Mendocino Unified School District



MINUTES

Regular Board Meeting

OCTOBER 16, 2025

MENDOCINO HIGH SCHOOL 10700 FORD STREET MENDOCINO, CA 95460

4:30 P.M. CLOSED SESSION - VIA TELECONFERENCE

(Closed Session Public Hearing - link on page 2)

5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO HIGH SCHOOL & VIA TELECONFERENCE

Please click the link below to join the webinar:

https://us02web.zoom.us/j/89186736649?pwd=2XO9E7bUCJtq9haJErTxAeX1cQXFEJ.1

Passcode: 776580

Please "mute" your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- Develop and expand community partnerships and communication
- Increase learning and achievement for all students, families, and staff
- Plan wisely for the future while maintaining fiscal integrity
- Maintain and improve the physical plant

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the MUSD website at https://www.mendocinousd.org/District/3118-2025-26-Agendas.html. In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at document.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

1.1. Call to order and roll call

The meeting was called to order at 4:30 PM. Present were Trustees Bloyd, Schaeffer, Morton. Trustee Griffen and Aum were absent.

1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The Clerk of the Board verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

https://us02web.zoom.us/i/89127400083?pwd=mXXDUr9yy2hBSlpXulMNn2LoiQN9Qr.1

Meeting ID: 891 2740 0083 Passcode: 250381

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse
 - Employee organizations: CEMUS and MTA bargaining units
- 3.2. Employment/Personnel Changes

4. 5:00 P.M. OPEN SESSION

4.1. Call to order and roll call

The meeting was called to order at 5:01 PM. Present were Trustees Bloyd, Schaeffer, Morton. Trustee Griffen was absent. Trustee Aum arrived after roll call.

4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

There was nothing disclosed out of closed session.

4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Schaeffer/Bloyd (3/0) to approve the agenda.

5. PUBLIC HEARING – SUNSHINING ITEMS TO BE NEGOTIATED BETWEEN MTA AND MUSD

Both the Certificated Employees of Mendocino Unified School District (MTA) and the District will present their openers for the negotiation of the MTA contract for the 2025-26 school year.

MTA is not quite ready to sunshine items. It will be placed on the November agenda.

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda.

6.1. Approval of Warrants

6.1.1. 9/10/25, 9/17/25, 9/24/25, 10/1/25

- 6.2. Approval of Minutes
 - 6.2.1. Board Meeting Minutes: 8/28/25, 9/11/25, 10/1/25
- 6.3. Approval of Employment/Personnel Changes
 - 6.3.1. Hire, Classified Employee, 5.75 hrs/day, 10 mos/yr, effective 9/17/25
 - 6.3.2. Hire, Classified Employee, 3.75 hrs/day, 10 mos/yr, effective 9/16/25
 - 6.3.3. Hire, Classified Manager, 7.5 hrs/day, effective 8/14/25-8/28/25, and pay the daily rate of pay for 8/29/25.
 - 6.3.4. Accept, Classified Employee, return from unpaid leave of absence, effective 10/3/25
 - 6.3.5. Adjust, Certificated Employee, 60% Head Teacher/40% Health, effective 8/1/25
 - 6.3.6. Increase, Classified Employee, currently working 4.8 hrs/day to 6.5 hrs/day, effective 9/15/25
 - 6.3.7. Increase, Classified Employee, currently working 5.0 hrs/day to 8.0 hrs/day, effective 9/15/25
 - 6.3.8. Award, Classified Employee, Educational Increment of 4%, effective 8/20/25
- 6.4. Approval of the Current Budget Change Report
- 6.5. Approval of Student Body Reports September 2025
- 6.6. Approval of various outdated electronic surplus items
- 6.7. Approval of the Fuel Use Agreement between MUSD and the Mendocino Fire Protection District
- 6.8. Approval of Grant Donation Opportunities for 2025-26
 - 6.8.1. Community Foundation of Mendocino County \$6,500
 - 6.8.2. Redwood Connects Grant \$6,000
 - 6.8.3. North Coast Builders Exchange Teacher Grant Program \$2,000
 - 6.8.4. Clay Grant Request \$5,500
- 6.9. Approval of the Certificated Seniority List
- 6.10. Approval of the Classified Seniority List
- 6.11. Acknowledgement of correspondence from MCOE regarding the approval of the 2024-25 Budget and LCAP
- 6.12. Acknowledgement of donation by Natasha and Marco Innocenti in the amount of \$500 to the Mendocino K8 Art Program
- 6.13. Approval of the Williams Settlement Quarterly Uniform Complaint report for School Year 2025-26 Quarter 1

MSA Schaeffer/Bloyd (3/0) to approve the consent agenda.

7. REPORTS

7.1. Student Trustee – Max Oatney

Student Trustee Oatney reported that a survey was sent to ASB officers and most everyone is looking forward to Homecoming Week. Sports are off to a very good start.

7.2. Administrative

7.2.1. Principal – Tobin Hahn

Principal Hahn gave the attached presentation.

7.2.2. Superintendent – Jason Morse

Superintendent Morse pointed out the grant information from the consent agenda. Kudos to those staff members for getting those funds. Total enrollment for the district is 413. Chronic absenteeism is currently at 19% which is better. Greenwood Preschool is up and running just waiting on a final inspection for the final permit to be awarded. Met with Community Center of Mendocino, the baseball group and the circus to get everyone on the same page.

7.3. Bargaining Units

7.3.1. Mendocino Unified Teachers Association (MUTA)

Interim President, Josh Potter, reported that things are looking especially good so far this year for staff.

7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

There was no one present from CEMUS.

7.4. Board Trustee Reports

Trustee Aum reported that he received an email from the solar company stating that DSA approval has gone through and that paperwork is underway to get the project started.

8. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

There were no parent/community comments.

9. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

9.1. MUSD Recycled Water Project Utility Easements
The Board will consider the easements and tank location for the Recycled Water
Project.

Aum/Bloyd (4/0) to approve the Recycled Water Project Utility Easements as presented.

9.2. Mendocino High School Phase III

The Board will discuss the small construction projects included in Phase III of the High School Modernization Project.

Superintendent Morse reported that the high school locker rooms are almost finished. Facilities committee to meet with Ruben to discuss next steps and locations for work (woodshop, band room, PAC, tennis courts).

9.3. MUSD Deferred Maintenance Plan Update Maintenance Supervisor, Jason Morse, will provide an update on the Deferred Maintenance Plan for the District

MSA Aum/Bloyd (4/0) to approve the Deferred Maintenance Plan as presented.

9.4. Consideration of Reduced Workload Program for 2025-26
As per the negotiated MTA Contract, the District must declare by November 15th of each year whether certificated employees will be offered the reduced workload retirement option of the following year

MSA Schaeffer/Aum (4/0) to approve the Reduced Workload Program for 2026-26.

- 9.5. Approval/Authorization of Certificated Teaching Assignments
 - 9.5.1. Approval of 8th Grade Math Teacher to be assigned to teach math under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required.
 - 9.5.2. Approval of 7/8 Grade ELA Teacher to be assigned to teach English Language Arts under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required.

MSA Aum/Schaeffer (4/0) to approve the teaching assignment authorizations.

- 9.6. Board Policies, Bylaws and Administrative Regulations (information only)
 - 9.6.1. BB 9150: Student Board Members (board bylaws)
 - 9.6.2. BB 9250: Remuneration, Reimbursement, and Other Benefits (board bylaws)

The Board will bring these as first reading in November.

10. FUTURE AGENDA ITEMS

CAASPP, AE Week Trips, School Site Safety Plans, Inter-district Transfer Report.

11. ADJOURNMENT

The next regular Board meeting is scheduled for **November 20, 2025 at the Mendocino High School.**

The meeting was adjourned at 5:52 PM.

Unaudited Actuals thru 2024/25 2025-26 Budget mk; 10-15-2025

MUSD Deferred Maintenance Budget

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New Furnace, Wood Shop	-3,346.00													-1 523 80
Security Cameras (PLANNED)	-1,523.80													77 A33 A3
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Security Cameras				-11,071.82		-30,905.36								-41,977.18
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Small Playground Structure	39,386													-39,385.99
Seal Coat, Paint Asphalt		-20,170.00		-39,701.00										-59,871.00
Metal Repaint			-1,239.13											-1,239.13
Playground Repair							-1,424							-1,423.72
Replace Playground		-												000
Clean Roofs/Solar Panels														00.0
Fuel Tank Removal							-		-43,290.00					-43,290.00
Gym Roof Repairs														0000
Intercom/Bell System					-47,225.00									-47,225.00
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District Office, Maintenance, Bus Barn, Misc.

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Fire Line Payback														0.00
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Hazmat Inventory														0.00
D.O. Flat Roof Replace														0.00
Water Leak Detection														00.00
D.O. Mold														00:00
MCCSD Engineer														00:00
State Mandated Water System Upgrades	-2,500.00													-2,500.00
AED's									-1,930.85					-1,930.85
Bus Barn Drainage														00'0
Maint Yard Emergency Tree Removal														00:00
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Bus Barn Roofing, Siding, Repairs														00:0
District Office Stain/Siding Replace														0.00
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U Fuel Tank Bollards		-4,900.00												-4,900.00
U Bus Barn Automatic Doors	-2584.91	996'6-												-12 550 91
U Maint Well Pump Replace		-1,131												-1.131.00
Road Signs, Custom		-1,678												-1.678.10
Plumbing Parts		-46												45 99
Fuel Tanks Replace														000
Unplanned					-				-25.000.00	-25,000.00	-25.000.00	-25.000.00	-25.000.00	-50.000.00
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Equipment

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College & Career Readiness Programs

MENDOCINO HIGH SCHOOL PRINCIPAL TOBIN HAHN

Overview



COMPREHENSIVE COLLEGE-PREPARATORY PROGRAM



CAREER PATHWAY AND DUAL ENROLLMENT OPTIONS



COLLEGE AND CAREER
READINESS
CURRICULUM



ACADEMIC ADVISING AND SUPPORT SERVICES



COMPREHENSIVE COLLEGE-PREPARATORY PROGRAM



A-G Classes

ALMOST ALL CLASSES SATISFY A-G REQUIREMENTS

Advanced Placement (AP) Courses

English Literature
English Language
Environmental Science
Calculus AB
Studio Art



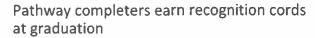


CAREER PATHWAY AND DUAL ENROLLMENT OPTIONS

Career Technical Education (CTE)

Hands-on career pathways and industry exposure

- Media Arts
- Woodworking
- Culinary Arts
- Engineering Technology
- Visual Arts
- Plant and Soil Science





Dual Enrollment – Early College Program

College credits earned while in high school

CalGETC (UC, CSU transferrable):

- Public Speaking
- Cultural Anthropology, Physical Anthropology
- Art Appreciation
- Women in History, Native American History
- Statistics, Math for Liberal Arts

Career pathways:

- Work Experience Education (CSU)
- Career Planning Success (CSU)
- Woodworking pathway
- Patient Care Pathway: Medical Terminology (CSU), First Aid/Emergency/CPR (CSU,UC)



MENDOCINO COLLEGE



COLLEGE AND CAREER READINESS CURRICULUM

College and Career Planning Curriculum



9th grade Life Choices class

Focus on

- Who am I?
- What do I want?
- How do I get it?

10th-12th grade Follow-up Modules

9th Grade - Life Choices Class

Unit 1: Self-Discovery -

Personality assessments, vision board

Unit 2: Career Research -

Career aptitude tests, explore 3 careers

Unit 3: Postsecondary Education Research -

Pathways and programs

Unit 4: Employable Skills -

Soft skills, Resume, job application, mock interviews

Final Project: My Plan for the Future

10th Grade Follow-Up Modules

GFSF 10.1: High-Demand Career Research

GFSF 10.2: Postsecondary Education Affordability

GFSF 10.3: College Admissions Planning

GFSF 10.4: My Plan for the Future Update



11th Grade Follow-Up Modules

GFSF 11.1: STEM Career Research

GFSF 11.2: Major/Trade Exploration

GFSF 11.3: Postsecondary Education Decision-Making

GFSF 11.4: My Plan for the Future Update



12th Grade Follow-Up Modules

GFSF 12.1: Postsecondary Education Planning

GFSF 12.2: My Plan for the Future

GFSF 12.3: Post-High School Budget

GFSF 12.4: Senior Exit Interview



Personal Success Period

Twice per week on master schedule

Ongoing academic and college planning support

Academic mentoring, intervention and enrichment

California Colleges Guidance Initiative

Online college and career planning platform

Tracks A–G progress and college applications

Supports CSU, UC applications

Supports FAFSA or California Dream Act applications



College Day Visits

Visit Coast Center for College Day

Visit Ukiah MC Campus for College and University Day (25 Colleges including UC, CSUs, privates and out of state schools)

Trips to Humboldt, SRJC etc.





Alternative Education Week

College tours

Career exploration through field trips and projects

Hands-on career exposure and learning experiences including job-shadowing opportunities



College Entrance Preparation

SAT, ACT, and PSAT testing support

AP exam opportunities to earn college credit

College essay support in English classes

ACADEMIC ADVISING AND SUPPORT SERVICES

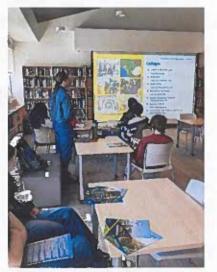
Academic Counseling

All students get an advisor meeting in August to review college and career plans and course schedules

9th Grade:

Go over college systems in Life Choices classes

Introduce students to Dual Enrollment



Academic Counseling

Seniors:

Individualized Senior Meetings

Parent workshops

Application and FAFSA support

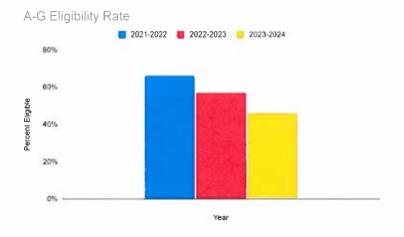
Student weekly workshops during school



Scholarships & Financial Aid

Annual Financial Aid Night for families FAFSA and college application support Local scholarship support

Data

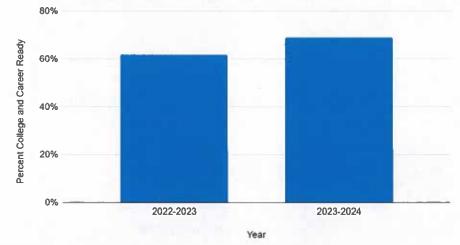


Data

A-G Rate by Student Group	2024 0022	2000 0000	0000 0004	2024 2025	20
	2021-2022	2022-2023	2023-2024	2024-2025	Trend
English Learners					
Long-Term English Learners					
Students with Disabilities					
Socioeconomically Disadvantaged	53%	52%	46%		
Students Experiencing Homelessness		7 - 1			
Foster Youth					
African-American					
American Indian/Native Alaskan					
Asian					
Filipino					
Hispanic/Latino			27%		
Native Hawaiian/Pacific Islander					
Two or more Races					
White	71%	65%	50%	•	

Data

CCI Indicator of College and Career Readiness



Al in the Workforce

To remain competitive, workers will need to adapt by learning new skills, particularly those that complement AI, such as critical thinking, creativity, and digital fluency.

Next Steps:

We do critical thinking and creativity.

We are working on adding an AI readiness and fluency component and have adopted the AI Education Project "AI Readiness Framework."



Competency	Grades K-5	Grades 6-8 (Includes all previous skills)	Grades 9-12 (includes all previous skills)
a. Recognize Al Systems	Recognize and ask questions about AI and non-AI in familiar technologies (e.g., smart speakers, NPCs in games) Define AI Describe responsible use of AI and non-AI tools Identify and discuss types of identity data (e.g., name, address) and their importance in different contexts, including AI powered tools	Use and critically compare autputs of age-appropriate AI tools and applications Recognize and assess the appropriateness and effectiveness of AI applications in various contexts, considering factors such as problem complexity, data availability, and potential risks and benefits "Identify how personal information is being collected, used, and sharect." (Digital Promise, 2024) know how to effectively manage/delete data collecting Identify what datasets were used to train an AI model and what AI models and methods were used to develop a tool	Evaluate AI systems for specific tasks, considering efficiency, ethics, and societal impact. • "Responsibly engage in the consumption, creation, or sharing of AI-enabled praduct including ethical sourcing and citation" (Digital Promise, 2024) • "Identify how personal information is being collected, used, and shared;" (Digital Promise, 2024) know how to effectively manage/delete data collecting • Critically evaluate what datasets were used to train an AI models and methods were used to develop a tool