

**Resolution 2024-16**  
**Mendocino Unified School District**  
**Mendocino, California**  
**Mendocino County, California**

**RESOLUTION IN THE MATTER OF THE DELEGATION OF AUTHORITY  
TO PURCHASE SUPPLIES, EQUIPMENT AND SERVICES**

**WHEREAS**, pursuant to Education Code Section 17605, the governing board by majority vote may delegate to any officer or employee of the district the authority to purchase supplies, materials, apparatus, equipment, and services;

**WHEREAS**, for the efficient operation of the district the governing board considers it to be in the district's best interests for the Superintendent to have the authority to enter into contracts for the purchase of supplies, materials, apparatus, equipment, and services;

***NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:***

1. Pursuant to Education Code Section 17605 the governing board, by majority vote, hereby delegates to the Superintendent the authority to enter into contracts on behalf of the district.
2. The delegation hereunder shall be for the purchase of supplies, materials, apparatus, equipment, and services that the Superintendent deems necessary and appropriate for the operation of the district.
3. This delegation shall expire on **June 30, 2025**.
4. Every 60 days the Superintendent shall submit to the governing board, for its review, all transactions entered into pursuant to this delegation.
5. Nothing in this delegation shall be construed as authorization to make purchases in excess of the amount specified in Public Contract Code Section 20111.

This resolution was adopted at a duly-called meeting by the Board of Trustees of the Mendocino Unified School District on **June 11, 2024** by the following vote:

President	Emily Griffen	_____
Clerk	Windspirit Aum	_____
Member	Lisa James	_____
Member	Mark Morton	_____
Member	Michael Schaeffer	_____

\_\_\_\_\_  
Emily Griffen, President  
Board of Trustees

I, Windspirit Aum, Clerk of the Board of Trustees of the Mendocino Unified School District, do hereby certify that the foregoing resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on **June 11, 2024**.

\_\_\_\_\_  
Windspirit Aum, Clerk  
Board of Trustees  
Mendocino Unified School District  
Mendocino County, California