

Mendocino Unified School District



Agenda

Regular Board Meeting

JUNE 22, 2021

MATHESON PERFORMING ARTS CENTER (PAC)*

45096 Cahto Street

MENDOCINO, CA 95460

4:30 P.M. CLOSED SESSION -VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

5:00 P.M. OPEN SESSION - VIA TELECONFERENCE

***Only the Board will meet at the PAC.**

The public is welcome to join via the Zoom link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/85318746124?pwd=ekVlVGx1Rm54SDhIVUhtWmJTVmwXUT09>

Meeting ID: 853 1874 6124 Passcode: 405043

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 853 1874 6124 Passcode: 405043

Please “mute” your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

<https://us02web.zoom.us/j/88310290512?pwd=dIY4VTlMc2dzT1hzNGQzY0xBU0htdz09>

Meeting ID: 883 1029 0512 Passcode: 921001
 Dial by your location +1 669 900 9128 US (San Jose)
 Meeting ID: 883 1029 0512 Passcode: 921001

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse
 Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
 Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
 Items to be removed from the agenda or changes to the agenda should be done at this time.

5. 5:05 P.M. PUBLIC HEARING – TIMED ITEM

- 5.1. Public Hearing regarding the **Education Protection Account Funding Plan (EPAFP)**. The District is required to create an EPAFP to determine how the monies received from the Educational Protection Account will be spent. The Board requests public input at this time before the plan is adopted in a resolution later in the agenda.
- 5.2. Public hearing regarding the formation of the **Mendocino Unified School District Maintenance Assessment District (MAD)**, ordering the improvements as described, and confirming the diagram and assessment: Levy of the Assessment for Fiscal Year 2021-22. The Board request public input at the time before the MAD resolution is adopted later in the agenda.

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Approval of Warrants
 6.1.1. 5/6/21, 5/13/21, 5/20/21, 5/27/21, 6/3/21
- 6.2. Approval of Minutes
 6.2.1. Board Meeting Minutes: 5/20/21, 5/26/21, 6/16/21

- 6.3. Approval of Employment/Personnel Changes
 - 6.3.1. Increase, Certificated Employee from .50 FTE to 1.0 FTE for the time period 5/17/21 – 6/18/21
 - 6.3.2. Award, 4% Educational Increment, Classified Employee, effective 8/1/21
 - 6.3.3. Accept Retirement, Classified Employee, 6 hrs/day, 10 mos/yr, effective 6/18/21
 - 6.3.4. Accept Resignation, Classified Employee, 5 hrs/day, 10 mos/yr, effective 6/18/21
 - 6.3.5. Hire, Temporary Certificated Employee, 20 hrs, effective 7/12/21
 - 6.3.6. Hire, Classified Employee, stipend position, effective 8/9/21
 - 6.3.7. Hire, Certificated Employee, 1.0 FTE, effective 8/16/21
 - 6.3.8. Hire, Certificated Employee, .40 FTE, effective 8/16/21
 - 6.3.9. Hire, Certificated Employee, 1.0 FTE, effective 8/16/21
- 6.4. Approval of the Current Budget Change Report
- 6.5. Approval of Enrollment and Attendance Report Month 8 & 9
- 6.6. Approval of MTA Tentative Agreement 2020-21-01: Salary Compensation
 - 6.6.1. MTA Salary schedules for 2021-22
- 6.7. Approval of MTA Tentative Agreement 2020-21-02: Appendix E: Grievance Forms
- 6.8. Approval of CEMUS Tentative Agreement 2020-21-02: Appendix D: Grievance Forms
- 6.9. Approval of Employment Agreement for MUSD Chief Business Officer
- 6.10. Approval of Student Body Reports – May
- 6.11. Approval of School Safety Plans for 2021-22
- 6.12. Recognition of Scholarships received by the MUSD 2021 graduating class totaling \$84,700.00
- 6.13. Approval of Title IX notice for website
- 6.14. Approval of Mendocino Community Network (MCN) Financial Statements
 - 6.14.1. Unaudited MCN Statement of Fund Net Position with GASB 68 adjustments separated for April 30, 2021 with comparative totals as of June 30, 2020.
 - 6.14.2. Unaudited MCN Statement of Revenues, Expenses, and Changes in Fund Net Position with GASB 68 adjustments separated for the ten-month period ending April 30, 2021, with comparative totals as of June 30, 2020.
- 6.15. Final approval of Board Policies and Administrative Regulations
 - 6.16.1. AR 5111.12: Residency Based on Parent/Guardian Employment

7. REPORTS

- 7.1. Student Trustee – Olivia Jung
- 7.2. Administrative
 - 7.2.1. Principal – Tobin Hahn
 - 7.2.2. Superintendent – Jason Morse

- 7.3. Bargaining Units
 - 7.3.1. Mendocino Teachers Association (MTA)
 - 7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 7.4. Board Trustee Reports

8. TIMED ITEM 6:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

9. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

- 9.1. Consideration of Resolution 2021-11: LLB Agreement Total Base Rent Resolution and Exhibit D Addendum to Lease-Leaseback Agreement (action)
- 9.2. Mendocino High School Modernization Update
The Board will discuss updates on the Mendocino High School modernization including the possibilities of building a zero net energy campus (discussion)
- 9.3. Construction Management Update
Construction Manager, Donald Alameida, will provide an update on the Phase I Modernization of Mendocino High School. (information)
- 9.4. 2021-22 School Year Update
Superintendent Morse will provide an update on the plans for the 2021-22 school year (information)
- 9.5. Oversight Committee Update
Superintendent Morse will provide an update on the Citizen's Oversight Committee for the High School Modernization Project (information)
- 9.6. Approval of Disclosure of Collective Bargaining Unit Agreement for Mendocino Teachers' Association (MTA). All groups will receive a 3% salary increase effective 7/1/21. Before entering into an agreement covering matters within the scope of representation, the major provisions of the agreement shall be disclosed at a public meeting in a format established by the Superintendent of Public Instruction (action)
- 9.7. Adoption of the 2021-22 Local Control and Accountability Plan (LCAP)
Superintendent Morse will provide the Board with updates to the LCAP since its presentation and public hearing at the 6/16/21 Board meeting. The Local Control Accountability Plan (LCAP) is an important component of the Local Control Funding Formula (LCFF). Under the LCFF, all School Districts are required to prepare a plan which describes how they intend to meet annual goals for all pupils, with specific activities to address state and local priorities identified. (action)

- 9.8. Approval of 2021 Local Performance Indicators Self Reflection
Superintendent Morse will present the 2021 Performance Indicators Self Reflection (action)
- 9.9. Adoption of the 2021-22 MUSD Budget
As required, the Board is being presented a budget proposal that incorporates the best information available in projecting revenues and expenditures for the next three years. A presentation and public hearing on the budget were held at the 6/16/21 Board meeting. As required by E.C. 42127, school districts are to adopt a budget on or before July 1 of each year. (action)
- 9.10. Adoption of the 2021-22 MCN Budget (action)
- 9.11. Consideration of Resolution 2021-06: Regarding the formation of the Mendocino Unified School District Maintenance Assessment District (MAD), ordering the improvements as described, and confirming the Diagram and Assessment: Levy of the Assessment for the fiscal year 2021-22. The attached resolution is required in order to continue the implementation of fees within the MAD (action)
- 9.12. Consideration of Resolution 2021-07: Regarding the Educational Protection Account (EPA). With the approval of Proposition 30, Article XIII, Section 36 was added to the California Constitution, which provides for the Education Protection Account. The Board is required to approve the expenditure of monies from the EPA and the certify that expenditures are in compliance with the guidelines (action)
- 9.13. Consideration of Resolution 20201-08 in the Matter of the Delegation of Authority to Purchase Supplies, Equipment and Services (action)
- 9.14. Consideration of Resolution 2021-09: Regarding the authorization for 2021-22 Inter-Fund Transfers (action)
- 9.15. Consideration of Resolution 2021-10: Regarding authorization for inter-fund temporary cash transfers at the close of the year. This resolution provides the flexibility, under specific parameters, to transfer funds between accounts when necessary, as the District closes its books for the year (action)
- 9.16. Board Policies, Bylaws and Administrative Regulations (first reading)
 - 9.16.1. BP 4033.0: Lactation Accommodation (personnel)
 - 9.16.2. AR 1312.1: Complaints Concerning District Employees (community relations)
 - 9.16.3. BP/AR 5022.0: Students and Family Privacy Rights (students)
 - 9.16.4. AR/E 5125.1: Release of Directory Information (students)

10. FUTURE AGENDA ITEMS

Compensation Time Report, Qtly Investment Reports, MFPD Fuel Use Agreement, Declaration of Need, Williams Settlement Report, Strategic Plan Update, Spring Consolidation Application

11. ADJOURNMENT

The next regular Board meeting is scheduled for **August 25, 2021**