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# Mendocino Unified School District



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## Agenda

### Regular Board Meeting

**MARCH 11, 2021**

**MENDOCINO K-8 SCHOOL  
44261 LITTLE LAKE ROAD  
MENDOCINO, CA 95460**

**4:00 P.M. CLOSED SESSION - VIA TELECONFERENCE**

*(Closed Session Public Hearing – link on page 2)*

**5:00 P.M. OPEN SESSION - VIA TELECONFERENCE**

Join Zoom Meeting

<https://zoom.us/j/96489045218?pwd=MTRGbWhMa0lMUkVhMGpKOGovdkZRUT09>

Meeting ID: 964 8904 5218 Passcode: e9q876

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 964 8904 5218 Passcode: 494023

*Please “mute” your device during the meeting.  
MUSD is not available for technical support for remote meetings.*

### **Board Priorities**

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at [doerin@mcn.org](mailto:doerin@mcn.org).

**MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER**

**1. 4:00 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL**

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

**2. PUBLIC HEARING FOR CLOSED SESSION**

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

<https://zoom.us/j/93435675880?pwd=UjR6TFV6d0U5SHpGL1RDS3dCYUVVUT09>

Meeting ID: 934 3567 5880 Passcode: 8VsXNk

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 934 3567 5880 Passcode: 234708

**3. CLOSED SESSION**

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse  
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Appointment of labor negotiator (Govt. Code 54957.6)  
Unrepresented employee: Superintendent
- 3.3. Employment/Personnel Changes
- 3.4. Conference with Legal Counsel – Existing Litigation (Govt. Code 54956.9): OAH Case No. 2020120487

**4. 5:00 P.M. RECONVENE TO OPEN SESSION**

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure  
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda  
Items to be removed from the agenda or changes to the agenda should be done at this time.

**5. CONSENT AGENDA**

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Approval of Warrants
  - 5.1.1. 2/4/21, 2/11/21, 2/18/21, 2/25/21
- 5.2. Approval of Minutes
  - 5.2.1. Board Meeting Minutes: 2/11/21
- 5.3. Approval of Employment/Personnel Changes
  - 5.3.1. Retirement, Certificated Teacher, 1.0 FTE, effective 6/18/21
  - 5.3.2. Hire, H.S. Tennis Coach, stipend position, effective 3/1/21
  - 5.3.3. Hire, H.S. Golf Coach, stipend position, effective 3/1/21
  - 5.3.4. Hire, H.S. Track Coach, stipend position, effective 3/1/21

- 5.4. Approval of the Current Budget Change Report
- 5.5. Approval of Enrollment and Attendance Report Month 4 & 5
- 5.6. Approval of Cafeteria Financial Report through January 2021
- 5.7. Approval of the Mendocino High School Lease Leaseback Agreement and Insurance Certificates by Lathrop Construction
- 5.8. Approval of final changes made to the 21-22 Board Meeting Calendar at the 2/11/21 Board meeting
- 5.9. Approval of Student Body Reports – February
- 5.10. Approval of the Instructional Calendar for school year 2021-22
- 5.11. Approval of the Instructional Calendar for school year 2022-23
- 5.12. Approval of the Instructional Calendar for school year 2023-24
- 5.13. Final approval of Board Policies and Administrative Regulation
  - 5.13.1. BP/AR 3513.3: Tobacco Free Schools (business & non-instructional operations)
  - 5.13.2. BP/AR 4030: Non Discrimination in Employment (personnel)
  - 5.13.3. BP/E 4040: Employee Use of Technology (personnel)
  - 5.13.4. BP/AR/E 4119.42: Exposure to Bloodborne Pathogens (personnel)

## **6. REPORTS**

- 6.1. Student Trustee – Olivia Jung
- 6.2. Administrative
  - 6.2.1. Principal – Kim Humrichouse
  - 6.2.2. Superintendent – Jason Morse
- 6.3. Bargaining Units
  - 6.3.1. Mendocino Teachers Association (MTA)
  - 6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 6.4. Board Trustee Reports

## **7. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT**

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

## **8. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS**

- 8.1. 2020-21 School Year Reopening Update  
Superintendent Morse will provide an update on the District reopening plans (discussion/action)
- 8.2. CTA Support Letter-Standardized Testing Waiver Request (action)
- 8.3. Cafeteria/Wellness Report  
Superintendent Morse will present the District Cafeteria report for the 2020-21 School Year (information/discussion)
- 8.4. Second Interim Budget Report  
Business Manager Jason Fruth will present the MUSD 2020-21 Second Interim Budget Report to the Board for review and approval (action)
- 8.5. Deferred Maintenance Plan Update  
Maintenance and Operations Supervisor, Otto Rice, will provide an update to the Deferred Maintenance Plan (action)
- 8.6. Consideration of Leave Requests
  - 8.6.1. Certificated Teacher, currently working 1.0 FTE requests a full time leave of absence for the 2021-22 school year (action)
- 8.7. Mendocino High School Modernization Update  
Superintendent Morse will provide an update on the modernization project at the Mendocino High School (information)
- 8.8. Board Policies and Administrative Regulations (as a first reading) (action)
  - 8.8.1. AR 4112.6, 4212.6, 4312.6: Personnel Records (personnel)
  - 8.8.2. BP/AR 4119.43, 4219.43, 4319.43: Universal Precautions (personnel)
  - 8.8.3. BP/AR 4144, 4244, 4244: Complaints (personnel)

## **9. FUTURE AGENDA ITEMS**

Layoffs, Class Size Limits, Qtly Investment Reports, MAD, Williams Settlement, K-8 Preschool, Skateboard Park

## **10. ADJOURNMENT**

The next Board meeting is scheduled for **April 21, 2021**

**Mendocino Unified School District**  
**2020-21 Combined General Fund Budget Change Report**

March 2021

REVENUES:		February Meeting	March Meeting	Change	Notes
<b>REVENUE LIMIT SOURCES</b>					
8011	State Aid - Current Year	\$1,706,031	\$1,706,031	\$0	
80xx	<i>Learning Loss Mitigation (LLM)</i>	\$306,219	\$306,219	\$0	
8012	Education Protection Account	\$99,800	\$99,800	\$0	
8021	Homeowners' Exemptions Tax	\$41,200	\$41,200	\$0	
8022	Timber Yield Tax	\$160,000	\$160,000	\$0	
8029	Other Subventions/In-Lieu Taxes	\$107	\$107	\$0	
8041	Secured Roll Taxes	\$5,360,329	\$5,360,329	\$0	
8042	Unsecured Taxes	\$155,665	\$155,665	\$0	
8043	Prior Years' Taxes	\$4,121	\$4,121	\$0	
8044	Supplemental Taxes	\$0	\$0	\$0	
8091	Revenue Limit Transfers	<u>-\$75,000</u>	<u>-\$75,000</u>	<u>\$0</u>	
Total Revenue Limit Sources		\$7,758,472	\$7,758,472	\$0	
<b>FEDERAL REVENUES</b>					
8181	Special Education Entitlement	\$92,361	\$92,361	\$0	
8182	Discretionary Grants	\$3,200	\$3,200	\$0	
8285	Interagency Contracts between LEAs	\$0	\$0	\$0	
8290	All other Federal Revenue	<u>\$289,179</u>	<u>\$289,179</u>	<u>\$0</u>	
Total Federal Revenues		\$384,740	\$384,740	\$0	
<b>OTHER STATE REVENUES</b>					
8311	Other St. Apportionments Current Yr.	\$0	\$0	\$0	
8550	Mandated Cost Reimbursements	\$20,987	\$20,987	\$0	
8560	State Lottery Revenue	\$96,722	\$96,722	\$0	
8590	All Other State Revenue	<u>\$375,359</u>	<u>\$375,359</u>	<u>\$0</u>	
Total Other State Revenues		\$493,068	\$493,068	\$0	
<b>OTHER LOCAL REVENUES</b>					
8622	Non-Ad Valorem Taxes	\$89,000	\$89,000	\$0	
8631	Sale of Equipment & Supplies	\$0	\$532	\$532	Sale of Maintenance Equip Gym Use
8650	Leases and Rentals	\$0	\$210	\$210	
8660	Interest	\$23,000	\$23,000	\$0	
8662	Net Increase in Fair Value Investment	\$0	\$0	\$0	
8675	Transport. Fees from Individuals	\$0	\$0	\$0	
8677	Transportation & Interagency Services	\$21,730	\$21,730	\$0	
8689	Other Fees and Contracts	\$1,000	\$1,000	\$0	
8699	All Other Local Revenue	\$52,385	\$52,385	\$0	
8792	Transfer of Apportionment from COE	<u>\$237,726</u>	<u>\$237,726</u>	<u>\$0</u>	
Total Other Local Revenues		\$424,841	\$425,583	\$742	
<b>TOTAL REVENUES</b>		<b>\$9,061,120</b>	<b>\$9,061,862</b>	<b>\$742</b>	

		February	March		
<b>EXPENDITURES:</b>		<u>Meeting</u>	<u>Meeting</u>	<u>Change</u>	
<b>CERTIFICATED SALARIES</b>					
1100	Teachers' Salaries	\$2,686,849	\$2,686,996	\$147	2nd Int True-Up
1200	Pupil Support Salaries	\$298,146	\$315,743	\$17,597	Psych Services
1300	Supervisors' and Admin Salaries	\$367,078	\$369,641	\$2,563	2nd Int True-Up
1900	Other Certificated Salaries	\$600	\$0	-\$600	2nd Int True-Up
Total Certificated Salaries		\$3,352,673	\$3,372,380	\$19,707	
<b>CLASSIFIED SALARIES</b>					
2100	Instructional Aides' Salaries	\$225,678	\$264,573	\$38,895	Expect More Aides
2200	Support Salaries	\$596,744	\$550,352	-\$46,392	2nd Int True-Up
2300	Supervisors' and Admin Salaries	\$383,922	\$380,377	-\$3,545	2nd Int True-Up
2400	Clerical and Office Salaries	\$439,022	\$436,960	-\$2,062	2nd Int True-Up
2900	Other Classified Salaries	\$19,736	\$17,098	-\$2,637	2nd Int True-Up
Total Classified Salaries		\$1,665,102	\$1,649,359	-\$15,742	
<b>EMPLOYEE BENEFITS</b>					
310X	STRS	\$847,633	\$830,770	-\$16,863	Staff Red Savings
320X	PERS	\$359,542	\$348,383	-\$11,159	Staff Red Savings
33XX	OASDI/Medicare	\$182,020	\$169,350	-\$12,670	Staff Red Savings
340X	Health & Welfare Benefits	\$903,203	\$883,676	-\$19,527	Staff Red Savings
350X	Unemployment Insurance	\$2,432	\$2,432	\$0	
360X	Workers' Compensation	\$150,201	\$148,680	-\$1,521	Staff Red Savings
370X	Other Post-Employment Benefits	\$53,877	\$45,616	-\$8,261	Staff Red Savings
390X	Other Benefits (Ret. Inc. & Board bene.)	\$40,826	\$35,918	-\$4,908	Staff Red Savings
3xxx	Est Staff Red	-\$50,000	-\$50,000	\$0	
Total Employee Benefits		\$2,489,733	\$2,464,825	-\$24,908	
<b>BOOKS AND SUPPLIES</b>					
4100	Approved Textbooks & Core Materials	\$0	\$0	\$0	
4200	Books & Other Reference Materials	\$33,031	\$46,181	\$13,150	K8
4300	Materials and Supplies	\$275,696	\$509,247	\$233,551	CARES Expenses
4400	Noncapitalized Equipment	\$50,500	\$55,135	\$4,635	CARES Expenses
Total Books and Supplies		\$359,227	\$610,563	\$251,336	
<b>SERVICES, OTHER OPERATING EXPENSES</b>					
5100	Subagreements for Services	\$35,000	\$35,000	\$0	
5200	Travel & Conference	\$16,409	\$17,795	\$1,386	Less Travel
5300	Dues and Memberships	\$18,805	\$19,005	\$200	Gym Usage
5450	Insurance	\$89,492	\$89,492	\$0	
5500	Operation & Housekeeping Services	\$225,965	\$225,965	\$0	
5600	Rentals, Leases, Repairs, Improvmnts	\$41,656	\$36,656	-\$5,000	Less Transpo Services
5800	Consulting Svcs and Op Expenses	\$265,880	\$294,528	\$28,648	CARES Expenses
5900	Communications	\$34,701	\$34,701	\$0	
Total Services and Other Operating Expenses		\$727,907	\$753,142	\$25,235	
<b>CAPITAL OUTLAY</b>					
6400	Equipment / Equipment Replacement	\$0	\$0	\$0	
Total Capital Outlay		\$0	\$0	\$0	
<b>OTHER OUTGO</b>					
7299	All Other Transfer Out to All Other	\$0	\$0	\$0	
7300-7399	Transfer of Indirect Costs	-\$6,000	-\$6,000	\$0	
7439	Debt Service - Principal & Interest	\$0	\$0	\$0	
Total Other Outgo		-\$6,000	-\$6,000	\$0	
<b>TOTAL EXPENDITURES</b>		<b>\$8,588,642</b>	<b>\$8,844,270</b>	<b>\$255,628</b>	
<b>OTHER FINANCING SOURCES AND USES</b>					
8919	Transfer In from MCN Fund	\$40,000	\$40,000	\$0	
7612	Transfer Out to Special Reserve Fund	\$0	\$0	\$0	
7611	Transfer Out to State Preschool Fund	-\$33,178	-\$40,243	-\$7,064	Less Fees Revenue
7616	Transfer Out to Cafeteria	-\$149,697	-\$141,679	\$8,018	Diff Reimburse/Sales
7619	Transfer Out to MCN - telecom	-\$8,190	-\$8,500	-\$310	
<b>TOT. OTHER FINANCING SOURCES &amp; USES</b>		<b>-\$151,066</b>	<b>-\$150,422</b>	<b>\$644</b>	

<b>NET INCREASE (DECR) IN FUND BALANCE</b>		<b>\$321,412</b>	<b>\$67,170</b>	<b>-\$254,242</b>
		February	March	
		Meeting	Meeting	Change
FUND BALANCE, RESERVES				
Beginning Fund Balance		\$1,800,736	\$2,162,318	\$361,582
Ending Fund Balance		\$2,122,148	\$2,229,488	\$107,339
COMPONENTS OF ENDING FUND BALANCE				
9711	Revolving Cash	\$10,000.00	\$10,000.00	\$0
9740	Restricted Balances	\$34,019.33	\$34,019.33	\$0
9789	Designated for Econ Uncertainty	\$368,260.00	\$368,260.00	\$0
9780	Other Designations:			
<b>9790</b>	<b>General (Undesignated) Reserve</b>	<b>\$1,709,869</b>	<b>\$1,817,208</b>	<b>\$107,339</b>

**KEY TRANSFERS IMPACTING THE GENERAL FUND UNALLOCATED RESERVE:**

Transfer # Purpose	Amount
Total	\$0

ReqPay04b

Check Register with Accounts

Register 000144 - 02/04/2021

Bank Account COUNTY - AP Checks

Payment Id	Check #	Check Amt	Status	Printed	Comment	Check Amt	Status	Printed	Comment	Check Amt	Status	Printed
	705345	109.84				109.84			BOYLE, ELISE (000023 - Emp)			
EP21-00141	01				Albion Mileage for J. Neuer				01-0811-0-5200-199-5770-1120-0000			37.26
EP21-00142					Albion Mileage, J. Neuer				01-0811-0-5200-199-5770-1120-0000			72.58
	705346	587.15				587.15			JIMENEZ, MARTHA C (001455 - Emp)			
EP21-00139	01				Food for Families, Mileage				01-0001-0-4300-220-0000-3130-1137			167.70
EP21-00140					Food and Gift Cards for Families, Mileage				01-0001-0-5200-220-0000-3130-1137			22.40
									01-0001-0-4300-220-0000-3130-1137			385.85
									01-0001-0-5200-220-0000-3130-1137			11.20
	705347	164.90				164.90			LEVY, ANNA (000277 - Emp)			
EP21-00136	01				Groceries for FRC, Mileage				01-0001-0-4300-220-0000-3130-1137			37.26
EP21-00137					Groceries for FRC, Mileage				01-0001-0-5200-220-0000-3130-1137			48.16
									01-0001-0-4300-220-0000-3130-1137			31.32
									01-0001-0-5200-220-0000-3130-1137			48.16
	705348	30.00				30.00			YANEZ, ANNA E (001530 - Emp)			
EP21-00138	01				Fingerprinting				01-0000-0-5814-001-0000-7200-0000			30.00
	705349	295.00				295.00			ALPHA ANALYTICAL LABS INC (ALPHA/1)			
1014416-MENUSD	01				Open P.O. Water Testing				01-8150-0-5800-001-0000-8110-2096			295.00
	705350	1,538.79				1,538.79			SYNCS/AMAZON (AMAZON/2)			
433769355644	63				Classroom Supplies				12-6105-0-4300-222-7110-1000-0000			16.17
455698935886					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			77.66
455789848986					Classroom Supplies				12-6105-0-4300-222-7110-1000-0000			81.96
457533336673					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			20.38
457886365434					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			204.95
458893965693					Air Purifier				01-0000-0-4300-001-0000-2420-9987			107.86
459749458679					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			49.63
464537788548					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			28.04
476388645394					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			131.38
555369496645					Ink Cartridges for Jason Morse				01-0000-0-4300-001-0000-7150-0000			20.49
65564879368					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			85.76
755558396348					Canopies for Cafeteria Staff				13-5310-0-4300-001-0000-3700-9987			172.58
763739757475					Classroom Supplies				12-6105-0-4300-222-7110-1000-0000			78.37
863956988494					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			44.04
937396653876					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			167.61
937799689774					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			177.55
963996859384					Classroom Supplies				12-6105-0-4300-222-7110-1000-0000			57.34
964487485839					Open PO for Various Supplies				63-0000-0-4300-001-0000-6000-0000			17.02
	705351	1,053.20				1,053.20			ARROW BENEFITS GROUP (009731/1)			
19098	01				Dental Benefits				01-0000-0-9514-000-0000-0000-0000			564.75





ReqPay04b

Check Register with Accounts

Register 000144 - 02/04/2021

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Printed	SOLANT (SOLIAN/1) - continued	2,450.00	2,450.00
Check # 705365	01	Speech Language Pathologist			01-0079-0-5800-001-1110-1000-0000		
20081887							
Check # 705366	12	Waste Disposal at Greenwood			12-6105-0-5540-222-7110-8200-0000	63.86	63.86
05-229943-1JAN2021							
Check # 705367	13	Cafeteria Food			13-5310-0-4700-001-0000-3700-0000	558.65	558.65
450075868					13-5310-0-4700-001-0000-3700-8634	860.56	860.56
Check # 705368	13	Cafeteria Food and Snack			13-5310-0-4700-001-0000-3700-0000	3,062.99	3,062.99
014278448-003							
Check # 705369	63	Sales Tax Payable			63-0000-0-5800-001-0000-6000-0000	420.00	420.00
0-016-412-984		Telephone Services			63-0000-0-5800-001-0000-6000-0000	210.06	210.06
0409554497		Specialized Services			63-0000-0-5800-001-0000-6000-0000	96.04	96.04
0603060-IN		Specialized Services			63-0000-0-5800-001-0000-6000-0000	10.17	10.17
1-12-21		Specialized Services			63-0000-0-5800-001-0000-6000-0000	38.00	38.00
1-19-21		Sales Tax Payable			63-0000-0-5800-001-0000-6000-0000	9.66	9.66
1-25-21		6 Chromebook Cases			01-0000-0-4400-220-1110-2420-9987	84.06	84.06
113-0057209-5982662		Headphones			01-0000-0-4300-220-1110-1000-9987	116.10	116.10
113-1851639-6698619		Amazon, Voyage of the Frog Copies			01-0000-0-4300-220-1110-1000-9009	56.29	56.29
113-3882353-1877802		Specialized Services			63-0000-0-5800-001-0000-6000-0000	24.00	24.00
12-22-20		Monoprice Surface Mounts			63-0000-0-4300-001-0000-6000-0000	91.15	91.15
21134484		Specialized Services			63-0000-0-5800-001-0000-6000-0000	188.00	188.00
421567588		Specialized Services			63-0000-0-5800-001-0000-6000-0000	10.00	10.00
51716168		FISPA, INC			63-0000-0-5800-001-0000-6000-0000	595.00	595.00
62780645044		Pear Deck Annual Subscription			01-0000-0-5800-220-1110-1000-9987	149.99	149.99
975A62B6-0002		Loom Subscription, Annual			01-0000-0-5800-220-1110-1000-9987	96.00	96.00
9FD67BC7-0002		Pear Deck Subscription, Annual			01-0000-0-5800-220-1110-1000-9987	149.99	149.99
DP21-00299		Pear Deck Subscription, Annual			01-0000-0-5800-220-1110-1000-9987	149.99	149.99
DP21-00300		Amazon, Voyage of the Frog Copies			01-0000-0-4300-220-1110-1000-9009	24.12	24.12
DP21-00301		factoryoutletstore.com			63-0000-0-4300-001-0000-6000-0000	404.37	404.37
FOS11019757E		Zoom Subscription, 1 month			01-0000-0-5800-220-1110-1000-9987	140.00	140.00
INV49854762							
Check # 705370	13	Cafeteria Food and Snack			13-5310-0-4700-001-0000-3700-0000	2,439.53	2,439.53
5887205					13-5310-0-4700-001-0000-3700-0000	1,245.56	1,245.56
5887205A		Gloves for Cafeteria Staff			13-5310-0-4700-001-0000-3700-8634	928.98	928.98
Check # 705371	01	Copy Machine Rental			13-5310-0-4700-001-0000-3700-9987	264.99	264.99
012313707		Copy Machine Rental			01-0000-0-5600-155-0000-2700-0000	147.83	147.83
012313708		Copy Machine Rental			01-0000-0-5600-220-0000-2420-0000	151.78	151.78

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 2/4/2021, Ending Check Date = 2/4/2021, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

ESCAPE ONLINE

Payment Id	Check #	705371	01	Comment	Check Amt	997.18	Status	Printed	XEROX CORPORATION (XEROXC/2) - continued	
012313709				Copy Machine Rental					01-0000-0-5600-150-0000-2420-0000	153.66
012313711				Copy Machine Rental					01-0000-0-5600-150-0000-2700-0000	155.67
012313712				Copy Machine Rental					01-0000-0-5600-220-0000-2700-0000	285.09
012313713				Copy Machine Rental					01-0000-0-5600-246-0000-2700-0000	53.14
012313714				Copy Machine Rental					01-0000-0-5600-221-0000-2700-0000	50.01

Number of Items 27 25,453.03 Totals for Register 000144

2021 FUND-OBJ Expense Summary / Register 000144

01-1200	512.25	
01-4300	1,241.03	
01-4400	84.06	
01-5200	239.76	
01-5510	1,082.33	
01-5520	2,478.90	
01-5540	3,822.76	
01-5600	2,827.18	
01-5800	3,430.97	
01-5814	30.00	
01-5900	527.37	16,841.36-
01-9110*		
01-9514	564.75	
<b>Totals for Fund 01</b>	<b>16,841.36</b>	<b>16,841.36-</b>
12-4300	233.84	
12-5540	63.86	
12-9110*		297.70-
<b>Totals for Fund 12</b>	<b>297.70</b>	<b>297.70-</b>
13-4300	172.58	
13-4700	4,361.72	
13-9110*		4,534.30-
<b>Totals for Fund 13</b>	<b>4,534.30</b>	<b>4,534.30-</b>
63-4300	1,499.54	
63-5520	190.75	
63-5800	1,600.93	

2021 FUND-OBJ Expense Summary / Register 000144 (continued)

63-9110*		3,291.22-
<b>Totals for Fund 63</b>	<b>3,291.22</b>	<b>3,291.22-</b>
69-5800	488.45	
69-9110*		488.45-
<b>Totals for Fund 69</b>	<b>488.45</b>	<b>488.45-</b>
<b>Totals for Register 000144</b>	<b>25,453.03</b>	<b>25,453.03-</b>

\* denotes System Generated entry

Net change to Cash 9110 25,453.03- Credit

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ReqPay04b

Check Register with Accounts

Register 000145 - 02/11/2021

Bank Account COUNTY - AP Checks

Payment Id	Check #	Check Amt	Status	Printed	Comment	Check Amt
	01	455.85	Printed	BARRETT, CAROLEN F (001425 - Emp)	455.85	
EP21-00144	63	98.56	Printed	FRIEDLEY, ZACHARY R (001527 - Emp)	455.85	
EP21-00146	01	165.76	Printed	MUELLER, BARBARA L (000150 - Emp)	98.56	
EP21-00145				Cleaning Mileage, Albion and Compiche 1/14 - 1/26	82.88	
EP21-00147				Albion, Compiche Mileage 1/4 - 1/12	82.88	
EP21-00143	01	59.03	Printed	RICE, OTTOPASKAL D (000242 - Emp)	59.03	
EP21-00143	01	70.00	Printed	ALDRICH, JADE (JALDR1/1)	70.00	
1051-7443	63	72.33	Printed	DAVIS INSTRUMENTS CORPORATION (DAVINS/1)	70.00	
696022				Supplies	72.33	
EP21-00306	01	70.00	Printed	DUFFEY, PATRICK (PDUFFE/1)	70.00	
EP21-00306	01	862.50	Printed	EDU HEALTHCARE LLC (EDUHEA/1)	70.00	
32972				Substitute for Anna Levy	431.25	
EP21-00306	01	1,500.00	Printed	FEINER, DONNA (DFEINE/1)	431.25	
JANUARY 2021				Water Testing, Treatment	1,500.00	
EP21-00306	01	250.00	Printed	GREAT MINDS (GREATM/2)	1,500.00	
INV061022				Freeling, Meuschke, Launch W&W	150.00	
INV068118				Freeling, Meuschke, Launch W&W	100.00	
EP21-00306	01	808.39	Printed	CYPRESS HOLDINGS INC (HARVES/2)	150.00	
49062 JAN 2020				Maintenance, Transportation, Cafeteria Supplies	104.09	
49494 01-2020				Maintenance, Transportation, Cafeteria Supplies	179.69	
49495 01-2021				MUSE Culinary	244.16	
49495 JAN 2021				Office Supplies	53.18	
49496 JAN 2021				Custodial Supplies	211.37	
JAN 2021 49495				Office Supplies	15.90	
EP21-00306	13	460.20	Printed	HOPPER DAIRY (HOPPER/1)	15.90	
67302098				Dairy for Cafeteria	141.60	
67302123				Dairy for Cafeteria	318.60	
EP21-00306	01	233.94	Printed	JESSICA BERMUDEZ (JBERMU/1)	318.60	
FEBRUARY 2021				Student Internet	116.97	

Payment Id	Comment	Check Amt	Status	Printed	Check Amt	Status	Printed
Check # 705694	Student Internet	233.94	Printed	01-0000-0-5900-001-0000-2420-9987	JESSICA BERMUDEZ (JBERMU/1) - continued	116.97	
JANUARY 2021							
Check # 705695	Water Testing	120.00	Printed	01-8150-0-5800-001-0000-8110-2096	KEMPER ENVIRONMENTAL (KEMPER/1)	120.00	
1860							
Check # 705696	Student Internet	192.81	Printed	01-0000-0-5900-001-0000-2420-9987	LEANNE LADUE (LLADUE/1)	192.81	
DP21-00318							
Check # 705697	Student Internet	175.00	Printed	01-0000-0-5900-001-0000-2420-9987	MARCELLA BALTAZAR (MBALTA/1)	175.00	
DP21-00305							
Check # 705698	Maintenance Supplies	141.32	Printed	01-8150-0-4300-001-0000-8110-0000	MATSON'S BLDG MATERIALS (MATSON/1)	141.32	
A134581							
Check # 705699	January Mileage Reimbursement	297.92	Printed	01-0740-0-5200-220-7110-3600-9987	MELINDA PRESCOTT (MPRESC/1)	297.92	
DP21-00317							
Check # 705700	Produce for Cafeteria	53.49	Printed	13-5310-0-4700-001-0000-3700-0000	NORTH COAST OPPORTUNITIES (MENDOL/2)	53.49	
34187							
Check # 705701	Sewer Service	2,071.19	Printed	01-0000-0-5530-001-0000-8200-0000	MENDOCINO CITY COMM. SERV'S (MCITYC/1)	709.92	
C02000-200							
C02001-200							
C02003-200							
C02040-200							
Check # 705702	Produce for Cafeteria	469.00	Printed	13-5310-0-4700-001-0000-3700-0000	MENDOCINO COAST PRODUCE (MCOPRO/2)	238.00	
24086							
24114							
Check # 705703	Reimburse County Clerk Fee	50.00	Printed	21-0000-0-5800-150-0000-8500-0000	MUSD REVOLVING FUND (MUSDRE/1)	231.00	
DP21-00310							
Check # 705704	Diesel and Regular Fuel for Vehicles	764.21	Printed	01-0740-0-4361-001-0000-3600-0000	REDWOOD COAST FUELS (RWCOAS/1)	50.00	
1048611							
Check # 705705	Auto Repair Parts	160.07	Printed	01-8150-0-4300-001-0000-8110-0000	RHOADS AUTO PARTS INC. (RHOADS/1)	764.21	
3140 JANUARY 2021							
Check # 705706	Maintenance Supplies	346.42	Printed	01-8150-0-4300-001-0000-8110-0000	ROSSI BUILDING MATERIALS (ROSSIB/1)	160.07	
2101-256324							
2101-259769							
2101-267678							
Check # 705707	Grass Fed Beef	159.60	Printed	13-5310-0-4700-001-0000-3700-0000	Roundman's (ROUND/1)	189.70	
24442							
Check # 705708	Maintenance Supplies	1,980.00	Printed	01-8150-0-4300-001-0000-8110-0000	RS ANALYSIS (RSANAL/1)	137.13	

ReqPay04b

Check Register with Accounts

Register 000145 - 02/11/2021

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Printed	RS ANALYSIS (RSANAL/1) - continued	
Check # 705708		1,980.00				1,980.00
8823	Fume Hood Testing and Certification				01-8150-0-5800-220-0000-8110-0000	
Check # 705709		1,475.00				1,475.00
15979	Consulting				21-0000-0-5800-150-0000-8500-9911	
Check # 705710		112,859.75				112,859.75
FEBRUARY 20-21	Medical Insurance				01-0000-0-9514-000-0000-0000-0000	
Check # 705711		2,450.00				2,450.00
20085756	Speech Language Pathologist				01-0079-0-5800-001-1110-1000-0000	
Check # 705712		477.66				477.66
420653316	High School Hot Spots				01-0000-0-5900-001-0000-2420-9987	
Check # 705713		1,100.84				1,100.84
519091A	Paper Products for Cafeteria				13-5310-0-4300-001-0000-3700-0000	853.10
519091B	Latex Gloves				13-5310-0-4300-001-0000-3700-9987	247.74
Check # 705714		7,321.81				7,321.81
2568-6125A	EDPuzzle, Inc.				01-0000-0-5800-150-1110-1000-9009	11.50
2872-4623	EdPuzzle, Martin Classroom				01-0000-0-5800-150-1110-1000-9009	11.50
2878	Rooting Powder, Leavitt Classroom				01-0000-0-4300-150-1110-1000-9009	91.01
321547	Microscope, Out of This World				01-0795-0-4300-150-1110-1000-0000	435.60
3749228	Culinary Textbooks				01-6300-0-4200-150-1110-1000-0000	1,961.39
40115	Conjugueamos, Acker Classroom				01-0000-0-5800-150-1110-1000-9009	45.00
441693	Composition Books				01-0000-0-4300-150-1110-1000-9009	212.81
DP21-00307	Student internet Charges, Multiple Households				01-0000-0-5900-001-0000-2420-9987	2,263.74
DP21-00308	Pearson SPED Behavior Assess System				01-0811-0-5800-001-5770-1120-0000	3.10
DP21-00309	CA Labor Law Poster				01-0000-0-4300-001-0000-7200-0000	38.83
DP21-00311	Cleanfeed LLP				01-0000-0-5800-150-1110-1000-9987	22.00
DP21-00312	Textbooks				01-6300-0-4200-150-1110-1000-0000	62.51
DP21-00313	Journals, Leavitt Classroom				01-0000-0-4300-150-1110-1000-9009	90.30
DP21-00314	Juggling Balls for Gym				01-0000-0-4300-150-1110-1000-9009	122.94
DP21-00315	Online Course, English Language Learners				01-0795-0-5800-150-1110-1000-0000	279.00
DP21-00316	Textbooks				01-6300-0-4200-150-1110-1000-0000	1,261.80
IMA1DC830607	Tote Bags				01-0000-0-4300-150-1110-1000-9075	315.77
INV61711695	Zoom				01-0000-0-4300-150-1110-1000-9075	24.86
P-65870000	Zoom				01-0000-0-5900-150-1110-1000-9987	40.00
Check # 705715		2,110.96				2,110.96
3129698	Cafeteria Food and Snack				13-5310-0-4700-001-0000-3700-0000	2,087.34
5872860	Cafeteria Food and Snack				13-5310-0-4700-001-0000-3700-0000	13.53



Payment Id	Check #	Check Amt	Status	Printed	Comment
	13	2,110.96			US FOODS/DEPT 34766 (USFOOD/2) - continued
5872860			13-5310-0-4700-001-0000-3700-8634		
	63	359.88			VERIZON WIRELESS (VERIZO/1)
9361694800			01-0000-0-5902-001-0000-7150-0000		
			01-1100-0-5903-220-0000-2420-6500		
			01-8150-0-5800-001-0000-8110-0000		
			63-0000-0-5902-001-0000-6000-0000		
7978770	01	32.36			WAXIE SANITARY SUPPLY (009737/H)
			01-0000-0-4300-001-0000-8200-0000		

Number of Items 36 140,275.85 Totals for Register 000145 32.36

2021 FUND-OBJ Expense Summary / Register 000145

01-4200	3,285.70
01-4300	3,231.47
01-4361	764.21
01-5200	713.68
01-5530	2,071.19
01-5800	7,374.99
01-5900	3,576.16
01-5902	90.15
01-5903	41.82
01-9110*	133,984.26-
01-9514	112,859.75
01-9550*	24.86-
<b>Totals for Fund 01</b>	<b>134,009.12</b>
13-4300	1,100.84
13-4700	3,357.34
13-9110*	4,458.18-
<b>Totals for Fund 13</b>	<b>4,458.18</b>
21-5800	1,525.00
21-9110*	1,525.00-
<b>Totals for Fund 21</b>	<b>1,525.00</b>
63-4300	72.33
63-5200	98.56

2021 FUND-OBJ Expense Summary / Register 000145 (continued)

63-5902	137.52	
63-9110*		308.41-
<b>Totals for Fund 63</b>	<b>308.41</b>	<b>308.41-</b>
<b>Totals for Register 000145</b>	<b>140,300.71</b>	<b>140,300.71-</b>

\* denotes System Generated entry

Net change to Cash 9110 140,275.85-Credit

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Payment Id	Check #	Check Amt	Status	Printed	Comment	Amount
	706111	01	207.35	Printed	PRICE, DIANE (000173 - Emp)	116.82
	EP21-00149				Garden Supplies	90.53
	EP21-00150				COVID Supplies for Cafeteria	
	706112	01	255.93	Printed	WELLSPRING, ANDY (000256 - Emp)	
	EP21-00151				Circle of Influence Training	255.93
	706113	01	70.00	Printed	ALDRICH, JADE (JALDRU/1)	
	DP21-00324				Student Internet	70.00
	706114	01	373.00	Printed	ASCAP (0ASCAP/1)	
	18291 2021				Annual License Fees KAKX	373.00
	706115	01	47.62	Printed	COLOR MILL (COLORM/1)	
	220000084079				Labor Law Posters	47.62
	706116	01	1,125.00	Printed	EDU HEALTHCARE LLC (EDUHEA/1)	
	33176				Counselor	562.50
	706117	12	204.69	Printed	ELK CO. WATER DISTRICT (ELKCOW/1)	562.50
	20809				Water Monitoring, Greenwood	204.69
	706118	01	130.00	Printed	ERIC CRUZ (ECRUZ/1)	
	3199-7534				Student Internet	130.00
	706119	01	4,361.48	Printed	FERRELL GAS (FERREL/1)	
	1114098860				Heating Fuel, Multiple Sites	520.23
	1114182644				Heating Fuel, Multiple Sites	509.06
	1114429839				Heating Fuel, Multiple Sites	2,029.62
	1114451237				Heating Fuel, Multiple Sites	668.42
	1114451285				Heating Fuel, Multiple Sites	634.15
	706120	01	100.00	Printed	GREAT MINDS (GREATM/2)	
	INV068103				Professional Development, Pam Duncan	100.00
	706121	13	424.80	Printed	HOPPER DAIRY (HOPPER/1)	
	67302164				Dairy for Cafeteria	424.80
	706122	01	52.00	Printed	MENDOCINO BEACON (MBEACO/2)	
	19015 2021				Annual Beacon Subscription, D.O.	52.00
	706123	13	89.00	Printed	MENDOCINO COAST PRODUCE (MCOPRO/2)	
	24138				Produce for Cafeteria	89.00
	706124	01	3,880.49	Printed	PG&E (00PG&E/1)	
	4668452137-3JAN2021				Electricity for District	775.79
						2,158.35

Payment Id	Comment	Check Amt	Status	Printed	PG&E (00PG&E/1) - continued	
4668452137-3JAN2021	Electricity for District	3,880.49				
Check # 706124			01		01-0000-0-5510-220-0000-8200-0000	23.82
					01-0000-0-5510-221-0000-8200-0000	184.76
					01-0000-0-5510-223-0000-8200-0000	15.81
					01-0740-0-5510-001-0000-8200-0000	288.08
					12-6105-0-5510-222-7110-8200-0000	433.88
Check # 706125		138,118.60	21	Printed	QUATTROCCHI KWOK ARCHITECTS (QUATTR/1)	138,118.60
21799	MHS Bond Architectural Services				21-0000-0-6200-150-0000-8500-9911	
Check # 706126		6,491.11	21	Printed	RINCON CONSULTANTS INC. (RINCO/1)	
27981	HS Bond Project				21-0000-0-5800-150-0000-8500-0000	6,491.11
Check # 706127		2,450.00	01	Printed	SOLIANI (SOLIAN/1)	
DP21-00323	Speech Language Pathologist				01-0079-0-5800-001-1110-1000-0000	2,450.00
Check # 706128		32.00	01	Printed	CA DEPT OF JUSTICE (STOFC2/1)	
491640	Fingerprinting				01-0000-0-5814-001-0000-7200-0000	32.00
Check # 706129		113.94	01	Printed	THOMPSON'S PORTASEPTIC INC. (THOMPS/1)	113.94
11869	Soccer Field Unit				01-0000-0-5800-150-1110-4200-0000	
Check # 706130		1,569.46	01	Printed	US BANK CORPORATE PAYMENT SYS (USBANK/2)	
DP21-00319	Queries at Drug and Alcohol Clearinghouse				01-0740-0-5800-001-0000-3600-0000	12.50
DP21-00320	Emissions System Training				01-0740-0-5800-001-0000-3600-0000	499.00
DP21-00321	Insite Pro Registration				01-0740-0-5800-001-0000-3600-0000	770.00
DP21-00322	2 Nights, Sacramento Marriott				01-0740-0-5200-001-0000-3600-0000	287.96
Check # 706131		1,226.24	01	Printed	WAXIE SANITARY SUPPLY (009737/1)	
79794092	Custodial Supplies				01-0000-0-4300-001-0000-8200-0000	1,226.24
Check # 706132		24.00	01	Printed	WHISPERING PINES WATER (WHISPE/2)	
20210131 HIGH SCHOOL	Drinking Water Dispenser Rental				01-0000-0-4300-150-0000-2700-9009	24.00
Check # 706133		17.24	01	Printed	WILLITS POWER (WILLIT/2)	
714136 B	Maintenance Supplies				01-8150-0-4300-001-0000-8110-0000	17.24
Check # 706134		1,285.45	01	Printed	XEROX CORPORATION (XEROXC/2)	
012561752	Copy Machine Rental				01-0000-0-5600-155-0000-2700-0000	155.33
012561753	Copy Machine Rental				01-0000-0-5600-220-0000-2420-0000	163.01
012561754	Copy Machine Rental				01-0000-0-5600-150-0000-2420-0000	155.54
012561755	Copy Machine Rental				01-0000-0-5600-001-0000-7200-0000	46.66
					01-0000-0-5600-150-0000-2420-0000	15.05
					01-0000-0-5600-150-0000-2700-0000	19.38
					01-0000-0-5600-155-0000-2700-0000	12.26
					01-0000-0-5600-220-0000-2420-0000	23.08

Payment Id	Check #	01	01	Check Amt	1,285.45	Status	Printed	XEROX CORPORATION (XEROXC/2) - continued	
012561755								01-0000-0-5600-220-0000-2700-0000	26.83
								01-0000-0-5600-221-0000-2700-0000	9.04
								01-0000-0-5600-246-0000-2700-0000	9.03
								12-6105-0-5600-222-7110-1000-0000	4.38
								01-0000-0-5600-150-0000-2700-0000	201.50
								01-0000-0-5600-220-0000-2700-0000	291.05
								01-0000-0-5600-246-0000-2700-0000	53.25
								01-0000-0-5600-221-0000-2700-0000	49.18
								12-6105-0-5600-222-7110-1000-0000	50.88

Number of Items 24 162,649.40 Totals for Register 000146

2021 FUND-OBJ Expense Summary / Register 000146

01-4300	1,431.92
01-5200	387.96
01-5300	425.00
01-5510	3,446.61
01-5520	4,361.48
01-5600	1,230.19
01-5800	5,226.37
01-5814	32.00
01-5900	200.00
01-9110*	16,741.53-
<b>Totals for Fund 01</b>	<b>16,741.53</b>
12-5510	433.88
12-5530	204.69
12-5600	55.26
12-9110*	693.83-
<b>Totals for Fund 12</b>	<b>693.83</b>
13-4300	90.53
13-4700	513.80
13-9110*	604.33-
<b>Totals for Fund 13</b>	<b>604.33</b>
21-5800	6,491.11
21-6200	138,118.60

21-9110*		144,609.71-
Totals for Fund 21	144,609.71	144,609.71-
Totals for Register 000146	162,649.40	162,649.40-

\* denotes System Generated entry

Net change to Cash 9110      162,649.40-Credit

Payment Id	Comment	Check #	Check Amt	Check Amt	Status	Printed	
01		706588	140.00		Printed		
EP21-00152	Student Internet			01-0000-0-5900-001-0000-2420-9987			70.00
EP21-00153	Student Internet			01-0000-0-5900-001-0000-2420-9987			70.00
01		706589	81.76		Printed		
EP21-00154	Maintenance Mileage 2/5 - 2/12			01-8150-0-5200-001-0000-8110-0000			81.76
69		706590	275.00		Printed		
2-22-21	Vision Claims 2/15 - 2/19			69-0000-0-5800-000-0000-6000-0000			40.00
DP21-00325	Vision Claims 2/8 - 2/12			69-0000-0-5800-000-0000-6000-0000			235.00
63		706591	99.63		Printed		
707937-40496539 0121	Telephone Services			63-0000-0-5903-001-0000-6000-0000			99.63
63		706592	1,452.54		Printed		
BWUS10551756	Open Purchase Order for Telephone Services			63-0000-0-5903-001-0000-6000-0000			1,452.54
63		706593	27.17		Printed		
7-267-71035	Shipping Services			63-0000-0-5904-001-0000-6000-0000			27.17
63		706594	121.44		Printed		
C02002-200	Sewer Service			63-0000-0-5530-001-0000-6000-0000			121.44
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8856210201	Phone Services			63-0000-0-5903-001-0000-6000-0000			265.00
01		706596	459.32		Printed		
048535710-6JAN2021	Electricity for District			01-0000-0-5510-001-0000-8200-0000			76.45
				01-0000-0-5510-006-0000-8200-0000			43.61
				01-0000-0-5510-150-0000-8200-0000			247.61
				01-0000-0-5510-220-0000-8200-0000			24.63
				01-0000-0-5510-221-0000-8200-0000			12.92
				01-0000-0-5510-223-0000-8200-0000			7.01
				01-0000-0-5510-246-0000-8200-0000			27.33
				01-0740-0-5510-001-0000-8200-0000			22.30
				12-6105-0-5510-222-7110-8200-0000			2.54-
01		706597	1,953.75		Printed		
1048485	Diesel and Regular Fuel for Vehicles			01-1100-0-5520-220-0000-8200-0000			2,970.18
1048485 CREDIT	Diesel and Regular Fuel for Vehicles			01-0740-0-4361-001-0000-3600-0000			1,016.43-
63		706598	31.33		Printed		
2101-267220	Open PO for Supplies			63-0000-0-4300-001-0000-6000-0000			31.33
63		706599	3,489.21		Printed		
139644868-0	Phone Services			63-0000-0-5903-001-0000-6000-0000			3,489.21
63		706600	2,004.00		Printed		
				TUCOWS INTERNATIONAL CORP (TUCOWS/1)			
Selection	Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 2/25/2021, Ending Check Date = 2/25/2021, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )						



Payment Id	Comment	Check Amt	Status	Printed	TUCOWS INTERNATIONAL CORP (TUCOWS/1) - continued	2,004.00	2,004.00
Check # 706600	63	Annual Maintenance Plan	63-0000-0-5800-001-0000-6000-0000	63-0000-0-5800-001-0000-6000-0000			2,004.00
256278		Whispering Pines Water (WHISPE/2)	63-0000-0-5500-001-0000-6000-0000	63-0000-0-5500-001-0000-6000-0000			39.50
Check # 706601	63	Drinking Water	63-0000-0-5500-001-0000-6000-0000	63-0000-0-5500-001-0000-6000-0000			39.50
20210131 MCN							39.50

Number of Items 14 10,439.65 Totals for Register 000147

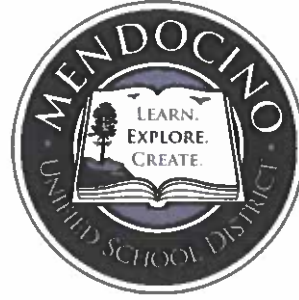
2021 FUND-OBJ Expense Summary / Register 000147

01-4361			1,016.43-
01-5200	81.76		
01-5510	461.86		
01-5520	2,970.18		
01-5900	140.00		
01-9110*	2,637.37-		
<b>Totals for Fund 01</b>	<b>3,653.80</b>	<b>3,653.80-</b>	<b>2.54-</b>
12-5510			
12-9110*	2.54		
<b>Totals for Fund 12</b>	<b>2.54</b>	<b>2.54</b>	<b>2.54-</b>
63-4300	31.33		
63-5500	39.50		
63-5530	121.44		
63-5800	2,004.00		
63-5903	5,306.38		
63-5904	27.17		
63-9110*	7,529.82-		
<b>Totals for Fund 63</b>	<b>7,529.82</b>	<b>7,529.82-</b>	
69-5800	275.00		
69-9110*		275.00-	
<b>Totals for Fund 69</b>	<b>275.00</b>	<b>275.00-</b>	
<b>Totals for Register 000147</b>	<b>11,461.16</b>	<b>11,461.16-</b>	

\* denotes System Generated entry

Net change to Cash 9110 10,439.65-Credit

# Mendocino Unified School District



## MINUTES

### Regular Board Meeting

**FEBRUARY 11, 2021**

**MENDOCINO K-8 SCHOOL  
44261 LITTLE LAKE ROAD  
MENDOCINO, CA 95460**

**4:00 P.M. CLOSED SESSION - VIA TELECONFERENCE**

*(Closed Session Public Hearing - link on page 2)*

**5:00 P.M. OPEN SESSION - VIA TELECONFERENCE**

Join Zoom Meeting

<https://zoom.us/j/91791952189?pwd=NUNMdHF1OU1URkIBTmtsZFRlej1XOT09>

Meeting ID: 917 9195 2189 Passcode: gJD26F

Dial by your location: +1 669 900 9128 US (San Jose)

Meeting ID: 917 9195 2189 Passcode: 788640

*Please "mute" your device during the meeting.*

*MUSD is not available for technical support for remote meetings.*

### **Board Priorities**

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at [doerin@mcn.org](mailto:doerin@mcn.org).

**MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER**

**1. 4:00 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL**

- 1.1. Call to order and roll call

*The meeting was called to order at 4:03 P.M. Virtually present were Trustees Grinberg, Morton, Schaeffer, Gay, Aum.*

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

*The President verbally identified the agenda items to be discussed.*

**2. PUBLIC HEARING FOR CLOSED SESSION**

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

<https://zoom.us/j/96332213949?pwd=TWYxT09ZcDB2eTNkSzgyK2p2QjdPZz09>

Meeting ID: 963 3221 3949 Passcode: Ce4tim

Dial by your location: +1 669 900 9128 US (San Jose)

Meeting ID: 963 3221 3949 Passcode: 365300

*There were no public comments.*

**3. CLOSED SESSION**

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse  
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes

**4. 5:00 P.M. RECONVENE TO OPEN SESSION**

- 4.1. Call to order and roll call

*The meeting was called to order at 5:06 P.M. Virtually present were Trustees Grinberg, Morton, Schaeffer, Gay, Aum and Student Trustee Jung.*

- 4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

*There was nothing reported out of Closed Session.*

- 4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

*MSA Schaeffer/Morton (5/0) to approve the agenda pulling items 5.11, 5.12, 5.13 and 8.4.*

**5. CONSENT AGENDA**

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Approval of Warrants

5.1.1. 1/7/21, 1/14/21, 1/21/21, 1/28/21

- 5.2. Approval of Minutes

5.2.1. Board Meeting Minutes: 1/6/21, 1/21/21

- 5.3. Approval of Employment/Personnel Changes
  - 5.3.1. Retirement, Certificated Teacher, 1.0 FTE, effective 6/18/21
- 5.4. Approval of Student Accountability Report Cards (SARC) for Albion, Comptche, Sunrise and MAS
- 5.5. Accept donation, from Mitch Sprague, of a bronze plaque to commemorate the first dedicated internet connection in the Mendocino Unified School District (value \$725.00)
- 5.6. Approval of the Current Budget Change Report
- 5.7. Approval of Winter Consolidated Program Application
- 5.8. Approval of Christy White Associates as auditors for MUSD and MCN for Fiscal Year ending June 30, 2021
- 5.9. Approval of Resolution 2021-02: Designation of Business Manager as a Senior Management Position Pursuant to Education Code Sections 45100.5 and 45108.5
- 5.10. Approval of Student Body Reports – January
- 5.11. Approval of the Instructional Calendar for school year 2021-22
- 5.12. Approval of the Instructional Calendar for school year 2022-23
- 5.13. Approval of the Instructional Calendar for school year 2023-24  
*MSA Schaeffer/Gay (5/0) to approve the Consent Agenda as amended.*

## **6. REPORTS**

### 6.1. Student Trustee – Olivia Jung

*Student Trustee Jung stated that there was a virtual school-wide assembly recently. The students played a bunch of games and introduced new projects. ASB is working on a Valentine's Day gift exchange that is COVID safe. Other ideas for interaction includes setting up pen pals. Students have met with new school counselors. Improv is happening and springs sports have started.*

### 6.2. Administrative

#### 6.2.1. Principal – Tobin Hahn

*High School Counselor, Liz Newkirk, gave a presentation to the Board regarding student planning for colleges/future and how that is being impacted by the pandemic. See attached.*

#### 6.2.2. Superintendent – Jason Morse

*Superintendent Morse noted that Mendocino County Office of Education has begun holding LCAP workshops. He plans to attend. Staff, who were interested, will be getting their second vaccine on Friday. The Improv Club show was wonderful to watch. Doug Nunn and students did a great job with the show. It was very creative. Superintendent Morse and HS Athletic Director Noah Gold have a KAKX radio show on Thursdays at 10am. It has been fun to experience first-hand what the program is like for the students.*

### 6.3. Bargaining Units

#### 6.3.1. Mendocino Teachers Association (MTA)

*President Pam Duncan would like the Board to join MTA is asking the State to waive state testing this year. It is inequitable and does not provide much value to the District. Details will be forthcoming to the Board on timing and needs. Staff is getting vaccinated again and is grateful.*

*MTA continues to discuss re-opening. Many MTA members are worried about the community and others within their families/households. Many teachers have older family members living with them and safety is a concern to teachers. Advocate until the County is in Red Tier to reopening. Also, changing plans/teachers mid-year is not beneficial for students. It would be really hard. Routines are going well so far. MTA wants to be a partner in the discussion when the time comes. Finally, MTA asks the Board to approve the leave requests that are later on the agenda.*

6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

*No one was present from CEMUS.*

6.4. Board Trustee Reports

*Trustee Morton: Teachers who have family members over 65, CVS in Ukiah is taking appointments. Elon Musk just put out that you can sign up for his 30MB internet program Starlink.*

*Trustee Schaeffer: nothing to report*

*Trustee Grinberg: nothing to report*

*Trustee Gay: nothing to report*

*Trustee Aum: Sat in on the MECCA meeting with Superintendent Morse a week ago. It was very informative. Discussion centered around the feasibility for returning and Career Fair options. It is still very important for students to see what options are available to them.*

**7. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT**

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

*No parent/community comment.*

**8. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS**

8.1. MCN 2020-21 Second Quarter Report

MCN Manager, Sage Statham, will present the MCN 2020-21 Second Quarter Report (action)

*MSA Grinberg/Morton (5/0) to approve the MCN 2020-21 Second Quarter Report. Presentation attached.*

8.2. 2020-21 School Year Reopening Update

Superintendent Morse will provide an update on the District reopening plans (discussion/action)

*Principal Kim Humrichouse gave a presentation on the current developments regarding the re-opening of schools. Presentation attached. Board will bring back the topic at the March 11<sup>th</sup> meeting.*

8.3. Board Calendar Discussion

The Board will discuss possible changes to the 2021-22 Board Calendar (action)  
*MSA Aum/Gay (5/0) to add in a Board Workshop on March 24<sup>th</sup> at 9:00 A.M. Topics to be discussed are Board Self-Evaluation, Brown Act Training and other Board policies.*

8.4. Sexual Harassment & Bullying Training

The Board will discuss Sexual Harassment and Bullying training (discussion/action)  
*Item 8.4 was pulled.*

8.5. Consideration of Leave Requests

8.5.1. Certificated Teacher, currently working .50 FTE (on part time leave of .50 FTE) requests part time leave of .40 FTE for the 2021-22 School Year (action)

8.5.2. Certificated Teacher, currently working .60 FTE (on part time leave of .40 FTE) requests continuing the leave of .40 FTE for the 2021-22 School Year (action)

*MSA Schaeffer/Morton (5/0) to approve the leave requests noted in 8.5.1 and 8.5.2.*

8.6. Mendocino High School Modernization Update

Superintendent Morse will provide an update on the modernization project at the Mendocino High School (information)

*Superintendent Morse provided an update on the meeting with the Mendocino Historical Review Board on 2/1/21. The meeting went well. MHRB is requesting additional information before the next meeting on 3/1/21. We are hopeful they will approve the plan. There is a walkthrough on 2/25/21 with the District and MHRB. The solar location identification/paneling discussion is ongoing. There is a meeting this week to talk about the network and infrastructure. Demolition to begin late summer.*

8.7. Board Policies and Administrative Regulations (as a first reading) (action)

8.7.1. BP/AR 3513.3: Tobacco Free Schools (business & non-instructional operations)

8.7.2. BP/AR 4030: Non Discrimination in Employment (personnel)

8.7.3. BP/E 4040: Employee Use of Technology (personnel)

8.7.4. BP/AR/E 4119.42: Exposure to Bloodborne Pathogens (personnel)

*MSA Aum/Morton (5/0) to approve the above policies as a first reading.*

8.8. Board Policies and Administrative Regulations (for information only)

8.8.1. AR 441.6, 4216.6, 4312.6: Personnel Records (personnel)

8.8.2. BP/AR 4119.43, 4219.43, 4319.43: Universal Precautions (personnel)

8.8.3. BP/AR 4144, 4244, 4244: Complaints (personnel)

*The Board discussed moving the above policies to first reading at the March meeting.*

**9. FUTURE AGENDA ITEMS**

Admin/Management Contracts, 2<sup>nd</sup> Interim Budget Report, Deferred Maintenance Plan Update, Layoffs, Summer School Authorization, Child Abuse Month Resolution, ongoing policies.

*State Testing waiver. Preschool @ K-8*

**10. ADJOURNMENT**

The next Board meeting is scheduled for **March 11, 2021**

*The meeting was adjourned at 7:12 P.M.*



**College and Career Readiness: Pandemic Adjustments for Seniors**

MENDOCINO HIGH SCHOOLS

**A changing landscape...**

- Zoom Senior Meetings
- GFSF
- Virtual Events
- Counseling Website

**Get Focused Stay Focused Senior Year**

Attend 3 Events	Submit 3 Reflections	Update 10 Year Plan
<ul style="list-style-type: none"> <li>Red Folder Mtg</li> <li>Virtual College Tours</li> <li>Virtual College Fairs</li> <li>FAFSA Workshop</li> <li>Financial Aid Literacy WS</li> <li>Job Shadow/Career Interviews</li> <li>Internships</li> <li>Local Scholarship WS</li> </ul>	<ul style="list-style-type: none"> <li>Reflect upon your experiences, ask additional questions and submit through Google Classroom</li> </ul>	<ul style="list-style-type: none"> <li>Resume Updated</li> <li>Goals for college applications</li> <li>Career goals</li> <li>Exit Interviews</li> </ul>

**Mendocino High School Academic Counseling Website**



## Changes of Note....

- SAT/ACT expectations and offerings
- Community Service and Work Experience Opportunities
- College Tours and Internships
- 1 to 1 Senior Meetings over Zoom

## Upcoming Events for Seniors:

- Local Scholarship Application Support
- 2 Year College Application WS
- MC Admissions Team Zoom
- How to read your financial aid letter: WS w/ Mary Gill
- Junior Workshop for Students & Parents

# Mendocino K8 Reopening

## Items to be presented:

- Guidance/health orders
- Parent/teacher input
- Possible options to reopening
- Considerations

## Guidance/Health Orders

- Current CR = 22.86
- Current TP = 7.49
- We are in the Purple Tier
- No 7th & 8th grade
- CR < 25 for 5 days

**Table 1. School reopening options for in-person instruction, by Tier**

Yellow	Orange	Red	Purple
CR < 1.0* TP < 0.5	CR 1.1-1.9* TP 2-4.7%	CR 4.7* TP 6-8%	CR > 7* TP > 8%
-CSP posted publicly for grades 5 and 6 prior to in-person instruction.	-CSP posted publicly for grades 5 and 6 prior to in-person instruction.	-CSP posted publicly for grades 5 and 6 prior to in-person instruction. - Must be in review.	- Already received: CSP posted publicly by 02/01/21. - Not permitted: - CSP posted publicly for K-4, and submitted concurrently to LHD and State Safe Schools for All Team. - 7th/12th grade reopening not permitted if CR > 7*. - K-4th grade reopening not permitted if CR > 25*, though CSP can be posted and submitted for review. - Note: Targeted in-person instruction may be offered pursuant to the Cohorting Guidance.

\*Adjusted case rate.

## Reopening while in the Purple Tier

- COVID-19 Safety Plan needs to be approved by LHO and State Safe Schools for All Team.
- Must consult with the Union
- Must consult parent and community organizations
- CR > 14 = weekly asymptomatic testing, students and staff
- School meals outside of school hours
- Stable groups, 6 feet social distancing, masked at all times
- Training for staff and families
- Thoughtful, phased-in reopening with a focus on TK-2

## Teacher Response to Comfortability with Returning

- 1 = remain DL
- 5 = reopen in-person

### Other Thoughts

- Look forward to seeing their students in-person
- In-person SEL experiences
- Vaccines = 1st step
- Continuity for students
- Worry about transmission to family members
- Losing steam on structures/routines of distance learning
- Questions: Logistics with materials, recess, etc.
- Would the transition to a hybrid plan lessen instructional opportunities?
- Questions about the ability to ensure social distancing/mask wearing and ability to change gears mid-year?

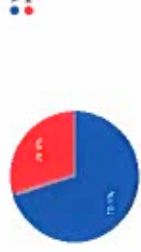
How comfortable are you coming back to in-person learning in the Spring?  
18 responses



## Parent Survey

- 147 Responses TK-5th
- Worry about a hybrid schedule and fitting it in with work schedules
- Wide range of opinions about reopening
- Complaints: 60%/40%
- Albion: 62.5%/37.5%

Given the information above, if we were to reopen April 2nd, would you send your student for on-campus learning?  
147 responses



## SB 98 - Required Instructional Minutes

- Can be a combination of synchronous (in-person or Zoom) and asynchronous

Grade Level	SB 98 Requirement
Kindergarten	180
1st - 3rd	230
4th - 8th	240

## TK-2 Reopening Options

### 2 - Day Hybrid

	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 - 11:30	Group A In-Person	Group A In-Person	Asynchronous	Group B In-Person	Group B In-Person
11:30 - 12:15	Lunch to go	Lunch to go	Lunch to go	Lunch to go	Lunch to go
12:15 - 1:45	Asynchronous	Asynchronous	Zoom Instruction	Asynchronous	Asynchronous
1:45 - 2:30	Office Hours for Asynch Group	Office Hours for Asynch Group	Office Hours for Asynch Group	Office Hours for Asynch Group	Office Hours for Asynch Group

## 2-Day Hybrid Considerations

- Loss of instructional time from our current DL program. Is it worth the trade-off?
- 3 days live instruction
- Students on campus 2 days/week
- Safe and easy cleaning turnaround between A group and B group

## 1-Day Hybrid

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 - 9:30 Morning Meeting Morning Meeting	Asynchronous Work	Asynchronous Work	Group A In-Person	Group B In-Person
9:30 - 10:00 Break	Math Zoom	Math Zoom		
10:00 - 10:10 break	Group 1	break		
10:10 - 10:40 Reading Zoom	Group 2	Group 1		
10:40 - 10:50 Asynch	Group 3	Group 2		
10:50 - 11:20 Asynch	Group 4	Group 3		
11:20 - 11:50 Asynch	Group 1, 2, 3, 4	Group 4		
11:50 - 12:35 Lunch	Asynch	Group 1, 2, 3, 4		
12:35 - 1:05 Reading Zoom	Asynch	Asynch		
1:05 - 1:35 Asynch	Asynch	Asynch		
1:35 - 2:00 Asynch work	Asynch work	Asynch work		

## 1-Day Hybrid Considerations

- Consistent DL + 1 day in-person maximizes instruction for all
- 4 days live instruction
- Slow, phased-in implementation
- Easy cleaning schedules
- Only 1 day on campus

## AM/PM Hybrid

Student View	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 - 10:30	Group A In-person	Group A In-person	Asynchronous Work	Group A In-person	Group A In-person
	Group B Asynch	Group B Asynch	Asynchronous Work	Group B Asynch	Group B Asynch
11:00 - 12:00	Asynchronous Work All	Asynchronous Work All	Asynchronous Work All	Asynchronous Work All	Asynchronous Work All
11:45 - 12:30	Lunch to go	Lunch to go	Lunch to go	Lunch to go	Lunch to go
12:30 - 2:30	Group B In-person	Group B In-person	Zoom All Students	Group B In-person	Group B In-person
	Group A Asynch	Group A Asynch	Asynchronous Work All	Group A Asynch	Group A Asynch
2:30 - 3:20	Asynchronous Work All	Asynchronous Work All	Asynchronous Work All	Asynchronous Work All	Asynchronous Work All

## AM/PM Considerations

- Routine/consistent schedule for students
- 4 days on campus
- Short time on campus (2 hours)
- Tight cleaning schedule (do we have the staff/capability?)
- Tight bussing schedule (can we drop off and pick up in the 2 hr time span?)
- Although more time in-person, less instructional time overall

## Overall Considerations

- Community transmission/availability of vaccine to all (Grandparent caregivers)
- Nice to get a test run in before the end of the school year to better plan for the fall
- Partial day vs full day: meal service, teacher prep time balanced with stable group guidance + already using all teacher resources to provide both in-person & DL options, reality of wearing mask 6 hours/day, still in Purple Tier
- Is it safe to have students on campus while in the purple tier? Should we wait until we are in the red tier?
- We are not offering, nor can we offer a zero transmission environment

## Next Steps:

- Decide on a plan (K8 Reopening Committee)
- Develop a testing protocol to fit the current Tier requirements
- Dedicate resources/staffing
- Complete the School Site-Specific Protection Plan (SSPP) or reopening handbook
- Order materials/signage
- Revamp student groups

**Mendocino Community Network**

FY 2020-2021  
Budget Q2 Report

**Mendocino Community Network**

FY 20-21 Q2  
Presentation

- FY 20-21 Q2 Financials

**Mendocino Community Network**

FY 20-21 Q2  
Revenue

	FY19-20	FY20-21	Change	%Change
October	\$184,527	\$193,099	\$8,572	4.65%
November	\$192,039	\$200,995	\$8,956	4.66%
December	\$184,978	\$197,645	\$12,667	6.85%
<b>Total</b>	<b>\$561,544</b>	<b>\$591,739</b>	<b>\$30,195</b>	<b>5.38%</b>

Mainly Fusion Price Increase

**Mendocino Community Network**

FY 20-21 Q2  
Expense

	FY19-20	FY20-21	Change	%Change
October	\$185,371	\$197,354	\$11,983	6.46%
November	\$189,695	\$199,446	\$9,751	5.14%
December	\$178,889	\$196,268	\$17,379	9.71%
<b>Total</b>	<b>\$553,955</b>	<b>\$593,068</b>	<b>\$39,113</b>	<b>6.82%</b>

Expense includes fiber for Open Air and Fusion cost increase

Mendocino Community Network **FY 20-21 Q2 Net Change**

	FY18-19	FY19-20	Change
October	\$(844)	\$(4,255)	\$(3,411)
November	\$2,344	\$(1,549)	\$(3,893)
December*	\$6,089	\$1,377	\$(4,712)
<b>Total</b>	<b>\$7,589</b>	<b>\$1,329</b>	<b>\$(6,260)</b>

Mendocino Community Network **FY 19-20 Net Change**

Net Assets	6/30/20	*
Net Assets	12/31/20	*
Net Change		*

\*Waiting on GASB Backouts

- Mendocino Community Network **FY 20-21 Q2 Presentation**
- FY 20-21 Q2 Financials
  - Legacy DSL

Mendocino Community Network **FY 20-21 Q2 Legacy DSL**

138 Active Lines  
 57 (41%) Fusion Upgrade Eligible  
 14 Mendocino/ 43 Fort Bragg  
 74 (54%) Comptche Customers  
 No changes, or new lines allowed  
 \$0 Revenue Budgeted as of July, 2021  
 Expect DSL to turned down end of 2021

Mendocino Community Network **FY 20-21 Q2 Legacy DSL**

Alternatives for Comptche:  
 Further Reach  
 Star Link

+ MCN Digital Voice  
 \$21/Month

Mendocino Community Network **FY 20-21 Q2 Presentation**

- FY 20-21 Q2 Financials
- Legacy DSL
- **Fusion Update**

Mendocino Community Network **Fusion Update**

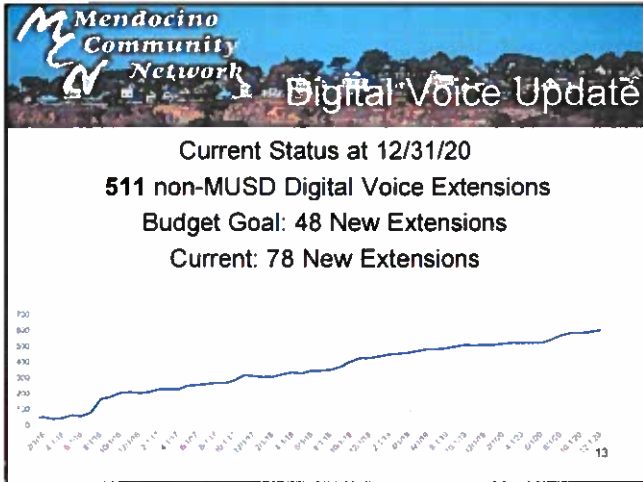
Current Status at 12/31/20  
**1,668 active Fusion circuits**

Budget -9/month  
 YTD -28

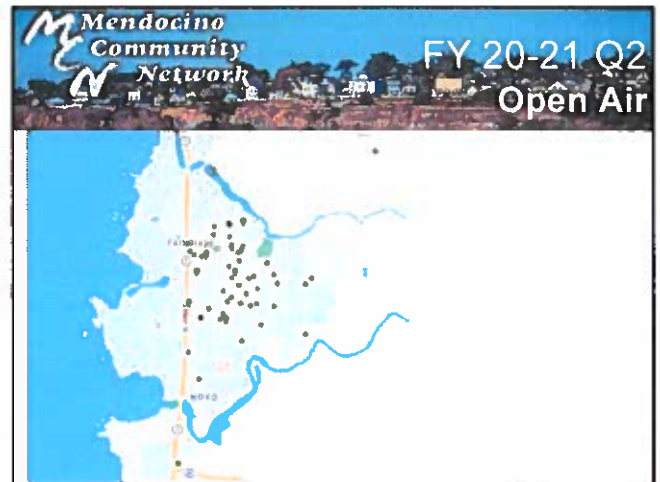
Mendocino Community Network **FY 20-21 Q2 Presentation**

- FY 20-21 Q2 Financials
- Legacy DSL
- Fusion Update
- **Digital Voice Update**





- Mendocino Community Network**
- ## FY 20-21 Q2 Presentation
- FY 20-21 Q2 Financials
  - Legacy DSL
  - Fusion Update
  - Digital Voice Update
  - **Open Air Internet**



**2020-21 Year-To-Date ADA by District of Residence**

Month: 4

		MUSD	FB	PA	AV	Ukiah	Other	Totals	20/21 CBEDS (Oct.)	19-20 CBEDS (Oct.)
Albion	TK	1.85	0.00	0.00	0.00	0.00	0.00	1.85	0	2
	K	2.03	0.00	0.00	0.00	0.00	0.00	2.03	4	2
	1	2.67	0.00	0.00	0.00	0.00	0.00	2.67	3	4
	2	3.90	0.00	0.00	0.00	0.00	0.00	3.90	4	3
	3	<u>3.47</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3.47</u>	<u>4</u>	<u>1</u>
	Total	13.92	0.00	0.00	0.00	0.00	0.00	13.92	15	12
Comptche	TK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	K	1.88	0.00	0.00	0.00	0.00	0.00	1.88	2	6
	1	3.86	0.00	0.00	0.00	0.00	0.00	3.86	4	7
	2	3.94	0.00	0.00	0.00	0.00	0.00	3.94	5	3
	3	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>5</u>
	Total	9.68	0.00	0.00	0.00	0.00	0.00	9.68	11	21
MK-8	TK	0.97	0.00	0.00	0.00	0.00	0.00	0.97	1	8
	K	11.40	1.96	0.00	0.00	0.00	0.00	13.36	14	14
	1	11.99	0.00	0.00	0.00	0.00	0.00	11.99	13	29
	2	20.43	2.00	0.00	0.00	0.00	0.00	22.43	23	27
	3	19.82	2.07	0.00	0.00	0.00	0.00	21.89	26	22
	4	21.89	3.97	0.00	0.00	0.00	0.00	25.86	26	42
	5	34.35	0.47	0.00	0.00	0.00	0.00	34.82	39	36
	6	31.32	2.90	0.85	0.00	0.00	0.00	35.07	37	39
	7	22.17	5.99	0.00	0.00	0.00	0.00	28.16	31	47
	8	<u>35.90</u>	<u>4.43</u>	<u>0.90</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>41.23</u>	<u>46</u>	<u>40</u>
Total	210.24	23.79	1.75	0.00	0.00	0.00	235.78	256	304	
MHS	9	27.64	7.94	0.00	2.00	0.00	0.00	37.58	38	52
	10	39.64	5.92	2.00	2.00	0.00	0.00	49.56	51	40
	11	23.94	7.96	2.00	1.00	0.00	0.00	34.90	35	41
	12	<u>27.61</u>	<u>7.00</u>	<u>4.96</u>	<u>0.99</u>	<u>0.00</u>	<u>0.00</u>	<u>40.56</u>	<u>41</u>	<u>35</u>
	Total	118.83	28.82	8.96	5.99	0.00	0.00	162.60	165	168
MAS (I.S.)	TK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	K	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	2
	1	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2	0
	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	3	1.33	0.00	0.00	0.00	0.00	0.00	1.33	1	0
	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	6	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2	2
	7	4.24	0.00	0.00	0.00	0.00	0.00	4.24	4	3
	8	3.81	0.00	0.00	0.00	0.00	0.00	3.81	4	1
	9	1.00	0.75	0.00	0.00	0.00	0.00	1.75	2	0
	10	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2	1
	11	0.00	0.69	0.00	0.00	0.00	0.00	0.69	1	0
12	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2</u>	<u>3</u>	
Total	18.38	1.44	0.00	0.00	0.00	0.00	19.82	20	12	
SHS	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	10	0.60	0.00	0.00	0.00	0.00	0.00	0.60	1	0
	11	1.63	0.31	0.00	0.00	0.00	0.00	1.94	4	3
	12	<u>1.94</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.94</u>	<u>5</u>	<u>5</u>
	Total	4.18	0.31	0.00	0.00	0.00	0.00	4.48	10	8
<b>TOTAL</b>		<b>375.23</b>	<b>54.36</b>	<b>10.71</b>	<b>5.99</b>	<b>0.00</b>	<b>0.00</b>	<b>446.28</b>	<b>477</b>	<b>525</b>

**2020-21 Total ADA by Attendance Month**  
**ADA for each attendance month**

		Mo. 1	Mo. 2	Mo. 3	Mo. 4	20-21 P-1	19-20 P-1	Mo. 5	Mo. 6	Mo. 7	20-21 P-2	19-20 P-2	Mo. 8	Mo. 9	Mo. 10	20-21 Annual	19-20 Annual
Albion	TK	1.89	1.89	1.84	1.85	1.85											
	K	2.21	2.08	2.05	2.03	2.03											
	1	2.00	2.45	2.61	2.67	2.67											
	2	3.89	3.95	3.95	3.90	3.90											
	3	<u>3.63</u>	<u>3.45</u>	<u>3.46</u>	<u>3.47</u>	<u>3.47</u>											
	Total	13.62	13.82	13.91	13.92	13.92	11.78					11.79					
Comptche	TK	0.00	0.00	0.00	0.00	0.00											
	K	1.74	1.76	1.84	1.88	1.88											
	1	3.95	3.84	3.82	3.86	3.86											
	2	4.00	3.89	3.93	3.94	3.94											
	3	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>											
	Total	9.69	9.49	9.59	9.68	9.68	19.70					19.42					
MK-8	TK	0.95	0.95	0.96	0.97	0.97											
	K	13.15	13.45	13.42	13.36	13.36											
	1	12.37	12.13	11.98	11.99	11.99											
	2	22.26	22.29	22.35	22.43	22.43											
	3	23.53	22.63	21.93	21.89	21.89											
	4	25.52	25.58	25.75	25.86	25.86											
	5	35.21	35.53	35.47	34.82	34.82											
	6	34.48	34.74	35.15	35.07	35.07											
	7	30.06	28.76	28.28	28.16	28.16											
	8	<u>40.95</u>	<u>40.76</u>	<u>41.33</u>	<u>41.23</u>	<u>41.23</u>											
Total	238.48	236.82	236.62	235.78	235.78	287.34					285.32						292.40
MHS	9	37.58	37.63	37.61	37.58	37.58											
	10	50.57	50.02	49.68	49.56	49.56											
	11	35.32	35.02	34.94	34.90	34.90											
	12	<u>40.58</u>	<u>40.53</u>	<u>40.66</u>	<u>40.56</u>	<u>40.56</u>											
	Total	164.05	163.20	162.89	162.60	162.60	159.34					155.78					
MAS	TK	0.00	0.00	0.00	0.00	0.00											
	K	0.00	0.00	0.00	0.00	0.00											
	1	2.00	2.00	2.00	2.00	2.00											
	2	0.00	0.00	0.00	0.00	0.00											
	3	1.00	1.00	1.16	1.33	1.33											
	4	0.00	0.00	0.00	0.00	0.00											
	5	0.00	0.00	0.00	0.00	0.00											
	6	2.00	2.00	2.00	2.00	2.00											
	7	3.32	3.79	4.04	4.24	4.24											
	8	4.00	3.87	3.75	3.81	3.81											
	9	2.00	2.00	1.84	1.75	1.75											
	10	2.00	2.00	2.00	2.00	2.00											
	11	1.00	1.00	0.84	0.69	0.69											
12	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>												
Total	19.32	19.66	19.63	19.82	19.82	12.05					12.53						13.56
SHS	9	0.00	0.00	0.00	0.00	0.00											
	10	0.24	0.46	0.61	0.60	0.60											
	11	2.00	2.09	2.01	1.94	1.94											
	12	<u>2.25</u>	<u>2.03</u>	<u>1.99</u>	<u>1.94</u>	<u>1.94</u>											
Total	4.49	4.58	4.62	4.48	4.48	2.54					2.99						2.07
<b>TOTAL ADA</b>		<b>449.65</b>	<b>447.57</b>	<b>447.26</b>	<b>446.28</b>	<b>446.28</b>	<b>492.75</b>					<b>487.83</b>					<b>496.36</b>

**2020-21 Enrollment by District of Residence**

Month: 4

		MUSD	FB	PA	AV	Ukiah	Other	20-21 Totals To Date	20-21 CBEDS (Oct.)	19-20 CBEDS (Oct.)
Albion	TK	2	0	0	0	0	0	2	0	2
	K	2	0	0	0	0	0	2	4	2
	1	2	0	0	0	0	0	2	3	4
	2	4	0	0	0	0	0	4	4	3
	3	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4</u>	<u>4</u>	<u>1</u>
	Total	14	0	0	0	0	0	14	15	12
Comptche	TK	0	0	0	0	0	0	0	0	0
	K	2	0	0	0	0	0	2	2	6
	1	4	0	0	0	0	0	4	4	7
	2	5	0	0	0	0	0	5	5	3
	3	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5</u>
	Total	11	0	0	0	0	0	11	11	21
MK-8	TK	1	0	0	0	0	0	1	1	8
	K	12	2	0	0	0	0	14	14	14
	1	12	0	0	0	0	0	12	13	29
	2	21	2	0	0	0	0	23	23	27
	3	22	2	0	0	0	0	24	26	22
	4	23	4	0	0	0	0	27	26	42
	5	34	1	0	0	0	0	35	39	36
	6	33	3	1	0	0	0	37	37	39
	7	24	7	0	0	0	0	31	31	47
	8	<u>39</u>	<u>5</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>45</u>	<u>46</u>	<u>40</u>
Total	221	26	2	0	0	0	249	256	304	
MHS	9	28	8	0	2	0	0	38	38	52
	10	40	6	2	2	0	0	50	51	40
	11	24	8	2	1	0	0	35	35	41
	12	<u>28</u>	<u>7</u>	<u>5</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>41</u>	<u>41</u>	<u>35</u>
	Total	120	29	9	6	0	0	164	165	168
MAS (I.S.)	TK	0	0	0	0	0	0	0	0	0
	K	0	0	0	0	0	0	0	0	2
	1	2	0	0	0	0	0	2	2	0
	2	0	0	0	0	0	0	0	0	0
	3	2	0	0	0	0	0	2	1	0
	4	0	0	0	0	0	0	0	0	0
	5	0	0	0	0	0	0	0	0	0
	6	2	0	0	0	0	0	2	2	2
	7	5	0	0	0	0	0	5	4	3
	8	4	0	0	0	0	0	4	4	1
	9	1	1	0	0	0	0	2	2	0
	10	2	0	0	0	0	0	2	2	1
	11	0	1	0	0	0	0	1	1	0
12	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>2</u>	<u>3</u>	
Total	20	2	0	0	0	0	22	20	12	
SHS	9	0	0	0	0	0	0	0	0	0
	10	2	0	0	0	0	0	2	1	0
	11	3	1	0	0	0	0	4	4	3
	12	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4</u>	<u>5</u>	<u>5</u>
	Total	9	1	0	0	0	0	10	10	8
<b>TOTAL</b>		<b>395</b>	<b>58</b>	<b>11</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>470</b>	<b>477</b>	<b>525</b>

02/05/21  
ms

## 2020-21 Total Enrollment by Attendance Month

		20-21										Annual
		Mo. 1	Mo. 2	Mo. 3	Mo. 4	Mo. 5	Mo. 6	Mo. 7	Mo. 8	Mo. 9	Mo. 10	Avg
Albion	TK	2	2	2	2							2
	K	2	2	2	2							2
	1	2	3	3	2							3
	2	4	4	4	4							4
	3	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>							<u>4</u>
	Total	14	15	15	14							
Comptche	TK	0	0	0	0							0
	K	2	2	2	2							2
	1	4	4	4	4							4
	2	5	5	5	5							5
	3	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>							<u>0</u>
	Total	11	11	11	11							
MK-8	TK	1	1	1	1							1
	K	14	14	14	14							14
	1	13	12	12	12							12
	2	23	23	23	23							23
	3	26	24	23	24							24
	4	27	27	27	27							27
	5	38	38	37	35							37
	6	37	37	37	37							37
	7	31	31	31	31							31
	8	<u>46</u>	<u>46</u>	<u>45</u>	<u>45</u>							<u>46</u>
Total	256	253	250	249								252
MHS	9	38	38	38	38							38
	10	51	50	50	50							50
	11	35	35	35	35							35
	12	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>							<u>41</u>
	Total	165	164	164	164							
MAS	TK	0	0	0	0							0
	K	0	0	0	0							0
	1	2	2	2	2							2
	2	0	0	0	0							0
	3	1	1	2	2							2
	4	0	0	0	0							0
	5	0	0	0	0							0
	6	2	2	2	2							2
	7	4	5	5	5							5
	8	4	4	4	4							4
	9	2	2	2	2							2
	10	2	2	2	2							2
	11	1	1	1	1							1
12	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>							<u>2</u>	
Total	20	21	22	22								21
SHS	9	0	0	0	0							0
	10	1	2	2	2							2
	11	4	4	4	4							4
	12	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>							<u>4</u>
	Total	9	10	10	10							
<b>TOTAL Enroll</b>		<b>475</b>	<b>474</b>	<b>472</b>	<b>470</b>							<b>473</b>

**2020-21 Year-To-Date ADA by District of Residence**

Month: 5

		MUSD	FB	PA	AV	Ukiah	Other	Totals	20/21 CBEDS (Oct.)	19-20 CBEDS (Oct.)
Albion	TK	1.85	0.00	0.00	0.00	0.00	0.00	1.85	0	2
	K	2.02	0.00	0.00	0.00	0.00	0.00	2.02	4	2
	1	2.53	0.00	0.00	0.00	0.00	0.00	2.53	3	4
	2	3.92	0.00	0.00	0.00	0.00	0.00	3.92	4	3
	3	<u>3.56</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3.56</u>	<u>4</u>	<u>1</u>
	Total	13.88	0.00	0.00	0.00	0.00	0.00	13.88	15	12
Comptche	TK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	K	1.90	0.00	0.00	0.00	0.00	0.00	1.90	2	6
	1	3.89	0.00	0.00	0.00	0.00	0.00	3.89	4	7
	2	4.16	0.00	0.00	0.00	0.00	0.00	4.16	5	3
	3	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>5</u>
	Total	9.95	0.00	0.00	0.00	0.00	0.00	9.95	11	21
MK-8	TK	0.95	0.00	0.00	0.00	0.00	0.00	0.95	1	8
	K	11.35	1.96	0.00	0.00	0.00	0.00	13.31	14	14
	1	11.91	0.00	0.00	0.00	0.00	0.00	11.91	13	29
	2	20.42	2.00	0.00	0.00	0.00	0.00	22.42	23	27
	3	19.99	2.04	0.00	0.00	0.00	0.00	22.03	26	22
	4	21.96	3.98	0.00	0.00	0.00	0.00	25.94	26	42
	5	34.01	0.59	0.00	0.00	0.00	0.00	34.60	39	36
	6	31.11	2.91	0.88	0.00	0.00	0.00	34.90	37	39
	7	22.05	5.95	0.00	0.00	0.00	0.00	28.00	31	47
	8	<u>35.49</u>	<u>4.32</u>	<u>0.91</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40.72</u>	<u>46</u>	<u>40</u>
Total	209.24	23.75	1.79	0.00	0.00	0.00	234.78	256	304	
MHS	9	27.37	7.88	0.00	2.00	0.00	0.00	37.25	38	52
	10	39.12	5.93	2.00	2.00	0.00	0.00	49.05	51	40
	11	23.92	7.97	2.00	1.00	0.00	0.00	34.89	35	41
	12	<u>27.49</u>	<u>7.00</u>	<u>4.97</u>	<u>0.99</u>	<u>0.00</u>	<u>0.00</u>	<u>40.45</u>	<u>41</u>	<u>35</u>
	Total	117.90	28.78	8.97	5.99	0.00	0.00	161.64	165	168
MAS (I.S.)	TK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	K	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	2
	1	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2	0
	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	3	1.47	0.00	0.00	0.00	0.00	0.00	1.47	1	0
	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	6	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2	2
	7	4.40	0.00	0.00	0.00	0.00	0.00	4.40	4	3
	8	3.89	0.00	0.00	0.00	0.00	0.00	3.89	4	1
	9	1.00	0.80	0.00	0.00	0.00	0.00	1.80	2	0
	10	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2	1
	11	0.00	0.55	0.00	0.00	0.00	0.00	0.55	1	0
12	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2</u>	<u>3</u>	
Total	18.76	1.35	0.00	0.00	0.00	0.00	20.11	20	12	
SHS	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	10	0.63	0.00	0.00	0.00	0.00	0.00	0.63	1	0
	11	1.54	0.30	0.00	0.00	0.00	0.00	1.84	4	3
	12	<u>1.93</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.93</u>	<u>5</u>	<u>5</u>
	Total	4.11	0.30	0.00	0.00	0.00	0.00	4.41	10	8
<b>TOTAL</b>		<b>373.84</b>	<b>54.18</b>	<b>10.76</b>	<b>5.99</b>	<b>0.00</b>	<b>0.00</b>	<b>444.77</b>	<b>477</b>	<b>525</b>

**2020-21 Year-To-Date ADA by District of Residence**

Month: 5

		<u>MUSD</u>	<u>FB</u>	<u>PA</u>	<u>AV</u>	<u>Ukiah</u>	<u>Other</u>	<u>Totals</u>	20/21 CBEDS (Oct.)	19-20 CBEDS (Oct.)
Albion	TK	1.85	0.00	0.00	0.00	0.00	0.00	1.85	0	2
	K	2.02	0.00	0.00	0.00	0.00	0.00	2.02	4	2
	1	2.53	0.00	0.00	0.00	0.00	0.00	2.53	3	4
	2	3.92	0.00	0.00	0.00	0.00	0.00	3.92	4	3
	3	<u>3.56</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3.56</u>	<u>4</u>	<u>1</u>
	Total	13.88	0.00	0.00	0.00	0.00	0.00	13.88	15	12
Comptche	TK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	K	1.90	0.00	0.00	0.00	0.00	0.00	1.90	2	6
	1	3.89	0.00	0.00	0.00	0.00	0.00	3.89	4	7
	2	4.16	0.00	0.00	0.00	0.00	0.00	4.16	5	3
	3	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>5</u>
	Total	9.95	0.00	0.00	0.00	0.00	0.00	9.95	11	21
MK-8	TK	0.95	0.00	0.00	0.00	0.00	0.00	0.95	1	8
	K	11.35	1.96	0.00	0.00	0.00	0.00	13.31	14	14
	1	11.91	0.00	0.00	0.00	0.00	0.00	11.91	13	29
	2	20.42	2.00	0.00	0.00	0.00	0.00	22.42	23	27
	3	19.99	2.04	0.00	0.00	0.00	0.00	22.03	26	22
	4	21.96	3.98	0.00	0.00	0.00	0.00	25.94	26	42
	5	34.01	0.59	0.00	0.00	0.00	0.00	34.60	39	36
	6	31.11	2.91	0.88	0.00	0.00	0.00	34.90	37	39
	7	22.05	5.95	0.00	0.00	0.00	0.00	28.00	31	47
	8	<u>35.49</u>	<u>4.32</u>	<u>0.91</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40.72</u>	<u>46</u>	<u>40</u>
Total	209.24	23.75	1.79	0.00	0.00	0.00	234.78	256	304	
MHS	9	27.37	7.88	0.00	2.00	0.00	0.00	37.25	38	52
	10	39.12	5.93	2.00	2.00	0.00	0.00	49.05	51	40
	11	23.92	7.97	2.00	1.00	0.00	0.00	34.89	35	41
	12	<u>27.49</u>	<u>7.00</u>	<u>4.97</u>	<u>0.99</u>	<u>0.00</u>	<u>0.00</u>	<u>40.45</u>	<u>41</u>	<u>35</u>
	Total	117.90	28.78	8.97	5.99	0.00	0.00	161.64	165	168
MAS (I.S.)	TK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	K	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	2
	1	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2	0
	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	3	1.47	0.00	0.00	0.00	0.00	0.00	1.47	1	0
	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	6	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2	2
	7	4.40	0.00	0.00	0.00	0.00	0.00	4.40	4	3
	8	3.89	0.00	0.00	0.00	0.00	0.00	3.89	4	1
	9	1.00	0.80	0.00	0.00	0.00	0.00	1.80	2	0
	10	2.00	0.00	0.00	0.00	0.00	0.00	2.00	2	1
	11	0.00	0.55	0.00	0.00	0.00	0.00	0.55	1	0
12	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>	<u>2</u>	<u>3</u>	
Total	18.76	1.35	0.00	0.00	0.00	0.00	20.11	20	12	
SHS	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	10	0.63	0.00	0.00	0.00	0.00	0.00	0.63	1	0
	11	1.54	0.30	0.00	0.00	0.00	0.00	1.84	4	3
	12	<u>1.93</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.93</u>	<u>5</u>	<u>5</u>
	Total	4.11	0.30	0.00	0.00	0.00	0.00	4.41	10	8
<b>TOTAL</b>		<b>373.84</b>	<b>54.18</b>	<b>10.76</b>	<b>5.99</b>	<b>0.00</b>	<b>0.00</b>	<b>444.77</b>	<b>477</b>	<b>525</b>

**2020-21 Enrollment by District of Residence**

Month: 5

		MUSD	FB	PA	AV	Ukiah	Other	20-21 Totals To Date	20-21 CBEDS (Oct.)	19-20 CBEDS (Oct.)
Albion	TK	2	0	0	0	0	0	2	0	2
	K	2	0	0	0	0	0	2	4	2
	1	2	0	0	0	0	0	2	3	4
	2	4	0	0	0	0	0	4	4	3
	3	4	0	0	0	0	0	4	4	1
	Total	14	0	0	0	0	0	14	15	12
Comptche	TK	0	0	0	0	0	0	0	0	0
	K	2	0	0	0	0	0	2	2	6
	1	4	0	0	0	0	0	4	4	7
	2	5	0	0	0	0	0	5	5	3
	3	0	0	0	0	0	0	0	0	5
	Total	11	0	0	0	0	0	11	11	21
MK-8	TK	1	0	0	0	0	0	1	1	8
	K	12	2	0	0	0	0	14	14	14
	1	12	0	0	0	0	0	12	13	29
	2	21	2	0	0	0	0	23	23	27
	3	22	2	0	0	0	0	24	26	22
	4	24	4	0	0	0	0	28	26	42
	5	35	1	0	0	0	0	36	39	36
	6	32	3	1	0	0	0	36	37	39
	7	24	7	0	0	0	0	31	31	47
8	35	5	1	0	0	0	41	46	40	
	Total	218	26	2	0	0	0	246	256	304
MHS	9	27	8	0	2	0	0	37	38	52
	10	37	6	2	2	0	0	47	51	40
	11	24	8	2	1	0	0	35	35	41
	12	28	7	5	1	0	0	41	41	35
	Total	116	29	9	6	0	0	160	165	168
MAS (I.S.)	TK	0	0	0	0	0	0	0	0	0
	K	0	0	0	0	0	0	0	0	2
	1	2	0	0	0	0	0	2	2	0
	2	0	0	0	0	0	0	0	0	0
	3	2	0	0	0	0	0	2	1	0
	4	0	0	0	0	0	0	0	0	0
	5	0	0	0	0	0	0	0	0	0
	6	2	0	0	0	0	0	2	2	2
	7	5	0	0	0	0	0	5	4	3
	8	5	0	0	0	0	0	5	4	1
	9	1	1	0	0	0	0	2	2	0
	10	2	0	0	0	0	0	2	2	1
	11	0	0	0	0	0	0	0	1	0
12	2	0	0	0	0	0	2	2	3	
	Total	21	1	0	0	0	0	22	20	12
SHS	9	0	0	0	0	0	0	0	0	0
	10	4	0	0	0	0	0	4	1	0
	11	3	1	0	0	0	0	4	4	3
	12	4	0	0	0	0	0	4	5	5
	Total	11	1	0	0	0	0	12	10	8
<b>TOTAL</b>		<b>391</b>	<b>57</b>	<b>11</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>465</b>	<b>477</b>	<b>525</b>



## 2020-21 Total Enrollment by Attendance Month

		Mo. 1	Mo. 2	Mo. 3	Mo. 4	Mo. 5	Mo. 6	Mo. 7	Mo. 8	Mo. 9	Mo. 10	20-21 Annual Avg
Albion	TK	2	2	2	2	2						2
	K	2	2	2	2	2						2
	1	2	3	3	2	2						2
	2	4	4	4	4	4						4
	3	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>						<u>4</u>
	Total	14	15	15	14	14						
Comptche	TK	0	0	0	0	0						0
	K	2	2	2	2	2						2
	1	4	4	4	4	4						4
	2	5	5	5	5	5						5
	3	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>						<u>0</u>
	Total	11	11	11	11	11						
MK-8	TK	1	1	1	1	1						1
	K	14	14	14	14	14						14
	1	13	12	12	12	12						12
	2	23	23	23	23	23						23
	3	26	24	23	24	24						24
	4	27	27	27	27	28						27
	5	38	38	37	35	36						37
	6	37	37	37	37	36						37
	7	31	31	31	31	31						31
	8	<u>46</u>	<u>46</u>	<u>45</u>	<u>45</u>	<u>41</u>						<u>45</u>
Total	256	253	250	249	246							251
MHS	9	38	38	38	38	37						38
	10	51	50	50	50	47						50
	11	35	35	35	35	35						35
	12	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>						<u>41</u>
	Total	165	164	164	164	160						
MAS	TK	0	0	0	0	0						0
	K	0	0	0	0	0						0
	1	2	2	2	2	2						2
	2	0	0	0	0	0						0
	3	1	1	2	2	2						2
	4	0	0	0	0	0						0
	5	0	0	0	0	0						0
	6	2	2	2	2	2						2
	7	4	5	5	5	5						5
	8	4	4	4	4	5						4
	9	2	2	2	2	2						2
	10	2	2	2	2	2						2
	11	1	1	1	1	0						1
12	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>						<u>2</u>	
Total	20	21	22	22	22							21
SHS	9	0	0	0	0	0						0
	10	1	2	2	2	4						2
	11	4	4	4	4	4						4
	12	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>						<u>4</u>
	Total	9	10	10	10	12						
<b>TOTAL Enroll</b>		<b>475</b>	<b>474</b>	<b>472</b>	<b>470</b>	<b>465</b>						<b>471</b>

Mendocino Unified School District Cafeteria Financial Report

2020-21

Days/month	Jul/Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	1	21	21	15	14	19	15	23	17	20	14	180
Paid Lunch	126	2,855	2,990	2,058	1,727	2,162	0	0	0	0	0	11,918
Free Lunch												
Reduced Lunch	126	2,855	2,990	2,058	1,727	2,162	0	0	0	0	0	11,918
Subtotal Lunch												
Paid Breakfast	126	2,855	2,990	2,058	1,727	2,162	0	0	0	0	0	11,918
Free Breakfast												
Reduced Breakfast	126	2,855	2,990	2,058	1,727	2,162	0	0	0	0	0	11,918
Subtotal Breakfast												
Total Meals Served	252	5,710	5,980	4,116	3,454	4,324	0	0	0	0	0	23,836
Avg Meals/Day	252	272	285	274	247	228	0	0	0	0	0	132
<i>Avg Meals/Day 19-20</i>	195	223	172	234	216	246	230	222	292	264	275	233
<i>Avg Meals/Day 18-19</i>	187.2	201.2	191.5	244.4	223.5	198.3	242.5	216.5	236.4	238.5	207.1	218.1
<i>Avg Meals/Day 17-18</i>	152	187	171	197	194	203	212	198	199	205	170	193
<i>Avg Meals/Day 16-17</i>	128	172	140	183	177	189	179	177	178	196	155	174
<i>Avg Meals/Day 15-16</i>	249	266	244	264	245	240	239	225	229	231	166	236
Cash Sales	\$ -	\$ 245.00	\$ 3.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Snack	\$ -	\$ -	\$ 187.00	\$ 92.50	\$ 59.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Breakfast	\$ -	\$ -	\$ 2.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Reimb.	\$ 444.78	\$ 10,078.15	\$ 10,554.70	\$ 7,264.74	\$ 6,096.31	\$ 7,631.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lunch	\$ 284.76	\$ 6,452.30	\$ 6,757.40	\$ 4,651.08	\$ 3,903.02	\$ 4,886.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Breakfast	\$ 8.82	\$ 199.85	\$ 209.30	\$ 144.06	\$ 120.89	\$ 151.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$0.06 Lunch Reimb.	\$ 30.81	\$ 698.05	\$ 731.06	\$ 503.18	\$ 422.25	\$ 528.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Reimb. (est)	\$ 30.81	\$ 698.05	\$ 731.06	\$ 503.18	\$ 422.25	\$ 528.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc to Balance												
Chg in student acct bal												
Sale of Surplus Equipment												
Unpaid Meal writeoff fr gen fd												
Commodities value												
Total Revenue	\$ 799.98	\$ 18,371.40	\$ 19,175.52	\$ 13,158.74	\$ 11,024.22	\$ 13,726.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,256.40
Expenditures	\$ 1,758.18	\$ 10,205.53	\$ 9,294.72	\$ 9,401.28	\$ 9,294.72	\$ 9,309.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries	\$ 2,959.49	\$ 5,625.65	\$ 5,387.15	\$ 5,398.79	\$ 5,387.13	\$ 5,391.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	\$ -	\$ 1,681.07	\$ 3,616.93	\$ 946.73	\$ 1,737.76	\$ 1,027.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Cap Equipment	\$ 66.59	\$ 13,379.48	\$ 14,662.77	\$ 10,348.43	\$ 11,112.54	\$ 9,566.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Food	\$ 4,250.00	\$ -	\$ -	\$ -	\$ 1,397.00	\$ 1,995.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel & oper. exp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Indirect costs	\$ 9,034.26	\$ 30,891.73	\$ 32,961.57	\$ 26,095.23	\$ 28,929.15	\$ 27,290.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,202.81
Total Expenditures	\$ -8,234.28	\$ -12,520.33	\$ -13,786.05	\$ -12,936.49	\$ -17,904.93	\$ -13,564.33	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ -78,946.41
Surplus/(Deficit)	\$ -18423.93	\$ -22437.07	\$ -26472.71	\$ -25599.66	\$ -20919.79	\$ -25723.65	\$ -21533.53	\$ -29480.17	\$ -24556.05	\$ -26481.6	\$ -22875.75	\$ -264503.91
Surplus/(Deficit) 19-20												
Surplus/(Deficit) 18-19												
Surplus/(Deficit) 17-18												
Surplus/(Deficit) 16-17												
Surplus/(Deficit) 15-16												

**LEASE-LEASEBACK AGREEMENT**  
**For the Mendocino High School Modernization Project**

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THIS LEASE-LEASEBACK AGREEMENT (“Agreement”) is entered into as of February 18, 2021, by and between the Mendocino Unified School District, a California school district organized and existing under the laws of the State of California (“Owner”), and Lathrop Construction Associates, Inc. a California corporation and contractor licensed by the State of California (“Contractor”). Owner and Contractor are individually a “Party” or collectively the “Parties” to this Agreement.

**RECITALS**

**WHEREAS**, the Owner intends to make certain tenant improvements to the Mendocino High School campus, located at 10700 Ford Street, Mendocino CA (the “Project”), which is more fully described below;

**WHEREAS**, California Education Code section 17406 permits the governing board of a school district to lease to any entity real property owned by the school district if the lessee is required to construct on the leased premises, or provide for the construction thereon, facilities for the use of the school district during the term of the lease, and provides that title to the facilities shall vest in the school district upon expiration of the lease, so long as the district complies with the ‘best value’ process outlined in the code;

**WHEREAS**, the Owner has published a Request for Proposals for lease leaseback construction services, including preconstruction services, and Contractor responded and was found to have provided the ‘best value’ proposal as further described in Exhibit A hereto,

**WHEREAS**, in connection with the approval of this Agreement, the Owner will enter into a site lease with Contractor (the “Site Lease”), attached hereto as Exhibit B, under which it will lease the Project site described and depicted in Attachment A to the Site Lease (the “Site”) to Contractor in order for Contractor to construct the Project as described in this Agreement (the “Scope of Work”);

**WHEREAS**, Contractor will lease the premises back to the Owner pursuant to a Facilities Lease (the “Facilities Lease”), attached hereto as Exhibit C, under which the Owner will be required to make lease payments to the Contractor for the use and occupancy of the Site, including the Project;

**WHEREAS**, upon expiration of the Site and Facilities Leases, title to the premises shall vest with the Owner; and

**WHEREAS**, Contractor is experienced in the construction of the type of school facilities and type of work desired by the Owner and is willing to perform the construction work for the Owner, all as more fully set forth this Agreement and the Contract Documents.

**NOW, THEREFORE**, in consideration of the covenants described herein, the Owner and Contractor agree as follows:

## **TERMS AND CONDITIONS**

**ARTICLE I. SCOPE OF WORK.** The Contractor agrees to furnish all labor, equipment, materials, and supervision, and to perform and satisfactorily complete all the work, free from any and all liens, stop notices and claims, required for the Project, located in Mendocino, California, all in strict compliance with the Contract Documents, including the plans, drawings and specifications prepared by Quattrocchi Kwok Architects (“Plans and Specifications”).

The Scope of Work shall consist of the following three primary phases of work:

### **Phase #1**

**Scope:** Modernization of the Main Classroom/Administration Building to include:

- Demolition of interior and exterior finishes and electrical and mechanical systems,
- Replacement of roofing, siding, windows, doors, windows, interior finishes, and electrical and mechanical systems.
- Limited seismic upgrade of select portions of the building’s structure
- Minor additions as shown on the Project Plans
- Civil and landscape improvements to area surrounding the main building and connecting it to the lower campus
- Utility extensions to other buildings as needed to support future phases.
- Installation of temporary classroom and administration facilities.

### **Phase #2**

**Scope:** Modernization of the Gymnasium and Tech Center Buildings including

- Selective demolition of mostly interior partitions and electrical and mechanical systems.
- Selective reconfiguration and repurposing of some interior spaces.
- Replacement of roofing,
- Modernization of electrical and mechanical systems.
- Selective modernization of interior finishes.
- Civil and landscape improvements to area surrounding these buildings.

### **Phase #3**

**Scope:** Modernization of the Industrial Arts Building the Performing Arts and Music Building and the Community School including

- Selective demolition of finishes, electrical and mechanical systems, and portions of the Industrial Arts Building.
- Replacement of roofing,
- Modernization of electrical and mechanical systems.
- Minor additions as shown on the Project Plans
- Civil and landscape improvements to area surrounding these buildings.
- Removal of temporary classroom and administration facilities

### **Alternates**

- Photovoltaic systems may be added to any of these Phases or may be a concurrent Contract by others.
- Demolition of the MCN Building and construction of a parking lot at that location may be added to scope.

The Owner, at its sole discretion and without cause, shall be permitted to remove Phase Two and/or Phase Three from the Scope of Work by providing written notice to the Contractor at least sixty (60) days prior to the anticipated start date for that phase. Contractor shall have no claims against the Owner, except the actual cost of labor, materials and services satisfactorily provided pursuant to the Contract Documents, and which have not yet been paid for, as documented by timesheets, invoices, receipts and the like.

Contractor warrants that it has a Class A & B contractor's license (CSLB # 415981) that Contractor shall maintain in good standing for the duration of Contractor's work on the Project.

Contractor shall be compensated \$20,240.00 for the performance of Phase One preconstruction services, \$16,100.00 for Phase Two preconstruction services, and \$12,880.00 for Phase Three preconstruction services, as further set forth below.

The Scope of Work shall include construction in accordance with any revisions to the Plans and Specifications that are made as a result of DSA review or at the direction of DSA.

Until DSA approval of the plans, drawings and specifications for the Project has been received by Owner, Contractor may not commence or perform any work on the Project for which a contractor's license is required and DSA approval is required.

Pre-Construction Services. Contractor shall perform the following pre-construction services for each phase of the Project. For Phase One, the preconstruction services shall be completed by July 2021. Prior to each subsequent phase, Contractor and Owner shall agree in writing as to the date of completion for the pre-construction services for each subsequent phase.

- a. *Site Evaluation.* Contractor shall perform an evaluation of the Site for the Project and make recommendations relating to scope, constructability, and schedule of the Project. Contractor shall also review the scope of necessary demolition work, if any, to develop a hazardous materials removal plan. The purpose of this evaluation is to improve the Project's design and minimize unforeseen conditions. At Owner's request, Contractor shall provide the results of its evaluation in written form to the Owner.
- b. *Constructability Review.* Contractor shall provide at least 2 constructability reviews of the Plans and Specifications before or at each of the following intervals of preconstruction: (i) one upon the completion of design development; and (ii) one immediately prior to the submittal of the Plans and Specifications to DSA.

Contractor shall review the Plans and Specifications and related construction documents for errors and omissions, clarity, consistency, and coordination. Contractor's review shall emphasize ensuring that the Project can be completed within the Owner's available budget to the level of quality and educational goals desired, and can be completed within the established schedule. Contractor shall specifically provide recommendations on construction feasibility, energy conservation, availability of materials and labor, time requirements for installation and construction, and factors related to cost, including costs of alternative designs of materials, preliminary budgets, and possible economies of scale. Contractor shall provide written reports, identifying by page and detail the issues to be discussed and resolved. As part of the constructability review, Contractor shall identify areas where value engineering principles could be applied (including potential cost savings

and the schedule impact of such savings), and identify items requiring a long lead time before construction. Contractor shall assist the District in considering operating or maintenance costs with respect to selecting systems and products for the Project.

- c. *Design/Coordination Meetings.* Contractor shall be responsible for facilitating all design/coordination meetings as needed. Such meetings shall include participation of design professionals and specialty subcontractors.
- d. *Schedule.* Contractor shall develop a master critical path method (“CPM”) project schedule for the Project that shall include all milestone dates for the Project, including submittal of Contractor’s GMP proposal for the Project, completion of design development, submittal of all estimates contemplated by the Contract, re-submission of the Plans and Specifications to DSA (if necessary), anticipated re-approval by DSA (if any), finalization of Contract Documents, construction sequencing and durations, preparation and processing of shop drawings and samples, delivery of materials or equipment requiring long-lead time procurements, phasing, and Owner move-in. Contractor’s schedule shall be submitted to the Owner for approval within 30 days’ of execution of this Agreement; the Owner shall have the right to request reasonable changes and updates in the schedule. Contractor shall provide schedule updates with each estimate, or more often if reasonably requested by the Owner or if required in Contractor’s judgment to communicate changes in market conditions.
- e. *Estimates.* Within two weeks of receipt, Contractor shall review and comment on Design Development and Construction Document phase construction cost estimates provided by Architect. Contractor shall also review and comment on estimate upon the submission of the Plans and Specifications to DSA (and at any other time required or reasonably necessary pursuant to this Agreement). Contractor’s review shall include review with trade subcontractor or suppliers as necessary to resolve uncertainty or as needed to verify work of Architect’s cost estimator. If any cost estimate submitted to the Owner exceeds a previously approved estimate, the Contractor shall make appropriate recommendations to the Owner for reducing the estimated cost of the Project. All estimates shall assume that construction of the Project is subject to the payment of prevailing wages under the California Labor Code and applicable regulations, and that the Project will be subject to compliance monitoring and enforcement by the California Department of Industrial Relations.
- f. *Construction Planning.* Contractor shall provide assistance to Owner in construction planning, including phasing, staging, site logistics, sequencing, fencing, office locations and means and methods of construction. The Contractor shall (1) provide a preliminary evaluation of the Owner’s schedule, cost and design requirements for the Project; (2) develop an anticipated construction schedule pursuant to Subsection d. above; (3) develop a preliminary cost estimate for each type of work contemplated by the Project pursuant to Subsection e. above; (4) clarify and delineate the Architect’s, the Contractor’s, and the Owner’s respective duties and responsibilities; and (5) set forth a plan for the administration and coordination of all Work on the Project, including pre-construction meetings. The Architect and Owner shall review the above for acceptance. Contractor will also ensure that all Work complies with the guidelines established by the State of California Office of Public School Construction and any other Federal or State agencies having jurisdiction over the Project. The objective of this step will be to develop an overall

program strategy as relates to timing, budgets, construction materials, means and methods and the program interface during construction.

**ARTICLE II. CONTRACT DOCUMENTS.** The Contractor and the Owner agree that this Agreement; the Request for Proposals; the General Conditions; the Site Lease; the Facilities Lease; the Plans and Specifications; the Drawings; any interpretation or direction to Contractor issued in accordance with the General Conditions; Change Orders; the Owner's Resolutions awarding or authorizing amendment to any of the foregoing; and the exhibits to any of the foregoing together form the "Contract Documents," which form the "Contract."

**ARTICLE III. TIME TO COMPLETE AND LIQUIDATED DAMAGES.** Time is of the essence in this Contract. The time for completion of Phase One of the Project shall be as follows: 420 calendar days from the date established in the Owner's Notice to Proceed. The completion dates for the subsequent phases shall be determined by agreement of the Owner and the Contractor once the prior phase is complete. Failure to complete the Project within these times and in the manner provided for by the Contract Documents shall subject the Contractor to liquidated damages. The actual occurrence of damages and the actual amount of the damages which the Owner would suffer if the Project were not completed within the specified times set forth are dependent upon many circumstances and conditions which could prevail in various combinations and, from the nature of the Project, it is impracticable and extremely difficult to fix the actual damages. Damages that the Owner would suffer in the event of delay include, but are not limited to, loss of the use of the Project, disruption of activities, costs of administration, supervision and the loss suffered by the public.

Accordingly, the parties agree that the amount herein set forth shall be the amount of damages which the Owner shall directly incur upon failure of the Contractor to complete each phase of the Project within the time specified: \$1,500 for each calendar day by which completion of each phase of the Project, or portion thereof, is delayed beyond the completion dates specified above.

If the Contractor becomes liable under this section, the Owner, in addition to all other remedies provided by law, shall have the right to withhold any and all retained lease payments which would otherwise be or become due the Contractor until the liability of the Contractor under this section has been finally determined. If the retained sums are not sufficient to discharge all liabilities of the Contractor incurred under this Article, the Contractor and its sureties shall continue to remain liable to the Owner for such liabilities until satisfied in full.

If the Owner accepts any work or makes any payment under this Agreement after a default by reason of delays, the payment or payments shall in not constitute a waiver or modification of any Agreement provisions regarding time of completion and liquidated damages.

**ARTICLE IV. TOTAL BASE RENT.** The Total Base Rent shall be the total sum paid by the Owner for each phase of the Project in the form of Lease Payments under the Facilities Lease. The Total Base Rent will be calculated following: (i) Contractor's completion of the preconstruction services set forth above for that phase of the Project; (ii) the selection of all subcontractors in accordance with Education Code section 17406(a)(4) and the Request for Sealed Proposals; and (iii) any required DSA approval of the Plans and Specifications for the phase of the Work. The Total Base Rent is also referred to in the Contract Documents as the "Contract Sum."

Following the occurrence of all of the events set forth in the paragraph above, Contractor shall provide

Owner with objectively verifiable information of its costs to perform the applicable phase of the Work and a written rationale for the proposed Total Base Rent for construction of the phase of the Project, including documentation sufficient to support the calculation. Contractor's written rationale shall detail the "base construction cost" for the Project phase, consisting of (a) all subcontracts to be awarded by Contractor for the phase of the Project, plus (b) any separately awarded contracts for materials and supplies for the phase of the Project. The sum of the base construction cost, multiplied by the Percentage offered by the Contractor in its response to the Request for Sealed Proposals, shall be the "Contractor Fee", which shall also be set forth in Contractor's written rationale and added to the base construction cost to determine the Total Base Rent.

The proposed Total Base Rent shall be approved or rejected by the Owner at a public meeting before Contractor may proceed with any phase of Work under the Contract Documents. Once approved, the Parties shall execute an amendment to this Agreement, including Exhibit D, setting forth the Total Base Rent and associated Lease Payment Schedule. Contractor shall commence Work upon Notice to Proceed with that phase by the Owner, and the time for completion of the phase of Work shall commence to run upon such notice by the Owner. If the Owner rejects the proposed Total Base Rent adjustment and requests another calculation from Contractor, then Contractor shall submit another calculation complying with this Section's procedures. If the Owner rejects the proposed Total Base Rent adjustment and does not request another calculation from Contractor, then such rejection will act as a Termination for Convenience pursuant to the General Conditions.

Except as otherwise provided in the General Conditions, the Contractor shall assume the risk of all costs in excess of the Total Base Rent in the performance of such Work and shall not be entitled to additional payments because of such excess costs. Should the Contractor believe that it is entitled to an increase in the Total Base Rent or a time extension for completion, it must request it pursuant to the procedures in the General Conditions for change orders and claims.

Contractor shall finance the cost of construction of the Work. Contractor shall pay all subcontractors and suppliers as they perform Work or furnish supplies. The Owner shall pay Contractor payments pursuant to the terms and conditions of this Agreement. The sum of the payments shall not exceed the Total Base Rent, as it may be adjusted, established under this Agreement.

**ARTICLE V. PREVAILING WAGES.** The Project is a public work, the Work shall be performed as a public work, and under California Labor Code sections 1770 *et seq.*, the Director of the California Department of Industrial Relations ("DIR") has determined the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the Work is to be performed, for each craft, classification or type of worker needed to execute this Contract. Per diem wages shall be deemed to include employer payments for health and welfare, pension, vacation, apprenticeship or other training programs, and similar purposes. Copies of the rates are on file at the Owner's principal office. The rate of prevailing wage for any craft, classification or type of workmanship to be employed on this Project is the rate established by the applicable collective bargaining agreement which rate so provided is hereby adopted by reference and shall be effective for the life of this Agreement or until the Director of the DIR determines that another rate be adopted. It shall be mandatory upon the Contractor and on any subcontractor to pay not less than the said specified rates to all workers employed in the execution of this Agreement.

The Contractor and any subcontractor under the Contractor as a penalty to the Owner shall forfeit not more than Two Hundred Dollars (\$200.00) for each calendar day or portion thereof for each worker paid less than the stipulated prevailing rates for such work or craft in which such worker is employed.



The difference between such stipulated prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage rate shall be paid to each worker by the Contractor.

The Contractor and each Subcontractor shall keep or cause to be kept an accurate record for work on this Project showing the names, addresses, social security numbers, work classification, straight time and overtime hours worked and occupations of all laborers, workers and mechanics employed by them in connection with the performance of this Contract or any subcontract thereunder, and showing also the actual per diem wage paid to each of such workers, which records shall be open at all reasonable hours to inspection by the Owner, its officers and agents and to the representatives of the Division of Labor Standards Enforcement of the DIR. Contractor and all subcontractors shall comply with Labor Code section 1776. In accordance with Labor Code section 1771.4(a)(1), the Project is subject to compliance monitoring and enforcement by the DIR. The Contractor and each subcontractor shall furnish a certified copy of all payroll records directly to the Labor Commissioner on a monthly basis, unless directed by the Owner to furnish such records more often, and in the format prescribed by the Labor Commissioner.

As a public work, the Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. In order to be qualified to submit a bid or to be listed in a bid proposal subject to the requirements of Public Contract Code section 4104, or enter into, or engage in the performance of any contract of public work (as defined by Division 2, Part 7, Chapter 1 (§§1720 *et seq.*) of the Labor Code), a contractor or subcontractor must be currently registered and qualified under Labor Code section 1725.5 to perform public work as defined by Division 2, Part 7, Chapter 1 (§§1720 *et seq.*) of the Labor Code.

**ARTICLE VI. ENFORCEABLE COMMITMENT RE SKILLED AND TRAINED WORKFORCE.** The Contractor and its subcontractors at every tier shall comply with Education Code section 17407.5 and Public Contract Code sections 2600-2603, which require the Contractor and its subcontractors at every tier to employ a skilled and trained workforce, as defined herein, to perform all work on the Project that falls within an apprenticeable occupation in the building and construction trades.

For the purpose of this Article, the following definitions apply:

- A. “Apprenticeable occupation” means an occupation for which the Division of Apprenticeship Standards of the DIR had approved an apprenticeship program before January 1, 2014.
- B. “Graduate of an apprenticeship program” means either (a) an individual that has been issued a certificate of completion under the authority of the California Apprenticeship Council for completing an apprenticeship program approved by the DIR pursuant to Section 3075 of the Labor Code, or (b) an individual that has completed an apprenticeship program located outside California and approved for federal purposes pursuant to apprenticeship regulations adopted by the federal Secretary of Labor.
- C. “Skilled and trained workforce” means that all of the workers are either apprentices registered in an apprenticeship program approved by the DIR, or skilled journeypersons, with, for work performed on or after January 1, 2020, at least 60 percent of the skilled journeypersons employed on the Project must be graduates of an

apprenticeship program for the applicable occupation, except for those occupations excluded below. Pursuant to Sections 2600-2602 of the Public Contract Code, the percentage requirement may be partially met in some apprenticeable occupations by skilled journeypersons who commenced working before an apprenticeship program existed, may be met by the hours performed by the skilled journeypersons, need not be met if less than ten (10) hours of work were performed, and need not be met by some subcontractors. Notwithstanding the foregoing, for work performed on or after January 1, 2020, Contractor is not required to employ at least 60 percent of the skilled journeypersons from graduates of an apprenticeship program for the following occupations: acoustical installer, bricklayer, carpenter, cement mason, drywall installer or lather, marble mason, finisher, or setter, modular furniture or systems installer, operating engineer, pile driver, plasterer, roofer or waterproofer, stone mason, surveyor, teamster, terrazzo worker or finisher, and tile layer, setter, or finisher.

- D. "Skilled journeyperson" means any of the following: (i) a person who has graduated from an apprenticeship program for the applicable occupation that was approved by the DIR, (ii) a person who has graduated from an apprenticeship program for the applicable occupation that was located outside of California and approved for federal purposes in accordance with regulations adopted by the federal Secretary of Labor, or (iii) a person who has at least as many hours of on-the-job experience in the applicable occupation as would be required to graduate from an apprenticeship program approved by the DIR.

For each calendar month during the Work, Contractor shall provide a compliance report to the Owner for each contractor or subcontractor before the fifth day of each month, using the format attached hereto as Exhibit E, or in a substantially similar format, demonstrating compliance with this Section. Such monthly compliance reports shall be subject to the California Public Records Act (commencing with Government Code section 6250), and shall be open to public inspection. In addition to relying upon the Department of Apprenticeship Standards website for proof of journeymen graduated from DIR-approved apprenticeship programs, Contractor and its subcontractors may rely upon Union hiring hall representation that it holds a valid apprenticeship certificate for its dispatched members, which Union hiring hall representation shall be in writing and maintained by Contractor or its subcontractors.

Notwithstanding any other provision of the Agreement or the General Conditions: (a) if Contractor fails to provide any required monthly compliance report pursuant to this Section on or before the fifth day of the following month, or provides an incomplete report, Owner shall withhold further payments to Contractor that would otherwise be due and payable under the terms of this Agreement, until Contractor provides a complete report; and (b) if a monthly report does not demonstrate compliance with these skilled and trained workforce requirements, Owner shall withhold further payments to Contractor that would otherwise be due and payable under the terms of this Agreement, until Contractor provides a plan to achieve substantial compliance with these requirements for the relevant apprenticeable occupation prior to completion of the Contract. If Owner is not reasonably assured by Contractor that compliance will be achieved by the end of the construction of the Project, or if Contractor fails to provide any missing or incomplete report within thirty (30) days of its original due date, then Owner, at its sole discretion, may terminate the Agreement pursuant to the General Conditions, in addition to any other rights or remedies provided to Owner in the Contract Documents.

If the failure of Contractor to provide a required monthly report is due to a subcontractor's failure to provide the required information to Contractor, then Contractor shall provide notice of this subcontractor failure to Owner within five (5) business days after the due date of the report. Ongoing

failure of a subcontractor to provide the necessary information is grounds for Owner to object to the continued use of that subcontractor and to permit substitution and, if Contractor requests leave to substitute the subcontractor, then Contractor shall not be terminated for default solely based on a subcontractor's failure to provide the required skilled and trained workforce information.

**ARTICLE VIII. DSA OVERSIGHT PROCESS.** The Contractor must comply with the applicable requirements of the Division of State Architect ("DSA") Construction Oversight Process ("DSA Oversight Process"), including but not limited to (a) notifying the Inspector of Record ("IOR") upon commencement and completion of each aspect of the work as required under DSA Form 156; (b) coordinating the Work with the IOR's inspection duties and requirements; (c) submitting verified reports under DSA Form 6-C; and (d) coordinating with the Owner, Owner's Architect, any Construction Manager, any laboratories, and the IOR to meet the DSA Oversight Process requirements without delay or added costs to the Project.

Contractor shall be responsible for any additional DSA fees related to review of proposed changes to the DSA-approved construction documents, to the extent the proposed changes were caused by Contractor's wrongful actions or omissions. If inspected Work is found to be in non-compliance with the DSA-approved construction documents or the DSA-approved testing and inspection program, then it must be removed and corrected. Any construction that covers unapproved or uninspected Work is subject to removal and correction, at Contractor's expense, in order to permit inspection and approval of the covered Work in accordance with the DSA Oversight Process.

**ARTICLE IX. TERMINATION.** The Owner or Contractor may terminate the Contract as provided in the General Conditions.

**ARTICLE X. ENTIRE AGREEMENT.** The Contract constitutes the entire agreement between the Parties, and supersedes any prior or contemporaneous agreement between the Parties, oral or written, unless such agreement is expressly incorporated herein. The Owner makes no representations or warranties, express or implied, not specified in the Contract. The Contract is intended as the complete and exclusive statement of the Parties' agreement pursuant to Code of Civil Procedure section 1856.

**ARTICLE XI. EXECUTION OF OTHER DOCUMENTS.** The Parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of the Contract. The Parties agree that they will, from time to time, execute, acknowledge and deliver such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Site or the Project hereby leased or intended to be leased.

**ARTICLE XII. EXECUTION IN COUNTERPARTS.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

**ARTICLE XIII. BINDING EFFECT.** Each Party, by execution of this Agreement, acknowledges that it has read this Agreement and the other Contract Documents, understands them, and agrees to be bound by their terms and conditions. The Contract shall inure to the benefit of and shall be binding upon the Contractor and the Owner and their respective successors and assigns.

**ARTICLE XIV. SEVERABILITY.** If a court of competent jurisdiction shall hold any provision of the Contract invalid or unenforceable, such holding shall not invalidate or render unenforceable any other

provision hereof. The laws of the State of California shall govern the Contract and venue shall be in the Superior Court in Mendocino County, California, and no other place.

**ARTICLE XV. AMENDMENTS.** The terms of the Contract shall not be waived, altered, modified, supplemented, or amended in any manner whatsoever except by written agreement signed by the Parties and approved or ratified by the Owner’s Governing Board.

**ARTICLE XVI. ASSIGNMENT OF CONTRACT.** Neither Party shall assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of the other Party.

**ARTICLE XVII. FORCE MAJEURE.** Except as otherwise provided herein, a Party shall be excused from the performance of any obligation imposed in the Contract for any period and to the extent that a Party is prevented from performing such obligation, in whole or in part, as a result of delays caused by the other Party or third parties (other than third parties under the control or supervision of the Party charged with the delay), a governmental agency or entity, an act of God, war, terrorism, civil disturbance, forces of nature, fire, flood, earthquake, strikes or lockouts, and such non-performance will not be a default hereunder or a grounds for termination of any of the Contract Documents.

**ARTICLE XVIII. COVID-19.** Including, but not limited to, the SARS-CoV-2 virus (the “Coronavirus”), Contractor, on behalf of itself, its officers, agents, employees, subcontractors, and representatives, agrees to strictly, and without exception, follow all local, state, and federal guidelines and protocols regarding human protection from the Coronavirus (the “Guidelines”). The Guidelines to strictly follow are located at various sites, including, but not limited to:

- o <https://covid19.ca.gov/>
- o <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- o <https://www.mendocinocounty.org/community/novel-coronavirus/health-order>
- o <https://www.mcoe.us/coronavirus-information-for-schools-and-families/>

**ARTICLE XIX. WRITTEN NOTICE.** Written notice shall be deemed to have been duly given on the business day delivered if delivered in person to the individual identified below, or if delivered at or sent by registered or certified or overnight mail to the address identified below.

To the Owner: Mendocino Unified School District  
P.O. Box 1154  
Mendocino, CA 95460  
Attention: Superintendent

To the Contractor: Lathrop Construction Associates, Inc.  
4001 Park Road  
Benicia, CA 94510  
Attention: Anthony D’Amante


**ARTICLE XX. EXHIBITS INCORPORATED.** All Exhibits attached to this Agreement are hereby incorporated into the Agreement by this reference as if set forth in full.

**ARTICLE XXI. HEADINGS.** The headings in the Contract Documents are included for convenience

only and shall neither affect the construction or interpretation of any provision in the Contract Documents nor affect any of the rights or obligations of the parties to the Contract.

The Parties have, by their duly authorized representatives, executed this Agreement, in duplicate, as of the day and year first above written.

**CONTRACTOR: LATHROP CONSTRUCTION ASSOCIATES, INC.**

SIGNATURE:  \_\_\_\_\_

TITLE: Anthony B. D'Amante, Executive Vice President

415981  
CONTRACTOR'S LICENSE NO.

12/31/21  
LICENSE EXPIRATION DATE

**OWNER: MENDOCINO UNIFIED SCHOOL DISTRICT**

SIGNATURE: \_\_\_\_\_  
Superintendent

NOTE: Contractor must give the full business address of the Contractor and sign with Contractor's usual signature. Partnerships must furnish the full name of all partners and the Agreement must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature. Corporations must sign with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president or any vice president, and then followed by a second signature by the secretary, assistant secretary, the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of the officer signing on behalf of a corporation shall be furnished.

**EXHIBIT A**

**BASIS OF AWARD TO CONTRACTOR**

**Mendocino High School Lease-Leaseback Final Scoring**

12 January 2021

**SECTION V - BEST VALUE RANK**

**SECTION III**

<b>CONTRACTOR</b>	<b>SECTION I</b>	<b>SECTION II</b>	<b>REFERENCES</b>	<b>INTERVIEWS</b>	<b>SECTION I, II &amp; SECTION III COMBINED</b>
<b>Alten Construction</b>	129	47	210	0 Withdrew	<b>NA</b>
<b>BHM Construction</b>	129	90	180	276	<b>675</b>
<b>FRC Inc.</b>	128	58	225	309	<b>720</b>
<b>GCCI Construction</b>	130	79	230	379	<b>818</b>
<b>Lathrop Construction</b>	125	73	260	389	<b>847</b>
<b>Wright Contracting</b>	125	34	230	341	<b>730</b>

**SECTION V - BEST VALUE RANK**

<b>CONTRACTOR</b>	<b>BEST VALUE SCORE (highest to lowest)</b>	<b>RANK</b>
<b>Lathrop Construction</b>	847	1
<b>GCCI Construction</b>	818	2
<b>Wright Contracting</b>	730	3
<b>FRC Inc.</b>	720	4
<b>BHM Construction</b>	675	5
<b>Alten Construction</b>	NA	6

**EXHIBIT B**

**SITE LEASE**

by and between

Mendocino Unified School District

and

Lathrop Construction Associates, Inc.

February 18, 2021

**SITE LEASE**

**Mendocino Unified School District  
Mendocino High School Modernization Lease Leaseback Project**

**THIS SITE LEASE** is made as of February 18, 2021, between the:

Mendocino Unified School District (“Lessor” or “District”), and Lathrop Construction Associates, Inc. (“Lessee”).

**WHEREAS**, the District owns real property located as depicted on Attachment A hereto, incorporated herein by this reference (“Site”), at which the District desires to provide for the construction of the above described Project, as described in the Contract Documents.

**WHEREAS**, the District has determined that it is in the best interests of the District and for the common benefit of those people residing in the District to construct the Project by leasing a portion of the Site to the Lessee and by thereafter entering into the Facilities Lease under which the District will sublease the Site and lease the Project from the Lessee;

**WHEREAS**, the District is authorized under section 17406 of the Education Code of the State of California to lease the Site to the Lessee for Lessee to construct the Project on the Site and to leaseback to the District the Site and the Project, and has duly authorized the execution and delivery of this Site Lease;

**WHEREAS**, the Lessee is authorized to lease the Site as lessee and to construct the Project on the Site, and has duly authorized the execution and delivery of this Site Lease; and,

**WHEREAS**, the District has performed all acts, conditions and things required by law to exist, to have happened and to have been performed precedent to and in connection with the execution and entering into this Site Lease do exist in regular and due time, form and manner as required by law, and the parties hereto are now duly authorized to execute and enter into this Site Lease;

**NOW THEREFORE**, in consideration of the mutual covenants contained herein, the District and Lessee agree as follows:

**3 DEFINITIONS.**

- 3.1 Contract documents: those documents identified as such in the Lease Leaseback Agreement (“Agreement”).
- 3.2 Contractor: Lathrop Construction Associates, Inc.
- 3.3 Lessee: Lathrop Construction Associates, Inc.
- 3.4 Lessee Representative: any person authorized by Lessee to act on its behalf.
- 3.5 District: Mendocino Unified School District.
- 3.6 District Representative: any person authorized by District to act on its behalf.
- 3.7 Facilities: the Project and the Site
- 3.8 Facilities Lease: the Facilities Lease dated February 18, 2021, entered into by and between the District and Lessee, as originally executed and as it may from time to time be amended or supplemented pursuant to the provisions hereof.
- 3.9 Permitted Encumbrances: as defined in the Facilities Lease.



- 3.10 Project: the Work described in the Contract documents.
- 3.11 Site: those certain parcels of real property and improvements thereon more particularly described in Attachment A.
- 3.12 Site Lease: this Site Lease as originally executed and as it may from time to time be amended or supplemented pursuant to the provisions hereof.
- 3.13 Work: all labor, materials, equipment, utilities, services and transportation necessary to complete the Project in accordance with the Contract documents.

#### 4 **DEMISING CLAUSES.**

- 4.1 **Lease of the Site.** The District hereby leases to the Lessee, and the Lessee hereby leases from the District the Site, subject only to Permitted Encumbrances, in accordance with the provisions of this Site Lease, to have and to hold for the term of this Site Lease. This Site Lease shall only take effect if the Facilities Lease is executed by the District and Lessee within three (3) calendar days of execution of this Site Lease.
- 4.2 **Purpose.** The Lessee shall use the Site solely for the purpose of constructing and equipping the Project thereon and leasing the Facilities to the District pursuant to the Facilities Lease and for such purposes as may be incidental thereto.
- 4.3 **Rental.** In consideration for the lease of the Site by the District to the Lessee and for other good and valuable consideration, the Lessee shall pay One Dollar (\$1.00) per year to the District, payable in arrears on the last day of each year for the Term of this Site Lease without further notice or invoice from the District.
- 4.4 **No Merger.** The leasing of the Site by the Lessee to the District pursuant to the Facilities Lease shall not effect or result in a merger of the estates of the District in the Site, and the Lessee shall continue to have a leasehold estate in the Site pursuant to this Site Lease throughout the term hereof.

- 5 **QUIET ENJOYMENT.** The parties intend that the Site will be leased back to the District pursuant to the Facilities Lease for the term thereof. Subject to any rights the District may have under the Facilities Lease to possession and enjoyment of the Site, the District hereby covenants and agrees that it will not take any action to prevent the Lessee from having quiet and peaceable possession and enjoyment of the Site during the term hereof and prior to the filing of the Notice of Completion, and will, at the request of the Lessee, to the extent that it may lawfully do so, join in any legal action in which the Lessee asserts its right to such possession and enjoyment.

#### 6 **SPECIAL COVENANTS AND PROVISIONS.**

- 6.1 **Waste.** The Lessee agrees that at all times that it is in possession of the Site, it will not commit, suffer or permit any waste on the Site, and that will not willfully or knowingly use or permit the use of the Site for any illegal purpose or act or to create or cause a nuisance.
- 6.2 **Further Assurance and Corrective Instruments.** The District and the Lessee agree that they will, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Site hereby leased or intended so to be or for carrying out the expressed intention of this Site Lease and the Facilities Lease.
- 6.3 **Right of Entry.** The District and/or its duly authorized representatives shall have the right to enter upon the Site at any reasonable time to inspect the same and/or the improvements, provided that, during construction, the District follows all safety precautions Lessee requires.
- 6.4 **Representations of the District.** The District represents and warrants to the Lessee as follows:
  - 6.4.1 The District is a school district, duly organized and existing under the Constitution and

- laws of the State of California;
- 6.4.2 The District has the full power and authority to enter into, to execute and to deliver this Site Lease, and to perform all of its duties and obligations hereunder, and has duly authorized the execution of this Site Lease;
- 6.4.3 Neither the execution and delivery of this Site Lease nor the Facilities Lease, nor the fulfillment of or compliance with the terms and conditions hereof or thereof, nor the consummation of the transactions contemplated hereby or thereby, conflicts with or results in a breach of the terms, conditions or provisions of any restriction or any agreement or instruction to which the District is now a party or by which the District is bound, or constitutes a default under any of the foregoing, or results in the creation or imposition of any lien, charge or encumbrance whatsoever upon any of the property or assets of the District, or upon the Site, except Permitted Encumbrances.
- 6.5 **Representations of the Lessee.** The Lessee represents, covenants and warrants to the District as follows:
- 6.5.1 The Lessee is duly organized and existing under the laws of the State of California, with an active California contractor's license. It has full power and authority to enter into this Site Lease and the Facilities Lease; is possessed of full power to own and hold real and personal property, to lease and sell the same, and to perform all of its duties and obligations hereunder; and has duly authorized the execution and delivery of all of the aforesaid agreements.
- 6.5.2 Lessee is aware of no action, suit, proceeding, inquiry, or investigation pending or threatened in any court or in any federal, state, or municipal administrative body which, if determined adversely to Lessee or its interests, would have a material and adverse effect upon Lessee's ability to consummate or perform the transactions and obligations contemplated by, or validity of, this Lease or the Facilities Lease. Lessee is not in default with respect to any order or decree of any court or any order, regulation, or demand of any federal, state, or municipal administrative body which default might have consequences that would have a material and adverse effect upon Lessee's ability to consummate or perform the transactions and obligations contemplated by, or validity of, this Lease or the Facilities Lease.
- 6.5.3 Neither the execution and delivery of this Site Lease or the Facilities Lease, nor the fulfillment of or compliance with the terms and conditions hereof or thereof, nor the consummation of the transactions contemplated hereby or thereby, conflicts with or results in a breach of the terms, conditions or provisions of any restriction or any agreement or instrument to which the Lessee is now a party or by which the Lessee is bound, or constitutes a default under any of the foregoing, or results in the creation or imposition of any lien, charge or encumbrance whatsoever upon any of the property or assets of the Lessee, or upon the Site, except Permitted Encumbrances.
- 6.6 **Contractor.** The Lessee agrees that it will cause the applicable terms of the Contract documents to be incorporated into any contracts or subcontracts Lessee enters into for the construction of the Project. The Lessee agrees to perform the Work and construct the Project in accordance with the Contract documents. Lessee, as Contractor, shall provide the District on forms provided by the District the following: (1) Payment Bond; (2) Performance Bond; (3) Drug-Free Certification; (4) Fingerprint Certification; and (5) Workers' Compensation Certificate.
- 6.7 **Real Property Taxes.** Except to the extent it is exempt from doing so, the District shall pay all real property taxes on the Site (including any fees, taxes or assessments against, or as a result of,

any Lessee improvements installed on the Site) during the Lease Term. "Real property tax" means: (i) any fee, levy, charge, assessment, penalty or tax imposed by any taxing authority against the Site; (ii) any tax or charge for fire protection, streets, sidewalks, road maintenance, refuse or other services provided to the Site by any governmental agency; (iii) any tax imposed upon this transaction or based upon a reassessment of the Site due to a change of ownership, as defined by applicable law, or other transfer of all or part of the District's interest in the Site; and (iv) any charge or fee replacing any tax previously included within the definition of real property tax.

## 7 ASSIGNMENT

7.1 **Assignment and Subleasing.** Lessee shall not assign this Site Lease or any of the rights, obligations or liabilities hereunder, or sublet the Site or improvements, without the District's prior written consent, in the District's sole and absolute discretion; provided, however, in such event Lessee shall not be relieved of its obligations or liabilities under the Lease or Contract documents.

7.2 **Restrictions on the District.** The District agrees that it will not mortgage, sell, encumber, assign, transfer or convey the Site or any portion thereof during the term of this Site Lease. To the extent permitted by law, the District shall not abandon the Site for its intended use as stated in this Lease and the Facilities Lease, for the Lease Term, nor seek other property to substitute for this Site.

7.3 **Liens.** Lessee agrees to keep the Site and every part thereof free and clear of any and all liens, including without limitation, pledges, charges, encumbrances, claims, stop notices, liens of any type arising out of or in connection with work or labor done, services performed, or materials or appliances used or furnished for or in connection with the Site or the Project or otherwise. Lessee further agrees to pay promptly and fully and discharge any and all claims on which any such lien may or could be based, or otherwise extinguish liens (as for example by posting appropriate bonds) and in any event to hold District harmless from any and all such liens, mortgages, including without limitation, and claims of liens and suits or other proceedings pertaining thereto.

8 **Improvements.** Title to all improvements made on the Site during the term hereof shall vest in the Lessee or the District in accordance with the terms of the Facilities Lease.

## 9 TERM AND TERMINATION

9.1 **Expiration of Site Lease.** This Site Lease shall expire simultaneously with the expiration of the Facilities Lease as provided therein.

9.2 **Term of Site Lease.** The term of this Site Lease shall commence as of the date of the issuance of the Notice to Proceed from District to Lessee, and shall continue until the last day of the Term of the Facilities Lease.

9.3 **Termination.** The District and Lessee shall have the right to terminate the Lease Documents in accordance with the General Conditions. Notwithstanding any other provision of this Site Lease, upon termination of the Facilities Lease for any reason whatsoever, this Site Lease shall be deemed terminated simultaneously therewith.

## 10 MISCELLANEOUS

10.1 **Governing Law; Interpretation.** This Site Lease shall be governed and interpreted in accordance with the laws of the State of California in accordance with its fair meaning and not strictly for or against District or Lessee.

10.2 **Successors.** This Site Lease and all terms hereof are binding upon and inure to the benefit of the successors and assigns of the parties.

10.3 **Authority.** The individual executing this Site Lease on behalf of Lessee warrants and represents that he/she is authorized to execute this Site Lease and bind Lessee to all terms hereof. The

individual executing this Site Lease on behalf of District warrants and represents that he/she has been authorized to execute this Site Lease by the District's Governing Board and to bind District to all terms hereof.

- 10.4 **Marginal Headings; Captions.** The titles of the various Paragraphs of the Site Lease are for convenience of reference only and are not intended to and in no way shall enlarge or diminish the rights or obligations of Lessee and District hereunder.
- 10.5 **Cumulative Rights; No Waiver.** Duties and obligations imposed by this Site Lease and rights and obligations hereunder are in addition to and not in lieu of any imposed by or available at law or in equity. No action or failure to act by District or Lessee hereunder shall be deemed a waiver of any right or remedy afforded hereunder or acquiesce or approval of any breach or default by Lessee or the District.
- 10.6 **Severability.** If any provision of this Site Lease is deemed unconscionable, herein defined to include illegal, invalid unenforceable or void by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, unless elimination of such invalid provision materially alters the rights and obligations embodied in the Facilities Lease or this Site Lease.
- 10.7 **Counterparts and Facsimiles.** This Site Lease may be executed in counterparts, each of which shall be deemed an original, but such counterparts shall be deemed to constitute one and the same instrument; a facsimile signature by a party may be relied upon by the other parties as an original signature.
- 10.8 **Dispute Resolution.** Notwithstanding any other provision of the Contract documents, any and all claims arising under this Site Lease shall be resolved in accordance with Article 50 of the General Conditions. Any claim not covered by that provision shall be pursued, if at all, pursuant to the California Government Claims Act.
- 10.9 **Notices.** Notices Lessee or District are required or desire to serve on the other shall be valid only if addressed to the other as set forth in the Site Lease or modified by notice hereunder from time to time. Notices shall be effective only if by personal delivery requiring signature acknowledging receipt or by United States Mail, Certified, Return Receipt Requested, First Class, postage fully pre-paid, addressed and delivered as follows:

If to District:  
Superintendent  
P.O. Box 1154  
Mendocino, CA 95460

If to Lessee:  
Attn: Anthony D'Amante  
4001 Park Road  
Benicia, CA 94510

- 10.10 **Entire Agreement.** This Site Lease and Attachment A hereto form the Site Lease. The foregoing constitutes the entire agreement and understanding between the District and Lessee concerning the subject matter hereof, replacing and superseding all prior agreements or discussions, whether written or oral. No term or condition of this Site Lease shall be modified or amended except by a writing executed by the District and Lessee.
- 10.11 **Triple Net Lease.** Except as otherwise provided herein, this Site Lease shall be deemed a "net-net-net" lease, and the Contractor agrees that the Lease Payments shall be an absolute net return to the Lessor, free and clear of any expenses, charges or setoffs, except as otherwise provided in the Contract Documents.

This Site Lease entered into as of the day and year first written above.

Mendocino Unified School District  
By: \_\_\_\_\_

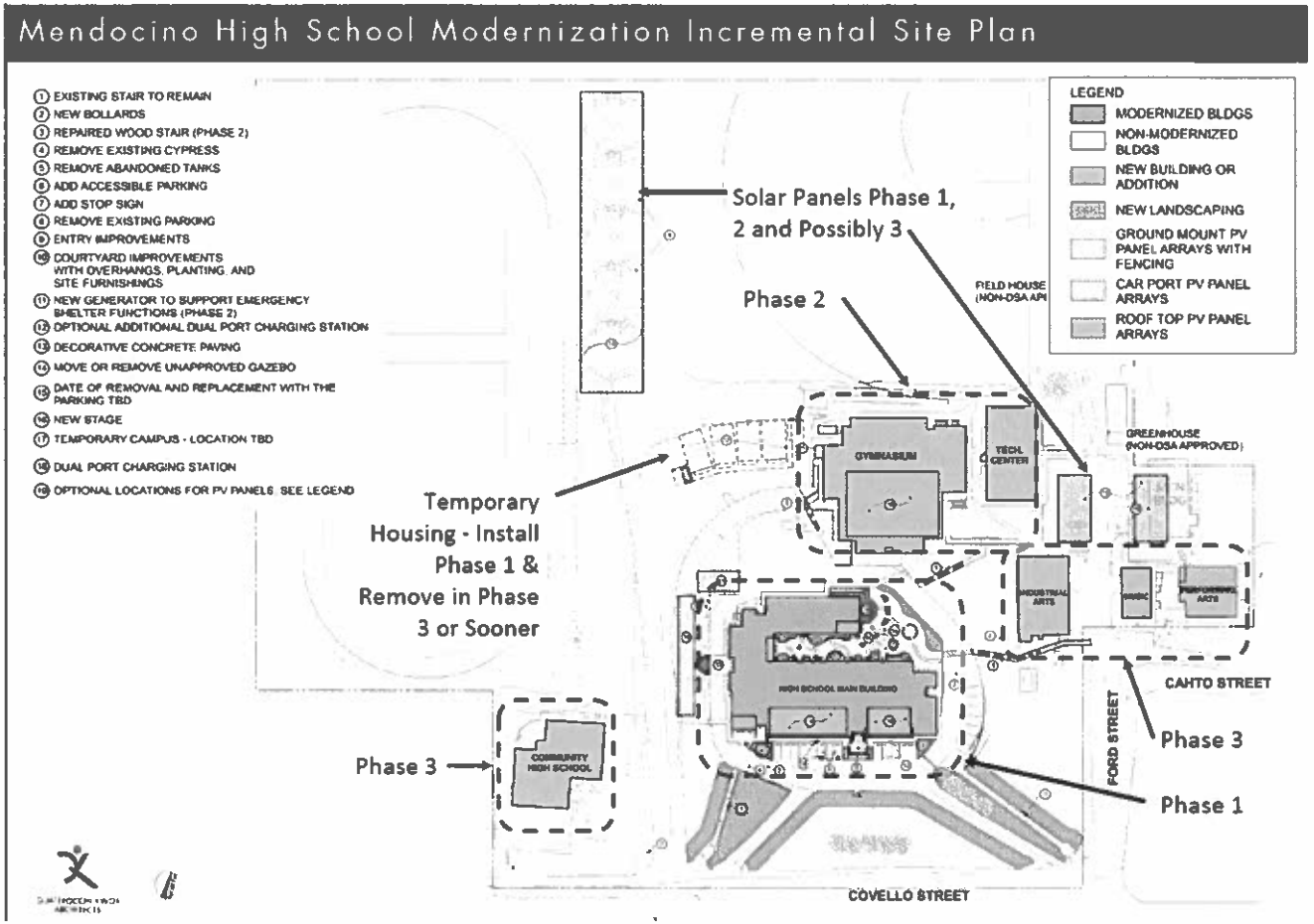
Title: Superintendent

Lathrop Construction Associates, Inc.  
By:  \_\_\_\_\_

Title: Anthony E. D'Amante, Executive Vice President

# ATTACHMENT A

## DESCRIPTION OF SITE



**EXHIBIT C**  
**FACILITIES LEASE**

by and between

Mendocino Unified School District

and

Lathrop Construction Associates, Inc.

February 18, 2021

**Mendocino Unified School District**

**Mendocino High School Modernization Lease-Leaseback Project**

**FACILITIES LEASE**

**This FACILITIES LEASE** is made as of the 18<sup>th</sup> of February, 2021, between the Mendocino Unified School District (“District”) and the Lessor, Lathrop Construction Associates, Inc. (CSLB #415981) (“Lessor”).

**WHEREAS**, on the date hereof, the District has leased to the Lessor pursuant to a Site Lease certain real property, more particularly described in the Attachment A to the Site Lease (“Site”), for the construction of the Mendocino High School Modernization Project, including site work, located at 10700 Ford Street, Mendocino, CA (the “Project”).

**WHEREAS**, the District is authorized under Section 17406 of the Education Code of the State of California to lease the Site to Lessor for Lessor to construct the Project and to leaseback the Site and Project to District, and has duly authorized the execution and delivery of this Facilities Lease;

**WHEREAS**, Lessor is authorized to lease the Site as lessee and to construct the Project on the Site and to lease the Project and the Site back to the District, and has duly authorized the execution and delivery of this Facilities Lease;

**WHEREAS**, the Board of Trustees of the District has determined that it is in the best interests of the District and for the common benefit of the citizens residing in the District to construct the Project by leasing the Site to Lessor and by simultaneously entering into this Facilities Lease under which the District will lease back the Site and the Project from Lessor and make Lease Payments on the dates and in the amounts set forth in the payment schedule attached as Exhibit D to the Lease Leaseback Agreement (“Agreement”); and,

**WHEREAS**, the District has performed all acts, conditions and things required by law to exist, to have happened and to have been performed precedent to and in connection with the execution and entering into of this Facilities Lease in regular and due time, form and manner as required by law, and the parties hereto are now duly authorized to execute and enter into this Facilities Lease.

**NOW THEREFORE**, in consideration of the mutual covenants contained herein, the District and Lessor agree as follows:

**1 DEFINITIONS.**

- 1.1 Contract Documents: those documents identified as such in the Agreement.
- 1.2 Lease Documents. This Facilities Lease, the Site Lease, and the Agreement (including all Exhibits thereto).
- 1.3 Lessor: Lathrop Construction Associates, Inc.
- 1.4 Lessor Representative: any person authorized and designated by the Lessor to act on its behalf.
- 1.5 District: the Mendocino Unified School District



- 1.6 District Representative: any person authorized and designated by District to act on its behalf.
- 1.7 Facilities: the Project and the Site.
- 1.8 Facilities Lease: this Facilities Lease as originally executed and as it may from time to time be amended or supplemented pursuant to the provisions hereof.
- 1.9 Lease Payment Schedule: the lease payment schedule set forth in Exhibit D of the Agreement.
- 1.10 Permitted Encumbrances: as of any particular time: (i) the Site Lease; (ii) this Facilities Lease; (iii) easements, rights of way, mineral rights, drilling rights and other rights, reservations, covenants, conditions or restrictions which exist of record as of the date of this Facilities Lease and which will not materially impair the use of the Site; and (iv) easements, rights of way, mineral rights, drilling rights and other rights, reservations, covenants, conditions or restrictions established following the date of recordation of this Facilities Lease and to which District consents in writing which will not impair or impede the operation of the Site.
- 1.11 Project: the Mendocino High School Modernization Lease-Leaseback Project.
- 1.12 Site: those certain parcels of real property and improvements thereon more particularly described in the Site Lease.
- 1.13 Site Lease: the Site Lease dated as of February 18, 2021, entered into by the District and Lathrop Construction Associates, Inc., as originally executed and as it may from time to time be amended or supplemented pursuant to the provisions hereof.
- 1.14 Term: the time during which this Facilities Lease is in effect, as provided for herein.
- 1.15 Total Base Rent: The Total Base Rent shall be the total sum paid by the District for construction of the Project, including any financing costs, in the form of Lease Payments under the terms of this Facilities Lease. The Total Base Rent shall not be exceeded except in accordance with use of any approved contingency funds, allowances, or change to the Project, as provided for in the General Conditions.
- 1.16 Work: all labor, materials, equipment, utilities, services and transportation necessary to complete the Project in accordance with the Contract Documents.

**2 REPRESENTATIONS, COVENANTS, AND WARRANTIES.**

- 2.1 **District.** The District represents, covenants, and warrants as follows:
  - 2.1.1 The District is a California public school district, duly organized and existing under the laws of the State of California.
  - 2.1.2 The District has the full power and authority to enter into, to execute and to deliver this Facilities Lease, and to perform all of its duties and obligations hereunder, and has duly authorized the execution of this Facilities Lease.
  - 2.1.3 Neither the execution and delivery of this Facilities Lease nor the Site Lease, nor the fulfillment of or compliance with the terms and conditions hereof or thereof, nor the consummation of the transactions contemplated hereby or thereby, conflicts with or results in a breach of the terms, conditions or provisions of any restriction or any agreement or instrument to which the District is now a party or by which the District is bound, or constitutes a default under any of the foregoing, or results in the creation or imposition of any lien, charge or encumbrance whatsoever upon any of the property or assets of the District, or upon the Site, except Permitted Encumbrances.
  - 2.1.4 There is no pending or, to the knowledge of the District, threatened action or proceeding before any court or administrative agency which will materially adversely affect the ability of the District to perform its obligations under this Facilities Lease.
- 2.2 **Lessor.** The Lessor represents, covenants, and warrants as follows:
  - 2.2.1 The Lessor is duly organized and existing under the laws of the State of California, has the

power to enter into this Facilities Lease and the Site Lease; holds a valid California contractor's license, is possessed of full power to own and hold real and personal property, and to lease and sell the same; and has duly authorized the execution and delivery of all of the aforesaid agreements.

- 2.2.2 Neither the execution and delivery of this Facilities Lease or the Site Lease, nor the fulfillment of or compliance with the terms and conditions hereof or thereof, nor the consummation of the transactions contemplated hereby or thereby, conflicts with or results in a breach of the terms, conditions or provisions of any restriction or any agreement or instrument to which the Lessor is now a party or by which the Lessor is bound, or constitutes a default under any of the foregoing, or results in the creation or imposition of any lien, charge or encumbrance whatsoever upon any of the property or assets of the Lessor, or upon the Site, except Permitted Encumbrances.
- 2.2.3 Except as otherwise provided herein, the Lessor shall not assign this Facilities Lease, its right to receive Lease Payments and prepayments from the District, or its duties and obligations hereunder to any other person, firm or Lessor so as to impair or violate the representations, covenants and warranties contained in this Paragraph 2.2.
- 2.2.4 The Lessor has the full power and authority to enter into, to execute and to deliver this Facilities Lease, and to perform all of its duties and obligations hereunder, and has duly authorized the execution of this Facilities Lease.

3 **CONSTRUCTION OF PROJECT.** The Lessor shall perform the Work and construct the Project in accordance with the Contract Documents. Lessor, as Contractor, shall provide the District on forms provided by the District the following: (1) Payment Bond; (2) Performance Bond; (3) Drug-Free Certification; (4) Fingerprint Certification; and (5) Workers Compensation Certificate. The Performance Bond shall name the District as obligee. Lessor and any subcontractors shall be licensed by the Contractors' State License Board at all times during the Project.

#### 4 **AGREEMENT TO LEASE**

- 4.1 **Purpose of Facilities Lease.** Lessor hereby leases the Facilities to the District and the District hereby rents said Facilities from the Lessor under the terms and conditions hereafter set forth and subject to all easements, encumbrances and restrictions, including without limitation the terms and conditions of the Site Lease. The District shall not utilize any of the Facilities until authorized to do so by the Architect. Nothing in this Facilities Lease alters the duties of the Contractor to complete the Project in accordance with the Contract Documents. The Lessor shall maintain Builder's Risk Insurance on the Project until final completion and acceptance by the District. The District shall, during the Term of this Facilities Lease, make Lease Payments to Lessor on the dates and in the amounts set forth in the Lease Payment Schedule.
- 4.2 **No Merger.** The leasing of the Site by the Lessor to the District pursuant to this Facilities Lease shall not affect or result in a merger of the District's leasehold estate and its fee estate as lessor under the Site Lease throughout the term thereof and the Term of this Facilities Lease. As to the Site, this Facilities Lease shall be deemed and constitute a sublease.
- 4.3 **Expiration of Facilities Lease.** This Facilities Lease shall expire upon the earliest of any of the following events: (1) upon completion of the Project, as provided in the Contract Documents, and payment of the final Lease Payment, as provided in the Lease Payment Schedule, provided, however, that if on the scheduled date for expiration of this Facilities Lease the Lease Payments shall not have been fully paid by District, then the Term of this Facilities Lease and the Site Lease

shall be extended until the date upon which all such Lease Payments shall be fully paid, notwithstanding anything to the contrary in this Facilities Lease or the Site Lease.; (2) upon Termination by the District in accordance with Paragraph 4.5.1 below; or (3) upon Termination by the Lessor in accordance with Paragraph 4.5.2 below (“Expiration Date”). Notwithstanding any other provision of this Facilities Lease, upon expiration of this Facilities Lease for any reason whatsoever, the Site Lease shall be deemed expired simultaneously therewith.

4.4 **Term of Facilities Lease.** The term of this Facilities Lease shall commence as of the effective date stated above, and shall continue until the Expiration Date.

4.5 **Termination.**

4.5.1 **Termination by District.** The District shall have the right to terminate the Lease Documents, including this Facilities Lease, in the event of a default by Lessor in accordance with the General Conditions.

4.5.2 **Termination by Lessor.** The Lessor shall have the right to terminate the Lease Documents, including this Facilities Lease, in the event that the District fails to timely disburse Lease Payments, despite faithful performance of Lessor of all its obligations under the Contract Documents, and the District fails to cure same within thirty (30) days from receipt of written notice by Lessor of its intent to terminate the Contract Documents pursuant to this paragraph. Notwithstanding any other provision of this Facilities Lease, upon termination of this Facilities Lease for any reason whatsoever, the Site Lease and Agreement shall be deemed terminated simultaneously therewith.

4.6 **Possession.** The District shall take possession of the Project in accordance with the Contract Documents.

4.7 **Lease Payments.**

4.7.1 Subject to the provisions of Paragraphs 4 and 9 hereof, and in accordance with the General Conditions, the District agrees to pay to Lessor as rental for the use and occupancy of the Project and the Site Lease Payments during the Term in the amounts and on the dates specified in the Lease Payment Schedule.

4.7.2 The District and the Lessor understand and intend that the obligation of the District to pay Lease Payments and other payments hereunder constitutes a current expense of the District and shall not in any way be construed to be a debt of the District in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by the District, nor shall anything contained herein constitute a pledge of the general tax revenues, funds or moneys of the District. Lease Payments due hereunder shall be payable only from current funds which are budgeted and appropriated, or otherwise legally available, for the purpose of paying Lease Payments or other payments due hereunder as consideration for use of the Site during the fiscal year of the District for which such funds were budgeted and appropriated or otherwise made legally available for such purpose. The District has appropriated the Total Base Rent from the District’s current fiscal year and/or State funds to be received during the District’s current fiscal year, and has segregated such funds in a separate account to be utilized solely for the Lease Payments. This Facilities Lease shall not create an immediate indebtedness for any aggregate payments that may become due hereunder. The District has not pledged the full faith and credit of the District, the State of California or any agency or department thereof to the payment of the Lease Payments or any other payments due hereunder.

4.7.3 The Lease Payments coming due and payable during each month of the Term constitute the total rental for the Project and shall be paid by the District as set forth in the Lease Payment

Schedule for and in consideration of the right to use and occupy the Project. The District and the Lessor have agreed and determined that the total Lease Payments do not exceed the fair rental value of the Project. In making such determination, consideration has been given to the obligations of the parties under the Agreement, the Facilities Lease, and the Site Lease, the uses and purposes which may be served by the Project, and the benefits there from which will accrue to the District and the general public.

- 4.7.4 The District may use the Owner's Contingency specified in the Lease Payment Schedule, as it may be amended, to cover any additional costs to the Project that entitle Lessor to a change order. If the Owner's Contingency is used, then the Lease Payment immediately following the date that the change order is issued by the District shall be increased by the amount of the contingency used.
- 4.8 **Quiet Enjoyment.** Excepting any interference resulting from the Lessor's performance of the Work of the Project, during the term of this Facilities Lease, the Lessor shall provide the District with quiet use and enjoyment of the Site, and the District shall during such Term peaceably and quietly have and hold and enjoy the Site, without suit, trouble or hindrance from the Lessor, except as expressly set forth in this Facilities Lease. The Lessor will, at the request of the District, join in any legal action in which the District asserts its right to such possession and enjoyment to the extent of the Lessor may lawfully do so. Notwithstanding the foregoing, the Lessor shall have access to the Site as provided in Paragraph 7 hereof.
- 4.9 **Title to the Site and Project.** During the Term of this Facilities Lease, the District shall hold title to the Site and the Lessor shall have a leasehold interest in the Site pursuant to the Site Lease. The title to the Project and any and all additions which comprise fixture, repairs, replacements or modifications thereof, as construction progresses shall remain in the Lessor until the final lease payment is made, at which time title shall vest in the District, unless Lessor or District terminates this Facilities Lease; if and when Lessor or District terminates this Facilities Lease, title to work in place, including stored materials for which payment is made by or on behalf of District, shall vest thereupon in District. Lessor shall not convey or transfer title to the Project or any portion thereof including any additions thereto to any third party.
- 5 **TAXES AND ASSESSMENTS.** The District shall cause to be paid all taxes and assessments of any type or nature charged the District affecting the Project and the Site. Notwithstanding the foregoing, the Lessor shall pay all taxes charged against trade fixtures, furnishings, equipment or any other personal property belonging to the Lessor. The Lessor shall try to have personal property taxed separately from the Site.
- 6 **EMINENT DOMAIN.**
- 6.1 **Eminent Domain Takings.** If all of the Project and the Site shall be taken permanently under the power of eminent domain, the term of this Facilities Lease shall cease on the day possession shall be so taken, provided that if the taking occurs prior to full completion of the Project or any Phase thereof, the Lessor shall be entitled to the value of the construction completed, plus reasonable costs of termination, plus a pro rata share of overhead and profit, less any Lease Payments and other payments made prior to the taking. If less than all of the Project and the Site shall be taken permanently, or if all of the Project and the Site or any part thereof shall be taken temporarily, under the power of eminent domain:
- 6.1.1 This Facilities Lease shall continue in full force and effect and shall not be terminated by virtue of such taking and the parties waive the benefit of any law to the contrary; and,

- 6.1.2 There shall be a partial abatement of Lease Payments as a result of the application of the net proceeds of any eminent domain award to the prepayment of the Lease Payments hereunder, such that the remaining Lease Payments represent fair consideration for the use and occupancy of the portion of the Project and the Site which is not taken under the power of eminent domain.
- 6.2 **Eminent Domain Award.** The net proceeds of any eminent domain action relating to the Project and/or the Site shall be payable to the District. The term “net proceeds” as used herein shall mean the amount of the Eminent Domain Award less payments made to Lessor under this Facilities Lease, except as provided in section 6.1.
- 7 **ACCESS.** Lessor shall have the right at all reasonable times to enter upon the Site to construct the Project pursuant to the Contract Documents. Following the acceptance of the Project by District, Lessor may enter the Project at reasonable times with advance notice and arrangement with District for purposes of making any repairs required to be made by Lessor. District and/or any of its authorized representatives shall have the right at all reasonable times to enter upon the Site for any purpose at its sole discretion, providing that, during construction, the District shall comply with all safety precautions required by the Lessor.
- 8 **ASSIGNMENT OR SUBLEASING.** Any sublease by the District of this Facilities Lease shall be upon thirty (30) days’ written notice to the Lessor and shall be subject to the following conditions: (1) this Facilities Lease and the obligation of the District to make Lease Payments hereunder shall remain obligations of the District; (2) the District shall, within thirty (30) days after the delivery thereof, furnish or cause to be furnished to the Lessor a true and complete copy of such sublease; and (3) no such sublease by the District shall cause the Project or the Site to be used for a purpose other than a governmental or proprietary function authorized under the provisions of the Constitution and laws of the State of California. This Facilities Lease may be assigned or subleased by the Lessor only to a successor entity or an affiliate of the Lessor, but the Lessor shall not be released from any liability under the terms of this Lease.
- 9 **MISCELLANEOUS**
- 9.1 **Triple Net Lease.** This Facilities Lease shall be deemed a “net-net-net” lease and the District agrees that the Lease Payments shall be an absolute net return to the Lessor, free and clear of any expenses, charges or setoffs, except as otherwise provided in the Contract Documents.
- 9.2 **Governing Law; Interpretation.** This Facilities Lease shall be governed and interpreted in accordance with the laws of the State of California in accordance with its fair meaning and not strictly for or against District or Lessor.
- 9.3 **Successors.** This Facilities Lease and all terms hereof shall be binding upon, and shall inure to the benefit of, the successors and assigns of the parties.
- 9.4 **Authority.** The individual executing this Facilities Lease on behalf of Lessor warrants and represents that he /she is authorized to execute this Facilities Lease and bind Lessor to all terms hereof. The individual executing this Facilities Lease on behalf of District warrants and represents that he/she has been authorized to execute this Facilities Lease by District’s Governing Board and to bind District to all terms hereof.
- 9.5 **Marginal Headings; Captions.** The titles of the various Paragraphs of the Facilities Lease are for convenience of reference only and are not intended to and in no way shall enlarge or diminish the rights or obligations of Lessor and District hereunder.

- 9.6 **Cumulative Rights; No Waiver.** Duties and obligations imposed by this Facilities Lease and rights and obligations hereunder are in addition to and not in lieu of any imposed by or available at law or in equity. No action or failure to act by District or Lessor hereunder shall be deemed a waiver of any right or remedy afforded hereunder or acquiesce or approval of any breach or default by Lessor or the District.
- 9.7 **Dispute Resolution.** Notwithstanding any other provision of the Contract Documents, any and all claims arising under this Facilities Lease shall be resolved in accordance with Article 50 of the General Conditions. Any claim not covered by that provision shall be pursued, if at all, pursuant to the California Government Claims Act.
- 9.8 **Severability.** If any provision of this Facilities Lease is deemed unconscionable, herein defined to include illegal, invalid unenforceable or void by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, unless elimination of such invalid provision materially alters the rights and obligations embodied in this Facilities Lease or the Site Lease.
- 9.9 **Counterparts and Facsimiles.** This Facilities Lease may be executed in counterparts, each of which shall be deemed an original, but such counterparts shall be deemed to constitute one and the same instrument; a facsimile signature by a party may be relied upon by the other parties as an original signature.
- 9.10 **Notices.** Notices Lessor or District are required or desire to serve on the other shall be valid only if addressed to the other as set forth in the Facilities Lease or modified by notice hereunder from time to time. Notices shall be effective only if by personal delivery requiring signature acknowledging receipt or by United States Mail, Certified, Return Receipt Requested, First Class, postage fully pre-paid, addressed and delivered as set forth in the Site Lease.
- 9.11 **Entire Agreement.** This Facilities Lease is the entire agreement and understanding between the District and Lessor concerning the subject matter hereof, replacing and superseding all prior agreements or discussions, whether written or oral. No term or condition of this Facilities Lease or the Lease Payment Schedule shall be modified, amended or supplemented except by a writing executed by the District and the Lessor.
- 9.12 **Estoppel Certificates.** Each party, within twenty (20) days after written notice from the other party, shall execute, acknowledge and deliver to the other party in recordable form an estoppel certificate certifying that this Facilities Lease is: (i) unmodified and in full force and effect, or if there have been modifications, that the same is in full force and effect as modified and stating the modifications; (ii) the amount of the Lease Payments then owing but currently unpaid; and (iii) stating whether or not the other party is in default in the performance of any provision of this Facilities Lease, and if so, specifying each such default of which the party may have knowledge. Each party shall only be required to certify the foregoing information to the extent that such information is truthful and accurate.

This Facilities Lease entered into as of the day and year first written above.

Mendocino Unified School District  
 By: \_\_\_\_\_  
 Title: \_\_\_\_\_

Lathrop Construction Associates, Inc.  
 By:   
 Title: Anthony E. D'Amante, Executive Vice President

## EXHIBIT D

### PHASE ONE SCHEDULE OF LEASE PAYMENTS

The District shall make payments to Contractor for Phase One of the Project totaling the amount of no more than: \$ [REDACTED] (“Total Base Rent”).

Included in the above is a District-controlled contingency of \$ [REDACTED], which has been approved by the District for unforeseen conditions, scope gaps between the subcontractor Trade Packages, design oversights, owner-added work and jurisdictional requests. Contractor shall use the Modifications of Contract process provided in the General Conditions to request contingency payments.

The Total Base Rent for all construction costs for Phase One of the Project is based on the plans, specifications, drawings, and design packages prepared by Quattrocchi Kwok Architects dated [REDACTED], 2021 (DSA Application # [REDACTED]).

Upon approval of the Total Base Rent, ninety-five percent (95%) of the Total Base Rent shall be paid on the level of completion as shown in the monthly Applications for Payment. Commencing on the month immediately following Final Completion of the construction work, as defined in the General Conditions, the monthly rental payments shall equally divide the remaining amount of the Total Base Rent across a total of six (6) months plus 3.35% annual interest. Payments will be made to Contractor contingent upon timely receipt of all documents required as a condition precedent to payment of monthly lease amounts.

The District shall have the option to purchase not less than all of Phase One of the Project in its “as-is, where-is” condition and terminate the Facilities Lease and Site Lease by paying the balance of the Total Base Rent, which is exclusive of interest that would have otherwise been owed, as of the date the option is exercised (“Option Price”). Said payment shall be made on or before the date on which the District’s lease payment would otherwise be due for that month (“Option Date”).

The District shall provide to Contractor a written notice no less than ten (10) days prior to the Option Date. The notice will include that the District is exercising its option to purchase Phase One of the Project as set forth above on the Option Date. If the District exercises this option, the District shall pay directly to Contractor the Option Price on or prior to the Option Date and Contractor shall at that time deliver to the District an executed Termination Agreement and Quitclaim Deed in recordable form to terminate the Facilities Lease and the Site Lease.

Under no circumstances can the first Option Date be on or before ninety (90) days after Final Completion of the construction work, as defined in the General Conditions.

During the post-construction time period, the District shall have exclusive occupancy of the Premises. However, the Contractor is entitled to reasonable access to the Premises to resolve warranty and repair issues. The District’s insurance of the Premises shall be primary during this time period. The District shall be responsible for the cost of all utilities incurred during its use of the Premises. The District shall be

liable for damages to the premises caused by its willful or reckless misconduct during the construction period and all damages to the Premises, other than warranty repairs, during the post-construction period.



**PHASE TWO  
SCHEDULE OF LEASE PAYMENTS**

The District shall make payments to Contractor for Phase Two of the Project totaling the amount of no more than: \$ [REDACTED] (“Total Base Rent”).

Included in the above is a District-controlled contingency of \$ [REDACTED], which has been approved by the District for unforeseen conditions, scope gaps between the subcontractor Trade Packages, design oversights, owner-added work and jurisdictional requests. Contractor shall use the Modifications of Contract process provided in the General Conditions to request contingency payments.

The Total Base Rent for all construction costs for Phase Two of the Project is based on the plans, specifications, drawings, and design packages prepared by Quattrocchi Kwok Architects dated [REDACTED], 2021 (DSA Application # [REDACTED]).

Upon approval of the Total Base Rent, ninety-five percent (95%) of the Total Base Rent shall be paid on the level of completion as shown in the monthly Applications for Payment. Commencing on the month immediately following Final Completion of the construction work, as defined in the General Conditions, the monthly rental payments shall equally divide the remaining amount of the Total Base Rent across a total of six (6) months plus 3.35% annual interest. Payments will be made to Contractor contingent upon timely receipt of all documents required as a condition precedent to payment of monthly lease amounts.

The District shall have the option to purchase not less than all of Phase Two of the Project in its “as-is, where-is” condition and terminate the Facilities Lease and Site Lease by paying the balance of the Total Base Rent, which is exclusive of interest that would have otherwise been owed, as of the date the option is exercised (“Option Price”). Said payment shall be made on or before the date on which the District’s lease payment would otherwise be due for that month (“Option Date”).

The District shall provide to Contractor a written notice no less than ten (10) days prior to the Option Date. The notice will include that the District is exercising its option to purchase Phase Two of the Project as set forth above on the Option Date. If the District exercises this option, the District shall pay directly to Contractor the Option Price on or prior to the Option Date and Contractor shall at that time deliver to the District an executed Termination Agreement and Quitclaim Deed in recordable form to terminate the Facilities Lease and the Site Lease.

Under no circumstances can the first Option Date be on or before ninety (90) days after Final Completion of the construction work, as defined in the General Conditions.

During the post-construction time period, the District shall have exclusive occupancy of the Premises. However, the Contractor is entitled to reasonable access to the Premises to resolve warranty and repair issues. The District’s insurance of the Premises shall be primary during this time period. The District shall be responsible for the cost of all utilities incurred during its use of the Premises. The District shall be liable for damages to the premises caused by its willful or reckless misconduct during the construction period and all damages to the Premises, other than warranty repairs, during the post-construction period.

**PHASE THREE  
SCHEDULE OF LEASE PAYMENTS**

The District shall make payments to Contractor for Phase Three of the Project totaling the amount of no more than: \$ [REDACTED] (“Total Base Rent”).

Included in the above is a District-controlled contingency of \$ [REDACTED], which has been approved by the District for unforeseen conditions, scope gaps between the subcontractor Trade Packages, design oversights, owner-added work and jurisdictional requests. Contractor shall use the Modifications of Contract process provided in the General Conditions to request contingency payments.

The Total Base Rent for all construction costs for Phase Three of the Project is based on the plans, specifications, drawings, and design packages prepared by Quattrocchi Kwok Architects dated [REDACTED], 2021 (DSA Application # [REDACTED]).

Upon approval of the Total Base Rent, ninety-five percent (95%) of the Total Base Rent shall be paid on the level of completion as shown in the monthly Applications for Payment. Commencing on the month immediately following Final Completion of the construction work, as defined in the General Conditions, the monthly rental payments shall equally divide the remaining amount of the Total Base Rent across a total of six (6) months plus 3.35% annual interest. Payments will be made to Contractor contingent upon timely receipt of all documents required as a condition precedent to payment of monthly lease amounts.

The District shall have the option to purchase not less than all of Phase Three of the Project in its “as-is, where-is” condition and terminate the Facilities Lease and Site Lease by paying the balance of the Total Base Rent, which is exclusive of interest that would have otherwise been owed, as of the date the option is exercised (“Option Price”). Said payment shall be made on or before the date on which the District’s lease payment would otherwise be due for that month (“Option Date”).

The District shall provide to Contractor a written notice no less than ten (10) days prior to the Option Date. The notice will include that the District is exercising its option to purchase Phase Three of the Project as set forth above on the Option Date. If the District exercises this option, the District shall pay directly to Contractor the Option Price on or prior to the Option Date and Contractor shall at that time deliver to the District an executed Termination Agreement and Quitclaim Deed in recordable form to terminate the Facilities Lease and the Site Lease.

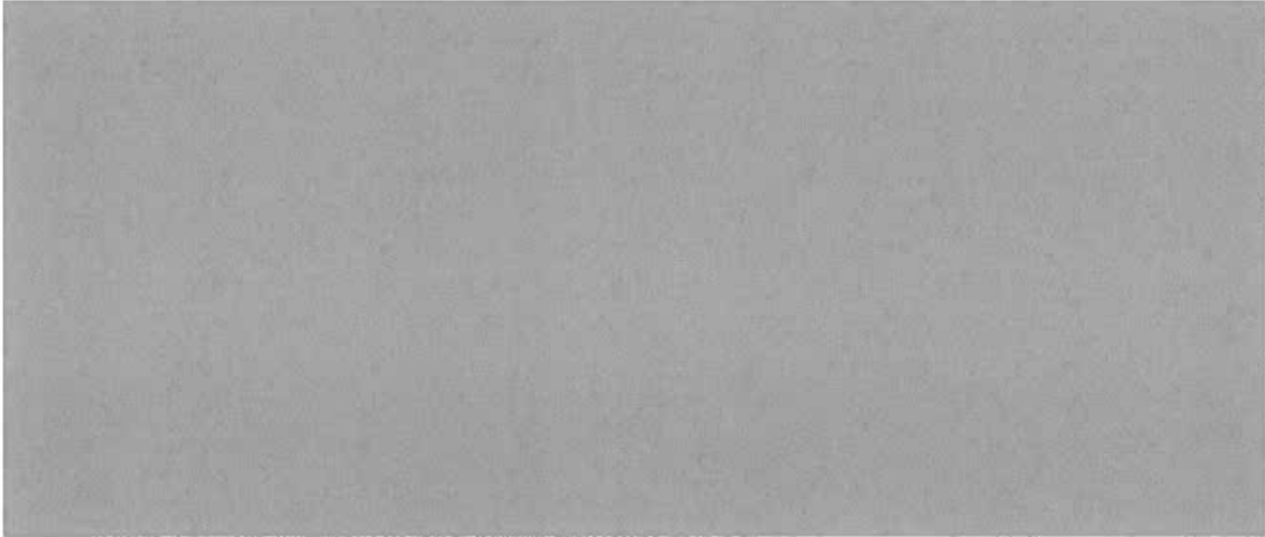
Under no circumstances can the first Option Date be on or before ninety (90) days after Final Completion of the construction work, as defined in the General Conditions.

During the post-construction time period, the District shall have exclusive occupancy of the Premises. However, the Contractor is entitled to reasonable access to the Premises to resolve warranty and repair issues. The District’s insurance of the Premises shall be primary during this time period. The District shall be responsible for the cost of all utilities incurred during its use of the Premises. The District shall be liable for damages to the premises caused by its willful or reckless misconduct during the construction period and all damages to the Premises, other than warranty repairs, during the post-construction period.

**EXHIBIT E**

**SKILLED AND TRAINED WORKFORCE COMPLIANCE REPORT  
FOR WORK PERFORMED  
ON OR AFTER JANUARY 1, 2020**

*(Education Code §17407.5 and Public Contract Code §§2600-2602)*



**Owner:** Mendocino Unified School District

**Contract:** Mendocino High School Modernization Project  
Mendocino County, California

The undersigned declares:

I am the [position] of [entity],  the “Contractor” or  a subcontractor to the “Contractor” (check one) on the Project identified above. I hereby certify that during the month of [month], 20 [year], there were a total of [number] workers employed by my company in the apprenticeable occupation of [occupation] and these workers performed a total of [hours] hours of work within this apprenticeable occupation. I certify that all of these workers in this apprenticeable occupation are either skilled journeypersons or apprentices registered in an apprenticeship program approved by the Department of Industrial Relations (DIR), and that all of these hours performed in this apprenticeable occupation were performed by such skilled journeypersons and apprentices.

I also certify as to either Section A, B, or C for this apprenticeable occupation [*check applicable box*]:

**A. Exemption from Percentage Compliance**

Of the above total number of hours of work performed by workers employed by [entity] in this apprenticeable occupation this month, [number] ( ) were performed by skilled journeypersons, which is less than the statutory threshold of ten (10) hours.

*In the alternative*, the work was in one of the following occupations, which is exempt from the percentage compliance requirements for skilled journeypersons: acoustical installer, bricklayer, carpenter, cement mason, drywall installer or lather, marble mason, finisher, or setter, modular furniture or systems installer, operating engineer, pile driver, plasterer, roofer or waterproofer, stone mason, surveyor, teamster, terrazzo worker or finisher, and tile layer, setter, or finisher.

**B. Percentage Compliance by Number of Workers**

1. Of the above total number of workers employed by my company in this apprenticeable occupation this month, [REDACTED] ( [REDACTED] ) were apprentices registered in an apprenticeship program approved by the DIR.
2. Of the above total number of workers employed by my company in this apprenticeable occupation in this month, [REDACTED] were skilled journeypersons. Included in these skilled journeypersons are the following:
  - a. [REDACTED] who are graduates of an apprenticeship program for the applicable occupation (as defined in Section 13 of the Agreement); and
  - b. [REDACTED] who are not graduates of an approved apprenticeship program for this apprenticeable occupation, but (a) no apprenticeship program had been approved by the DIR before January 1, 1995, for this apprenticeable occupation; and (b) these workers commenced working in this apprenticeable occupation before DIR approval of an apprenticeship program for that occupation in the county in which the Project is located.

The combined number of skilled journeypersons listed in Section B.2(a) and (b) is 60% or more of the total number of skilled journeypersons identified above, with no more than half of this percentage requirement being satisfied by the number of skilled journeypersons listed in Section B.2.b.

**C. Percentage Compliance by Number of Hours**

1. Of the above total number of hours of work performed by workers employed by my company in this apprenticeable occupation this month, [REDACTED] hours were performed by apprentices registered in an apprenticeship program approved by the DIR.
2. Of the above total number of hours of work performed by workers employed by my company in this apprenticeable occupation in this month, [REDACTED] hours were performed by skilled journeypersons. Included in these hours are the following:
  - a. [REDACTED] hours performed by graduates of an apprenticeship program for the applicable occupation; and
  - b. [REDACTED] hours performed by skilled journeypersons who are not graduates of an approved apprenticeship program for this apprenticeable occupation, but (a) no

apprenticeship program had been approved by the DIR before January 1, 1995, for this apprenticeable occupation; (b) these workers commenced working in this apprenticeable occupation before DIR approval of an apprenticeship program for that occupation in the county in which the Project is located.

The combined hours of work performed by skilled journeypersons listed in Section C.2(a) and (b) is 60% or more of the total number of hours of work performed by skilled journeypersons identified above, with no more than half of this percentage requirement being satisfied by the hours performed by skilled journeypersons listed in Section C.2.b.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_, 20\_\_, at \_\_\_\_\_ [city], California.

\_\_\_\_\_

[Name]

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_, 20\_\_, at \_\_\_\_\_ [city], California.

\_\_\_\_\_

[Name]

**Mendocino Unified School District**

**Mendocino High School Modernization  
Lease-Leaseback Project**

**GENERAL CONDITIONS**

1. DEFINITIONS

Approved: Approved by the District or the District's authorized representative unless otherwise indicated in the Contract Documents.

Architect: The person or firm holding a valid license to practice architecture or engineering in California which has been designated to provide architectural or engineering design services on this Project.

As Directed: As directed by the District or its representative, unless otherwise indicated in the Contract Documents.

As Selected: As selected by the District or its representative, unless otherwise indicated in the Contract Documents.

Change Order: "Change Order" shall mean a written order to the Contractor signed by the Owner and the Contractor or signed unilaterally by the Owner, issued after execution of the Lease Leaseback Agreement for the Project, authorizing a change in the Work and/or an adjustment in the Total Base Rent and/or the Contract Time. A Change Order shall be memorialized as an amendment to the Contract Documents, as defined in the Lease Leaseback Agreement.

Construction Manager: The individual or entity named as such by the District. If no Construction Manager is designated for the Project, all references to the Construction Manager in these Contract Documents shall mean the District and/or its designee.

Contract: The legally binding agreement between the District and the Contractor wherein the Contractor agrees to furnish the labor, materials, equipment, and appurtenances required to perform the work described in the Contract Documents and the District agrees to pay the Contractor for such work.

Contract Documents: The Contract Documents shall have the meaning ascribed to them in the Lease Leaseback Agreement.

Contract Time. "Contract Time" shall mean the period specified for completion of the work, as adjusted by any Change Order issued pursuant to the Contract Documents.

Contractor: The person or entity holding a valid license in the State of California required for

performing this Project and who has contracted with the District to perform the construction work described in the Contract Documents. Contractor shall mean all of the officers, agents, or employees of the entity with which the Owner has contracted for the Project.

Contractor's Fee: The Total Base Rent as defined in Article IV of the Lease-Leaseback Agreement.

COVID-19: Collectively, the 2019 novel coronavirus and the disease it causes.

COVID-19 Protocols: Federal, state, and local orders, directives and guidance regarding COVID-19 requirements, precautions and measures including without limitation social distancing, PPE supply, jobsite safety, cleaning procedures, and staffing limits.

COVID-19 Shutdown: Federal, state, and/or local orders or directives to close businesses including construction activity.

COVID-19 Condition: COVID-19 Protocols, COVID-19 Shutdown, supply chain disruptions and other circumstances concerning COVID-19 that are not caused by the Contractor and which are beyond its control.

Day: Unless otherwise expressly defined, a "day" shall mean a calendar day of 24 hours.

District and/or Owner: The District, its authorized officers and employees, and authorized representatives.

DSA: The State of California Division of the State Architect which has the authority to review, approve and inspect the design, alteration and construction of school buildings.

Final Completion: Final Completion is achieved when the Contractor has fully completed all Project construction work, including, but not limited to, all final punch list items, to the District's satisfaction.

Inspector: The person engaged by the District to conduct the inspections required by the Education Code and Title 24.

Furnish: Purchase and deliver to the site of installation.

Governing Board: The Governing Board of the District.

Indicated or As Shown: Shown on drawings and/or as specified.

Install: Fix in place, for materials; and fix in place and connect, for equipment.

Modification: An authorized change to the Contract Documents which may or may not include a change in contract price and/or time.

Notice to Proceed. "Notice to Proceed" is the notice given to the Contractor by the Owner

following approval of the Plans and Specifications by DSA which establishes the start of a phase of construction work and authorizes the Contractor to begin construction on that phase.

Project: The total construction work described in these Contract Documents.

Secure: Obtain.

Subcontractor: A person, firm, or corporation, duly licensed by the State of California, who has a contract with the Contractor to furnish labor, materials and equipment, and/or to install materials and equipment for work in this Contract.

Unknown COVID-19 Condition: A COVID-19 Condition the Contractor did not know about and reasonably should not have known about, as of the effective date of the Contract.

2. ARCHITECT

The Architect is responsible for the overall design of the Project. The working drawings, technical Specifications, sketches and other information necessary to define the work covered by these Contract Documents have been prepared by the Architect.

3. CONTRACT DOCUMENTS

a. Contents and Precedence

The Contract Documents consist of the executed Lease Leaseback Agreement and all amendments, these General Conditions, all approved change orders, any interpretation or direction to Contractor issued in accordance with the General Conditions, the Owner's Resolutions awarding or authorizing amendment to any of the foregoing, the required Bonds and the Insurance documents, the Notice to Proceed, any Supplemental Conditions, the Technical Specifications, the Drawings, the Site Lease and the Facilities Lease. The Contract Documents are complementary and anything required by one shall be as binding as if required by all. In case of conflicts within the Contract Documents, the order of precedence of interpretation shall be as listed above, with the executed Contract and any change order or amendment thereto having priority over the original document. In case of conflict within the drawings, larger scale drawings shall govern smaller scale drawings, and written dimensions shall govern over scaled dimensions.

b. Ambiguities, Errors, and Inconsistencies

The goal of the preconstruction involvement of Contractor was to maximize the Parties' understanding of the design requirements, including the design intent and all technical requirements of the Project, prior to construction. If the Parties have maximized this opportunity, then there will be little or no need for clarification after construction is commenced. Contractor acknowledges that, prior to the start of construction, it has reviewed the Plans and Specifications and pointed out any design errors or omissions that are reasonably observable by an experienced construction professional and will have



determined that, prior to commencement of construction of the Work, that the Plans and Specifications are adequate for the Project's construction. The Parties understand that Contractor has not conducted an architectural or engineering or code compliance review of the Plans and Specifications. Involvement in preconstruction services in no way shifts responsibility for the design to Contractor. During the Project, should any discrepancy appear or any misunderstanding arise as to the import of anything contained in the Contract Documents, the matter shall be promptly referred to the Architect, who will issue instructions or corrections.

c. Lines and Planes

All lines and planes appearing on Contract drawings to be horizontal or vertical and not explicitly indicated otherwise shall be constructed true and plumb. All lines and planes appearing on Contract drawings to intersect at right angles and not explicitly indicated otherwise shall be constructed at true right angles. Where details are indicated covering specific conditions, such details also apply to all similar conditions not specifically indicated.

d. Standards

The specification standards of the various sections of the Specifications shall be the procedural, performance, and material standards of the applicable association publications identified and shall be the required level of installation, materials, workmanship, and performance for the applicable work. Except where a specific date of issue is mentioned hereinafter, references to specification standards shall mean the edition, including amendments and supplements, in effect on the date of the Contract. Where no standard is identified and a manufacturer is specified, the manufacturer's specifications are the standards. All standards shall be subordinate to the requirements of the applicable codes and regulations.

e. Reference to the Singular

Wherever in the Specifications an article, device or piece of equipment is referred to in the singular number, such reference shall include as many such items as are shown on drawings or required to complete the installation.

4. INTENT OF DRAWINGS AND SPECIFICATIONS

a. Drawings and Specifications are to be read as an integrated document.

b. Figured dimensions shall be followed in preference to scaled dimensions, and the Contractor shall make all additional measurements necessary for the work and shall be responsible for their accuracy. Before ordering any material or doing any work, the Contractor shall verify all measurements at the Project site and shall be responsible for the correctness of same.

- c. It is the intent of the drawings and Specifications to show and describe complete installations. Items shown but not specified, or specified but not shown, shall be included unless specifically omitted.
  - 1) The Specifications shall be deemed to include and require everything necessary and reasonably incidental to the completion of all work described and indicated on the drawings, whether particularly mentioned or shown, or not.

## 5. TRADE DIVISIONS

Segregation of the Specifications into the designated trade divisions is only for the purpose of facilitating descriptions and shall not be considered as limiting the work of any subcontract or trade. Subject to other necessary provisions set forth in the Specifications, the terms and conditions of such limitations or inclusions shall lie solely between the Contractor and its Subcontractors. "Scope" as indicated in each section of the Specifications shall serve only as a general guide to what is included in that section. Neither the stated description nor the division of the plans and Specifications to various sections, which is done solely for convenience, shall be deemed to limit the work required, divide or indicate it by labor jurisdiction or trade practice, or set up any bidding barriers to the various sub-contractors or suppliers.

- a. The Contractor shall be responsible for the proper execution of all work required by the Contract Documents and for allocating such portions as the Contractor sees fit to the various Subcontractors, subject to applicable law. The Contractor is cautioned that the various individual sections may not contain all work that the Contractor may wish to allocate to a particular Subcontractor or everything bearing on the work of a particular trade, some of which may appear in other portions of the plans or Specifications.
- b. If the Contractor elects to enter into any subcontract for any section of the work the Contractor assumes all responsibility for ascertaining that the Subcontractor for the work is competent, licensed, solvent, thoroughly acquainted with all conditions and legal requirements of the work, has included all materials and appurtenances in connection therewith in the subcontract, and has performed its work in strict compliance with the Contract Documents.
- c. It shall be the responsibility of the Contractor to promptly notify each prospective Subcontractor of all portions of the Contract Documents, including the General Conditions, Supplemental Conditions and any parts of sections of Specifications or plans that the Contractor intends to include as part of the subcontract.

## 6. MASTER MANDATORY PROVISIONS

- a. Any material, item, or piece of equipment mentioned, listed or indicated without definition of quality, shall be consistent with the quality of adjacent or related materials, items, or

pieces of equipment on the Project and in accordance with best practices.

- b. Any method of installation, finish, or workmanship of an operation called for, without definition of standard of workmanship, shall be followed or performed and finished in accordance with best practices and consistent with adjacent or related installations on the Project.
- c. Any necessary material, item, piece of equipment or operation not called for but reasonably implied as necessary for proper completion of the work shall be furnished, installed or performed and finished; and shall be consistent with adjacent or related materials, items, or pieces of equipment on the Project, and in accordance with best practices.
- d. Names or numbered products are to be used according to the manufacturers' directions or recommendations unless otherwise specified.

## 7. CONTRACTOR

- a. The Contractor shall perform all the work and activities required by the Contract Documents and furnish all labor, materials, equipment, tools and appurtenances necessary to perform the work and complete it to the District's satisfaction within the time specified. The Contractor shall at all times perform the work of this Contract in a competent and workmanlike manner and, if not specifically stated, accomplish the work according to the best standards of construction practice. The Contractor in no way is relieved of any responsibility by the activities of the inspector in the performance of such duties.
- b. The Contractor shall employ a full-time competent superintendent and necessary assistants who shall have complete authority to act for the Contractor on all matters pertaining to the work. The superintendent shall be satisfactory to the District and, if not satisfactory, shall be replaced by the Contractor with one who is acceptable. The superintendent shall not be changed without the written consent of the District unless the superintendent ceases to be employed by the Contractor.
- c. Contractor shall make the layout of lines and elevations and shall be responsible for the accuracy of both the Contractor's and the Subcontractors' work resulting therefrom. All dimensions affecting proper fabrication and installation of all Contract work must be verified by the Contractor prior to fabrication and installation by taking field measurements of the true conditions. The Contractor shall take, and assist Subcontractors in taking, all field dimensions required in performance of the work, and shall verify all dimensions and conditions on the site. If there are any discrepancies between dimensions in drawings and existing conditions which will affect the work, the Contractor shall promptly bring such discrepancies to the attention of the Architect for adjustment before proceeding with the work. Contractor shall be responsible for the proper fitting of all work and for the coordination of all trades, Subcontractors and persons engaged upon this Contract.
- d. Contractor shall do all cutting, fitting, or patching of Contractor's work that may be required to make its several parts come together properly and fit it to receive or be received

by work of other contractors as shown, or reasonably implied by, the drawings and Specifications for the completed work. Any cost incurred by the District due to defective or ill-timed work shall be borne by the Contractor.

**8. RESPONSIBILITY OF CONTRACTOR**

- a. Contractor shall be held strictly responsible for the proper performance of all work covered by the Contract Documents, including all work performed by Subcontractors. All work performed under this Contract shall comply in every respect to the rules and regulations of all agencies having jurisdiction over the Project or any part thereof.
- b. Contractor shall submit Verified Reports as defined in §§4-336 and 4-343 (c), Group 1, Chapter 4, Part 1, Title 24, California Code of Regulations (“CCR”). The duties of the Contractor are as defined in §4-343, Group 1, Chapter 4, Part 1, Title 24, of the CCR. Contractor shall keep and make available a copy of Title 24 of the CCR at the job site at all times.
- c. Where, because of short supply, any item of fabricated materials and/or equipment, indicated on drawings or specified is unobtainable and it becomes necessary, with the consent of the Architect, to substitute equivalent items differing in details or design, the Contractor shall promptly submit complete drawings and details indicating the necessary modifications of the work. This provision shall be governed by the terms of the General Conditions regarding Submittals: Shop Drawings, Cuts and Samples.
- d. With respect to work performed at and near a school site, Contractor shall at all times take all appropriate measures to ensure the security and safety of students and staff, including, but not limited to, ensuring that all of Contractor’s employees, Subcontractors, and suppliers entering school property strictly adhere to all applicable District policies and procedures that have been provided to Contractor, e.g., sign-in requirements, visitor badges, and access limitations.
- e. Contractor shall comply and shall ensure that all subcontractors with COVID-19 Protocols and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. COVID-19 Protocols issued after the effective date of the Contract may constitute an Unknown Covid-19 Condition subject to submittal in a Proposed Change Order Request.

**9. SUBCONTRACTORS**

- a. Nothing contained in the Contract Documents shall create any contractual relationship between any Subcontractor and the District. If the Contractor does not specify a Subcontractor for any portion of the work to be performed under this Contract, as required by law, Contractor shall perform that portion of the work with its own forces. The Contractor shall not substitute any other person or firm as a Subcontractor for those listed in the list submitted by the Contractor, without the written approval of the District and in

conformance with the requirements of the Public Contract Code. The District reserves the right of approval of all Subcontractors proposed for use on this Project, and to this end, may require financial, performance, and such additional information as is needed to secure this approval. If a Subcontractor is not approved, the Contractor shall promptly submit another firm of the same trade for approval.

- b. The Contractor shall insert appropriate provisions in all subcontracts pertaining to work on this Project requiring the Subcontractors to be bound by all applicable terms of the Contract Documents. The Contractor shall be as fully responsible for the acts and omissions of the Subcontractors, and of persons either directly or indirectly employed by them, as the Contractor is for the acts and omissions of persons directly employed by the Contractor.

#### 10. PERFORMANCE AND PAYMENT BONDS

- a. Prior to commencing any work, the Contractor shall file with the District the following bonds, using the bond forms provided by the Owner:
  - 1) A corporate surety bond (performance bond), in a sum not less than 100 percent of the Total Base Rent, to guarantee the faithful performance of the Contract.
  - 2) A corporate surety bond (payment bond), in a sum not less than 100 percent of the Total Base Rent, to guarantee the payment of wages for services engaged and of bills contracted for materials, supplies, and equipment used in the performance of the Contract.
- b. If the Project has multiple phases, payment and performance bonds supplied by the Contractor shall be updated to reflect the revised Total Base Rent amount after each phase as approved by the District's Board and prior to commencing construction of that phase's work. The amount of the Contract, as used to determine the amounts of the bonds, shall be the total amount accepted by the District as the Total Base Rent for the performance of the required phase of work.
- c. Corporate sureties on these bonds must be admitted sureties as defined by law, legally authorized to engage in the business of furnishing surety bonds in the State of California. All sureties and bond forms must be satisfactory to the District. Failure to submit the required bonds within the time specified by the Contract, using the forms provided by the District, may result in cancellation of the award of Contract.
- d. During the period covered by the Contract, if any of the sureties upon the bonds shall become insolvent, the Contractor, within thirty (30) days after notice given by the District to the Contractor, shall provide supplemental bonds or otherwise substitute another and sufficient surety approved by the District in place of the surety becoming insolvent or unable to pay. If the Contractor fails within such thirty (30) day period to substitute another and sufficient surety, the Contractor shall, if the District so elects, be deemed to be in default in the performance of its obligations hereunder, and the District, in addition to

any and all other remedies, may terminate the Contract or bring any proper suit or other proceedings against the Contractor and the sureties or any of them, or may deduct from any monies then due or which thereafter may become due to the Contractor under the Contract, the amount for which the surety shall have been liable on the bonds, and the monies so deducted shall be held by the District as collateral security for the performance of the conditions of the bonds.

## 11. INSURANCE

Contractor shall obtain insurance from a company or companies acceptable to District, which shall comply with all the following requirements:

- a. All required insurance must be written by an admitted company licensed to do business in the State of California at the time the policy is issued. All required insurance shall be equal to or exceed an A VIII rating as listed in Best's Insurance Guide's latest edition. Required documentation of such insurance shall be furnished to the District at the time Contractor returns the executed Contract. Contractor shall not commence work nor shall it allow its employees or Subcontractors or anyone to commence work until all insurance required hereunder has been submitted and approved by the District and a notice to proceed has been issued.
- b. Contractor, and each of its Subcontractors, shall take out and maintain at all times during the life of this Contract, up to the date of acceptance of the work by the District, the following policies of insurance:
  - 1) General Liability Insurance: Personal injury and replacement value property damage insurance for all activities of the Contractor arising out of or in connection with this Contract, written on a comprehensive general liability form including contractor's protected coverage, blanket contractual, completed operations, vehicle coverage and employer's non-ownership liability coverage, in an amount no less than either:
    - a. \$2,000,000.00 combined single limit personal injury and property damage for each occurrence and \$4,000,000.00 annual aggregate with a \$2,000,000 umbrella/excess; or
    - b. \$5,000,000.00 annual combined single limit.
  - 2) Builders Risk Insurance:

Contractor shall procure and maintain builders' risk insurance (all-risk coverage) on a one hundred percent completed value basis on the insurable portion of the project for the benefit of the District, and the Contractor and subcontractor as their interest may appear. Subcontractors shall not be obligated to obtain separate Builders' Risk Insurance policies.

- 3) Automobile Liability Insurance: Covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles and be included on the umbrella/excess policy.
- c. The certificate(s) for the both the General Liability Policy(ies) and the Automobile Liability Policy specified above must state that the insurance is under an occurrence based, and not claims made, policy(ies) and shall be endorsed with the following specific language, or language to that effect:

“The Mendocino Unified School District is named as additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents and employees against liability for bodily injuries, deaths or property damage or destruction arising in any respect directly or indirectly in the performance of the Contract.”
  - d. The certificate(s) for the both the General Liability Policy and the Automobile Liability Policy, as well the Builders' Risk Policy if required above, shall be endorsed with the following specific language, or language to that effect:
    - 1) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured and the coverages afforded shall apply as though separate policies have been issued to each insured.
    - 2) The insurance provided herein is primary and no insurance held or owned by the District shall be called upon to contribute to a loss.
    - 3) Coverage provided by this policy shall not be reduced or canceled without thirty (30) days written notice (10 days for non-payment of premium) given to the Owner by certified mail.
    - 4) This policy does not exclude explosion, collapse, underground excavation hazard, or removal of lateral support.
    - 5) The certificates must state that the insurance is under an occurrence based, and not a claims-made, or "modified occurrence," policy (policies).
  - e. The following documentation of insurance shall be submitted to District for approval prior to proceeding with construction: Certificates of insurance showing the limits of insurance provided, certified copies of all policies, and signed copies of the specified endorsements for each policy. At the time of making application for an extension of time, the Contractor shall submit evidence that the insurance policies will be in effect during the requested additional period of time.

- f. If the Contractor fails to maintain such insurance, and after five (5) business days' notice of Contractor's failure to provide such notice, the District may take out such insurance to cover the required insurance which has not been provided, and deduct and retain the amount of the premiums from any lease payments otherwise due the Contractor under the Facilities Lease.
- g. Workers' Compensation Insurance:
- 1) The Contractor shall furnish to the District satisfactory proof that the Contractor and all Subcontractors that it employs have procured full Workers' Compensation insurance and employer's liability with limits of at least \$1,000,000 with an insurance carrier satisfactory to the District for all persons whom the Contractor may employ in carrying out the work contemplated under this Contract in accordance with section 3700 of the Labor Code. Such insurance shall be maintained in full force and effect during the period covered by the Contract. In the event the Contractor is self-insured, Contractor shall furnish a Certificate of Permission to Self-Insure, signed by the Department of Industrial Relations Administration of Self-Insurance, Sacramento, California.
  - 2) If an injury occurs to any employee of the Contractor or any Subcontractor for which the employee, or the employee's dependents in the event of the employee's death, is entitled to workers' compensation at any time during which the Contractor or the applicable Subcontractor has failed to maintain required workers' compensation insurance, then the District may retain from the sums otherwise due the Contractor under the Facilities Lease an amount sufficient to cover such workers' compensation, as fixed by Labor Code sections 4451 *et seq.*, until such compensation is paid, or until it is determined that no compensation is due. If the District is compelled by any applicable legal process to pay such compensation to the injured employee, it will deduct such sums from amounts otherwise due to the Contractor, or otherwise recover this sum from the Contractor or its Surety.
  - 3) The policies represented by the certificates shall be endorsed with a Waiver of Subrogation and must contain the provision (and the certificates must so state) that the insurance cannot be canceled until thirty (30) days after written notice of intended cancellation (ten (10) days for non-payment of premium) has been given to the District by certified mail.

## 12. CODES AND REGULATIONS

- a. The Contractor shall be knowledgeable regarding and shall comply with applicable portions of California Code of Regulations Title 24, the applicable Building Code, and all other codes, ordinances, regulations or orders of properly constituted authority having jurisdiction over the work of this Project. The Contractor shall examine the Contract Documents for compliance with these codes and regulations and shall promptly notify the Architect of any discrepancies identified by the Contractor.



- b. All work and materials shall be in full accordance with the latest rules and regulations of the Safety Orders of the Division of Industrial Safety and the applicable State laws and/or regulations. Nothing in the Project plans or Specifications is to be construed to permit work not conforming to the applicable Codes. Buildings and/or all other construction covered by this Contract shall meet all the regulations for access by the physically handicapped as administered by the Division of the State Architect and as may be required by federal or state law.
- c. If the work under this Contract is for the construction of a school building as defined by the Education Code, then the following provisions shall apply to the Contract:
  - 1) All work shall be executed in accordance with the current requirements of the Education Code and California Code of Regulations: Title 24 and Title 19. No deviations from the DSA approved plans and Specifications will be permitted except upon a Change Order or Addenda, signed by the District and Architect and approved by the Division of the State Architect and the State Fire Marshal, if applicable.
  - 2) The Division of the State Architect shall be notified 48 hours in advance of the first pour of concrete.

13. PERMITS AND TAXES

- a. The Contractor shall obtain and pay for all permits, fees and licenses that are required in order to perform the work under this Contract. The Owner shall pay all fees required by DSA. The Owner shall reimburse the Contractor for specific construction permits, as agreed upon by the Parties, which are related exclusively to the Project and/or Project location. The District shall pay connection charges and meter costs for new permanent utilities required by these Contract Documents. The Contractor shall notify the District sufficiently in advance to submit requests for service to the appropriate utility companies so as to insure connections or installation of utility services in accordance with the Project schedule.
- b. The Contractor shall pay for all taxes on materials and equipment. The District is exempt from Federal Excise Tax. Contractor shall not pay Federal Excise Tax on any item in this Contract.

14. PATENTS AND ROYALTIES

All fees or claims for patents, royalties or licenses on materials, equipment or processes used in the performance of work on this Project shall be included in the amount of the contract price. The Contractor shall indemnify, defend, and hold harmless the District, its Governing Board, the Architect, and their officers and employees, from all claims or liability, including costs and expenses, which may arise from the use on this Project of any patented or copyrighted materials, equipment, or processes.

15. SAFETY AND FIRE PREVENTION

- a. The Contractor, Subcontractors and all of their agents and employees shall fully comply with all of the provisions and requirements of CAL/OSHA, Title 8, California Code of Regulations and all other safety codes applicable to the Project, including but not limited to, all federal, state, local and District ordinances and protocols relating to COVID-19. The Contractor shall take thorough precautions at all times for the protection of persons and property, and shall be liable for all damages to persons or property, either on or off the site, which occur as a result of Contractor's prosecution of the work. The Contractor shall obtain permits for, install and maintain in safe condition barricades, walkways, fences, railings, and whatever other safeguards that may be necessary to protect persons and property from damage as a result of the construction under this Contract.
- b. Contractor is required to ensure Material Safety Data Sheets ("MSDS") are available in a readily accessible place at the work site for any material requiring a MSDS pursuant to the federal "Hazard Communication" standard or employee "right to know" laws. Contractor is also required to ensure proper labeling on materials brought on the job site such that any person working with the material or within the general area of the material is informed of the hazards of the material and follows proper handling and protection procedures. A copy of the MSDS shall also be promptly submitted directly to the District.
- c. Contractor shall not endanger any work by cutting, excavating, or otherwise altering the work and shall not cut or alter the work of any other contractor except with the written consent of the Architect, nor overload any new or existing structures by the placing or storage of materials, equipment, or other items thereon, and, if necessary, shall provide calculations proving the safety in so doing.
- d. If it is necessary to work at night, or where daylight is obscured, the Contractor shall provide and maintain lighting of an adequate level to properly prosecute the work, to permit the thorough inspection of same, and to ensure the safety to workers and others.
- e. Contractor shall take extraordinary care to prevent fires and keep all flammable materials and oily rags in tightly closed metal containers. Contractor shall exercise particular care when welding or cutting, and with regard to the disposition of waste materials, the nature and quantity of which might create or increase a fire hazard.

16. HAZARDOUS MATERIALS

Unless otherwise specified, this Contract does not include the removal, handling, or disturbance of any hazardous substances or materials encountered in the new construction or on the Project grounds. If such substances or materials are encountered, work shall cease in that area and the District shall be promptly notified to take appropriate action for removal or otherwise abating the condition in accordance with current regulations applicable to the District.

a. General

- 1) No asbestos, asbestos-containing products or other hazardous materials shall be used in this construction or in any tools, devices, clothing or equipment used to further this construction.
- 2) Asbestos and/or asbestos containing products shall be defined as all items containing but not limited to chrysotile, crocidolite, amosite, anthophyllite, tremolite or actinolite.
- 3) Any or all material containing greater than one tenth of one percent (>.1%) asbestos shall be defined as asbestos-containing material.
- 4) Any disputes involving the question of whether or not material contains asbestos shall be settled by electron microscopy; the cost of any such tests shall be paid by the Contractor.
- 5) All work or materials found to contain asbestos or work or material installed with asbestos containing equipment will be immediately rejected and this work shall be removed by the Contractor at no additional cost to the District.

b. Decontamination and Removal of hazardous material from prior work

- 1) Decontamination and removal of work found to contain asbestos or work installed with asbestos containing equipment shall be done only under the supervision of a qualified consultant, knowledgeable in the field of asbestos abatement and accredited by the Environmental Protection Agency ("EPA").
- 2) The asbestos removal contractor shall be an EPA-accredited contractor qualified in the removal of asbestos subject to the approval of the District.
- 3) The asbestos consultant shall be chosen and approved by the District which shall have sole discretion and final determination in this matter.
- 4) The work will not be accepted until asbestos contamination is reduced to levels deemed acceptable by the asbestos consultant.

c. Hold Harmless

- 1) Interface of work under this Contract with work containing asbestos shall be executed by the Contractor at Contractor's risk and at Contractor's discretion with full knowledge of the currently accepted standards, hazards, risks and liabilities associated with asbestos work and asbestos containing products. By execution of this Contract the Contractor acknowledges the above and agrees to hold harmless, as set forth in the indemnity provisions of this Contract, the Owner, its employees, agents and assigns for all asbestos liability which may be associated with this work

and agrees to instruct Contractor's employees and agents with respect to the above-mentioned standards, hazards, risks and liabilities.

- 2) The Contractor shall, prior to commencement of any work involving hazardous materials, provide a duly signed affidavit that Contractor has instructed Contractor's employees and agents with respect to the above mentioned standards, hazards, risks and liabilities and the contents and requirements of this portion of the Contract Documents.

d. Certification

The Contractor agrees that materials containing asbestos or other hazardous materials as defined in Federal and State law shall not be used in construction.

17. TEMPORARY FACILITIES

- a. The Contractor shall obtain permits for, install and maintain in safe condition all scaffolds, hoisting equipment, barricades, walkways, or other temporary structures that may be required to accomplish the work. Such structures shall be adequate for the intended use and capable of safely accepting all loads that may be imposed upon them. They shall be installed and maintained in accordance with all applicable codes and regulations.
- b. The Contractor shall provide and maintain temporary heat from an approved source whenever in the course of the work it may become necessary for curing, drying or warming spaces as may be required for the proper installation of materials or finishes. The Contractor shall provide and maintain any and all facilities that may be required for dewatering in order that work may proceed on the Project. If it is necessary for dewatering to occur continually, the Contractor shall have on hand whatever spare parts or equipment that may be required to avoid interruption of service or work.
- c. The Contractor shall promptly remove all such temporary facilities when they are no longer needed for the work or on completion of the Project. The Contractor shall repair any damage to premises or property which resulted from the construction, use, or removal of temporary facilities and shall restore the premises and property to their original condition.
- d. See the Supplemental General Conditions and/or specifications for requirements concerning temporary sanitary facilities and utilities.

18. SIGNS

No signs may be displayed on or about the District's property (except those which may be required by law) without the District's prior written approval of size, content and location. Any signs required by the District will be designated in the Supplemental General Conditions.

19. TIME

- a. The Contractor shall commence the work on or about the date indicated in the Notice to Proceed. Time is of the essence regarding the Contract work, and the Contractor shall prosecute the work diligently and regularly at such a rate of progress as to ensure completion of the authorized phase of this Project within the time specified.
- b. The Contractors and Subcontractors shall investigate and become aware of the amount of time required for the delivery of all equipment and materials required to perform the work under this Contract, and no extension of time shall be granted due to failure to order the equipment and materials sufficiently before their incorporation into the work so as to avoid delay to the Project.
- c. The Contractor and Subcontractors shall provide and maintain sufficient labor, materials and equipment to ensure a rate of construction progress that will complete the Project phase within the time specified and according to the schedule of work. If, in the District's opinion, the Contractor and/or any Subcontractor is not prosecuting the work at a sufficient rate of progress to meet the Project phase's schedule, the District may direct the Contractor to provide additional labor, materials or equipment, or to work additional hours, holidays or weekends without additional cost to the District until the work is progressing in a manner satisfactory to the District.

20. CONSTRUCTION SCHEDULE

- a. Within fifteen (15) calendar days after execution of the Lease Leaseback Agreement by the District, the Contractor shall prepare and submit to the District an as-planned construction schedule showing in detail how the Contractor plans to prosecute the work within the Contract Time. The schedule shall include the work of all trades necessary for construction of the Project, and shall be sufficiently complete and comprehensive to enable progress to be monitored on a day-by-day basis. The information for each activity shall include at a minimum the activity description, duration, start date and completion date. If the District authorizes construction of multiple phases of the Project, then the Contractor shall prepare a submit an updated as-planned construction schedule in accordance with the requirements of this paragraph showing in detail how the Contractor plans to prosecute the new phase work within the Contract Time.
- b. The Contractor shall take care in the preparation of the schedule to ensure that it represents an accurate and efficient plan for accomplishing the work. If the Project is more than one week behind schedule, it must be promptly revised showing how the Contractor plans to complete the work, but in no case shall it show a completion date later than that required by the Contract, unless a time extension has been granted. The current schedule shall be kept posted in the Contractor's project office on site.
- c. The Contractor shall be responsible for the coordination of all work necessary and pertaining to the construction whether actually a part of this Contract or attendant thereto. The Contractor shall notify the District and various utility companies, as far as possible in

advance of their required work, in order that work schedules may be developed for all concerned, which will permit the most effective and timely accomplishment of the entire phase of the Project.

21. DELAYS AND TIME EXTENSIONS

- a. The Contractor may be granted a time extension if the Contractor encounters an unavoidable delay of the work due to causes completely beyond the Contractor's control and which the Contractor could not have avoided by the exercise of reasonable care, prudence, foresight and diligence. Causes for which a claim for extension of time may be made include: acts of the public enemy, acts of another contractor in the performance of another contract with the District, priority of a governmental agency for materials or equipment, fire, flood, violent wind storm, epidemic, quarantine restriction, strike, freight embargo, or weather of an unusually severe nature. The Contractor will not be granted time extensions for weather conditions which are normal for the location of the Project, according to the U. S. Weather Bureau Records.
- b. A request for extension of time and compensation related thereto shall be made in writing to the District within ten (10) calendar days of the date the delay is encountered, or shall be deemed waived. The request shall include a detailed description of the reasons for the delay and corrective measures by the Contractor. The request shall be accompanied by evidence that the insurance policies required by the Contract shall be in effect during the requested additional period of time. In order for the Architect to consider a request for time extension, the Contractor must prove that the reasons stated for the delay actually caused a delay in portions of the work which will result in completion beyond the date specified in the Contract. The Contractor may also be granted a time extension for a significant change in the scope of work which request for extension of time shall be included in a Contract modification proposal.
- c. No damages or compensation or any kind shall be paid to a Contractor because of delays in the progress of work, whether such delays be avoidable or unavoidable, that are not the responsibility of District. District's liability to Contractor for delays for which District is responsible shall be limited to an extension of time unless such delays were unreasonable under the circumstances involved and were not within the contemplation of the parties when the Contract was awarded. The Contractor shall provide to the District the actual, substantiated costs to Contractor for which the Contractor may claim damages from District. Such costs, if any, shall be directly related to the Project, and shall not include costs that would be borne by the Contractor in the regular course of business, including, but not limited to, office overhead and ongoing insurance costs. Delay damages shall not include Contractor or Subcontractor markup for overhead and profit, but only actual, documented, and direct actual costs. The District shall not be liable for any damages which the Contractor could have avoided by any reasonable means including, but not limited to, the more judicious handling of forces or equipment.
- d. The granting of an extension of time because of unavoidable delays shall in no way operate

as a waiver on the part of the District of the right to collect liquidated damages for other delays or of any other rights to which the District is entitled.

- e. The Contractor may be granted a time extension if the Contractor encounters an unavoidable delay of the work due to a COVID-19 Shutdown or Unknown Covid-19 Condition which the Contractor could not have avoided by the exercise of reasonable care, prudence, foresight and diligence. In order to be entitled to the time extension, the Contractor must demonstrate an issue constitutes an Unknown COVID-19 Condition. The Contractor must also prove that the delay actually caused a delay in portions of the work which will result in completion beyond the date specified in the Contract.

## 22. LIQUIDATED DAMAGES

- a. Should the Contractor fail to complete each the Project, or each phase, within the specified Contract Time, together with extensions granted by the District, Contractor shall become liable to the District in the amount specified in the Contract per calendar day for each day the work, or phase work, remains incomplete beyond the Contract Time, as liquidated damages and not as a penalty. Contractor shall not be charged with liquidated damages when the delay in completion of the work beyond the time for Final Completion is due to acts of the District. It is expressly stipulated and agreed by Contractor and District that it would be impractical and extremely difficult to fix the actual amount of damages.
- b. The District may withhold from any Lease Payment otherwise due to Contractor an amount sufficient to cover liquidated damages accrued as of the date the Lease Payment is due. Should such money not be sufficient to cover the liquidated damages actually assessed, the District shall have the right to recover the balance from the Contractor or Contractor's sureties.
- c. Should the District suspend the work for any cause, the time work is suspended will be added to the time for completion. Suspension of the work by the District shall not be a waiver of the right to claim liquidated damages as set forth in this section, following extension of the Contract Time for the period of the suspension.
- d. The assessment of Liquidated Damages does not otherwise limit the right of the Owner to claim a loss or damages incurred by the Owner for reasons other than delay (e.g. damages due to defective work).

## 23. DISTRICT'S RIGHT TO STOP WORK; TERMINATION OR SUSPENSION OF THE CONTRACT

- a. District's Right to Stop Work:

In addition to or as an alternative to any and all other remedies available to the District, if the Contractor fails to correct work which is not performed in accordance with the Contract

Documents, or if the Contractor persistently fails to perform the work in accordance with the Contract Documents, the District may by written order direct the Contractor to stop that portion of the work until the cause for such order has been eliminated to the satisfaction of the District. However, the right of the District to stop the work shall not give rise to a duty on the part of the District to exercise this right for the benefit of the Contractor or any other person or entity, and the failure of the District to do so shall not be raised as a defense to the Contractor's failure to perform the work in accordance with the Contract Documents.

b. Termination for Cause:

- 1) If the Contractor refuses or fails to furnish sufficient materials, work force, equipment, and appurtenances to properly prosecute the work in a timely manner, or if Contractor refuses or fails to comply with any provisions of the Contract Documents, or if Contractor should file a bankruptcy petition or make a general assignment for the benefit of Contractor's creditors or if a receiver should be appointed on account of Contractor's insolvency, then the District may give the Contractor and Contractor's Surety written notice of intention to terminate the Contract. Unless, within seven (7) calendar days after the serving of such notice upon the Contractor and Contractor's Surety, such violation shall cease and arrangements for correction of such conditions shall be made satisfactory to the District, the District may terminate the Contract by written notice thereof to the Contractor and Contractor's Surety.
- 2) In the event of termination for cause, in addition to all remedies available to the District, the Contractor's Surety shall have the right to take over and complete the Project by giving the District written notice of its intent to do so within fifteen (15) days of the Surety's receipt of the notice of termination; provided, however, that if the Surety does not commence performance within thirty (30) calendar days from the date of its notice of its intent to complete the Project to the District, the District may take over the work and prosecute the same to completion by letting another Contract, or by any other method that the District deems advisable. The Contractor and Contractor's Surety shall be liable for any excess cost reasonably incurred by the District thereby, and in any such event the District may take possession of such materials, equipment, and other property belonging to the Contractor as may be on the site and necessary to complete the work.
- 3) If the District terminates for default, then the Parties shall meet and confer and review the accounts and records of the Contractor to determine the actual costs incurred by the Contractor for the work completed to the date of termination ("Actual Costs"), including both paid and unpaid. The Actual Costs of the work completed shall include the cost of any materials or equipment ordered and paid for (including any deposits paid toward final costs) but which have not been shipped or are stored off-site and any contractual obligations incurred by the Contractor that cannot be cancelled or terminated without penalty. The Actual Costs shall include the proportional share of the Contractor's Fee for the work performed prior to termination. Once the Actual Costs have been agreed to by the Parties, or



otherwise determined, if the Actual Costs are greater than the Total Base Rent and other payments made by the District for the work that is terminated, then the difference will be payable by the District. If the Actual Costs are less than the Base Rent paid by the District, the Contractor will pay the difference to the District. The District will assume any accounts payable and contractual obligations that cannot be cancelled or terminated for labor, materials or equipment ordered but not fully paid for by the Contractor as of the date of termination. The Contractor will cooperate with the District and assign any subcontracts with subcontractors or material providers to the District at the District's election. Any payments required hereunder shall be paid within ten (10) days of the final determination of the amounts due.

c. Termination for Convenience:

The District reserves the right, in its sole discretion, to terminate the Lease Leaseback Agreement, including the associated Site Lease and Facilities Lease, for convenience following three (3) working days' written notice to the Contractor. In the event of termination for convenience, Contractor shall have no claims against the District, except that the District shall pay the Contractor the earned but unpaid actual costs, calculated in accordance with Section 23(b)(3) above, plus five percent (5%) of the remaining Contractor's Fee for the Project. The parties agree that this amount shall constitute full and fair compensation for all Contractor's lost profits and other damages resulting from the termination for convenience.

24. ASSIGNMENT OF CONTRACT

The Contractor may not assign or delegate all or any portion of this Contract without the written consent of the District and no such consent shall be given which would relieve the Contractor or its Surety of their responsibilities under the Contract. The Contractor may assign, without liability to the District, monies due the Contractor under the Contract to banks, trust companies or other financial institutions provided written notice thereof is promptly delivered to the District. Assignment of monies earned by the Contractor shall be subject to setoffs, withholds, and back charges as provided by this Contract.

25. COORDINATION WITH OTHER CONTRACTS

a. The District reserves the right to do other work or award other contracts in connection with this Project. By entering into this Contract, Contractor acknowledges that there may be other contractors on or adjacent to the Project site whose work must be coordinated with that of its own. Contractor expressly warrants and agrees that it will cooperate with other contractors and will do nothing to delay, hinder, or interfere with the work of other contractors, or that of the District, its Architect and Construction Manager. Contractor also expressly agrees that in the event its work is hindered, delayed, interfered with, or otherwise affected by a separate contractor it shall provide immediate notice to the District, sufficient to allow the District to bring a claim or withhold funds from the other contractor. Contractor also agrees to cooperate with the District and participate in any meeting which

the District deems necessary in order to resolve a claim between the Contractor and a separate contractor.

- b. If any part of Contractor's work depends upon the work of a separate contractor, Contractor shall inspect such other work and promptly report in writing to the District and Architect any defects in such other work that render it unsuitable to receive the work of Contractor. Failure of the Contractor to so inspect and report shall constitute an acceptance of the other contractor's work, except as to defects which the Contractor could not have detected through the reasonable inspection of the other contractor's work prior to the execution of Contractor's work.
- c. If Contractor is aware of a current or potential conflict between Contractor's work and the work of another contractor on the site, and is unable to informally resolve the conflict directly with the other contractor, Contractor shall promptly provide written notice to the District, with a copy to the Architect and the other contractor, specifying the nature of the conflict, the date upon which the conflict arose, and the steps taken to attempt to resolve the conflict. The District may issue written instructions to address the conflict.
- d. If, through Contractor's negligence, any other contractor or subcontractor shall suffer loss or damage to the work, Contractor shall make a reasonable effort to settle with such other contractor and subcontractor by agreement or arbitration. If such other contractor or subcontractor shall assert any claim against the District or Architect, on account of any damage alleged to have been so sustained, the District or Architect shall notify the Contractor, who shall defend such proceedings at Contractor's own expense and save harmless and indemnify the District and the Architect from any such claim.

26. SUBMITTALS: SHOP DRAWINGS, CUTS AND SAMPLES

- a. Five (5) copies of shop drawings, brochures and cuts and samples in quantities specified by the Architect shall be submitted to the Architect for all items for which they are required by the plans and Specifications. Prior to transmittal, the Contractor shall examine all submittals for accuracy and completeness in order to verify their suitability for the work and compliance with the Contract Documents and shall sign and date each submittal. Submittals shall be made sufficiently before the items are required for the work so as to cause no delay and shall be in accordance with the Project construction schedule.
- b. In addition to information furnished as common practice, submittals shall contain the Project name and location, Contractor's name and address, Subcontractor's or supplier's name and address, date of submittal and any revisions, and reference to appropriate specification section, and/or drawing and detail numbers. The Contractor and/or the Subcontractors shall verify in the field all dimensions and relationships to adjacent work necessary to ensure the proper fit of the items submitted. If necessary, the Contractor shall make any corrections required and resubmit with all due haste in the same number as initially required.
- c. Review of submittals, shop drawings, cuts or samples by the District or Architect shall not

relieve the Contractor from complying with the requirements of the Contract Documents.

- d. Any materials or equipment installed without approval shall be at the Contractor's own risk, and Contractor may be required to remove any such materials or equipment and install the specified items at Contractor's own cost, including repairs to adjacent work.

## 27. PAYMENTS

### a. Cost Breakdown:

Within ten (10) days of the Notice to Proceed, the Contractor shall prepare and submit to the Architect and District a cost breakdown (schedule of values) showing the major work items for each trade or operation required in construction of the Project. The work items shall be sufficiently detailed to enable the Architect to accurately evaluate the completion percentages requested by the Contractor. The cost for each work item shall include the applicable percentage of the Contractor's Fee. The total of all work item costs shall equal the Total Base Rent.

### b. Scope of Payment:

The schedule of Lease Payments is set forth in Exhibit D to the Lease Leaseback Agreement. Lease Payments to the Contractor shall be full compensation for furnishing all labor, materials, equipment and tools necessary to the work, and for performing and completing, in accordance with the Specifications, all work required under the item or under the Contract, and for all expense incurred by the Contractor for any purpose in connection with the performance and completion of the work.

### c. Lease Payments:

The Contractor will, on or about the last day of each month, make an estimate of the value of the work completed by Contractor in the performance of the Contract. These estimates shall be subject to the review and approval of the Architect. The first such estimate will be of the value of the work completed after the Contractor commenced the performance of the Contract, and every subsequent estimate, except the final estimate, will be of the value of the work completed since the immediately preceding estimate. Such estimates will be based on labor, materials and equipment incorporated into the work, and items of materials and equipment delivered to the Project. The Contractor shall be responsible for the security and protection of such materials and equipment delivered to the Project and not incorporated in the work. Within thirty (30) calendar days after the approval of each estimate for progress payment, the District will pay to the Contractor an amount equal to 95% percent of the approved estimate.

Because satisfactory completion of the Project is essential to the District's educational services, rights of quiet enjoyment, and other rights of tenancy, the District may withhold from any Lease Payment a sufficient amount as in its reasonable judgment may be

necessary to protect the District due to the Contractor's failure to make progress, as reflected on its schedule of values, in accordance with the Contract Documents. The District also retains the right to withhold from any Lease Payment otherwise due amounts required due to stop payment notices timely filed or where the District has incurred costs or requests reasonable financial assurances regarding defective work by the Contractor.

d. Payments Do Not Imply Acceptance of Work:

The payment of any Lease Payment by the District or the receipt thereof by the Contractor shall not constitute acceptance of the work or of any portion thereof, and shall in no way lessen the liability of the Contractor to replace unsatisfactory work or material, whether or not the unsatisfactory character of such work or material was apparent or detected at the time such payment was made.

e. Retention of Sums Charged Against Contractor:

It is mutually understood and agreed that when, under any provision of this Contract, the District shall charge any sums of money against the Contractor, the amount of such charge shall be deducted and retained by the District from the amount of the next succeeding Lease Payment, or from any other monies due or that may become due the Contractor on account of the Contract. If on completion or termination of the Contract such monies due the Contractor are found insufficient to cover the District's charges against the Contractor, the District shall have the right to recover the balance from the Contractor or the Contractor's Sureties.

f. Release:

The Contractor shall, if required by the District, execute and deliver at the time of the final Lease Payment and as a condition precedent to the final Lease Payment, a release in the form required by Civil Code section 8136. In addition, if required by the District, the Contractor shall provide a release in the form required by Civil Code section 8138 upon receipt of the final Lease Payment.

g. Payment to Subcontractors and Suppliers:

The Contractor shall pay each Subcontractor and supplier promptly on receipt of each Lease Payment from the District for the materials, labor and equipment delivered to the site or incorporated in the work by each Subcontractor, less any withhold for disputed amounts.

h. Stop Payment Notice Costs:

The District reserves the right to charge the Contractor or Surety all costs incurred by the District, including attorney's fees, for defending stop payment notice claims.

28. MODIFICATIONS OF CONTRACT

a. Changes In The Work:

- 1) The District, before the date of acceptance of the work, may, without notice to the Sureties, order changes in the work ("Modifications"), may order extra materials and extra work in connection with the performance of the Contract, and the Contractor shall promptly comply with such orders. All Modifications must be approved by DSA and the State Fire Marshall, if applicable, as required by law.
- 2) If changes ordered in design, workmanship or materials are of such a nature as to increase or decrease the cost of any part of the work, Total Base Rent shall be increased or decreased by such amount as represents the reasonable and proper allowance for the increase or decrease in the cost of the work in accordance with the provisions of this Article, and any other applicable terms of the Contract, including, but not limited to, the Contractor's schedule of values and the price for allowances, if any. Except as provided by law or as set forth in Exhibit D, the total cost of all Modifications shall not exceed ten (10) percent of the original Contract price.
- 3) In the case of a disputed work item, the District may direct the Contractor to perform the disputed work at no additional cost to the District on the grounds that the work is adequately indicated in the Contract Documents. If the Contractor maintains that the disputed work represents a modification to the Contract, Contractor may submit a claim in accordance with Article 50, Resolution of Construction Claims. Notwithstanding any dispute regarding the requirements of the Contract Documents, Contractor shall promptly and fully comply with the District's directive. Contractor's failure to do so shall be deemed a material breach of this Contract, and in addition to all other remedies, District may, at its sole discretion, hire another contractor and/or use its own forces to complete the disputed work at Contractor's sole expense, and may deduct the cost of such work from the Total Base Rent.

b. Cost Breakdown:

When the Modification is proposed, the Contractor shall furnish a complete breakdown of actual costs of both credits and extras, itemizing materials, labor, taxes, overhead and profit. Subcontract work shall be so indicated. All costs must be fully documented. The following limitations shall apply:

- 1) Limitations Where Contract Price Changes are Involved:
  - (a) Overhead and Profit for the Contractor. The Contractor's overhead and profit on the cost of subcontracts shall be a sum not exceeding four and four-five hundredths percent (4.45%) of such costs. The Contractor's overhead and profit on the costs of work performed by the Contractor shall be a sum not exceeding four and four-five hundredths percent (4.45%) of such costs. Overhead and profit shall not be applied to the cost of taxes and insurance, if applicable, by Contractor or Subcontractors or to credits. No

processing or similar fees may be charged by the Contractor in connection with the Modification.

- (b) Bond and Insurance Premiums. The actual rate of bond premiums as paid on the total cost (including taxes) will be allowed, but with no markup for profit and overhead.
- (c) Taxes. State and city sales taxes should be indicated. Federal excise tax shall not be included. (District will issue an exemption on request.)

2) **Change Order Certification:**

All change orders and requests for proposed change orders shall include the following language, unless modified by agreement of the Parties:

"The undersigned Contractor approves the foregoing as to the changes in work, if any, and as to the price specified for each item and as to the extension of time allowed, if any, for completion of the Project as stated herein, and agrees to furnish all labor, materials, and service and to perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of claims which have no basis in fact or which Contractor knows are false are made at the sole risk of the Contractor and may be a violation of the False Claims Act, as set forth in Government Code sections 12650 *et seq.* It is understood that the changes to the Contract Documents set forth herein shall only be effective upon approval by the Governing Board of the District.

"It is expressly understood that the value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project. Any costs, expenses, damages, or time extensions not included herein are deemed waived."

c. Time and Materials:

If it is impractical, because of the nature of the work, or for any other reason, to fix an increase in price in advance, the Change Order may fix a maximum price which shall not under any circumstances be exceeded, and subject to such limitation, such alteration, modification or extra shall be paid for at the actual necessary cost as determined by the sum of the following items (1) to (5) inclusive:

- 1) Labor, including premium on compensation insurance and charge for Social Security taxes, and other taxes pertaining to labor.
- 2) Material, including sales taxes and other taxes pertaining to materials.
- 3) Plant and equipment rental.

- 4) Overhead and profit computed at fifteen percent (15%) of the total of Items (1) to (3) inclusive.
- 5) The proportionate cost of premiums on bonds computed at one and one-half percent (1-1/2%) of the total of items (1) to (4) inclusive.

If the Time and Materials work is done by a Subcontractor, the amount shall be determined as set forth above under items (1) to (5) inclusive. The Contractor's overhead and profit on the costs of subcontracts (exclusive of taxes and insurance) shall not exceed ten percent (10%) of such costs.

The District reserves the right to furnish such materials as it may deem expedient, and no allowance will be made for profit thereon. The above-described methods of determining the payment for work and materials shall not apply to the performance of any work or the furnishing of any material which, in the judgment of the District, may properly be classified under items for which prices are established in the Contract.

d. Oral Modifications:

No oral statements of any person shall in any manner or degree modify or otherwise affect the terms of the Contract.

e. COVID-19

Contractor may submit a Proposed Change Order Request for increased costs attributable to COVID-19 which are not included in the schedule of values if the cost is an Unknown COVID-19 Cost. In order to be entitled to compensation for increased costs attributable to COVID-19, Contractor must affirmatively demonstrate the cost arises out of an Unknown COVID-19 Condition.

The cost must also:

- i. be solely attributable to an Unknown COVID-19 Condition;
- ii. be reasonable under the circumstances;
- iii. not be the result of the Contractor's failure to comply with the Contract Documents or a COVID-19 Proclamation; and
- iv. not be the result of a subcontractors' or suppliers' failure to comply with COVID-19 Protocols while on site.

Unknown COVID-19 Condition cost increases shall be satisfied from the Owner's Contingency amount.

29. INDEMNITY

Contractor shall defend with counsel acceptable to the District, indemnify and hold harmless to the

full extent permitted by law, the District and its Board of Trustees, officers, agents, Architect, construction manager, employees and volunteers from and against any and all liability, loss, damage, claims, expenses, fines, judgments and costs (including, without limitation, reasonable attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Contractor's performance of the Contract or its failure to comply with any of its obligations contained in these Contract Documents, except such Liability caused by the active negligence, sole negligence or willful misconduct of the District. Such indemnification shall extend to all claims, demands, or liabilities occurring after completion of construction of the Project as well as during the progress of the work. Pursuant to Public Contract Code section 9201, District shall timely notify Contractor of receipt of any third-party claim relating to this Project.

30. WARRANTY OF TITLE

Contractor warrants that title to all work, materials or equipment included in a request for payment shall pass and transfer to the District whether or not they are installed or incorporated in the Project, free from any claims, liens or encumbrances, when such payment is made to the Contractor. Contractor further warrants that no such work, materials or equipment have been purchased for work under the Contract subject to an agreement by which an interest therein or an encumbrance thereon is retained by the seller or supplier.

31. USE OF COMPLETED PARTS OF THE WORK BEFORE ACCEPTANCE

Whenever the work or any part thereof is in a condition suitable for use, and the best interest of the District requires such use, as determined by the District, the District may take possession of, connect to, open for public use, or use the work or a part thereof. When so used, maintenance and repairs due to ordinary wear and tear or vandalism will be made at District's expense. The use by the District of the work or part thereof as contemplated in this section shall in no case be construed as constituting acceptance of the work or any part thereof, including, but not limited to, the right to assess liquidated damages. Such use shall neither relieve the Contractor of any of Contractor's responsibilities under the Contract nor act as a waiver by the District of any of the conditions thereof. Contractor shall continue to maintain all insurance, including Builder's Risk insurance, if applicable, on the entire Project, and diligently pursue full completion of the work.

32. GUARANTEE AND WARRANTY

- a. By signing this Contract, Contractor agrees to the following guarantee and warranty:

**Guarantee & Warranty**

Contractor hereby guarantees and warrants its work on the Project for a period of one (1) year from the date of Final Completion as follows.

Contractor shall promptly repair or replace to the



satisfaction of the District any or all work that is defective in workmanship, equipment and/or materials for whatever reason, ordinary wear and tear and unusual abuse or neglect excepted, together with any other work which may be damaged or displaced in so doing.

Contractor agrees to promptly correct and remedy any failure by the Contractor to conform its work, activities and services to the requirements of the Contract Documents.

In the event of the Contractor's failure to comply with the above-mentioned obligations within ten (10) calendar days of notice, or sooner if required by an emergency, Contractor hereby authorizes the District to have the defects or deficiencies repaired, remedied, corrected and made good at Contractor's expense, and Contractor shall pay the costs and charges therefore upon demand. The Surety agrees to be responsible for these costs and charges as well.

### 33. PROTECTION OF WORK AND PROPERTY

- a. The Contractor shall be responsible for each operation and all work on the Project, both permanent and temporary. The Contractor shall protect the work and materials from damage due to negligence, the action of the elements, the carelessness of third parties, vandalism, or any other cause whatsoever, until the final completion and acceptance of the Project. Should improper work by the Contractor be covered by another contractor and damage or defects result, the whole work affected shall be made good by the Contractor to the satisfaction of the Architect and District without expense to the District. The Contractor shall take reasonable care to avoid damage to existing facilities or utilities, whether on the Project or adjacent to it, and Contractor shall be liable for any damage thereto or interruption of service due to Contractor's operations. If the Contractor encounters any facilities or utilities not shown on the drawings or not reasonably inferable therefrom, Contractor shall promptly notify the Architect about them, and shall do no further work which may cause damage to same. If it is determined that some action needs to be taken regarding facilities not shown, the Contractor will be given directives on what action to take, and any additional cost to the Contractor incurred thereby will be handled by Change Order.
- b. The property limits of the area of the Project are indicated in the Site Lease. Except for work specifically shown or noted, Contractor shall confine Contractor's operations within the indicated property limits. The Contractor shall provide, install, and maintain all shoring, bracing and underpinning necessary to support adjacent property, streets, buildings and structures, that may be affected by building operations for this work; shall serve or cause to be served all legal notices to adjoining property owners that may be necessary for their protection; and shall protect from damage all adjacent buildings, fences, landscaping,

and repair or replace any such property damaged in the course of work under the Contract.

34. USE OF ROADWAYS AND WALKWAYS

The Contractor shall not unnecessarily interfere with use of any roadway, walkway or other facility for vehicular or pedestrian traffic by any party entitled to use it. Wherever such interference becomes necessary for the proper and convenient performance of the work and no satisfactory detour route exists, the Contractor shall, before beginning the interference, provide a satisfactory detour, temporary bridge, or other proper facility for traffic to pass around or over the interference and shall maintain it in satisfactory condition as long as the interference continues, all without extra payment unless otherwise expressly stipulated in the Contract Documents.

35. MATERIALS

- a. Unless explicitly stated otherwise, all specified equipment and material comprising the work of this Contract, as being provided or furnished or installed, shall imply the inclusion of all components, hardware and accessories, required for complete installation and satisfactory operation as intended by the manufacturer. Wherever the method of installation of any material is not explicitly specified, the installation shall be as recommended by manufacturer.
- b. Wherever in the Contract Documents it is provided that the Contractor shall furnish materials or equipment for which no detailed specifications are set forth, such materials or equipment shall be new and of the best grade for the purpose for which they will be used when incorporated in the work. Materials specified by reference to a number or symbol of a specific standard, such as A.S.M., Federal Specification, State Standard, Trade Association, or similar standards, shall comply with requirements in the latest revision thereof and any amendment or supplement in effect on the date of the award of the contract.
- c. None of the materials to be provided furnished or installed on this project shall contain asbestos or any other "hazardous substance" as that term is defined by federal or state law.

36. SUBSTITUTIONS

- a. Wherever in the drawings or Specifications a material or product is called for by trade or brand names or manufacturer and model number, alternative items of equal quality and purpose may be proposed for use by the Contractor. The burden of proof of equality is on the Contractor, and Contractor shall furnish all information and supplies necessary for the Architect to make a thorough evaluation of the proposed substitution. The Architect's decision about the equality of the proposed substitution is final, and if the proposed substitution is not approved, the Contractor shall install the item called for. Proposed substitutions and any changes in adjacent work caused by them shall be made by the Contractor at no additional cost to the District.

- b. No substitutions will be considered after Notice to Proceed unless compelling circumstances are presented (e.g. items are unavailable).
- c. In the event Contractor makes substitutions in materials, equipment, or designs, with or without the District's approval, other than those authorized herein, the Contractor shall then assume full responsibility for the effects of such substitutions on the entire Project, including the design, and shall reimburse the District for any charges resulting from such substitutions, including any charges for modifications in the work of other trades, and including any charges for additional design and review, plus reasonable and customary mark-ups.

37. TESTING

- a. Materials, equipment, or other work requiring tests may be specified in the Contract Documents, and they shall be adequately identified and delivered to the site in ample time before intended use to allow for testing. If such materials, equipment or other work should be covered without required testing and approval, they shall be uncovered at the Contractor's expense, including any repairs or replacement resulting therefrom. The Contractor shall notify the District and Architect when and where such materials, equipment or other work are ready for testing, and Contractor shall bear the cost of making them available for testing. The Contractor shall notify the District and Architect sufficiently before the need for testing so as to cause no delay in the work and, in any case, at least forty-eight (48) hours prior to the need for testing.
- b. The cost of initial tests called for will be paid by the District and will be performed by independent testing consultants retained by the District, but if so specified in the Contract Documents, the amount paid or a portion thereof may be collected from the Contractor. All other tests and inspections specified or otherwise required to substantiate compliance with specified requirements for quality of material or performance of operation shall be paid for by the District, but if so specified in the Contract Documents, the amount paid may be collected from the Contractor. If retesting or additional testing is necessary because of substandard initial test results, the costs thereof shall be paid by the District, but if so specified by the District, the amount paid may be collected from the Contractor, including any repairs or replacement resulting therefrom.

38. INSPECTION

- a. All materials, equipment and workmanship used in the work of the Project shall be subject to inspection or testing at all times and locations during construction and/or manufacture. The District's and Architect's authorized representatives and representatives of other agencies having authority over the work shall have access to the work for the above purposes at all reasonable times and locations. Any material or work found to be unsatisfactory or not according to the Contract Documents shall be replaced with the correct material or work and the defective items promptly removed, all at the Contractor's

expense, when directed to do so by any of the above-named persons having authority over the work. The cost of review time and analysis by the Architect or other District consultants necessitated by incomplete or defective work by the Contractor shall be charged to the Contractor.

- b. Inspection and testing by the District or its representatives shall not relieve the Contractor from complying with the requirements of the Contract Documents. The Contractor is responsible for its own quality control.
- c. Whenever required by the District or Architect, the Contractor shall furnish all tools, labor and materials necessary to make an examination of work in place by uncovering the same. Should such work be found unsatisfactory, the cost of examination and reconstruction shall be paid by the Contractor. Should such work be found satisfactory, the cost of examination and reconstruction of the work shall be paid by Change Order unless the Contractor improperly covered the work before it could be inspected or tested. If the Contractor considers it necessary or desirable to work on Saturday, Sunday or a holiday, Contractor shall seek written approval from the District at least forty-eight (48) hours before the commencement of such work.

#### 39. CLEANUP

- a. The Contractor shall maintain the premises and area of the work in a neat and clean condition. No burning of rubbish on site shall be allowed. The Contractor shall control dust on the site by sprinkling at whatever intervals are necessary to keep it laid down and shall take measures to prevent dust and debris from being accidentally transported outside the area of the work.
- b. Final cleaning, such as sweeping, dusting, vacuuming, dry and wet mopping, polishing, sealing, waxing and other finish operations normally required on newly installed work shall be taken to indicate the finished conditions of the various new and existing surfaces at the time of acceptance. Prior to the time of acceptance, all marks, stains, fingerprints, dust, dirt, splattered paint and blemishes resulting from the various operations shall be removed throughout the Project. Stair treads and risers shall be wet-mopped. Glass shall be left clean and polished both inside and outside. Plumbing fixtures and light fixtures shall be washed clean. Hardware and other unpainted metals shall be cleaned and all building papers and other temporary protections shall be removed throughout the building, or portion of the building where Contractor was involved, all to the satisfaction of the Architect and District. The exterior of the buildings, playfields, exterior improvements, and planting spaces and other work areas shall be similarly clean and in good order.

#### 40. CONSTRUCTION WASTE MANAGEMENT REQUIREMENTS

- a. Scope
  - 1) This Article includes requirements for the diversion by the Contractor of

construction and demolition debris from landfills. The Contractor shall develop and implement a Waste Management Plan as specified herein for the construction work. The Contractor shall take a pro-active, responsible role in the management of construction and demolition waste and require all subcontractors, vendors, and suppliers to participate in the effort.

- 2) The District has established that this Project shall generate the least amount of waste practicable and that processes shall be utilized that ensure the generation of as little waste as possible due to over-packaging, error, poor planning, breakage, mishandling, contamination or other factors.
- 3) As much of the waste materials as economically feasible shall be reused, salvaged or recycled. Waste disposal in landfills shall be minimized.
- 4) The Contractor is encouraged to use waste hauling companies that separate recyclable materials. The Contractor shall work with its waste haulers in providing other recycling methods as appropriate.
- 5) The Contractor is responsible for implementation of any special programs involving rebates or similar incentives related to the recycling of waste. Revenues or other savings obtained for salvage or recycling accrue to the Contractor.

b. References

- 1) "Builders' Guide to Reuse and Recycling, A Directory for Construction and Demolition Materials."
- 2) "Construction Site Recycling, a Guide for Building Contractors ". For a copy of the guide call 1-888-442-2666 or go to [www.recycleworks.org](http://www.recycleworks.org).
- 3) "Where to Recycle Construction and Demolition Debris." For a copy of the guide call 1-888-442-2666 or go to [www.recycleworks.org](http://www.recycleworks.org).

c. Definitions

- 1) General: Construction and demolition waste includes products of demolition or removal, excess or unusable construction materials, packaging materials for construction products, and other materials generated during the construction process but not incorporated into the work.
- 2) Divert" means to use material for any lawful purpose other than disposal in a landfill or transfer facility for disposal
- 3) "Recycling Service" means an off-site service that provides processing of material and diversion from a landfill.

- 4) "Hauler" means the entity that transports construction and demolition debris to either a landfill or a recycling service.
- d. Compliance with regulatory requirements:
- 1) The Contractor shall perform all handling, storage, transportation and disposal of construction debris in compliance with all applicable Federal, State, regional, and local statutes, laws, regulations, rules, ordinance, codes and standards.
  - 2) Nothing stated on the drawings, in this Article 40 or in any other provision of the Contract Documents shall be construed as allowing work that is not in strict compliance with all applicable Federal, State, regional, and local statutes, laws, regulations, rules, ordinances, codes and standards.
- e. Performance Requirement
- 1) The Contractor shall divert a minimum of 50 percent (50%) of the total Project construction and demolition waste from landfills.
- f. Quality Control
- 1) General:
    - i) The Contractor shall not permit materials designated for diversion to become contaminated or to contaminate the site or surrounding areas.
  - 2) Training and Coordination:
    - i) The Contractor shall designate an on-site party [or parties] who will be responsible for instructing workers and subcontractors, and overseeing and documenting the results of the Waste Management Plan for the Project.
    - ii) The Contractor shall furnish copies of the Waste Management Plan to all on-site supervisors, each subcontractor, and the District's representative.
    - iii) The Contractor shall include construction waste management as an item on the agenda of all progress meetings.
  - 3) The Waste Management Plan:
    - i) The Contractor shall prepare a Waste Management Plan for diverting the specified percentage of construction debris from landfills, including written and graphic information indicating how the waste will be diverted.
    - ii) Include in the plan both on-site recycling of construction debris and off-site diversion from landfills.

- iii) Identify the means and methods for collecting and separating each type of debris deemed reusable or recyclable.
- iv) List the off-site recycling service and hauler of each designated debris item who has agreed to accept and divert that item from the landfill in the proposed quantities anticipated. List the service and hauler company name, address, telephone number, and persons contacted.
- v) List the name of individuals on the Contractor's staff responsible for waste prevention and management.
- vi) List the actions that will be taken to reduce solid waste generation, including coordination with subcontractors to ensure awareness and participation.
- vii) Describe the specific approaches to be used in recycling/reuse of the various materials generated, including the areas on site and equipment to be used for processing, sorting, and temporary storage of wastes.
- viii) Characterize the waste to be generated, including estimated types and quantities. Name the landfills and/or incinerator to be used.
- ix) List the specific waste materials that will be salvaged for resale, salvaged and reused on the Project, salvaged and stored for reuse on a future project, or recycled. Recycling facilities that will be used shall be identified by name, location, and phone number.
- x) Identify the materials that cannot be recycled or reused with an explanation or justification, to be approved by the Architect.

The Contractor shall submit the Plan to the Architect within 10 calendar days after receipt of the Notice to Proceed, or prior to any waste removal in connection with the work, whichever occurs first. The Contractor shall promptly revise and resubmit the Plan as required by the Architect. Review of the Contractor's Waste Management Plan will not relieve the Contractor of responsibility for compliance with applicable environmental regulations or meeting Project diversion requirements.

g. Plan Implementation

- 1) The Contractor shall implement the approved Waste Management Plan.
- 2) The Contractor shall maintain a log of each load and of each category of waste that is diverted from the landfill. The Contractor shall separately log the debris sent to a Class III landfill and materials sent to recycling facilities.
- 3) The Contractor shall include in the log the type of load, load weight, name of the

hauling service, recycling service or landfill, and the date accepted by the recycling service or by the landfill.

- 4) The Contractor shall retain and make available all weight tickets and copies of receipts and invoices relating to the implementation of the Plan.
- 5) The District reserves the right to audit the log at any time.

h. Material Handling

- 1) Designate a specific area or areas on site to facilitate the separation of materials for potential reuse, salvage, recycling, and return. Clearly mark bins for each category of waste.
- 2) Keep waste bins and pile areas neat and clean. Do not contaminate non-recyclable waste with materials designated for reuse or recycling.

i. Contractor's Responsibilities

- 1) Provide on-site instruction of the appropriate separation, handling, recycling, salvage, reuse, and return methods to be used by all parties in the Project.
- 2) Separate, store, protect, and handle at the site identified recyclable and salvageable waste products in a manner that maximizes recyclability and salvagability of identified materials. Provide the necessary containers, bins and storage areas to facilitate effective waste management. Provide barriers and enclosures around recyclable material storage areas which are non hazardous and recyclable or reusable and which shall be located away from construction traffic. Provide adequate space for pick-up and delivery. Use cleaning materials that are non hazardous and biodegradable.

41. INSTRUCTIONS AND MANUALS

Three copies of the maintenance instructions, application/installation instructions and service manuals called for in the Specifications shall be provided by the Contractor. These shall be complete as to drawings, details, parts lists, performance data and other information that may be required for the District to easily maintain and service the materials and equipment installed under this Contract. All manufacturer's application/installation instructions shall be given to the Architect at least ten (10) days prior to first material application or installation of the item. The maintenance instructions and manuals, along with any specified guarantees, shall be delivered to the Architect for review prior to submitting to District, and the Contractor or appropriate Subcontractors shall instruct District's personnel in the operation and maintenance of the equipment prior to final acceptance of the Project.



42. AS-BUILT DRAWINGS

The Contractor and all Subcontractors shall maintain on the work site a separate complete set of contract drawings which will be used solely for the purpose of recording changes made in any portion of the work during the course of construction, regardless of the reason for the change. As changes occur, there will be included or marked on this record set on a daily basis if necessary to keep them up to date at all times. Actual locations to scale shall be identified on the drawings for all runs of mechanical and electrical work, including all site utilities installed underground, in walls, floors, and furred spaces, or otherwise concealed. Deviations from the drawings shall be shown in detail. All main runs, whether piping, conduit, duct work, drain lines, etc., shall be located in addition by dimension and elevation. The Contractor shall verify that all changes in the work are included in the "AS-BUILT" drawings and deliver the complete set thereof to the Architect for review and approval within thirty (30) calendar days after District's notice of completion.

43. NOT USED

44. NO DISCRIMINATION

It is the policy of the District that there shall be no discrimination against any prospective or active employee or any other person engaged in the work because of actual or perceived race, color, ancestry, national origin, ethnic group identification, religion, sex, gender, sexual orientation, age, physical or mental disability, or marital status. The Contractor agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment Practice Act, beginning with Government Code §12900, Government Code §11135, and Labor Code §§ 1735, 1777.5, 1777.6 and 3077.5. In addition, the Contractor agrees to require like compliance by all Subcontractors and suppliers.

45. LABOR STANDARDS

a. Work Hours:

In accordance with Labor Code section 1810, eight (8) hours of labor shall constitute a legal day's work under this Contract. Contractor and any Subcontractor shall pay workers overtime pay as required by Labor Code section 1815. The Contractor shall pay each worker, laborer, mechanic or persons performing work under this Contract at a rate not less than the prevailing wage for each craft or classification covering the work actually performed.

b. Penalty:

Contractor shall forfeit to District as a penalty the sum of twenty-five dollars (\$25.00) for each worker employed in the execution of this Contract by Contractor or any Subcontractor for each calendar day during which the worker is required or permitted to work more than eight (8) hours in any one (1) calendar day or more than forty (40) hours per calendar week

in violation of Article 3, Division 2, Part 7, Chapter 1 of the California Labor Code.

c. Employment of Apprentices:

Contractor shall comply with Labor Code sections 1773.3, 1777.5 and 1777.6, and 3077 *et. seq.*, each of which is incorporated by reference into this Contract. These sections require that contractors and subcontractors employ apprentices in apprenticeable occupations in a ratio of not less than one (1) hour of apprentice work for every five (5) hours of labor performed by a journeyman, unless an exception is granted and that Contractors and Subcontractors shall not discriminate against otherwise qualified employees as apprentices on any public works solely on the ground of actual or perceived race, religion, color, national origin, ethnic group identification, sex, gender, sexual orientation, age, or physical or mental disability. Only apprentices who are in training under written apprenticeship occupations shall be employed. The responsibility for compliance with these provisions for all apprenticeable occupations rests with Contractor.

d. The Contractor shall be knowledgeable of and comply with Labor Code sections 1727, 1773.5, 1775, 1777, 1777.5, 1810, 1813, 1860, including all amendments thereto; each of these sections is incorporated by reference into this Contract.

46. GENERAL RATE OF PER DIEM WAGES

a. On File:

As required by Labor Code section 1773.2, the District has available copies of the general prevailing rate of per diem wages for workers employed on public work as determined by the Director of the Department of Industrial Relations, which shall be available to any interested party on request. Contractor shall post a copy of the document at each job site.

b. Prevailing Wage Rate:

The Contractor and each Subcontractor shall pay each worker performing work under this Contract at a rate not less than the prevailing wage as defined in Labor Code sections 1771 and 1774 and section 16000(a) of Title 8, California Code of Regulations.

c. Penalty:

In accordance with section 1775 of the Labor Code, the Contractor shall forfeit to the District as penalty, the sum of \$200 for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates, as determined by the Director of the California Department of Industrial Relations, for any work done under this Contract by Contractor or by any Subcontractor. Contractor shall also pay each worker the difference between the stipulated prevailing wages rates and the amount actually paid to such worker.

47. RECORD KEEPING

- a. The Contractor agrees to comply with the provisions of sections 1776 and 1812 of the Labor Code. The Contractor and each Subcontractor shall keep or cause to be kept an accurate record showing the names, addresses, social security numbers, work classifications, straight time and overtime hours worked each day and week of all workers employed by Contractor in connection with the execution of this Contract or any subcontract thereunder and showing the actual per diem wages paid to each of such workers. These records shall be certified and shall be open at all reasonable hours to the inspection of the District, its officers and agents, and to the Chief of the Division of Labor Statistics and Law Enforcement of the State Department of Industrial Law Enforcement of the State Department of Industrial Relations, and his or her other deputies and agents.
- b. In addition, copies of the above records shall be available as follows:
  - 1) A certified copy of an employee's payroll record shall be made available for inspection or furnished to the employee or his or her authorized representative on request;
  - 2) A certified copy of all payroll records shall be made available for inspection or furnished upon request to the District, the Division of Labor Standards Enforcement, and the Division of Apprenticeship Standards of the Department of Industrial Relations;
  - 3) A certified copy of all payroll records shall be made available upon request by the public for inspection or copies thereof made; provided, however, that a request by the public shall be made through either the District, the Division of Apprenticeship Standards, or the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement. If the requested payroll records have not been previously provided, the requesting party shall, prior to being provided the records, reimburse the costs of the Contractor, Subcontractors, and the entity through which the request was made. The public shall not be given access to the records at the principal office of the Contractor.
- c. The Contractor shall file a certified copy of the records with the entity requesting the records within ten days after receipt of a written request. Any copy of records made available for inspection as copies and furnished upon request to the public or any public agency by the District, shall be marked or obliterated in such a manner as to prevent disclosure of an individual's name, address, and social security number. The name and address of the Contractor awarded the Contract or performing the Contract shall not be marked or obliterated.
- d. The Contractor shall inform the Owner of the location of the records, including the street address, city and county, and shall, within five working days, provide a notice of a change of location and address.
- e. In the event of noncompliance with the requirements of this section, the Contractor shall

have ten days in which to comply subsequent to receipt of written notice specifying in what respects the Contractor must comply with this section. Should noncompliance still be evident after the ten day period, the Contractor shall, as a penalty to the District, forfeit \$100 for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, these penalties shall be withheld from Lease Payments then due.

- f. Responsibility for compliance with this provision shall be with the Contractor.

48. PROJECT COMPLETION

- a. When all of the construction work to be performed under this Contract has been fully completed, the Contractor shall notify the Architect and District, in writing, setting a date for inspection. The Contractor and Subcontractor representatives shall attend the inspection. As a result of this inspection, the Architect will prepare a list of items ("punch list") that are incomplete or not installed according to the Contract Documents. Failure to include items on this list does not relieve the Contractor from fulfilling all requirements of the Contract Documents.
- b. The Architect will promptly deliver the punch list to the Contractor and it will include a period of time by which the Contractor shall complete all items listed thereon. On completion of all items on the punch list, verified by a final inspection, and all other Contract requirements, so that Final Completion has been achieved to the District's satisfaction, the District will file a Notice of Completion with the County Recorder.

49. TRENCHING OR OTHER EXCAVATIONS

- a. Excavations or Trenches Deeper than Four Feet:

If the Project involves digging trenches or other excavations that extend deeper than four feet, the following provisions shall be a part of this Contract:

- 1) The Contractor shall promptly, and before the following conditions are disturbed, provide written notice to the District if the Contractor finds any of the following conditions:
  - (a) Material that the Contractor believes may be a hazardous waste, as defined in section 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with the provisions of existing law.
  - (b) Subsurface or latent physical conditions at the site which are different from those indicated or expected.
  - (c) Unknown physical conditions at the site of any unusual nature or which are materially different from those ordinarily encountered and generally

recognized as inherent in work which the Contractor generally performs.

- 2) In the event that the Contractor notifies the District that Contractor has found any of the conditions specified in subparagraphs (a), (b) or (c), above, the District shall promptly investigate the condition(s). If the District finds that the conditions are materially different or that a hazardous waste is present at the site which will affect the Contractor's cost of, or the time required for, performance of the Contract, the District shall issue a change order in accordance with the procedures set forth in this Contract.
- 3) In the event that a dispute arises between the District and the Contractor regarding any of the matters specified in Paragraph (2), above, the Contractor shall proceed with all work to be performed under the Contract and the Contractor shall not be excused from completing the Project as provided in the Contract. In performing the work pursuant to this Paragraph, the Contractor retains all rights provided by Article 50 which pertains to the resolution of disputes between the contracting parties.

b. Regional Notification Center:

The Contractor, except in an emergency, shall contact the appropriate regional notification center at least two (2) days prior to commencing any excavation if the excavation will be conducted in an area that is known, or reasonably should be known, to contain subsurface installations other than the underground facilities owned or operated by the District, and obtain an inquiry identification number from that notification center. No excavation shall be commenced and/or carried out by the Contractor unless an inquiry identification number has been assigned to the Contractor or any Subcontractor and the Contractor has given the District the identification number. Any damages or delays arising from Contractor's failure to make appropriate notification shall be at the sole risk and expense of the Contractor and shall not be considered for an extension of the Contract time.

c. Existing Utility Lines:

- 1) Pursuant to Government Code section 4215, the District assumes the responsibility for removal, relocation, and protection of main or trunk utility lines and facilities located on the construction site at the time of commencement of construction under this Contract with respect to any such utility facilities that are not identified in the plans and Specifications. Contractor shall not be assessed liquidated damages for delay in completion of the Project caused by the failure of the District or the owner of a utility to provide for removal or relocation of such utility facilities.
- 2) Locations of existing utilities provided by the District shall not be considered exact, but approximate within reasonable margin and shall not relieve Contractor of responsibilities to exercise reasonable care nor costs of repair due to Contractor's failure to do so. The District shall compensate Contractor for the costs of locating and repairing damage not due to the failure of Contractor to exercise reasonable

care, and removing or relocating such utility facilities not indicated in the plans and Specifications with reasonable accuracy.

- 3) No provision herein shall be construed to preclude assessment against Contractor for any other delays in completion of the Project. Nothing in this section shall be deemed to require the District to indicate the presence of existing service laterals, appurtenances, or other utility lines, with the exception of main or trunklines, whenever the presence of such utilities on the site of the construction Project can be inferred from the presence of other visible facilities, such as buildings, meter and junction boxes, on or adjacent to the site of the construction.
- 4) If Contractor, while performing work under this Contract, discovers utility facilities not identified by the District in the Project plans and Specifications, Contractor shall immediately notify the District and the utility in writing. The cost of repair for damage to above-mentioned visible facilities without prior written notification to the District shall be borne by the Contractor.

d. Prompt Notification:

Contractor understands, acknowledges and agrees that the purpose for prompt notification to the District pursuant to these provisions is to allow the District to investigate the condition(s) so that the District shall have the opportunity to decide how the District desires to proceed as a result of the conditions. Accordingly, failure of Contractor to promptly notify the District in writing, pursuant to these provisions, shall constitute Contractor's waiver of any claim for damages incurred as a result of the conditions.

e. Trenches Five Feet and Deeper:

Pursuant to Labor Code section 6705, if the Contract price exceeds \$25,000 and involves the excavation of any trench or trenches five (5) feet or more in depth, the Contractor shall, in advance of excavation, promptly submit to the District and/or a registered civil or structural engineer employed by the District or Architect, a detailed plan showing the design of shoring for protection from the hazard of caving ground during the excavation of such trench or trenches.

50. RESOLUTION OF CONSTRUCTION CLAIMS

Claims shall be subject to the requirements of Public Contract Code sections 20104 *et seq.* and 9204. A summary of those provisions is set forth below. A waiver of the rights granted by the referenced statutes is void and contrary to public policy, provided, however, that upon receipt of a claim, the parties may mutually agree to waive, in writing, mediation and proceed directly to the commencement of a civil action or binding arbitration, as applicable. To the extent that the summary below is inconsistent with any requirement of those statutes, the statutes shall control.

- a. Public work claims of \$375,000 or less between the Contractor and the District are subject to the provisions of Article 1.5 (commencing with section 20104) of Chapter 1 of Part 2 of the Public Contract Code ("Article 1.5 Claim"). For purposes of Article 1.5, "public work"

has the same meaning as set forth in sections 3100 and 3106 of the Civil Code; "claims" means a separate demand by Contractor for a time extension or payment of money or damages arising from work done by or on behalf of Contractor pursuant to the Contract and payment of which is not otherwise expressly provided for or the claimant is not otherwise entitled to or the amount of the payment which is disputed by the District. To the extent that this subsection is inconsistent with section 21, section 21 shall control.

- b. All Article 1.5 Claims shall be submitted on or before the date of the final Lease Payment and shall include all documents necessary to substantiate the claim. District shall respond in writing within 45 days of receipt of claim if the claim is less than or equal to \$50,000 ("50,000 claim") or within 60 days if the claim is over \$50,000 but less than or equal to \$375,000 ("50,000 - 375,000 claim"). In either case, District may request in writing within 30 days of receipt of claim any additional documentation supporting the claim or relating to any defenses to the claim which the District may have against the Contractor. Any additional information shall be requested and provided upon mutual agreement of the District and the Contractor. District's written response to the claim shall be submitted to Contractor within 15 days after receipt of the further documentation for \$50,000 claims or within 30 days after receipt of the further documentation for \$50,000 - \$375,000 claims or within a period of time no greater than that taken by the Contractor in producing the additional information, whichever is greater.
- c. Within 15 days of receipt of the District's response, if Contractor disputes the District's written response, or within 15 days of the District's failure to respond within the time prescribed, the Contractor shall provide written notification to District demanding an informal conference to meet and confer ("conference") to be scheduled by District within 30 days. Following the conference, if any claim or portion remains in dispute, the Contractor may file a claim as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code. For purposes of those provisions, the period of time within which a claim must be filed is tolled from the time the claimant submits a written claim pursuant to this section until the time that claim is denied as a result of the conference process, including any period of time utilized by the meet and confer process.
- d. Pursuant to Public Contract Code section 20104.2(f), this section does not apply to tort claims and does not change the period for filing claims or actions specified by Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code.
- e. If a civil action is filed, within 60 days, but no earlier than 30 days, following the filing of responsive pleadings, the court shall submit the matter to nonbinding mediation unless waived by mutual stipulation of both parties. The mediation process shall provide that both parties select a disinterested third person mediator within 15 days, shall be commenced within 30 days of the submittal, and shall be concluded within 15 days of the commencement of the mediation unless time is extended upon a good cause showing to the court or by stipulation of the parties. If the parties fail to select a mediator within the 15-day period, any party may petition the court to appoint the mediator.

- f. If the matter remains in dispute, the case shall be submitted to judicial arbitration as set forth in Public Contract Code sections 20104.4 (b)(1) through (b)(3).
- g. For any claim in excess of \$375,000, the Contractor and the District shall follow the same process as for an Article 1.5 Claim. The District will forward a response within 60 days of submittal of any such claim. Judicial arbitration is not required for claims in excess of \$375,000.

Claims shall also be processed consistent with Public Contract Code section 9204, which provides processing timelines and procedures, and requires that undisputed claims be promptly paid in accordance with this code provision.

- h. In addition, for all unresolved claims that the Contractor wishes to pursue, the Contractor shall file a timely claim pursuant to the Government Claims Act and shall otherwise comply with the procedures set forth in that Act prior to commencing any litigation against the District. The accrual date for any such claim is the date the dispute or controversy first arose regarding the issues raised in the claim.
- i. "The date of Final Payment," as used in this Article 50, means the date of the final Lease Payment.
- j. The claims required by this Article are jurisdictional and conditions precedent to the commencement of any further legal proceedings. Strict compliance with all filing deadlines is mandatory.

#### 51. DISABLED VETERANS PARTICIPATION GOALS

In accordance with Education Code section 17076.11, this District has a participation goal for disabled veteran business enterprises ("DVBE") of at least 3 percent (3%) per year of the overall dollar amount of funds allocated to the District by the State Allocation Board pursuant to the Leroy F. Greene School Facilities Act of 1998 for construction or modernization and expended each year by the District. Prior to, and as a condition precedent for final payment under any contract for such project, the Contractor shall provide appropriate documentation to the District identifying the amount paid to disabled veteran business enterprises in conjunction with the contract, so that the District can assess its success at meeting this goal.

#### 52. RETENTION OF DVBE RECORDS

The Contractor agrees that, for all contracts subject to DVBE participation goals, the State and the District have the right to review, obtain and copy all records pertaining to performance of the contract in accordance with DVBE requirements. The Contractor agrees to provide the State or the Owner with any relevant information requested and shall permit the State or Owner access to its premises upon reasonable notice for purposes of interviewing employees and inspecting records. The Contractor agrees to maintain such records for a period of three years after final payment under the contract.



53. FINGERPRINTING

District Determination of Fingerprinting Requirement Application

The District has considered the totality of the circumstances concerning the Project and has determined that the Contractor and Contractor's employees (which includes Subcontractor employees) are subject to the requirements of Education Code §45125.2 and Paragraph (a) below is applicable.

- a. Contracts for Construction, Reconstruction, Rehabilitation or Repair of a School Facility Involving More than Limited Contact with Students (§45125.2)

By execution of the Contract, the Contractor acknowledges that Contractor is entering into a contract for the construction, reconstruction, rehabilitation, or repair of a school facility where the Contractor and/or Contractor's employees will have more than limited contact with students and the services to be provided do not constitute an emergency or exceptional situation. In accordance with Education Code §45125.2 the Contractor shall, at Contractor's own expense, (1) install a physical barrier to limit contact with students by Contractor and/or Contractor's employees, and/or (2) provide for the continuous supervision and monitoring of the Contractor and/or Contractor's employees by an employee of the Contractor who has received fingerprint clearance from the California Department of Justice, and/or (3) provide for the surveillance of the Contractor and Contractor's employees by a District employee.

- b. Other Conditions

The parties agree that the following conditions apply to any work performed by the Contractor and Contractor's employees on a school site: (1) Contractor and Contractor's employees shall check in with the school office each day immediately upon arriving at the school site; (2) Contractor and Contractor's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, Contractor and Contractor's employees shall not change locations without contacting the school office; (4) Contractor and Contractor's employees shall not use student restroom facilities; and (5) If Contractor and/or Contractor's employees find themselves alone with a student, Contractor and Contractor's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

54. NOT USED.

55. DRUG-FREE WORKPLACE CERTIFICATION

Contractor certifies all of the following:

- 1) Contractor is aware of the provisions and requirements of California Government Code §§ 8350 et seq., the Drug Free Workplace Act of 1990.

- 2) Contractor is authorized to certify, and does certify, that a drug free workplace will be provided by doing all of the following:
  - a) Publishing a statement notifying all employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in Contractor's workplace and specifying actions which will be taken against employees for a violation of the prohibition;
  - b) Establishing a drug-free awareness program to inform employees about all of the following:
    - (i) The dangers of drug abuse in the workplace;
    - (ii) Contractor's policy of maintaining a drug-free workplace;
    - (iii) The availability of drug counseling, rehabilitation and employee-assistance programs; and
    - (iv) The penalties that may be imposed upon employees for drug abuse violations;
  - c) Requiring that each employee engaged in the performance of Work on the Project be given a copy of the statement required by subdivision (a), above, and that as a condition of employment by Contractor in connection with the Work on the Project, the employee agrees to abide by the terms of the statement.
- 3) Contractor understands that if the District determines that Contractor has either: (a) made a false certification herein, or (b) violated this certification by failing to carry out and to implement the requirements of Government Code §§ 8350 et seq., the Contract is subject to termination, suspension of payments, or both. Contractor further understands that, should Contractor violate the terms of the Drug-Free Workplace Act of 1990, Contractor may be subject to debarment in accordance with the provisions of Government Code §§ 8350, et seq.

56. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted, and this Contract shall be read and enforced as though it were included, and if through mistake or otherwise any provision is not inserted or is not correctly inserted, upon application of either party the Contract shall be amended to make the insertion or correction. All references to statutes and regulations shall include all amendments, replacements, and enactments on the subject which are in effect as of the date of this Contract.

--END--

## **PAYMENT BOND**

WHEREAS, the Mendocino Unified School District (“District”) and \_\_\_\_\_ (“Principal”) have entered into a contract (“Contract”) for the furnishing of all materials, labor, services, equipment, tools, supervision and transportation necessary, convenient and proper for the Mendocino High School Modernization Lease-Leaseback Project – Phase One (“Project”) which Contract dated \_\_\_\_\_, 2\_\_\_\_, and all of the Contract Documents made part thereof are fully incorporated herein by this reference; and

WHEREAS, Contractor/Principal is required by Division 4, Part 6, Title 3, Chapter 5 (commencing at Section 9550) of the California Civil Code to furnish a bond in connection with the contract;

NOW, THEREFORE, we, the Contractor/Principal and \_\_\_\_\_ as Surety, are held firmly bound unto Owner in the penal sum of \$ \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), lawful money of the United States of America for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if the Contractor/Principal, his/her or its heirs, executors, administrators, successors, or assigns, or a subcontractor, shall fail to pay any person or persons named in Civil Code Section 9100 or fail to pay for any materials or other supplies used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code with respect to work or labor thereon of any kind, or shall fail to deduct, withhold, and pay over to the Employment Development Department any amounts required to be deducted, withheld, and paid over by Section 13020 of the Unemployment Insurance Code with respect to work and labor thereon of any kind, then said Surety will pay for the same, in or to an amount not exceeding the amount set forth above, and in case suit is brought upon this bond Surety will also pay such reasonable attorney's fees as shall be fixed by the court, awarded and taxed as provided in Division 4, Part 6, Title 3, Chapter 5 (commencing at Section 9550) of the California Civil Code.

This bond shall inure to the benefit of any of the persons named in Section 9100 of the California Civil Code so as to give a right of action to such person or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration, or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement described above or pertaining or relating to the furnishing of labor, materials, or equipment therefor, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement described above, nor by any rescission or attempted rescission of the contract, agreement, or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to recover on the bond, and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Owner and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described

in Section 8400 and 8402 of the California Civil Code and has not been paid the full amount of his/her or its claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration, or modification.

In witness whereof, this instrument has been duly executed by the Principal and Surety this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

*To be signed by  
Principal and Surety  
and acknowledgment  
and notarial seal to  
be attached.*

\_\_\_\_\_  
PRINCIPAL

By:

\_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
SURETY

By:

\_\_\_\_\_

\_\_\_\_\_  
Title

The above bond is accepted and approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_  
Authorized District Signature

## **PERFORMANCE BOND**

WHEREAS, the Mendocino Unified School District ("District"), has awarded to \_\_\_\_\_ ("Principal"), the Contract for performance of the following project ("Project"): the Mendocino High School Modernization Lease-Leaseback Project – Phase One.

WHEREAS, the Principal is required under the terms of the Contract to furnish a bond to the District as obligee ensuring its full and faithful performance of the Contract Documents, which are fully incorporated herein by this reference,

NOW, THEREFORE, we, the Principal and \_\_\_\_\_, as Surety, hereby guarantee the Principal's full, faithful and complete performance of the Contract Document requirements in the penal sum of \_\_\_\_\_ Dollars (\$xxxxxx) for the payment of which sum will and truly be made, we bind ourselves, our heirs, executors, administrators and successors, jointly, severally, and firmly by this agreement to perform or have performed all of the work and activities required to complete the Project pursuant to the Contract Documents and to pay to the District all damages the District incurs as a result of the Principal's failure to fully perform in accordance with the Contract Documents.

The condition of the obligation is such that if the Principal, its heirs, executors, administrators, successors or assigns shall in all things abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any amendment thereof made as therein provided, on its or their parts to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall insure and indemnify and save harmless the District, its officers and agents, as therein stipulated, then this obligation shall become null and void. Otherwise, it shall be and remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the Contract Documents shall in any way affect its obligations on this bond and it does hereby waive notice of any such change, extension of time, alteration or addition.

Principal and Surety further agree to pay all costs incurred by the District in connection with enforcement of this bond, including, but not limited to the District's reasonable attorney's fees and costs incurred, with or without suit, in addition to any other sum required by this bond. Surety further agrees that death, dissolution, or bankruptcy of the Principal shall not relieve the Surety of its obligations hereunder.

In witness whereof, five (5) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

*To be signed by  
Principal and Surety  
and acknowledgment  
and notarial seal to  
be attached.*

\_\_\_\_\_  
PRINCIPAL

By: \_\_\_\_\_

TITLE \_\_\_\_\_

\_\_\_\_\_  
SURETY

By: \_\_\_\_\_

TITLE \_\_\_\_\_

The above bond is accepted and approved this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

By: \_\_\_\_\_  
Authorized District Signature



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/11/2021

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

PRODUCER CA LIC 0B29370 1-925-798-3334  
Edgewood Partners Insurance Center (EPIC)  
[Concord - Branch ID 15469]  
P.O. Box 5668  
  
Concord, CA 94524  
  
INSURED  
Lathrop Construction  
Associates, Inc  
4001 Park Road  
  
Benicia, CA 94510

CONTACT NAME: Diana Novicio  
PHONE (A/C No. Ext): 925-822-9163 FAX (A/C, No): 925-887-6815  
E-MAIL ADDRESS: diana.novicio@epicbrokers.com  
  
INSURER(S) AFFORDING COVERAGE NAIC #  
INSURER A: NATIONAL UNION FIRE INS CO OF PITTS 19445  
INSURER B: UNITED STATES FIRE INS CO 21113  
INSURER C: TRAVELERS PROP CAS CO OF AMER 25674  
INSURER D: ZURICH AMER INS CO 16535  
INSURER E:  
INSURER F:


**COVERAGES CERTIFICATE NUMBER: 61406286 REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X X	GL3292135	09/01/20	09/01/21	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X X	1337482062	09/01/20	09/01/21	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		ZUP51M1332720NF	09/01/20	09/01/21	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WC025893615	09/01/20	09/01/21	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Builders Risk		MBR966952112	09/01/20	09/01/21	Limit SEE BELOW*

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: LCA Job No. 1051 - Mendocino High School Modernization Project  
Additional Insured(s): The Mendocino Unified School District, its officers, agents, and employee.  
Coverage is primary. Waiver of Subrogation applies.

\*Limit is on Replacement Cost basis and will need to be schedule in the amount of the total contract value.  
Forms apply where required by written contract.

CERTIFICATE HOLDER	CANCELLATION
Mendocino Unified School District Attention: Superintendent P.O. Box 1154 Mendocino, CA 95460 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – AUTOMATIC STATUS WHEN  
REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**A. Section II – Who Is An Insured** is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

However, the insurance afforded to such additional insured:

1. Only applies to the extent permitted by law; and
2. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
  - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.



2. "Bodily injury" or "property damage" occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement you have entered into with the additional insured; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
Any person or organization whom you become obligated to include as an additional insured as a result of any contract or agreement you have entered into.	Per the contract or agreement
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**PRIMARY AND NONCONTRIBUTORY –  
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

**Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

## WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

<p><b>Name Of Person Or Organization:</b></p> <p>Pursuant to applicable written contract or agreement you enter into</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT**

This endorsement modifies insurance provided under the following:

**BUSINESS AUTO COVERAGE FORM**

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<b>Named Insured: Lathrop Construction Associates, Inc.</b>
<b>Endorsement Effective Date: 09-01-2020</b>

### **SCHEDULE**

<b>A. Broadened Insured Status</b>	<b>N. Audio, Visual, and Data Electronic Equipment</b>
<b>B. Blanket Additional Insured When Required Under Written Contract</b>	<b>O. Loan/Lease Payoff Coverage</b>
<b>C. Employee Hired Autos Liability Coverage</b>	<b>P. Airbag Coverage</b>
<b>D. Employees as Insureds</b>	<b>Q. Multiple Deductible Protection – Covered Auto and Trailer</b>
<b>E. Coverage Extensions – Supplementary Payments</b>	<b>R. Duties in the Event of an Accident, Claim, Suit, or Loss</b>
<b>F. Limited Fellow Employee Coverage</b>	<b>S. Non-Owned Auto Waiver of Subrogation</b>
<b>G. Limited Hired Auto – Physical Damage Coverage – Private Passenger (Includes Employee Hired Autos Physical Damage Coverage)</b>	<b>T. Blanket Waiver of Subrogation When Required Under Written Contract</b>
<b>H. Custom Signs and Decoration</b>	<b>U. Coverage Territory – Short Term Hired Commercial Autos</b>
<b>I. Extended Towing Coverage</b>	<b>V. Limited Mexico Coverage</b>
<b>J. Glass Breakage</b>	<b>W. Unintentional Failure to Disclose Hazards</b>
<b>K. Reimbursement for Increased Temporary Transportation Expense for Private Passenger and Commercial Vehicles</b>	<b>X. Mental Anguish Resulting From Bodily Injury</b>
<b>L. Extra Expense – Stolen Vehicles</b>	<b>Y. Waiver of Sovereign Immunity</b>
<b>M. Personal Effects Coverage</b>	<b>Z. Application of This Endorsement</b>

## **A. Broadened Insured Status**

Paragraph **A.1. Who Is An Insured** under **Section II – Covered Autos Liability Coverage** is amended to include the following as "insureds":

1. Any subsidiary which is a legally incorporated entity of which you own a financial interest of more than 50% of the voting stock on the effective date of this Coverage Form, while using with your permission a covered "auto."

However, the insurance afforded by this provision, **A.1.**, does not apply to any subsidiary that is an insured under any other automobile liability policy, or would be an insured under such policy but for the termination of such policy or the exhaustion of such policy's limits of insurance.

2. Any organization you newly acquire or form, and over which you maintain majority interest, while using with your permission a covered "auto".

The insurance afforded by this provision, **A.2.**:

- a. Is effective on the acquisition or formation date, and is afforded only until the end of the policy period of this Coverage Form, or the next anniversary of its inception date, whichever is earlier.
- b. Does not apply to "bodily injury" or "property damage" resulting from an "accident" that occurred before you acquired or formed the organization.
- c. Does not include any newly acquired or formed organization that is:
  - (1) A joint venture or partnership; or
  - (2) An insured under any other automobile liability policy, or would be an insured under such policy but for the termination of such policy or the exhaustion of such policy's limits of insurance.

## **B. Blanket Additional Insured When Required Under Written Contract**

1. Paragraph **A.1. Who Is An Insured** under **Section II – Covered Autos Liability Coverage** is amended to include the following as "insureds":

- a. Any person, organization or governmental entity with respect to the operation, maintenance, or use of a covered "auto" if you are required to add such person, organization or governmental entity to this policy as an additional "insured" in order to comply with the terms of a written contract or written agreement. This additional insured status is not conferred when such written contract or written agreement:

- (1) Involves the owner or anyone else from whom you hire or borrow a covered "auto" unless it is a "trailer" connected to a covered "auto" you own; or
- (2) Is executed after the date of "accident" or "loss".

Paragraph **B.1.a.(2)** above does not apply if:

- (a) The terms and conditions of the written contract or written agreement had been agreed upon prior to the "accident" or "loss"; and
- (b) You can definitively establish that the terms and conditions of the written contract or written agreement ultimately executed are the same as those which had been agreed upon prior to the "accident" or "loss".

2. Paragraph **B.5.a.** under **Section IV – Business Auto Conditions** is amended by the addition of the following:

### **Other Insurance**

Regardless of whether other insurance is maintained by an additional insured on a primary basis, the coverage provided by Provision **B.** of the Commercial Auto Broad Form Endorsement will be primary to and noncontributing with other insurance maintained by the additional insured if the written contract or written agreement between you and the additional insured specifically requires that this insurance be primary.

**C. Employee Hired Autos Liability Coverage**

Paragraph A.1. **Who Is An Insured** under **Section II – Covered Autos Liability Coverage** is amended to include the following as "insureds":

1. An "employee" of yours is an "insured" while operating an "auto" hired or rented under a written contract or written agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

**D. Employees as Insureds**

Paragraph A.1. **Who Is An Insured** under **Section II – Covered Autos Liability Coverage** is amended to include the following as "insureds":

1. Any "employee" of yours while using with your permission a covered "auto" you don't own, hire or borrow if such "auto" is being used in your business or your personal affairs.

**E. Coverage Extensions – Supplementary Payments**

Paragraphs A.2.a.(2) and A.2.a.(4) under **Section II – Covered Autos Liability Coverage** are deleted and replaced by the following:

**Coverage**

**2. Coverage Extensions**

**a. Supplementary Payments**

We will pay for the "insured":

- (2) Up to \$5,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$1,000 a day because of time off from work.

**F. Limited Fellow Employee Coverage**

Paragraph B.5. under **Section II – Covered Autos Liability Coverage** is amended by the addition of the following:

**Exclusions**

**5. Fellow Employee**

However, this exclusion does not apply if:

- c. The "bodily injury" results from the use of a covered "auto" you own or hire; and
- d. You have Workers' Compensation insurance in force covering all of your "employees".

Such coverage as is afforded by provisions F.5.c. and F.5.d. above are excess over any other collectible insurance.

**G. Limited Hired Auto - Physical Damage Coverage – Private Passenger (Includes Employee Hired Autos Physical Damage Coverage)**

Paragraph A.1. under **Section III – Physical Damage Coverage** is amended by the addition of the following:

**Coverage**

1. We will pay for "loss" to a covered "auto" or its equipment under:

**d. Limited Hired Auto – Physical Damage – Private Passenger**

If hired "autos" are covered "autos" for Covered Autos Liability Coverage, and if Physical Damage Coverage of Comprehensive or Collision is provided under this Coverage Form for any "auto" you own, then Comprehensive and Collision Physical Damage Coverages as provided under **Section III – Physical Damage Coverage** of this Coverage Part are extended to "autos" of the private passenger type you or your "employee" hires under a written contract or written agreement without a driver, at your direction, for the purpose of conducting your business, subject to the following:

- (1) The most we will pay for "loss" to any hired "auto" is the lessor of \$35,000 or the actual cash value or cost to repair or replace;
- (2) The deductible will be equal to the largest deductible applicable to any owned "auto" of the private passenger type for that coverage, or \$1,000, whichever is less;
- (3) Limited Hired Auto – Physical Damage – Private Passenger coverage is excess over any other collectible insurance; and
- (4) Subject to the above limit, deductible, and excess provisions we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own of the private passenger type insured under this policy.

Coverage includes loss of use of that hired "auto", provided it results from an "accident" for which you are legally liable and as a result of which a monetary loss is sustained by the leasing or rental concern. The most we will pay for any one "accident" is \$20 per day subject to a maximum of \$1,000.

If a limit for Hired Auto – Physical Damage is shown in the Schedule of any other endorsement, then that limit replaces, and is not added to, the \$35,000 limit indicated above.

This extension of coverage does not apply to any "auto" you hire or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

#### **H. Custom Signs and Decoration**

The following is added to Paragraph A.1. under **Section III – Physical Damage Coverage**:

In the event of a total loss to an "auto" insured for Physical Damage Coverage on this policy, in addition to the actual cash value of the "auto", we will pay the actual cost to repair or replace signage or custom paint details up to \$5,000.

#### **I. Extended Towing Coverage**

1. If the named insured carries Comprehensive and Collision Coverage for the damaged covered "auto", then this coverage extension, I., applies to that covered "auto".

If the damaged covered "auto" is of the private passenger type, then in addition to Comprehensive and Collision Coverage, the damaged covered "auto" must also carry Towing Coverage in order for this coverage extension, I., to apply.

2. Paragraph A.2. under **Section III – Physical Damage Coverage** is deleted and replaced by the following:

##### **Towing**

We will pay for towing and associated labor costs each time a covered "auto" is disabled. All labor must be performed at the place of disablement. If the "auto" is of the private passenger type, there will be no deductible. If the "auto" is not a private passenger type, a \$250 deductible will apply to this coverage but it will not reduce the available limit of insurance. For all types of "autos", the most we will pay under this coverage is \$1,000 per disablement. "Autos" which are disabled do not include stolen vehicles.

#### **J. Glass Breakage**

If you carry Comprehensive Coverage for the damaged covered "auto", then this coverage extension applies to that covered "auto":

Paragraph A.3. Glass Breakage - Hitting A Bird Or Animal – Falling Objects Or Missiles under **Section III – Physical Damage Coverage** is amended by the addition of the following:

Any deductible shown in the Declarations will not apply to glass breakage if such glass is repaired, in a manner acceptable to us, rather than replaced. If the glass must be replaced and there is no other damage associated with the "loss", the deductible will be \$100 unless a lower deductible is shown on the declarations page for this coverage.

#### **K. Reimbursement for Increased Temporary Transportation Expense for Private Passenger and Commercial Vehicles**

1. If the Covered "Auto" has Comprehensive or Specified Causes Of Loss Physical Damage Coverage:

Paragraph A.4.a. under **Section III – Physical Damage Coverage** is deleted and replaced by the following:

##### **Coverage Extensions**



**a. Transportation Expenses**

If your covered "auto" is damaged or stolen and the damage or theft is covered by Comprehensive or Specified Causes of Loss coverage provided by this policy, we will pay up to \$50 per day subject to a maximum limit of \$1,500 for the necessary and actual temporary transportation expenses (including rental reimbursement) incurred by you during the period beginning 24 hours after the theft or damage and ending, regardless of the policy's expiration:

- (1) When the covered "auto" is returned to use or we pay for its "loss" in the event of a total theft of the covered "auto"; or
- (2) When the covered "auto" is repaired or replaced, or we pay for its "loss", whichever is earlier in the event of a "loss" due to a cause other than the total theft of the covered "auto".

Except with respect to losses pertaining to the total theft of covered "autos" of the private passenger type, this coverage does not apply while there are spare or reserve "autos" available to you.

No deductible applies to this coverage.

**2. If the Covered "Auto" has Collision Physical Damage Coverage:**

If your covered "auto" is damaged and the damage is covered by Collision coverage provided by this policy, we will pay up to \$50 per day subject to a maximum limit of \$1,500 for necessary and actual temporary transportation expenses (including rental reimbursement) incurred by you during the period beginning 24 hours after the "loss" and ending, regardless of the policy's expiration, when the covered "auto" is repaired or replaced, or we pay for its "loss", whichever is earlier.

This coverage does not apply while there are spare or reserve "autos" available to you.

No deductible applies to this coverage.

**L. Extra Expense – Stolen Vehicles**

Paragraph A.4.a. under **Section III – Physical Damage Coverage** is amended by the addition of the following:

We will pay for all reasonable and necessary expenses to return a stolen covered "auto" to the named insured if such covered "auto" carries Comprehensive coverage.

**M. Personal Effects Coverage**

Paragraph A. Coverage under **Section III – Physical Damage Coverage** is amended to include the following coverage:

**1. Personal Effects Coverage**

- a. We will pay for "loss" to personal property or effects which are owned by an insured and in or on your covered "auto" at the time of "loss" in the event of a total theft of that covered "auto".
- b. Subject to Paragraph C. **Limit Of Insurance** under **Section III – Physical Damage Coverage**, we will pay up to \$500 for "loss" of personal property or effects in any one "accident" involving total theft of a covered "auto".

This insurance will not apply if, at the time of "loss", the covered "auto" is unattended, unless the "loss" is the result of forced entry into the covered "auto" while all doors, windows or other openings are closed and locked and there is evidence of forced entry.

Under this coverage, we will not pay for "loss" to the following: accounts, bills, currency, deeds, evidences of debt, money, notes or securities; electronic equipment or tapes, records, discs or other similar audio, visual or data electronic devices designed for use with audio, visual or data electronic equipment; jewelry, watches, necklaces, bracelets, gems, gold, platinum, silver, furs; animals, birds, or fish or any motorized vehicle.

This coverage will be excess over any other collectable insurance. No deductible applies to this coverage.

**N. Audio, Visual, and Data Electronic Equipment**

The sub-limit in Paragraph C.1.b. of the Limit of Insurance Provision of **Section III – Physical Damage Coverage** is increased to \$1,500.

**O. Loan/Lease Payoff Coverage**

Paragraph C. **Limit of Insurance** of **Section III – Physical Damage Coverage** is amended by the addition of the following:

In the event of a total "loss" to a covered "auto" shown in the schedule or declarations for which Collision and Comprehensive Coverage apply, we will pay any unpaid amount due on the lease or loan for that covered "auto," less:

1. The amount paid under the Physical Damage Coverage Section of the policy; and
2. Any:
  - a. Overdue lease/loan payments at the time of the "loss";
  - b. Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
  - c. Security deposits not returned by the lessor;
  - d. Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
  - e. Carry-over balances from previous loans or leases.

This coverage is limited to a maximum of \$1,500 for each covered "auto".

**P. Airbag Coverage**

1. If the Named Insured carries Comprehensive and Collision Coverage for the damaged covered "auto", then this coverage extension, P., applies to that covered "auto".
2. Paragraph B.3.a. under Section III – Physical Damage Coverage is amended by the addition of the following:

The accidental discharge of an airbag shall not be considered mechanical or electrical breakdown and therefore shall not be excluded. This provision does not apply to "autos" you hire with a driver and it is excess over any warranty specifically designed to provide this coverage.

**Q. Multiple Deductible Protection – Covered Auto and Trailer**

1. If you carry Comprehensive and Collision coverages for the damaged covered "autos", then this coverage extension, Q., applies to those covered "autos".
2. Paragraph D. Deductible under Section III – Physical Damage Coverage is amended by the addition of the following:

Whenever a covered "auto" and "trailer" are each damaged in the same "loss" while operating as a combined truck and "trailer" unit, only one deductible shall apply to the "accident". The larger of the two deductibles shall apply.

If another policy or coverage form issued by us, that is not an automobile policy or coverage form, applies to the same "loss" or "accident", the following applies:

- a. If the deductible under this Business Auto Coverage Form is not the largest deductible, it will be waived.
- b. If the deductible under this Business Auto Coverage Form is the largest deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

**R. Duties in the Event of an Accident, Claim, Suit, or Loss**

1. Paragraph A.2.a. under Section IV – Business Auto Conditions is amended so that your obligations relative to notification requirements apply only when the "accident" or "loss" is known to:
  - a. You, if your are an individual;
  - b. A partner, if you are a partnership;
  - c. A member, if you are a joint venture;
  - d. An executive officer, insurance manager or any other person designated by you to send notices of "accidents" or "loss" to insurers, if you are a corporation; or
  - e. A member, if you are a limited liability company.
2. Paragraph A.2.b.(2) under Section IV – Business Auto Conditions is amended so that your obligations relative to providing us with documents concerning a claim or "suit" will not be considered breached unless the breach occurs after such claim or "suit" is known to:
  - a. You, if your are an individual;
  - b. A partner, if you are a partnership;
  - c. A member, if you are a joint venture;

- d. An executive officer, insurance manager or any other person designated by you to send notices of "accidents" or "loss" to insurers, if you are a corporation; or
- e. A member, if you are a limited liability company.

**S. Non-Owned Auto Waiver of Subrogation**

Paragraph A.5. under **Section IV – Business Auto Conditions** is amended by the addition of the following:

**Loss Conditions**

**5. Transfer Of Rights Of Recovery Against Others To Us**

We hereby waive any right of subrogation against any of your officers, directors, or "employees" which might arise by reason of any payment under the insurance afforded by this policy for the operation, maintenance, use, loading, or unloading of non-owned "autos".

This waiver extends only to payments in excess of other valid and collectible insurance available to the officer, director, or "employee".

**T. Blanket Waiver of Subrogation When Required Under Written Contract**

Paragraph A.5. under **Section IV – Business Auto Conditions** is amended by the addition of the following:

**Loss Conditions**

**5. Transfer Of Rights Of Recovery Against Others To Us**

However, we waive any right of recovery we may have against a person, organization or governmental entity when you have waived such right of recovery under a written contract or written agreement provided such written contract or agreement is:

- a. Currently in effect or becoming effective during the term of this policy; and
- b. Executed prior to the "accident" or "loss"; or
- c. Executed after the "accident" or "loss" if:
  - (1) The terms and conditions of the written contract or written agreement had been agreed upon prior to the "accident" or "loss"; and
  - (2) You can definitively establish that the terms and conditions of the written contract or written agreement ultimately executed are the same as those which had been agreed upon prior to the "accident" or "loss".

**U. Coverage Territory – Short Term Hired Commercial "Autos"**

Paragraph B.7.b.(5) under **Section IV – Business Auto Conditions** is deleted and replaced by the following:

**General Conditions**

**7. Policy Period, Coverage Territory**

- b. Within the Coverage territory

The coverage territory is:

- (5) Anywhere in the world if a covered "auto" of the private passenger type, commercial van, pick-up, or truck type is leased, hired, rented or borrowed for a period of 30 days or less,

provided that the "insured's" responsibility to pay damages is determined in a "suit" on the merits, in the United States of America, the territories and possessions of the United States of America, Puerto Rico or Canada, or in a settlement we agree to.

We also cover "loss" to, or "accidents" involving, a covered "auto" while being transported between any of these places.

**V. Limited Mexico Coverage**

**WARNING**

**AUTO ACCIDENTS IN MEXICO ARE SUBJECT TO THE LAWS OF MEXICO ONLY - NOT THE LAWS OF THE UNITED STATES OF AMERICA. THE REPUBLIC OF MEXICO CONSIDERS ANY AUTO ACCIDENT A CRIMINAL OFFENSE AS WELL AS A CIVIL MATTER.**

**IN SOME CASES THE COVERAGE PROVIDED UNDER THIS ENDORSEMENT MAY NOT BE RECOGNIZED BY THE MEXICAN AUTHORITIES AND WE MAY NOT BE ALLOWED TO IMPLEMENT THIS COVERAGE AT ALL IN MEXICO. YOU SHOULD CONSIDER PURCHASING AUTO COVERAGE FROM A LICENSED MEXICAN INSURANCE COMPANY BEFORE DRIVING INTO MEXICO.**

THIS ENDORSEMENT DOES NOT APPLY TO ACCIDENTS OR LOSSES WHICH OCCUR OUTSIDE OF 25 MILES FROM THE BOUNDARY OF THE UNITED STATES OF AMERICA.

1. Paragraph B.7. under **Section IV – Business Auto Conditions** is amended by the addition of the following:

**Policy Period, Coverage Territory**

The coverage territory is extended to include Mexico but only for:

- a. "Accidents" or "losses" occurring within 25 miles of the United States border; and
- b. Trips into Mexico of 10 days or less.

2. For purposes of this Provision, V., Paragraph B.5. under **Section IV – Business Auto Conditions** is deleted and replaced by the following;

**Other Insurance**

The insurance provided by this Provision, V., will be excess over any other collectible insurance.

3. Paragraph A. Coverage under **Section III – Physical Damage Coverage** is amended by the addition of the following:

If a "loss" to a covered "auto" occurs in Mexico, we will pay for such "loss" in the United States. If the covered "auto" must be repaired in Mexico in order to be driven, we will not pay more than the actual cash value of such "loss" at the nearest United States point where the repairs can be made.

4. **Additional Exclusions**

The following exclusions are added:

This insurance does not apply:

- a. If the covered "auto" is not principally garaged and principally used in the United States.
- b. To any "insured" who is not a resident of the United States.

**W. Unintentional Failure to Disclose Hazards**

Paragraph B. General Conditions under **Section IV – Business Auto Conditions** is amended by the addition of the following:

If you unintentionally fail to disclose any hazards existing on the effective date of this policy, we will not deny coverage under this Coverage Form because of such failure. However, this provision does not affect our right to collect additional premium due to us as a result of these undisclosed hazards in accordance with our filed rating plans.

**X. Mental Anguish Resulting From Bodily Injury**

The definition of "bodily injury" under **Section V – Definitions** is deleted and replaced by the following:

"Bodily Injury" means physical injury, physical sickness or physical disease sustained by any person, including "mental anguish" or death resulting from any of these. It does not include mental anguish to any person which occurs in the absence of physical injury, physical sickness or physical disease to that person.

For the purpose of this provision, "mental anguish" shall mean any type of mental or emotional illness or distress.

**Y. Waiver of Sovereign Immunity**

The following provision applies if you are a "governmental entity" or we have added a "governmental entity" to your policy as an additional insured, and the "governmental entity" requires us to obtain permission prior to asserting a defense involving governmental immunity or the jurisdiction of the tribunal over the "governmental entity":

1. We shall not raise any defense involving, in any way, the jurisdiction of the tribunal over the "governmental entity", the immunity of the "governmental entity" or its commissioners, officers, agents or employees, the governmental nature of such entity, or the provisions of any statutes respecting suits against the "governmental entity" without first obtaining express advance permission from the designated representative of the "governmental entity".

Application of this provision shall not subject us to liability for any portion of a claim or judgment in excess of the applicable limit of insurance.

For the purposes of this provision, "governmental entity" means a state, county, district, municipality, town, township, borough, parish, village, or other political subdivision or governmental agency or subdivision.

**Z. Application of This Endorsement**

The enhancements provided by this endorsement apply to the Business Auto Coverage Form. If your policy includes other endorsements in addition to this Commercial Automobile Broad Form Endorsement, and there is a conflict between any of the terms of such endorsement(s) and this Commercial Automobile Broad Form Endorsement, the terms of the other endorsement(s) shall be given priority and control over the terms set forth in this Commercial Automobile Broad Form Endorsement, even if the terms of such other endorsement(s) have the effect of limiting, excluding or reducing the coverage provided under this Commercial Automobile Broad Form Endorsement.

**BLANKET WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.

(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy).

This endorsement, effective 12:01 AM 09/01/2020 forms a part of Policy No. WC 025-89-3615

Issued to LATHROP CONSTRUCTION ASSOCIATES, INC

By NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA.

We have a right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against any person or organization with whom you have a written contract that requires you to obtain this agreement from us, as regards any work you perform for such person or organization.

The additional premium for this endorsement shall be 2.00 % of the total estimated workers compensation premium for this policy.



# MENDOCINO UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING

## CALENDAR 2021-22 (Revised 3/11/21)

Regular Board meetings are typically on the 3<sup>rd</sup> Thurs of the month at 5:00 pm at the K-8 School Campus in the Multipurpose Room (except as noted)

**MEETINGS ARE HELD VIRTUALLY UNTIL FURTHER NOTICE**

Month	Day	Year	Wednesday/ Thursday	Wk	Other/ location
January	6	2021	1 <sup>st</sup> Wednesday	1	Board Study Session
January	21	2021	3 <sup>rd</sup> Thursday	3	K-8 School
February	3	2021	1 <sup>st</sup> Wednesday	1	Superintendent Evaluation
February	11	2021	2 <sup>nd</sup> Thursday	2	Greenwood Preschool
March	11	2021	2 <sup>nd</sup> Thursday	2	K-8 School
March	24	2021	4 <sup>th</sup> Wednesday	4	Board Workshop
April	21	2021	4 <sup>th</sup> Wednesday	4	High School
May	5	2021	1 <sup>st</sup> Wednesday	1	Board Study Session
May	20	2021	3 <sup>rd</sup> Thursday	3	K-8 School
June	2	2021	1 <sup>st</sup> Wednesday	1	K-8 School
June	22	2021	4 <sup>th</sup> Tuesday	4	K-8 School
July	--	--	--	--	No Meeting in July
August	25	2021	4 <sup>th</sup> Wednesday	4	K-8 School
September	9	2021	2 <sup>nd</sup> Thursday	2	K-8 School
October	6	2021	1 <sup>st</sup> Wednesday	1	Board Study Session
October	21	2021	3 <sup>rd</sup> Thursday	3	Comptche School
November	18	2021	3 <sup>rd</sup> Thursday	3	K-8 School
December	9	2021	2 <sup>nd</sup> Thursday	2	K-8 School
January	5	2022	1 <sup>st</sup> Wednesday	1	Board Study Session
January	20	2022	3 <sup>rd</sup> Thursday	3	K-8 School
February	2	2022	1 <sup>st</sup> Wednesday	1	Superintendent Evaluation
February	10	2022	2 <sup>nd</sup> Thursday	2	Albion School
March	10	2022	2 <sup>nd</sup> Thursday	2	K-8 School
April	21	2022	3 <sup>rd</sup> Thursday	3	High School
May	4	2022	1 <sup>st</sup> Wednesday	1	Board Study Session
May	19	2022	3 <sup>rd</sup> Thursday	3	K-8 School
June	1	2022	1 <sup>st</sup> Wednesday	1	K-8 School
June	14	2022	2 <sup>nd</sup> Tuesday	3	K-8 School

Board meetings are typically the 3<sup>rd</sup> Thursday of the month. Exceptions may apply due to holidays, school events, and other conflicts.

Board Study Sessions: 3 per year in January, May, and October; also as needed

Superintendent Evaluation: February

\*LCAP Public Hearing and Budget Adoption Public Hearing, first Thursday in June

MENDOCINO GRAMMAR SCHOOL  
 STUDENT BODY ACCOUNT  
 2020-2021 MONTHLY SUMMARY  
 PERIOD: FEBRUARY 2021

	BALANCE	INCOME	EXPENSE	NEW BALANCE
KINDERGARDEN	35.10			35.10
1st GRADE	20.00			20.00
2nd GRADE	-72.84			-72.84
3rd GRADE	122.50			122.50
4-5 GRADES	151.34			151.34
COMPTCHE SCHOOL	193.78			193.78
GENERAL STUDENT BODY	3.46	0.01		3.47
MULTI-PURPOSE STAGE	55.78			55.78
To be Reimbursed MUSD	-225.00			-225.00
TOTAL	284.12	0.01	0.00	284.13





**MENDOCINO MIDDLE SCHOOL  
STUDENT BODY ACCOUNT  
2019-2020 MONTHLY SUMMARY  
PERIOD: FEBRUARY 2021**

DESCRIPTION	Beginning Balance	Income	Expenses	Ending Balance
6-8 Art Field Trips	\$ 839.98			\$ 839.98
6-8 Boys Free Throw	\$ -			\$ -
6-8 Girls Free Throw	\$ -			\$ -
6th Grade Class	\$ 0.08			\$ 0.08
** 6th Grade Trips	\$ 6,350.48		-\$300.00	\$ 6,650.48
6-8 Trips	\$ -			\$ -
7-8 Boy's BB	\$ 640.27			\$ 640.27
7-8 Girl's BB	\$ 744.81			\$ 744.81
7th Grade Class	\$ 2,669.17			\$ 2,669.17
8th Grade Class	\$ -			\$ -
8th Grade Trip	\$ 74.95			\$ 74.95
Art Fund	\$ 2,495.41			\$ 2,495.41
Athletics	\$ 584.41			\$ 584.41
AVID	\$ -			\$ -
Chess Club	\$ -			\$ -
Chorus	\$ 9.00			\$ 9.00
Cooking Club	\$ 283.93			\$ 283.93
Film Club	\$ 99.00			\$ 99.00
Grad Dance	\$ -			\$ -
Maker Faire	\$ -			\$ -
Outdoor Survival	\$ -			\$ -
PE Fund	\$ -			\$ -
School Supplies	\$ 48.96			\$ 48.96
Science	\$ 319.48			\$ 319.48
Student Council	\$ 1,679.99	\$0.80		\$ 1,680.79
Volleyball	\$ 3,330.28			\$ 3,330.28
Yearbook	\$ 413.62			\$ 413.62
Yearend Activities	\$ 56.72			\$ 56.72
<b>TOTAL</b>	<b>\$ 20,640.54</b>	<b>\$0.80</b>	<b>-\$300.00</b>	<b>\$ 20,941.34</b>

\*\* Check # 6324, 4/30/20 never cashed, payee has not responded to correspondence  
May need to reissue.



**MENDOCINO HIGH SCHOOL  
STUDENT BODY ACCOUNT  
2020-2021 MONTHLY SUMMARY  
PERIOD: FEBRUARY 2021**

	DESCRIPTION	Begin Balance	Income	Expenses	Ending Balance
<b>GENERAL FUNDS</b>					
	Athletic Travel/Requests	1199.68			1199.68
	Athletics - Officials only	4142.80			4142.80
	CTE Art	214.00			214.00
	CTE Media	0.00			0.00
	CTE Woodshop	119.83			119.83
	Facilities (key dep)	1908.05			1908.05
	Library	96.20			96.20
	MCHS General	1344.70			1344.70
	MCHS Outdoor Leadership	493.15			493.15
	MCHS Yearbook	280.00			280.00
	PACT Testing	525.00			525.00
	PSAT/SAT workbooks	1050.00			1050.00
	Request (donations/interest)	117.63	1.80		119.43
	Sober Grad	2164.49			2164.49
	Skate Ramp Fund	500.87			500.87
	SONAR	4273.34			4273.34
	Store	160.33			160.33
	Student Council	903.74		301.20	602.54
	Youth Prevention	92.50			92.50
<b>CLASSES</b>					
	Class of 16	500.00			500.00
	Class of 19	306.26			306.26
	Class of 20	0.00			0.00
	Class of 21	720.47			720.47
	Class of 22	1197.11			1197.11
	Class of 23	0.00			0.00
<b>FALL SPORTS</b>					
	Boys Soccer	238.76			238.76
	Football	134.12			134.12
	Girls Soccer	25.00			25.00
	Volleyball	826.85			826.85
<b>WINTER SPORTS</b>					
	Boys Basketball	1441.85			1441.85
	Girls Basketball	2239.73			2239.73
<b>SPRING SPORTS</b>					
	Baseball	500.00			500.00
	Golf	0.00			0.00
	Softball	367.73			367.73
	Tennis	64.97			64.97
	Track	0.00			0.00
<b>CLUB</b>					
	Amnesty	387.87			387.87
	Art Club	542.85			542.85

Body Positive	0.00			0.00
Chorus	152.21			152.21
CSF	320.84			320.84
Culinary	759.40	190.00		949.40
Electronics	2051.69			2051.69
Horticulture/Botany Club	1419.35			1419.35
Improv club	877.30			877.30
Interact Club-Activity	4307.36			4307.36
Interact Club-Administrative	2793.10			2793.10
Leadership	56.44			56.44
Model U.N.	-5.29			-5.29
Multi-Cultural Club	305.00			305.00
Radio	1033.81			1033.81
Science Club	71.09			71.09
S.E.A. Club	30.00			30.00
Workability/Cardinal Express	146.41			146.41
Yearbook	-2993.17	300.00		-2693.17
Yoga Club	0.00			0.00
A/E WEEK	0.00			0.00
AE WEEK Art Center	25.00			25.00
AE WEEK Ashland	-1130.15			-1130.15
AE WEEK Biking	0.00			0.00
AE WEEK Celebration of Self	303.44			303.44
AE WEEK Coastal Adventures	-134.65			-134.65
AE WEEK College Tours	7.75			7.75
AE WEEK Creative Writing	0.00			0.00
AE WEEK Culinary	94.31			94.31
AE WEEK Drivers Ed Class	0.00			0.00
AW WEEK E-Lab	45.00			45.00
AE WEEK Engineering Extravaganza	857.30			857.30
AE WEEK First Responder Academy	1403.29			1403.29
AE WEEK Learning in La-La Land	237.27			237.27
AE WEEK Media Film	0.00			0.00
AE WEEK San Francisco	634.00			634.00
AE WEEK Sierra Adventure	-789.04			-789.04
AE WEEK Top Sail	-535.00			-535.00
AE WEEK Volunteer Crew	76.14			76.14
AE WEEK Washington DC	3392.67			3392.67
AE WEEK Wind Surfing	181.07			181.07
AW WEEK Woodworking	0.00			0.00
AE WEEK Yosemite Institute	-1047.81			-1047.81
AE WEEK Reserve	1113.53			1113.53
TO BE REFUNDED	0.00			0.00
TOTAL	45139.54	491.80	301.20	45330.14

Mendocino Unified School District  
2021-22 Instructional Calendar

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M	T	W	T	F	2021 (7)
2	3	4	5	6	
9	10	11	12	13	
[16	17	18	19	(20)]	Certif. Staff Dev. 8/16-8/20
(23)	24	25	26	27	8/20 Staff Welcome Back
30	31				8/23 First Day

M	T	W	T	F	2022 (15)
	1	2	3	4	
7	8	9	10	11	
[14	15	16	17	18]	2/14-2/18 President's Week
21	22	23	24	25	
28					

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M	T	W	T	F	2021 (21)
		1	2	3	9/6/21 Labor Day
[6]	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		

M	T	W	T	F	2022 (23)
	1	2	3	4	
7	8	(9)	10	11	3/9/22 Min. Day & ½ day
14	15	16	17	18	of Prof. Dev.
21	22	23	25	26	
28	29	30	31		

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M	T	W	T	F	2021 (20)
				1	
4	5	6	7	8]	K-8 Parent Conf. Wk
11	12	13	14	[15]	10/15/21 Oct Break
18	19	20	21	22	
25	26	(27)	28	29	(10/27/21 Minimum Day & ½ day PD

M	T	W	T	F	2022 (16)
				1	
[4	5	6	7	8]	4/5-4/9 HS AE Week
[11	12	13	14	15]	4/11-4/15 Spring Break
18	19	20	21	22	
25	26	27	28	29	

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M	T	W	T	F	2021 (16)
1	2	3	4	5	
8	9	10	[11]	12	11/11/21 Veterans Day
15	16	17	18	19	
[22	23	24	25	26]	Thanksgiving
29	30				(11/22-11/26)

M	T	W	T	F	2022 (21)
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	5/30/22 Memorial Day
[30]	31				

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M	T	W	T	F	2021 (13)
		1	2	3	
6	7	8	9	10	
13	14	15	16	(17)	12/17/21 Minimum Day
[20	21	22	23	24	Winter Break
27	28	29	30	31]	12/20/21-12/31/21

M	T	W	T	F	2022 (8)
		1	2	3	
6	7	8	(9)	(10)	6/9 & 6/10 Minimum days
13	14				6/10/22 Last Day
					6/13 & 6/14 Storm days

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M	T	W	T	F	2022 (20)
3	4	5	6	7	
10	11	12	13	14	1/17/22 MLK Holiday
[17]	18	19	20	(21)	1/21/22 K8 Semester Ends
24	25	(26)	27	28	1/26/22 Min. Day & ½ Day Prof. Dev
31					

- 10/27/21 Minimum Day & 1/2 Day Prof. Dev.
- 11/11/21 Veterans Day
- 11/22-11/26 Thanksgiving
- 12/17/21 Minimum Day
- 12/20/21-12/31/21 Winter Break
- 1/17/22 Martin Luther King
- 1/21/22 K-8 Semester Ends
- 1/26/22 Minimum Day & 1/2 Day Prof. Dev.
- 2/14-2/18/22 Presidents Week
- 3/9/22 Minimum Day & ½ Day of Prof. Dev.
- 4/4-4/8/22 HS AE Week
- 4/11-4/15/22 Spring Break
- 5/30/22 Memorial Day
- 6/9 & 6/10 Minimum Days
- 6/10/22 Last Day

- 8/16-8/20/21 Certificated Staff Development
- 8/20/21 Welcome Back Day
- 8/23/21 First Day of School
- 9/6/21 Labor Day
- 10/15/21 October Break (1 day)

## Mendocino Unified School District 2022-23 Instructional Calendar

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M	T	W	T	F	2022 (8)
1	2	3	4	5	
8	9	10	11	12	
[15	16	17	18	(19)]	Certif. Staff Dev. 8/15-8/19
(22)	23	24	25	26	8/19 Staff Welcome Back
29	30	31			8/22 First Day

M	T	W	T	F	2023 (15)
		1	2	3	
6	7	8	9	10	
[13	14	15	16	17]	2/13-2/17 President's Week
20	21	22	23	24	
27	28				

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M	T	W	T	F	2022 (21)
			1	2	9/5/22 Labor Day
[5]	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

M	T	W	T	F	2023 (23)
		1	2	3	
6	7	(8)	9	10	3/8/23 Min. Day & ½ day
13	14	15	16	17	of Prof. Dev.
20	21	22	23	24	
27	28	29	30	31	

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M	T	W	T	F	2022 (20)
3	4	5	6	7	K-8 Parent Conf. Wk
10	11	12	13	[14]	10/14/22 Oct. Break
17	18	19	20	21	
24	25	(26)	27	28	10/26/22 Minimum Day
31					& ½ day PD

M	T	W	T	F	2023 (15)
[3	4	5	6	7]	4/3-4/7 HS AE Week
[10	11	12	13	14]	4/10-4/14 Spring Break
17	18	19	20	21	
24	25	26	27	28	

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M	T	W	T	F	2022 (16)
	1	2	3	4	
7	8	9	10	[11]	11/11/22 Veterans Day
14	15	16	17	18	
[21	22	23	24	25]	Thanksgiving
28	29	30			(11/21-11/25)

M	T	W	T	F	2023 (22)
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	5/29/23 Memorial Day
[29]	30	31			

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M	T	W	T	F	2022 (12)
			1	2	
5	6	7	8	9	
12	13	14	15	(16)	12/16/22 Minimum Day
[19	20	21	22	23]	Winter Break
26	27	28	29	30]	12/19/22-12/30/22

M	T	W	T	F	2023 (7)
			1	2	
5	6	7	(8)	(9)	6/8 & 6/9 Minimum days
12	13				6/9/23 Last Day
					6/12 & 6/13 Storm days

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M	T	W	T	F	2023 (21)
2	3	4	5	6	
9	10	11	12	13	1/16/23 MLK Holiday
[16]	17	18	19	(20)	1/20/23 HS K-8 Semester Ends
23	24	(25)	26	27	1/25/23 Min. Day &
30	31				½ Day Prof. Dev.

- 10/26/22 Minimum Day & 1/2 Day Prof. Dev.
- 11/11/22 Veterans Day
- 11/21-11/25 Thanksgiving
- 12/16/22 Minimum Day
- 12/19/22-12/30/22 Winter Break
- 1/16/23 Martin Luther King
- 1/20/23 K-8 Semester Ends
- 1/25/23 Minimum Day & 1/2 Day Prof. Dev.
- 2/13-2/17/23 Presidents Week
- 3/8/23 Minimum Day & ½ Day of Prof. Dev.
- 4/3-4/7/23 HS AE Week
- 4/10-4/14/23 Spring Break
- 5/29/23 Memorial Day
- 6/8 & 6/9 Minimum Days
- 6/9/23 Last Day

- 8/15-8/19/22 Certificated Staff Development
- 8/29/22 Welcome Back Day
- 8/22/22 First Day of School
- 9/5/22 Labor Day
- 10/14/22 October Break (1 day)

Mendocino Unified School District  
2023-24 Instructional Calendar

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M	T	W	T	F	2023 (4)
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	Certif Staff Dev. 8/21-8/25
<b>[21 22 23 24 (25)]</b>					8/25 Staff Welcome Back
<b>(28)</b>	29	30	31		8/28 First Day

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M	T	W	T	F	2023 (20)
				1	9/4/23 Labor Day
<b>[4]</b>	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

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M	T	W	T	F	2023 (21)
<b>2</b>	3	4	5	<b>6</b>	K-8 Parent Conf. Wk
9	10	11	12	<b>[13]</b>	10/13/23 Oct. Break
16	17	18	19	20	
23	24	<b>(25)</b>	26	27	10/25/23 Minimum Day & ½ day PD
30	31				

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M	T	W	T	F	2023 (16)
		1	2	3	
6	7	8	9	<b>[10]</b>	
13	14	15	16	17	
<b>[20 21 22 23 24]</b>					Thanksgiving (11/20-11/24)
27	28	29	30		

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M	T	W	T	F	2023 (16)
				1	
4	5	6	7	8	
11	12	13	14	<b>(15)</b>	12/15/23 Minimum Day
18	19	20	21	22	Winter Break
<b>[25 26 27 28 29]</b>					12/25/23-1/5/24

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M	T	W	T	F	2024 (17)
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5]</b>	
8	9	10	11	12	
<b>[15]</b>	16	17	18	19	1/15/24 MLK Holiday
22	23	<b>(24)</b>	25	<b>(26)</b>	1/24/24 Min. Day & ½ Day Prof. Dev.
29	30	31			1/26/24 K-8 Semester Ends

- 8/21-8/25/23 Certificated Staff Development
- 8/25/23 Welcome Back Day
- 8/28/23 First Day of School
- 9/4/23 Labor Day
- 10/13/23 October Break (1 day)

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M	T	W	T	F	2024 (16)
			1	2	
5	6	7	8	9	
<b>[12 13 14 15 16]</b>					2/12-2/16 President's Week
19	20	21	22	23	
26	27	28	29		

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M	T	W	T	F	2024 (21)
				1	
4	5	<b>(6)</b>	7	8	3/6/24 Min. Day & ½ day of Prof. Dev.
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

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M	T	W	T	F	2024 (17)
<b>[1 2 3 4 5]</b>					4/1-4/5 HS AE Week
<b>[8 9 10 11 12]</b>					4/8-4/12 Spring Break
15	16	17	18	19	
22	23	24	25	26	
29	30				

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M	T	W	T	F	2024 (22)
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	5/27/24 Memorial Day
<b>[27]</b>	28	29	30	31	

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M	T	W	T	F	2024 (10)
3	4	5	6	7	
10	11	12	<b>(13) (14)</b>		6/13 & 6/14 Minimum days
<b>17 18</b>					6/14/24 Last Day 6/17 & 6/18 Storm days

- 10/25/23 Minimum Day & 1/2 Day Prof. Dev.
- 11/20-11/24 Thanksgiving
- 12/15/23 Minimum Day
- 12/25/23-1/5/24 Winter Break
- 1/15/24 Martin Luther King
- 1/24/24 Minimum Day & 1/2 Day Prof. Dev.
- 1/26/24 K-8 Semester Ends
- 2/12-2/16/24 Presidents Week
- 3/6/24 Minimum Day & ½ Day of Prof. Dev.
- 4/1-4/5/24 HS AE Week
- 4/8-4/12/24 Spring Break
- 5/27/24 Memorial Day
- 6/13 & 6/14 Minimum Days
- 6/14/24 Last Day



**Business and Non-instructional Operations**  
**Tobacco-Free Schools**

The Governing Board recognizes that smoking and other uses of tobacco and nicotine products constitute a serious public health hazard and are inconsistent with district goals to provide a healthy environment for students and staff.

The Board prohibits smoking and/or the use of tobacco products at any time in district-owned or leased buildings, on district property, and in district vehicles. (Health and Safety Code [104420](#), 104559)

These prohibitions apply to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Any written joint use agreement governing community use of district facilities or grounds shall include notice of the district's tobacco-free schools policy and consequences for violations of the policy.

Smoking means inhaling, exhaling, burning, or carrying of any lighted or heated cigar, cigarette, pipe, tobacco, or plant product intended for inhalation, whether natural or synthetic, in any manner or form, and includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking. (Business and Professions Code 22950.5; Education Code [48901](#))

Tobacco products include: (Business and Professions Code 22950.5; Education Code [48901](#))

1. Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff
2. An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah
3. Any component, part, or accessory of a tobacco product, whether or not sold separately

This policy does not prohibit the use or possession of prescription products and other cessation aids that have been approved by the U.S. Department of Health and Human Services, Food and Drug Administration, such as nicotine patch or gum.

Smoking or use of any tobacco-related product or disposal of any tobacco-related waste is prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. (Health and Safety Code [104495](#))

**Legal Reference:**

**EDUCATION CODE**

[48900](#) Grounds for suspension/expulsion

[48901](#) Prohibition against tobacco use by students

**BUSINESS AND PROFESSIONS CODE**

22950.5 Stop Tobacco Access to Kids Enforcement Act; definitions

**HEALTH AND SAFETY CODE**

[39002](#) Control of air pollution from nonvehicular sources

[104350-104495](#) Tobacco use prevention, especially:

[104495](#) Prohibition of smoking and tobacco waste on playgrounds

104559 Tobacco use prohibition

119405 Unlawful to sell or furnish electronic cigarettes to minors

LABOR CODE

3300 Employer, definition

6304 Safe and healthful workplace

6404.5 Occupational safety and health; use of tobacco products

UNITED STATES CODE, TITLE 20

6083 Nonsmoking policy for children's services

7111-7122 Student Support and Academic Enrichment Grants

CODE OF FEDERAL REGULATIONS, TITLE 21

1140.1-1140.34 Unlawful sale of cigarettes and smokeless tobacco to minors

PUBLIC EMPLOYMENT AND RELATIONS BOARD RULINGS

Eureka Teachers Assn. v. Eureka City School District (1992) PERB Order #955 (16 PERC 23168)

CSEA #506 and Associated Teachers of Metropolitan Riverside v. Riverside Unified School District

(1989) PERB Order #750 (13 PERC 20147)

Management Resources:

WEB SITES

California Department of Education, Alcohol, Tobacco and Other Drug

Prevention: <http://www.cde.ca.gov/ls/he/at>

California Department of Education, Tobacco-Free School District

Certification: <http://www.cde.ca.gov/ls/he/at/tobaccofreecert.asp>

California Department of Public Health, Tobacco Control: <http://www.cdph.ca.gov/programs/tobacco>

Occupational Safety and Health Standards Board: <http://www.dir.ca.gov/OSHSB/oshsb.html>

U.S. Environmental Protection Agency: <http://www.epa.gov>

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**Business and Non-instructional Operations**

**Tobacco-Free Schools**

Notifications

Information about the district's tobacco-free schools policy and enforcement procedures shall be communicated clearly to employees, parents/guardians, students, and the community. (Health and Safety Code [104420](#))

The Superintendent or designee may disseminate this information through annual written notifications, district and school web sites, student and parent handbooks, and/or other appropriate methods of communication.

The Superintendent or designee shall ensure that signs stating "Tobacco use is prohibited" are prominently displayed at all entrances to school property. (Health and Safety Code [104420](#), [104559](#))

Enforcement/Discipline

Any employee or student who violates the district's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

Any other person who violates the district's policy on tobacco-free schools shall be informed of the district's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

1. Direct the person to leave school property
2. Request local law enforcement assistance in removing the person from school premises
3. If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering district property for a specified period of time

The Superintendent or designee shall not be required to physically eject a nonemployee who is smoking or to request that the nonemployee refrain from smoking under circumstances involving a risk of physical harm to the district or any employee. (Labor Code [6404.5](#))

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**Personnel**

**Nondiscrimination in Employment**

The Governing Board is determined to provide a safe, positive environment where all district employees are assured of full and equal employment access and opportunities, protection from harassment and intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law. For purposes of this policy, employees include job applicants, interns, volunteers, and persons who contracted with the district to provide services, as applicable.

No district employee shall be discriminated against or harassed by any coworker, supervisor, manager, or other person with whom the employee comes in contact in the course of employment, on the basis of the employee's actual or perceived race, color, ancestry, national origin, age, religious creed, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, sex, sexual orientation, gender, gender identity, gender expression, or association with a person or group with one or more of these actual or perceived characteristics.

The district shall not inquire into any employee's immigration status nor discriminate against an employee on the basis of immigration status, unless there is clear and convincing evidence that it is necessary to comply with federal immigration law. (2 CCR 11028)

Discrimination in employment based on the characteristics listed above is prohibited in all areas of employment and in all employment-related practices, including the following:

1. Discrimination in hiring, compensation, terms, conditions, and other privileges of employment
2. Taking of an adverse employment action, such as termination or the denial of employment, promotion, job assignment, or training
3. Unwelcome conduct, whether verbal, physical, or visual, that is so severe or pervasive as to adversely affect an employee's employment opportunities, or that has the purpose or effect of unreasonably interfering with the individual's work performance or creating an intimidating, hostile, or offensive work environment
4. Actions and practices identified as unlawful or discriminatory pursuant to Government Code [12940](#) or 2 CCR [11006-11086](#), such as:
  - a. Sex discrimination based on an employee's pregnancy, childbirth, breastfeeding, or any related medical condition or on an employee's gender, gender expression, or gender identity, including transgender status
  - b. Religious creed discrimination based on an employee's religious belief or observance, including religious dress or grooming practices, or based on the district's failure or refusal to use reasonable means to accommodate an employee's religious belief, observance, or practice which conflicts with an employment requirement
  - c. Requirement for a medical or psychological examination of a job applicant, or an inquiry into whether a job applicant has a mental or physical disability or a medical condition or as to the severity of any such disability or condition, without the showing of a job-related need or business necessity
  - d. Failure to make reasonable accommodation for the known physical or mental disability of an employee, or to engage in a timely, good faith, interactive process with an employee who has requested such accommodations in order to determine the effective reasonable accommodations, if any, to be provided to the employee

The Board also prohibits retaliation against any district employee who opposes any discriminatory employment practice by the district or its employees, agents, or representatives or who complains, testifies, assists, or in any way participates in the district's complaint process pursuant to this policy. No employee who requests an accommodation for any protected characteristic listed in this policy shall be subjected to any punishment or sanction, regardless of whether the request was granted. (Government Code [12940](#); 2 CCR 11028)

No employee shall, in exchange for a raise or bonus or as a condition of employment or continued employment, be required to sign any document that releases the employee's right to file a claim against the district or to disclose information about harassment or other unlawful employment practices. (Government Code 12964.5)

Complaints concerning employment discrimination, harassment, or retaliation shall immediately be investigated in accordance with procedures specified in the accompanying administrative regulation.

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment, including harassment of an employee by a nonemployee, shall report the incident to the Superintendent or designated district coordinator as soon as practical after the incident. All other employees are encouraged to report such incidents to their supervisor immediately. The district shall protect any employee who reports such incidents from retaliation.

The Superintendent or designee shall use all appropriate means to reinforce the district's nondiscrimination policy, including providing training and information to employees about how to recognize harassment, discrimination, or other related conduct, how to respond appropriately, and components of the district's policies and regulations regarding discrimination. The Superintendent or designee shall regularly review the district's employment practices and, as necessary, shall take action to ensure district compliance with the nondiscrimination laws.

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels, or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

(cf. [4118](#) - Dismissal/Suspension/Disciplinary Action)

(cf. [4218](#) - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

[200-262.4](#) Prohibition of discrimination

CIVIL CODE

[51.7](#) Freedom from violence or intimidation

GOVERNMENT CODE

[11135](#) Unlawful discrimination

11138 Rules and regulations

[12900-12996](#) Fair Employment and Housing Act, especially:

[12940-12952](#) Unlawful employment practices

[12960-12976](#) Unlawful employment practices; complaints

PENAL CODE

[422.56](#) Definitions, hate crimes

CODE OF REGULATIONS, TITLE 2

11006-11086 Discrimination in employment, especially:

11013 Recordkeeping

11019 Terms, conditions and privileges of employment

11023 Harassment and discrimination prevention and correction

11024 Sexual harassment training and education

11027-11028 National origin and ancestry discrimination

CODE OF REGULATIONS, TITLE 5

[4900-4965](#) Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

[1681-1688](#) Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 29

[621-634](#) Age Discrimination in Employment Act

[794](#) Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

[2000d-2000d-7](#) Title VI, Civil Rights Act of 1964, as amended

2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended

2000ff-2000ff-11 Genetic Information Nondiscrimination Act of 2008

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age discrimination in federally assisted programs

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

[35.101-35.190](#) Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

[100.6](#) Compliance information

[104.7](#) Designation of responsible employee for Section 504

[104.8](#) Notice

[106.8](#) Designation of responsible employee and adoption of grievance procedures

[106.9](#) Dissemination of policy

[110.1-110.39](#) Nondiscrimination on the basis of age

COURT DECISIONS

Thompson v. North American Stainless LP, (2011) 131 S.Ct. 863

Shephard v. Loyola Marymount, (2002) 102 Cal.App.4th 837

Management Resources:

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS

California Law Prohibits Workplace Discrimination and Harassment

Transgender Rights in the Workplace

Workplace Harassment Guide for California Employers

Your Rights and Obligations as a Pregnant Employee

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, August 2010

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

EEOC Compliance Manual

Enforcement Guidance: Vicarious Employer Liability for Unlawful Harassment by Supervisors, June 1999

#### WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

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**Personnel**

**Nondiscrimination in Employment**

The district designates the position identified below as its coordinator for nondiscrimination in employment (coordinator) to organize and manage the district's efforts to comply with state and federal nondiscrimination laws and to answer inquiries regarding the district's nondiscrimination policies. The coordinator may be contacted at:

Jason Morse  
Superintendent  
44141 Little Lake Road  
Mendocino, CA 95460  
(707) 937-5868  
[JMorse@mcn.org](mailto:JMorse@mcn.org)

**Measures to Prevent Discrimination**

To prevent unlawful discrimination, harassment, and retaliation in district employment, the Superintendent or designee shall implement the following measures:

1. Display in a prominent and accessible location at every work site where the district has employees, and post electronically in a conspicuous location on computers for employee use, up-to-date California Department of Fair Employment and Housing (DFEH) posters on the prohibition of workplace discrimination and harassment, the rights of transgender employees, and the rights and obligations of employees who are pregnant, have a related medical condition, or are recovering from childbirth (Government Code [12950](#); 2 CCR [11013](#), [11023](#), [11049](#))

2. Publicize the district's nondiscrimination policy and regulation, including the complaint procedures and the coordinator's contact information, by: (5 CCR [4960](#); 34 CFR [100.6](#), [106.9](#))

- a. Including them in each announcement, bulletin, or application form that is used in employee recruitment
  - b. Posting them in all district schools and offices, including staff lounges and other prominent locations
  - c. Posting them on the district's web site and providing easy access to them through district-supported social media, when available
3. Disseminate the district's nondiscrimination policy and administrative regulation to all employees by one or more of the following methods: (2 CCR [11023](#))
- a. Printing and providing a copy to all employees, with an acknowledgment form for each employee to sign and return
  - b. Sending a copy via email with an acknowledgment return form
  - c. Posting a copy on the district intranet with a tracking system ensuring all employees have read and acknowledged receipt of the policies
  - d. Discussing the policy and regulation with employees upon hire and/or during a new hire orientation session
  - e. Any other way that ensures employees receive and understand the policy

4. Provide to employees a handbook which contains information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to employees who believe they have been the victim of any discriminatory or harassing behavior

5. Provide training regarding the district's nondiscrimination policy, including what constitutes unlawful discrimination, harassment, and retaliation and how and to whom a report of an incident should be made

The district may also provide bystander intervention training to employees which includes information and practical guidance on how to recognize potentially problematic behaviors and which may motivate them to take action when they observe such behaviors. The training and education may include exercises to provide employees with the skills and confidence to intervene as appropriate and to provide them with resources they can call upon that support their intervention. (Government Code 12950.2)

6. Periodically review the district's recruitment, hiring, and promotion processes and regularly monitor the terms, conditions, and privileges of employment to ensure district compliance with law

7. For any district facility where 10 percent of employees have a language other than English as their spoken language, translate the policy into every language spoken by at least 10 percent of the workforce (2 CCR [11023](#))

#### Complaint Procedure

Complaints of sexual harassment shall be investigated and resolved in accordance with AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures if the alleged conduct meets the definition of sexual harassment pursuant to 34 CFR 106.30.

Any other complaint alleging unlawful discrimination or harassment shall be addressed in accordance with the following procedures:

1. Notice and Receipt of Complaint: A complainant may inform a direct supervisor, another supervisor, the coordinator, the Superintendent or, if available, a complaint hotline or an ombudsman. The complainant's direct supervisor may be bypassed in filing a complaint when the supervisor is the subject of the complaint.

The complainant may first attempt to resolve the situation informally with the complainant's supervisor before filing a written complaint.

A supervisor or manager who has received information about an incident of discrimination or harassment, or has observed such an incident, shall report it to the coordinator, whether or not the complainant files a written complaint.

The written complaint should contain the complainant's name, the name of the individual who allegedly committed the act, a description of the incident, the date and location where the incident occurred, any witnesses who may have relevant information, any available evidence of the discrimination or harassment, and any other pertinent information which may assist in investigating and resolving the complaint.

2. Investigation Process: The coordinator shall initiate an impartial investigation of an allegation of discrimination or harassment within five business days of receiving notice of the alleged discriminatory or harassing behavior, regardless of whether a written complaint has been filed or whether the written complaint is complete.

The coordinator shall meet with the complainant to describe the district's complaint procedure and discuss the actions being sought by the complainant in response to the allegation. The coordinator shall

inform the complainant that the investigation of the allegations will be fair, timely, and thorough and will be conducted in a manner that provides all parties due process and reaches reasonable conclusions based on the evidence collected. The coordinator shall also inform the parties that the investigation will be kept confidential to the extent possible, but that some information may be disclosed as necessary to conduct an effective investigation.

If the coordinator determines that a detailed fact-finding investigation is necessary, the investigation shall begin immediately. As part of this investigation, the coordinator should interview the complainant, the person accused, and other persons who could be expected to have relevant information.

The coordinator shall track and document the progress of the investigation to ensure reasonable progress and shall inform the parties as necessary.

When necessary to carry out the investigation or to protect employee safety, the coordinator may discuss the complaint with the Superintendent or designee, district legal counsel, or the district's risk manager.

The coordinator shall also determine whether interim measures, such as scheduling changes, transfers, or leaves, need to be taken before the investigation is completed in order to prevent further incidents. The coordinator shall ensure that such interim measures do not constitute retaliation.

3. **Written Report on Findings and Remedial/Corrective Action:** No more than 20 business days after receiving the complaint, the coordinator shall conclude the investigation and prepare a written report of the findings. This timeline may be extended for good cause. If an extension is needed, the coordinator shall notify the parties and explain the reasons for the extension.

The report shall include the decision and the reasons for the decision and shall summarize the steps taken during the investigation. If a determination has been made that discrimination or harassment occurred, the report shall also include any corrective action(s) that have been or will be taken to address the behavior, provide appropriate options for remedial actions and resolutions for the complainant, and ensure that retaliation or further discrimination or harassment is prevented. The report shall be presented to the Superintendent or designee.

A summary of the findings shall be presented to the complainant and the person accused.

4. **Appeal to the Governing Board:** The complainant or the person accused may appeal any findings to the Board within 10 business days of receiving the written report of the coordinator's findings. The Superintendent or designee shall provide the Board with all information presented during the investigation. Upon receiving an appeal, the Board shall schedule a hearing as soon as practicable. Any complaint against a district employee shall be addressed in closed session in accordance with law. The Board shall render its decision within 10 business days.

#### Other Remedies

In addition to filing a discrimination or harassment complaint with the district, a person may file a complaint with either DFEH or the Equal Employment Opportunity Commission (EEOC). The time limits for filing such complaints are as follows:

1. For filing a complaint with DFEH alleging a violation of Government Code [12940-12952](#), within three years of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code [12960](#) (Government Code [12960](#))

2. For filing a complaint with EEOC, within 180 days of the alleged discriminatory act(s) (42 USC [2000e-5](#))

3. For filing a complaint with EEOC after first filing a complaint with DFEH, within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by DFEH, whichever is earlier (42 USC [2000e-5](#))

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**Personnel**

**Employee Use of Technology**

The Governing Board recognizes that technological resources enhance employee performance by offering effective tools to assist in providing a quality instructional program; facilitating communications with parents/guardians, students, and the community; supporting district and school operations; and improving access to and exchange of information. The Board expects all employees to learn to use the available technological resources that will assist them in the performance of their job responsibilities. As needed, employees shall receive professional development in the appropriate use of these resources.

Employees shall be responsible for the appropriate use of technology and shall use district technology primarily for purposes related to their employment.

District technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

The Superintendent or designee shall establish an Acceptable Use Agreement which outlines employee obligations and responsibilities related to the use of district technology. Upon employment and whenever significant changes are made to the district's Acceptable Use Agreement, employees shall be required to acknowledge in writing that they have read and agreed to the Acceptable Use Agreement.

Employees shall not use district technology to access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, sexually explicit, or unethical or that promotes any activity prohibited by law, Board policy, or administrative regulations.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that protects against access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose. (20 USC 7131; 47 USC 254)

The Superintendent or designee shall annually notify employees in writing that they have no reasonable expectation of privacy in the use of any equipment or other technological resources provided by or maintained by the district, including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, even when provided their own password. To ensure proper use, the Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent and for any reason allowed by law.

In addition, employees shall be notified that records maintained on any personal device or messages sent or received on a personal device that is being used to conduct district business may be subject to disclosure, pursuant to a subpoena or other lawful request.

Employees shall report any security problem or misuse of district technology to the Superintendent or designee.

Inappropriate use of district technology may result in a cancellation of the employee's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulation.

(cf. [4118](#) - Dismissal/Suspension/Disciplinary Action)

(cf. [4218](#) - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

GOVERNMENT CODE

[3543.1](#) Rights of employee organizations

[6250-6270](#) California Public Records Act

PENAL CODE

[502](#) Computer crimes, remedies

[632](#) Eavesdropping on or recording confidential communications

VEHICLE CODE

[23123](#) Wireless telephones in vehicles

23123.5 Mobile communication devices; text messaging while driving

[23125](#) Wireless telephones in school buses

UNITED STATES CODE, TITLE 20

[7101-7122](#) Student Support and Academic Enrichment Grants

[7131](#) Internet safety

UNITED STATES CODE, TITLE 47

254 Universal service discounts (E-rate)

CODE OF FEDERAL REGULATIONS, TITLE 47

[54.520](#) Internet safety policy and technology protection measures, E-rate discounts

COURT DECISIONS

City of San Jose v. Superior Court (2017) 2 Cal.5th 608

City of Ontario v. Quon et al. (2010) 000 U.S. 08-1332

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

American Library Association: <http://www.ala.org>

California Department of Education: <http://www.cde.ca.gov>

Federal Communications Commission: <http://www.fcc.gov>

U.S. Department of Education: <http://www.ed.gov>

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**Personnel**

**Employee Use of Technology**

The Mendocino Unified School District authorizes district employees to use technology owned or otherwise provided by the district as necessary to fulfill the requirements of their position. The use of district technology is a privilege permitted at the district's discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. The district reserves the right to suspend access at any time, without notice, for any reason.

The district expects all employees to use technology responsibly in order to avoid potential problems and liability. The district may place reasonable restrictions on the sites, material, and/or information that employees may access through the system.

The district makes no guarantee that the functions or services provided by or through the district will be without defect. In addition, the district is not responsible for financial obligations arising from unauthorized use of the system.

Each employee who is authorized to use district technology shall sign this Acceptable Use Agreement as an indication that he/she has read and understands the agreement.

**Definitions**

District technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

**Employee Obligations and Responsibilities**

Employees are expected to use district technology safely, responsibly, and primarily for work-related purposes. Any incidental personal use of district technology shall not interfere with district business and operations, the work and productivity of any district employee, or the safety and security of district technology. The district is not responsible for any loss or damage incurred by an employee as a result of his/her personal use of district technology.

The employee in whose name district technology is issued is responsible for its proper use at all times. Employees shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned. Employees shall not gain unauthorized access to the files or equipment of others, access electronic resources by using another person's name or electronic identification, or send anonymous electronic communications. Furthermore, employees shall not attempt to access any data, documents, emails, or programs in the district's system for which they do not have authorization.

Employees are prohibited from using district technology for improper purposes, including, but not limited to, use of district technology to:

1. Access, post, display, or otherwise use material that is discriminatory, defamatory, obscene, sexually explicit, harassing, intimidating, threatening, or disruptive

2. Disclose or in any way cause to be disclosed confidential or sensitive district, employee, or student information without prior authorization from a supervisor
3. Engage in personal commercial or other for-profit activities without permission of the Superintendent or designee
4. Engage in unlawful use of district technology for political lobbying
5. Infringe on copyright, license, trademark, patent, or other intellectual property rights
6. Intentionally disrupt or harm district technology or other district operations (such as destroying district equipment, placing a virus on district computers, adding or removing a computer program without permission, changing settings on shared computers)
7. Install unauthorized software
8. Engage in or promote unethical practices or violate any law or Board policy, administrative regulation, or district practice

#### Privacy

Since the use of district technology is intended for use in conducting district business, no employee should have any expectation of privacy in any use of district technology.

The district reserves the right to monitor and record all use of district technology, including, but not limited to, access to the Internet or social media, communications sent or received from district technology, or other uses within the jurisdiction of the district. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Employees should be aware that, in most instances, their use of district technology (such as web searches or emails) cannot be erased or deleted.

All passwords created for or used on any district technology are the sole property of the district. The creation or use of a password by an employee on district technology does not create a reasonable expectation of privacy.

#### Personally Owned Devices

If an employee uses a personally owned device to access district technology or conduct district business, he/she shall abide by all applicable Board policies, administrative regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

#### Records

Any electronically stored information generated or received by an employee which constitutes a district or student record shall be classified, retained, and destroyed in accordance with BP/AR 3580 - District Records, BP/AR 5125 - Student Records, or other applicable policies and regulations addressing the retention of district or student records.

#### Reporting



If an employee becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of district technology, he/she shall immediately report such information to the Superintendent or designee.

#### Consequences for Violation

Violations of the law, Board policy, or this Acceptable Use Agreement may result in revocation of an employee's access to district technology and/or discipline, up to and including termination. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

#### Employee Acknowledgment

I have received, read, understand, and agree to abide by this Acceptable Use Agreement, BP 4040 - Employee Use of Technology, and other applicable laws and district policies and regulations governing the use of district technology. I understand that there is no expectation of privacy when using district technology or when my personal electronic devices use district technology. I further understand that any violation may result in revocation of user privileges, disciplinary action, and/or appropriate legal action.

I hereby release the district and its personnel from any and all claims and damages arising from my use of district technology or from the failure of any technology protection measures employed by the district.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

(Please print)

School/Work Site: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Personnel

**Exposure Control Plan for Bloodborne Pathogens**

As part of its commitment to provide a safe and healthy work environment, the Governing Board recognizes the importance of protecting employees from possible infection due to contact with bloodborne pathogens, including, but not limited to, hepatitis B virus, hepatitis C virus, and human immunodeficiency virus (HIV). The Superintendent or designee shall establish a written exposure control plan in accordance with state and federal standards for dealing with potentially infectious materials in the workplace.

The exposure control plan shall be consistent with the district's injury and illness prevention program established pursuant to Labor Code [6401.7](#) and 8 CCR [3203](#). (8 CCR [5193](#))

The Superintendent or designee shall determine which employees have occupational exposure to bloodborne pathogens and other potentially infectious materials. In accordance with the district's exposure control plan, employees having occupational exposure shall receive training and be offered the hepatitis B vaccination. (8 CCR [5193](#); 29 CFR [1910.1030](#))

Any employee not identified by the Superintendent or designee as having occupational exposure may submit a request to the Superintendent or designee to be included in the training and hepatitis B vaccination program. The Superintendent or designee may deny a request when there is no reasonable anticipation of contact with any infectious material.

In the event that an employee has an exposure incident, the district shall implement follow-up procedures in accordance with the exposure control plan. All such incidents shall be evaluated to determine whether changes need to be made in district practices.

Legal Reference:

GOVERNMENT CODE

[3543.2](#) Scope of bargaining

LABOR CODE

[142.3](#) Authority of Cal/OSHA to adopt standards

[144.7](#) Requirement to amend standards

[6401.7](#) Injury and illness prevention program

CODE OF REGULATIONS, TITLE 8

[3203](#) Injury and illness prevention program

[3204](#) Access to employee exposure and medical records

[5193](#) California bloodborne pathogens standards

CODE OF FEDERAL REGULATIONS, TITLE 29

[1910.1030](#) OSHA bloodborne pathogens standards

Management Resources:

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Frequently Asked Questions About the Bloodborne Pathogens Standard

A Best Practices Approach for Reducing Bloodborne Pathogens Exposure, 2001

Exposure Control Plan for Bloodborne Pathogens, 2001

WEB SITES

California Department of Industrial Relations, Occupational Safety and Health: [http://www.dir.ca.gov/occupational\\_safety.html](http://www.dir.ca.gov/occupational_safety.html)

Centers for Disease Control and Prevention: <http://www.cdc.gov>

U.S. Department of Labor, Occupational Safety and Health Administration: <http://www.osha.gov>

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**Personnel**

**Exposure Control Plan for Bloodborne Pathogens**

**Definitions**

Occupational exposure means reasonably anticipated skin, eye, mucous membrane, or parenteral contact with blood or other potentially infectious materials that may result from the performance of an employee's duties.

Exposure incident means a specific eye, mouth, other mucous membrane, nonintact skin, or parenteral contact with blood or other potentially infectious materials that results from the performance of an employee's duties.

Parenteral contact means piercing mucous membranes or the skin barrier through such events as needlesticks, human bites, cuts, and abrasions.

A sharp is any object that can be reasonably anticipated to penetrate the skin or any other part of the body and to result in an exposure incident.

A sharps injury is any injury caused by a sharp, including, but not limited to, cuts, abrasions, or needlesticks.

Work practice controls are controls that reduce the likelihood of exposure by defining the manner in which a task is performed.

Engineering controls are controls, such as sharps disposal containers, needleless systems, and sharps with engineered sharps injury protection, that isolate or remove the bloodborne pathogens hazard from the workplace.

Engineered sharps injury protection is a physical attribute, such as a barrier, blunting, encapsulation, withdrawal, or other effective mechanism, built into a needle device or into a non-needle sharp which effectively reduces the risk of an exposure incident.

Personal protective equipment is specialized clothing or equipment worn or used by an employee for protection against a hazard, such as gloves, gowns, laboratory coats, face shields or masks.

**Exposure Control Plan**

The district's written exposure control plan for bloodborne pathogens shall contain at least the following components:

1. A determination of which employees have occupational exposure to blood or other potentially infectious materials, which shall be made without regard to employees' use of personal protective equipment and shall include a list of:

- a. All job classifications in which all employees have occupational exposure
- b. Job classifications in which some employees have occupational exposure
- c. All tasks and procedures, or groups of closely related tasks and procedures, in which occupational exposure occurs and which are performed by employees listed in item #1b above

2. The schedule and method of implementing each of the following in accordance with 8 CCR [5193](#) and this administrative regulation:

- a. Methods of compliance required by 8 CCR [5193\(d\)](#) and 29 CFR [1910.1030](#), including universal precautions, general and specific engineering and work practice controls, and personal protective equipment
- b. Hepatitis B vaccination
- c. Bloodborne pathogen post-exposure evaluation and follow-up
- d. Communication of hazards to employees through information and training
- e. Recordkeeping, including medical records, training records, and a log of sharps injuries

3. The district's procedure for documenting the route(s) of exposure and the circumstances under which exposure incidents occurred
4. An effective procedure for gathering information about each exposure incident involving a sharp
5. An effective procedure for periodically determining the frequency of use of the types and brands of sharps involved in exposure incidents
6. An effective procedure for identifying currently available engineering controls and selecting such controls, as appropriate, for the procedures performed by employees in their work areas or departments
7. An effective procedure for documenting instances when a licensed healthcare professional directly involved in an employee's care determines that the use of an engineering control would jeopardize the employee's safety or the success of a medical, dental, or nursing procedure involving the employee
8. An effective procedure for obtaining the active involvement of employees in reviewing and updating the exposure control plan with respect to the procedures performed by employees in their respective work areas or departments

The exposure control plan shall be reviewed and updated at least annually and whenever necessary to:

1. Reflect new or modified tasks and procedures affecting occupational exposure
2. Reflect changes in technology that eliminate or reduce exposure to bloodborne pathogens and, to the extent that sharps are used in the district, document consideration and implementation of appropriate commercially available needleless systems and needle devices and sharps with engineered sharps injury protection
3. Include new or revised employee positions with occupational exposure
4. Review and evaluate the exposure incidents which occurred since the previous update
5. Review and respond to information indicating that the exposure control plan is deficient in any area

The district's exposure control plan shall be accessible to employees upon request.

#### Preventive Measures

The Superintendent or designee shall use engineering controls and work practice controls, as defined above, to eliminate or minimize employee exposure to bloodborne pathogens. Engineering controls and work practice controls shall be evaluated on a regular schedule and, as applicable, maintained, replaced, or updated to ensure their effectiveness.

Whenever potential occupational exposure continues to exist after institution of engineering and work practice controls, the district shall provide, at no cost to the employee, appropriate personal protective equipment.

Employees shall observe universal precautions to prevent contact with blood or other potentially infectious materials, including, but not limited to, handwashing, proper use of personal protective equipment, and proper disposal or washing of contaminated garments or objects.

Any use of needleless systems, needle devices, or non-needle sharps shall adhere to the specific requirements of 8 CCR [5193\(d\)](#) and 29 CFR [1910.1030](#).

#### Pre-Exposure Hepatitis B Vaccination

The hepatitis B vaccination and vaccination series shall be made available at no cost to all employees who have occupational exposure. The hepatitis B vaccination shall be made available after an employee with occupational exposure has received the required training and within 10 working days of initial assignment, unless the employee has previously received the complete hepatitis B vaccination series, antibody testing has revealed that the employee is immune, or vaccination is contraindicated for medical reasons.

Employees who decline to accept the vaccination shall sign the hepatitis B declination statement.

The Superintendent or designee may exempt from the pre-exposure hepatitis B vaccine designated first aid providers whose primary job assignment is not the rendering of first aid, provided that the district implements the procedures in its exposure control plan for providing hepatitis B vaccine to all unvaccinated first aid providers who have rendered assistance in any situation involving the presence of blood or other potentially infectious materials and provides appropriate follow-up for those who experience an exposure incident. (8 CCR [5193](#))

### Training

The Superintendent or designee shall ensure that all employees with occupational exposure participate in a training program at the time of initial assignment to tasks where occupational exposure may take place and at least annually thereafter. The training shall be offered during working hours and at no cost to the employee.

The training shall address, at a minimum: (8 CCR [5193](#); 29 CFR [1910.1030](#))

1. The exposure control standard contained in 8 CCR [5193](#) and 29 CFR [1910.1030](#)
2. The epidemiology and symptoms of bloodborne diseases
3. Modes of transmission of bloodborne pathogens
4. The district's exposure control plan and the means by which employees may obtain a copy of the written plan
5. Appropriate methods for recognizing tasks and other activities that may involve exposure to blood and other potentially infectious materials
6. The use and limitations of methods to prevent or reduce exposure, including appropriate engineering controls, administrative or work practice controls, and personal protective equipment
7. The types, proper use, location, removal, handling, decontamination, and disposal of personal protective equipment
8. The basis for selecting personal protective equipment
9. The hepatitis B vaccine, including its efficacy, safety, and method of administration; the benefits of being vaccinated; and that the vaccine will be offered free of charge
10. Appropriate actions to take and persons to contact in an emergency or exposure incident involving blood or other potentially infectious materials
11. The post-exposure evaluation and follow-up that the district is required to provide for the employee following an exposure incident

Additional training shall be provided to affected employees whenever a change, such as the introduction or modification of tasks or procedures or the introduction of new engineering, administrative, or work practice controls, affects the employee's exposure. The additional training may be limited to addressing the new exposures created.

Designated first aid providers shall receive training that includes the specifics of reporting first-aid incidents which involve blood or body fluids which are potentially infectious.

### Reporting Incidents

All exposure incidents shall be reported as soon as possible to the Superintendent or designee.

Unvaccinated designated first aid providers must report any first aid incident involving the presence of blood or other potentially infectious material, regardless of whether an exposure incident occurred, by the end of the work shift. The full hepatitis B vaccination series shall be made available to such employees no later than 24 hours after the first aid incident.

### Sharps Injury Log

The Superintendent or designee shall establish and maintain a log recording each exposure incident involving a sharp.

The exposure incident shall be recorded within 14 working days of the date the incident is reported to the district.

The information recorded shall include the following, if known or reasonably available:

1. Date and time of the exposure incident
2. Type and brand of sharp involved in the exposure incident
3. A description of the exposure incident, including:
  - a. Job classification of the exposed employee
  - b. Department or work area where the exposure incident occurred
  - c. The procedure that the exposed employee was performing at the time of the incident
  - d. How the incident occurred
  - e. The body part involved in the incident
  - f. If the sharp had engineered sharps injury protection, whether the protective mechanism was activated and whether the injury occurred before, during, or after the protective mechanism was activated
  - g. If the sharp had no engineered sharps injury protection, the injured employee's opinion as to whether and how such a mechanism could have prevented the injury
  - h. The employee's opinion about whether any other engineering, administrative, or work practice could have prevented the injury

#### Post-Exposure Evaluation and Follow-up

Following a report of an exposure incident, the Superintendent or designee shall immediately make available to the exposed employee, at no cost, a confidential medical evaluation, post-exposure evaluation, and follow-up. The Superintendent or designee shall, at a minimum:

1. Document the route(s) of exposure and the circumstances under which the exposure incident occurred
2. Identify and document the source individual, unless that identification is not feasible or is prohibited by law
3. With the consent of the exposed employee, provide for the collection and testing of the employee's blood for hepatitis B, hepatitis C, and HIV serological status
4. Provide for post-exposure prophylaxis, when medically indicated, as recommended by the U.S. Public Health Service
5. Provide for counseling and evaluation of reported illnesses

The Superintendent or designee shall provide the health care professional responsible for the employee's hepatitis B vaccination with a copy of 8 CCR [5193](#) and 29 CFR [1910.1030](#); a description of the employee's duties as they relate to the exposure incident; documentation of the route(s) of exposure and circumstances under which exposure occurred; results of the source individual's blood testing, if available; and all medical records maintained by the district relevant to the appropriate treatment of the employee, including vaccination status.

The district shall maintain the confidentiality of the affected employee and the exposure source during all phases of the post-exposure evaluation.

#### Records

Upon an employee's initial employment and at least annually thereafter, the Superintendent or designee shall inform employees with occupational exposure of the existence, location, and availability of related records; the person responsible for maintaining and providing access to records; and the employee's right of access to these records. (8 CCR [3204](#))



The district shall maintain a medical record of each employee with occupational exposure, including the employee's hepatitis B vaccination status, the results of any post-exposure medical examinations and follow-up procedures, a copy of the information provided to the health care professional, and a copy of the health care professional's written opinion. The medical record shall be kept confidential and not disclosed or reported without the employee's written consent to any person within or outside the workplace except as required by law.

Upon request by an employee, or a designated representative with the employee's written consent, the Superintendent or designee shall provide access to a record in a reasonable time, place, and manner, no later than 15 days after the request is made.

Records shall be maintained as follows:

1. The medical records of each employee with occupational exposure shall be maintained for the duration of employment plus 30 years.
2. Training records shall be maintained for three years from the date of training.
3. The sharps injury log shall be maintained five years from the date the exposure incident occurred.
4. Exposure records shall be maintained for at least 30 years.
5. Each analysis using medical or exposure records shall be maintained for at least 30 years.

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**Personnel**

In accordance with 8 CCR [5193](#) and 29 CFR [1910.1030](#), the district makes the hepatitis B vaccine available to employees who may reasonably be expected to have contact with blood or other potentially infectious materials in the performance of their duties. Any employee who declines this vaccine is required to read and sign the following statement:

I understand that, due to my occupational exposure to blood or other potentially infectious materials, I may be at risk of acquiring hepatitis B virus (HBV) infection. I have been given the opportunity to be vaccinated with hepatitis B vaccine, at no charge to myself. However, I decline hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other potentially infectious materials and I want to be vaccinated with hepatitis B vaccine, I can receive the vaccination series at no charge to myself.

\_\_\_\_\_  
Employee Name (Please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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## Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

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Date: March 11, 2021

To: State Board of Education and California Department of Education

From: Mendocino Unified School District Board of Directors

We implore both the State Board of Education and the California Department of Education to pursue a waiver for the required administration of the Every Student Succeeds Act (ESSA) state standardized tests in the spring of 2021. The results won't be valid, reliable, or useful.

Given widespread inequities in student access to technology and the internet, as well as concerns about the validity and comparability of any data gathered from statewide summative testing administered remotely and taken under unknown and uncontrollable conditions, conducting state standardized testing in spring 2021 would be detrimental to students and of limited use to teachers, schools and school districts. Vast majorities of parents oppose standardized testing this spring.

Quite simply: instead of more testing, we should be focusing on supporting students in distance learning.

Please work to truly meet California's diverse needs and pursue a waiver from testing for state standardized tests in spring 2021. Otherwise, we risk perpetuating the vast inequities in our state.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_  
District Superintendent or Designee

Date: \_\_\_\_\_

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 11, 2021

Signed: \_\_\_\_\_  
President of the Governing Board

**CERTIFICATION OF FINANCIAL CONDITION**

**POSITIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

**QUALIFIED CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

**NEGATIVE CERTIFICATION**

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Jason Fruth

Telephone: 707-937-5868

Title: Chief Business Official

E-mail: cbojason@mcn.org

**Criteria and Standards Review Summary**

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X

<b>CRITERIA AND STANDARDS (continued)</b>			<b>Met</b>	<b>Not Met</b>
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

<b>SUPPLEMENTAL INFORMATION</b>			<b>No</b>	<b>Yes</b>
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?		X
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

<b>SUPPLEMENTAL INFORMATION (continued)</b>			<b>No</b>	<b>Yes</b>
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2019-20) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?		X
		• If yes, have there been changes since first interim in self-insurance liabilities?	X	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
		• Management/supervisor/confidential? (Section S8C, Line 1b)	n/a	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?		X

<b>ADDITIONAL FISCAL INDICATORS</b>			<b>No</b>	<b>Yes</b>
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	





Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	421.98	421.98	421.98	421.98	0.00	0%
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	77.02	77.02	66.38	66.38	(10.64)	-14%
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	499.00	499.00	488.36	488.36	(10.64)	-2%
<b>5. District Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	499.00	499.00	488.36	488.36	(10.64)	-2%
<b>7. Adults in Correctional Facilities</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>B. COUNTY OFFICE OF EDUCATION</b>						
<b>1. County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>2. District Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
<b>g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)</b>						
	0.00	0.00	0.00	0.00	0.00	0%
<b>4. Adults in Correctional Facilities</b>						
	0.00	0.00	0.00	0.00	0.00	0%
<b>5. County Operations Grant ADA</b>						
	0.00	0.00	0.00	0.00	0.00	0%
<b>6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
<b>1. Total Charter School Regular ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>2. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>3. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.</b>						
<b>5. Total Charter School Regular ADA</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>6. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>7. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)</b>	0.00	0.00	0.00	0.00	0.00	0%
<b>9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)</b>	0.00	0.00	0.00	0.00	0.00	0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	7,170,139.43	7,450,525.00	4,445,797.63	7,454,645.85	4,120.85	0.1%
2) Federal Revenue		8100-8299	18,674.00	18,674.00	11,528.05	18,674.00	0.00	0.0%
3) Other State Revenue		8300-8599	109,710.54	109,710.54	43,253.15	109,251.54	(459.00)	-0.4%
4) Other Local Revenue		8600-8799	100,282.25	98,731.90	51,613.99	125,473.96	26,742.06	27.1%
5) TOTAL, REVENUES			7,398,806.22	7,677,641.44	4,552,192.82	7,708,045.35		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	2,821,688.36	2,781,597.04	1,472,042.49	2,757,090.20	24,506.84	0.9%
2) Classified Salaries		2000-2999	1,194,866.03	1,148,783.06	616,102.34	1,126,922.45	21,860.61	1.9%
3) Employee Benefits		3000-3999	1,690,009.42	1,677,082.80	891,489.48	1,629,168.32	47,914.48	2.9%
4) Books and Supplies		4000-4999	230,567.91	233,821.07	126,030.90	192,460.52	41,360.55	17.7%
5) Services and Other Operating Expenditures		5000-5999	689,191.85	604,947.96	271,676.27	632,773.41	(27,825.45)	-4.6%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(36,000.00)	(36,000.00)	0.00	(36,000.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			6,590,323.57	6,410,231.93	3,377,341.48	6,302,414.90		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			808,482.65	1,267,409.51	1,174,851.34	1,405,630.45		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	40,000.00	40,000.00	23,333.31	40,000.00	0.00	0.0%
b) Transfers Out		7600-7629	181,831.16	182,141.16	5,120.58	190,420.16	(8,279.00)	-4.5%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(1,395,453.11)	(1,395,453.11)	0.00	(1,374,638.28)	20,814.83	-1.5%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,537,284.27)	(1,537,594.27)	18,212.73	(1,525,058.44)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(728,801.62)	(270,184.76)	1,193,064.07	(119,427.99)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,800,735.97	2,162,317.55		2,162,317.55	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,800,735.97	2,162,317.55		2,162,317.55		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,800,735.97	2,162,317.55		2,162,317.55		
2) Ending Balance, June 30 (E + F1e)			1,071,934.35	1,892,132.79		2,042,889.56		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	368,260.00	368,260.00		368,260.00		
Unassigned/Unappropriated Amount			693,674.35	1,513,872.79		1,664,629.56		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	1,535,428.00	1,706,031.00	1,123,980.00	1,706,031.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	99,800.00	99,800.00	48,783.00	99,800.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	41,200.00	41,200.00	19,891.07	41,200.00	0.00	0.0%
Timber Yield Tax		8022	120,000.00	160,000.00	118,850.40	160,000.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	106.67	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	5,291,646.00	5,360,329.00	2,988,735.09	5,360,329.00	0.00	0.0%
Unsecured Roll Taxes		8042	155,665.00	155,665.00	141,330.55	155,665.00	0.00	0.0%
Prior Years' Taxes		8043	1,400.43	2,500.00	4,120.85	6,620.85	4,120.85	164.8%
Supplemental Taxes		8044	0.00	0.00	0.00	0.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			7,245,139.43	7,525,525.00	4,445,797.63	7,529,645.85	4,120.85	0.1%
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091	(75,000.00)	(75,000.00)	0.00	(75,000.00)	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			7,170,139.43	7,450,525.00	4,445,797.63	7,454,645.85	4,120.85	0.1%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Supporting Effective Instruction	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128,							
Other NCLB / Every Student Succeeds Act	5510, 5630	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	18,674.00	18,674.00	11,528.05	18,674.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			18,674.00	18,674.00	11,528.05	18,674.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	20,987.00	20,987.00	20,528.00	20,528.00	(459.00)	-2.2%
Lottery - Unrestricted and Instructional Materials		8560	71,611.00	71,611.00	25,181.90	71,611.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
All Other State Revenue	All Other	8590	17,112.54	17,112.54	(2,456.75)	17,112.54	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			109,710.54	109,710.54	43,253.15	109,251.54	(459.00)	-0.4%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	532.00	532.00	532.00	New
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	8,000.00	0.00	210.00	210.00	210.00	New
Interest		8660	23,000.00	30,000.00	7,408.54	30,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	50,347.00	50,347.00	0.00	50,347.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	2,000.00	1,000.00	465.54	1,000.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	16,935.25	17,384.90	42,997.91	43,384.96	26,000.06	149.6%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>100,282.25</b>	<b>98,731.90</b>	<b>51,613.99</b>	<b>125,473.96</b>	<b>26,742.06</b>	<b>27.1%</b>
<b>TOTAL, REVENUES</b>			<b>7,398,806.22</b>	<b>7,677,641.44</b>	<b>4,552,192.82</b>	<b>7,708,045.35</b>	<b>30,403.91</b>	<b>0.4%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	2,357,612.71	2,315,898.27	1,205,854.19	2,287,459.95	28,438.32	1.2%
Certificated Pupil Support Salaries		1200	154,858.33	156,481.45	86,168.18	160,412.93	(3,931.48)	-2.5%
Certificated Supervisors' and Administrators' Salaries		1300	309,217.32	309,217.32	180,020.12	309,217.32	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>2,821,688.36</b>	<b>2,781,597.04</b>	<b>1,472,042.49</b>	<b>2,757,090.20</b>	<b>24,506.84</b>	<b>0.9%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	125,793.34	115,163.06	41,683.58	85,558.09	29,604.97	25.7%
Classified Support Salaries		2200	322,973.09	291,868.40	159,272.14	296,744.99	(4,876.59)	-1.7%
Classified Supervisors' and Administrators' Salaries		2300	288,761.55	289,811.55	160,984.50	290,561.55	(750.00)	-0.3%
Clerical, Technical and Office Salaries		2400	436,959.61	436,959.61	245,720.86	436,959.61	0.00	0.0%
Other Classified Salaries		2900	20,378.44	14,980.44	8,441.26	17,098.21	(2,117.77)	-14.1%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>1,194,866.03</b>	<b>1,148,783.06</b>	<b>616,102.34</b>	<b>1,126,922.45</b>	<b>21,860.61</b>	<b>1.9%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	432,448.28	429,064.91	237,238.28	431,021.39	(1,956.48)	-0.5%
PERS		3201-3202	267,113.00	244,760.36	130,841.27	238,544.51	6,215.85	2.5%
OASDI/Medicare/Alternative		3301-3302	132,827.13	131,648.26	67,455.72	122,732.81	8,915.45	6.8%
Health and Welfare Benefits		3401-3402	649,845.07	651,817.28	350,957.41	638,732.69	13,084.59	2.0%
Unemployment Insurance		3501-3502	1,879.36	1,835.37	999.66	1,812.99	22.38	1.2%
Workers' Compensation		3601-3602	117,018.58	116,490.66	63,285.14	114,790.36	1,700.30	1.5%
OPEB, Allocated		3701-3702	70,209.00	59,542.96	18,699.75	45,615.57	13,927.39	23.4%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	18,669.00	41,923.00	22,012.25	35,918.00	6,005.00	14.3%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>1,690,009.42</b>	<b>1,677,082.80</b>	<b>891,489.48</b>	<b>1,629,168.32</b>	<b>47,914.48</b>	<b>2.9%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	7,031.10	7,031.10	1,446.01	7,031.10	0.00	0.0%
Materials and Supplies		4300	184,536.81	184,536.81	64,487.15	143,176.26	41,360.55	22.4%
Noncapitalized Equipment		4400	39,000.00	42,253.16	60,097.74	42,253.16	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>230,567.91</b>	<b>233,821.07</b>	<b>126,030.90</b>	<b>192,460.52</b>	<b>41,360.55</b>	<b>17.7%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	20,000.00	20,000.00	0.00	20,000.00	0.00	0.0%
Travel and Conferences		5200	26,394.68	11,028.68	3,521.74	14,295.13	(3,266.45)	-29.6%
Dues and Memberships		5300	19,999.36	18,804.68	15,500.69	18,804.68	0.00	0.0%
Insurance		5400-5450	88,805.00	89,492.00	84,908.69	89,492.00	0.00	0.0%
Operations and Housekeeping Services		5500	223,122.00	225,965.00	85,219.63	225,965.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	35,900.00	40,156.00	10,264.28	35,156.00	5,000.00	12.5%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	229,478.30	164,800.60	57,007.06	194,359.60	(29,559.00)	-17.9%
Communications		5900	45,492.51	34,701.00	15,254.18	34,701.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>689,191.85</b>	<b>604,947.96</b>	<b>271,676.27</b>	<b>632,773.41</b>	<b>(27,825.45)</b>	<b>-4.6%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	(30,000.00)	(30,000.00)	0.00	(30,000.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(6,000.00)	(6,000.00)	0.00	(6,000.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(36,000.00)	(36,000.00)	0.00	(36,000.00)	0.00	0.0%
TOTAL, EXPENDITURES			6,590,323.57	6,410,231.93	3,377,341.48	6,302,414.90	107,817.03	1.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	40,000.00	40,000.00	23,333.31	40,000.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			40,000.00	40,000.00	23,333.31	40,000.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	42,383.21	42,383.21	0.00	40,240.86	2,142.35	5.1%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	131,257.95	131,257.95	0.00	141,679.30	(10,421.35)	-7.9%
Other Authorized Interfund Transfers Out		7619	8,190.00	8,500.00	5,120.58	8,500.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			181,831.16	182,141.16	5,120.58	190,420.16	(8,279.00)	-4.5%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	(1,395,453.11)	(1,395,453.11)	0.00	(1,374,638.28)	20,814.83	-1.5%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(1,395,453.11)	(1,395,453.11)	0.00	(1,374,638.28)	20,814.83	-1.5%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(1,537,284.27)	(1,537,594.27)	18,212.73	(1,525,058.44)	12,535.83	-0.8%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	158,306.14	434,238.14	347,411.00	439,116.59	4,878.45	1.1%
3) Other State Revenue		8300-8599	383,357.00	421,645.00	90,995.97	416,245.00	(5,400.00)	-1.3%
4) Other Local Revenue		8600-8799	376,610.00	376,610.00	157,776.72	376,610.00	0.00	0.0%
5) TOTAL, REVENUES			918,273.14	1,232,493.14	596,183.69	1,231,971.59		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	631,310.71	631,310.71	415,120.18	615,290.40	16,020.31	2.5%
2) Classified Salaries		2000-2999	584,250.86	584,250.86	273,446.94	522,436.99	61,813.87	10.6%
3) Employee Benefits		3000-3999	862,345.89	862,345.89	297,941.24	835,567.89	26,778.00	3.1%
4) Books and Supplies		4000-4999	90,786.68	405,006.68	125,703.32	418,102.44	(13,095.76)	-3.2%
5) Services and Other Operating Expenditures		5000-5999	122,959.73	122,959.73	58,075.54	122,299.43	660.30	0.5%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	30,000.00	30,000.00	0.00	30,000.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,321,653.87	2,635,873.87	1,170,287.22	2,543,697.15		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(1,403,380.73)	(1,403,380.73)	(574,103.53)	(1,311,725.56)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	1,395,453.11	1,395,453.11	0.00	1,374,638.28	(20,814.83)	-1.5%
4) TOTAL, OTHER FINANCING SOURCES/USES			1,395,453.11	1,395,453.11	0.00	1,374,638.28		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(7,927.62)	(7,927.62)	(574,103.53)	62,912.72		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	28,464.79	109,289.99		109,289.99	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			28,464.79	109,289.99		109,289.99		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			28,464.79	109,289.99		109,289.99		
2) Ending Balance, June 30 (E + F1e)			20,537.17	101,362.37		172,202.71		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			20,537.17	106,895.83		172,202.71		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	(5,533.46)		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	92,361.00	92,361.00	46,028.00	92,361.00	0.00	0.0%
Special Education Discretionary Grants		8182	3,200.00	3,200.00	1,322.00	3,200.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	38,932.59	38,932.59	0.00	38,932.59	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	8,565.55	8,565.55	15,444.00	15,444.00	6,878.45	80.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128,							
Other NCLB / Every Student Succeeds Act	5510, 5630	8290	10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	3,247.00	3,247.00	0.00	3,247.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	2,000.00	277,932.00	284,617.00	275,932.00	(2,000.00)	-0.7%
<b>TOTAL, FEDERAL REVENUE</b>			<b>158,306.14</b>	<b>434,238.14</b>	<b>347,411.00</b>	<b>439,116.59</b>	<b>4,878.45</b>	<b>1.1%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materie		8560	25,111.00	25,111.00	(1,292.03)	25,111.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	59,400.00	59,400.00	54,000.00	54,000.00	(5,400.00)	-9.1%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	298,846.00	337,134.00	38,288.00	337,134.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>383,357.00</b>	<b>421,645.00</b>	<b>90,995.97</b>	<b>416,245.00</b>	<b>(5,400.00)</b>	<b>-1.3%</b>



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	89,000.00	89,000.00	49,767.19	89,000.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	39,884.00	39,884.00	0.00	39,884.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	237,726.00	237,726.00	108,009.53	237,726.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>376,610.00</b>	<b>376,610.00</b>	<b>157,776.72</b>	<b>376,610.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>918,273.14</b>	<b>1,232,493.14</b>	<b>596,183.69</b>	<b>1,231,971.59</b>	<b>(521.55)</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	411,877.28	411,877.28	288,103.77	399,535.88	12,341.40	3.0%
Certificated Pupil Support Salaries		1200	159,009.11	159,009.11	91,768.89	155,330.20	3,678.91	2.3%
Certificated Supervisors' and Administrators' Salaries		1300	60,424.32	60,424.32	35,247.52	60,424.32	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			631,310.71	631,310.71	415,120.18	615,290.40	16,020.31	2.5%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	223,320.22	223,320.22	80,028.96	179,014.80	44,305.42	19.8%
Classified Support Salaries		2200	271,115.56	271,115.56	141,025.85	253,607.11	17,508.45	6.5%
Classified Supervisors' and Administrators' Salaries		2300	89,815.08	89,815.08	52,392.13	89,815.08	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			584,250.86	584,250.86	273,446.94	522,436.99	61,813.87	10.6%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	399,069.23	399,069.23	55,735.91	399,748.34	(679.11)	-0.2%
PERS		3201-3202	120,939.91	120,939.91	59,425.26	109,838.62	11,101.29	9.2%
OASDI/Medicare/Alternative		3301-3302	50,625.57	50,625.57	25,250.55	46,617.66	4,007.91	7.9%
Health and Welfare Benefits		3401-3402	256,012.41	256,012.41	136,759.42	244,944.09	11,068.32	4.3%
Unemployment Insurance		3501-3502	564.32	564.32	323.30	529.50	34.82	6.2%
Workers' Compensation		3601-3602	35,134.45	35,134.45	20,446.80	33,889.68	1,244.77	3.5%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			862,345.89	862,345.89	297,941.24	835,567.89	26,778.00	3.1%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	26,000.00	26,000.00	30,272.49	39,150.00	(13,150.00)	-50.6%
Materials and Supplies		4300	53,286.68	367,506.68	70,606.61	366,070.43	1,436.25	0.4%
Noncapitalized Equipment		4400	11,500.00	11,500.00	24,824.22	12,882.01	(1,382.01)	-12.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			90,786.68	405,006.68	125,703.32	418,102.44	(13,095.76)	-3.2%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	15,000.00	15,000.00	0.00	15,000.00	0.00	0.0%
Travel and Conferences		5200	5,380.00	5,380.00	4,567.39	3,500.00	1,880.00	34.9%
Dues and Memberships		5300	0.00	0.00	200.00	200.00	(200.00)	New
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	168.12	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,500.00	1,500.00	100.80	1,500.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	1,930.78	(1,930.78)	New
Professional/Consulting Services and Operating Expenditures		5800	101,079.73	101,079.73	33,321.84	100,168.65	911.08	0.9%
Communications		5900	0.00	0.00	19,717.39	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			122,959.73	122,959.73	58,075.54	122,299.43	660.30	0.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	30,000.00	30,000.00	0.00	30,000.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>30,000.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>2,321,653.87</b>	<b>2,635,873.87</b>	<b>1,170,287.22</b>	<b>2,543,697.15</b>	<b>92,176.72</b>	<b>3.5%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	1,395,453.11	1,395,453.11	0.00	1,374,638.28	(20,814.83)	-1.5%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			1,395,453.11	1,395,453.11	0.00	1,374,638.28	(20,814.83)	-1.5%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			1,395,453.11	1,395,453.11	0.00	1,374,638.28	20,814.83	-1.5%

2020-21 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	7,170,139.43	7,450,525.00	4,445,797.63	7,454,645.85	4,120.85	0.1%
2) Federal Revenue		8100-8299	176,980.14	452,912.14	358,939.05	457,790.59	4,878.45	1.1%
3) Other State Revenue		8300-8599	493,067.54	531,355.54	134,249.12	525,496.54	(5,859.00)	-1.1%
4) Other Local Revenue		8600-8799	476,892.25	475,341.90	209,390.71	502,083.96	26,742.06	5.6%
5) TOTAL, REVENUES			8,317,079.36	8,910,134.58	5,148,376.51	8,940,016.94		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	3,452,999.07	3,412,907.75	1,887,162.67	3,372,380.60	40,527.15	1.2%
2) Classified Salaries		2000-2999	1,779,116.89	1,733,033.92	889,549.28	1,649,359.44	83,674.48	4.8%
3) Employee Benefits		3000-3999	2,552,355.31	2,539,428.69	1,189,430.72	2,464,736.21	74,692.48	2.9%
4) Books and Supplies		4000-4999	321,354.59	638,827.75	251,734.22	610,562.96	28,264.79	4.4%
5) Services and Other Operating Expenditures		5000-5999	812,151.58	727,907.69	329,751.81	755,072.84	(27,165.15)	-3.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(6,000.00)	(6,000.00)	0.00	(6,000.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			8,911,977.44	9,046,105.80	4,547,628.70	8,846,112.05		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(594,898.08)	(135,971.22)	600,747.81	93,904.89		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	40,000.00	40,000.00	23,333.31	40,000.00	0.00	0.0%
b) Transfers Out		7600-7629	181,831.16	182,141.16	5,120.58	190,420.16	(8,279.00)	-4.5%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(141,831.16)	(142,141.16)	18,212.73	(150,420.16)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(736,729.24)	(278,112.38)	618,960.54	(56,515.27)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,829,200.76	2,271,607.54		2,271,607.54	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,829,200.76	2,271,607.54		2,271,607.54		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,829,200.76	2,271,607.54		2,271,607.54		
2) Ending Balance, June 30 (E + F1e)			1,092,471.52	1,993,495.16		2,215,092.27		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			20,537.17	106,895.83		172,202.71		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	368,260.00	368,260.00		368,260.00		
Unassigned/Unappropriated Amount			693,674.35	1,508,339.33		1,664,629.56		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	1,535,428.00	1,706,031.00	1,123,980.00	1,706,031.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	99,800.00	99,800.00	48,783.00	99,800.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	41,200.00	41,200.00	19,891.07	41,200.00	0.00	0.0%
Timber Yield Tax		8022	120,000.00	160,000.00	118,850.40	160,000.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	106.67	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	5,291,646.00	5,360,329.00	2,988,735.09	5,360,329.00	0.00	0.0%
Unsecured Roll Taxes		8042	155,665.00	155,665.00	141,330.55	155,665.00	0.00	0.0%
Prior Years' Taxes		8043	1,400.43	2,500.00	4,120.85	6,620.85	4,120.85	164.8%
Supplemental Taxes		8044	0.00	0.00	0.00	0.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			7,245,139.43	7,525,525.00	4,445,797.63	7,529,645.85	4,120.85	0.1%
<b>LCFF Transfers</b>								
Unrestricted LCFF Transfers - Current Year	0000	8091	(75,000.00)	(75,000.00)	0.00	(75,000.00)	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			7,170,139.43	7,450,525.00	4,445,797.63	7,454,645.85	4,120.85	0.1%
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	92,361.00	92,361.00	46,028.00	92,361.00	0.00	0.0%
Special Education Discretionary Grants		8182	3,200.00	3,200.00	1,322.00	3,200.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	38,932.59	38,932.59	0.00	38,932.59	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	8,565.55	8,565.55	15,444.00	15,444.00	6,878.45	80.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128,							
Other NCLB / Every Student Succeeds Act	5510, 5630	8290	10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	3,247.00	3,247.00	0.00	3,247.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	20,674.00	296,606.00	296,145.05	294,606.00	(2,000.00)	-0.7%
<b>TOTAL, FEDERAL REVENUE</b>			<b>176,980.14</b>	<b>452,912.14</b>	<b>358,939.05</b>	<b>457,790.59</b>	<b>4,878.45</b>	<b>1.1%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	20,987.00	20,987.00	20,528.00	20,528.00	(459.00)	-2.2%
Lottery - Unrestricted and Instructional Materials		8560	96,722.00	96,722.00	23,889.87	96,722.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	59,400.00	59,400.00	54,000.00	54,000.00	(5,400.00)	-9.1%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	315,958.54	354,246.54	35,831.25	354,246.54	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>493,067.54</b>	<b>531,355.54</b>	<b>134,249.12</b>	<b>525,496.54</b>	<b>(5,859.00)</b>	<b>-1.1%</b>



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>OTHER LOCAL REVENUE</b>								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	89,000.00	89,000.00	49,767.19	89,000.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	532.00	532.00	532.00	New
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	8,000.00	0.00	210.00	210.00	210.00	New
Interest		8660	23,000.00	30,000.00	7,408.54	30,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	90,231.00	90,231.00	0.00	90,231.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	2,000.00	1,000.00	465.54	1,000.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	26,935.25	27,384.90	42,997.91	53,384.96	26,000.06	94.9%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	237,726.00	237,726.00	108,009.53	237,726.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			476,892.25	475,341.90	209,390.71	502,083.96	26,742.06	5.6%
<b>TOTAL, REVENUES</b>			8,317,079.36	8,910,134.58	5,148,376.51	8,940,016.94	29,882.36	0.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	2,769,489.99	2,727,775.55	1,493,957.96	2,686,995.83	40,779.72	1.5%
Certificated Pupil Support Salaries		1200	313,867.44	315,490.56	177,937.07	315,743.13	(252.57)	-0.1%
Certificated Supervisors' and Administrators' Salaries		1300	369,641.64	369,641.64	215,267.64	369,641.64	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			3,452,999.07	3,412,907.75	1,887,162.67	3,372,380.60	40,527.15	1.2%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	349,113.56	338,483.28	121,712.54	264,572.89	73,910.39	21.8%
Classified Support Salaries		2200	594,088.65	562,983.96	300,297.99	550,352.10	12,631.86	2.2%
Classified Supervisors' and Administrators' Salaries		2300	378,576.63	379,626.63	213,376.63	380,376.63	(750.00)	-0.2%
Clerical, Technical and Office Salaries		2400	436,959.61	436,959.61	245,720.86	436,959.61	0.00	0.0%
Other Classified Salaries		2900	20,378.44	14,980.44	8,441.26	17,098.21	(2,117.77)	-14.1%
TOTAL, CLASSIFIED SALARIES			1,779,116.89	1,733,033.92	889,549.28	1,649,359.44	83,674.48	4.8%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	831,517.51	828,134.14	292,974.19	830,769.73	(2,635.59)	-0.3%
PERS		3201-3202	388,052.91	365,700.27	190,266.53	348,383.13	17,317.14	4.7%
OASDI/Medicare/Alternative		3301-3302	183,452.70	182,273.83	92,706.27	169,350.47	12,923.36	7.1%
Health and Welfare Benefits		3401-3402	905,857.48	907,829.69	487,716.83	883,676.78	24,152.91	2.7%
Unemployment Insurance		3501-3502	2,443.68	2,399.69	1,322.96	2,342.49	57.20	2.4%
Workers' Compensation		3601-3602	152,153.03	151,625.11	83,731.94	148,680.04	2,945.07	1.9%
OPEB, Allocated		3701-3702	70,209.00	59,542.96	18,699.75	45,615.57	13,927.39	23.4%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	18,669.00	41,923.00	22,012.25	35,918.00	6,005.00	14.3%
TOTAL, EMPLOYEE BENEFITS			2,552,355.31	2,539,428.69	1,189,430.72	2,464,736.21	74,692.48	2.9%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	33,031.10	33,031.10	31,718.50	46,181.10	(13,150.00)	-39.8%
Materials and Supplies		4300	237,823.49	552,043.49	135,093.76	509,246.69	42,796.80	7.8%
Noncapitalized Equipment		4400	50,500.00	53,753.16	84,921.96	55,135.17	(1,382.01)	-2.6%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			321,354.59	638,827.75	251,734.22	610,562.96	28,264.79	4.4%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	35,000.00	35,000.00	0.00	35,000.00	0.00	0.0%
Travel and Conferences		5200	31,774.68	16,408.68	8,089.13	17,795.13	(1,386.45)	-8.4%
Dues and Memberships		5300	19,999.36	18,804.68	15,700.69	19,004.68	(200.00)	-1.1%
Insurance		5400-5450	88,805.00	89,492.00	84,908.69	89,492.00	0.00	0.0%
Operations and Housekeeping Services		5500	223,122.00	225,965.00	85,387.75	225,965.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	37,400.00	41,656.00	10,365.08	36,656.00	5,000.00	12.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	1,930.78	(1,930.78)	New
Professional/Consulting Services and Operating Expenditures		5800	330,558.03	265,880.33	90,328.90	294,528.25	(28,647.92)	-10.8%
Communications		5900	45,492.51	34,701.00	34,971.57	34,701.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			812,151.58	727,907.69	329,751.81	755,072.84	(27,165.15)	-3.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(6,000.00)	(6,000.00)	0.00	(6,000.00)	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>(6,000.00)</b>	<b>(6,000.00)</b>	<b>0.00</b>	<b>(6,000.00)</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>8,911,977.44</b>	<b>9,046,105.80</b>	<b>4,547,628.70</b>	<b>8,846,112.05</b>	<b>199,993.75</b>	<b>2.2%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	40,000.00	40,000.00	23,333.31	40,000.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			40,000.00	40,000.00	23,333.31	40,000.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: Child Development Fund		7611	42,383.21	42,383.21	0.00	40,240.86	2,142.35	5.1%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	131,257.95	131,257.95	0.00	141,679.30	(10,421.35)	-7.9%
Other Authorized Interfund Transfers Out		7619	8,190.00	8,500.00	5,120.58	8,500.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			181,831.16	182,141.16	5,120.58	190,420.16	(8,279.00)	-4.5%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b>								
(a - b + c - d + e)			(141,831.16)	(142,141.16)	18,212.73	(150,420.16)	8,279.00	5.8%

<b>Resource</b>	<b>Description</b>	<b>2020-21 Projected Year Totals</b>
6300	Lottery: Instructional Materials	7,112.14
6500	Special Education	77,738.12
7311	Classified School Employee Professional De	5,081.28
7388	SB 117 COVID-19 LEA Response Funds	8,563.00
7510	Low-Performing Students Block Grant	35,964.00
9010	Other Restricted Local	37,744.17
Total, Restricted Balance		<u>172,202.71</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	33,633.00	34,717.00	13,700.38	34,633.00	(84.00)	-0.2%
5) TOTAL, REVENUES			33,633.00	34,717.00	13,700.38	34,633.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	45,657.50	45,657.50	16,403.34	45,657.50	0.00	0.0%
3) Employee Benefits		3000-3999	16,670.53	16,670.53	6,867.81	16,670.53	0.00	0.0%
4) Books and Supplies		4000-4999	4,155.18	4,155.18	355.58	3,412.83	742.35	17.9%
5) Services and Other Operating Expenditures		5000-5999	10,617.00	10,617.00	4,741.96	9,133.00	1,484.00	14.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			77,100.21	77,100.21	28,368.69	74,873.86		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			(43,467.21)	(42,383.21)	(14,668.31)	(40,240.86)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	42,383.21	42,383.21	0.00	40,240.86	(2,142.35)	-5.1%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			42,383.21	42,383.21	0.00	40,240.86		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,084.00)	0.00	(14,668.31)	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	1,084.00	0.00		0.00	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)								
			1,084.00	0.00		0.00		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)								
			1,084.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)								
			0.00	0.00		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Items								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	22,549.00	23,633.00	12,700.38	23,633.00	0.00	0.0%
All Other Fees and Contracts		8689	10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	1,084.00	1,084.00	1,000.00	1,000.00	(84.00)	-7.7%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>33,633.00</b>	<b>34,717.00</b>	<b>13,700.38</b>	<b>34,633.00</b>	<b>(84.00)</b>	<b>-0.2%</b>
<b>TOTAL, REVENUES</b>			<b>33,633.00</b>	<b>34,717.00</b>	<b>13,700.38</b>	<b>34,633.00</b>		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	45,657.50	45,657.50	16,403.34	45,657.50	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>45,657.50</b>	<b>45,657.50</b>	<b>16,403.34</b>	<b>45,657.50</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	9,451.10	9,451.10	3,395.51	9,451.10	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	3,492.79	3,492.79	1,251.69	3,492.79	0.00	0.0%
Health and Welfare Benefits		3401-3402	2,282.50	2,282.50	1,695.05	2,282.50	0.00	0.0%
Unemployment Insurance		3501-3502	22.83	22.83	8.20	22.83	0.00	0.0%
Workers' Compensation		3601-3602	1,421.31	1,421.31	517.36	1,421.31	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>16,670.53</b>	<b>16,670.53</b>	<b>6,867.81</b>	<b>16,670.53</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	3,455.18	3,455.18	355.58	2,712.83	742.35	21.5%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	700.00	700.00	0.00	700.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>4,155.18</b>	<b>4,155.18</b>	<b>355.58</b>	<b>3,412.83</b>	<b>742.35</b>	<b>17.9%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0%
Dues and Memberships		5300	363.00	363.00	363.00	363.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	6,380.00	6,380.00	3,329.08	6,490.00	(110.00)	-1.7%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	700.00	700.00	298.06	700.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	(149.90)	149.90	New
Professional/Consulting Services and Operating Expenditures		5800	1,334.00	1,334.00	150.00	799.90	534.10	40.0%
Communications		5900	840.00	840.00	601.82	930.00	(90.00)	-10.7%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>10,617.00</b>	<b>10,617.00</b>	<b>4,741.96</b>	<b>9,133.00</b>	<b>1,484.00</b>	<b>14.0%</b>
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>77,100.21</b>	<b>77,100.21</b>	<b>28,368.69</b>	<b>74,873.86</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8911	42,383.21	42,383.21	0.00	40,240.86	(2,142.35)	-5.1%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>42,383.21</b>	<b>42,383.21</b>	<b>0.00</b>	<b>40,240.86</b>	<b>(2,142.35)</b>	<b>-5.1%</b>
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8979	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources			0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			<b>42,383.21</b>	<b>42,383.21</b>	<b>0.00</b>	<b>40,240.86</b>		

<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
	Total, Restricted Balance	<u>0.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	80,000.00	80,000.00	47,049.94	120,000.00	40,000.00	50.0%
3) Other State Revenue		8300-8599	6,000.00	16,327.50	15,098.20	16,327.50	0.00	0.0%
4) Other Local Revenue		8600-8799	60,000.00	60,000.00	627.04	1,057.50	(58,942.50)	-98.2%
5) TOTAL, REVENUES			146,000.00	156,327.50	62,775.18	137,385.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	94,705.38	94,705.38	49,264.15	95,812.75	(1,107.37)	-1.2%
3) Employee Benefits		3000-3999	56,202.57	56,202.57	30,150.16	57,109.62	(907.05)	-1.6%
4) Books and Supplies		4000-4999	112,950.00	112,950.00	68,146.50	125,832.37	(12,882.37)	-11.4%
5) Services and Other Operating Expenditures		5000-5999	7,400.00	7,400.00	7,642.00	6,916.12	483.88	6.5%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	6,000.00	6,000.00	0.00	6,000.00	0.00	0.0%
9) TOTAL, EXPENDITURES			277,257.95	277,257.95	155,202.81	291,670.86		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(131,257.95)	(120,930.45)	(92,427.63)	(154,285.86)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	131,257.95	131,257.95	0.00	141,679.30	10,421.35	7.9%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			131,257.95	131,257.95	0.00	141,679.30		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	10,327.50	(92,427.63)	(12,606.56)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.00	12,606.56		12,606.56	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	12,606.56		12,606.56		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	12,606.56		12,606.56		
2) Ending Balance, June 30 (E + F1e)			0.00	22,934.06		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	22,934.06		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
Child Nutrition Programs		8220	80,000.00	80,000.00	47,049.94	120,000.00	40,000.00	50.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>80,000.00</b>	<b>80,000.00</b>	<b>47,049.94</b>	<b>120,000.00</b>	<b>40,000.00</b>	<b>50.0%</b>
<b>OTHER STATE REVENUE</b>								
Child Nutrition Programs		8520	6,000.00	16,327.50	15,098.20	16,327.50	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>6,000.00</b>	<b>16,327.50</b>	<b>15,098.20</b>	<b>16,327.50</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	60,000.00	60,000.00	627.04	1,057.50	(58,942.50)	-98.2%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>60,000.00</b>	<b>60,000.00</b>	<b>627.04</b>	<b>1,057.50</b>	<b>(58,942.50)</b>	<b>-98.2%</b>
<b>TOTAL, REVENUES</b>			<b>146,000.00</b>	<b>156,327.50</b>	<b>62,775.18</b>	<b>137,385.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	94,705.38	94,705.38	49,264.15	95,812.75	(1,107.37)	-1.2%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>94,705.38</b>	<b>94,705.38</b>	<b>49,264.15</b>	<b>95,812.75</b>	<b>(1,107.37)</b>	<b>-1.2%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	19,604.02	19,604.02	10,175.62	19,811.17	(207.15)	-1.1%
OASDI/Medicare/Alternative		3301-3302	6,871.90	6,871.90	3,577.31	6,983.84	(111.94)	-1.6%
Health and Welfare Benefits		3401-3402	26,924.58	26,924.58	14,922.10	27,433.68	(509.10)	-1.9%
Unemployment Insurance		3501-3502	44.29	44.29	22.92	44.77	(0.48)	-1.1%
Workers' Compensation		3601-3602	2,757.78	2,757.78	1,452.21	2,836.16	(78.38)	-2.8%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>56,202.57</b>	<b>56,202.57</b>	<b>30,150.16</b>	<b>57,109.62</b>	<b>(907.05)</b>	<b>-1.6%</b>
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	9,000.00	9,000.00	9,010.35	11,302.55	(2,302.55)	-25.6%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	103,950.00	103,950.00	59,136.15	114,529.82	(10,579.82)	-10.2%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>112,950.00</b>	<b>112,950.00</b>	<b>68,146.50</b>	<b>125,832.37</b>	<b>(12,882.37)</b>	<b>-11.4%</b>



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	(1,780.88)	1,780.88	New
Professional/Consulting Services and Operating Expenditures		5800	7,400.00	7,400.00	7,642.00	8,697.00	(1,297.00)	-17.5%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>7,400.00</b>	<b>7,400.00</b>	<b>7,642.00</b>	<b>6,916.12</b>	<b>483.88</b>	<b>6.5%</b>
<b>CAPITAL OUTLAY</b>								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs - Interfund		7350	6,000.00	6,000.00	0.00	6,000.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>6,000.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>277,257.95</b>	<b>277,257.95</b>	<b>155,202.81</b>	<b>291,670.86</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund		8916	131,257.95	131,257.95	0.00	141,679.30	10,421.35	7.9%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			<b>131,257.95</b>	<b>131,257.95</b>	<b>0.00</b>	<b>141,679.30</b>	<b>10,421.35</b>	<b>7.9%</b>
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			<b>131,257.95</b>	<b>131,257.95</b>	<b>0.00</b>	<b>141,679.30</b>		

<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
	Total, Restricted Balance	<u>0.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	75,000.00	75,000.00	0.00	75,000.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	500.00	500.00	(136.90)	500.00	0.00	0.0%
5) TOTAL, REVENUES			75,500.00	75,500.00	(136.90)	75,500.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	36,425.08	36,425.08	12,021.82	36,425.08	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	39,074.92	39,074.92	39,701.00	39,074.92	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			75,500.00	75,500.00	51,722.82	75,500.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>								
			0.00	0.00	(51,859.72)	0.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	(51,859.72)	0.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	82,900.21	67,481.73		67,481.73	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			82,900.21	67,481.73		67,481.73		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			82,900.21	67,481.73		67,481.73		
2) Ending Balance, June 30 (E + F1e)			82,900.21	67,481.73		67,481.73		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed		9740	0.00	0.00		0.00		
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	82,900.21	67,481.73		67,481.73		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>LCFF SOURCES</b>								
LCFF Transfers								
LCFF Transfers - Current Year		8091	75,000.00	75,000.00	0.00	75,000.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			75,000.00	75,000.00	0.00	75,000.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	500.00	500.00	(136.90)	500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			500.00	500.00	(136.90)	500.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			75,500.00	75,500.00	(136.90)	75,500.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	36,425.08	36,425.08	12,021.82	36,425.08	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>36,425.08</b>	<b>36,425.08</b>	<b>12,021.82</b>	<b>36,425.08</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	39,074.92	39,074.92	39,701.00	39,074.92	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>39,074.92</b>	<b>39,074.92</b>	<b>39,701.00</b>	<b>39,074.92</b>	<b>0.00</b>	<b>0.0%</b>
<b>CAPITAL OUTLAY</b>								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>75,500.00</b>	<b>75,500.00</b>	<b>51,722.82</b>	<b>75,500.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		



<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
	Total, Restricted Balance	<u>0.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	12,000.00	12,000.00	3,696.43	12,000.00	0.00	0.0%
5) TOTAL, REVENUES			12,000.00	12,000.00	3,696.43	12,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			12,000.00	12,000.00	3,696.43	12,000.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			12,000.00	12,000.00	3,696.43	12,000.00		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	864,164.50	865,528.25		865,528.25	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			864,164.50	865,528.25		865,528.25		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			864,164.50	865,528.25		865,528.25		
2) Ending Balance, June 30 (E + F1e)			876,164.50	877,528.25		877,528.25		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed		9740	0.00	0.00		0.00		
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	876,164.50	877,528.25		877,528.25		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	12,000.00	12,000.00	3,696.43	12,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			12,000.00	12,000.00	3,696.43	12,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			12,000.00	12,000.00	3,696.43	12,000.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
	Total, Restricted Balance	<u>0.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	71,194.29	85,000.00	85,000.00	New
5) TOTAL, REVENUES			0.00	0.00	71,194.29	85,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	80,049.85	222,961.00	(222,961.00)	New
6) Capital Outlay		6000-6999	0.00	0.00	323,674.08	1,434,727.00	(1,434,727.00)	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	403,723.93	1,657,688.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			0.00	0.00	(332,529.64)	(1,572,688.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.06	0.06	0.06	New
b) Transfers Out		7600-7629	0.00	0.00	0.06	0.06	(0.06)	New
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			0.00	0.00	(332,529.64)	(1,572,688.00)		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.00	16,762,115.41		16,762,115.41	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	16,762,115.41		16,762,115.41		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	16,762,115.41		16,762,115.41		
2) Ending Balance, June 30 (E + F1e)			0.00	16,762,115.41		15,189,427.41		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	16,762,115.41		15,189,427.41		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>FEDERAL REVENUE</b>								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies Secured Roll								
Unsecured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes								
Other		8621	0.00	0.00	0.00	0.00	0.00	0.0%
		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction								
		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies								
		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals								
		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest								
		8660	0.00	0.00	71,194.29	85,000.00	85,000.00	New
Net Increase (Decrease) in the Fair Value of Investments								
		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue								
		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others								
		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			0.00	0.00	71,194.29	85,000.00	85,000.00	New
<b>TOTAL, REVENUES</b>			0.00	0.00	71,194.29	85,000.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	80,049.85	222,961.00	(222,961.00)	New
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	80,049.85	222,961.00	(222,961.00)	New

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	323,674.08	1,434,727.00	(1,434,727.00)	New
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>323,674.08</b>	<b>1,434,727.00</b>	<b>(1,434,727.00)</b>	<b>New</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>0.00</b>	<b>0.00</b>	<b>403,723.93</b>	<b>1,657,688.00</b>		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.06	0.06	0.06	New
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.06	0.06	0.06	New
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.06	0.06	(0.06)	New
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.06	0.06	(0.06)	New
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.00	0.00		

<u>Resource</u>	<u>Description</u>	<u>2020/21 Projected Year Totals</u>
	Total, Restricted Balance	<u>0.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	42,000.00	42,000.00	32,821.92	42,000.00	0.00	0.0%
5) TOTAL, REVENUES			42,000.00	42,000.00	32,821.92	42,000.00		
<b>B. EXPENDITURES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	5,906.95	5,906.95	(5,906.95)	New
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	5,906.95	5,906.95		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			42,000.00	42,000.00	26,914.97	36,093.05		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			42,000.00	42,000.00	26,914.97	36,093.05		
<b>F. FUND BALANCE, RESERVES</b>								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	235,412.22	242,822.50		242,822.50	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			235,412.22	242,822.50		242,822.50		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			235,412.22	242,822.50		242,822.50		
2) Ending Balance, June 30 (E + F1e)			277,412.22	284,822.50		278,915.55		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	277,412.22	284,822.50		278,915.55		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
County and District Taxes								
Other Restricted Levies Secured Roll								
		8615	0.00	0.00	0.00	0.00	0.00	0.0%
		8616	0.00	0.00	0.00	0.00	0.00	0.0%
		8617	0.00	0.00	0.00	0.00	0.00	0.0%
		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes								
		8621	0.00	0.00	0.00	0.00	0.00	0.0%
		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction								
		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes								
		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies								
		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest								
		8660	2,000.00	2,000.00	1,104.48	2,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments								
		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees								
		8681	40,000.00	40,000.00	31,717.44	40,000.00	0.00	0.0%
Other Local Revenue All Other Local Revenue								
		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others								
		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			42,000.00	42,000.00	32,821.92	42,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			42,000.00	42,000.00	32,821.92	42,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	5,906.95	5,906.95	(5,906.95)	New
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			0.00	0.00	5,906.95	5,906.95	(5,906.95)	New



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CAPITAL OUTLAY</b>								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL EXPENDITURES</b>			0.00	0.00	5,906.95	5,906.95		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
9010	Other Restricted Local	278,915.55
Total, Restricted Balance		<u>278,915.55</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,245,634.00	2,245,634.00	1,353,328.98	2,245,634.00	0.00	0.0%
5) TOTAL, REVENUES			2,245,634.00	2,245,634.00	1,353,328.98	2,245,634.00		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	524,062.56	524,062.56	331,038.28	524,062.56	0.00	0.0%
3) Employee Benefits		3000-3999	245,438.04	245,438.04	155,959.65	245,438.04	0.00	0.0%
4) Books and Supplies		4000-4999	81,906.00	81,906.00	49,265.73	81,906.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	1,316,354.00	1,316,354.00	827,898.34	1,316,354.00	0.00	0.0%
6) Depreciation		6000-6999	7,719.00	7,719.00	18,010.61	7,719.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			2,175,479.60	2,175,479.60	1,382,172.61	2,175,479.60		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			70,154.40	70,154.40	(28,843.63)	70,154.40		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	8,190.00	8,190.00	5,120.58	8,500.00	310.00	3.8%
b) Transfers Out		7600-7629	40,000.00	40,000.00	23,333.31	40,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(31,810.00)	(31,810.00)	(18,212.73)	(31,500.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			38,344.40	38,344.40	(47,056.36)	38,654.40		
<b>F. NET POSITION</b>								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	(362,250.56)	(467,146.90)		(467,146.90)	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(362,250.56)	(467,146.90)		(467,146.90)		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			(362,250.56)	(467,146.90)		(467,146.90)		
2) Ending Net Position, June 30 (E + F1e)			(323,906.16)	(428,802.50)		(428,492.50)		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	23,158.39	23,158.39		23,158.39		
b) Restricted Net Position		9797	0.00	0.00		0.00		
c) Unrestricted Net Position			(347,064.55)	(451,960.89)		(451,650.89)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	2,000.00	2,000.00	360.11	2,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
All Other Fees and Contracts		8689	2,243,634.00	2,243,634.00	1,352,968.87	2,243,634.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			2,245,634.00	2,245,634.00	1,353,328.98	2,245,634.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			2,245,634.00	2,245,634.00	1,353,328.98	2,245,634.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	149,881.32	149,881.32	66,858.37	149,881.32	0.00	0.0%
Clerical, Technical and Office Salaries		2400	374,181.24	374,181.24	264,179.91	374,181.24	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			524,062.56	524,062.56	331,038.28	524,062.56	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	8,875.11	8,875.11	1,467.80	8,875.11	0.00	0.0%
PERS		3201-3202	97,105.42	97,105.42	63,182.99	97,105.42	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	35,075.45	35,075.45	23,660.06	35,075.45	0.00	0.0%
Health and Welfare Benefits		3401-3402	88,552.08	88,552.08	57,449.15	88,552.08	0.00	0.0%
Unemployment Insurance		3501-3502	250.24	250.24	157.53	250.24	0.00	0.0%
Workers' Compensation		3601-3602	15,579.74	15,579.74	10,042.12	15,579.74	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			245,438.04	245,438.04	155,959.65	245,438.04	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	55,125.00	55,125.00	46,197.90	55,125.00	0.00	0.0%
Noncapitalized Equipment		4400	26,781.00	26,781.00	3,067.83	26,781.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			81,906.00	81,906.00	49,265.73	81,906.00	0.00	0.0%
<b>SERVICES AND OTHER OPERATING EXPENSES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	6,925.00	6,925.00	3,439.36	6,925.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	365.00	0.00	0.00	0.0%
Insurance		5400-5450	9,359.00	9,359.00	9,174.77	9,359.00	0.00	0.0%
Operations and Housekeeping Services		5500	9,368.00	9,368.00	5,295.60	9,368.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	116,973.00	116,973.00	55,242.16	116,973.00	0.00	0.0%
Communications		5900	1,173,729.00	1,173,729.00	754,381.45	1,173,729.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENSES</b>			1,316,354.00	1,316,354.00	827,898.34	1,316,354.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>DEPRECIATION</b>								
Depreciation Expense		6900	7,719.00	7,719.00	18,010.61	7,719.00	0.00	0.0%
<b>TOTAL, DEPRECIATION</b>			7,719.00	7,719.00	18,010.61	7,719.00	0.00	0.0%
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENSES</b>			2,175,479.60	2,175,479.60	1,382,172.61	2,175,479.60		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	8,190.00	8,190.00	5,120.58	8,500.00	310.00	3.8%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			8,190.00	8,190.00	5,120.58	8,500.00	310.00	3.8%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	40,000.00	40,000.00	23,333.31	40,000.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			40,000.00	40,000.00	23,333.31	40,000.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			(31,810.00)	(31,810.00)	(18,212.73)	(31,500.00)		



<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
	Total, Restricted Net Position	<u>0.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	102,000.00	102,000.00	8,793.18	102,000.00	0.00	0.0%
5) TOTAL, REVENUES			102,000.00	102,000.00	8,793.18	102,000.00		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	119,000.00	119,000.00	47,040.78	119,000.00	0.00	0.0%
6) Depreciation		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			119,000.00	119,000.00	47,040.78	119,000.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(17,000.00)	(17,000.00)	(38,247.60)	(17,000.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			(17,000.00)	(17,000.00)	(38,247.60)	(17,000.00)		
<b>F. NET POSITION</b>								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	111,086.18	160,429.44		160,429.44	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			111,086.18	160,429.44		160,429.44		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			111,086.18	160,429.44		160,429.44		
2) Ending Net Position, June 30 (E + F1e)			94,086.18	143,429.44		143,429.44		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	0.00	0.00		0.00		
c) Unrestricted Net Position			94,086.18	143,429.44		143,429.44		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>OTHER STATE REVENUE</b>								
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,000.00	1,000.00	616.18	1,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
In-District Premiums/Contributions		8674	101,000.00	101,000.00	8,177.00	101,000.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			102,000.00	102,000.00	8,793.18	102,000.00	0.00	0.0%
<b>TOTAL, REVENUES</b>			102,000.00	102,000.00	8,793.18	102,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>CERTIFICATED SALARIES</b>								
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENSES</b>								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	119,000.00	119,000.00	47,040.78	119,000.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENSES</b>			<b>119,000.00</b>	<b>119,000.00</b>	<b>47,040.78</b>	<b>119,000.00</b>	<b>0.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>DEPRECIATION</b>								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EXPENSES</b>			119,000.00	119,000.00	47,040.78	119,000.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.00	0.00		

<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
	Total, Restricted Net Position	<u>0.00</u>

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. ADDITIONS</b>								
1) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
2) Funds Collected for Others		8800	0.00	0.00	0.00	0.00	0.00	0.0%
3) TOTAL, ADDITIONS			0.00	0.00	0.00	0.00		
<b>B. DEDUCTIONS</b>								
2) Services and Other Operating Expenses		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Funds Distributed to Others		7500	0.00	0.00	0.00	0.00	0.00	0.0%
3) TOTAL, DEDUCTIONS			0.00	0.00	0.00	0.00		
<b>C. NET INCREASE (DECREASE) IN NET POSITION (A3 - B3)</b>			0.00	0.00	0.00	0.00		
<b>D. NET POSITION</b>								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	0.00	0.00		0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (D1a + D1b)			0.00	0.00		0.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (D1c + D1d)			0.00	0.00		0.00		
2) Ending Net Position, June 30 (C + D1e)			0.00	0.00		0.00		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	0.00	0.00		0.00		
c) Unrestricted Net Position		9790	0.00	0.00		0.00		



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>TOTAL ADDITIONS</b>								
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Funds Collected for Others		8800	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL ADDITIONS</b>			0.00	0.00	0.00	0.00		
<b>TOTAL DEDUCTIONS</b>								
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Funds Distributed to Others		7500	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL DEDUCTIONS</b>			0.00	0.00	0.00	0.00		

<b>Resource</b>	<b>Description</b>	<b>2020/21 Projected Year Totals</b>
	Total, Restricted Net Position	<u>0.00</u>

**DEFERRAL Worksheet**  
**MENDOCINO UNIFIED SCHOOL DISTRICT**  
**CASH FLOW WORKSHEET -- GENERAL FUND**

2020-2021

Actuals through the month of:	7 January	1 July	2 August	3 September	4 October	5 November	6 December	7 January	8 February	9 March	10 April	11 May	12 June	Accruals
<b>Beginning Cash</b>	1,991,314	2,023,461	2,023,461	1,567,088	1,418,942	863,489	86,604	2,682,431	2,107,404	1,350,997	655,223	1,800,447	1,215,942	
<b>LCFF</b>	255,450	255,450	255,450	279,842	255,450	107	3,277,428	122,071	38,676	42,614	1,837,248	168,119	309,349	328,336
<b>Federal Revenues</b>	0	0	0	272,356	6,042	0	56,412	24,129	0	23,111	21,027	0	42,137	7,698
<b>State Revenues</b>	246	54,000	54,000	38,288	(1,845)	18,071	0	25,489	459	0	36,416	0	327,494	(5,551)
<b>Local Revenues</b>	114	492	492	40,659	4,209	10,783	100,796	51,297	3,738	65,062	5,085	8,489	180,419	5,750
<b>Sources</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Receivables &amp; Due From Other Funds</b>	169,473	78,307	78,307	60,794	24,390	0	21,873	7,900	0	0	0	0	125,159	
<b>9650-9652 Deferred Revenue</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>1000</b>	38,207	305,207	305,207	379,686	254,521	307,630	225,223	300,233	315,323	319,589	320,826	310,483	376,072	0
<b>2000</b>	63,582	102,662	102,662	142,526	143,756	144,016	146,526	146,378	174,848	184,485	174,817	174,186	181,336	0
<b>3000</b>	51,928	183,443	183,443	196,274	190,649	190,763	186,044	186,613	193,695	194,081	194,029	192,083	592,752	0
<b>4000</b>	32,967	32,986	32,986	33,291	81,402	28,879	(30,304)	13,502	33,039	29,198	15,813	9,781	40,801	0
<b>5000</b>	42,251	106,654	106,654	(27,923)	57,977	23,405	55,095	47,876	82,376	99,208	49,066	74,581	201,586	0
<b>6000</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>7000</b>	0	0	0	0	0	0	0	0	0	0	0	0	(6,000)	0
<b>TF in</b>	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	0	0	0	0	16,667	0
<b>Uses - COVID by 12/31/2020! *</b>	0	0	0	0	0	0	163,705	0	0	0	0	0	0	0
<b>TF out</b>	683	683	683	717	766	757	757	758	0	0	0	0	176,711	0
<b>Payables &amp; Due To Other Funds</b>	(190,284)	(116,321)	(116,321)	(118,848)	(117,960)	(113,729)	(116,968)	(113,887)	0	0	0	0	0	0
<b>TRANS Note Payable</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Est. Deferred Revenues</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Prepaid Expense</b>	23,430	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Cash Balance</b>	<b>2,023,461</b>	<b>1,567,088</b>	<b>1,567,088</b>	<b>1,418,942</b>	<b>863,489</b>	<b>86,604</b>	<b>2,682,431</b>	<b>2,107,404</b>	<b>1,350,997</b>	<b>655,223</b>	<b>1,800,447</b>	<b>1,215,942</b>	<b>653,909</b>	

\* Review "USES -" if projected months are negative! Projected amount is based on budget remaining, any amount over budget will show as a negative projected amount.

Total Projected Receivables (including deferred appropriations if any): 336,233  
Final Projected Cash Balance General/Charter Fund, TRANS, Reserve: **\$653,909**

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	7,454,645.85	1.08%	7,535,050.79	1.08%	7,616,661.80
2. Federal Revenues	8100-8299	18,674.00	0.00%	18,674.00	0.00%	18,674.00
3. Other State Revenues	8300-8599	109,251.54	0.42%	109,710.54	0.00%	109,710.54
4. Other Local Revenues	8600-8799	125,473.96	-40.13%	75,126.96	0.00%	75,126.96
5. Other Financing Sources						
a. Transfers In	8900-8929	40,000.00	0.00%	40,000.00	212.50%	125,000.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(1,374,638.28)	8.67%	(1,493,867.97)	21.91%	(1,821,190.27)
6. Total (Sum lines A1 thru A5c)		6,373,407.07	-1.39%	6,284,694.32	-2.56%	6,123,983.03
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				2,757,090.20		2,879,251.61
b. Step & Column Adjustment				55,141.80		57,585.03
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				67,019.61		67,019.61
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,757,090.20	4.43%	2,879,251.61	4.33%	3,003,856.25
2. Classified Salaries						
a. Base Salaries				1,126,922.45		1,210,621.27
b. Step & Column Adjustment				28,173.06		30,265.53
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				55,525.76		55,525.76
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,126,922.45	7.43%	1,210,621.27	7.09%	1,296,412.56
3. Employee Benefits	3000-3999	1,629,168.32	3.99%	1,694,190.50	8.49%	1,838,048.48
4. Books and Supplies	4000-4999	192,460.52	25.98%	242,460.52	0.00%	242,460.52
5. Services and Other Operating Expenditures	5000-5999	632,773.41	-0.79%	627,773.41	0.80%	632,773.41
6. Capital Outlay	6000-6999	0.00	0.00%	53,000.00	-100.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(36,000.00)	0.00%	(36,000.00)	0.00%	(36,000.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	190,420.16	4.21%	198,432.79	4.15%	206,663.79
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		6,492,835.06	5.80%	6,869,730.10	4.58%	7,184,215.01
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b> (Line A6 minus line B11)						
		(119,427.99)		(585,035.78)		(1,060,231.98)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,162,317.55		2,042,889.56		1,457,853.78
2. Ending Fund Balance (Sum lines C and D1)		2,042,889.56		1,457,853.78		397,621.80
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	10,000.00		10,000.00		10,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	368,260.00		376,000.00		387,000.00
2. Unassigned/Unappropriated	9790	1,664,629.56		1,071,853.78		621.80
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		2,042,889.56		1,457,853.78		397,621.80

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	368,260.00		376,000.00		387,000.00
c. Unassigned/Unappropriated	9790	1,664,629.56		1,071,853.78		621.80
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		900,000.00		940,000.00
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)						
		2,032,889.56		2,347,853.78		1,327,621.80
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
B1d - Due to remote learning Addt Duty and Subs were removed from the budget. With the plan to go back to in-person learning these expenses are being added back into the budget based on historical data.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFE/Revenue Limit Sources	8010-8099	0.00	0.00%		0.00%	
2. Federal Revenues	8100-8299	439,116.59	-63.95%	158,306.14	0.00%	158,306.14
3. Other State Revenues	8300-8599	416,245.00	-23.61%	317,957.00	0.00%	317,957.00
4. Other Local Revenues	8600-8799	376,610.00	-4.82%	358,456.00	0.00%	358,456.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	1,374,638.28	8.67%	1,493,867.97	21.91%	1,821,190.27
6. Total (Sum lines A1 thru A5c)		2,606,609.87	-10.67%	2,328,587.11	14.06%	2,655,909.41
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				615,290.40		664,140.31
b. Step & Column Adjustment				12,305.81		13,282.81
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				36,544.10		36,544.10
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	615,290.40	7.94%	664,140.31	7.50%	713,967.22
2. Classified Salaries						
a. Base Salaries				522,436.99		562,755.62
b. Step & Column Adjustment				13,060.92		14,068.89
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				27,257.71		27,257.71
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	522,436.99	7.72%	562,755.62	7.34%	604,082.22
3. Employee Benefits	3000-3999	835,567.89	0.70%	841,435.56	8.13%	909,806.15
4. Books and Supplies	4000-4999	418,102.44	-22.91%	322,322.94	0.00%	322,322.94
5. Services and Other Operating Expenditures	5000-5999	122,299.43	-78.32%	26,519.93	0.00%	26,519.93
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	30,000.00	0.00%	30,000.00	0.00%	30,000.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		2,543,697.15	-3.79%	2,447,174.36	6.52%	2,606,698.46
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		62,912.72		(118,587.25)		49,210.95
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		109,289.99		172,202.71		53,615.46
2. Ending Fund Balance (Sum lines C and D1)		172,202.71		53,615.46		102,826.41
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	172,202.71		198,874.38		373,266.60
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		(145,258.92)		(270,440.19)
f. Total Components of Ending Fund Balance		172,202.71		53,615.46		102,826.41
(Line D3f must agree with line D2)						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
B1d - Due to remote learning Addt Duty and Subs were removed from the budget. With the plan to go back to in-person learning these expenses are being added back into the budget based on historical data.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	7,454,645.85	1.08%	7,535,050.79	1.08%	7,616,661.80
2. Federal Revenues	8100-8299	457,790.59	-61.34%	176,980.14	0.00%	176,980.14
3. Other State Revenues	8300-8599	525,496.54	-18.62%	427,667.54	0.00%	427,667.54
4. Other Local Revenues	8600-8799	502,083.96	-13.64%	433,582.96	0.00%	433,582.96
5. Other Financing Sources						
a. Transfers In	8900-8929	40,000.00	0.00%	40,000.00	212.50%	125,000.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		8,980,016.94	-4.08%	8,613,281.43	1.93%	8,779,892.44
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				3,372,380.60		3,543,391.92
b. Step & Column Adjustment				67,447.61		70,867.84
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				103,563.71		103,563.71
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,372,380.60	5.07%	3,543,391.92	4.92%	3,717,823.47
2. Classified Salaries						
a. Base Salaries				1,649,359.44		1,773,376.89
b. Step & Column Adjustment				41,233.98		44,334.42
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				82,783.47		82,783.47
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,649,359.44	7.52%	1,773,376.89	7.17%	1,900,494.78
3. Employee Benefits	3000-3999	2,464,736.21	2.88%	2,535,626.06	8.37%	2,747,854.63
4. Books and Supplies	4000-4999	610,562.96	-7.50%	564,783.46	0.00%	564,783.46
5. Services and Other Operating Expenditures	5000-5999	755,072.84	-13.35%	654,293.34	0.76%	659,293.34
6. Capital Outlay	6000-6999	0.00	0.00%	53,000.00	-100.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(6,000.00)	0.00%	(6,000.00)	0.00%	(6,000.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	190,420.16	4.21%	198,432.79	4.15%	206,663.79
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		9,036,532.21	3.10%	9,316,904.46	5.09%	9,790,913.47
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)						
		(56,515.27)		(703,623.03)		(1,011,021.03)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,271,607.54		2,215,092.27		1,511,469.24
2. Ending Fund Balance (Sum lines C and D1)		2,215,092.27		1,511,469.24		500,448.21
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	10,000.00		10,000.00		10,000.00
b. Restricted	9740	172,202.71		198,874.38		373,266.60
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	368,260.00		376,000.00		387,000.00
2. Unassigned/Unappropriated	9790	1,664,629.56		926,594.86		(269,818.39)
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		2,215,092.27		1,511,469.24		500,448.21



Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
<b>E. AVAILABLE RESERVES (Unrestricted except as noted)</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	368,260.00		376,000.00		387,000.00
c. Unassigned/Unappropriated	9790	1,664,629.56		1,071,853.78		621.80
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			(145,258.92)		(270,440.19)
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		900,000.00		940,000.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		2,032,889.56		2,202,594.86		1,057,181.61
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		22.50%		23.64%		10.80%
<b>F. RECOMMENDED RESERVES</b>						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00		0.00		0.00
2. District ADA (Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections))						
		488.36		499.00		499.00
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		9,036,532.21		9,316,904.46		9,790,913.47
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		9,036,532.21		9,316,904.46		9,790,913.47
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		4%		4%		4%
e. Reserve Standard - By Percent (Line F3c times F3d)		361,461.29		372,676.18		391,636.54
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		71,000.00		71,000.00		71,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		361,461.29		372,676.18		391,636.54
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

	C	D	E	F	G	H	I	J
1					<b>Mendocino Community Network Multi-Year Projection</b>			
2					income factor			
3					2/22/21 1:58 PM	2020-2021	2021-2022	2022-2023
4	<b>Income</b>							
5		ANALOG				18,662	14,806	13,253
6		BROADBAND				31,527	31,596	31,596
7		COLOCATION				3,360	3,360	3,360
8		DIGITAL VOICE				166,384	179,946	194,346
9		DOMAIN				99,578	97,905	96,465
10		DSL				74,756	0	0
11		DSL MODEMS/PHONE EQ				51,317	48,454	48,454
12		FUSION DATA (w/setup fee)				1,168,079	1,109,052	1,047,190
13		EMAIL				136,774	142,988	150,488
14		INFOSERVICE				18,626	18,094	18,094
15		MUSD				0	0	0
16		SCHOOL				1,595	1,595	1,595
17		SALES TAX				1,489	661	661
18		WEBSERVICE				52,958	47,281	39,578
19		WIRELESS				31,796	123,215	219,609
20		MCOE INTEREST				2,000	2,000	2,000
21		<b>TOTAL NON PASS THROUGH INCOME</b>				1,858,902	1,820,953	1,866,689
22		FUSION VOICE				483,267	458,844	434,998
23		<b>TOTAL INCOME</b>				2,342,169	2,279,798	2,301,688
24					Percent Change			
25	<b>Expense</b>							
26		BANK FEES				43,527	42,367	42,774
27		BUILDING AND FACILITIES				4,233	4,233	4,233
28		CONFERENCES AND TRAVEL				7,520	10,345	10,345
29		CONSULTING (includes audit)				3,500	3,500	3,500
30		CREDIT CARD FINANCE CHARGES				0	0	0
31		CUSTOMER ACQUISITION EXPENSES				4,551	4,493	4,493
32		CUSTOMER REFUND				500	500	500
33		DOMAIN NAME DEBIT ACCOUNT				21,103	21,103	21,103
34		DSL MODEMS/PHONE EQ (with sales tax)				26,452	28,400	28,400
35		EQUIPMENT				44,042	42,269	72,269
36		MUSD PG&E, Legal, Insurance				17,650	17,788	17,788
37		OFFICE SUPPLIES				3,011	3,011	3,011
38		PERSONNEL				828,968	838,321	869,344
39		PROMOTION AND ADVERTISING				13,027	13,027	13,027
40		SOFTWARE				11,716	11,077	13,077
41		WIRELESS				44,429	50,880	50,880
42		WHOLESALE TELECOM / UTILITIES				784,705	715,724	689,690
43		<b>TOTAL NON PASS THROUGH EXPENSE</b>				1,858,936	1,807,039	1,844,436
44		FUSION VOICE				497,052	458,844	434,998
45		<b>TOTAL EXPENSE</b>				2,355,988	2,265,884	2,279,434
46					Percent Change			
47					<b>NET OPERATING INCOME</b>	<b>(13,819)</b>	<b>13,914</b>	<b>22,254</b>
48								
49					<b>NON OPERATING REVENUE AND DONATION</b>			
50					MUSD Interfund Transfer	<b>(40,000)</b>	<b>(40,000)</b>	<b>(40,000)</b>
51					<b>TOTAL NON OPERATING REVENUES AND DONATION</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>(40,000)</b>
52								
53								
54					<b>CHANGE IN NET ASSETS</b>	<b>(53,819)</b>	<b>(26,086)</b>	<b>(17,746)</b>
55								
56					<b>TOTAL UNRESTRICTED NET ASSETS BEGINNING*</b>	<b>237,653</b>	<b>183,834</b>	<b>157,748</b>
57								
58					<b>TOTAL UNRESTRICTED NET ASSETS ENDING</b>	<b>183,834</b>	<b>157,748</b>	<b>140,002</b>

MCN Multi-Year Projection

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

**CRITERIA AND STANDARDS**

**1. CRITERION: Average Daily Attendance**

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

**1A. Calculating the District's ADA Variances**

DATA ENTRY: First Interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2020-21)				
District Regular	499.00	488.36		
Charter School	0.00	0.00		
<b>Total ADA</b>	<b>499.00</b>	<b>488.36</b>	<b>-2.1%</b>	<b>Not Met</b>
1st Subsequent Year (2021-22)				
District Regular	499.00	488.36		
Charter School				
<b>Total ADA</b>	<b>499.00</b>	<b>488.36</b>	<b>-2.1%</b>	<b>Not Met</b>
2nd Subsequent Year (2022-23)				
District Regular	499.00	488.36		
Charter School				
<b>Total ADA</b>	<b>499.00</b>	<b>488.36</b>	<b>-2.1%</b>	<b>Not Met</b>

**1B. Comparison of District ADA to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - The projected change since first interim projections for funded ADA exceeds two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting funded ADA, and what changes will be made to improve the accuracy of projections in this area.

**Explanation:**  
(required if NOT met)

Because ADA funding is based on prior year ADA, we have switched our reporting to use data from the ADA exhibits provided on the CDE website for the prior year, instead of current data at the time of reporting.

**2. CRITERION: Enrollment**

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

**2A. Calculating the District's Enrollment Variances**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2020-21)				
District Regular	513	476		
Charter School				
<b>Total Enrollment</b>	<b>513</b>	<b>476</b>	<b>-7.2%</b>	<b>Not Met</b>
1st Subsequent Year (2021-22)				
District Regular	513	500		
Charter School				
<b>Total Enrollment</b>	<b>513</b>	<b>500</b>	<b>-2.5%</b>	<b>Not Met</b>
2nd Subsequent Year (2022-23)				
District Regular	513	500		
Charter School				
<b>Total Enrollment</b>	<b>513</b>	<b>500</b>	<b>-2.5%</b>	<b>Not Met</b>

**2B. Comparison of District Enrollment to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Enrollment projections have changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

**Explanation:**  
(required if NOT met)

We had previously been using data that was pulled from our Airies sytem which has differed from data pulled from the CBEDS system that is actually reported to the state. We have switched to reporting on the CBEDS data since that is also what is reported to the state.

**3. CRITERION: ADA to Enrollment**

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

**3A. Calculating the District's ADA to Enrollment Standard**

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2017-18)			
District Regular	474	517	
Charter School			
<b>Total ADA/Enrollment</b>	<b>474</b>	<b>517</b>	<b>91.7%</b>
Second Prior Year (2018-19)			
District Regular	497	509	
Charter School			
<b>Total ADA/Enrollment</b>	<b>497</b>	<b>509</b>	<b>97.6%</b>
First Prior Year (2019-20)			
District Regular	497	536	
Charter School	0		
<b>Total ADA/Enrollment</b>	<b>497</b>	<b>536</b>	<b>92.7%</b>
Historical Average Ratio:			94.0%
<b>District's ADA to Enrollment Standard (historical average ratio plus 0.5%):</b>			<b>94.5%</b>

**3B. Calculating the District's Projected Ratio of ADA to Enrollment**

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2020-21)				
District Regular	488	476		
Charter School	0			
<b>Total ADA/Enrollment</b>	<b>488</b>	<b>476</b>	<b>102.5%</b>	<b>Not Met</b>
1st Subsequent Year (2021-22)				
District Regular	470	500		
Charter School				
<b>Total ADA/Enrollment</b>	<b>470</b>	<b>500</b>	<b>94.0%</b>	<b>Met</b>
2nd Subsequent Year (2022-23)				
District Regular	470	500		
Charter School				
<b>Total ADA/Enrollment</b>	<b>470</b>	<b>500</b>	<b>94.0%</b>	<b>Met</b>

**3C. Comparison of District ADA to Enrollment Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

**Explanation:**  
(required if NOT met)

We had previously been using data that was pulled from our Airies system which has differed from data pulled from the CBEDS system that is actually reported to the state. We have switched to reporting on the CBEDS data since that is also what is reported to the state. With plans to go back to inperson learning we expect our enrollment to go back up again.

**4. CRITERION: LCFF Revenue**

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

**4A. Calculating the District's Projected Change in LCFF Revenue**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	First Interim (Form 01CSI, Item 4A)	Second Interim Projected Year Totals		
	Current Year (2020-21)	7,525,525.00		
1st Subsequent Year (2021-22)	7,530,929.94	7,535,050.79	0.1%	Met
2nd Subsequent Year (2022-23)	7,612,540.95	7,616,661.80	0.1%	Met

**4B. Comparison of District LCFF Revenue to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - LCFF revenue has not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**5. CRITERION: Salaries and Benefits**

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

**5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2017-18)	5,375,214.28	6,199,500.28	86.7%
Second Prior Year (2018-19)	5,558,951.56	6,510,603.76	85.4%
First Prior Year (2019-20)	5,781,420.43	6,634,543.47	87.1%
Historical Average Ratio:			86.4%

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	4.0%	4.0%	4.0%
<b>District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):</b>	<b>82.4% to 90.4%</b>	<b>82.4% to 90.4%</b>	<b>82.4% to 90.4%</b>

**5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2020-21)	5,513,180.97	6,302,414.90	87.5%	Met
1st Subsequent Year (2021-22)	5,784,063.38	6,671,297.31	86.7%	Met
2nd Subsequent Year (2022-23)	6,138,317.29	6,977,551.22	88.0%	Met

**5C. Comparison of District Salaries and Benefits Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**6. CRITERION: Other Revenues and Expenditures**

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

**6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)</b>				
Current Year (2020-21)	452,912.14	457,790.59	1.1%	No
1st Subsequent Year (2021-22)	176,980.14	176,980.14	0.0%	No
2nd Subsequent Year (2022-23)	176,980.14	176,980.14	0.0%	No

Explanation:  
(required if Yes)

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)</b>				
Current Year (2020-21)	531,355.54	525,496.54	-1.1%	No
1st Subsequent Year (2021-22)	433,067.54	427,667.54	-1.2%	No
2nd Subsequent Year (2022-23)	433,067.54	427,667.54	-1.2%	No

Explanation:  
(required if Yes)

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)</b>				
Current Year (2020-21)	475,341.90	502,083.96	5.6%	Yes
1st Subsequent Year (2021-22)	424,994.90	433,582.96	2.0%	No
2nd Subsequent Year (2022-23)	424,994.90	433,582.96	2.0%	No

Explanation:  
(required if Yes)

Current year MUSD received a 1-time grant from the Community Foundation of \$25,000.

<b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)</b>				
Current Year (2020-21)	638,827.75	610,562.96	-4.4%	No
1st Subsequent Year (2021-22)	543,048.25	564,783.46	4.0%	No
2nd Subsequent Year (2022-23)	543,048.25	564,783.46	4.0%	No

Explanation:  
(required if Yes)

20-21 and 21-22: COVID Relief fund dollars were removed from the MYP which is reflected on supply expenses.

<b>Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)</b>				
Current Year (2020-21)	727,907.69	755,072.84	3.7%	No
1st Subsequent Year (2021-22)	627,128.19	654,293.34	4.3%	No
2nd Subsequent Year (2022-23)	632,128.19	659,293.34	4.3%	No

Explanation:  
(required if Yes)



**6B. Calculating the District's Change in Total Operating Revenues and Expenditures**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
<b>Total Federal, Other State, and Other Local Revenue (Section 6A)</b>				
Current Year (2020-21)	1,459,609.58	1,485,371.09	1.8%	Met
1st Subsequent Year (2021-22)	1,035,042.58	1,038,230.64	0.3%	Met
2nd Subsequent Year (2022-23)	1,035,042.58	1,038,230.64	0.3%	Met
<b>Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)</b>				
Current Year (2020-21)	1,366,735.44	1,365,635.80	-0.1%	Met
1st Subsequent Year (2021-22)	1,170,176.44	1,219,076.80	4.2%	Met
2nd Subsequent Year (2022-23)	1,175,176.44	1,224,076.80	4.2%	Met

**6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD MET - Projected total operating revenues have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**

Federal Revenue  
(linked from 6A  
if NOT met)

**Explanation:**

Other State Revenue  
(linked from 6A  
if NOT met)

**Explanation:**

Other Local Revenue  
(linked from 6A  
if NOT met)

- 1b. STANDARD MET - Projected total operating expenditures have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**

Books and Supplies  
(linked from 6A  
if NOT met)

**Explanation:**

Services and Other Exps  
(linked from 6A  
if NOT met)

**7. CRITERION: Facilities Maintenance**

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

**Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if First Interim data does not exist. First Interim data that exist will be extracted; otherwise, enter First Interim data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	272,814.26	315,554.98	Met
2. First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		315,554.98	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
- Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
- Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

**8. CRITERION: Deficit Spending**

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
District's Available Reserve Percentages (Criterion 10C, Line 9)	22.5%	23.6%	10.8%
<b>District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):</b>	<b>7.5%</b>	<b>7.9%</b>	<b>3.6%</b>

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Current Year (2020-21)	(119,427.99)	6,492,835.06	1.8%	Met
1st Subsequent Year (2021-22)	(585,035.78)	6,869,730.10	8.5%	Not Met
2nd Subsequent Year (2022-23)	(1,060,231.98)	7,184,215.01	14.8%	Not Met

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

**Explanation:**  
(required if NOT met)

1-time revenues declining in 21/22 and 22/23 are not budget for local donations which we often received but are never guaranteed, also SELPA allocations and local grants and donations. Expenditures continue to rise due to normal step/column increases, increased spec ed costs and increased pension liability etc.

**9. CRITERION: Fund and Cash Balances**

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

**9A-1. Determining if the District's General Fund Ending Balance is Positive**

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 011, Line F2 ) (Form MYPI, Line D2)	Status
Current Year (2020-21)	2,215,092.27	Met
1st Subsequent Year (2021-22)	1,511,469.24	Met
2nd Subsequent Year (2022-23)	500,448.21	Met

**9A-2. Comparison of the District's Ending Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

**9B-1. Determining if the District's Ending Cash Balance is Positive**

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2020-21)	653,909.00	Met

**9B-2. Comparison of the District's Ending Cash Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

**Explanation:**  
(required if NOT met)

**10. CRITERION: Reserves**

STANDARD: Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or \$71,000 (greater of)	0	to	300
4% or \$71,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

<sup>1</sup> Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	488	499	499
<b>District's Reserve Standard Percentage Level:</b>	<b>4%</b>	<b>4%</b>	<b>4%</b>

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
  - Enter the name(s) of the SELPA(s): \_\_\_\_\_

	Current Year Projected Year Totals (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00	0.00	0.00

**10B. Calculating the District's Reserve Standard**

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	9,036,532.21	9,316,904.46	9,790,913.47
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	9,036,532.21	9,316,904.46	9,790,913.47
4. Reserve Standard Percentage Level	4%	4%	4%
5. Reserve Standard - by Percent (Line B3 times Line B4)	361,461.29	372,676.18	391,636.54
6. Reserve Standard - by Amount (\$71,000 for districts with less than 1,001 ADA, else 0)	71,000.00	71,000.00	71,000.00
7. <b>District's Reserve Standard (Greater of Line B5 or Line B6)</b>	<b>361,461.29</b>	<b>372,676.18</b>	<b>391,636.54</b>

**10C. Calculating the District's Available Reserve Amount**

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	368,260.00	376,000.00	387,000.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	1,664,629.56	1,071,853.78	621.80
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	(145,258.92)	(270,440.19)
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	900,000.00	940,000.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	2,032,889.56	2,202,594.86	1,057,181.61
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	22.50%	23.64%	10.80%
<b>District's Reserve Standard (Section 10B, Line 7):</b>	<b>361,461.29</b>	<b>372,676.18</b>	<b>391,636.54</b>
Status:	Met	Met	Met

**10D. Comparison of District Reserve Amount to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

---

**SUPPLEMENTAL INFORMATION**

---

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

**S1. Contingent Liabilities**

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

The district projected deficit spending in all 3 years and therefore are using 1-time dollars for ongoing expenditures. It's the business manager's recommendation that the board and administration work to develop a cost reduction plan that will brin.

**S3. Temporary Interfund Borrowings**

1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

1b. If Yes, identify the interfund borrowings:

**S4. Contingent Revenues**

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%  
or -\$20,000 to +\$20,000

**S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, the Second Interim's Current Year data will be extracted. If Form MYPI exists, the data will be extracted into the Second Interim column for the 1st and 2nd Subsequent Years. If Form MYPI does not exist, enter data for 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
<b>1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)</b>					
Current Year (2020-21)	(1,395,453.11)	(1,374,638.28)	-1.5%	(20,814.83)	Met
1st Subsequent Year (2021-22)	(1,424,697.93)	(1,425,393.46)	0.0%	695.53	Met
2nd Subsequent Year (2022-23)	(1,524,255.51)	(1,524,954.04)	0.0%	698.53	Met
<b>1b. Transfers In, General Fund *</b>					
Current Year (2020-21)	40,000.00	40,000.00	0.0%	0.00	Met
1st Subsequent Year (2021-22)	40,000.00	40,000.00	0.0%	0.00	Met
2nd Subsequent Year (2022-23)	40,000.00	125,000.00	212.5%	85,000.00	Not Met
<b>1c. Transfers Out, General Fund *</b>					
Current Year (2020-21)	182,141.16	190,420.16	4.5%	8,279.00	Met
1st Subsequent Year (2021-22)	190,153.79	198,432.79	4.4%	8,279.00	Met
2nd Subsequent Year (2022-23)	198,384.79	206,663.79	4.2%	8,279.00	Met

**1d. Capital Project Cost Overruns**

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

1b. NOT MET - The projected transfers in to the general fund have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

**Explanation:**  
(required if NOT met)

In the 2022-23 we are projecting a deficient causing us to need to dip in to our Fund 17 reserve. We are expecting additional revenues that are not yet budgetted for, otherwise a spending reduction plan will be put into place.



1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

--

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

**Project Information:**  
(required if YES)


**S6. Long-term Commitments**

Identify all existing and new multiyear commitments<sup>1</sup> and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

<sup>1</sup> Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

**S6A. Identification of the District's Long-term Commitments**

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?  
(If No, skip items 1b and 2 and sections S6B and S6C) Yes
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections? No
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2020
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds	15	Fund 51 Objects 8611, etc	Fund 51 Objects 7438, 7439	16,000,000
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (do not include OPEB):				
Compensated Absences				
Net OPEB Obligation				26,977
Net Pension Liability				872,369
MHS General Obligation Bond	30	Fund 51 Objects 8611, etc	Fund 51 Objects 7438, 7439	16,862,666
<b>TOTAL:</b>				<b>33,762,012</b>

Type of Commitment (continued)	Prior Year (2019-20) Annual Payment (P & I)	Current Year (2020-21) Annual Payment (P & I)	1st Subsequent Year (2021-22) Annual Payment (P & I)	2nd Subsequent Year (2022-23) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds	1,377,781	1,449,206	1,529,431	1,600,000
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
Compensated Absences				
Net OPEB Obligation				
Net Pension Liability				
MHS General Obligation Bond	tbd	tbd	tbd	tbd
<b>Total Annual Payments:</b>	<b>1,377,781</b>	<b>1,449,206</b>	<b>1,529,431</b>	<b>1,600,000</b>
<b>Has total annual payment increased over prior year (2019-20)?</b>		<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

---

**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

---

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

**Explanation:**  
(Required if Yes  
to increase in total  
annual payments)

Long term commitments or general obligation bonds and the obligation to pay the debt comes from community property tax payers.

---

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

---

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

**Explanation:**  
(Required if Yes)

**S7. Unfunded Liabilities**

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes
-----

b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

No
----

c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

--

2. OPEB Liabilities

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. Total OPEB liability	872,369.00	872,369.00
b. OPEB plan(s) fiduciary net position (if applicable)	0.00	0.00
c. Total/Net OPEB liability (Line 2a minus Line 2b)	872,369.00	872,369.00
d. Is total OPEB liability based on the district's estimate or an actuarial valuation?	Actuarial	Actuarial
e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation.		Jul 01, 2017

3. OPEB Contributions

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method		
Current Year (2020-21)	58,373.00	58,373.00
1st Subsequent Year (2021-22)	58,373.00	58,373.00
2nd Subsequent Year (2022-23)	57,373.00	57,373.00
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2020-21)	59,542.96	45,615.57
1st Subsequent Year (2021-22)	58,542.96	58,542.96
2nd Subsequent Year (2022-23)	58,542.96	58,542.96
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2020-21)	0.00	0.00
1st Subsequent Year (2021-22)	0.00	0.00
2nd Subsequent Year (2022-23)	0.00	0.00
d. Number of retirees receiving OPEB benefits		
Current Year (2020-21)	21	21
1st Subsequent Year (2021-22)	21	21
2nd Subsequent Year (2022-23)	21	21

4. Comments:

Qualified certificated employees receive OPEB to age 65 and \$1,200 per year for 5 years after age 65. No OPEB is provided for classified staff. District's contribution to OPEB per employee is capped.

**S7B. Identification of the District's Unfunded Liability for Self-insurance Programs**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

Yes
-----

b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

No
----

c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

--

2. Self-Insurance Liabilities

a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Accrued liability for self-insurance programs	0.00	0.00
b. Unfunded liability for self-insurance programs	0.00	0.00

3. Self-Insurance Contributions

a. Required contribution (funding) for self-insurance programs  
Current Year (2020-21)  
1st Subsequent Year (2021-22)  
2nd Subsequent Year (2022-23)

b. Amount contributed (funded) for self-insurance programs  
Current Year (2020-21)  
1st Subsequent Year (2021-22)  
2nd Subsequent Year (2022-23)

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Required contribution (funding) for self-insurance programs		
Current Year (2020-21)	101,050.00	101,050.00
1st Subsequent Year (2021-22)	101,050.00	101,050.00
2nd Subsequent Year (2022-23)	101,050.00	101,050.00
b. Amount contributed (funded) for self-insurance programs		
Current Year (2020-21)	101,050.00	101,050.00
1st Subsequent Year (2021-22)	101,050.00	101,050.00
2nd Subsequent Year (2022-23)	101,050.00	101,050.00

4. Comments:

--

**S8. Status of Labor Agreements**

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

**If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:**

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

**S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Certificated Labor Agreements as of the Previous Reporting Period**

Were all certificated labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

**Certificated (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of certificated (non-management) full-time-equivalent (FTE) positions	45.2	44.2	43.2	41.8

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 6 and 7.

**Negotiations Settled Since First Interim Projections**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**One Year Agreement**

Total cost of salary settlement

<input type="text"/>	<input type="text"/>	<input type="text"/>
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% change in salary schedule from prior year  
or

<input type="text"/>
----------------------

**Multiyear Agreement**

Total cost of salary settlement

<input type="text"/>	<input type="text"/>	<input type="text"/>
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% change in salary schedule from prior year  
(may enter text, such as "Reopener")

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

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Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

7. Amount included for any tentative salary schedule increases

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Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year


**Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections**

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:


--

Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year


Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?


**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

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**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

Yes
-----

**Classified (Non-management) Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of classified (non-management) FTE positions	44.2	44.2	44.2	11.2

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a
-----

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No
----

If Yes, complete questions 6 and 7.

**Negotiations Settled Since First Interim Projections**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

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2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

--

If Yes, date of Superintendent and CBO certification:

--

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a
-----

If Yes, date of budget revision board adoption:

--

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2020-21)

1st Subsequent Year  
(2021-22)

2nd Subsequent Year  
(2022-23)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

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**One Year Agreement**

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year  
or

--	--	--

**Multiyear Agreement**

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

--

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

--

7. Amount included for any tentative salary schedule increases

Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)



**Classified (Non-management) Health and Welfare (H&W) Benefits**

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)

**Classified (Non-management) Prior Year Settlements Negotiated Since First Interim**

Are any new costs negotiated since first interim for prior year settlements included in the interim?

- If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:


**Classified (Non-management) Step and Column Adjustments**

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)

**Classified (Non-management) Attrition (layoffs and retirements)**

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)

**Classified (Non-management) - Other**

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

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**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period**

Were all managerial/confidential labor negotiations settled as of first interim projections?   
 If Yes or n/a, complete number of FTEs, then skip to S9.  
 If No, continue with section S8C.

**Management/Supervisor/Confidential Salary and Benefit Negotiations**

	Prior Year (2nd Interim) (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of management, supervisor, and confidential FTE positions	11.2	11.2	11.2	11.2

- 1a. Have any salary and benefit negotiations been settled since first interim projections?  
 If Yes, complete question 2.   
 If No, complete questions 3 and 4.
- 1b. Are any salary and benefit negotiations still unsettled?  
 If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
4. Amount included for any tentative salary schedule increases			

**Management/Supervisor/Confidential Health and Welfare (H&W) Benefits**

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are costs of H&W benefit changes included in the interim and MYPs?			
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

**Management/Supervisor/Confidential Step and Column Adjustments**

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are step & column adjustments included in the interim and MYPs?			
2. Cost of step & column adjustments			
3. Percent change in step and column over prior year			

**Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)**

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are costs of other benefits included in the interim and MYPs?			
2. Total cost of other benefits			
3. Percent change in cost of other benefits over prior year			

**S9. Status of Other Funds**

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

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**S9A. Identification of Other Funds with Negative Ending Fund Balances**

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DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

Yes
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If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

The negative balance in Fund 63 is due to GASB 68 entry for pension obligations. The pension wil not be paid from district funds.

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**ADDITIONAL FISCAL INDICATORS**

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The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)
  
- A2. Is the system of personnel position control independent from the payroll system?
  
- A3. Is enrollment decreasing in both the prior and current fiscal years?
  
- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?
  
- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?
  
- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?
  
- A7. Is the district's financial system independent of the county office system?
  
- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)
  
- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

**Comments:**  
(optional)

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**End of School District Second Interim Criteria and Standards Review**

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Second Interim  
2020-21 Original Budget  
Technical Review Checks

Mendocino Unified

Mendocino County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
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- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

### IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
- CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid. PASSED
- CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED
- CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED
- CHK-RESOURCExOBJECTB - (O) - The following combinations for RESOURCE and OBJECT (objects 9791, 9793, and 9795) are invalid: EXCEPTION

ACCOUNT

FD - RS - PY - GO - FN - OB	RESOURCE	OBJECT	VALUE
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12-6105-0-0000-0000-9791	6105	9791	1,084.00
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CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990)

must net to zero by fund. PASSED

EPA-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. PASSED

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

FUND	RESOURCE	NEG. EFB
63	0000	-323,906.16
Explanation: The balance is negative due to GASB 68 entry for pension obligations. The pensions will not be paid from district funds.		
Total of negative resource balances for Fund 63		-323,906.16

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
63	0000	9790	-347,064.55
Explanation: The balance is negative due to GASB 68 entry for pension obligations. The pensions will not be paid from district funds.			

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

**EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED**

**CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED**

## **SUPPLEMENTAL CHECKS**

### **EXPORT CHECKS**

**CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED**

Checks Completed.



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Second Interim  
2020-21 Board Approved Operating Budget  
Technical Review Checks

Mendocino Unified

Mendocino County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
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### IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
- CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid. PASSED
- CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED
- CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED
- CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED
- CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special

Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) do not equal Interfund Transfers Out (objects 7610-7629). EXCEPTION

FUND	OBJECT	INTERFUND IN	INTERFUND OUT
01	7611	-----	42,383.21
Explanation: This issue has been corrected in the revised budget to be approved at 2nd Interim.			
01	7616	-----	131,257.95
01	7619	-----	8,500.00
01	8919	40,000.00	-----
12	8911	42,383.21	-----
13	8916	131,257.95	-----
63	7619	-----	40,000.00
63	8919	8,190.00	-----
TOTALS		221,831.16	222,141.16
DIFFERENCE:		-310.00	

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRA-FD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (W) - Transfers of Indirect Costs (Object 7310) must net to

zero by fund. PASSED

INTRAFFD-INDIRECT-FN - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (W) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (W) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (W) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. PASSED

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. EXCEPTION

FUND	RESOURCE	NEG. EFB
01	5640	-5,533.46
Explanation: This issue has been corrected in the revised budget to be approved at 2nd Interim.		
Total of negative resource balances for Fund 01		-5,533.46
63	0000	-428,802.50
Explanation: The balance is negative due to GASB 68 entry for pension obligations. The pensions will not be paid from district funds.		

Total of negative resource balances for Fund 63 -428,802.50

**OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund:** **EXCEPTION**

<u>FUND</u>	<u>RESOURCE</u>	<u>OBJECT</u>	<u>VALUE</u>
01	5640	9790	-5,533.46

Explanation: This issue has been corrected in the revised budget to be approved at 2nd Interim.

63	0000	9790	-451,960.89
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Explanation: The balance is negative due to GASB 68 entry for pension obligations. The pensions will not be paid from district funds.

**REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.** **PASSED**

**EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund.** **PASSED**

**CEFB-POSITIVE - (W) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.** **PASSED**

## **SUPPLEMENTAL CHECKS**

### **EXPORT CHECKS**

**CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved.** **PASSED**

Checks Completed.

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Second Interim  
2020-21 Projected Totals  
Technical Review Checks

Mendocino Unified

Mendocino County

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### IMPORT CHECKS

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- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
- CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid. PASSED
- CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED
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- CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED
- CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED
- CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED
- CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special

Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to

the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. PASSED

EFB-POSITIVE - (W) - Ending balance (Object 979Z) is negative for the following resources. Please explain the cause of the negative balances and your plan to resolve them. NOTE: Negative ending balances in Fund 01 restricted resources will be offset against available reserves calculated in Form 01CSI and Form MYPI, which can negatively affect the criteria and standards. EXCEPTION

FUND	RESOURCE	NEG. EFB
63	0000	-428,492.50

Explanation: The balance is negative due to GASB 68 entry for pension obligations. The pensions will not be paid from district funds.

Total of negative resource balances for Fund 63 -428,492.50

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
63	0000	9790	-451,650.89

Explanation: The balance is negative due to GASB 68 entry for pension obligations. The pensions will not be paid from district funds.

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.  
PASSED

### SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (F) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes.  
PASSED

CS-YES-NO - (F) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete.  
PASSED

### EXPORT CHECKS

FORM01-PROVIDE - (F) - Form 01 (Form 01I) must be opened and saved.  
PASSED

INTERIM-CERT-PROVIDE - (F) - Interim Certification (Form CI) must be provided.  
PASSED

ADA-PROVIDE - (F) - Average Daily Attendance data (Form AI) must be provided.  
PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CSI) has been provided.  
PASSED

CASHFLOW-PROVIDE - (W) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.)  
EXCEPTION

Explanation:Cash Flow will be provided in a separate form.

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.)  
PASSED

MYPIO-PROVIDE - (W) - A multiyear projection worksheet must be provided with your interim report for the fund(s) listed below projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.)  
EXCEPTION

<u>FUND</u>	<u>Ending Balance</u>
Fund 63 - Other Enterprise Fund	-428,492.50

Explanation:Fund 63 will be provided in a separate form.



CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

SACS2020ALL Financial Reporting Software - 2020.2.0  
3/8/2021 10:27:55 AM

23-65581-0000000

Second Interim  
2020-21 Actuals to Date  
Technical Review Checks

Mendocino Unified

Mendocino County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

### IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED
- CHK-FUNDxRESOURCE - (W) - The following combinations for FUND and RESOURCE are invalid. Data should be corrected or narrative must be provided explaining why the exception(s) should be considered appropriate. EXCEPTION

ACCOUNT	FUND	RESOURCE	VALUE
FD - RS - PY - GO - FN - OB			
12-3220-0-0000-0000-9790	12	3220	-149.90
12-3220-0-0000-0000-979Z	12	3220	-149.90
12-3220-0-0000-2420-5900	12	3220	149.90
Explanation:These expenses were moved out of Fund 12 Resource 3220 however Cash was already closed for January 2021 so the entry had to be dated for February 1st.			
13-3220-0-0000-0000-9790	13	3220	-1,780.88
13-3220-0-0000-0000-979Z	13	3220	-1,780.88
13-3220-0-0000-3700-4300	13	3220	1,065.48
13-3220-0-0000-3700-4700	13	3220	715.40
Explanation:These expenses were moved out of Fund 13 Resource 3220 however Cash was			

already closed for January 2021 so the entry had to be dated for February 1st.

CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED

CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

LCFF-TRANSFER - (W) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRAFD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFD-INDIRECT - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFD-INDIRECT-FN - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (W) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (W) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

## SUPPLEMENTAL CHECKS

### EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

Export Log  
Period: Second Interim  
Type of Export: Official

=====  
LEA: 23-65581-0000000 Mendocino Unified

Official Check for LEA: 23-65581-0000000 is good

-----  
Export of USER General Ledger started at 3/8/2021 10:29:09 AM

OFFICIAL Header for LEA: 23-65581-0000000 Mendocino Unified  
VERSION 2020.2.0

Fiscal Year: 2020-21  
Type of Data: Actuals to Date  
Number of records exported in group 1: 521

Fiscal Year: 2020-21  
Type of Data: Board Approved Operating Budget  
Number of records exported in group 2: 525

Fiscal Year: 2020-21  
Type of Data: Original Budget  
Number of records exported in group 3: 505

Fiscal Year: 2020-21  
Type of Data: Projected Totals  
Number of records exported in group 4: 539

Export USER General Ledger completed at 3/8/2021 10:29:09 AM

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Export of Supplementals (USER ELEMENTs) started at 3/8/2021 10:29:09 AM

Fiscal Year: 2020-21  
Type of Data: Actuals to Date  
Number of records exported in group 5: 96

Fiscal Year: 2020-21  
Type of Data: Board Approved Operating Budget  
Number of records exported in group 6: 165

Fiscal Year: 2020-21  
Type of Data: Original Budget  
Number of records exported in group 7: 164

Fiscal Year: 2020-21  
Type of Data: Projected Totals  
Number of records exported in group 8: 1206

Export of Supplemental (USER ELEMENTs) completed at 3/8/2021 10:29:10 AM

-----  
Export of Explanations started at 3/8/2021 10:29:10 AM

Fiscal Year: 2020-21  
Type of Data: Actuals to Date  
Number of records exported in group 9: 4

Fiscal Year: 2020-21  
Type of Data: Board Approved Operating Budget  
Number of records exported in group 10: 5

Fiscal Year: 2020-21  
Type of Data: Original Budget  
Number of records exported in group 11: 2

Fiscal Year: 2020-21  
Type of Data: Projected Totals  
Number of records exported in group 12: 8

Export of Explanations completed at 3/8/2021 10:29:10 AM

-----  
Export of TRC Log started at 3/8/2021 10:29:10 AM

Fiscal Year: 2020-21  
Type of Data: Actuals to Date  
Number of records exported in group 13: 33

Fiscal Year: 2020-21  
Type of Data: Board Approved Operating Budget  
Number of records exported in group 14: 45

Fiscal Year: 2020-21

Type of Data: Original Budget  
Number of records exported in group 15: 43

Fiscal Year: 2020-21  
Type of Data: Projected Totals  
Number of records exported in group 16: 54

Export of TRC Log completed at 3/8/2021 10:29:10 AM

OFFICIAL END for LEA: 23-65581-0000000 Mendocino Unified

Exported to file: C:\SACS2020ALL\Official\23655810000000I2.DAT

End of Official Export Process

**MUSD Deferred Maintenance Budget**

**Overview**

	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Beginning Balance	476,918.31	402,029.92	302,466.36	206,604.94	144,088.00	157,426.18	142,981.00	132,208.18	152,208.18	152,208.18	137,208.18	147,208.18	197,208.18	
Total Def. Maint	-174,888.39	-174,563.56	-170,861.42	-137,516.94	-61,661.82	-89,945.18	-85,772.82	-55,000.00	-75,000.00	-90,000.00	-65,000.00	-25,000.00	-150,000.00	-1,205,210.13
Ending Balance	302,029.92	227,466.36	131,604.94	69,088.00	82,426.18	67,481.00	57,208.18	77,208.18	77,208.18	62,208.18	72,208.18	122,208.18	47,208.18	
Annual Deposit		100,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,500.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	

**SITES**

HS	-67,196.53	-142,398.29	-91,231.47	-91,758.65	-4,905.73	-37,650.00	-5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-440,140.67
K8	-7,846.98	-2,760.59	-17,502.85	-42,891.10	-20,170.00	-1,239.13	-65,772.82	0.00	0.00	0.00	0.00	0.00	-125,000.00	-158,183.47
Albion	-23,849.27	-8,129.71	0.00	0.00	0.00	-5,618.00	0.00	0.00	-5,000.00	0.00	0.00	0.00	0.00	-42,596.98
Comptche	-990.24	-899.65	-6,998.00	-202.92	-1,410.00	-33,441.92	0.00	-10,000.00	-10,000.00	0.00	0.00	0.00	0.00	-63,942.73
Elk	-1,829.83	-1,124.50	0.00	0.00	-9,555.00	-12,740.00	0.00	-20,000.00	0.00	0.00	0.00	0.00	0.00	-45,249.33
CCM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Friendship Park	-8,026.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-8,026.27
MCN	0.00	0.00	0.00	0.00	-7,900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-7,900.00
District Office, Maintenance, Bus Barn	-57,099.73	-6,874.00	-55,129.10	-2,664.27	-17,721.09	743.87	-15,000.00	-25,000.00	-45,000.00	-75,000.00	-50,000.00	-25,000.00	-25,000.00	-298,744.32
Equipment	-8,049.54	-12,376.82	0.00	0.00	0.00	0.00	0.00	0.00	-15,000.00	-15,000.00	-15,000.00	0.00	0.00	-50,426.36





**K-8**

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Security Cameras (PLANNED)	-5,918.24						-11,071.82							-16,990.06
Gutter Repair	-34.74													-34.74
Oil Separator Locate	-648.75													-648.75
SWPP	-255.00													-255.00
Basket Ball Hoop	-990.25													-990.25
Generator		-907		-3,505										-4,412.11
Exterior Lights Controller		-1853.59												-1,853.59
Small Playground Structure			-17,503	-39,386										-56,888.84
Seal Coat, Paint Asphalt (PLANNED)					-20,170.00		-39,701.00							-59,871.00
Metal Repaint (PLANNED)						-1,239.13								-1,239.13
Replace Playground Padding														0.00
Replace Playground														0.00
Clean Roofs/Solar Panels							-5,000.00							-5,000.00
Playground													-125,000.00	-125,000.00
Gym Roof Repairs							-10,000							-10,000.00
														0.00
														0.00
														0.00
														0.00
Total/Year	-7,846.98	-2,760.59	-17,502.85	-42,891.10	-20,170.00	-1,239.13	-65,772.82	0.00	0.00	0.00	0.00	0.00	-125,000.00	-158,183.47

**Albion**

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Exterior Paint	-21,993.27													-21,993.27
Basket Ball Hoop/Court	-1,856.00	-8,129.71												-9,985.71
Flooring Repair (COMPLETE)						-4,343.00								-4,343.00
Leach Field Eval, Repair						-1,275.00								-1,275.00
Seal Coat Asphalt									-5,000.00					-5,000.00
														0.00
														0.00
Total/Year	-23,849.27	-8,129.71	0.00	0.00	0.00	-5,618.00	0.00	0.00	-5,000.00	0.00	0.00	0.00	0.00	-10,618.00



**Friendship Park**

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Building Repair/Paint	-8,026.27													-8,026.27
														0.00
														0.00
														0.00
Total/Year	-8,026.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**MCN**

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Fire Inspector Mandated Ceiling Cover					-7,900.00									-7,900.00
														0.00
														0.00
														0.00
Total/Year	0.00	0.00	0.00	0.00	-7,900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**District Office, Maintenance, Bus Barn, Misc.**

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Fire Line Payback	-55,702.00													-55,702.00
Misc.	207.27													207.27
Hazmat Inventory	-1,605.00													-1,605.00
D.O. Flat Roof Replace		-6,874.00												-6,874.00
Water Leak Detection			-12,723.00											-12,723.00
D.O. Mold			-12,593.00											-12,593.00
MCCSD Engineer			-16,953.44											-16,953.44
State Mandated Water System Upgrades			-3,000.00	-2,500.00										-5,500.00
AED's			-780.00											-780.00
Bus Barn Drainage			-152.50											-152.50
Maint Yard Emergency Tree Removal			-5,800.00											-5,800.00
Adj.			-3,127.16	2420.64		743.87								37.35
Bus Barn Roofing, Siding, Repairs										-50,000.00				-50,000.00
District Office Stain/Siding Replace									-20,000.00					-20,000.00
														0.00
Fuel Tank Bollards					-4,900.00									-4,900.00
Bus Barn Automatic Doors				-2584.91	-9,966									-12,550.91
Maint Well Pump Replace					-1,131									-1,131.00
Road Signs, Custom					-1,678									-1,678.10
Plumbing Parts					-46									-45.99
Fuel Tanks Replace										-25000				
														0.00
														0.00
Unplanned						0	-15,000	-25,000	-25,000	-25,000	-25,000	-25,000	-25,000	-40,000.00
														0.00
														0.00
														0.00
														0.00
														0.00
														0.00
Total/Year	-57,099.73	-6,874.00	-55,129.10	-2,664.27	-17,721.09	743.87	-15,000.00	-25,000.00	-45,000.00	-75,000.00	-50,000.00	-25,000.00	-25,000.00	-248,744.32

**Equipment**

Description	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Running Total
Dump Trailer	-8,049.54													-8,049.54
Commercial Mower		-12,376.82												-12,376.82
Maintenance Truck									-15,000.00					-15,000.00
Maintenance Truck										-15,000.00				-15,000.00
Maintenance Truck											-15,000.00			-15,000.00
														0.00
														0.00
Total/Year	-8,049.54	-12,376.82	0.00	0.00	0.00	0.00	0.00	0.00	-15,000.00	-15,000.00	-15,000.00	0.00	0.00	-65,426.36

**From:** Serena Acker [<mailto:sacker@musdstudents.org>]

**Sent:** Sunday, February 14, 2021 10:43 PM

**To:** Jason Morse <[jmorse@mcn.org](mailto:jmorse@mcn.org)>

**Subject:** a request

Dear Superintendent Morse,

I would like to open by apologizing if I have mis stepped in this process. If the world were different right now, I would be writing to request a paid sabbatical to travel, study and immerse myself in Spanish language and culture, something I have planned on and dreamed of since I began teaching. Those dreams don't feel like a reality right now, so instead I am writing to request an uncompensated leave of absence for the 2021-2022 school year.

No one can deny that this past year has been altering and stressful. It has entirely changed the way I see the world and my place in it. I have been a teacher my entire adult life, I began at the age of 23 just one year after I graduated from college right after returning from my Fulbright English teaching grant in Colombia. You will recall that I was given this opportunity because the Spanish teacher at the time had requested a leave. Everything just fell into place for me, and suddenly 9 years have passed. I have never been anything other than a student or a teacher. I am forever grateful for everything I have learned from teaching in the Mendocino Unified School District. I believe that teaching is one of my life purposes, but I am exhausted and worn out. I see burn out on the horizon and for the first time I have questioned if teaching has a permanent place in my future. I have clearly observed a decline in my mental health this past year. I suffer regularly from anxiety, insomnia and nightmares. My mind, heart and body are telling me I need a break.

On a more personal note, since my partner's nearly fatal accident in 2018 in which he suffered a Traumatic Brain Injury and is now legally disabled, I have been a primary caregiver to him while trying to keep our life moving forward. The normalcy and routine of teaching kept me afloat during the most challenging moments of that experience. But the underlying effects of that trauma, coupled with the regular stresses of the classroom and the state of the world have brought me to what feels like a breaking point.

This has been weighing on me, and this past Friday night I turned to the contract to explore the details on sabbaticals. It clearly states that February 15<sup>th</sup> is the deadline to make such a request in writing to the superintendent. Again, I apologize if there are others I should have discussed this with before taking this step. All of a sudden this started to move really fast and become very real. But I am listening to my heart and I want to abide by the rules and be transparent and fair to the district, as I deeply respect the teamwork that has gotten us through all the challenges of this past year.

I feel called to explore who I am when I am not a full-time teacher. I have no idea what that will look like, but the last 12 months have taught me not to be afraid of change and to trust my intuition. I hold myself to extremely high standards and did not expect this to be part of my pathway, so you must understand that this is bittersweet. But, I'm afraid that without a chance to reset and rejuvenate, my relationship with teaching may come to a screeching halt, and I don't want that to happen. I recognize that we are living through unprecedented times and that at the high school we are in the midst of a huge transition. I don't know if those things make this well-timed or poorly timed. But should my request be approved; this leave will hopefully re-inspire and invigorate me for the remaining decades of my career.

Respectfully,

Serena Acker

**Personnel**

**Personnel Records**

The Superintendent or designee shall maintain personnel files for all current employees. All personnel files are confidential and shall be available only to the employee, persons authorized by the employee and those authorized by the Superintendent or designee. Official employee files shall be maintained at the district's central office. The Superintendent or designee shall determine the kinds of information to be included and shall process all material to be placed in a personnel file.

The contents of all personnel files shall be kept in strict confidence by any authorized reviewer.

Personnel files shall be reviewed and re-filed within the shortest time possible. In no case shall a personnel file be left unattended or left un-filed overnight.

**Placement of Material in Personnel Files**

Any person who places written material or drafts written material for placement in an employee's file shall sign the material and signify the date of placement.

When an employee is asked to sign any material that is to be placed in his/her file, it is with the understanding that his/her signature signifies only that he/she has read the material and does not necessarily indicate agreement with its contents.

Any request by an employee to include materials in his/her personnel file must be approved by the Superintendent or designee.

A certificated employee may initiate a written reaction or response to his/her performance evaluation and that response shall become a permanent record in the employee's personnel file. (Education Code 44663)

**Derogatory Information**

Information of a derogatory nature shall not be entered into an employee's personnel file unless and until the employee is given notice and an opportunity to review and comment on that information. Such a review shall take place during normal business hours. The employee shall be released from duty for this purpose without a salary reduction. The employee may enter his/her own comments and have them attached to the derogatory statement. (Education Code 44031)

**File Review by Employee**

The contents of personnel records relating to the employee's performance or to any grievance concerning the employee shall be made available to the employee at reasonable intervals and at reasonable times. The Superintendent or designee shall not be required to make such records available at a time when the employee is required to render services to the district, unless the employee is required to view the file where it is stored. (Labor Code 1198.5; Education Code 44031)

The Superintendent or designee shall do one of the following: (Labor Code 1198.5)

1. Keep a copy of each employee's personnel records at the place where the employee reports to work
2. Make the employee's personnel records available at the place where the employee reports to work within a reasonable period of time following an employee's request
3. Permit the employee to inspect the personnel records at the location where the district stores the personnel records, with no loss of compensation to the employee

Any employee wishing to inspect his/her personnel record shall contact the Superintendent or designee.

With the exceptions noted below, all personnel records related to the employee's performance or to any grievance concerning the employee shall be made available for inspection by the employee. Noncredentialed employees shall have access to any numerical scores obtained as result of written examinations. (Education Code 44031)

The Superintendent or designee shall not be required to make available to the employee: (Labor Code 1198.5, Education Code 44031)

1. Records relating to the investigation of a possible criminal offense
2. Letters of reference
3. Ratings, reports or records that were obtained prior to the employee's employment, prepared by identifiable examination committee members, or obtained in connection with a promotional examination

The employee may be accompanied by a representative of the employee's choice while reviewing the record.

In no instance shall any material be removed from the records. Requests for copies of material in a personnel record must be made in writing.

#### File Review by Management and Board

Management personnel or district legal counsel with a valid "right to know" or "need to know" may, with the Superintendent or designee's authorization, review an employee's personnel file.

Board members are not individually allowed to request and access personnel files but the Board may request pertinent information from an employee's file in cases of personnel action.

#### Legal Reference:

##### EDUCATION CODE

35253 Regulations to destroy records

44031 Personnel file contents and inspection

44663 Performance appraisals and related materials

##### GOVERNMENT CODE

3305-3306 District police officers; personnel files

6254.3 Disclosure of home address and phone number

##### LABOR CODE

1198.5 Inspection of personnel files

##### PENAL CODE

11165.14 Report of investigation of child abuse complaint

##### CODE OF REGULATIONS, TITLE 5

16020-16022 Records, general provisions

16023-16027 Retention of records

##### ATTORNEY GENERAL OPINIONS

Cal. Atty. Gen., Indexed Letter, no. IL 75-73 (June 6, 1975)

**Personnel**

**Personnel Records**

*Note: The following optional administrative regulation should be revised to reflect district practice and any related provisions of negotiated agreements.*

*The Superintendent or designee shall maintain personnel files for all current employees at the district's central office or at the location where the employee works.*

*The Superintendent or designee shall determine the types of information to be included in personnel files, including, but not limited to, records required by law, and shall process all material to be placed in such files.*

*(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)*

*Note: The following paragraph is for use by districts that maintain their own police or security department; see BP/AR 3515.3 - District Police/Security Department.*

*Personnel files for district police or security officers shall be maintained and accessed in accordance with Government Code 3305-3306.5 and AR 3515.3 - District Police/Security Department.*

*(cf. 3515.3 - District Police/Security Department)*

**Placement of Material in Personnel Files**

*Any supervisor or administrator who places written material or drafts written material for placement in an employee's file shall sign the material and indicate the date of the placement.*

*When an employee is asked to sign any material that is to be placed in his/her file, he/she shall be informed that the signature only signifies that he/she has read the material and does not necessarily indicate that he/she agrees with its contents.*

*Any request by an employee to include materials in his/her personnel file must be approved by the Superintendent or designee.*

*Note: Pursuant to Education Code 44663, certificated employees have the right to provide a written reaction to their evaluation and this response becomes a permanent attachment to their personnel file. The following paragraph extends this right to all employees and may be revised to reflect district practice.*

*An employee may initiate a written reaction or response to his/her performance evaluation. The response shall be permanently attached to the evaluation and placed in the employee's personnel file.*

*(cf. 4115 - Evaluation/Supervision)*

*(cf. 4215 - Evaluation/Supervision)*

*(cf. 4315 - Evaluation/Supervision)*

**Derogatory Information**

*Note: Education Code 44031 requires that an employee be given an opportunity to review and comment on any derogatory information before such information is placed in the employee's personnel file, as provided below. Pursuant to 5 CCR 16023, derogatory information must be retained as a Class 1 (permanent) record only when the time for filing a grievance has passed or the document has been sustained by the grievance process; see AR 3580 - District Records.*

*Information of a derogatory nature shall not be entered into an employee's personnel file unless and until the employee is given notice and an opportunity to review and comment on that information. Such a review shall take place during normal business hours. The employee shall be released from duty for this purpose without a salary reduction. The employee may enter his/her own comments and have them attached to the derogatory statement. (Education Code 44031)*



(cf. [1312.1](#) - Complaints Concerning District Employees)

(cf. [4112.9/4212.9/4312.9](#) - Employee Notifications)

(cf. [4118](#) - Dismissal/Suspension/Disciplinary Action)

(cf. [4218](#) - Dismissal/Suspension/Disciplinary Action)

(cf. [5141.4](#) - Child Abuse Prevention and Reporting)

#### *Persons with Authorized Access*

*Note: The following section should be revised to reflect district practice. Pursuant to Government Code [6254](#), districts may refuse to disclose personnel records when such disclosure would constitute an unwarranted invasion of personal privacy, although such disclosure is not prohibited. In *Marken v. Santa Monica-Malibu Unified School District*, the court, relying on *Bakersfield City School District v. Superior Ct.*, held that "if a complaint is of a substantial nature and there is reasonable cause to believe the complaint or charge of misconduct is well-founded," then the public's right to know outweighs the employee's right to privacy. The ruling emphasized that balancing the public's right to know with the employee's privacy rights must be determined on a case-by-case basis. Districts should consult legal counsel prior to disclosing an individual's personnel records.*

*The Superintendent or designee shall maintain the confidentiality of any personnel records which, if inappropriately disclosed, would constitute an unwarranted invasion of the employee's privacy.*

*Access to an employee's personnel file shall be granted only to the employee, persons authorized by the employee, district personnel, and others with a valid "right to know" or "need to know" who are authorized access by the Superintendent or designee.*

(cf. [4119.23/4219.23/4319.23](#) - Unauthorized Release of Confidential/Privileged Information)

*Note: The following optional paragraph is consistent with BB 9005 - Governance Standards and BB 9200 - Limits of Board Member Authority which reflect an understanding that the Governing Board's authority rests with the Board as a whole and not with individual Board members.*

*Individual Governing Board members shall not be allowed to access personnel files, but the Board may request pertinent information from an employee's file in cases of personnel action.*

(cf. [9011](#) - Disclosure of Confidential/Privileged Information)

(cf. [9321](#) - Closed Session Purposes and Agendas)

(cf. [9321.1](#) - Closed Session Actions and Reports)

*Any authorized reviewer shall maintain strict confidence of the contents of a personnel file. Personnel files shall be reviewed and replaced within the shortest time possible. In no case shall a personnel file be left unattended or left unsecured overnight.*

#### *File Review by Employee*

*Any employee wishing to inspect his/her personnel record shall contact the Superintendent or designee.*

*With the exceptions noted below, all personnel records related to the employee's performance or to any grievance concerning the employee shall be made available for inspection by the employee. Noncredentialed employees shall have access to any numerical scores obtained as a result of written examinations. (Education Code [44031](#); Labor Code [1198.5](#))*

*The Superintendent or designee shall not be required to make available to the employee: (Education Code [44031](#); Labor Code [1198.5](#))*

- 1. Records related to the investigation of a possible criminal offense*
- 2. Letters of reference*

3. Ratings, reports, or records that were obtained prior to the employee's employment, prepared by identifiable examination committee members, or obtained in connection with a promotional examination

(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)

Note: Education Code 44031 and Labor Code 1198.5 require districts to make the contents of personnel files available to an employee at reasonable intervals and at reasonable times, as specified below. The law does not define the term "reasonable interval" or "reasonable time." If questions arise, districts should consult with legal counsel as appropriate.

Personnel records related to the employee's job performance or to any grievance concerning him/her shall be made available to the employee at reasonable intervals and at reasonable times. The Superintendent or designee shall not be required to make such records available at a time when the employee is required to render services to the district, unless the employee is required to view the file where it is stored. (Education Code 44031; Labor Code 1198.5)

The Superintendent or designee shall do one of the following: (Labor Code 1198.5)

1. Keep a copy of each employee's personnel records at the place where the employee reports to work
2. Make the employee's personnel records available at the place where the employee reports to work within a reasonable period of time following the employee's request
3. Permit the employee to inspect the personnel records at the location where the district stores the personnel records, with no loss of compensation to the employee

Note: The remainder of this section is optional and may be revised to reflect district practice.

The employee may be accompanied by a representative of his/her choice while reviewing his/her personnel records.

Inspection shall take place in the presence of the Superintendent or designee. The Superintendent or designee shall keep a record of the date and time the file was reviewed and the name and title of the person(s) present during the review.

In no instance shall any material be removed from the records. Requests for copies of material in a personnel record must be made in writing.

#### Record Retention

Note: Pursuant to 5 CCR 16023, personnel records pertaining to the employment, assignment, amounts and dates of service rendered, termination or dismissal of an employee, sick leave, rate of compensation, salaries or wages paid, and deductions or withholdings made and the person or agency to whom such amounts were paid are Class 1 (permanent) records which must be retained indefinitely unless microfilmed or part of a summary payroll record; see AR 3580 - District Records.

Personnel records for current and former employees shall be retained in accordance with 5 CCR 16023.

(cf. 3580 - District Records)

Note: Pursuant to Education Code 44939.5, as amended by AB 1452 (Ch. 59, Statutes of 2015), districts must not expunge from an employee's personnel file any documentation of a credible complaint of, substantiated investigation into, or discipline for egregious misconduct, except under the circumstances specified below.

The Superintendent or designee shall not expunge from an employee's personnel file, nor enter into an agreement that would authorize expunging from an employee's personnel file, credible complaints of, substantiated investigations into, or discipline for egregious misconduct as defined in Education Code 44932. However, such documentation may be removed if, during a hearing before the Board, an arbiter, personnel commission, Commission on Professional Competence, or administrative law judge, the employee prevailed, the allegations were determined to be false, not credible, or unsubstantiated, or a determination was made that the discipline was not warranted. (Education Code 44939.5)

Legal Reference:

EDUCATION CODE

35253 *Regulations to destroy records*

44031 *Personnel file contents and inspection*

44663 *Performance appraisals and related materials*

GOVERNMENT CODE

3305-3306.5 *District police officers; personnel files*

6250-6270 *California Public Records Act, especially:*

6254 *Exemption for personnel records if invasion of personal privacy*

6254.3 *Disclosure of home address and phone number*

LABOR CODE

1198.5 *Inspection of personnel files*

PENAL CODE

11165.14 *Report of investigation of child abuse complaint*

CODE OF REGULATIONS, TITLE 5

16020-16022 *Records, general provisions*

16023-16027 *Retention of records*

COURT DECISIONS

*Marken v. Santa Monica-Malibu Unified School District, (2012) 202 Cal.App.4th 1250*

*Bakersfield City School District v. Superior Ct. (2004) 118 Cal.App.4th 1041*

ATTORNEY GENERAL OPINIONS

*Cal. Atty. Gen., Indexed Letter, no. IL 75-73 (June 6, 1975)*

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**Personnel**

**Universal Precautions**

In order to protect employees from contact with potentially infectious blood or other body fluids, the Governing Board requires that universal precautions be observed throughout the district.

Universal precautions are appropriate for preventing the spread of all infectious diseases and shall be used regardless of whether bloodborne pathogens are known to be present.

Employees shall immediately report any exposure incident or first aid incident in accordance with the district's exposure control plan or other safety procedures.

Legal Reference:

HEALTH AND SAFETY CODE

117600-118360 Handling and disposal of regulated waste

120875 Providing information to school districts on AIDS, AIDS-related conditions and Hepatitis B

120880 Information to employees of school district

CODE OF REGULATIONS, TITLE 8

5193 California bloodborne pathogens standard

CODE OF FEDERAL REGULATIONS, TITLE 29

1910.1030 OSHA bloodborne pathogens standards



**Personnel**

**Universal Precautions**

*Note: The following policy and accompanying administrative regulation establish the expectation that all employees will observe universal precautions to prevent the spread of infectious diseases. In addition, pursuant to 8 CCR 5193(d) and 29 CFR 1910.1030, all districts with one or more employees having occupational exposure to bloodborne pathogens must enforce universal precautions to prevent contact with blood or other potentially infectious materials; see BP/AR 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens. Note: Because safety conditions of employment are within the scope of bargaining pursuant to Government Code 3543.2, the district may want to consult legal counsel regarding whether components of this policy or the accompanying administrative regulation are subject to collective bargaining.*

*In order to protect all employees from contact with potentially infectious blood or other body fluids, the Governing Board requires that universal precautions be observed throughout the district. Universal precautions are appropriate for preventing the spread of all infectious diseases and shall be used regardless of whether bloodborne pathogens are known to be present.*

*(cf. 4157/4257/4357 - Employee Safety)*

*(cf. 5141 - Health Care and Emergencies)*

*(cf. 5141.22 - Infectious Diseases)*

*(cf. 5141.24 - Specialized Health Care Services)*

*(cf. 5141.6 - School Health Services)*

*(cf. 6145.2 - Athletic Competition)*

*Note: Health and Safety Code 120880 requires districts to provide information regarding AIDS and hepatitis B, as specified below, including that the cost of a hepatitis B vaccination may be covered by the employees' health benefit plan. For employees who are identified as having occupational exposure to bloodborne pathogens, the cost of a hepatitis B vaccination must be borne by the district pursuant to 8 CCR 5193 and 29 CFR 1910.1030; see AR 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens.*

*Note: Districts may also wish to provide information to employees about the hepatitis C virus and other bloodborne pathogens that may be controlled through the use of universal precautions. The following paragraph should be modified to reflect any additional information provided to employees.*

*The Superintendent or designee shall distribute to employees information provided by the California Department of Education (CDE) regarding acquired immune deficiency syndrome (AIDS), AIDS-related conditions, and hepatitis B. This information shall include, but not be limited to, any appropriate methods employees may use to prevent exposure to AIDS and hepatitis B, including information concerning the availability of a vaccine to prevent contraction of hepatitis B, and that the cost of this vaccination may be covered by the health plan of the employees. Information shall be distributed annually, or more frequently if there is new information supplied by CDE. (Health and Safety Code 120875, 120880)*

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

*Note: The following optional paragraph may be revised to reflect district practice.*

*Information regarding universal precautions may be included in employee handbooks.*

*Employees shall immediately report any exposure incident or first aid incident in accordance with the district's exposure control plan for bloodborne pathogens or other safety procedures.*

*(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)*

*Legal Reference:*

*GOVERNMENT CODE*

*3543.2 Scope of bargaining*

*HEALTH AND SAFETY CODE*

*117600-118360 Handling and disposal of regulated waste*

*120875 Providing information to school districts on AIDS, AIDS-related conditions and Hepatitis B*

*120880 Information to employees of school district*

*LABOR CODE*

*6401.7 Injury and illness prevention program*

*CODE OF REGULATIONS, TITLE 8*

*3203 Injury and illness prevention program*

*5193 California bloodborne pathogens standard*

*CODE OF FEDERAL REGULATIONS, TITLE 29*

*1910.1030 OSHA bloodborne pathogens standards*

*Management Resources:*

*CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS*

*Hepatitis B Questions and Answers for the Public*

*WEB SITES*

*American Federation of Teachers: <http://www.aft.org>*

*California Department of Industrial Relations, Occupational Safety and Health: [http://www.dir.ca.gov/occupational\\_safety.html](http://www.dir.ca.gov/occupational_safety.html)*

*California Department of Public Health: <http://www.cdph.ca.gov>*

*Centers for Disease Control and Prevention: <http://www.cdc.gov>*

*U.S. Department of Labor, Occupational Safety and Health Administration: <http://www.osha.gov>*

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**Personnel**

**Universal Precautions**

**Definitions**

Universal precautions are an approach to infection control. All human blood and certain human body fluids, including but not limited to semen, vaginal secretions and any body fluid that is visibly contaminated with blood, are treated as if known to be infectious for human immunodeficiency virus (HIV), hepatitis B virus (HBV), hepatitis C virus (HCV) and other bloodborne pathogens. (8 CCR 5193(b))

Personal protective equipment includes specialized clothing or equipment worn or used for protection against a hazard. General work clothes such as uniforms, pants, shirts or blouses not intended to function as protection against a hazard are not considered to be personal protective equipment. (8 CCR 5193(b))

A sharp is any object that can be reasonably anticipated to penetrate the skin or any other part of the body and to result in an exposure incident. (8 CCR 5193(b))

Engineered sharps injury protection is a physical attribute built into a needle device or into a non-needle sharp which effectively reduces the risk of an exposure incident. (8 CCR 5193(b))

**Employee Information**

The Superintendent or designee shall distribute to employees information provided by the California Department of Education regarding acquired immune deficiency syndrome (AIDS), AIDS-related conditions, and hepatitis B. This information shall include, but not be limited to, any appropriate methods employees may use to prevent exposure to AIDS and hepatitis B, including information concerning the availability of a vaccine to prevent contraction of hepatitis B, and that the cost of this vaccination may be covered by the health plan benefits of the employees. Information shall be distributed at least annually, or more frequently if there is new information supplied by the California Department of Education. (Health and Safety Code 120875, 120880)

**Infection Control Practices**

The Superintendent or designee shall ensure that the worksite is effectively maintained in a clean and sanitary condition, and shall implement an appropriate written schedule for cleaning and decontamination of the worksite. (8 CCR 5193(d))

Where occupational exposure remains after the institution of engineering and work practice controls, the Superintendent or designee shall provide appropriate personal protective equipment at no cost to the employee. Such equipment may include gloves, gowns, masks, eye protection, and other devices that do not permit blood or other potentially infectious materials to pass through or reach the employee's clothes, skin, eyes, mouth or other mucous membranes under normal conditions of use. The Superintendent or designee shall maintain, repair, make accessible and require employees to use and properly handle protective equipment. (8 CCR 5193(d))

The Superintendent or designee shall provide handwashing facilities which are readily accessible to employees. When provision of handwashing facilities is not feasible, the Superintendent or designee shall provide an appropriate antiseptic hand cleanser in conjunction with clean cloth or paper towels, or antiseptic towelettes. (8 CCR 5193(d))

For the prevention of infectious disease, employees shall routinely: (8 CCR 5193(d))

1. Perform all procedures involving blood or other potentially infectious materials in such a manner as to minimize splashing, spraying, spattering, and generating droplets of these substances.
2. Use personal protective equipment as appropriate.



a. Appropriate clothing, including but not limited to, gowns, aprons, lab coats, clinic jackets or similar outer garments, shall be worn in occupational exposure situations.

If a garment becomes penetrated by blood or other potentially infectious materials, the employee shall remove the garment immediately or as soon as feasible. All personal protective equipment shall be removed prior to leaving the work area. When removed, it shall be placed in an appropriately designated area or container for storage, washing, decontamination or disposal.

b. Gloves shall be worn when it can be reasonably anticipated that the employee may have hand contact with blood, other potentially infectious materials, mucous membranes and nonintact skin, and when handling or touching contaminated items or surfaces.

Disposable gloves shall be replaced as soon as practical when contaminated, or as soon as feasible if they are torn, punctured, or when their ability to function as a barrier is compromised. They shall not be washed or decontaminated for reuse. Utility gloves may be decontaminated for reuse if the integrity of the gloves is not compromised, but must be discarded if they are cracked, peeling, torn, punctured, or exhibit other signs of deterioration or when their ability to function as a barrier is compromised.

c. Masks in combination with eye protection devices or face shields shall be worn whenever splashes, spray, spatter, or droplets of blood or other potentially infectious materials may be generated and eye, nose or mouth contamination can be reasonably anticipated.

3. Wash hands and other skin surfaces thoroughly with soap and running water:

a. Immediately or as soon as feasible following contact of hands or any other skin or mucous membranes with blood or other potentially infectious materials

b. Immediately after removing gloves or other personal protective equipment

When handwashing facilities are not available, the employee shall use antiseptic hand cleanser in conjunction with clean cloth or paper towels, or antiseptic towelettes. In such instances, hands shall be washed with soap and running water as soon as feasible.

4. Refrain from eating, drinking, smoking, applying cosmetics or lip balm, or handling contact lenses in work areas with a reasonable likelihood of occupational exposure.

5. Clean and decontaminate all equipment and environmental and work surfaces after contact with blood or other potentially infectious material, no later than the end of the shift or more frequently as required by state regulations.

6. Rather than using the hands directly, use mechanical means such as a brush and dust pan, tongs or forceps to clean up broken glassware which may be contaminated.

7. Use effective patient-handling techniques and other methods designed to minimize the risk of a sharps injury in all procedures involving the use of sharps in patient care.

a. Needleless systems shall be used to administer medication or fluids, withdraw body fluids after initial venous or arterial access is established, and conduct any other procedure involving the potential for an exposure incident for which a needleless system is available as an alternative to the use of needle devices. If needleless systems are not used, needles or non-needle sharps with engineered sharps injury protection shall be used.

b. Contaminated needles or other sharps shall not be broken, bent, recapped, removed from devices, or stored or processed in a manner that requires employees to reach by hand into the containers where these sharps have been placed.

c. Disposable sharps shall not be reused.

8. Handle, store, treat and dispose of regulated waste in accordance with Health and Safety Code 117600-118360 and other applicable state and federal regulations.

a. Immediately or as soon as possible after use, contaminated sharps shall be placed in containers meeting the requirements of 8 CCR 5193(d)(3)(D). Containers shall be easily accessible, maintained upright throughout use where feasible, and replaced as necessary to avoid overfilling.

b. Specimens of blood or other potentially infectious material shall be placed in a container which prevents leakage during collection, handling, processing, storage, transport or shipping.

**Personnel**

**Universal Precautions**

*Definitions*

*Universal precautions are an approach to infection control. All human blood and certain human body fluids, including, but not limited to semen, vaginal secretions, and any body fluid that is visibly contaminated with blood, are treated as if known to be infectious for human immunodeficiency virus (HIV), hepatitis B virus (HBV), hepatitis C virus (HCV), and other bloodborne pathogens. (8 CCR [5193](#); 29 CFR [1910.1030](#))*

*Occupational exposure means reasonably anticipated contact with blood or other potentially infectious materials that may result from the performance of an employee's duties. (8 CCR [5193](#); 29 CFR [1910.1030](#))*

*A sharp is any object that can be reasonably anticipated to penetrate the skin or any other part of the body and to result in an exposure incident. (8 CCR [5193](#))*

*Infection Control Practices*

*For the prevention of infectious disease, the district shall:*

*1. Effectively maintain the worksite in a clean and sanitary condition, and implement an appropriate written schedule for cleaning and decontamination of the worksite*

*(cf. [4119.42/4219.42/4319.42](#) - Exposure Control Plan for Bloodborne Pathogens)*

*2. When necessary for employees with occupational exposure to bloodborne pathogens, provide appropriate personal protective equipment, such as gloves, masks, and outer garments, at no cost to the employee (8 CCR [5193](#))*

*3. Provide handwashing facilities which are readily accessible to employees, or, if not feasible, provide an appropriate antiseptic hand cleanser in conjunction with clean cloth or paper towels, or antiseptic towelettes*

*Any employee who has contact with blood or other body fluid, regardless of whether bloodborne pathogens are known to be present, shall:*

*1. Use personal protective equipment as appropriate.*

*2. Wash hands and other skin surfaces thoroughly with soap and running water:*

*a. Immediately or as soon as feasible following contact with blood or other potentially infectious materials*

*b. Immediately after removing gloves or other personal protective equipment*

*3. When handwashing facilities are not available, use antiseptic hand cleanser in conjunction with clean cloth or paper towels, or antiseptic towelettes. In such instances, hands shall be washed with soap and running water as soon as feasible.*

*4. Refrain from eating, drinking, smoking, applying cosmetics or lip balm, or handling contact lenses in work areas with a reasonable likelihood of occupational exposure to bloodborne pathogens.*

*5. Clean and decontaminate all equipment and environmental and work surfaces after contact with blood or other potentially infectious material, no later than the end of the shift or more frequently as required by state regulations.*

*6. Rather than using the hands directly, use mechanical means such as a brush and dust pan, tongs, or forceps to clean up broken glassware which may be contaminated.*

*7. Use effective techniques designed to minimize the risk of a sharps injury in all procedures involving the use of sharps.*

(cf. [5141.21](#) - Administering Medication and Monitoring Health Conditions)

(cf. [5141.24](#) - Specialized Health Care Services)

8. Handle, store, treat, and dispose of regulated waste in accordance with Health and Safety Code [117600-118360](#) and other applicable state and federal regulations.

a. Immediately or as soon as possible after use, contaminated sharps shall be placed in containers meeting the requirements of 8 CCR [5193](#).

b. Specimens of blood or other potentially infectious material shall be placed in a container which prevents leakage during collection, handling, processing, storage, transport, or shipping.

(cf. [4157/4257/4357](#) - Employee Safety)

(cf. [5141](#) - Health Care and Emergencies)

(cf. [5141.22](#) - Infectious Diseases)

(cf. [5141.6](#) - School Health Services)

(cf. [6145.2](#) - Athletic Competition)

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**Personnel**

**Complaints**

The Governing Board recognizes the need for providing employees with a complaint process.

The Board expects that employees and supervisors will make every effort to resolve employee complaints and disagreements informally before resorting to formal complaint procedures.

The Superintendent or designee shall establish complaint procedures which allow employees to appeal to the Board.

Legal Reference:

GOVERNMENT CODE

3543 Public school employees' rights

3543.1 Rights of employee organizations

53296 Definitions

53297 Filing complaint

53298 Reprisals

53298.5 Violations; punishment



**Personnel**

**Complaints**

*Note: The following optional policy and accompanying administrative regulation may be used for complaints by employees or job applicants regarding the misapplication of district policies or procedures and for "whistleblower" complaints pursuant to Government Code 53296-53299. See the accompanying administrative regulation for a list of the types of complaints subject to this procedure as well as a list of the types of complaints for which the law requires that a specific process, such as the Uniform Complaint Procedures, be developed.*

*The Governing Board recognizes the need to establish a process to allow employees and job applicants to have their concerns heard in an expeditious and unbiased manner. The Board expects that employees will make every effort to resolve complaints and disagreements informally before filing a formal complaint.*

*(cf. 1312.3 - Uniform Complaint Procedures)*

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*

*(cf. 3320 - Claims and Actions Against the District)*

*(cf. 4030 - Nondiscrimination in Employment)*

*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*

*Note: Pursuant to Education Code 44112-44113 and Government Code 53297, the district is prohibited from retaliating against, or otherwise interfering with, an employee for exercising his/her right to file a whistleblower complaint. See BP 4119.1/4219.1/4319.1 - Civil and Legal Rights. However, pursuant to Government Code 53298, the district may take disciplinary action against an employee for disclosing false or confidential information.*

*The Board prohibits retaliation against complainants. The Superintendent or designee may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint.*

*(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)*

*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)*

*All matters related to a complaint shall be kept confidential and any document, communication, or record regarding the complaint shall be placed in a separate file and shall not be placed in an employee's personnel file.*

*(cf. 4112.6/4212.6/4312.6 - Personnel Files)*

**Legal Reference:**

**EDUCATION CODE**

200-262.4 Prohibition of discrimination on the basis of sex

35186 Williams uniform complaint procedures

44110-44114 Reporting by school employees of improper governmental activity

**GOVERNMENT CODE**

3543 Public school employees' rights

3543.1 Rights of employee organizations

53296-53299 Disclosure of confidential information; whistleblower

54957 Closed session; personnel matters

*LABOR CODE*

*1102.5-1106 Whistleblower protections*

*CODE OF REGULATIONS, TITLE 5*

*4900-4965 Nondiscrimination in district programs and activities*

*Management Resources:*

*WEB SITES*

*CSBA: <http://www.csba.org>*

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**Personnel**

**Complaints**

The following guidelines shall prescribe the manner in which complaints are handled:

1. A "complaint" shall be defined as an alleged misapplication of the district's policies, regulations, rules or procedures. Procedures for the resolution of employee complaints provide a route of appeal through administrative channels and to the Governing Board, if necessary. If the complaint is related to discrimination, the district's procedure for complaints concerning discrimination should be used.
2. If a complaint involves sexual harassment, the initial complaint should be made directly to the offending employee's immediate supervisor. An employee is not required to resolve sexual harassment complaints with the offending person.
3. So as not to interfere with school schedules, meetings related to a complaint shall be held before or after the complainant's regular working hours.
4. All matters related to a complaint shall be kept confidential. Only those individuals directly involved in resolving the complaint shall be informed of the complaint.
5. All documents, communications and records dealing with the complaint shall be placed in a district complaint file. No such material shall be placed in an employee's personnel file.
6. No reprisals shall be taken against any participant in a complaint procedure by reason of such participation.
7. Time limits specified in these procedures may be reduced or extended in any specific instance by written mutual agreement of the parties involved. If specified or adjusted time limits expire, the complaint may proceed to the next step.
8. Any complaint not taken to the next step within prescribed time limits shall be considered settled on the basis of the answer given at the preceding step.

**INFORMAL COMPLAINTS**

Employees are encouraged to resolve complaints informally. Formal complaint procedures shall not be initiated unless informal efforts to resolve the complaint have been exhausted and the complainant has provided a written description of such efforts.

**FORMAL COMPLAINT PROCEDURE - STEP 1**

If a complaint has not been satisfactorily resolved by informal procedures, the complainant may file a written complaint with the immediate supervisor or principal within 60 days of the act or event which is the subject of the complaint.

Within five working days of receiving the complaint, the immediate supervisor or principal shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint.

The immediate supervisor or principal shall present all concerned parties with a written answer to the complaint within ten working days after the meeting.

**FORMAL COMPLAINT PROCEDURE - STEP 2**



If a complaint has not been satisfactorily resolved at Step 1, the complainant may file the written complaint with the Superintendent or designee within five working days of receiving the answer at Step 1. All information presented at Step 1 shall be included with the complaint, and the immediate supervisor or principal shall submit to the Superintendent or designee a report describing attempts to resolve the complaint at Step 1.

Within five working days of receiving the complaint, the Superintendent or designee shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint.

The Superintendent or designee shall present all concerned parties with a written answer to the complaint within ten working days after the meeting.

### FORMAL COMPLAINT PROCEDURE - STEP 3

If a complaint has not been satisfactorily resolved at Step 2, the complainant may file a written appeal to the Board within five working days of receiving the answer at Step 2. All information presented at Steps 1 and 2 shall be included with the appeal, and the Superintendent or designee shall submit to the Board a report describing attempts to resolve the complaint at Step 2.

An appeal hearing shall be held at the next regularly scheduled Board meeting which falls at least 12 days after the appeal is filed. This hearing shall be held in closed session if the complaint relates to matters properly addressed in closed session.

The Board shall make its decision within 30 days of the hearing and shall mail its decision to all concerned parties. The Board's decision shall be final.

**Personnel**

**Complaints**

*Note: The following administrative regulation is optional. Government Code 53296-53299 grant district employees and job applicants the right to file a "whistleblower" complaint regarding issues specified below. Pursuant to Education Code 44112-44113, the district is prohibited from retaliating against, or otherwise interfering with, an employee for exercising his/her right to file such a complaint. See BP 4119.1/4219.1/4319.1 - Civil and Legal Rights.*

*The procedure specified in this administrative regulation shall be used to investigate and resolve any complaint by an employee alleging misapplication of the district's policies, regulations, rules, or procedures or for "whistleblower" complaints by an employee or job applicant regarding an improper district activity including, but not limited to, an allegation of gross mismanagement, a significant waste of funds, an abuse of authority, or a specific danger to public health or safety.*

*(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)*

*Note: Any of the timelines in the following procedure may be modified to reflect district practice.*

*Any of the time limits specified in the following procedure may be extended by written agreement between the district and complainant.*

**Step 1: Informal Complaint Process**

*Prior to instituting a formal, written complaint, the employee shall first discuss the issue with his/her supervisor or the principal of the school where the alleged act took place. Formal complaint procedures shall not be initiated until the employee has first attempted to resolve the complaint informally.*

**Step 2: Site Level Formal Complaint Process**

*Note: Pursuant to Government Code 53297, an employee has the right to file a "whistleblower" complaint within 60 days of the date of the act or event that is the subject of the complaint. The following paragraph establishes a 60-day limit for all complaints filed pursuant to this procedure. Districts that choose to create a separate timeline for complaints not covered by Government Code 53297 (non-whistleblower complaints) should modify the following section accordingly.*

*If a complaint has not been satisfactorily resolved through the informal process in Step 1, the complainant may file a written complaint with his/her immediate supervisor or principal within 60 days of the act or event which is the subject of the complaint. If an employee fails to file a written complaint within 60 days, the complaint shall be considered resolved on the basis of the preceding step.*

*In the written complaint, the employee shall specify the nature of the problem, including names, dates, locations, witnesses, the remedy sought by the employee, and a description of informal efforts to resolve the issue.*

*Within 10 working days of receiving the complaint, the immediate supervisor or principal shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint. Within five working days after the meeting, he/she shall prepare and send a written response to the complainant.*

**Step 3: District Level Appeal**

*If a complaint has not been satisfactorily resolved at Step 2, the complainant may file the written complaint with the Superintendent or designee within five working days of receiving the written response from the immediate supervisor or the principal. The complainant shall include all information presented to the immediate supervisor or principal at Step 2.*

*Within 10 working days of receiving the complaint, the Superintendent or designee shall conduct any necessary investigation, including reviewing the investigation and written response by the immediate supervisor or principal at Step 2, and shall meet with the complainant in an effort to resolve the complaint. Within five working days after the meeting, he/she shall prepare and send a written response to the complainant.*

#### *Step 4: Appeal to the Governing Board*

*If a complaint has not been satisfactorily resolved at Step 3, the complainant may file a written appeal to the Board within five working days of receiving the Superintendent or designee's response. All information presented at Steps 1, 2, and 3 shall be included with the appeal, and the Superintendent or designee shall submit to the Board a written report describing attempts to resolve the complaint and the district's response.*

*Note: Government Code [54957](#) authorizes the Board to meet in closed session regarding certain personnel matters. However, when the Board is discussing specific "complaints or charges" against an employee, that employee must be given at least 24-hour written notice of the meeting and he/she may request the matter be heard in open session. See [BB 9321](#) - Closed Session Purposes and Agendas.*

*The Board may uphold the findings by the Superintendent or designee without hearing the complaint or the Board may hear the complaint at a regular or special Board meeting. The hearing shall be held in closed session if the complaint relates to matters that may be addressed in closed session in accordance with law.*

*(cf. [9321](#) - Closed Session Purposes and Agendas)*

*The Board shall make its decision within 30 days of the hearing and shall send its decision to all concerned parties. The Board's decision shall be final.*

#### *Alternate Procedures*

*Complaints alleging unlawful discrimination on any basis specified in the district's nondiscrimination policies, including complaints of sexual harassment, shall be resolved in accordance with the district's procedure in [BP/AR 4030](#) - Nondiscrimination in Employment.*

*(cf. [0410](#) - Nondiscrimination in District Programs and Activities)*

*(cf. [4030](#) - Nondiscrimination in Employment)*

*(cf. [4119.11/4219.11/4319.11](#) - Sexual Harassment)*

*Complaints regarding unlawful discrimination in district programs or the district's failure to comply with state or federal laws regarding educational programs shall be resolved in accordance with [BP/AR 1312.3](#) - Uniform Complaint Procedures. Complaints regarding sufficiency of textbook materials, teacher vacancy or misassignment, or an urgent or emergency facility condition shall be resolved in accordance with [AR 1312.4](#) - Williams Uniform Complaint Procedures. (Education Code [35186](#); 5 CCR [4621](#))*

*(cf. [1312.3](#) - Uniform Complaint Procedures)*

*(cf. [1312.4](#) - Williams Uniform Complaint Procedures)*

*For complaints regarding working conditions or other subjects of negotiation, the employee shall use the grievance procedure specified in the applicable collective bargaining agreement.*

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