-0000												Inv. 1691725172	58.74
			PV-180729		01-1100-0-5903-220-0000-2420-6500												Inv. 1691725172	54.86
																		\$140.46
18731387	010223/		VIPRE SECURITY															
	180323		PO-180323	1.	01-0000-0-4400-001-0000-7200-0000												INV00295886	7,218.20
																		\$7,218.20
18731388	009798/		XEROX CORPORATION															
	180051		PO-180051	2.	01-0000-0-5600-150-0000-2420-0000												Inv. 093119627	200.91

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/17/2018

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1900 DISTRICT May 14, 2018

WARRANT VENDOR/ADDR NAME (REMIT) REFERENCE LN FU RESO P OBJE SCH GOAL FUNC DIST DEPOSIT TYPE ABA NUM ACCOUNT NUM DESCRIPTION AMOUNT

180051	3.	01-0000-0-5600-150-0000-2700-0000	Inv.	093119629	316.62
180051	4.	01-0000-0-5600-155-0000-2700-0000	Inv.	093119629	174.55
180051	5.	01-0000-0-5600-220-0000-2420-0000	Inv.	093119626	264.22
180051	6.	01-0000-0-5600-220-0000-2700-0000	Inv.	093119630	354.65
180051	7.	01-0000-0-5600-221-0000-2700-0000	Inv.	093119632	77.12
180051	8.	01-0000-0-5600-246-0000-2700-0000	Inv.	093119631	77.12
180051	9.	12-6105-0-5600-222-7110-1000-0000	Inv.	093119633	77.12
WARRANT TOTAL					\$1,542.31

18731389 009641/ KRISTEN YOUNG

FV-180747	01-3010-0-5200-246-1110-1000-0000	Mileage 3/23/18 - 4/20/18	57.22
	01-3010-0-5200-246-1110-1000-0000	Mileage 1/12/18 - 3/16/18	105.73
WARRANT TOTAL			\$162.95

*** BATCH TOTALS ***

TOTAL NUMBER OF CHECKS:	30	TOTAL AMOUNT OF CHECKS:	\$45,995.30*
TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
TOTAL PAYMENTS:	30	TOTAL AMOUNT:	\$45,995.30*

*** DISTRICT TOTALS ***

TOTAL NUMBER OF CHECKS:	37	TOTAL AMOUNT OF CHECKS:	\$47,461.79*
TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
TOTAL PAYMENTS:	37	TOTAL AMOUNT:	\$47,461.79*

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/24/2018

APY250 L.00.05
DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1901 MCN MAY 21, 2018

WARRANT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE AREA NUM ACCOUNT NUM
XEQ# REFERENCE LN FU RESO P OBJ# SCH GOAL FUNC DIST DESCRIPTION AMOUNT

18732012 008515/ AT&T
180059 PO-180059 1. 63-0000-0-5903-001-0000-6000-0000 Acct. 707 937-4049 653 9
WARRANT TOTAL 146.31
\$146.31

18732013 007276/ ROB BUCH
FV-180753 63-0000-0-5200-001-0000-6000-0000 Mileage 2/23 - 4/25 72.48
WARRANT TOTAL \$72.48

18732014 010206/ COS SYSTEMS INC.
FV-180754 63-0000-0-5800-001-0000-6000-0000 Inv. 1879 99.00
WARRANT TOTAL \$99.00

18732015 010242/ WILLIAM DANIEL
FV-180768 63-0000-0-5800-001-0000-6000-0000 Customer Refund 34.14
WARRANT TOTAL \$34.14

18732016 010106/ JASON FRUTH
FV-180767 63-0000-0-5200-001-0000-6000-0000 Dispatch Mileage 4/30 - 5/4 59.95
WARRANT TOTAL \$59.95

18732017 003916/ NORTH COAST REFRIGERATION INC.
FV-180757 63-0000-0-5800-001-0000-6000-0000 Inv. 54605 332.00
WARRANT TOTAL \$332.00

18732018 000040/ OFFICE DEPOT
180071 PO-180071 1. 63-0000-0-4300-001-0000-6000-0000 Inv. 131792108001 14.90
180071 1. 63-0000-0-4300-001-0000-6000-0000 Inv. 131792107001 178.76
WARRANT TOTAL \$193.66

18732019 010124/ SECOND STORY STUDIOS
FV-180755 63-0000-0-5811-001-0000-6000-0000 Double Ad for Dance Concert 88.00
WARRANT TOTAL \$88.00

18732020 009993/ MATTHEW STARKWEATHER
FV-180752 63-0000-0-4300-001-0000-6000-0000 Computer Supplies 22.00
FV-180766 63-0000-0-5200-001-0000-6000-0000 Dispatch Mileage 5/2 - 5/14 93.19

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/24/2018

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1901 MCN May 21, 2018

WARRANT	VENDOR/ADDR	REQ#	NAME (REMIT)	REFERENCE	LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NOM	DESCRIPTION	ACCOUNT NOM	AMOUNT	
18732021	009990/		SUNO FIBER																\$115.19

180073	PO-180073	1.	63-0000-0-5903-001-0000-6000-0000													Bill # 118206		2,337.99
WARRANT TOTAL																		

*** BATCH TOTALS ***

TOTAL NUMBER OF CHECKS:	10	TOTAL AMOUNT OF CHECKS:	\$3,478.72*
TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
TOTAL PAYMENTS:	10	TOTAL AMOUNT:	\$3,478.72*

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/24/2018

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1902 DISTRICT MAY 21, 2018

WARRANT REC#	VENDOR/ADDR REFERENCE LN	NAME (REMIT) FU REBO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
18732038	000001/	PG&E				
	180369	1. 01-0811-0-4300-150-5770-1120-0000		Inv. 135781317001		39.09
	180371	1. 01-0000-0-4300-220-1110-1000-9009 WARRANT TOTAL		Inv. 136747002001		50.52 \$331.48
18732039	008129/	PITNEY BOWES (METER)				
	180031	3. 01-0000-0-5510-150-0000-8200-0000		Acct. 0483535710-6		241.73
	180031	7. 01-0000-0-5510-246-0000-8200-0000 WARRANT TOTAL		Acct. 8658020613-3		165.75 \$407.48
18732040	006209/	DIANE PRICE				
	FV-180765	01-0000-0-4300-001-0000-7200-0000 WARRANT TOTAL		Supplies for Postage Meter		119.16 \$119.18
18732041	006126/	PURCHASE POWER				
	FV-180760	01-0001-0-4300-001-1110-1000-1138 WARRANT TOTAL		Garden Supplies		43.54 \$43.54
18732042	010122/	REDWOOD COAST FUELS				
	180034	1. 01-0740-0-4361-001-0000-3600-0000		Acct. 8000-9090-0795-1572		1,020.99 \$1,020.99
	180034	2. 01-1100-0-5520-150-0000-8200-0000		Inv. 0936280		4,864.21
	180034	3. 01-1100-0-5520-220-0000-8200-0000 WARRANT TOTAL		Inv. 0935230		1,311.65
				Inv. 0936290		1,814.30 \$7,990.16
18732043	007958/	SAFeway INC.				
	180038	1. 13-5310-0-4700-001-0000-3700-0000		Acct. 151360		616.19
	FV-180758	13-5310-0-4700-001-0000-3700-8634 WARRANT TOTAL		Acct. 151360		56.50 \$672.69
18732044	004342/	SYSCO FOOD SERVICES OF SF INC				
	180042	1. 13-5310-0-4700-001-0000-3700-0000		Inv. 250095935		389.41

APY250 L.00.05 MENDOCINO COUNTY SCHOOLS
 DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST COMMERCIAL WARRANT REGISTER
 BATCH: 1902 DISTRICT MAY 21, 2018 FOR WARRANTS DATED 05/24/2018

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE LN	FU RESO P	OBJE SCH	GOAL FUNC	DIST	DEPOSIT TYPE	AREA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
180042				3.	13-5310-0-4700-001-0000-3700-8634					250095935		250095935 less credit \$73.74	541.17
													\$930.58
18732045	008740/	US BANK CORPORATE PAYMENT SYS											
					01-0740-0-4300-001-0000-3600-0000							Amazon, Bus Behavior	213.96
					01-0740-0-4300-001-0000-3600-0000							Safeway, Videos	100.00
					01-0740-0-4365-001-0000-3600-0000							Hotsy Pacific	411.14
													\$725.10
18732046	009383/	US FOODS											
					1. 13-5310-0-4700-001-0000-3700-0000							Inv. 3086930	681.68
					3. 13-5310-0-4700-001-0000-3700-8634							Inv. 3086930	37.52
													\$719.20
18732047	009798/	XEROX CORPORATION											
					1. 01-0000-0-5600-001-0000-7200-0000							Inv. 093119628	279.13
													\$279.13
***	BATCH TOTALS ***				TOTAL NUMBER OF CHECKS:							TOTAL AMOUNT OF CHECKS:	\$30,612.86*
					TOTAL ACH GENERATED:	0						TOTAL AMOUNT OF ACH:	\$.00*
					TOTAL EFT GENERATED:	0						TOTAL AMOUNT OF EFT:	\$.00*
					TOTAL PAYMENTS:	26						TOTAL AMOUNT:	\$30,612.86*
***	DISTRICT TOTALS ***				TOTAL NUMBER OF CHECKS:	36						TOTAL AMOUNT OF CHECKS:	\$34,091.58*
					TOTAL ACH GENERATED:	0						TOTAL AMOUNT OF ACH:	\$.00*
					TOTAL EFT GENERATED:	0						TOTAL AMOUNT OF EFT:	\$.00*
					TOTAL PAYMENTS:	36						TOTAL AMOUNT:	\$34,091.58*

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/31/2018

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1903 MCN May 25, 2018

WARRANT VENDOR/ADDR NAME (REMITT)
REQ# REFERENCE LN FU RESO P OBJE SCH GOAL FUNC DIST
18732819 007276/ ROB BUCH

ABA NUM ACCOUNT NUM
DESCRIPTION

AMOUNT

ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
63-0000-0-5200-001-0000-6000-0000		Wireless Mileage 4/30 - 5/16	67.58
WARRANT TOTAL			\$67.58
18732820 006883/ BUSINESS CARD			
FV-180772			
63-0000-0-4300-001-0000-6000-0000		Amazon, ethernet adapter	62.56
63-0000-0-4300-001-0000-6000-0000		Amazon, keyboard cover	25.98
63-0000-0-4300-001-0000-6000-0000		Headset	219.00
63-0000-0-4300-001-0000-6000-0000		Amazon supplies	56.05
63-0000-0-4300-001-0000-6000-0000		Amazon supplies	28.04
63-0000-0-4300-001-0000-6000-0000		Moving Targets	188.88
63-0000-0-4300-001-0000-6000-0000		Amazon items	17.28
63-0000-0-4300-001-0000-6000-0000		Amazon items	29.06
63-0000-0-4300-001-0000-6000-0000		Consutronix	1,291.94
63-0000-0-5800-001-0000-6000-0000		myfax	10.00
63-0000-0-5800-001-0000-6000-0000		Admin	38.00
63-0000-0-5800-001-0000-6000-0000		idotznet	1,000.00
63-0000-0-5800-001-0000-6000-0000		linode.com	40.00
63-0000-0-5800-001-0000-6000-0000		digitalocean	90.31
63-0000-0-5800-001-0000-6000-0000		idotznet	550.00
63-0000-0-5800-001-0000-6000-0000		Doist	28.99
63-0000-0-5800-001-0000-6000-0000		Lynda.com	34.99
63-0000-0-5800-001-0000-6000-0000		myfax	10.00
63-0000-0-5800-001-0000-6000-0000		Admin	38.00
WARRANT TOTAL			\$3,759.08

18732821 009298/ TPI COMMUNICATIONS

180074 PO-180074 1. 63-0000-0-5903-001-0000-6000-0000

Inv. 103217813-0 4,075.36

MENDOCINO COUNTY SCHOOLS
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/31/2018

APY250 L.00.05
 DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
 BATCH: 1903 MCH May 25, 2018

WARRANT	VENDOR/ADDR	NAME (REMIT)	RES#	REFERENCE LN	FU	REBO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT

WARRANT TOTAL																	

*** BATCH TOTALS ***

TOTAL NUMBER OF CHECKS:	3	TOTAL AMOUNT OF CHECKS:	\$7,902.02*
TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
TOTAL PAYMENTS:	3	TOTAL AMOUNT:	\$7,902.02*

WARRANT TOTAL
 \$4,075.36

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/31/2018

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1904 DISTRICT May 25, 2018

WARRANT VENDOR/ADDR NAME (REMIT) REQ# REFERENCE LN FU RESO F OBJE SCH GOAL FUNC DIST DEPOSIT TYPE ABA NUM ACCOUNT NUM DESCRIPTION AMOUNT

18732822 008327/ APPLE INC 180381 PO-180381 1. 01-0000-0-4300-001-0000-2420-9015 INV. 28438 188.51
WARRANT TOTAL \$188.51

18732823 005961/ ASSOCIATION OF CALIFORNIA FV-180773 01-0000-0-9330-001-0000-7150-0000 18/19 ACSA Membership, Jason 1,390.50
FV-180774 01-0000-0-9330-220-0000-2700-0000 18/19 ACSA Dues, Kim Humrichou 1,063.94
WARRANT TOTAL \$2,454.44

18732824 009924/ AT&T 180004 PO-180004 6. 01-0000-0-5903-001-0000-7200-0000 INV. 11365349 84.83
180004 4. 01-0000-0-5903-150-0000-2700-0000 INV. 11365349 17.01
180004 4. 01-0000-0-5903-150-0000-2700-0000 INV. 11365349 151.33
180004 5. 01-0000-0-5903-220-0000-2700-0000 INV. 11365349 191.01
180004 5. 01-0000-0-5903-220-0000-2700-0000 INV. 11365350 14.81
180004 2. 01-0000-0-5903-221-0000-2700-0000 INV. 11365349 54.05
180004 3. 01-0000-0-5903-246-0000-2700-0000 INV. 11365349 66.78
180004 1. 12-6105-0-5903-222-7110-8200-0000 INV. 11365349 54.09
180093 PO-180093 1. 01-0000-0-5903-155-3100-2700-0000 INV. 11365349 16.47
180093 2. 01-0740-0-5903-001-0000-3600-0000 INV. 11365349 14.81
WARRANT TOTAL \$665.19

18732825 003108/ CLOVER STORRETTA FARMS INC 180009 PO-180009 1. 13-5310-0-4700-001-0000-3700-0000 INV. 0100901543 159.00
WARRANT TOTAL \$159.00

18732826 009894/ CLUB CARDINAL FV-180775 01-0000-0-4300-150-1110-4200-0000 INV. 86, Uniforms 300.00
WARRANT TOTAL \$300.00

18732827 010194/ COUSINS CONCERT ATTIRE 180232 PO-180232 1. 01-0001-0-4300-001-1110-1000-1124 INV. 642994 392.00

MENDOCINO COUNTY SCHOOLS
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 05/31/2018

APY250 L.00.05
 DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
 BATCH: 1904 DISTRICT MAY 25, 2018

WARRANT VENDOR/ADDR NAME (REMIT)
 REF# REFERENCE LN F0 RESO P OBJE SCH GOAL FUNC DIST
 DEPOSIT TYPE ABA NUM ACCOUNT NUM
 DESCRIPTION AMOUNT

18732834 010245/ LAVERNE TODD
 FV-180779 13-5310-0-8634-001-0000-0000-0000 Cafeteria Refund 26.00
 WARRANT TOTAL \$26.00

18732835 009442/ UCLAH PAPER SUPPLY INC
 180046 PO-180046 1. 13-5310-0-4300-001-0000-3700-0000 Inv. 484888 123.16
 WARRANT TOTAL \$123.16

*** BATCH TOTALS ***
 TOTAL NUMBER OF CHECKS: 14 TOTAL AMOUNT OF CHECKS: \$12,034.95*
 TOTAL ACH GENERATED: 0 TOTAL AMOUNT OF ACH: \$0.00*
 TOTAL EFT GENERATED: 0 TOTAL AMOUNT OF EFT: \$0.00*
 TOTAL PAYMENTS: 14 TOTAL AMOUNT: \$12,034.95*

*** DISTRICT TOTALS ***
 TOTAL NUMBER OF CHECKS: 17 TOTAL AMOUNT OF CHECKS: \$19,936.97*
 TOTAL ACH GENERATED: 0 TOTAL AMOUNT OF ACH: \$0.00*
 TOTAL EFT GENERATED: 0 TOTAL AMOUNT OF EFT: \$0.00*
 TOTAL PAYMENTS: 17 TOTAL AMOUNT: \$19,936.97*

APV250 1.00.05 MENDOCINO COUNTY SCHOOLS
 DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST COMMERCIAL WARRANT REGISTER
 BATCH: 1906 DISTRICT June 4, 2018 FOR WARRANTS DATED 06/07/2018

WARRANT VENDOR/ADDR NAME (REMIT) DEPOSIT TYPE ABA NUM ACCOUNT NUM AMOUNT
 REF# REFERENCE IN FU RESO P OBJE SCH GOAL FOND DIST DESCRIPTION

187333412 008249/ MICHELE SHELDON
 PV-180784 01-0000-0-5200-001-0000-7200-0000 Motel 68.81
 01-0000-0-5200-001-0000-7200-0000 Mileage 132.27
 WARRANT TOTAL \$201.08

187333413 007765/ SYNCES/AMAZON
 180281 PO-180281 1. 01-0795-0-4300-220-0000-2420-0000 Books for Library 75.33
 180281 PO-180281 1. 01-0795-0-4300-220-0000-2420-0000 Books for Library 18.31
 180361 PO-180361 1. 01-6300-0-4200-150-1110-1000-0000 Textbooks 131.27
 180361 PO-180361 1. 01-6300-0-4200-150-1110-1000-0000 Textbooks 626.81
 180363 PO-180363 1. 14-0000-0-4300-001-0000-8100-0000 Needle Scaler, Otto 169.54
 180367 PO-180367 1. 01-6300-0-4200-150-1110-1000-0000 History Textbooks 159.70
 180368 PO-180368 1. 01-0000-0-4300-150-1110-1000-9009 Textbooks 4.85
 180368 PO-180368 1. 01-0000-0-4300-150-1110-1000-9009 Textbooks, Wellspring 63.77
 WARRANT TOTAL \$1,249.58

18733414 009053/ DC MOMENTS
 180352 PO-180352 1. 01-7338-0-5800-150-1110-1000-0000 Inv, S0023 450.00
 WARRANT TOTAL \$450.00

18733415 008740/ US BANK CORPORATE PAYMENT SYS
 FV-180786 01-0740-0-4300-001-0000-3600-0000 Costco 29.30
 01-0740-0-4300-001-0000-3600-0000 Staples 337.58
 FV-180789 01-0000-0-4300-001-0000-7150-0000 Meeting Supplies 25.05
 01-0811-0-4300-001-5770-3120-0000 AAID Book 90.00
 01-0811-0-4300-001-5770-3120-0000 Andrea, Book 29.95
 01-0811-0-4300-001-5770-3120-0000 NCS Pearson 230.60
 13-5310-0-4300-001-0000-3700-0000 Aprons 82.10

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/07/2018

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1906 DISTRICT June 4, 2018

WARRANT	VENDOR/ADDR	REQ#	REFERENCE LN	FO RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18733416	0093883/	US FOODS							
	180048	PO-180048	1.	13-5310-0-4700-001-0000-3700-0000				Inv. 3344046	957.68
	180048		1.	13-5310-0-4700-001-0000-3700-0000				Inv. 3465628 less credit	28.92
	180048		3.	13-5310-0-4700-001-0000-3700-8634				Inv. 3344046	160.31
									\$1,146.91
									WARRANT TOTAL
									\$824.58

18733417 006754/ WASTE MANAGEMENT-UKIAH

	180050	PO-180050	1.	01-0000-0-5540-001-0000-8200-0000				Inv. 0001127-2561-9	309.33
	180050		2.	01-0000-0-5540-150-0000-8200-0000				Inv. 0001126-2561-1	1,204.87
	180050		3.	01-0000-0-5540-220-0000-8200-0000				Inv. 0001126-2561-1	1,006.05
	180050		4.	01-0000-0-5540-221-0000-8200-0000				Inv. 0001135-2561-2	39.74
	180050		5.	01-0000-0-5540-246-0000-8200-0000				Inv. 2678365-2561-3	83.63
									\$2,643.62
									WARRANT TOTAL

18733418 009798/ XEROX CORPORATION

	180051	PO-180051	1.	01-0000-0-5600-001-0000-7200-0000				Inv. 093435628	265.20
	180051		4.	01-0000-0-5600-155-0000-2700-0000				Inv. 093435625	192.39
	180051		5.	01-0000-0-5600-220-0000-2420-0000				Inv. 093435626	299.84
	180051		6.	01-0000-0-5600-220-0000-2700-0000				Inv. 093435630	431.36
	180051		7.	01-0000-0-5600-221-0000-2700-0000				Inv. 093435632	77.12
	180051		8.	01-0000-0-5600-246-0000-2700-0000				Inv. 093435631	77.12
	180051		9.	12-6105-0-5600-222-7110-1000-0000				Inv. 093435633	77.12
									\$1,420.15
									WARRANT TOTAL

***	BATCH TOTALS ***	TOTAL NUMBER OF CHECKS:	24	TOTAL AMOUNT OF CHECKS:	\$95,823.39*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	24	TOTAL AMOUNT:	\$95,823.39*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF CHECKS:	27	TOTAL AMOUNT OF CHECKS:	\$96,264.13*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
		TOTAL PAYMENTS:	27	TOTAL AMOUNT:	\$96,264.13*







Mendocino Unified School District



Minutes

Regular Board Meeting

MAY 17, 2018

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

4:30 P.M. CLOSED SESSION – K-8 LIBRARY

5:00 P.M. OPEN SESSION –

K-8 SCHOOL MULTIPURPOSE ROOM

<http://www.mendocinoused.org>

If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to

The K-8 Library at 4:30 p.m.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at dosusan@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

1.1. Call to order and roll call

The meeting was called to order at 4:30 p.m.

Present were Trustees Schaeffer, Grinberg, Aum, and Gay. Trustee Morton was absent.

1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The president verbally identified the agenda items to be discussed during closed session.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

There was no public comment.

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include Board members and Superintendent Jason Morse.

3.1. Conference with labor negotiators (Government Code 54957.6)

Agency Representative: Superintendent Jason Morse

Employee organizations: CEMUS and MTA bargaining units and unrepresented employees

3.2. Employment/Personnel Changes per Item 5.3

4. 5:00 P.M. RECONVENE TO OPEN SESSION

4.1. Call to order and roll call

The meeting was called to order at 5:00 p.m.

Present were Trustees Schaeffer, Grinberg, Aum, and Gay. Trustee Morton was absent.

4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

There was nothing reported from closed session.

4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

Item 5.14 was pulled from the agenda and will be brought forward to a future meeting.

MSA Aum/Grinberg (4/0), approved the agenda with 5.14 removed.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

5.1. Approval of Warrants

5.1.1. Warrants dated: 4/11/18, 4/18/18, 4/25/18, 5/1/18

5.2. Approval of Minutes

5.2.1. Board Meeting Minutes 4/19/18, 4/25/18, 5/1/18

5.3. Approval of Employment/Personnel Changes

5.3.1. Classified TIDES Aide, 5 hours/day, hired effective 5/3/18

5.3.2. Substitute Teacher, hire at long term sub rate, effective 10/13/18

5.3.3. Certificated Teacher, 1.0 F.T.E., column move, effective 5/1/18

5.3.4. Classified Manager, reduction in days/year, effective 7/1/18

5.3.5. Certificated Teacher, 1.0 F.T.E., resignation effective 6/30/18

5.3.6. Classified Preschool Site Supervisor, 5 hours/day, resignation effective 6/30/18

5.3.7. Classified Instructional Aide, 4.5 hours/day, resigned effective 5/4/18

5.3.8. Classified H.S. Library Aide, 3.75 hours/day, resigned effective 6/15/18

5.4. Approval of Current Budget Change Report

5.5. Approval of Mendocino Community Network (MCN) Financial Statements

5.5.1. Unaudited MCN Statement of Fund Net Position (with GASB 68 adjustments separated), for March 31, 2018 with comparative totals as of June 30, 2017

5.5.2. MCN Statement of Revenues, Expenses, and Changes in Fund Net Position based on Audit Report (minus GASB adjustments) for eighth period ending March 31, 2018 with comparative totals as of June 30, 2017

5.6. Approval of Attendance Report Month 7

5.7. Approval of Student Body Account Reports for April 2018

5.8. Approval of MOU regarding increase in daily rate of Substitute Teachers from \$115/day to \$120/day and \$60 per half day

5.9. Approval of CEMUS TA 2017-18-01: Appendix A: Compensation Language & Updated Salary Schedules for 2017-18, 2018-19, and 2019-20

5.10. Approval of CEMUS TA 2017-18-02: Change in Range of Pay/Updated Job Descriptions

5.11. Approval and adoption of the updated Mendocino County Office of Education SELPA policies and procedures to be used to administer MUSD's special education program

5.12. Approval of California Interscholastic Federation (CIF) representatives for Mendocino High School

5.13. Approval of updated Principals and Management Salary Schedules for 2018-19 and 2019-20

5.14. Approval of Board Bylaw

5.14.1. BB 9100: Organization

MSA Aum/Grinberg (4/0) to approve the consent agenda after pulling Item 5.14.

6. Reports

6.1. Student Trustee Olivia Grinberg

Student Trustee Olivia Grinberg reported on activities at the High School including the CTE Open House, the recent prom held at Spring Ranch, and sports.

6.2. Administrative

6.2.1. Principal – Tobin Hahn

Principal Tobin Hahn reported on activities at the High School including the Every 15 Minutes program, AE week, grading practices, and Senior Project Night. Testing begins next week. Scholarships will be awarded on May 23, 2018 and graduations coming up on June 14 and 15.

6.2.2. Superintendent – Jason Morse

Superintendent Jason Morse reported on the Miasa visit which was very successful and he thanked Marshall Brown for putting on the CTE Program Open House. The rate for sub teachers has been increased to \$120/day. The district has several teachers out on maternity leaves this year and next year. Jason attended the Community Foundation where grants were awarded to Anna Levy and Cecilia Jimenez. Lots of field trips are coming up and there will be a Zumba fundraiser to support the Cancer Center in memory of Toni Defer.

6.3. Bargaining Units

6.3.1. Mendocino Teachers Association (MTA)

No one was present from MTA.

6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

No one was present from CEMUS

6.4. Board Trustee Reports

Trustee Aum reported that CSBA has a new law about how student trustees vote. On action items, the student trustee should vote before board members. Windspirit attended the Miasa dinner and reported it is a great program. He also met with Superintendent Morse and Otto Rice regarding CCM.

Trustee Gay reported on his visit to the Greenwood Preschool where students were doing art. Trustee Schaeffer reported that Miasa this year was the best program yet.

7. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

A community member thanked the District for their support in making Miasa successful.

8. INFORMATION/DISCUSSION/ACTION ITEMS

8.1. Superintendent Jason Morse will give a report on inter/intra district transfers. (information/discussion)

Superintendent Morse gave a report on transfers. Unfortunately funding for District of Choice will be down to 25%.

- 8.2. Approval of Resolution 2018-07: Intention to levy and collect assessments within the assessment district for Fiscal Year 2018-19; to give preliminary approval of the engineer's report, and provide for notice of hearing. This resolution is required in order to direct the staff to schedule a Public Hearing to receive input prior to taking action to continue the implementation of fees within the Maintenance Assessment District (MAD).
(action)

MSA Aum/Gay (4/0) to approve Resolution 2018-07 above.

- 8.3. Approval of Resolution 2018-08 relating to Participating in Self-funding Excess Liability Plan. The district rescinds its previously submitted resolution to withdraw from SELF JPA and the Excess Liability Program effective July 1, 2018. The District declares its desire to continue its membership in the Schools Excess Liability Fund Excess Liability Program uninterrupted.
(action)

MSA Grinberg/Gay (4/0) to approve Resolution 2018-08 above.

- 8.4. Approval of Resolution 2018-09: In the matter of the delegation of authority to purchase supplies, equipment, and services. This is a routine procedure authorized by Education Code 17604 that allows the Superintendent to enter into contracts for the purchase of supplies, materials, apparatus, equipment, and services.
(action)

MSA AUM/Gay (4/0) to approve Resolution 2018-09 above.

- 8.5. Approval of Board Policy and Administrative Regulation as a first reading

8.5.1. BP/AR 1240: Volunteer Assistance

(action)

MSA Grinberg/Gay (4/0) to approve BP/AR 1240 as a first reading.

9. FUTURE AGENDA ITEMS

LCAP and Budget Hearing, MCN Third Quarter Report & next year's MCN Budget, final MAD Resolution, LCAP and Budget Public Hearing, ongoing policies

The Strategic Plan and discussions on the trustee area boundary will be presented at the June 21 meeting. There will also be a report from CCM on the lease with MUSD. The June 21 meeting will start at 5:30 p.m. for closed session and 6:00 p.m. for open session.

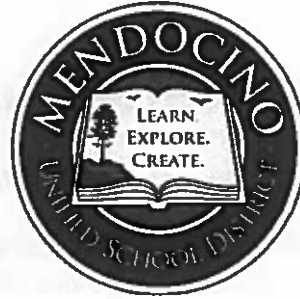
10. ADJOURNMENT

The LCAP and Budget Hearing for 2018-19 School Year will be held on **June 7, 2018**.

The next regular Board meeting is scheduled for **June 21, 2018** at the K-8 School.

The meeting adjourned at 6:18 p.m.

Mendocino Unified School District



Minutes

Regular Board Meeting

**JUNE 7, 2018
K-8 SCHOOL LIBRARY
44261 LITTLE LAKE
ROAD MENDOCINO, CA
95460**

**5:00 P.M. OPEN SESSION – K-8
LIBRARY**

<http://www.mendocinoused.org>

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at www.mendocinoused.org under School Board and then 2015-16 Board Agenda Backup Materials.

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Asst to the Superintendent at (707) 937-5868.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 5:00 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

1.1. Call to order and roll call

The meeting was called to order at 5:00 p.m.

1.2. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Morton/Aum (5/0) to approve the agenda as written.

2. TIMED ITEM 5:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank each of you for your comments and participation at this meeting.

There was no public comment.

3. PUBLIC HEARINGS – TIMED ITEMS

3.1. **Public Hearing** regarding the Local Control Accountability Plan (LCAP). Under the Local Control Funding Formula (LCFF), all school districts are required to prepare a plan which describes how they intend to meet annual goals for all pupils with specific activities identified to address state and local priorities.

There was no public comment.

3.2. **Public Hearing** regarding the Mendocino Unified School District's 2018-19 Budget (including Mendocino Community Network's Budget).

There was no public comment.

4. INFORMATION/DISCUSSION

4.1. Business Manager, Cynthia Brown, will present the 2018-19 MUSD Budget. (information/discussion)

Business Manager Cynthia Brown presented the 2018-19 MUSD Budget. Cynthia interacted with the Board and the public regarding budget questions.

4.2. MCN Manager Sage Statham will present the MCN Fiscal Year 2017-18 Third Quarter Budget Report and the MCN Budget for Fiscal Year 2018-19. (information/discussion)

MCN Manager Sage Statham presented the 2018-19 MCN Budget. Sage interacted with the Board and the public regarding budget questions.

4.3. Superintendent Jason Morse will present the 2018-19 Local Control Accountability Plan (LCAP). (information/discussion)

Superintendent Jason Morse presented the LCAP. Jason interacted with the Board and the public regarding LCAP questions. Jason went through each goal and how the District is doing compared to the goal.

4.4. Board Trustee Area Boundary discussion
(information/discussion/action)

Each board member discussed her/his position regarding the current Board Trustee boundaries and the current voting system.

Jim Gay: I respect the small schools and would like to see a seven member Board.

Mark Morton: The current configuration is the best solution if every member of the board considers every person a member of our district.

Jessica Grinberg: Fear of closing the outlying schools is a major factor for voters. The attorney did state in his conference with the Board, that he would be able to argue for both positions – one person one vote or the current configuration.

Michael Schaeffer: Keep the same configuration. It is not a perfect system but works. It also supports the energy of the community in each area. Changing the system would require a lot of time and effort.

MSA Morton/Aum (3/2). The Board resolved that they will maintain the current district election system.

YES: Schaeffer, Morton, Aum; NO Grinberg and Gay.

5. FUTURE AGENDA ITEMS

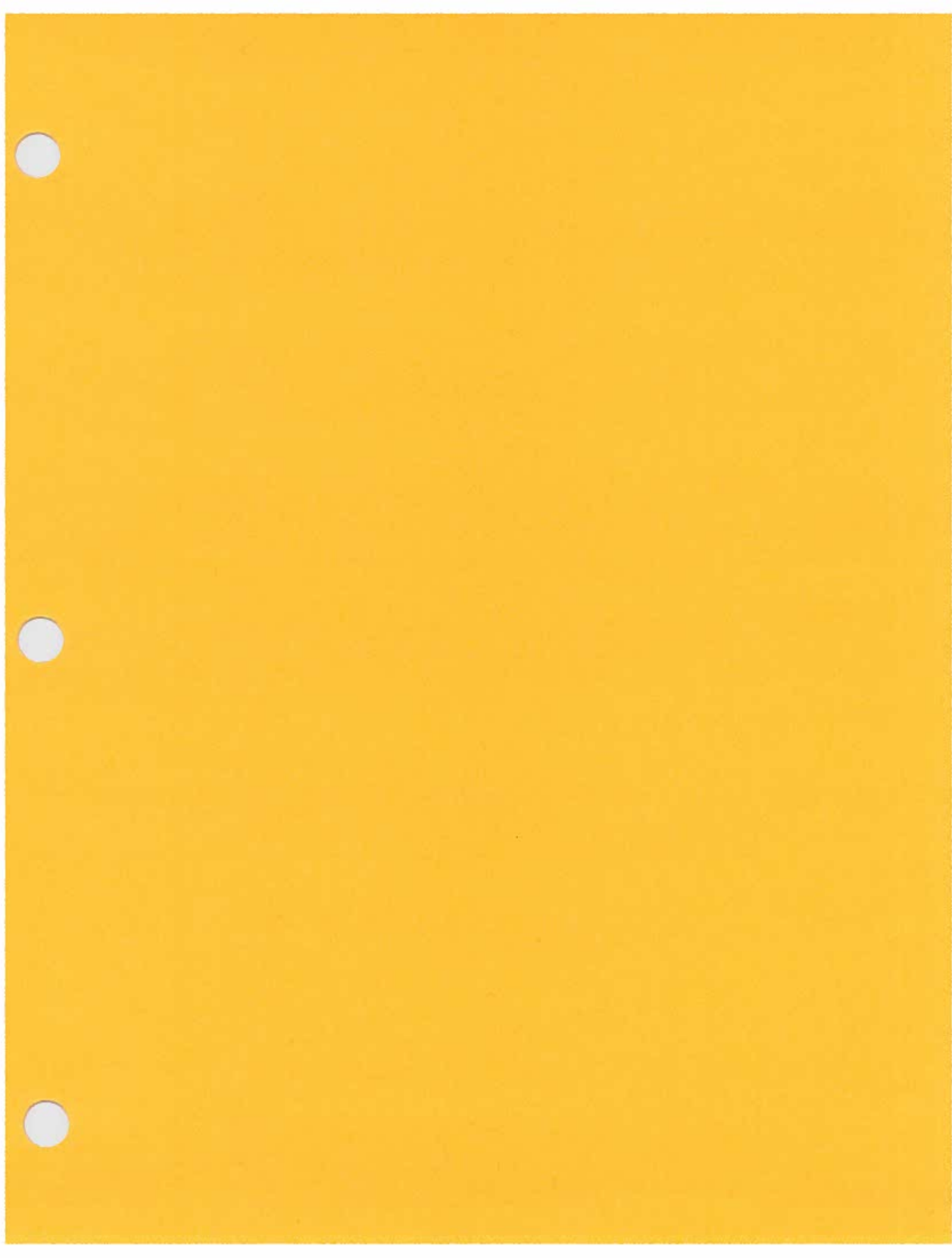
The Board will discuss items to be agendized for future meetings including the following: Adoption of the 2018-19 Budget and the Local Control Accountability Plan (LCAP), Public Hearing on MAD, Educational Protection Act Resolution, update to MUSD Strategic Plan, ongoing: policies.

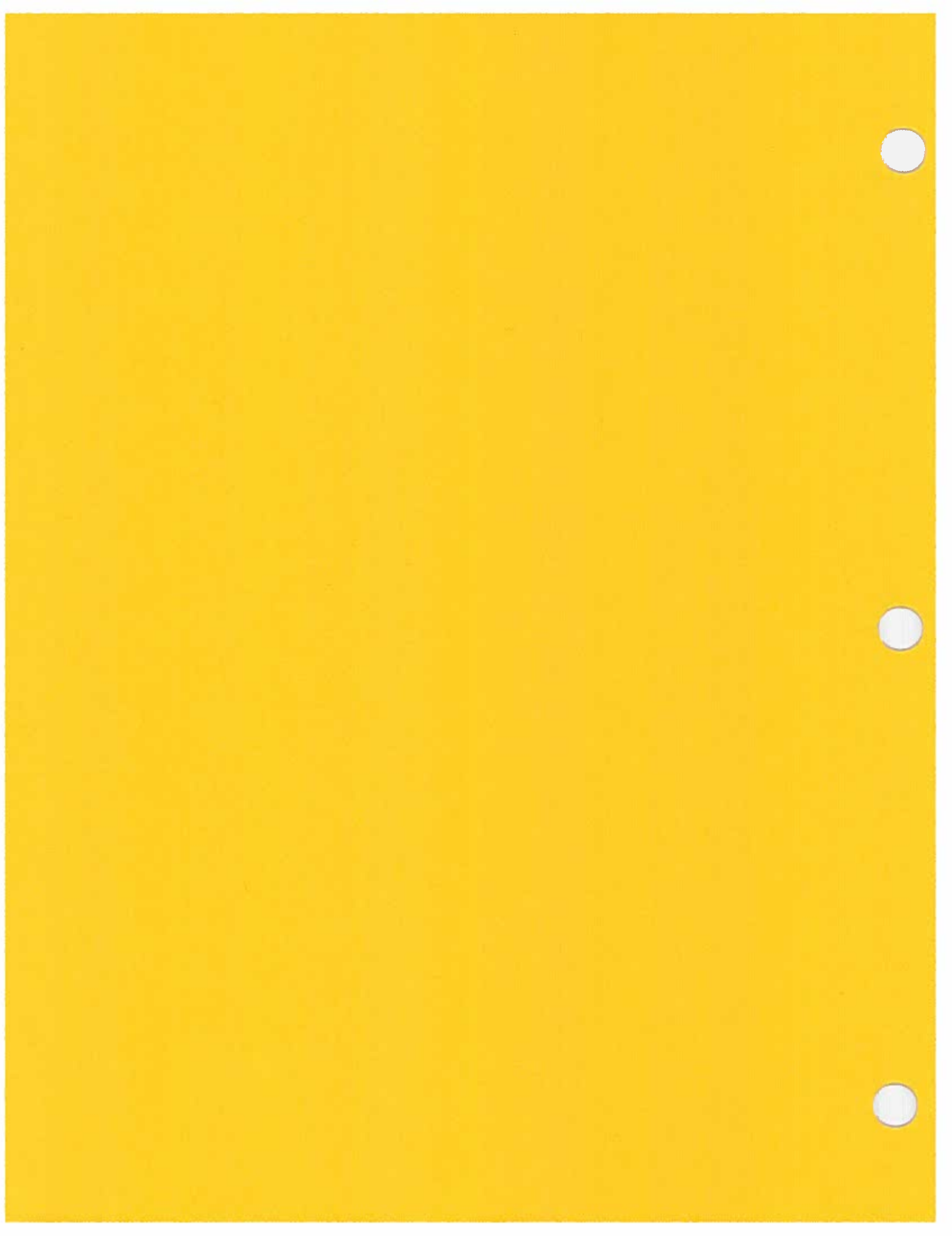
6. ADJOURNMENT

The next regular Board meeting is set for **June 21, 2018, at the K-8 School.**

The meeting adjourned at 7:18 p.m.







**Mendocino Unified School District
2017-18 Combined General Fund Budget Change Report**

June 2018

Budget a/o 6/7/2018

		Budget View May Board Meeting	Budget View June Board Meeting	Change	Notes
REVENUES:					
REVENUE LIMIT SOURCES					
8011	State Aid - Current Year	\$1,686,031	\$1,686,031	\$0	
8012	Education Protection Account	\$93,400	\$93,400	\$0	
8021	Homeowners' Exemptions Tax	\$46,681	\$46,681	\$0	
8022	Timber Yield Tax	\$189,507	\$189,507	\$0	
8029	Other Subventions/In-Lieu Taxes	\$0	\$0	\$0	
8041	Secured Roll Taxes	\$4,891,281	\$4,891,281	\$0	
8042	Unsecured Taxes	\$140,794	\$140,794	\$0	
8043	Prior Years' Taxes	-\$5,327	-\$5,327	\$0	
8044	Supplemental Taxes	\$0	\$0	\$0	
8091	Revenue Limit Transfers	<u>-\$75,000</u>	<u>-\$75,000</u>	<u>\$0</u>	
Total Revenue Limit Sources		\$6,967,367	\$6,967,367	\$0	
FEDERAL REVENUES					
8181	Special Education Entitlement	\$89,887	\$89,887	\$0	
8182	Discretionary Grants	\$3,200	\$3,200	\$0	
8285	Interagency Contracts between LEAs	\$0	\$0	\$0	
8290	All other Federal Revenue	<u>\$64,204</u>	<u>\$65,100</u>	<u>\$896</u>	Adjust Title one allocation
Total Federal Revenues		\$157,291	\$158,187	\$896	
OTHER STATE REVENUES					
8311	Other St. Apportionments Current Yr.	\$0	\$0	\$0	
8434	Class Size Reduction	\$0	\$0	\$0	
8550	Mandated Cost Reimbursements	\$87,717	\$87,717	\$0	
8560	State Lottery Revenue	\$99,229	\$99,229	\$0	
8590	All Other State Revenue	<u>\$418,379</u>	<u>\$418,379</u>	<u>\$0</u>	
Total Other State Revenues		\$605,325	\$605,325	\$0	
OTHER LOCAL REVENUES					
8622	Non-Ad Valorem Taxes	\$89,000	\$89,000	\$0	
8631	Sale of Equipment & Supplies	\$1,000	\$1,000	\$0	
8650	Leases and Rentals	\$16,700	\$16,700	\$0	
8660	Interest	\$13,000	\$28,000	\$15,000	Adjust interest for Q3 actual rate
8662	Net Increase in Fair Value Investment	\$0	\$0	\$0	
8675	Transport. Fees from Individuals	\$0	\$0	\$0	
8677	Transportation & Interagency Services	\$83,222	\$83,222	\$0	
8689	Other Fees and Contracts	\$3,903	\$3,903	\$0	
8699	All Other Local Revenue	\$93,266	\$103,266	\$10,000	Add new MUSE, Community Foundn grant
8792	Transfer of Apportionment from COE	<u>\$355,573</u>	<u>\$357,956</u>	<u>\$2,383</u>	Adjust SPED mental health funding
Total Other Local Revenues		\$655,664	\$683,047	\$27,383	
TOTAL REVENUES		\$8,385,646	\$8,413,925	\$28,279	

EXPENDITURES:	View		Change
	May Board Meeting	June Board Meeting	
CERTIFICATED SALARIES			
1100 Teachers' Salaries	\$2,671,730	\$2,671,730	\$0
1200 Pupil Support Salaries	\$253,747	\$253,747	\$0
1300 Supervisors' and Admin Salaries	\$347,583	\$347,583	\$0
1900 Other Certificated Salaries	<u>\$13,000</u>	<u>\$13,000</u>	<u>\$0</u>
Total Certificated Salaries	\$3,286,060	\$3,286,060	\$0
CLASSIFIED SALARIES			
2100 Instructional Aides' Salaries	\$345,820	\$345,820	\$0
2200 Support Salaries	\$545,926	\$545,926	\$0
2300 Supervisors' and Admin Salaries	\$329,856	\$329,856	\$0
2400 Clerical and Office Salaries	\$403,319	\$403,319	\$0
2900 Other Classified Salaries	<u>\$27,193</u>	<u>\$27,193</u>	<u>\$0</u>
Total Classified Salaries	\$1,652,114	\$1,652,114	\$0
EMPLOYEE BENEFITS			
310X STRS	\$729,418	\$729,418	\$0
320X PERS	\$244,483	\$244,483	\$0
33XX OASDI/Medicare	\$183,403	\$183,403	\$0
340X Health & Welfare Benefits	\$900,867	\$900,867	\$0
350X Unemployment Insurance	\$2,436	\$2,436	\$0
360X Workers' Compensation	\$168,691	\$168,691	\$0
370X Other Post-Employment Benefits	\$58,373	\$58,373	\$0
390X Other Benefits (Ret. Inc. & Board bene.)	<u>\$33,900</u>	<u>\$33,900</u>	<u>\$0</u>
Total Employee Benefits	\$2,321,571	\$2,321,571	\$0
BOOKS AND SUPPLIES			
4100 Approved Textbooks & Core Materials	\$0	\$0	\$0
4200 Books & Other Reference Materials	\$26,186	\$26,186	\$0
4300 Materials and Supplies	\$302,403	\$302,403	\$0
4400 Noncapitalized Equipment	<u>\$50,022</u>	<u>\$50,022</u>	<u>\$0</u>
Total Books and Supplies	\$378,611	\$378,611	\$0
SERVICES, OTHER OPERATING EXPENSES			
5100 Subagreements for Services	\$35,000	\$35,000	\$0
5200 Travel & Conference	\$45,543	\$45,543	\$0
5300 Dues and Memberships	\$17,850	\$17,850	\$0
5450 Insurance	\$71,297	\$71,297	\$0
5500 Operation & Housekeeping Services	\$211,453	\$211,453	\$0
5600 Rentals, Leases, Repairs, Improvmts	\$29,700	\$29,700	\$0
5800 Consulting Svcs and Op Expenses	\$414,944	\$427,077	\$12,133 add Muse fd'd trip, shoreline unif, antivirus
5900 Communications	<u>\$44,890</u>	<u>\$34,890</u>	<u>-\$10,000</u> reduce telecom for final MCOE forecast
Total Services and Other Operating Expenses	\$870,677	\$872,810	\$2,133
CAPITAL OUTLAY			
6400 Equipment / Equipment Replacement	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Capital Outlay	\$0	\$0	\$0
OTHER OUTGO			
7299 All Other Transfer Out to All Other	\$0	\$0	\$0
TOTAL EXPENDITURES	\$8,509,033	\$8,511,166	\$2,133
OTHER FINANCING SOURCES AND USES			
8919 Transfer In from MCN Fund	\$40,000	\$40,000	\$0
7350 Transfer indirect costs - Interfund	\$6,000	\$6,000	\$0
7616 Transfer Out to Cafeteria Fund	-\$96,773	-\$96,773	\$0
7619 Transfer Out to State Preschool Fund	-\$35,253	-\$35,253	\$0
7619 Transfer Out to MCN - telecom	-\$8,638	-\$8,638	\$0
TOT. OTHER FINANCING SOURCES & USES	-\$94,664	-\$94,664	\$0
NET INCREASE (DECR) IN FUND BALANCE	-\$218,051	-\$191,905	\$26,146

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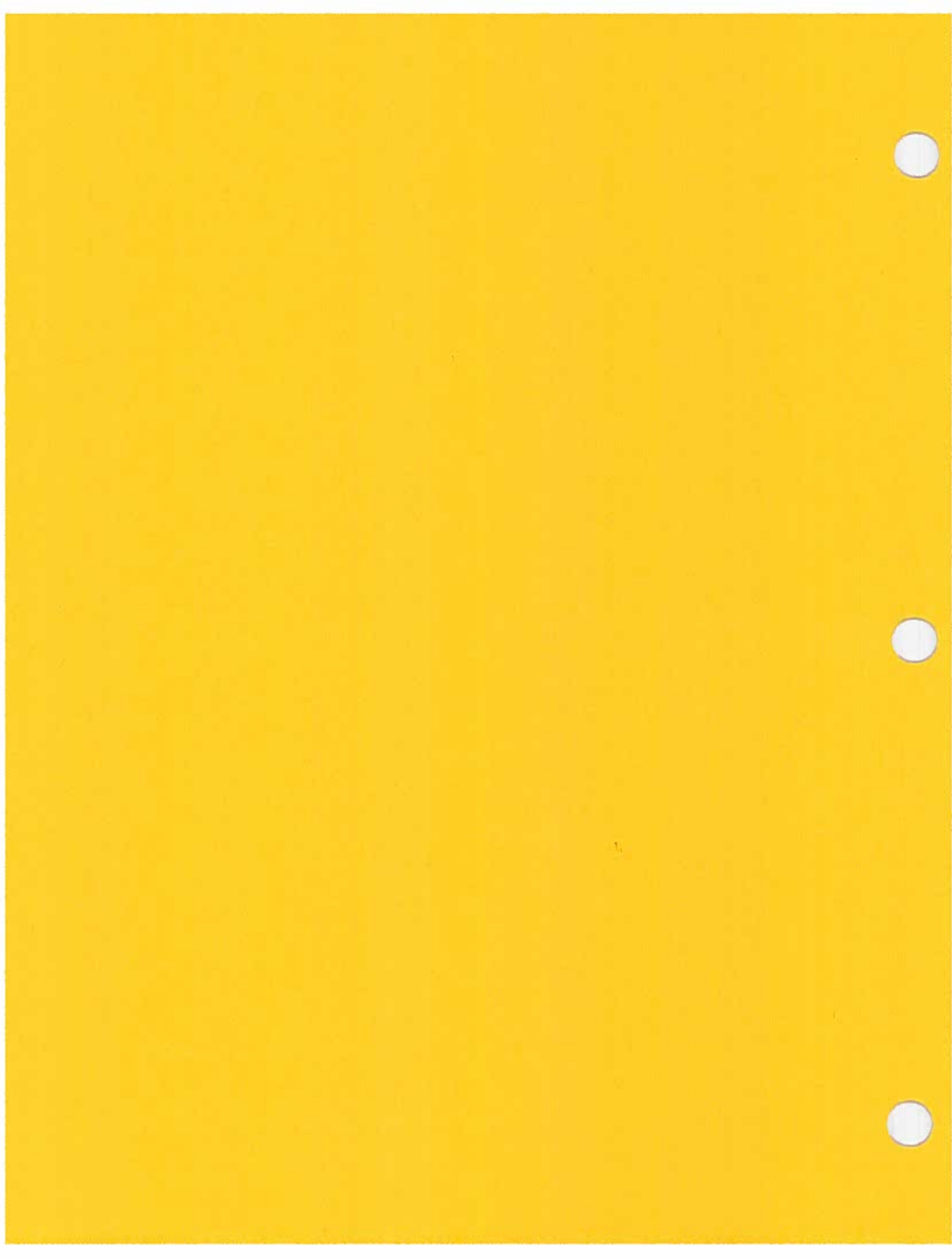
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		View May Board Meeting	View June Board Meeting	Change
FUND BALANCE, RESERVES				
	Beginning Fund Balance	\$2,613,677	\$2,613,677	\$0
	Ending Fund Balance	\$2,395,626	\$2,421,772	\$26,146
COMPONENTS OF ENDING FUND BALANCE				
7911	Revolving Cash	\$10,000	\$10,000	\$0
7970	Designated for Econ Uncertainty	\$343,000	\$346,000	\$3,000 adjust REU est actual
7980	Other Designations:			
	Every 15 minutes/other gifts--sites	\$763	\$763	\$0
	Tech carryforward	\$5,000	\$25,000	\$20,000
	Text carryforward	\$20,000	\$0	-\$20,000
	Educator Effectiveness	\$0	\$0	\$0
	Prop 39	\$0	\$0	\$0
	College Readiness Yr 2-3	\$25,000	\$25,000	\$0
	SUMS grant Yr 2-3	\$8,000	\$8,000	\$0
	Community Foundation Grant 18-19	\$0	\$9,000	\$9,000 Add 2018-19 grant funding received
7990	General (Undesignated) Reserve	\$1,983,863	\$1,998,009	\$14,146

KEY TRANSFERS IMPACTING THE GENERAL FUND UNALLOCATED RESERVE:

180067	reduce telecom budget per final MCOE forecast	\$10,000
180069	adjust REU for estimated actual total expends	-\$3,000
180070	Adjust MCOE allocation for mental health funding	\$2,383
180071	Adjust Title I per CDE	\$896
180072	Shoreline unified, antivirus 5 year subscr	-\$11,133
	Interest revenue update per Q3 actual	\$15,000
	Total	\$14,146





MENDOCINO COMMUNITY NETWORK
 JOINT STATEMENT OF FUND NET POSITION WITH GASB 68 ADJUSTMENTS SEPARATED
 APRIL 30, 2018 WITH COMPARATIVE TOTALS AS OF JUNE 30, 2017

	<u>April 30, 2018</u>	<u>June 30, 2017</u>
ASSETS		
Current Assets:		
Cash and Investments	\$ 271,452	\$ 215,073
Accounts Receivable	<u>29,507</u>	<u>26,200</u>
Prepaid Expense	<u>0</u>	
Total Current Assets	<u>300,959</u>	<u>241,273</u>
Noncurrent Assets:		
Capital assets net of accumulated depreciation	<u>44,401</u>	27,047
Total Assets	<u>\$ 345,359</u>	<u>\$ 268,320</u>
LIABILITIES		
Current Liabilities:		
Accounts Payable	17,535	11,551
Unearned Revenues	22,510	16,374
Capital Leases, current portion	<u>25,054</u>	<u>0</u>
Total Current Liabilities	<u>65,099</u>	<u>27,925</u>
Non Current Liabilities		
Compensated absences	21,488	21,488
Total non-current liabilities	21,488	21,488
Total Liabilities	86,587	49,413
NET POSITION		
Net investment in capital assets	19,346	27,047
Unrestricted	<u>239,426</u>	<u>191,860</u>
Total Net Position	<u>\$ 258,772</u>	<u>\$ 218,907</u>

GASB 68 Information (see notes on page 2)

Total GASB 68 entries at 6/30/17 per auditors	(647,609)
Total Net Position with GASB 68 entries included	(388,837)

GASB 68 Notes

1. In October 2015, MCN's auditors completed the FY 14-15 audit report. In this report, MCN's statement of net fund position for both FY 13-14 and FY 14-15 were restated in order to reflect required changes under GASB 68 involving deferred pension liabilities which are required to be shown in audit financial statements when an enterprise fund is involved.
2. The changes resulted in a decrease of the fund position of \$537,439 for FY 13-14. Further adjustments by the auditor reduced the change in FY 14-15 to a decrease of \$526,362 in the net fund assets.
3. The changes to the net fund position were recorded through a set of journal entries to the general ledger of fund 63 in categories 9490, 9663, 9690, and 9793 which were recorded in January of 2016 based on information provided by the auditors. All GASB 68 adjustments are beyond the technical skill of MCN staff and are wholly provided by the auditors.
4. Further adjustments to these categories were made by the district's new audit team in October of 2016 and September of 2017 resulting in an increase of the total of GASB pension adjustments to \$647,609.
4. The auditor's recommendation to MCN staff is that GASB 68 liabilities should be separated out when presenting or unaudited monthly financial statements. GASB 68 entries do not represent an actual amount owed to any entity. Per the auditor, separating them out will give a better view for MCN staff, MUSD staff and the MUSD Board to make accurate judgements regarding MCN's fiscal position while at the same time representing the GASB 68

MENDOCINO COMMUNITY NETWORK
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION BASED ON AUDIT REPORT
(MINUS GASB ADJUSTMENTS)
FOR THE TEN MONTH PERIOD ENDING APRIL 30, 2018
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2017)

	<u>Ten Month Period Ended April 30, 2018</u>		<u>Twelve Month Period Ended June 30, 2017</u>
OPERATING REVENUES			
Charges for services	\$ 1,771,819	\$	<u>2,113,033</u>
Other Revenues	<u>0</u>		<u>376</u>
Total operating revenues	<u>1,771,819</u>		<u>2,113,409</u>
OPERATING EXPENSES:			
Salaries and Benefits	586,043		795,332
Supplies and Materials	50,712		38,808
Professional Services	1,049,009		1,219,111
Depreciation	<u>21,243</u>		<u>13,523</u>
Total Operating Expenses	<u>1,707,007</u>		<u>2,066,774</u>
Operation Income/(loss)	64,812		46,635
Non Operating Revenues and (Donation)			
Interest Income	998		602
Transfers In	7,388		8,947
Donation to District	<u>(33,333)</u>		<u>(40,000)</u>
Total Non Operating Revenues/Expenses	<u>(24,947)</u>		<u>(30,450)</u>
CHANGE IN NET POSITION			
	<u>39,865</u>		16,185
Net Position Beginning	218,907		<u>202,722</u>
Net Position Ending	\$ 258,772	\$	218,907





MENDOCINO GRAMMAR SCHOOL
 STUDENT BODY ACCOUNT
 2017-2018 MONTHLY SUMMARY
 PERIOD: MAY 2018

	BALANCE	INCOME	EXPENSE	NEW BALANCE
KINDERGARDEN	15.10			15.10
1st GRADE	-34.89			-34.89
2nd GRADE	93.85			93.85
3rd GRADE	143.85			143.85
4-5 GRADES	18.21	2610.00	184.80	2443.41
COMPTCHE SCHOOL	1354.17			1354.17
GENERAL STUDENT BODY	1.88	0.12		2.00
MULTI-PURPOSE STAGE	55.78			55.78
TOTAL	1647.95	2610.12	184.80	4073.27



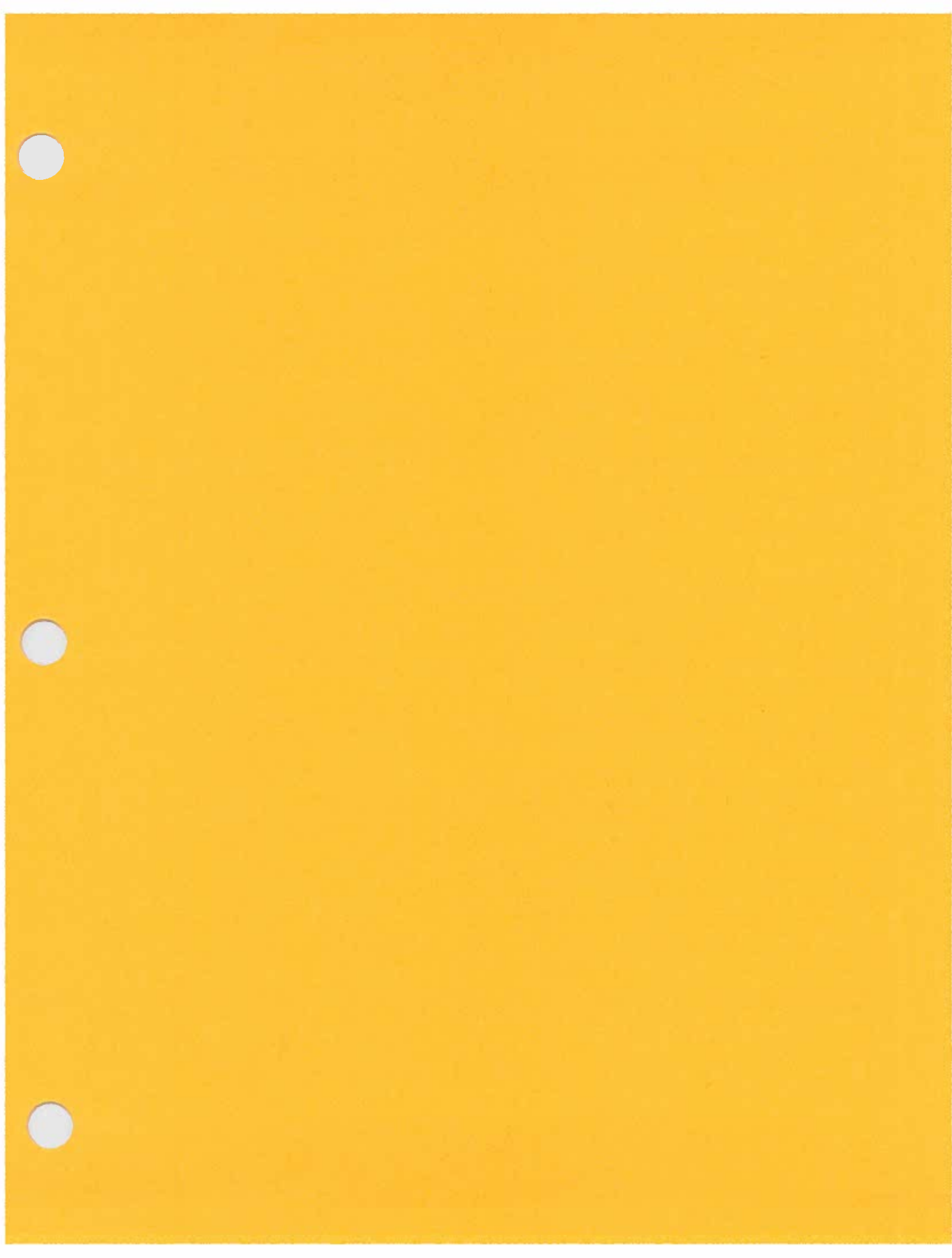
**MENDOCINO MIDDLE SCHOOL
STUDENT BODY ACCOUNT
2016-2017 MONTHLY SUMMARY
PERIOD: MAY 2018**

DESCRIPTION	Beginning Balance	Income	Expenses	Ending Balance
6-8 Art Field Trips	\$ 1,327.00			\$ 1,327.00
6-8 Boys Free Throw	\$ -			\$ -
6-8 Girls Free Throw	\$ 322.00			\$ 322.00
6th Grade Class	\$ 172.32			\$ 172.32
6-8 Trips	\$ 0.22			\$ 0.22
7-8 Boy's BB	\$ 228.80			\$ 228.80
7-8 Girl's BB	\$ 685.23			\$ 685.23
7th Grade Class	\$ 11,835.58	\$4,085.00	\$10,762.00	\$ 5,158.58
8th Grade Class	\$ -			\$ -
8th Grade Trip	\$ 710.00	\$5,490.60		\$ 6,200.60
Art Fund	\$ 2,329.34		\$503.70	\$ 1,825.64
Athletics	\$ -	\$20.00		\$ 20.00
Cooking Club	\$ 204.00			\$ 204.00
Grad Dance	\$ 233.70			\$ 233.70
Maker Faire	\$ -			\$ -
Outdoor Survival	\$ -			\$ -
PE Fund	\$ -			\$ -
School Supplies	\$ 2.73			\$ 2.73
Science	\$ 275.71			\$ 275.71
Student Council	\$ 700.94	\$1.68	\$15.50	\$ 687.12
Volleyball	\$ 2,697.61			\$ 2,697.61
Woodlands Trip	\$ 9,985.43	\$2,095.00		\$ 12,080.43
Yearbook	\$ 1,871.14	\$1,050.00		\$ 2,921.14
Yearend Activities	\$ 239.80			\$ 239.80
TOTAL	\$ 33,821.55	\$12,742.28	\$11,281.20	\$ 35,282.63

**MENDOCINO HIGH SCHOOL
STUDENT BODY ACCOUNT
2017 - 2018 MONTHLY SUMMARY
PERIOD: MAY 2018**

	DESCRIPTION	Begin Balance	Income	Expenses	Ending Balance
GENERAL FUNDS					
	Athletic Travel/Requests	1186.68			1186.68
	Athletics - Officials only	3707.00		3707.00	0.00
	CTE Art	0.00			0.00
	CTE Culinary	209.75			209.75
	CTE Horticulture	0.00			0.00
	CTE Media	0.00			0.00
	CTE Woodshop	152.00			152.00
	Facilities (key dep)	308.05			308.05
	Library	96.20			96.20
	MCHS General	2298.59		1183.11	1115.48
	MCHS Outdoor Leadership	61.72			61.72
	MCHS Yearbook	280.00			280.00
	PSAT/SAT workbooks	1102.00			1102.00
	Request (donations/interest)	22.49	3.65		26.14
	Sober Grad	0.00	4634.49		4634.49
	SONAR	1298.89			1298.89
	Store	160.33			160.33
	Student Council	386.85	231.62	75.00	543.47
	Youth Prevention	92.50			92.50
CLASSES					
	Class of 16	500.00			500.00
	Class of 18	1231.08		601.23	629.85
	Class of 19	1790.94	2523.00	1033.40	3280.54
	Class of 20	1357.55	586.00	625.00	1318.55
	Class of 21	-90.27	134.00		43.73
FALL SPORTS					
	Boys Soccer	469.46			469.46
	Football	134.12			134.12
	Girls Soccer	57.93			57.93
	Volleyball	1263.77			1263.77
WINTER SPORTS					
	Boys Basketball	583.15			583.15
	Girls Basketball	1111.73			1111.73
SPRING SPORTS					
	Baseball	500.00			500.00
	Golf	0.00			0.00
	Softball	367.73			367.73
	Tennis	195.07			195.07
	Track	0.00			0.00
CLUB					
	Amnesty	352.87	35.00		387.87
	Art Club	304.85			304.85
	Body Positive	199.54			199.54
	Cheese & Crochet	0.00			0.00
	Chorus	152.21			152.21
	CSF	862.17	42.00	750.00	154.17

Culinary	187.90	306.00		493.90
Electronics	0.69			0.69
Horticulture/Botany Club	200.54	403.00		603.54
Improv club	670.11			670.11
Interact Club-Activity	3964.30	66.00		4030.30
Interact Club-Administrative	2730.52			2730.52
Leadership	56.44			56.44
Multi-Cultural Club	305.00			305.00
Radio	1027.19			1027.19
Science Club	71.09			71.09
S.E.A. Club	30.00			30.00
Workability/Cardinal Express	146.41			146.41
Yearbook	1490.16	400.00		1890.16
Yoga Club	320.00	20.00		340.00
A/E WEEK				
AE WEEK Art Center	25.00			25.00
AE WEEK Ashland	421.71		1329.44	-907.73
AE WEEK Back to the Land	-92.00			-92.00
AE WEEK Biking	-258.75	50.00		-208.75
AE WEEK Coastal Adventures	74.54			74.54
AE WEEK College Tours	485.06	25.00	1304.29	-794.23
AE WEEK Culinary	94.31			94.31
AE WEEK - déjà vu	1.85			1.85
AE WEEK Drivers Ed Class	0.00			0.00
AW WEEK E-Lab	45.00			45.00
AW WEEK Lifeguard	0.00			0.00
AE WEEK Media Film	846.83			846.83
AW WEEK Refresh	-315.42			-315.42
AE WEEK Rock Climbing	888.47			888.47
AW WEEK Volunteer Crew	-379.12			-379.12
AE WEEK Wind Surfing	851.74		1670.67	-818.93
AW WEEK Woodworking	0.00			0.00
AE WEEK Yosemite Institute	-2283.80	985.00		-1298.80
AE WEEK Reserve	1029.14			1029.14
TOTAL	35341.86	10444.76	12279.14	33507.48







Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

Memorandum of Understanding

2018-19-01

August 20, 2018 through June 14, 2019

between the

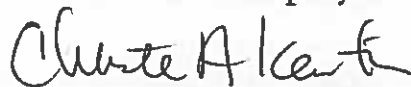
Classified Employees of Mendocino Unified Schools (CEMUS)

and the

Mendocino Unified School District

Effective August 24, 2018, the parties agree that Alan Burkner who is currently assigned as a Substitute Integrative Aide at the K-8 School will be raised from Range 25, Step 1 to Range 25, Step 3. Alan has been with the District for two years and works 5.25 hours/day. Because of various PERS restrictions, he is hired as a substitute each year and not a regular employee. The District wishes to make an exception to this substitute pay rate because of the unusual circumstances of his situation.

For Classified Employees of Mendocino Unified Schools:



Date: 5-15-18

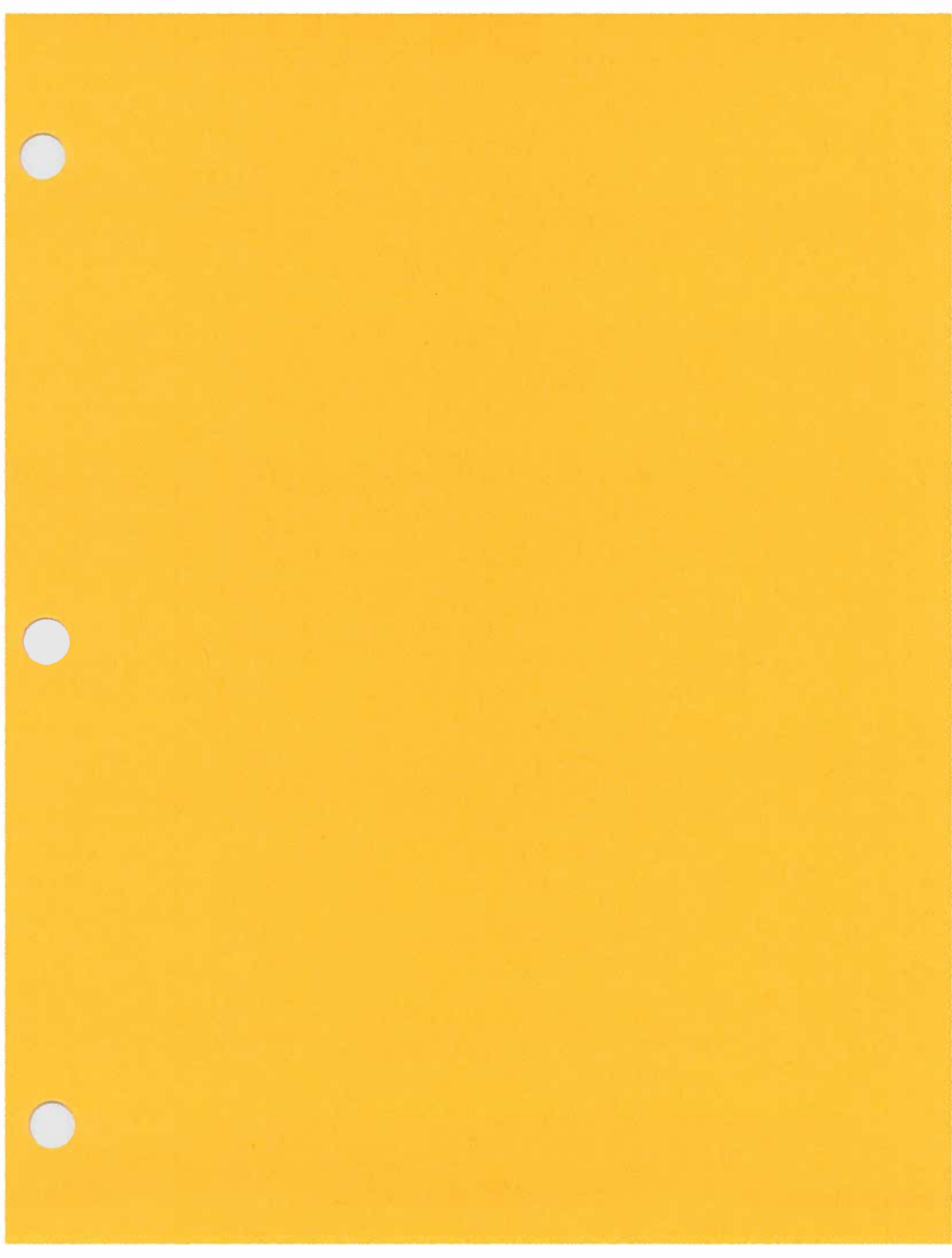
Christine Kenton

For Mendocino Unified School District



Date: 5/15/18

Jason Morse

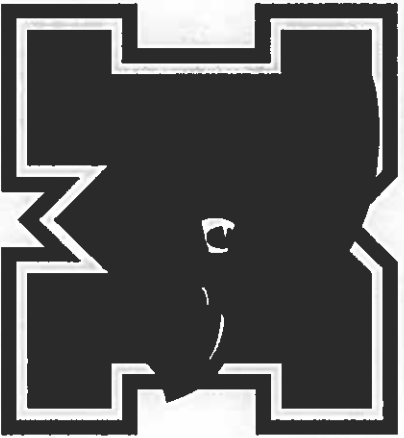




**2018-
2019**

Mendocino High Schools

Tobin Hahn, Principal



SCHOOL SAFETY PLAN

A plan developed by the Mendocino High School Site Council in conjunction with the Focus on Learning process to improve school climate and safety.
Effective March 2018 to February 2019

Committee Members

Tobin Hahn, Erin Placido, Tom Sosnovec, Elise Boyle, Henry Thomas, Greg Braden, Susana Jung, Laviva Dakers, Emily Inwood, Taylor Kolby-Kisbaugh.

Our Mission and Vision

Mission

The Mendocino High Schools honor the district motto of "Explore, Learn, Create" by providing a variety of challenging educational and extracurricular programs that empower each student to strive for academic and personal excellence.

Vision and Core Values

Located in a small town of great natural beauty and cultural awareness, the Mendocino High Schools are based on a foundation of strong personal relationships and a regard for the wholeness of each student. Through meaningful and engaging learning experiences, students are challenged to be critical and creative thinkers. Each student is supported in developing a sense of responsibility to self and to the local and global community. The Mendocino High Schools foster a personal approach that inspires students to find their passions and develop strengths that will prepare them for opportunities in the 21st Century.

Assessment of School Safety

Indicator	Current Strategies and Actions	Action Needed	Accountability
<p>Safety Goal 1:</p> <p>Appropriate sources of data have been reviewed to identify school safety issues (e.g., Healthy Kids Survey, suspension/expulsion data from CALPADS, behavior referrals, counseling referrals, etc.).</p>	<p>1.1</p> <ul style="list-style-type: none"> • CHKS administered every other year and data is analyzed 		
<p>1.2</p>	<ul style="list-style-type: none"> • Monthly School Climate Team meeting <ul style="list-style-type: none"> ○ Reviews discipline dashboard (PBIS data) ○ Makes suggestions for schoolwide interventions 		<p>Office staff</p>
<p>1.3</p>	<ul style="list-style-type: none"> • Attendance is reviewed daily and weekly <ul style="list-style-type: none"> ○ Tardiness is tracked and letters are sent home ○ Weekly attendance and grading meeting with counseling and admin staff ○ Truancy and Chronic Absenteeism letters were updated in February 2018. 	<ul style="list-style-type: none"> • Consistently print and send truant and attendance letters • Educate parents and students on changes through parent Teas, Assemblies, website, etc. 	
<p>1.4</p>	<ul style="list-style-type: none"> • Suspension/Expulsion data analyzed yearly using the state dashboard 		
<p>1.5</p>		<ul style="list-style-type: none"> • Adopt a universal screener such as SRSS to identify students with social-emotional risk factors 	<p>Staff Spring 2018</p>

Discipline Policies and Practices

Safety Goal 2:

Existing school site discipline rules and procedures are regularly reviewed to ensure that they are being appropriately enforced and address student behavior problems and school safety issues. Student handbooks are given to all students and parents that explain codes of conduct, unacceptable behavior, and correctives and consequences.

Indicator	Current Strategies and Actions	Action Needed	Accountability
2.1	<ul style="list-style-type: none"> • Student/Parent Handbook <ul style="list-style-type: none"> ○ Distributed each year ○ Explicit teaching of handbook through activities ○ Inclusion of PBIS matrix 	<ul style="list-style-type: none"> • Educate parents on pertinent policies (see also 1.3) 	Admin - ongoing
2.2	<ul style="list-style-type: none"> • Policies are modified to be enforceable and clear and consistent 	<ul style="list-style-type: none"> • Continue to refine with input from Site Council 	Site Council - each Spring (April, May)
2.3	<ul style="list-style-type: none"> • Implementation of PBIS <ul style="list-style-type: none"> ○ Creation of behavior matrix ○ Staff calibration ○ SEL training 	<ul style="list-style-type: none"> • Conduct a schoolwide PBIS fidelity survey 	Admin, School Climate Team - Spring 2018
2.4		<ul style="list-style-type: none"> • Create opportunities to increase student voice in determining school climate <ul style="list-style-type: none"> ○ Stakeholder meetings ○ Surveys ○ Explore designated time during Tutorial. 	ASB, Admin

Funding

Safety Goal 3:

Available resources are being targeted to address school safety issues. Investigate additional state or federal funding to improve school climate, response to crises, classroom management, and to provide comprehensive student mental health services.

Indicator	Current Strategies and Actions	Action Needed	Accountability
3.1	<ul style="list-style-type: none"> • Recently hired social worker <ul style="list-style-type: none"> ○ Students groups and 1-on-1 ○ Family outreach 		
3.2	<ul style="list-style-type: none"> • Contract with MCYP - splits cost of counselor 	<ul style="list-style-type: none"> • Determine funding availability for '18-'19 schoolyear for MCYP counselor 	Admin, District
3.3	<ul style="list-style-type: none"> • Grants <ul style="list-style-type: none"> ○ Teens for Change ○ SUMS grant ○ CGAP ○ CHP grant 	<ul style="list-style-type: none"> • Explore possibility for a healthy communities grant to replace CGAP. 	Admin, District
3.4	<ul style="list-style-type: none"> • Site Council funding for school climate initiatives 		

Professional Development Activities

Safety Goal 4:

All school personnel receive appropriate professional development that includes training on the implementation of a school safety plan, safe school strategies, crisis response training, consistent enforcement of school discipline policies, child abuse reporting, and identification and recognition of student mental health issues designed to determine an appropriate first response.

Indicator	Current Strategies and Actions	Action Needed	Accountability
4.1	<ul style="list-style-type: none"> • Yearly trainings: <ul style="list-style-type: none"> ○ Mandated Reporter training ○ Suicide prevention training 		
4.2	<ul style="list-style-type: none"> • PBIS meetings to calibrate implementation of policies • School Climate team meets to review data and suggest calibrations 		
4.3	<ul style="list-style-type: none"> • A lockdown and disaster protocol will be created and reviewed with staff. <ul style="list-style-type: none"> ○ Emergency kits are being refurbished and updated (fall 2017) ○ Emergency procedures updated (fall 2017) ○ Emergency Operations updated (fall 2017) 	<ul style="list-style-type: none"> • Implement lockdown/disaster training and drills 2-3 times a year along with fire drills. Hold at least one drill each quarter. • Create informational pamphlet for parents on disaster protocols. • Training on disaster notification system. 	Admin, District, Staff

Counseling and Wellness Services

Safety Goal 5:

Effective counseling and wellness services are available to all students (e.g., psychological and social services, attendance improvement, dropout prevention and recovery, and appropriate referral systems for different types of student support). Designate a trained person at each site to handle referrals (related to student physical and mental health) to district and community partners.

Indicator	Current Strategies and Actions	Action Needed	Accountability
5.1	<ul style="list-style-type: none"> • Counseling Staff provides services to support student social-emotional well-being <ul style="list-style-type: none"> ○ Psychologist, Counselors, Social Worker 		
5.2	<ul style="list-style-type: none"> • Targeted substance use counseling for students using at school provided by MCYP and social worker 		
5.3	<ul style="list-style-type: none"> • 9th Grade Health curriculum address social-emotional and wellness issues 	<ul style="list-style-type: none"> • Update curriculum to comply to AB 1227 and AB 643 <ul style="list-style-type: none"> ○ Human trafficking education ○ Relationship abuse and partner violence education 	Health teacher, Counselors, Admin
5.4		<ul style="list-style-type: none"> • Improve counselor referral system using universal screenings (see 1.5) • Designate an individual to refer students to community partners 	Counseling Team, Admin
5.5		<ul style="list-style-type: none"> • Improve dropout prevention services <ul style="list-style-type: none"> ○ Research options and resources 	Counseling Team, Admin, Teachers
5.6		<ul style="list-style-type: none"> • 	

5.7		<ul style="list-style-type: none">• Offer upper-class Health<ul style="list-style-type: none">◦ Develop curriculum◦ Determine how to deliver	
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Collaborative Relationships

Safety Goal 6:

Indicator	Current Strategies and Actions	Action Needed	Accountability
6.1	<ul style="list-style-type: none"> • Partnerships exist with the following community-based organizations: <ul style="list-style-type: none"> ○ MCYP ○ Tobacco Control Program ○ CGAP ○ Blue Door Clinic ○ Project Sanctuary ○ Redwood Community Services ○ MCCF ○ Mendocino County Sheriff 		
6.2	<ul style="list-style-type: none"> • Social worker connects parents to resources 	<ul style="list-style-type: none"> • Involve organizations to engage parents relating to student mental health and wellness • Better connect the Wellness Committee to Site Council to unify goals • Have a Wellness Committee presentation to Site Council • Possible "Wellness Day" 	Site Council, District, Admin

Safe Schools Programs and Strategies

Effective prevention/intervention programs and strategies are being used consistently to create a safe and drug-free learning environment and to address school safety and violence prevention issues that frequently impact campuses such as:

Safety Goal 7:

- Bullying Prevention
- Conflict Management
- Gang Risk Intervention
- Harassment
- Internet Safety
- Youth Suicide Prevention and Postvention

Indicator	Current Strategies and Actions	Action Needed	Accountability
7.1	<ul style="list-style-type: none"> • Suicide Prevention Program: Break Free From Depression • Mandated staff training on Suicide Prevention • Mandated training on Mandated Reporting procedures 		
7.2	<ul style="list-style-type: none"> • CGAP, FBPD consulted for gang awareness issues and education 		
7.3		<ul style="list-style-type: none"> • Provide Internet/technology/social media safety education for all students <ul style="list-style-type: none"> ○ Student education ○ Parent education 	Tech staff, Counseling staff

Campus Security

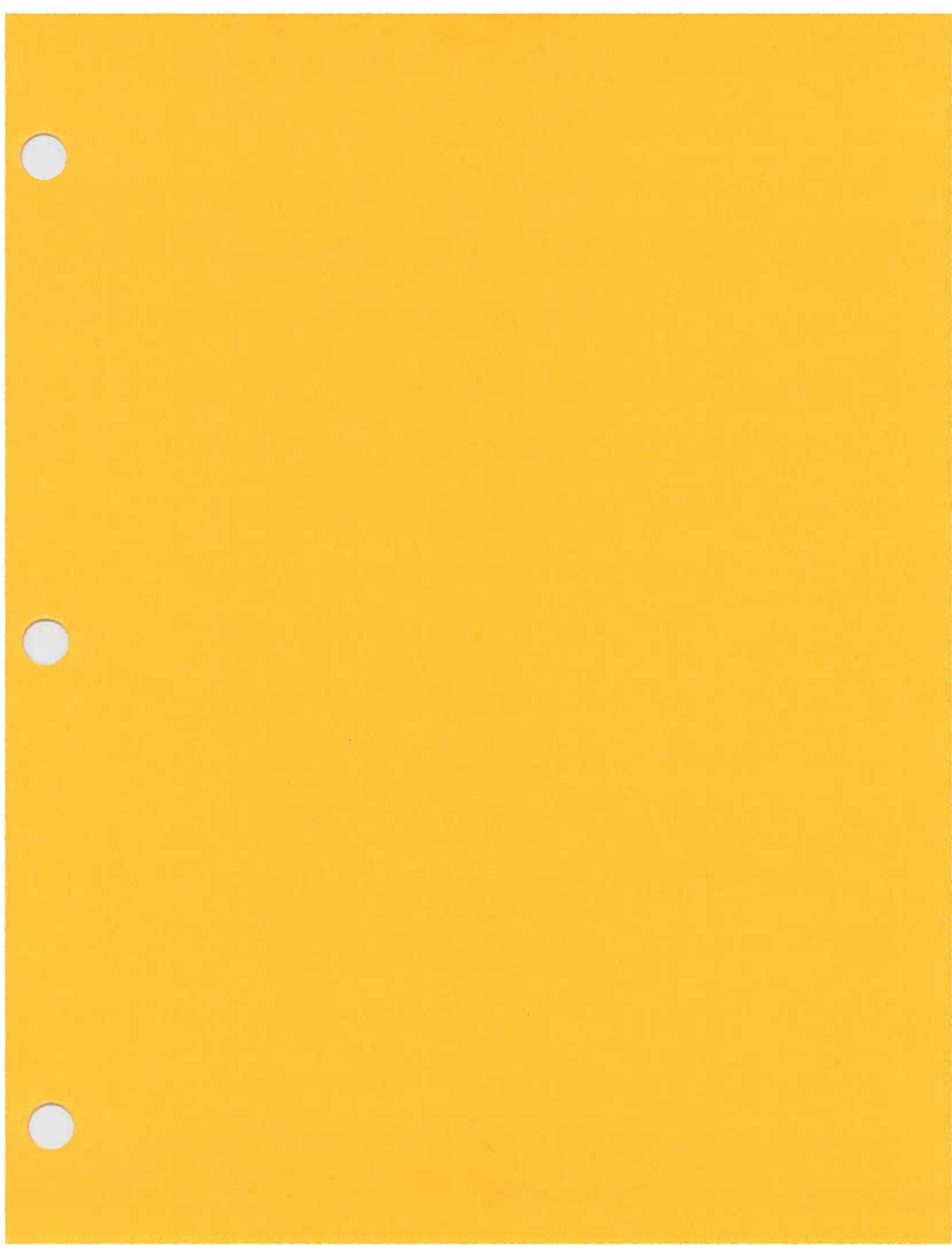
Safety Goal 8: Access to the school campus has been appropriately restricted; procedures are in place to address visitors to campus. Campus supervisors, security personnel, security equipment (e.g., communication systems, surveillance cameras and other detection devices, etc.) are appropriately utilized. Mental health professionals as well as law enforcement professionals have been consulted in the review and update of campus security.

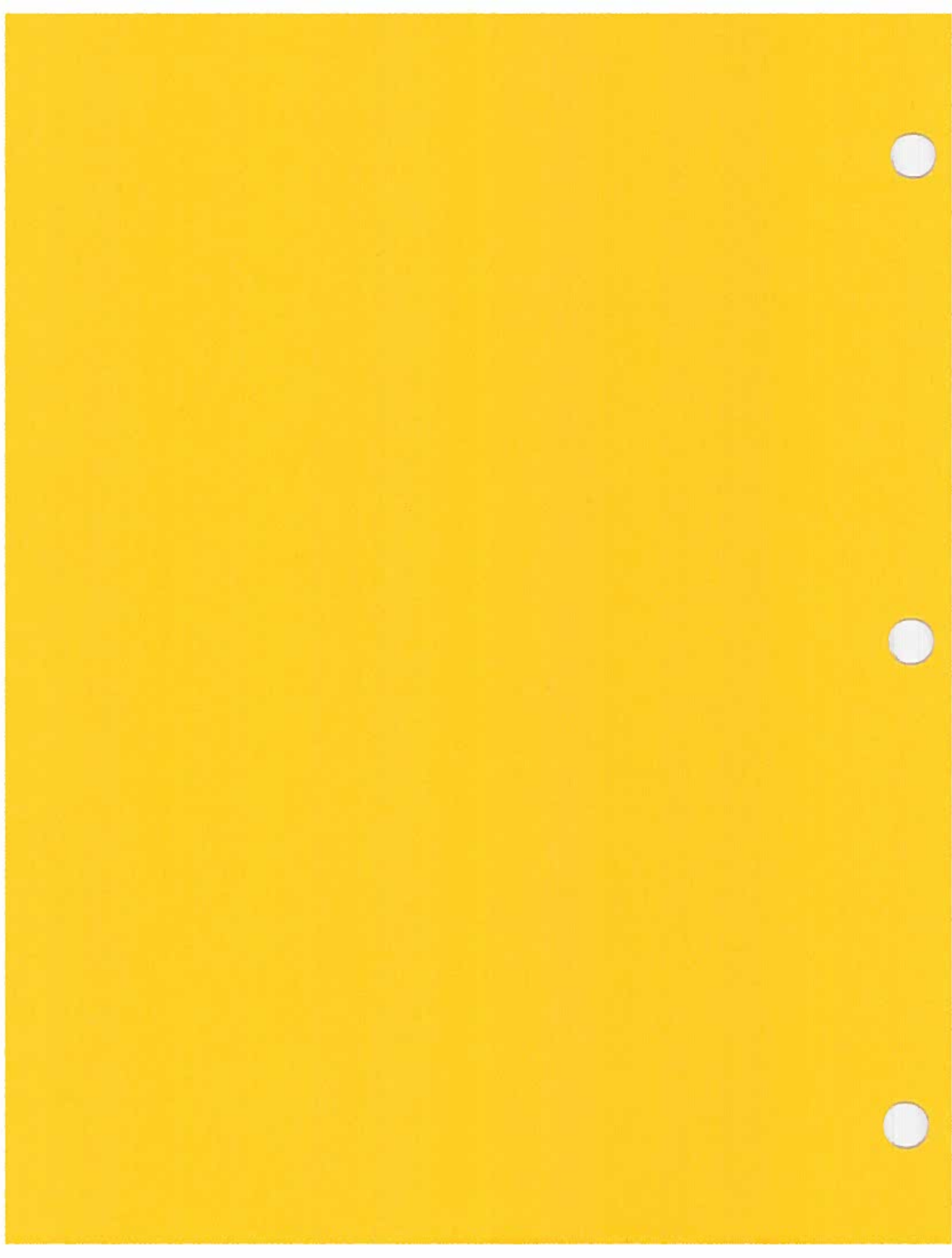
Indicator	Current Strategies and Actions	Action Needed	Accountability
8.1	<ul style="list-style-type: none"> • Alarm system and surveillance cameras 	<ul style="list-style-type: none"> • Add additional security cameras 	Maintenance - Spring 2018
8.2	<ul style="list-style-type: none"> • Drop-off and pick-up maps created and distributed to parents to help with traffic flow 	<ul style="list-style-type: none"> • Address traffic flow between MHS and MCHS with 4-way stop sign. <ul style="list-style-type: none"> ○ Art Center gave permission for sign on their access road (Fall 2017) ○ Rich Jung contacted County. 	

Method of communicating plan and notifying public:	Site Council meeting: March 2018
	Staff meeting: March 2018
	MUSD Board meeting:

Site Council Approval: _____ **Date:** March 13, 2018

School Board Approval: _____ **Date:** _____





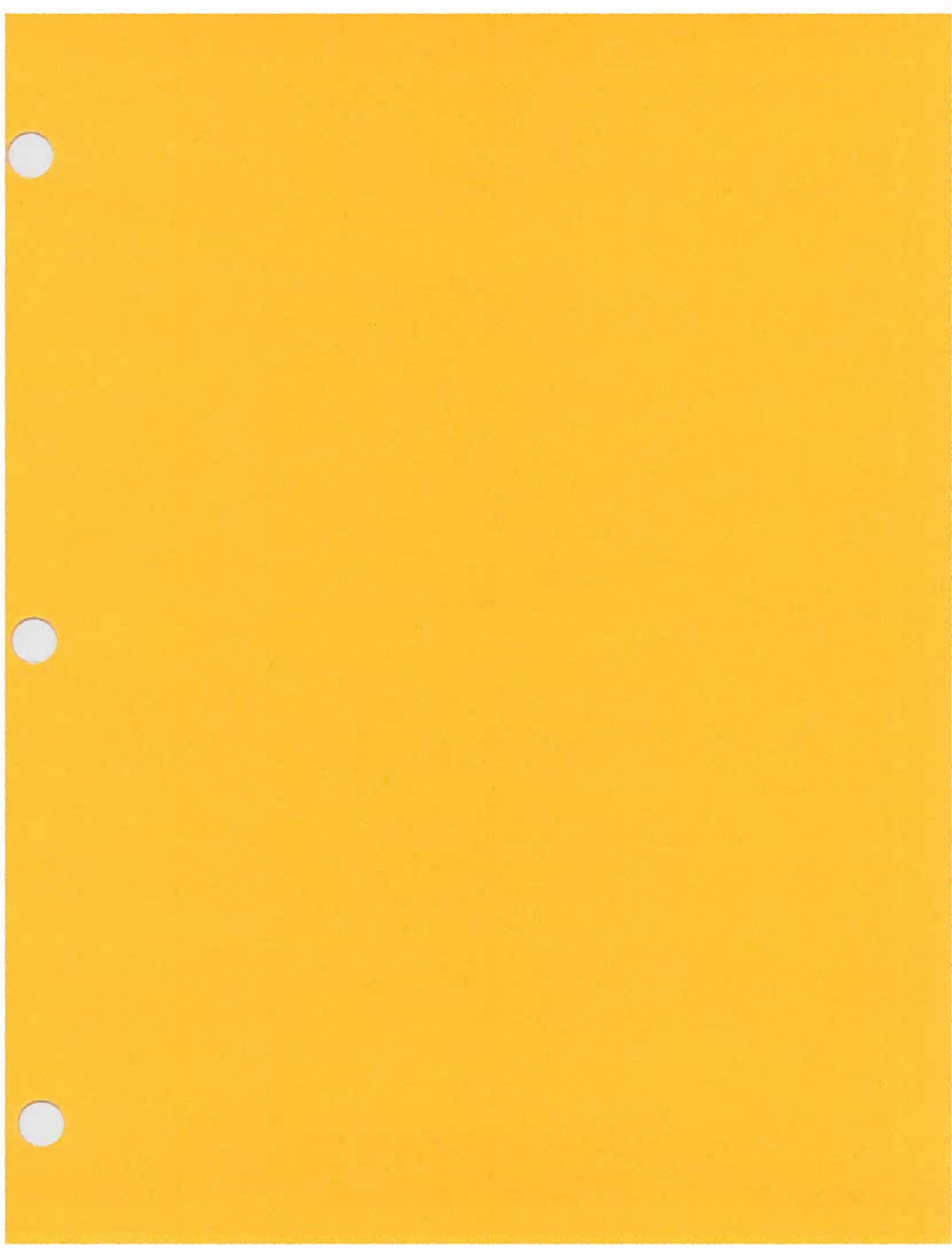
Title IX Reporting
Mendocino Unified School District
2017-18

Student Data	Mendocino High School	Mendocino K-8 School
Enrollment	173	295
Male	88	157
Female	85	138

Sports Data	Mendocino High School	Mendocino K-8 School
Males Participating in Athletics	44	22
Females Participating in Athletics	41	44

Athletic Teams	Mendocino High School		Mendocino K-8 School	
	Males	Females	Males	Females
Varsity Football	-	-	-	-
Varsity Cross Country	3	4	-	-
JV Volleyball	-	9	-	-
Varsity Volleyball	-	12	-	-
Varsity Boys Basketball	8	-	-	-
JV Boys Basketball	11	-	-	-
Varsity Girls Basketball	-	8	-	-
JV Girls Basketball	-	-	-	-
Varsity Track	2	4	-	-
Varsity Tennis	6	2	-	-
Varsity Girls Soccer	-	13	-	-
Varsity Boys Soccer	19	-	-	-
Varsity Swimming	4	5	-	-
Varsity Baseball	-	-	-	-
Middle School Soccer	-	-	-	-
Middle School Boys Basketball A Team	-	-	11	-
Middle School Boys Basketball B Team	-	-	11	-
Middle School Girls Basketball A Team	-	-	-	13
Middle School Girls Basketball B Team	-	-	-	12
Middle School Volleyball A Team	-	-	-	8
Middle School Volleyball B Team	-	-	-	18







2018-19 Certification of Assurances


Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca18asstoc.asp>.

CDE Program Contact:

Joy Paull, jpaull@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Jason Morse
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	06/11/2018

*****Warning*****

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2016-17 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2016 through June 30, 2018.

CDE Program Contact:

Melissa Flatt, Teacher and Leader Policy Office, mflatt@cde.ca.gov, 916-324-5689

2016-17 Title II, Part A entitlement	\$44,009
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Professional Development Expenditures

Professional development for teachers	
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	\$44,009
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$44,009
2016-17 Unspent Funds	\$0

*****Warning*****

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2017-18 Title II, Part A Fiscal Year Expenditure Report, 12 Months

This report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2017 through June 30, 2018.

CDE Program Contact:

Melissa Flatt, Teacher and Leader Policy Office, mflatt@cde.ca.gov, 916-324-5689

2017-18 Title II, Part A entitlement	\$8,173
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Professional Development Expenditures

Professional development for teachers	
Professional development for administrators	
All other professional development expenditures	

Recruitment, Training, and Retention Expenditures

Recruitment activities	
Training activities	
Retention activities	
All other recruitment, training, and retention expenditures	

Miscellaneous Expenditures

Class size reduction	\$8,173
Administrative and indirect costs	
Total funds transferred out of Title II, Part A	
Equitable services for nonprofit private schools	
All other allowable expenditures and encumbrances	
Total expenditures and encumbrances	\$8,173
2017-18 Unspent funds	\$0

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2017-18 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 U.S.C. 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the ESEA. This collection includes monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Coordinated School Health and Safety Office, lwheeler@cde.ca.gov, 916-319-0383

Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths

2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
 - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless
 - b) Includes a dispute resolution process
 - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison

3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

Homeless Liaison Contact Information

Homeless liaison first name	Andrea
Homeless liaison last name	Arenas
Homeless liaison title	Psychologist
Homeless liaison e-mail address (format: abc@xyz.zyx)	aarenas@mcn.org
Homeless liaison telephone number (format: 999-999-9999)	707-937-0515
Homeless liaison telephone extension	
Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education (Format: 0.00)	3.00

Homeless Liaison Training Information

*****Warning*****

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2017-18 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 U.S.C. 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the ESEA. This collection includes monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Coordinated School Health and Safety Office, lwheeler@cde.ca.gov, 916-319-0383

Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
Has the homeless liaison provided training to the following personnel:	
Principals and other school leaders	No
Attendance officers and registrars	No
Teachers and instructional assistants	No
School counselors	Yes

Homeless Education Policy and Requirements

Does the LEA have a written homeless education policy	Yes
No policy comment	The LEA has Administrative Regulation 5111.13 regarding homeless students.
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	08/19/2010
Does the LEA meet the above federal requirements	No
Compliance comment	The District will improve the Administrative Regulation and develop a homeless education policy that complies with federal requirements in the coming year.
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

Title I, Part A Homeless Expenditures

2017-18 Title I, Part A entitlement	\$37,782
2017-18 Title I, Part A direct or indirect services to homeless children reservation	\$100
Amount of 2017-18 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children	\$100
Homeless services provided	The District provides counseling services to homeless children and an interface with the Mendocino Children's Fund.

*****Warning*****

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2017-18 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 U.S.C. 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the ESEA. This collection includes monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Coordinated School Health and Safety Office, lwheeler@cde.ca.gov, 916-319-0383

(Maximum 500 characters)	
No expenditures or encumbrances comment	
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

*****Warning*****

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2018-19 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Jason Morse
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	06/11/2018
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

*****Warning*****

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2018-19 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCFF@cde.ca.gov, 916-323-5233

Pursuant to Section 1112 (Title 20, United States Code, Section 6312) of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act (ESSA), a local educational agency (LEA) may receive a subgrant from the State only if the LEA has on file with the State a plan approved by the State educational agency.

Within California, LEAs that apply for ESSA funds are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve as the ESSA LEA Plan.

In order to apply for funds, the LEA must certify that the completed Addendum will be approved by the local governing board or governing body of the LEA and submitted to the California Department of Education (CDE), and that the LEA will work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

County Offices of Education and School Districts Enter the original approval date of the county office of education or school district 2017-18 – 2019-20 LCAP	09/15/2017
Charter Schools Enter the adoption date of the charter school LCAP	
Authorized Representative's Full Name	Jason Morse
Authorized Representative's Title	Superintendent

*****Warning*****

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2018-19 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/14/2018
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	
DELAC review date	
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	The District does not have more than 50 English learners, and the District does not have a DELAC.

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	No
Title III Immigrant ESEA Sec. 3102 SACS 4201	No

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2018-19 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

<p>Title V, Part B Subpart 1 Small, Rural School Achievement Grant ESSA Sec. 5211 SACS 5810 ATTENTION: If participating, the LEA also needs to apply for the SRSA grant directly through the USED at https://www.grants.gov/.</p>	<p>Yes</p>
<p>Title V, Part B Subpart 1 Alternative Uses of Funds Authority Participation</p>	<p>No</p>
<p>Title IV, Part A (Student Support) ESSA Sec. 1112(b) SACS 4127</p>	<p>Yes</p>

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2018-19 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2018-19 Request for authorization	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	No known deficiencies.

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the 1990s, the number of people in the world who are blind has increased by 100 million (World Health Organization 2002). In Brazil, the number of blind people is estimated to be 1.5 million (IBGE 2000).

Blindness is a complex phenomenon, and the concept of blindness is not the same for all people. The World Health Organization (1994) defines blindness as a visual impairment that prevents a person from performing visual tasks. However, the World Health Organization (1994) also states that blindness is not a disease, but a condition that can be caused by a variety of factors, including congenital blindness, eye disease, and trauma.

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Community Relations

Volunteer Assistance

Duties of Volunteers

The Superintendent or designee may assign volunteers to:

1. Assist certificated personnel in the performance of their duties, including in the supervision of students and in the performance of instructional tasks which, in the judgment of the certificated personnel to which the volunteer is assigned, may be performed by a person not licensed as a classroom teacher. (Education Code 35021, 45343, 45344, 45349)
2. Serve as nonteaching aides under the immediate supervision and direction of certificated personnel to perform non-instructional work which assists certificated personnel in the performance of teaching and administrative responsibilities. (Education Code 35021)
3. Supervise students during lunch, breakfast, or other nutritional periods (Education Code 35021, 44814, 44815)
4. Work on short-term facilities projects pursuant to the section below entitled "Volunteer Facilities Projects"
5. Perform other duties in support of district or school operations as approved by the Superintendent or designee

Volunteers shall not be authorized to assign grades to students, and shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021, 45344)

Basic Skills Proficiency Requirement

Volunteers who supervise or provide instruction to students pursuant to Education Code 45349 shall submit evidence of basic skills proficiency to the Superintendent or designee. (Education Code 45344.5, 45349)

Criminal Background Check

Prior to assuming a volunteer position working with students in a district-sponsored student activity program, a volunteer shall obtain fingerprint clearance through the Department of Justice and Federal Bureau of Investigation. At his/her discretion, the volunteer may choose to meet this requirement by obtaining an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing. Student activity programs include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band. (Education Code 49024)

All volunteer positions during the school day or during any school sponsored event such as a field trip will be subject to the criminal background check.

Background Check Results

Depending on the results of the background check, the following results will apply:

Misdemeanor – The Superintendent or designee shall determine if the applicant is permitted to volunteer.

Felony – Applicant will not be able to volunteer if the felony is within the last 10 years. If the felony is more than 10 years old, the Superintendent or designee shall determine if the applicant is permitted to volunteer.

If the felony is a nonviolent felony, the superintendent shall determine if the applicant is permitted to volunteer.

Volunteering as a Driver

Driving Under the Influence (DUI) - Applicant will not be able to drive if the DUI is within the last 10 years. If the DUI is more than 10 years old, the Superintendent or designee shall determine if the applicant is permitted to drive.

Registered Sex Offenders

The Superintendent or designee may require all volunteers to disclose whether they are a registered sex offender and/or to provide the district with sufficient information in order to allow verification of this status on the Department of Justice's Megan's Law web site.

The principal may grant a registered sex offender, who is not the parent/guardian of a student at the school, permission to come into a school building or upon school grounds to volunteer at the school. At least 14 days prior to the first date for which permission has been granted, the principal or designee shall notify the parent/guardian of each student at the school, using one of the methods specified in Education Code 48981, that a person who is required to register as a sex offender pursuant to Penal Code 290 has been granted permission to come into a school building or upon school grounds, the date(s) and times for which permission has been granted, and the parent/guardian's right to obtain information regarding the person from a designated law enforcement agency. (Penal Code 626.81)

However, no person who is required to register as a sex offender pursuant to Penal Code 290 shall be assigned as a volunteer to assist certificated personnel in the performance of their duties; supervise students during lunch, breakfast, or other nutritional period; or serve as a nonteaching aide to perform noninstructional tasks. In addition, a person who is required to register as a sex offender because of a conviction for a crime where the victim was a minor under age 16 shall not serve as a volunteer in any capacity in which he/she would be working directly and in an unaccompanied setting with minors on more than an incidental and occasional basis or have supervision or disciplinary power over minors. (Education Code 35021, 45349; Penal Code 290.95)

Tuberculosis Assessment/Examination

Upon initial volunteer assignment, a volunteer shall have on file with the school a certificate showing that he/she has submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis. (Education Code 49406)

The District will reimburse volunteers for the costs of TB Tests or TB Assessments at the same rate charged to the District by the Mendocino Coast Clinic. Volunteers may also participate in the yearly TB Clinic provided by the District.

The Superintendent or designee may exempt from the tuberculosis risk assessment and/or examination those volunteers whose functions do not require frequent or prolonged contact with students. (Education Code 49406)

Volunteer Facilities Projects

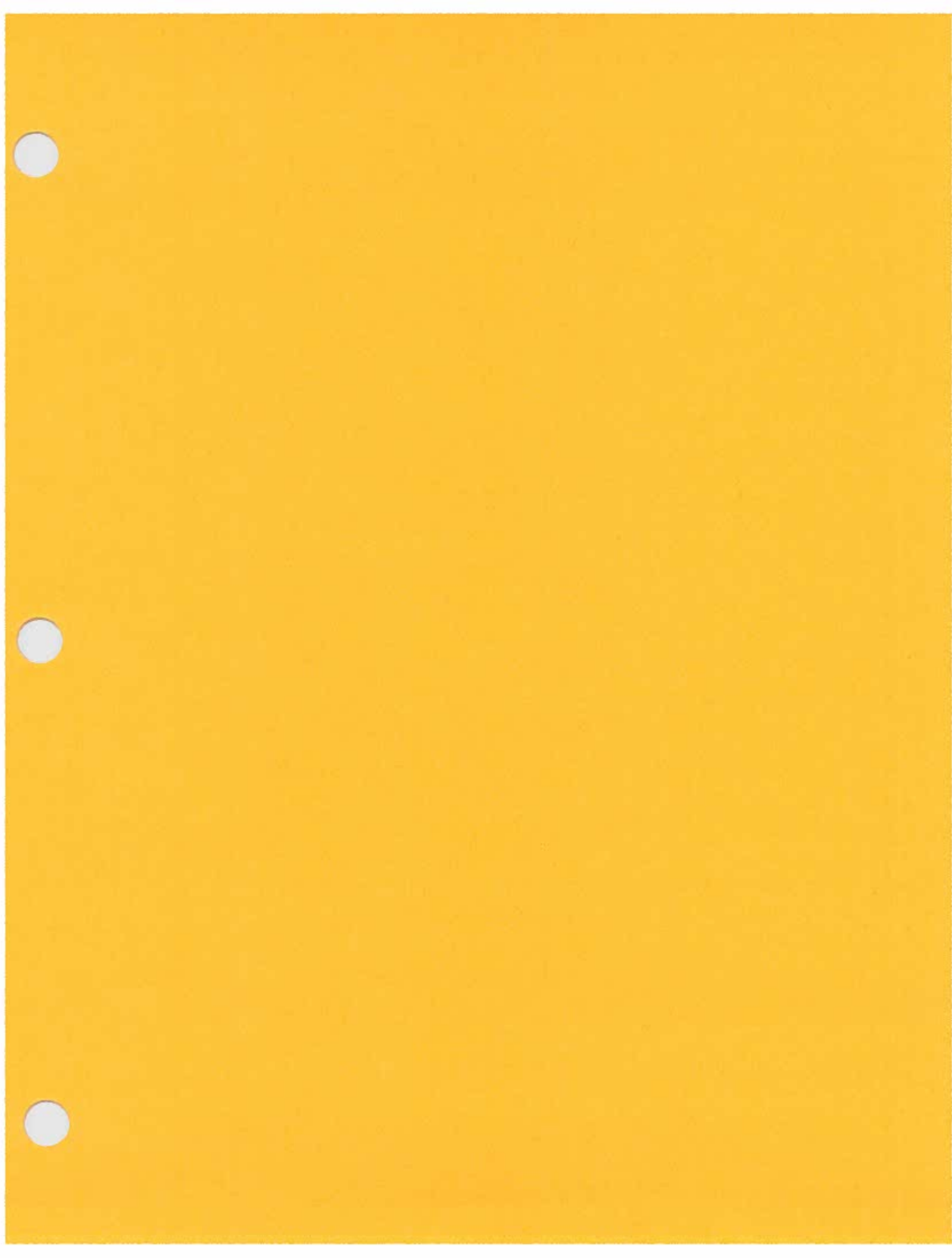
All volunteer facilities projects shall have approximate start and completion dates and shall be approved by the principal in advance. Projects also shall be approved in advance by the Superintendent or designee if they involve the following types of work:

1. Alterations, additions, or repairs to buildings and grounds
2. Construction involving wall or roof penetration, drilling, or nailing
3. Structural modifications
4. Electrical, electronic, plumbing, or heating and cooling work
5. Painting
6. Installation of carpet, playground equipment, benches, sprinkler systems, marquees or signs
7. Paving
8. Tree planting, pruning, or removal

The Superintendent or designee shall ensure that volunteers possess the appropriate license and/or have sufficient expertise required for the project. He/ she shall also ensure that such projects comply with building and safety codes and other applicable laws and collective bargaining agreements. The district shall provide on-site assistance and supervision for such projects as necessary.

(3/10 7/10) 12/14









North Coast Teacher Induction Program

Memorandum of Understanding

Between

Sonoma County Superintendent of Schools as the Local Educational Agency For the North Coast Teacher Induction Program, Participating County Offices of Education, And Participating School Districts and Employing Agencies

A. General

This Memorandum of Understanding (MOU) is between the Sonoma County Superintendent of Schools, serving as the Local Education, Agency (LEA) for the North Coast Teacher Induction Program ("Program"), and the County Offices of Education, districts, schools, employing agencies, and independent charter schools (collectively "District") signing below. The term of this MOU commences on **July 1, 2018**, and terminates on **June 30, 2019**.

B. Purpose

The purpose of the MOU is to establish a formal working relationship between the parties. The Program will provide and coordinate services and support to guide Candidates in meeting California credential requirements through the state-accredited Teacher Induction Credential Programs including General Education Clear, Education Specialist Clear Credential Program, Designated Subjects Credential Programs: Career Technical Education (CTE), Adult Education (AE), and the university-based Intern Program. Throughout this document, new teachers from all of the credential areas are referred to as "Candidates" and veteran teachers are referred to as "Mentors."

C. Eligibility

Eligible "Candidates" are those hired within the NCTIP regional "Consortium" defined as the following counties: Del Norte, Humboldt, Lake, Marin, Mendocino, Napa, Nevada, Sonoma, and Trinity Counties. The following credential programs are available to "Candidates" within the Consortium: **Intern Program:** Candidates who have obtained an Intern Credential from an accredited partner university. **Preliminary Credential Program:** Designated Subjects (CTE) and (AE) candidates who meet the industry experience and pre-requisite CCTC requirements. **Clear Credential Program:** Candidates holding preliminary Multiple Subject, Single Subject, or Education Specialist Credential, Out of State and Out of Country trained teachers, and Designated Subjects (CTE) and (AE) candidates. **Note:** Adult Education, Career Technical Education, General Education, Special Education and Intern candidates who are outside the Consortium *may* be eligible to participate in the Program components on a full fee-for-service basis. Candidates who hold a preliminary credential and need to obtain their Clear Credential who are beyond their first two years of teaching, and/or are teachers in Private Schools, are eligible to participate in the program components on a fee-for-service basis.

D. LEA Responsibilities

1. Employ an Executive Director whose primary duty is to administer the Program and employ support staff whose primary duty is to support the administration of the Program.
2. Provide sufficient and appropriate workspace for the Executive Director, Program support staff, Program Coordinators, Curriculum Specialist, Registrar and Credential Advisors.
3. Provide office support services for the Consortium, including, but not limited to, mail service, phone, fax, Internet services, technology support, and meeting space for Program activities.
4. Provide business and legal services required for Program implementation for the region.
5. Develop and establish procedures for Program evaluation through the California Commission on Teacher Credentialing (CCTC) Accreditation Cycle. Submit Preconditions, Common Standards, Program Review state reports, and required fees in a timely manner.

6. Provide a process for equitable distribution of mentoring, support, formative assessment, and credential services to Candidates and Mentors in all participating Districts and COEs within the region.
7. Convene Program Regional Advisory Board meetings a minimum of two times per year, District Coordinators' meetings two times per year, and Regional Leadership Team meetings a minimum of five times per year.
8. Develop and provide Professional Development for Candidates and their Mentors to be held in multiple locations within the geographical region served by the parties.
9. Assume overall fiscal responsibility for the administration of the program budget, including submission of year-end expenditure reports and any other documentation required by CCTC and/or CDE in relation to the Program.
10. Establish a Budget Agreement and reporting requirements for the transfer of funds to Districts. The amount of funds distributed shall be based on the *actual* number of eligible Candidates and Mentors who enrolled in each calendar year.

E. County Offices of Education/University Partners/Lead Districts

1. Appoint a liaison to serve on the Program Regional Advisory Board. The liaison should be a designee authorized by the County Superintendent of Schools, the Dean of Education, and/or the District Superintendent to fulfill the roles and responsibilities assigned to him or her. The liaison supports the Program by providing ongoing updates, communication, and information to county office personnel, university staff, and district superintendents.
2. Assign one or more credential analyst to work directly with Program staff to assist in identifying Candidates who are eligible for Program services as described by state guidelines and to assist school district staff in identifying eligible Candidates.
3. Provide meeting and conference rooms at no charge to the Program.
4. Provide the County Program Coordinator with office and/or storage space, computer and fax access, telephone services, and limited mailing, photocopying and office supplies.
5. Provide collaborative employer input in the Candidates development of an *Individual Learning Plan* within the first 60-days of hire and in program evaluation including administrative mid-year survey, end-of-year surveys, and CCTC Accreditation.

F. District Responsibilities

1. Appoint a District Coordinator whose assignment includes dedicated time to fulfill the District Coordinator roles and responsibilities.
2. Identify all candidates upon hire who are eligible for Program services as described by state guidelines.
3. Identify all qualified Interns who are eligible for Program support and supervision services as described by state guidelines.
4. Communicate to all site administrators the Program requirements, including release time to participate in required observations (2-4 days) and employer input in the Candidates development of an *Individual Learning Plan* within the first 60-days of hire.
5. Provide Candidates release time for observations and one-to-one consultations with the Mentor as described in the District Roles and Responsibilities.
6. Make every effort to assign Candidates to classrooms appropriate to their novice status, avoiding whenever possible, combination classrooms, secondary assignments with multiple preps, teaching assignments at multiple sites, and multiple adjunct duties.
7. Provide newly hired teachers with a District Orientation.
8. Ensure that Interns do not displace certificated employees and are evaluated on an annual basis.
9. Ensure that all Interns receive protected time for employer-provided support in weekly course planning, coaching within the classroom, problem-solving regarding students, curriculum and teaching. A District shall give special supervision and assistance to each intern above and beyond that given to other newly employed certificated and newly employed school personnel. A District shall seek the assistance of the college or university in coordinating the program for the intern. (*Education Code 44465*)
10. For Interns who have not yet completed the EL preparation, the district must assign the on-site Mentor or other designated individual, within the first 10 days of serving as a teacher of record on the intern credential.
11. Assign a qualified Mentor to each eligible Candidate within 30 days of enrollment in the Program who

meets the Commission's identified criteria of a valid corresponding Clear or Life Credential, three (3) years successful teaching experience, and English learner authorization. Pair Candidates with Mentors who most closely match their teaching assignment, including grade level and subject matter, and their credential.

12. Utilize defined selection criteria to identify high-quality, experienced teachers to serve as Mentors for Candidates. Mentors must demonstrate effective coaching, interpersonal and communication skills and:
 - Display best practices in providing "just in time" and longer term analysis of teaching practice to help candidates develop enduring professional skills.
 - Are committed to attend coaching/mentor trainings, meetings and to meet weekly with Candidates;
 - Display willingness to work collaboratively with colleagues and regional NCTIP staff;
 - Embrace a positive attitude and disposition towards students and teaching;
 - Develop a sustained and thoughtful collegial relationship with Candidates;
 - Demonstrate leadership skills, curriculum expertise, and knowledge of district resources;
 - Serve as a role model for the teaching profession.
13. Provide Mentors compensated time to participate in the Program Mentor training on observation protocol, learning-focused conversations, "just-in-time" coaching and one-to-one consultations with Candidates(s) as described in the District Roles and Responsibilities.
14. Facilitate the distribution of Program funds to Mentors and District Coordinators for compensation.
15. Participate in the Program evaluation and the CCTC Accreditation Cycle, as needed.

G. Districts Fiscal Responsibilities and Terms

1. Induction/Credential Services are provided on a Fee-for-Service basis. In 2018/2019, the Fee will be \$3,500.00 per clear credential Candidate and \$2,500.00 per Intern registered in the Program. Refer to the current Fee-for-Service schedule for additional credentialing services provided. Districts will be invoiced for each individual request for credential services. It is expected that invoices be paid promptly upon receipt or as agreed upon by both parties.
2. Funds will be credited to districts to offset the costs of the Mentor stipends at the rate of \$1,250 per eligible Clear Credential candidate (includes Multiple Subject, Single Subject, Education Specialist, or Designated Subjects - CTE and AE) enrolled in the Program. Districts will receive \$800 per eligible Intern teacher. (Mentor stipends are pro-rated when partial services are rendered.)
3. Funds will also be credited to districts to offset the costs of the District Coordinators stipend, pro-rated, depending on the total number of Candidates. District Coordinator compensation is at a rate of \$100.00 per Candidate.
4. Private school and out-of-consortium partners will receive a budget addendum describing the full fee-for-service costs.
5. The District is responsible to facilitate the distribution of Funds to Mentors and District Coordinators for compensation.

H. Other Terms and Conditions

All products and materials developed by the Program are the exclusive property of the LEA. District and COE employees, staff, and subcontractors shall not have the right to disseminate, market, or otherwise use the products or materials without the expressed written permission of the LEA designee.

As between the Parties hereto, it is understood and agreed that:

1. Candidates Employment Status:

Candidates are and shall remain District employees for any and all purposes throughout the term of this Agreement. Candidates shall not be considered an employee, agent, representative, nor independent contractor of LEA for any purpose whatsoever.

2. Indemnification:

District shall assume full responsibility for its' employees. District agrees to hold and save LEA harmless from and against any claim, demand, action or cause of action that may be asserted by any

District Program participant arising out of injury or death suffered by any District employee Program participants, including, but not limited to, third party actions for injury or death otherwise covered under applicable workers' compensation laws and regardless of the sole or concurring negligence of LEA.

3. Maintenance of records:

District agrees to keep and maintain adequate and current written records in accordance with Program requirements during the term of this Agreement. The records will be in any format that may be specified by the State of California. The records will be available to LEA at all times.

4. Assignment:

This Agreement shall not be assigned by District. Any such assignment shall be null and void.

5. Severability:

The provisions of this Agreement are divisible; if any such provisions shall be deemed invalid or unenforceable, that provision shall be deemed limited to the extent necessary to render it valid and enforceable and the remaining provisions of this Agreement shall continue in full force and effect without being impaired or invalidated in any way.

6. Waiver:

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right. No waiver of any provision of this Agreement, or consent to any departure by either party from any provision shall be effective in any event unless it is in writing, designated a waiver and signed by the party waiving the breach. Such a waiver shall be effective only in the specific instance and for the purpose of which it is given.

7. Constructions and Governing Law:

The captions used in connection with this agreement are for reference purposes only and shall not be construed as part of this Agreement. This agreement shall be governed by and construed in accordance with the laws of the State of California.

8. Entire Agreement:

This Agreement supersedes all prior agreements, understandings, and communications between LEA and District, whether written or oral, express or implied, relating to the subject matter of this agreement and is intended as a complete and final expression of the terms of the agreement between LEA and District and shall not be changed or subject to change orally. The parties further agree and acknowledge that neither they nor anyone on their behalf made any inducements, agreements, promises, or representations other than those set forth in this Agreement.

9. Third Parties:

Except as otherwise explicitly provided herein, nothing in this agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this agreement on any other persons other than the Parties and their respective successors and assigns, nor is anything in this agreement intended to relieve or discharge the obligation or liability of any third persons to any Party, nor shall any provision give any third parties any right of subrogation or action over or against any of the Parties hereto. This Agreement is not intended to and does not create any third party beneficiary rights whatsoever.

10. Relationship of the Parties:

No joint venture, partnership, agency or employment relationship is created by this agreement. No Party shall act as an agent or partner of any other Party or make any commitments for or create any obligations of any other Party except as provided herein without such other Party's prior written consent.

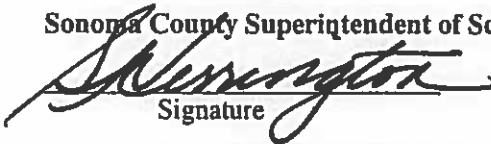
11. Survival:

The provisions of this Agreement shall survive the expiration of the Term and the termination of this Agreement. Amendments and Extensions to this MOU may be made only by written agreement signed by all parties.

Authorized signatures below indicate understanding and acceptance of the terms of this Memorandum of Understanding.

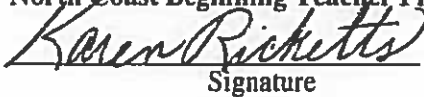
Authorized Signatures:

Sonoma County Superintendent of Schools as LEA:

 Dr. Steven Herrington/Superintendent
Signature Printed Name/Title

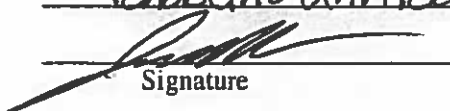
6-1-18
Date

North Coast Beginning Teacher Program:

 Karen Ricketts/Executive Director
Signature Printed Name/Title

5/31/18
Date

Participating Agency: Name of District or County Office of Education:

Mendocino Unified School District
 Jason Morse
Signature Printed Name/Title

6/11/18
Date

