

Solicitation of funds from and by students

Guidelines

It is the responsibility of the applicant to insure that the following guidelines are clearly understood and followed by all that participate in the approved fundraiser.

All teachers / sponsors should inform their assistants, parents and participants of these guidelines.

All fundraisers must be approved by the Principal or Superintendent (see AR 1321). This must be done every year, regardless of whether the same fundraiser has been approved in the past.

All fundraisers must be voluntary for students and parents.

Fundraisers cannot in any way be connected to grades, citizenship marks, class standing, or other recognition.

If fundraisers are offered to raise funds for trips or anything else, students who do not or cannot raise the money must have the same opportunity to go anyway.

Fundraising projects may involve students in door-to-door sales. This applies to residential sales as well as attempts to solicit business donations. If solicitation is made of merchants, there shall be coordination of the effort so that each merchant is only contacted once.

Individual accounts for fundraising are prohibited. No outside bank accounts are permitted. No outside cash funds are permitted.

The sale of any item is not to take place during classroom time.

Sponsors/teachers/designated adults must be present during all fundraisers involving students in an activity (i.e. carwash, spaghetti feed).

Students should not have cash in their possession.

The teacher/sponsor is financially responsible for the total invoice and an accounting record.

Monies raised under auspices of MUSD activities, clubs, or programs must go into an MUSD account.

Please see the Principal or Superintendent before proceeding with the fundraiser if you have any questions.