

Mendocino Unified School District



Agenda

Regular Board Meeting

TUESDAY, JUNE 11, 2024

**MENDOCINO HIGH SCHOOL
10700 FORD STREET
MENDOCINO, CA 95460**

4:30 P.M. CLOSED SESSION – VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

**5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO HIGH SCHOOL
& VIA TELECONFERENCE**

Please click the link below to join the webinar:

https://us02web.zoom.us/j/89763052047?pwd=nIE0Bo-owiG0TYSDAjx10_1Rrllj7Q.0KUx5b9XM2qzIXo1

Passcode: 542194

Dial by your location +1 669 900 9128 US (San Jose)

Webinar ID: 897 6305 2047 Passcode: 542194

Please “mute” your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <https://www.mendocinoused.org/District/3051-Untitled.html>. In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/87604335735?pwd=ppf7mbYzAPK7BWxQpHR6To99p1E4rm.1>

Meeting ID: 876 0433 5735 Passcode: 010450

Dial by your location: +1 669 900 9128 US (San Jose) Meeting ID: 876 0433 5735 Passcode: 010450

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative:
Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes

4. 5:00 P.M. OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. 5:05 P.M. PUBLIC HEARING – TIMED ITEM

- 5.1. Public Hearing regarding the **Education Protection Account Funding Plan (EPAFP)**. The District is required to create an EPAFP to determine how the monies received from the Educational Protection Account will be spent. The Board requests public input at this time before the plan is adopted in a resolution later in the agenda.
- 5.2. Public Hearing regarding the formation of the **Mendocino Unified School District Maintenance Assessment District (MAD)**, ordering the improvements as described, and confirming the diagram and assessment: Levy of the Assessment for Fiscal Year 2024-25. The Board requests public input at this time before the plan is adopted later in the agenda.

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Approval of Warrants
6.1.1. 5/9/24, 5/16/24, 5/23/24, 5/30/24
- 6.2. Approval of Minutes
6.2.1. Board Meeting Minutes: 5/16/24, 6/6/24

- 6.3. Approval of Employment/Personnel Changes
 - 6.3.1. Accept Resignation, Classified Employee, 8.0 hrs/day, 11 mos/yr, effective 5/17/24
 - 6.3.2. Accept Resignation, Classified Employee, 8.0 hrs/day, 12 mos/yr, effective 6/30/24
 - 6.3.3. Accept Resignation, Classified Employee, 3.75 hrs/day, 10 mos/yr, effective 6/30/24
 - 6.3.4. Accept Resignation, Classified Employee, 4.0 hrs/day, 10 mos/yr, effective 6/30/24
 - 6.3.5. Hire, Classified Employee, 8.0 hrs/day, 12 mos/yr, effective 7/1/24
 - 6.3.6. Hire, Extended Learning Teacher, 3.0 hrs/day, 5 days/wk, effective 6/17/24 through 7/12/24
 - 6.3.7. Hire, Extended Learning SLP Teacher, 2.0 hrs/day, 5 days/wk, effective 6/17/24 through 7/12/24
 - 6.3.8. Hire, Classified Employee, 6.5 hrs/day, 10 mos/yr, effective 8/21/24
 - 6.3.9. Hire, Certificated Employee, 1.0 FTE, effective 8/15/24
 - 6.3.10. Hire, Temporary Classified Employee, 8.0 hrs/day, effective 7/1/24 through 6/30/25
 - 6.3.11. Hire, Temporary Categorical Employee, .439 FTE, effective 7/1/24 through 6/30/25
 - 6.3.12. Increase Hours, Classified Employee, currently working 7.5 hrs/day to 8.0 hrs/day, effective 7/1/24
- 6.4. Approval of the Current Budget Change Report
- 6.5. Approval of 2023-24 Attendance Report – Month 9
- 6.6. Approval of Student Body Reports – May 2024
- 6.7. Recognition of scholarships received by the MUSD 2024 graduating class totaling \$133,200.00
- 6.8. Approval of the Memorandum of Understanding (MOU) between MUSD and the Community Center of Mendocino regarding the Expanded Learning Opportunities Program (ELOP)
- 6.9. Approval of the Memorandum of Understanding (MOU) between MUSD and Cal Poly Humboldt regarding Student Teaching, Observation or Fieldwork
- 6.10. Approval of the Memorandum of Understanding (MOU) between MUSD and the University of Massachusetts Global regarding Supervised Practicum and/or Fieldwork
- 6.11. Approval of Title IX for website
- 6.12. Approval of the Spring Consolidated Application 2023-24
- 6.13. Approval of the CEMUS District Mechanic Job Description
- 6.14. Approval of MTA Tentative Agreement 2023-24-02: TA Adjunct Duties
- 6.15. Approval of MTA Tentative Agreement 2023-24-03: Compensation Language

- 6.16. Approval of CEMUS Tentative Agreement 2023-24-01: Working Conditions
- 6.17. Approval of CEMUS Tentative Agreement 2023-24-02: Retirement Incentive Plan
- 6.18. Approval of CEMUS Tentative Agreement 2023-24-03: Compensation Language
- 6.19. Approval of the Principals and Certificated Management Salary Schedule for the 2024-25 school year
- 6.20. Approval of the Classified Management Salary Schedule for the 2024-25 school year
- 6.21. Approval of the MTA Salary Schedules for the 2024-25 school year
- 6.22. Approval of the CEMUS Salary Schedules for the 2024-25 school year
- 6.23. Final Approval of Board Policies and Administrative Regulations
 - 6.23.1. BP/AR 6155: Petition to Challenge Course (instruction)

7. MENDOCINO HIGH SCHOOL SOLAR PROJECT

The Board will discuss the funding and location options for a possible solar installation at the Mendocino High School with Tom Williard from NV5 (action)

8. REPORTS

- 8.1. Student Trustee – Knute Kvinsland
- 8.2. Administrative
 - 8.2.1. Principal – Kim Humrichouse
 - 8.2.2. Superintendent – Jason Morse
- 8.3. Bargaining Units
 - 8.3.1. Mendocino Teachers Association (MTA)
 - 8.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 8.4. Board Trustee Reports

9. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

10. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

- 10.1. Modernization and Construction Management Update
 - Construction Manager, Donald Alameida, will provide an update on the Phase I and Phase II Modernization of Mendocino High School. (information)

- 10.2. Mendocino High School Phase III
The Board will discuss the small construction projects included in Phase III of the High School Modernization Project (action)
- 10.3. Citizen's Oversight Committee Annual Report
Superintendent, Jason Morse, will present the Citizen's Oversight Committee Annual Report regarding Measure H bond proceeds (action)
- 10.4. Consideration of Leave Requests
10.4.1. Classified Manager, currently working 5.0 hrs/wk, requests a 16 week leave of absence, effective 8/28/24 through 11/17/24 (action)
- 10.5. Ratification of Superintendent Contract (action)
- 10.6. Public Disclosure of Collective Bargaining Unit Agreements. Assembly Bill (AB) 1200 requires local education agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement.
10.6.1.1. Approval of the Disclosure of Collective Bargaining Unit Agreement between the district and CEMUS, MTA and Unrepresented units (action)
- 10.7. Adoption of the 2024-25 Local Control and Accountability Plan
Superintendent, Jason Morse, will provide the Board with updates to the LCAP since its presentation and public hearing at the 6/6/24 Board meeting. The Local Control Accountability Plan (LCAP) is an important component for the Local Control Funding Formula (LCFF). Under the LCFF, all School Districts are required to prepare a plan which describes how they intend to meet annual goals for all pupils, with specific activities to address state and local priorities identified (action)
- 10.8. Approval of the 2024 Local Performance Indicators Self Reflection
Superintendent, Jason Morse, will present the 2024 Performance Indicators Self Reflection (action)
- 10.9. Adoption of the 2024-25 MCN Budget (action)
- 10.10. Adoption of the 2024-25 MUSD Budget
As required, the Board is being presented a budget proposal that incorporates the best information available in projecting revenues and expenditures for the next three years. A presentation and public hearing on the budget were held at the 6/6/24 Board meeting. As required by E.C. 42127, school districts are to adopt a budget on or before July 1 of each year. (action)
- 10.11. Consideration of Resolution 2024-14: Regarding the formation of the Mendocino Unified School District Maintenance Assessment District (MAD), ordering the improvements as described, and confirming the Diagram and Assessment: Levy of the Assessment for the fiscal year 2023-24. The attached resolution is required in order to continue the implementation of fees within the MAD (action)

- 10.12. Consideration of Resolution 2024-15: Regarding the Educational Protection Account (EPA). With the approval of Proposition 30, Article XIII, Section 36 was added to the California Constitution, which provides for the Education Protection Account. The Board is required to approve the expenditure of monies from the EPA and certify the expenditures are in compliance with the guidelines (action)
- 10.13. Consideration of Resolution 2023-16: In the Matter of the Delegation of Authority to Purchase Supplies, Equipment and Services (action)
- 10.14. Consideration of Resolution 2024-17: Regarding the authorization for 2024-25 Inter-Fund Transfers (action)
- 10.15. Consideration of Resolution 2024-18: Regarding the authorization for inter-fund temporary cash transfers at the close of the year. This resolution provides the flexibility, under specific parameters, to transfer funds between accounts when necessary, as the District closes its books for the year (action)
- 10.16. Board Policies, Bylaws and Administrative Regulations (first reading) (action)
 - 10.16.1. BP/AR 1330: Use of School Facilities (community relations)
- 10.17. Board Policies, Bylaws and Administrative Regulations (information only)
 - 10.17.1. BP/AR/E 1312.3: Uniform Complaint Procedures (community relations)
 - 10.17.2. BP/AR 5113: Absences and Excuses (students)
 - 10.17.3. BP/AR 5131.2: Bullying (students)
 - 10.17.4. BP/AR 5145.3: Nondiscrimination/Harassment (students)

11. FUTURE AGENDA ITEMS

Budget Update Report, Comp Time Report, MFPD Fuel Use Agreement, Quarterly Investment Reports, Williams Settlement Report, Declaration of Need, School Safety Plans

12. ADJOURNMENT

The next regular Board meeting is scheduled for **August 22, 2024 at Mendocino High School.**