

Mendocino Unified School District



Agenda

Regular Board Meeting

THURSDAY, FEBRUARY 15, 2024

**MENDOCINO HIGH SCHOOL
10700 FORD STREET
MENDOCINO, CA 95460**

4:00 P.M. CLOSED SESSION – VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

**5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO HIGH SCHOOL
& VIA TELECONFERENCE**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84275788245?pwd=TW01bkVlQVlLOGg4dG95MGtsc1prUT09>

Passcode: 840492

Dial by your location +1 669 900 9128 US (San Jose)

Webinar ID: 842 7578 8245 Passcode: 840492

Please “mute” your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <https://www.mendocinoused.org/District/3051-Untitled.html>. In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/86143619146?pwd=b045amJLVWxpR1paVWRxOWJmVGR6dz09>

Meeting ID: 861 4361 9146 Passcode: 084556

Dial by your location: +1 669 900 9128 US (San Jose) Meeting ID: 861 4361 9146 Passcode: 084556

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative:
Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes
- 3.3. Employee Discipline/Dismissal/Release
- 3.4. Anticipated Litigation: Boundary Line Dispute

4. 5:00 P.M. OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Approval of Warrants
5.1.1. 1/4/24, 1/11/24, 1/18/24, 1/25/24, 2/1/24
- 5.2. Approval of Minutes
5.2.1. Board Meeting Minutes: 1/10/24, 2/7/24
- 5.3. Approval of Employment/Personnel Changes
 - 5.3.1. Accept Resignation, Classified Employee, working 6.5 hrs/day, 10 mos/yr, effective 1/29/24
 - 5.3.2. Hire, Classified Employee, working 5.0 hrs/day, 10 mos/yr, effective 1/16/24
 - 5.3.3. Hire, Classified Employee, working 8.0 hrs/day, 12 mos/yr, effective 2/1/24
 - 5.3.4. Promote, Classified Employee, working 8.0 hrs/day, 12 mos/yr, from Range 35 to Range 41, effective 2/1/24
 - 5.3.5. Hire, Stipend position, effective 11/01/23 for sports season
 - 5.3.6. Hire, Stipend position, effective 11/01/23 for sports season

- 5.3.7. Hire, Stipend position, effective 11/01/23 for sports season
- 5.4. Approval of the Current Budget Change Report
- 5.5. Approval of 2023-24 Attendance Report – Month 5
- 5.6. Approval of Student Body Reports – January 2024
- 5.7. Approval of the Albion School SARC
- 5.8. Approval of the Comptche School SARC
- 5.9. Approval of the Mendocino Alternative School SARC
- 5.10. Approval of the Mendocino Sunrise School SARC
- 5.11. Approval of the Mendocino High School SARC
- 5.12. Approval of the Mendocino K8 School SARC
- 5.13. Approval of the Winter Consolidated Program Application
- 5.14. Approval of the MCN 2nd Quarter Report
- 5.15. Approval of the Mendocino High School Safety Plan
- 5.16. Approval of the Mendocino K8 School Safety Plan

6. REPORTS

- 6.1. Student Trustee – Knute Kvinsland
- 6.2. Administrative
 - 6.2.1. Principal – Kim Humrichouse
 - 6.2.2. Superintendent – Jason Morse
- 6.3. Bargaining Units
 - 6.3.1. Mendocino Teachers Association (MTA)
 - 6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 6.4. Board Trustee Reports

7. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

8. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

- 8.1. Modernization and Construction Management Update
Construction Manager, Donald Alameida, will provide an update on the Phase I and Phase II Modernization of Mendocino High School. (information)
- 8.2. Small Projects Construction Management and Architectural Services Agreement
The Board will consider the approval of the 2024 Small Projects Construction Management and Architectural Services Agreement (action)
- 8.3. LCAP Mid-Year Review
Superintendent Morse will provide the Board with a mid-year update on the 2023-24 LCAP (information)
- 8.4. Consideration of Leave Requests
 - 8.4.1. Certificated Employee, currently working 1.0 FTE, requests a 40% reduction in workload for the 2024-25 school year via the Reduced Workload program (action)
 - 8.4.2. Certificated Employee, currently working 0.50 FTE (on part-time leave of .50 FTE), requests to continue the leave of .50 for the 2024-25 school year (action)
 - 8.4.3. Certificated Employee, currently working 0.60 FTE (on part-time leave of .40 FTE), requests a leave of .20 FTE bringing their FTE up to .80 FTE for the 2024-25 school year (action)
 - 8.4.4. Certificated Employee, currently working 1.0 FTE, requests a full leave of absence for the 2024-25 school year (action)
- 8.5. 2024-25 Staff Reductions
The Board will provide an opportunity for input and discussion regarding the proposed 2024-25 staff reductions (information/discussion)
- 8.6. MCN ListServes
The Board will review the subcommittee recommendations regarding the future of the MCN Discussion and Announce Listserves (action)
- 8.7. Board Policies, Bylaws and Administrative Regulations (first reading)
 - 8.7.1. AR 3311: Bids (business/noninstructional operations)
 - 8.7.2. BP 6146.4: Differential Graduation and Competency Standards for Students With Disabilities (instruction)

9. FUTURE AGENDA ITEMS

Audit Report, Administrative Contracts, 2nd Interim Budget Report, Deferred Maintenance Plan, Layoffs, MAD Engineers Report

10. ADJOURNMENT

The next regular Board meeting is scheduled for **March 14, 2024 at Greenwood Preschool School.**