

Mendocino Unified School District



Agenda

Regular Board Meeting

MAY 20, 2021

**MATHESON PERFORMING ARTS CENTER (PAC)*
45096 Cahto Street
MENDOCINO, CA 95460**

4:30 P.M. CLOSED SESSION -VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

5:00 P.M. OPEN SESSION - VIA TELECONFERENCE

***Only the Board will meet at the PAC.**

The public is welcome to join via the Zoom link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/88167995722?pwd=RmY4T09DMVl1TVlVK09sd2ZTaFNQdz09>

Meeting ID: 881 6799 5722 Passcode: 404977

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 881 6799 5722 Passcode: 404977

Please "mute" your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

<https://us02web.zoom.us/j/81210280367?pwd=RDJSQUJCM00xL3B6YXdxQmNacTIEUT09>

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 812 1028 0367 Passcode: 814001

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Approval of Warrants
 - 5.1.1. 4/7/21, 4/15/21, 4/22/21, 4/29/21
- 5.2. Approval of Minutes
 - 5.2.1. Board Meeting Minutes: 4/21/21, 5/5,21
- 5.3. Approval of Employment/Personnel Changes
 - 5.3.1. Increase, Certificated Employee from .60 FTE to .80 FTE, effective 7/1/21
 - 5.3.2. Award, Master Stipend for Certificated Employee, effective 7/1/20
 - 5.3.3. Accept Resignation, Classified Manager, 8 hrs/day, 12 mos/year, effective 5/7/21
 - 5.3.4. Accept Resignation, Certificated Employee, 1.0 FTE, effective 6/18/21
 - 5.3.5. Hire, Temporary Certificated Employee, 1.0 FTE, effective 8/16/21
 - 5.3.6. Hire, Certificated Employee, 1.0 FTE, effective 7/1/21
 - 5.3.7. Hire, Classified Manager, 8 hrs/day, 12 mos/year, effective 7/1/21
 - 5.3.8. Hire, Classified Employee, 8 hrs/day, 12 mos/year, effective 6/1/21
- 5.4. Approval of MCN Classified Position/Job Descriptions

- 5.5. Approval of the Current Budget Change Report
- 5.6. Approval of Enrollment and Attendance Report Month 7
- 5.7. Approval of CEMUS Tentative Agreement 2020-21-01: Salary Compensation
 - 5.7.1. CEMUS Salary schedules for 2021-22
- 5.8. Approval of MTA Tentative Agreement 2020-21-01: Salary Compensation
 - 5.8.1. MTA Salary schedules for 2021-22
- 5.9. Approval of revised 2021-22 Principals and Management Salary Schedule
- 5.10. Approval of Statement of Agreement between Mendocino County Office of Education and MUSD
- 5.11. Approval of California Interscholastic Federation (CIF) representatives for Mendocino High School
- 5.12. Approval of Student Body Reports – April
- 5.13. Approval of Mendocino Community Network (MCN) Financial Statements
 - 5.13.1. Unaudited MCN Statement of Fund Net Position with GASB 68 adjustments separated for July 31, 2020, August 31, 2020, September 30, 2020, October 31, 2020, November 30, 2020, December 31, 2020, January 31, 2021, February 28, 2021, March 31, 2021 with comparative totals as of June 30, 2020.
 - 5.13.2. Unaudited MCN Statement of Revenues, Expenses, and Changes in Fund Net Position with GASB 68 adjustments separated for the one-month period ending July 31, 2020, the two-month period ending August 31, 2020, the three-month period ending September 30, 2020, the four-month period ending October 31, 2020, the five-month period ending November 30, 2020, the six-month period ending December 31, 2020, the seven-month period ending January 31, 2021, the eight-month period ending February 28, 2021 and the nine-month period ending March 31, 2021 with comparative totals as of June 30, 2020.

6. RECYLCED AND POTABLE WATER SYSTEM UPDATE

Matt Kennedy, GHD Engineer, will provide an update on the potable and recycle water projects.

7. REPORTS

- 7.1. Student Trustee – Olivia Jung
- 7.2. Administrative
 - 7.2.1. Principal – Kim Humrichouse
 - 7.2.2. Superintendent – Jason Morse
- 7.3. Bargaining Units
 - 7.3.1. Mendocino Teachers Association (MTA)
 - 7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 7.4. Board Trustee Reports

8. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

9. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

- 9.1. 2020-21 School Year Update
Superintendent Morse will provide an update on the District reopening (information)
- 9.2. Mendocino High School Modernization Update
Superintendent Morse will provide an update on the modernization project at the Mendocino High School (information)
- 9.3. MUSD Skateboard Park Update
The Board receive an update on the possibility of a skate park within the District (discussion)
- 9.4. Oversight Committee Update
The Board will discuss the progress of creating a Citizen's Oversight Committee for the High School Modernization Project (information)
- 9.5. Approval of Disclosure of Collective Bargaining Unit Agreements for Mendocino Teachers' Association (MTA), Classified Employees of Mendocino Unified (CEMUS), Certificated and Classified Management salary. All groups listed will receive a 3% salary increase effective 7/1/21. Before entering into an agreement covering matters within the scope of representation, the major provisions of the agreement shall be disclosed at a public meeting in a format established by the Superintendent of Public Instruction (action)
- 9.6. Ratification of Superintendent's Employment Agreement (action)
- 9.7. 2021-2024 Triennial Plan
The Board will discuss and possibly take action on the agreement between the Mendocino County Office of Education and MUSD regarding the implementation of Ed Code: 48916.1 – Triennial Plan for Providing Educational Services to Expelled Students. (action)
- 9.8. Expanded Learning Opportunities Grant Plan
The Board will consider the Expanded Learning Opportunities Grant Plan. Upon approval, the plan must be submitted to CDE by June 1, 2021 (action)

- 9.9. Intra/Inter District Transfer Report
Superintendent, Jason Morse, will report on the intra/inter district transfers for MUSD (information)
- 9.10. Consideration of Leave Requests
 - 9.10.1. Certificated Employee, currently employed at 1.0 FTE, requests a part-time leave of .50 FTE for the 2021-22 school year (action)
- 9.11. Board Calendar Update
The Board will discuss possible changes to the 2021-22 Board meeting calendar (action)
- 9.12. Consideration of Resolution 2021-04: Establishing Mendocino Unified School District as A School District of Choice Attendance Program. (action)
- 9.13. Consideration of Resolution 2021-05: Intention to levy and collect assessments within the Maintenance Assessment District (MAD) for Fiscal year 2021-22 (action)
- 9.14. Board Policies, Bylaws and Administrative Regulations (first reading)
 - 9.14.1. AR 5111.12: Residency Based on Parent/Guardian Employment
- 9.15. Board Policies, Bylaws and Administrative Regulations (information only)
 - 9.15.1. BP 4033.0: Lactation Accommodation (personnel)
 - 9.15.2. AR 1312.1: Complaints Concerning District Employees (community relations)

10. FUTURE AGENDA ITEMS

Public Hearing for LCAP, Public Hearing for Budget Adoption, K-8 Preschool Update

11. ADJOURNMENT

The next regular Board meeting is scheduled for **June 22, 2021**

Register 000153 - 04/07/2021

Bank Account COUNTY - AP Checks

| Payment Id | Check # | Check Amt | Status | Printed | Comment | Check Amt |
|------------|-------------|-----------|--------|---------|-------------------------------------|-----------|
| | 709043 | 55.41 | 01 | Printed | GAY, JAMES W (001461 - Emp) | 55.41 |
| | EP21-00198 | | 01 | Printed | Re-Issue Stale Dated Check #168847 | 55.41 |
| | 709044 | 70.00 | 01 | Printed | ALDRICH, JADE (JALDRI/1) | 70.00 |
| | DP21-00392 | | 01 | Printed | Student Internet | 70.00 |
| | 709045 | 117.50 | 69 | Cleared | ARROW BENEFITS GROUP (009731/1) | 117.50 |
| | DP21-00393 | | 01 | Cleared | Vision Claims 3/29 - 4/2 | 117.50 |
| | 709046 | 385.00 | 01 | Cleared | AP EXAMS (COLLEG/2) | 385.00 |
| | ES00015912 | | 01 | Cleared | SATSD with Essay | 385.00 |
| | 709047 | 1,125.00 | 01 | Cleared | EDU HEALTHCARE LLC (EDUHEA/1) | 1,125.00 |
| | 33967 | | | | Counselor, Melissa Huitron | 562.50 |
| | 709048 | 1,565.00 | 01 | Cleared | FEINER, DONNA (DFEINE/1) | 562.50 |
| | MARCH 2021 | | 01 | Cleared | Water Testing, Treatment | 1,565.00 |
| | 709049 | 269.43 | 01 | Cleared | FRANCOTYP-POSTALIA, INC. (FPMAIL/1) | 269.43 |
| | R1104824961 | | 01 | Cleared | Postage Meter Rental | 119.58 |
| | R1104831530 | | 01 | Cleared | Ink Cartridges for Postage Meter | 149.85 |
| | 709050 | 51,125.95 | 01 | Cleared | GHD INC. (000GHD/2) | 51,125.95 |
| | 153706 | | | | Billing Period through 11/28/20 | 1,684.37 |
| | 153707 | | | | Billing Period through 11/28/20 | 35.38 |
| | 154337 | | | | Billing Period through 12/19/21 | 12,431.50 |
| | 155893 | | | | Billing Period through 1/23/21 | 7,007.75 |
| | 156338 | | | | Billing Period through 1/23/21 | 2,417.89 |
| | 157899 | | | | Billing Period through 2/27/21 | 23,633.98 |
| | 158194 | | | | Billing Period through 2/27/21 | 3,915.08 |
| | 709051 | 424.07 | 13 | Cleared | HOPPER DAIRY (HOPPER/1) | 424.07 |
| | 67302618 | | | | Dairy for Cafeteria | 325.64 |
| | 67302647 | | | | Dairy for Cafeteria | 98.43 |
| | 709052 | 476.00 | 13 | Printed | MENDOCINO COAST PRODUCE (MCOPRO/2) | 476.00 |
| | 24419 | | | | Produce for Cafeteria | 237.00 |
| | 24468 | | | | Produce for Cafeteria | 239.00 |
| | 709053 | 149.64 | 01 | Cleared | ROSSI BUILDING MATERIALS (ROSSIB/1) | 149.64 |
| | 2103-003108 | | | | Covid Supplies | 49.94 |
| | 2103-005245 | | | | Maintenance Supplies | 38.75 |
| | 2103-297375 | | | | Covid Supplies | 60.95 |
| | 709054 | 119.70 | 13 | Cleared | Roundman's (ROUNDM/1) | 119.70 |
| | 24817 | | | | Grass Fed Beef | 119.70 |

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 4/7/2021, Ending Check Date = 4/7/2021, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE ONLINE

Page 1 of 4

| Payment Id | Comment | Check Amt | Status | Cleared | SISC MEDICAL (SISCME/1) | 111,951.75 |
|---------------------|-------------------------------------|------------|---------|---------|------------------------------------------|------------|
| Check # 709055 | 01 | 111,951.75 | Cleared | | SISC MEDICAL (SISCME/1) | 111,951.75 |
| APRIL 20-21 | Medical Insurance | | | | 01-0000-0-9514-000-0000-0000 | |
| Check # 709056 | 01 | 2,450.00 | Cleared | | SOLIAN (SOLIAN/1) | 2,450.00 |
| 20125046 | Angela Cozzi, SLP | | | | 01-0079-0-5800-001-1110-1000-0000 | |
| Check # 709057 | 12 | 63.86 | Cleared | | SOLID WASTE OF WILLITS INC (SOLIDW/1) | 63.86 |
| 05-229943-1MARCH21 | Waste Disposal at Greenwood | | | | 12-6105-0-5540-222-7110-8200-0000 | |
| Check # 709058 | 63 | 4,868.58 | Cleared | | STREAKWAVE (STREAK/1) | 4,868.58 |
| 945627 | Supplies | | | | 63-0000-0-4300-001-0000-6000-0000 | 369.00 |
| | | | | | 63-0000-0-4300-001-0000-6000-0000 | 29.05 |
| 945673 | Supplies | | | | 63-0000-0-4300-001-0000-6000-0000 | 1,033.88 |
| | | | | | 63-0000-0-4300-001-0000-6000-0000 | 78.59 |
| 946644 | Supplies | | | | 63-0000-0-4300-001-0000-6000-0000 | 3,465.70 |
| | | | | | 63-0000-0-4300-001-0000-6000-0000 | 269.32 |
| Check # 709059 | 21 | 8,643.00 | Cleared | | SUBTRONIC CORPORATION (SUBTRO/1) | 8,643.00 |
| 31628 | Underground Utility Work | | | | 21-0000-0-5800-150-0000-8500-0000 | |
| Check # 709060 | 13 | 721.67 | Cleared | | UKIAH PAPER SUPPLY INC (UKIAHP/1) | 721.67 |
| 520552 | Latex, Vinyl Gloves | | | | 13-5310-0-4300-001-0000-3700-9987 | 139.53 |
| 521036 | Paper Products for Cafeteria | | | | 13-5310-0-4300-001-0000-3700-0000 | 582.14 |
| Check # 709061 | 13 | 1,309.26 | Printed | | WILD OAK DAIRY (UNNATU/2) | 1,309.26 |
| 014359795-003 | Cafeteria Food and Snack | | | | 13-5310-0-4700-001-0000-3700-0000 | |
| Check # 709062 | 01 | 12,971.02 | Cleared | | US BANK CORPORATE PAYMENT SYS (USBANK/2) | 12,971.02 |
| 0604658-IN | Specialized Services | | | | 63-0000-0-5800-001-0000-6000-0000 | 115.64 |
| 112-6673358-1331438 | Open PO for Various Supplies | | | | 63-0000-0-4300-001-0000-6000-0000 | 191.15 |
| 2-22-21 | Specialized Services | | | | 63-0000-0-5800-001-0000-6000-0000 | 115.64 |
| 2026028 | Cables for Less | | | | 63-0000-0-4300-001-0000-6000-0000 | 158.75 |
| | | | | | 63-0000-0-4300-001-0000-6000-0000 | 9.80 |
| 3-19-21 | Specialized Services | | | | 63-0000-0-5800-001-0000-6000-0000 | 38.00 |
| 3-20-21 | Specialized Services | | | | 63-0000-0-5800-001-0000-6000-0000 | 10.00 |
| 3-5-21 | Specialized Services | | | | 63-0000-0-5800-001-0000-6000-0000 | 10.01 |
| 423037677 | Specialized Services | | | | 63-0000-0-5800-001-0000-6000-0000 | 212.00 |
| 7778 | Telephone Cable | | | | 63-0000-0-4300-001-0000-6000-0000 | 96.62 |
| 902102130697 | MCN.ORG Registrar Reseller Program | | | | 63-0000-0-5800-001-0000-6000-0000 | 600.00 |
| 902102130736 | MCN.ORG Registrar Reseller Program | | | | 63-0000-0-5800-001-0000-6000-0000 | 1,500.00 |
| 953161 | Rubber Stamp | | | | 63-0000-0-4300-001-0000-6000-0000 | 41.94 |
| DP21-00385 | Student Internet, Multiple Families | | | | 01-0000-0-5900-001-0000-2420-9987 | 1,799.85 |
| DP21-00386 | Zoom Subscription, Erin Placido | | | | 01-0000-0-5800-001-0000-7200-9987 | 299.80 |
| DP21-00387 | 48 Air Purifiers | | | | 01-8150-0-4300-001-0000-8110-9987 | 5,418.52 |

| Payment Id | Check # | Check Amt | Status | Cleared | Comment | US BANK CORPORATE PAYMENT SYS (USBANK/2) - continued |
|------------------------|-----------|-------------------|-----------------------------------|---------|------------------------------|------------------------------------------------------|
| | 01 | 12,971.02 | | | | |
| DP21-00387 | | | | | 48 Air Purifiers | 01- 8150-0-4300-001-0000-8110-9987 426.70 |
| DP21-00388 | | | | | 20 Air Purifiers | 01- 8150-0-4300-001-0000-8110-9987 2,200.00 |
| | | | | | | 01- 8150-0-4300-001-0000-8110-9987 173.25 |
| DP21-00389 | | | | | Greenwood Classroom Supplies | 12- 6105-0-4300-222-7110-1000-0000 11.98 |
| DP21-00390 | | | | | Greenwood Classroom Supplies | 12- 6105-0-4300-222-7110-1000-0000 11.98 |
| DP21-00391 | | | | | US Cellular | 63-0000-0-5903-001-0000-6000-0000 79.16 |
| NOZDY-30940 | | | | | Zoom Monocular Telescope | 63-0000-0-4300-001-0000-6000-0000 59.98 |
| | | | | | | 63-0000-0-4300-001-0000-6000-0000 4.33 |
| Check # 709063 | 13 | 2,435.91 | | | | US FOODS/DEPT 34766 (USFOOD/2) |
| 4004365 | | | | | Cafeteria Food and Snack | 13- 5310-0-4700-001-0000-3700-0000 72.24 |
| | | | | | | 13- 5310-0-4700-001-0000-3700-8634 1,254.20 |
| 4144310 | | | | | Cafeteria Food and Snack | 13- 5310-0-4700-001-0000-3700-0000 60.43 |
| | | | | | | 13- 5310-0-4700-001-0000-3700-8634 1,049.04 |
| Check # 709064 | 63 | 354.88 | | | | VERIZON WIRELESS (VERIZO/H) |
| 9377920509 | | | | | Phone Services | 01- 0000-0-5902-001-0000-7150-0000 89.60 |
| | | | | | | 01- 1100-0-5903-220-0000-2420-6500 41.27 |
| | | | | | | 01- 8150-0-5800-001-0000-8110-0000 88.72 |
| | | | | | | 63- 0000-0-5902-001-0000-6000-0000 135.29 |
| Check # 709065 | 01 | 2,063.65 | | | | WAXIE SANITARY SUPPLY (009737/H) |
| 79908727 | | | | | Covid Supplies | 01- 0000-0-4300-001-0000-8200-9987 2,063.65 |
| Number of Items | 23 | 203,716.28 | Totals for Register 000153 | | | |

2021 FUND-OBJ Expense Summary / Register 000153

| | |
|---------------------------|-------------------|
| 01-4300 | 10,966.61 |
| 01-5600 | 119.58 |
| 01-5800 | 56,654.47 |
| 01-5900 | 1,869.85 |
| 01-5902 | 89.60 |
| 01-5903 | 41.27 |
| 01-8699 | 55.41 |
| 01-9110* | 181,148.59 |
| 01-9514 | 111,951.75 |
| 01-9550* | 599.95 |
| Totals for Fund 01 | 181,748.54 |
| 12-4300 | 23.96 |
| Totals for Fund 01 | 181,748.54 |

2021 FUND-OBJ Expense Summary / Register 000153 (continued)

| | | | |
|-----------------------------------|-------------------|--------------------|--------------------|
| 12-5540 | 63.86 | | |
| 12-9110* | | 87.82- | 87.82- |
| Totals for Fund 12 | 87.82 | 87.82- | 87.82- |
| 13-4300 | 721.67 | | |
| 13-4700 | 4,764.94 | | |
| 13-9110* | | 5,486.61- | 5,486.61- |
| Totals for Fund 13 | 5,486.61 | 5,486.61- | 5,486.61- |
| 21-5800 | 8,643.00 | | |
| 21-9110* | | 8,643.00- | 8,643.00- |
| Totals for Fund 21 | 8,643.00 | 8,643.00- | 8,643.00- |
| 63-4300 | 5,808.11 | | |
| 63-5800 | 2,601.29 | | |
| 63-5902 | 135.29 | | |
| 63-5903 | 79.16 | | |
| 63-9110* | | 8,232.76- | 8,232.76- |
| 63-9550* | | 391.09- | 391.09- |
| Totals for Fund 63 | 8,623.85 | 8,623.85- | 8,623.85- |
| 69-5800 | 117.50 | | |
| 69-9110* | | 117.50- | 117.50- |
| Totals for Fund 69 | 117.50 | 117.50- | 117.50- |
| Totals for Register 000153 | 204,707.32 | 204,707.32- | 204,707.32- |

* denotes System Generated entry

Net change to Cash 9110 203,716.28- Credit

Register 000154 - 04/15/2021

Bank Account COUNTY - AP Checks

| Payment Id | Check # | Check Amt | Comment | Status | Printed | 87.27 | 80.93 | 100.80 | 665.84 | 175.28 | 98.56 | 180.00 | 295.00 | 197.50 | 1,575.40 | 868.34 | 825.00 | 207.95 | 3,983.17 |
|------------|---------|-----------|---------|--------|---------|-------|-------|--------|--------|--------|-------|--------|--------|--------|----------|--------|--------|--------|----------|
| | 01 | | | | | | | | | | | | | | | | | | |
| | 01 | | | | | | | | | | | | | | | | | | |
| | 63 | | | | | | | | | | | | | | | | | | |
| | 63 | | | | | | | | | | | | | | | | | | |
| | 01 | | | | | | | | | | | | | | | | | | |
| | 63 | | | | | | | | | | | | | | | | | | |
| | 63 | | | | | | | | | | | | | | | | | | |
| | 01 | | | | | | | | | | | | | | | | | | |
| | 63 | | | | | | | | | | | | | | | | | | |
| | 69 | | | | | | | | | | | | | | | | | | |
| | 63 | | | | | | | | | | | | | | | | | | |
| | 01 | | | | | | | | | | | | | | | | | | |
| | 12 | | | | | | | | | | | | | | | | | | |
| | 01 | | | | | | | | | | | | | | | | | | |

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 4/15/2021, Ending Check Date = 4/15/2021, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

046 - Mendocino Unified School District

Generated for Tiffany Grant (TGRANT), Apr 19 2021 3:56PM

| Payment Id | Comment | Check Amt | Status | Printed | WASTE MANAGEMENT-JUKIAH (0EMPWM/2) - continued |
|------------------|-------------------------------------------------|-----------|------------------------------------------------------|---------|------------------------------------------------|
| Check # 709368 | 01 | 3,983.17 | | | |
| 1786-2561-2 | Garbage Collection | | 01-0000-0-5540-150-0000-8200-0000 | | 1,701.41 |
| 1787-2561-0 | Garbage Collection | | 01-0000-0-5540-220-0000-8200-0000 | | 1,606.76 |
| 1794-2561-6 | Garbage Collection | | 01-0000-0-5540-001-0000-8200-0000 | | 369.34 |
| 2728932-2561-0 | Garbage Collection | | 01-0000-0-5540-221-0000-8200-0000 | | 45.00 |
| Check # 709369 | 63 | 31.90 | | | |
| 7-326-29454 | Shipping Services | | FEDERAL EXPRESS CORP. (FEDEXC/1) | | 260.66 |
| Check # 709370 | 01 | 748.51 | | | |
| 1115360387 | Heating Fuel, Multiple Sites | | 63-0000-0-5904-001-0000-6000-0000 | | 31.90 |
| Check # 709371 | 01 | 4,561.13 | | | |
| 0117562-IN | Merv13 Filters, All Sites | | FLORENCE FILTER CORP (FLOREN/1) | | 748.51 |
| Check # 709372 | 01 | 1,592.27 | | | |
| 0001288652 | Open PO for Classified Advertising | | 01-8150-0-4300-001-0000-8110-9987 | | 4,561.13 |
| Check # 709373 | 63 | 93.69 | | | |
| R1104840211 | Blanket P.O. for Postage Meter | | FORT BRAGG ADVOCATE NEWS MENDOCINO BEACON (FBADVO/2) | | 1,592.27 |
| Check # 709374 | 01 | 260.00 | | | |
| DP21-00396 | February, March Student Interest | | 01-0000-0-5811-001-0000-7200-0000 | | 1,592.27 |
| Check # 709375 | 01 | 1,093.36 | | | |
| 49062 MARCH 2021 | Maintenance, Transportation, Cafeteria Supplies | | FRANCOTYP-POSTALIA, INC. (FPMAIL/1) | | 93.69 |
| 49494 MARCH 2021 | Maintenance, Transportation, Cafeteria Supplies | | 63-0000-0-5904-001-0000-6000-0000 | | 260.00 |
| 49497 MARCH 2021 | Supplies | | FRANCISCO ALANIS-AGUILAR (FAGUIL/1) | | 260.00 |
| DP21-00398 | MUSE Culinary Gift Cards | | 01-0000-0-5900-001-0000-2420-9987 | | 260.00 |
| DP21-00399 | Office Supplies | | 13-5310-0-4700-001-0000-3700-0000 | | 87.35 |
| DP21-00400 | Covid Supplies | | 01-0740-0-4365-001-0000-3600-0000 | | 36.19 |
| MARCH 2021 49494 | Covid Supplies | | 01-8150-0-4300-001-0000-8110-0000 | | 303.68 |
| Check # 709376 | 01 | 116.97 | | | |
| APRIL 2021 | Student Internet | | 13-5310-0-4700-001-0000-3700-0000 | | 28.41 |
| Check # 709377 | 01 | 116.58 | | | |
| 1793795 | Linen Presentation Folders | | 63-0000-0-4300-001-0000-6000-0000 | | 153.35 |
| Check # 709378 | 01 | 120.00 | | | |
| 1946 | Water Testing | | 01-9003-0-4300-150-1110-1000-8358 | | 180.00 |
| Check # 709379 | 01 | 846.51 | | | |
| 959827091 | Elevator Servicing | | 01-0000-0-4300-150-0000-2700-9009 | | 94.89 |
| | | | 01-0000-0-4300-150-0000-2700-9987 | | 22.28 |
| | | | 01-8150-0-4300-001-0000-8110-9987 | | 244.03 |
| | | | JESSICA BERMUDEZ (JBERMU/1) | | |
| | | | 01-0000-0-5900-001-0000-2420-9987 | | 116.97 |
| | | | JONES SCHOOL SUPPLY CO (JONES/1) | | |
| | | | 01-0000-0-4300-220-0000-2700-9009 | | 116.58 |
| | | | KEMPER ENVIRONMENTAL (KEMPER/1) | | |
| | | | 01-8150-0-5800-001-0000-8110-2096 | | 120.00 |
| | | | KONE INC (KONEIN/2) | | |
| | | | 01-8150-0-5800-001-0000-8100-2099 | | 846.51 |

Register 000154 - 04/15/2021

Bank Account COUNTY - AP Checks

| Payment Id | Check # | Check Amt | Status | Printed | Comment | Check Amt |
|------------|-----------------|------------|---------|---------|----------------------------------------|------------|
| | DP21-00380 | 175.00 | Printed | | MARCELLA BALTAZAR (MBALTA/1) | 175.00 |
| | DP21-00397 | 360.64 | Printed | | MELINDA PRESCOTT (MPRESCH/1) | 360.64 |
| | DP21-00394 | 1,826.16 | Printed | | MENDOCINO CITY COMM. SERV'S (MCITYC/1) | 1,826.16 |
| | C02000-202 | | Printed | | Sewer Service | 709.92 |
| | C02001-202 | | Printed | | Sewer Service | 95.13 |
| | C02003-202 | | Printed | | Sewer Service | 1,021.11 |
| | DP21-00383 | 225.00 | Printed | | MILLER, WILL (WMILLE/1) | 225.00 |
| | DP21-00395 | 265.00 | Printed | | Covid Safety Speaker | 265.00 |
| | 8856210401 | 259.46 | Printed | | Phone Services | 265.00 |
| | 162551535002 | | Printed | | Classroom Supplies | 25.72 |
| | 162551536002 | | Printed | | Classroom Supplies | 24.27 |
| | 166976543001 | | Printed | | Classroom Supplies | 209.47 |
| | DP21-00386 | 220,858.83 | Printed | | QUATTROCCHI KWOK ARCHITECTS (QUATTR/1) | 220,858.83 |
| | 21984 | | Printed | | MHS Bond Architectural Services | 12,502.00 |
| | 21985 | | Printed | | MHS Bond Architectural Services | 12,502.00 |
| | DP21-00387 | 107.06 | Printed | | QUILL CORPORATION (QUILLC/2) | 107.06 |
| | 15620721 | | Printed | | HS Office Supplies | 20.53 |
| | 15621415 | | Printed | | HS Office Supplies | 86.53 |
| | DP21-00388 | 5,476.96 | Printed | | REDWOOD COAST FUELS (RWCOAS/1) | 5,476.96 |
| | 2111621 | | Printed | | Diesel and Regular Fuel for Vehicles | 3,802.33 |
| | 2111632 | | Printed | | Diesel and Regular Fuel for Vehicles | 1,674.63 |
| | DP21-00389 | 1,041.53 | Printed | | RHOADS AUTO PARTS INC. (RHOADS/1) | 1,041.53 |
| | 3140 MARCH 2021 | 107.32 | Printed | | Auto Repair, Bus Barn | 1,041.53 |
| | DP21-00390 | 107.32 | Printed | | ROSSI BUILDING MATERIALS (ROSSIB/1) | 107.32 |
| | 2103-287319 | | Printed | | Open PO for Supplies | 54.43 |
| | 2103-287324 | | Printed | | Open PO for Supplies | 8.81 |
| | 2103-297161 | | Printed | | Open PO for Supplies | 44.08 |
| | DP21-00391 | 2,450.00 | Printed | | SOLIANT (SOLIAN/1) | 2,450.00 |
| | 20129596 | | Printed | | Angela Cozzi, SLP | 2,450.00 |
| | DP21-00392 | 2,356.10 | Printed | | SUMO FIBER (SUMOFI/1) | 2,356.10 |
| | 259855 | | Printed | | Phone Services | 2,356.10 |

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 4/15/2021, Ending Check Date = 4/15/2021, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

046 - Mendocino Unified School District

Generated for Tiffany Grant (TGRANT), Apr 19 2021 3:56PM

Register 000154 - 04/15/2021

Bank Account COUNTY - AP Checks

| Payment Id | Check # | Check Amt | Status | Printed | Comment | Check Amt | Status | Printed |
|------------|----------------------|-----------|------------|-----------------------------------|-----------------------------------|------------|--------|------------|
| | 14193898-0 | 63 | 3,485.77 | TPX COMMUNICATIONS (TPXCOM/1) | 63-0000-0-5903-001-0000-6000-0000 | 3,485.77 | | 3,485.77 |
| | Check # 709394 | 01 | 476.22 | U.S. CELLULAR (USCELL/1) | 01-0000-0-5900-001-0000-2420-9987 | 476.22 | | 476.22 |
| | 0431884022 | 01 | 89.75 | WHISPERING PINES WATER (WHISPE/2) | 01-0000-0-4300-150-0000-2700-9009 | 89.75 | | 89.75 |
| | Check # 709395 | 01 | 369.00 | XIO INC. (XIOINC/1) | 63-0000-0-5500-001-0000-6000-0000 | 369.00 | | 369.00 |
| | 20210331 HIGH SCHOOL | 63 | 111.84 | DexYP (0000YP/1) | 01-8150-0-5800-001-0000-8110-0000 | 111.84 | | 111.84 |
| | 20210331 MCN | 63 | 258,963.60 | Totals for Register 000154 | 63-0000-0-5811-001-0000-6000-0000 | 258,963.60 | | 258,963.60 |
| | Check # 709396 | 01 | 43 | | | 43 | | 43 |
| | 201211363 | 63 | 111.84 | DexYP (0000YP/1) | 01-8150-0-5800-001-0000-8110-0000 | 111.84 | | 111.84 |
| | Check # 709397 | 63 | 111.84 | DexYP (0000YP/1) | 01-8150-0-5800-001-0000-8110-0000 | 111.84 | | 111.84 |
| | 800438395APRIL2021 | 63 | 111.84 | DexYP (0000YP/1) | 01-8150-0-5800-001-0000-8110-0000 | 111.84 | | 111.84 |

2021 FUND-OBJ Expense Summary / Register 000154

| | |
|---------------------------|------------------|
| 01-4300 | 6,487.02 |
| 01-4365 | 1,077.72 |
| 01-5200 | 564.84 |
| 01-5520 | 6,225.47 |
| 01-5530 | 1,826.16 |
| 01-5540 | 3,983.17 |
| 01-5800 | 5,310.51 |
| 01-5811 | 1,592.27 |
| 01-5900 | 1,896.53 |
| 01-9110* | 28,963.69- |
| Totals for Fund 01 | 28,963.69 |
| 12-5530 | 207.95 |
| 12-9110* | 207.95- |
| Totals for Fund 12 | 207.95 |
| 13-4700 | 58.94 |
| 13-9110* | 58.94- |
| Totals for Fund 13 | 58.94 |
| 21-6200 | 220,858.83 |
| 21-9110* | 220,858.83- |

2021 FUND-OBJ Expense Summary / Register 000154 (continued)

| | | |
|-----------------------------------|-------------------|-------------------|
| Totals for Fund 21 | 220,858.83 | 220,858.83 |
| 63-4300 | 269.36 | |
| 63-5200 | 446.88 | |
| 63-5500 | 40.75 | |
| 63-5811 | 111.84 | |
| 63-5903 | 7,682.27 | |
| 63-5904 | 125.59 | |
| 63-9110* | | 8,676.69 |
| Totals for Fund 63 | 8,676.69 | 8,676.69 |
| 69-5800 | 197.50 | |
| 69-9110* | | 197.50 |
| Totals for Fund 69 | 197.50 | 197.50 |
| Totals for Register 000154 | 258,963.60 | 258,963.60 |

* denotes System Generated entry

Net change to Cash 9110 258,963.60-Credit

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Payment Id Comment

| | | | | | | | |
|---------------------|----|-------------------------------|-----------|--------|---------|-------------------------------------------|-----------|
| Check # 709789 | 01 | Check Amt | 1,068.72 | Status | Cleared | ADVANCED SECURITY SYSTEMS (ADVSEC/H) | |
| 538139 | | Security and Monitoring | | | | 01-8150-0-5800-001-0000-8110-2089 | 860.84 |
| 541660 | | Security and Monitoring | | | | 01-8150-0-5800-001-0000-8110-2089 | 227.88 |
| Check # 709790 | 69 | Check Amt | 197.50 | Status | Cleared | ARROW BENEFITS GROUP (009731/H) | |
| DP21-00406 | | Vision Claims 4/12 - 4/16 | | | | 59-0000-0-5800-000-0000-6000-0000 | 197.50 |
| Check # 709791 | 01 | Check Amt | 2.00 | Status | Cleared | CALIFORNIA DEPT OF TAX AND FEE (CALTAX/3) | |
| DP21-00405 | | 057-415367 1Q2021 | | | | 01-0740-0-5800-001-0000-3600-0000 | 2.00 |
| Check # 709792 | 01 | Check Amt | 764.95 | Status | Cleared | Decker Equipment (DECKER/H) | |
| 4-8-21 | | Compiche Playground Equipment | | | | 01-8150-0-4300-001-0000-8110-0000 | 764.95 |
| Check # 709793 | 01 | Check Amt | 4,324.78 | Status | Cleared | FERRELL GAS (FERREL/H) | |
| 1115048750 | | Heating Fuel, Multiple Sites | | | | 01-0000-0-5520-246-0000-8200-0000 | 1,533.83 |
| 1115055173A | | Heating Fuel, Multiple Sites | | | | 01-1100-0-5520-150-0000-8200-0000 | 1,076.57 |
| 1115168790 | | Heating Fuel, Multiple Sites | | | | 01-1100-0-5520-150-0000-8200-0000 | 706.09 |
| 1115168794 | | Heating Fuel, Multiple Sites | | | | 01-1100-0-5520-150-0000-8200-0000 | 442.84 |
| 1115269980A | | Heating Fuel | | | | 63-0000-0-5520-001-0000-6000-0000 | 137.37 |
| 1115270016 | | Heating Fuel, Multiple Sites | | | | 01-1100-0-5520-220-0000-8200-0000 | 428.08 |
| Check # 709794 | 01 | Check Amt | 14,810.00 | Status | Cleared | MATT ROWLAND EVENTS (MATTRO/H) | |
| TENTS 20-21 | | Tents for Outside Learning | | | | 01-3212-0-5800-001-1110-1000-9987 | 14,810.00 |
| Check # 709795 | 01 | Check Amt | 302.50 | Status | Printed | MENDOCINO COAST WATER WORKS (MCOWAT/H) | |
| 4-6-21 | | Plumbing Parts | | | | 01-8150-0-4300-001-0000-8110-0000 | 302.50 |
| Check # 709796 | 01 | Check Amt | 6,034.60 | Status | Printed | PG&E (00PG&E/H) | |
| 0483535710-6MARCH21 | | Electricity for District | | | | 01-0000-0-5510-150-0000-8200-0000 | 387.17 |
| 4668452137-3MARCH21 | | Electricity for District | | | | 01-0000-0-5510-001-0000-8200-0000 | 785.57 |
| | | | | | | 01-0000-0-5510-150-0000-8200-0000 | 2,683.88 |
| | | | | | | 01-0000-0-5510-220-0000-8200-0000 | 24.64 |
| | | | | | | 01-0000-0-5510-221-0000-8200-0000 | 221.55 |
| | | | | | | 01-0000-0-5510-223-0000-8200-0000 | 12.84 |
| | | | | | | 01-0740-0-5510-001-0000-8200-0000 | 323.76 |
| | | | | | | 12-6105-0-5510-222-7110-8200-0000 | 597.80 |
| 8658020613-3MARCH21 | | Electricity for District | | | | 01-0000-0-5510-246-0000-8200-0000 | 997.39 |
| Check # 709797 | 01 | Check Amt | 113.94 | Status | Printed | THOMPSON'S PORTASEPTIC INC. (THOMPS/H) | |
| 12210 | | Soccer Field Unit | | | | 01-0000-0-5800-150-1110-4200-0000 | 113.94 |
| Check # 709798 | 01 | Check Amt | 2,166.24 | Status | Cleared | WAXIE SANITARY SUPPLY (009737/H) | |
| 79862843CREDIT | | Soap and Sanitizer Return | | | | 01-0000-0-4300-001-0000-8200-9987 | 778.17- |
| 7990233 | | Child Face Masks | | | | 01-0000-0-4300-001-0000-8200-9987 | 485.44 |
| 79920231 | | Child Face Masks | | | | 01-0000-0-4300-001-0000-8200-9987 | 97.09 |
| 79940088 | | Custodial Supplies | | | | 01-0000-0-4300-001-0000-8200-0000 | 416.63 |

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 4/22/2021, Ending Check Date = 4/22/2021, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

| Payment id | Comment | Check Amt | Status | Cleared | WAXIE SANITARY SUPPLY (009737/H) - continued |
|----------------|-------------------|-----------|-------------------------------------|---------|----------------------------------------------|
| Check # 709798 | 01 | 2,166.24 | | | |
| 79940092 | Ionizing Sprayers | | 01 - 0000-0-4300-001-0000-8200-9987 | | 1,945.25 |
| Check # 709799 | 01 | 571.90 | | | |
| INV9413481 | Lever Lockset | | 01 - 8150-0-4300-001-0000-8110-0000 | | 571.90 |

Number of Items 11 Totals for Register 000155 30,377.13

2021 FUND-OBJ Expense Summary / Register 000155

| | |
|-----------------------------------|------------------|
| 01-4300 | 3,805.59 |
| 01-5510 | 5,436.80 |
| 01-5520 | 4,187.41 |
| 01-5800 | 16,014.66 |
| 01-9110* | 29,444.46- |
| Totals for Fund 01 | 29,444.46 |
| 12-5510 | 597.80 |
| 12-9110* | 597.80- |
| Totals for Fund 12 | 597.80 |
| 63-5520 | 137.37 |
| 63-9110* | 137.37- |
| Totals for Fund 63 | 137.37 |
| 69-5800 | 197.50 |
| 69-9110* | 197.50- |
| Totals for Fund 69 | 197.50 |
| Totals for Register 000155 | 30,377.13 |

* denotes System Generated entry

Net change to Cash 9110 30,377.13-Credit

ReqPay04b

Check Register with Accounts

Register 000156 - 04/29/2021

Bank Account COUNTY - AP Checks

| Payment Id | Check # | Check Amt | Comment | Printed | Status | Printed |
|--------------|---------|-----------|------------------------------------------|-----------------------------------|--------|---------|
| | 01 | 15.00 | GRINBERG, HANNAH R (000269 - Emp) | 01-0000-0-4300-220-1110-1000-0000 | | 15.00 |
| EP21-00215 | 01 | 700.00 | HALL, NOELLE (000267 - Emp) | 01-0000-0-5100-001-8500-3130-9987 | | 700.00 |
| EP21-00217 | 01 | 70.00 | HOLMES, KATHLEEN M (001515 - Emp) | 01-0000-0-5900-001-0000-2420-9987 | | 70.00 |
| EP21-00210 | 01 | 748.19 | JIMENEZ, MARTHA C (001455 - Emp) | 01-0001-0-4300-001-0000-3130-1137 | | 6.00 |
| EP21-00212 | 01 | 100.98 | TRIPLETT, WILLIAM E (000243 - Emp) | 01-0001-0-5200-001-0000-3130-1137 | | 38.08 |
| EP21-00213 | 01 | 364.55 | Food for Families, Mileage | 01-0001-0-5800-001-0000-3130-1137 | | 40.20 |
| EP21-00214 | 01 | 53.20 | Food for Families, Mileage | 01-0001-0-4300-001-0000-3130-1137 | | 234.96 |
| EP21-00216 | 01 | 34.90 | Milk for FRC, Mileage | 01-0001-0-5200-001-0000-3130-1137 | | 66.08 |
| EP21-00211 | 01 | 32.19 | Decorations for Seniors | 01-0000-0-4300-150-1110-1000-9075 | | 32.19 |
| 196853 | 01 | 522.00 | ALCOHOL & DRUG TESTING SERVICE (ALCOHO1) | 01-0740-0-5815-001-0000-3600-0000 | | 522.00 |
| 43464767879 | 01 | 4,132.87 | SYNCR/AMAZON (AMAZON/2) | 21-0000-0-4300-150-0000-8500-0000 | | 301.84 |
| 437753395763 | 01 | | Moving Boxes for HS | 13-5310-0-4300-001-0000-3700-0000 | | 447.20 |
| 438538869747 | 01 | | Ink Cartridges for Cafeteria | 01-0000-0-4300-001-0000-7200-0000 | | 79.77 |
| 445474833779 | 01 | | Window Envelopes for DO | 12-6105-0-4300-222-7110-1000-0000 | | 26.96 |
| 446436934959 | 01 | | Classroom Supplies for Greenwood | 01-0000-0-4300-001-0000-8200-0000 | | 106.80 |
| 449644435835 | 01 | | Mop Heads | 01-0000-0-4300-150-0000-2700-9987 | | 177.96 |
| 458358938675 | 01 | | Stackable Boxes for PPE Equipment | 01-0001-0-4300-150-1110-1000-9011 | | 64.65 |
| 474797537849 | 01 | | Chromebook Power Adapters | 01-8150-0-4300-001-0000-8110-0000 | | 107.86 |
| 576487399777 | 01 | | Open PO for Maintenance Items | 01-0000-0-4300-001-0000-8200-9987 | | 672.68 |
| 588367346666 | 01 | | Bio Hazard Supplies for Covid Testing | 01-0000-0-4300-001-0000-7200-0000 | | 11.86 |
| 634967373835 | 01 | | File Folders for DO | 01-0000-0-4300-150-1110-1000-9987 | | 293.57 |
| 647977765638 | 01 | | 10 Fans, Covid Safety | 01-8150-0-4300-001-0000-8110-9987 | | 58.16 |
| 687396566387 | 01 | | Orange Safety Netting | 01-0000-0-4300-001-0000-7200-0000 | | 70.68 |
| 849396345599 | 01 | | Sharpies for DO | 01-8150-0-4300-001-0000-8110-9987 | | 29.12 |
| 863775878738 | 01 | | Plastic Barrier Chain | 01-0000-0-4300-150-0000-2700-9987 | | 266.90 |
| | | | Touchless Thermometers | | | |

| Payment Id | Comment | Check Amt | Status | Printed | SYNCR/AMAZON (AMAZON/2) - continued | |
|----------------------|----------------------------------|-----------|---------|---------|----------------------------------------|-----------|
| Check # 710311 | | 4,132.87 | Printed | | | |
| 01 | | | | | | |
| 865847576873 | Classroom Supplies for Greenwood | | | | 12-6105-0-4300-222-7110-1000-0000 | 125.68 |
| 873468636367 | Safety Barricades | | | | 01-8150-0-4300-001-0000-8110-9987 | 1,259.92 |
| 884939363945 | Classroom Supplies for Greenwood | | | | 12-6105-0-4300-222-7110-1000-0000 | 31.26 |
| Check # 710312 | | 256.74 | Printed | | | |
| 01 | | | | | APPLE INC (APPLEC/2) | |
| AE40945580 | Apple Pencils for iPad | | | | 01-0811-0-4300-150-5770-1120-0000 | 256.74 |
| Check # 710313 | | 318.00 | Printed | | | |
| 69 | | | | | ARROW BENEFITS GROUP (009731/1) | |
| DP21-00407 | Vision Claims 4/19 - 4/23 | | | | 69-0000-0-5800-000-0000-6000-0000 | 318.00 |
| Check # 710314 | | 1.33 | Printed | | | |
| 63 | | | | | AT&T/SBC LONG DISTANCE (AT&TLD/2) | |
| 833877968 APRIL 2021 | Long Distance Telephone Services | | | | 63-0000-0-5903-001-0000-6000-0000 | 1.33 |
| Check # 710315 | | 2,342.80 | Printed | | | |
| 63 | | | | | AT&T (00AT&T/1) | |
| 8310009904426 0421 | Telephone Services | | | | 63-0000-0-5903-001-0000-6000-0000 | 2,342.80 |
| Check # 710316 | | 98.03 | Printed | | | |
| 63 | | | | | AT&T (00AT&T/2) | |
| 70793740496539 0421 | Telephone Services | | | | 63-0000-0-5903-001-0000-6000-0000 | 98.03 |
| Check # 710317 | | 60.88 | Printed | | | |
| 01 | | | | | BUSWEST LLC (BUSWES/2) | |
| XA41002547801 | Bus Repair Parts | | | | 01-0740-0-4365-001-0000-3600-0000 | 60.88 |
| Check # 710318 | | 76.77 | Printed | | | |
| 01 | | | | | CAROLINA BIOLOGICAL SUPPLY (CAROLI/1) | |
| 51353561RI | Formalin Frogs | | | | 01-0000-0-4300-150-1110-1000-9009 | 76.77 |
| Check # 710319 | | 1,000.00 | Printed | | | |
| 01 | | | | | US POSTAL SERVICE (CMRS-FP) (CMRSFP/1) | |
| 106000808076APRIL21 | Postage for District | | | | 01-0000-0-5904-001-0000-7200-0000 | 1,000.00 |
| Check # 710320 | | 37,244.32 | Printed | | | |
| 01 | | | | | DELL MARKETING LP (DELLMA/2) | |
| 10477292745 | Dell Optiplex | | | | 01-0000-0-4400-220-0000-2420-9987 | 35,328.33 |
| 10480812794 | Laptop for Maintenance | | | | 01-0000-0-4400-001-0000-2700-1171 | 1,598.71 |
| Check # 710321 | | 309.60 | Printed | | | |
| 13 | | | | | HOPPER DAIRY (HOPPER/1) | 317.28 |
| 67302827 | Dairy for Cafeteria | | | | 13-5310-0-4700-001-0000-3700-0000 | 309.60 |
| Check # 710322 | | 192.00 | Printed | | | |
| 13 | | | | | MENDOCINO COAST PRODUCE (MCOFPRO/2) | |
| 24519 | Produce for Cafeteria | | | | 13-5310-0-4700-001-0000-3700-0000 | 192.00 |
| Check # 710323 | | 87.00 | Printed | | | |
| 01 | | | | | MOUNTAIN FRESH SPRING WATER (MOUNTA/1) | |
| 5804 5129 | Dispenser Rental and Water | | | | 01-0000-0-4300-220-1110-1000-9009 | 87.00 |
| Check # 710324 | | 15.08 | Printed | | | |
| 01 | | | | | OFFICE DEPOT (OFFICD/2) | |
| 166976543002 | Classroom Supplies | | | | 01-0000-0-4300-220-1110-1000-9009 | 15.08 |
| Check # 710325 | | 160.67 | Printed | | | |
| 01 | | | | | QUILL CORPORATION (QUILLC/2) | |
| 15691572 | Comm School Office Supplies | | | | 01-0000-0-4300-150-0000-2700-9009 | 61.47 |
| 15852102 | HS Office Supplies | | | | 01-0000-0-4300-150-0000-2700-9009 | 99.20 |

| Payment Id | Comment | Check Amt | Status | Printed | Check Amt | Status | Printed | Check Amt | Status | Printed |
|-----------------------------------|----------------------------------------------|-----------------------------------|---------|------------------------------------------|-----------|---------|----------|-----------|--------|---------|
| Check # 710326 | 01 | 2,444.47 | Printed | REDWOOD COAST FUELS (RWCOAS/1) | 2,444.47 | Printed | 2,444.47 | | | |
| 2111744 | Diesel and Regular Fuel for Vehicles | 01-0740-0-4361-001-0000-3600-0000 | | | | | | | | |
| Check # 710327 | 21 | 1,540.00 | Printed | RINCON CONSULTANTS INC. (RINGCOC/1) | 1,540.00 | Printed | 1,540.00 | | | |
| 29489 | HS Bond Project | 21-0000-0-5800-150-0000-8500-0000 | | | | | | | | |
| Check # 710328 | 13 | 123.08 | Printed | SAFEWAY INC. (SAFEWA/2) | 123.08 | Printed | 123.08 | | | |
| 151360 APRIL 2021 | Cafeteria Food | 13-5310-0-4700-001-0000-3700-0000 | | | | | | | | |
| 13-5310-0-4700-001-0000-3700-8634 | | | | | | | | | | |
| Check # 710329 | 01 | 942.23 | Printed | SAVVAS LEARNING COMPANY (SAVVAS/1) | 942.23 | Printed | 942.23 | | | |
| 4026225914 | Shipping on Textbooks | 01-6300-0-4200-150-1110-1000-0000 | | | | | | | | |
| 6001580920 | Amount owed on Biology Textbooks per Company | 01-6300-0-4200-150-1110-1000-0000 | | | | | | | | |
| Check # 710330 | 01 | 832.00 | Printed | SCHOOL & COLLEGE LEGAL SVCS (SCHAND/1) | 832.00 | Printed | 832.00 | | | |
| IN21-01973 | Legal Services | 01-0000-0-5802-001-0000-7110-0000 | | | | | | | | |
| Check # 710331 | 01 | 89.41 | Printed | SCHOOL SPECIALTY, INSTRUCTION (SCHSPA/1) | 89.41 | Printed | 89.41 | | | |
| 202501768480 | Explode The Code | 01-0811-0-4300-220-5770-1120-9009 | | | | | | | | |
| Check # 710332 | 01 | 2,450.00 | Printed | SOLIANI (SOLIAN/1) | 2,450.00 | Printed | 2,450.00 | | | |
| 20130509 | Angela Cozzi, SLP | 01-0079-0-5800-001-1110-1000-0000 | | | | | | | | |
| Check # 710333 | 01 | 952.21 | Printed | SUN LIFE FINANCIAL (SUNLIF/1) | 952.21 | Printed | 952.21 | | | |
| MAY 20-21 | Employee Life Insurance | 01-0000-0-9514-000-0000-0000-0000 | | | | | | | | |
| Check # 710334 | 13 | 604.27 | Printed | SYSCO FOOD SERVICES OF SF INC (SYSCOF/1) | 604.27 | Printed | 604.27 | | | |
| 450208328 | Cafeteria Food | 13-5310-0-4700-001-0000-3700-0000 | | | | | | | | |
| Check # 710335 | 13 | 164.35 | Printed | UKIAH PAPER SUPPLY INC (UKIAHP/1) | 164.35 | Printed | 164.35 | | | |
| 521385 | Paper Products for Cafeteria | 13-5310-0-4300-001-0000-3700-0000 | | | | | | | | |
| Check # 710336 | 01 | 418.60 | Printed | US BANK CORPORATE PAYMENT SYS (USBANK/2) | 418.60 | Printed | 418.60 | | | |
| 111-0720784-2617042 | Covid Safety Thermometers | 01-0000-0-4300-150-0000-2700-9987 | | | | | | | | |
| 111-7527846-9674645 | Bankers Boxes | 01-0000-0-4300-150-0000-2700-9009 | | | | | | | | |
| 114-4852377-4201004 | Yoga Cards for Resource Room | 01-0811-0-4300-150-5770-1120-0000 | | | | | | | | |
| 2396-5060 | EDpuzzle Pro Monthly Subscription | 01-0000-0-5800-150-1110-1000-9009 | | | | | | | | |
| 2921-1742 | EDpuzzle Subscription | 01-0000-0-5800-150-1110-1000-9009 | | | | | | | | |
| 9PADOA-2 | cleanfeed subscription | 01-0000-0-5800-150-1110-1000-9009 | | | | | | | | |
| INV72985581 | Monthly Zoom Subscription | 01-0000-0-5800-150-1110-1000-9987 | | | | | | | | |
| Check # 710337 | 01 | 1,579.90 | Printed | XEROX CORPORATION (XEROXC/2) | 1,579.90 | Printed | 1,579.90 | | | |
| 013054642 | Copy Machine Rental | 01-0000-0-5600-155-0000-2700-0000 | | | | | | | | |
| 013054643 | Copy Machine Rental | 01-0000-0-5600-220-0000-2420-0000 | | | | | | | | |
| 013054644 | Copy Machine Rental | 01-0000-0-5600-150-0000-2420-0000 | | | | | | | | |
| 013054645 | Copy Machine Rental | 01-0000-0-5600-001-0000-7200-0000 | | | | | | | | |
| 013054646 | Copy Machine Rental | 01-0000-0-5600-150-0000-2700-0000 | | | | | | | | |

| Payment Id | Comment | Check Amt | Status | Printed | XEROX CORPORATION (XEROXC/2) - continued |
|------------|---------------------|-----------|----------|---------|------------------------------------------|
| 013054647 | Copy Machine Rental | 01 | 1,579.90 | | 01-0000-0-5600-220-0000-2700-0000 531.01 |
| 013054648 | Copy Machine Rental | | | | 01-0000-0-5600-246-0000-2700-0000 50.24 |
| 013054649 | Copy Machine Rental | | | | 01-0000-0-5600-221-0000-2700-0000 49.49 |
| 013054650 | Copy Machine Rental | | | | 12-6105-0-5600-222-7110-1000-0000 50.49 |

Number of Items 34 60,624.97 Totals for Register 000156

2021 FUND-OBJ Expense Summary / Register 000156

| | | |
|---------------------------|------------------|-------------------|
| 01-4200 | 942.23 | |
| 01-4300 | 4,906.80 | |
| 01-4361 | 2,444.47 | |
| 01-4365 | 60.88 | |
| 01-4400 | 37,244.32 | |
| 01-5100 | 700.00 | |
| 01-5200 | 168.56 | |
| 01-5600 | 1,529.41 | |
| 01-5800 | 2,575.20 | |
| 01-5802 | 832.00 | |
| 01-5815 | 522.00 | |
| 01-5900 | 70.00 | |
| 01-5904 | 1,000.00 | 53,948.08- |
| 01-9110* | | |
| 01-9514 | 952.21 | |
| Totals for Fund 01 | 53,948.08 | 53,948.08- |
| 12-4300 | 183.90 | |
| 12-5600 | 50.49 | |
| 12-9110* | | 234.39- |
| Totals for Fund 12 | 234.39 | 234.39- |
| 13-4300 | 611.55 | |
| 13-4700 | 1,228.95 | |
| 13-9110* | | 1,840.50- |
| Totals for Fund 13 | 1,840.50 | 1,840.50- |
| 21-4300 | 301.84 | |
| 21-5800 | 1,540.00 | |

2021 FUND-OBJ Expense Summary / Register 000156 (continued)

| | | |
|-----------------------------------|------------------|-------------------|
| 21-9110* | | 1,841.84- |
| Totals for Fund 21 | 1,841.84 | 1,841.84- |
| 63-5903 | 2,442.16 | |
| 63-9110* | | 2,442.16- |
| Totals for Fund 63 | 2,442.16 | 2,442.16- |
| 69-5800 | 318.00 | |
| 69-9110* | | 318.00- |
| Totals for Fund 69 | 318.00 | 318.00- |
| Totals for Register 000156 | 60,624.97 | 60,624.97- |

* denotes System Generated entry

Net change to Cash 9110 60,624.97- Credit

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Mendocino Unified School District



MINUTES

Board Study Session

MAY 5, 2021

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

9:00 A.M to 12:00 A.M

VIA TELECONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/85393506088?pwd=YmdiLzZlY2NEbWdkVHNJL0psRFNaOT09>

Meeting ID: 853 9350 6088 Passcode: 062100

Dial by your location

+1 669 900 9128 US (San Jose)

Meeting ID: 853 9350 6088

Passcode: 062100

*Please "mute" your device during the meeting.
MUSD is not available for technical support for remote meetings.*

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 8:30 P.M. CLOSED SESSION

- 1.1 Conference with labor negotiators (Government Code 54957.6)
Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 1.2 Conference with labor negotiator (Government Code 54957.6)
Unrepresented employee: Superintendent

2. 9:00 A.M. OPEN SESSION

- 2.1. Call to order and roll call

The meeting was called to order at 9:04 A.M. Virtually present were Trustees Grinberg, Gay, Morton, Schaeffer and Aum.

- 2.2. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Aum/Morton (5/0) to approve the agenda.

3. PARENT/COMMUNITY COMMENT

Under the requirements of the Brown Act and open meeting laws, members of the community wishing to address an item on the agenda may do so at this time or when the item comes before the Board. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54952). The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

There were no parent/community comments.

4. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

- 4.1. Sexual Harassment Training

Loren Soukup of School and College Legal Services will conduct Sexual Harassment Training with the Board (discussion)

Loren Soukup of the School and College Legal Services conducted Sexual Harassment Training with the Board that satisfies their requirements.

- 4.2. Board Self-Evaluation & Discussion of Norms

The Board will conduct a self-evaluation and discuss Board norms (discussion)

The Board discussed norms for procedures and communication.

5. ADJOURNMENT

The next regular Board meeting is scheduled for **May 20, 2021** via Zoom.

The meeting was adjourned at 12:07 P.M.

Mendocino Unified School District



MINUTES

Regular Board Meeting

APRIL 21, 2021

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

4:00 P.M. CLOSED SESSION - VIA TELECONFERENCE

(Closed Session Public Hearing - link on page 2)

5:00 P.M. OPEN SESSION - VIA TELECONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/89832514995?pwd=Y2UwazRiVjJTcFFCMjFad003MHprdz09>

Meeting ID: 898 3251 4995 Passcode: 948451

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 898 3251 4995 Passcode: 948451

*Please "mute" your device during the meeting.
MUSD is not available for technical support for remote meetings.*

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

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MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call

The meeting was called to order at 4:02 P.M. Virtually present were Trustees Grinberg, Morton, Gay, Schaeffer, Aum.

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The President verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

<https://us02web.zoom.us/j/86154404701?pwd=VEV1b1RMeTI2bVVyTUdndHJTcUNzZz09>

Meeting ID: 861 5440 4701 Passcode: 545273

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 861 5440 4701 Passcode: 545273

There was no one present for Closed Session.

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Conference with labor negotiator (Govt. Code 54957.6)
Unrepresented employee: Superintendent
- 3.3. Employment/Personnel Changes

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call

The meeting was called to order at 5:01 P.M. Virtually present were Trustees Grinberg, Morton, Gay, Schaeffer, Aum.

- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.

Nothing was reported out of Closed Session.

- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Schaeffer/Aum (4/1) to approve the agenda after pulling Item 5.4 to discuss under Item 8.9. Trustee Morton voted nay.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Approval of Warrants
5.1.1. 3/4/21, 3/11/21, 3/18/21, 3/25/21, 4/1/21
- 5.2. Approval of Minutes
5.2.1. Board Meeting Minutes: 3/11/21, 3/24/21

- 5.3. Approval of Employment/Personnel Changes
 - 5.3.1. Increase, Instructional Aide from 3.75 hrs/day to 5.75 hrs/day two days/week, effective 3/29/21
 - 5.3.2. Increase, Instructional Aide from 3.75 hrs/day to 5.75 hrs/day four days/week, effective 4/5/21
 - 5.3.3. Increase, Instructional Aide from 3.75 hrs/day to 5.75 hrs/day, effective 3/29/21
 - 5.3.4. Award 4% Educational Increment for Classified employee, effective 4/1/21
 - 5.3.5. Accept Resignation, Classified Manager, 8 hrs/day, 12 mos/year, effective 4/2/21
 - 5.3.6. Hire, Classified Manager, 8 hrs/day, 12 mos/year, effective 4/5/21
 - 5.3.7. Accept Additional Step Increase, Classified Manager, 8 hrs/day, 12 mos/year, effective 7/1/21
 - 5.3.8. Hire, Temporary Certificated Teacher, 1.0 FTE, effective 8/16/21
- 5.4. Approval of the Current Budget Change Report
- 5.5. Approval of Enrollment and Attendance Report Month 6
- 5.6. Approval of 2021-22 Principals and Management Salary Schedule
- 5.7. Approval of Change/Extra Service Order contract between MUSD and Brunsing Associates, Inc.
- 5.8. Approval of MOU between MUSD and CEMUS regarding the COVID-19 pandemic and school reopening during the 2020-21 school year
- 5.9. Approval of MOU between MUSD and MTA regarding the COVID-19 pandemic and school reopening during the 2020-21 school year
- 5.10. Approval of Student Body Reports – March
- 5.11. Approval of Quarterly Investment Reports
- 5.12. Approval of Williams Settlement Quarterly Uniform Complaint Report for Quarter 3
- 5.13. Final approval of Board Policies and Administrative Regulation
 - 5.13.1. AR 4112.6, 4212.6, 4312.6: Personnel Records (personnel)
 - 5.13.2. BP/AR 4119.43, 4219.43, 4319.43: Universal Precautions (personnel)
 - 5.13.3. BP/AR 4144, 4244, 4244: Complaints (personnel)

MSA Schaeffer/Grinberg (5/0) to approve the Consent Agenda as amended.

6. REPORTS

6.1. Student Trustee – Olivia Jung

Student Trustee Jung reported that ASB is working on a scavenger hunt for when students return to campus. The District-wide talent show went well. Sports continue to do well and students are all excited to return to campus.

6.2. Administrative

6.2.1. Principal – Tobin Hahn

Principal Hahn noted that there is a lot of excitement at the High Schools and a lot of unknowns. It was wonderful to have orientation recently and it went well. Freshmen got a tour of the campus. They needed it and were nervous. Upper classmen are looking for ways to pass along the culture of the high school to the under classmen. They are doing a great job. It will be nice to have groups begin mixing. Sports are going well. Staff is getting nervous about moving out of the building for the remodel process. Graduation will be live, outdoors. MCHS will take place on Thursday, June 17th and MHS will take place on Friday, June 18th. Sunrise will be on Wednesday, June 16th. Attendance will be limited to family pods with a parade after through town. There is a pre-registration process for guests.

6.2.2. Superintendent – Jason Morse

Superintendent Morse reported that progress is happening with the LCAP and the spending of COVID funds which come due at the end of May. He continues to work with Paulo and Matt Kennedy from GHD regarding the potable water systems. He will come to the special meeting in May to discuss/explain to the board. That process is going well. There are some problems with DSA which Matt will explain.

6.3. Bargaining Units

6.3.1. Mendocino Teachers Association (MTA)

President, Pam Duncan, reports that the K-8 is back on campus and staff is excited to be back in person with students. It feels satisfying and there is a lot of joy. Hurdles do exist but they can be jumped over. Thank you to CEMUS staff, especially Maintenance for keeping everyone safe. Thanks to Classified staff and a big thank you to the special ed team. They have been at this in-person role much longer meeting the needs of students.

6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

There was no one present from CEMUS.

6.4. Board Trustee Reports

Trustee Grinberg: Groups are forming to look at the community Broadband and connectivity issues. The first meeting is May 17th. If you are interested in participating or in additional information, please reach out to Jessica Grinberg.

Trustee Schaeffer: Regarding Broadband, the State legislative bills are providing funding to rural areas. The process died last year due to "big 3" resistance. CSBA is involved in this. Recently attended a meeting to learn more about the efforts taking place. The need is dependent on the numbers of students in the household.

Trustee Aum: Spoke with Tom Herman from SHM Engineering for help with the boundaries and surveying relating to the modernization project. The Board should expect a proposal from him soon.

7. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

There were no parent/community comments.

8. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

8.1. 2020-21 School Year Reopening Update

Superintendent Morse will provide an update on the District reopening (information)
Superintendent Morse reported that the K-8 efforts are fantastic do to the hard work and planning of the staff. Everyone is lending a hand. Kim has done a remarkable job with planning and getting up and running. The High School starts in-person tomorrow. Everything will go smoothly. Confidence is high. He enjoys working with the District.

8.2. Mendocino High School Modernization Update

Superintendent Morse will provide an update on the modernization project at the Mendocino High School (information)
Superintendent Morse reports that Phase I has moved to DSA. The High School needs to start the move out process. There needs to be an Oversight Committee formed. Demolition will begin at the end of the summer.

8.3. Construction Management Services

The Board will discuss construction management services relating to the High School Modernization Project. (discussion)
The Board discussed the construction management process and will cast a wider net for services. A special meeting will be held on May 26th where RFP's and interested parties will present their proposals.

8.4. K-8 Preschool

Superintendent Morse will discuss the possibilities of a state preschool at the Mendocino K-8 school beginning in 2022-23 (discussion)
Superintendent Morse is in discussion with MCOE regarding the housing of a preschool at the K-8. It could be done. It would require separate fencing. An issue that might arise is the ability to get state funded preschool spots. Currently Greenwood has 6 state funded preschool spots. It is very unlikely that we would get any. That would then require private pay. Is the District large enough for two preschools? Could the preschool be more of a staff daycare? This item will remain on the agenda for May.

8.5. MUSD Skateboard Park

The Board will discuss the possibilities of a skate park within the District (discussion)
The Board discussed the possibility of a state park. It was proposed that a special committee be formed to explore it further. High School Teacher Andy Wellspring, Trustee Aum and a parent will form a committee and look into the feasibility.

8.6. Consideration of Leave Requests

Certificated employee, currently working 1.0 FTE, requests a part time leave of .40 FTE for the 2021-22 school year (action)
MSA Aum/Morton (4/0) to approve the Leave Request.
* Trustee Gay left the meeting. T*

8.7. Consideration of Resolution 2021-03: Initiating Proceeding for the Maintenance Assessment District (MAD). In order to continue to collect and use fees through the MAD, the Board must initiate the review and adopt this process annually. This resolution initiates this process. (action)

MSA Aum/Schaeffer (4/0) to approve Resolution 2021-03.

- 8.8. Set class size limits for School Year 2021-22 according to BP 6151
The Board establishes class size limits yearly (as related to inter-district and intradistrict transfers) (action)

MSA Aum/Morton to approve the class size limits for 2021-22 as follows:

K-3 = 20, 4-5 = 22, 6-8 = 25, HS = 28

- 8.9. Corrected Second Interim Budget Report
Business Manager Jason Fruth will present the Corrected MUSD 2020-21 Second Interim Budget Report to the Board for review and approval (action)

MSA Grinberg/Aum (4/0) to approve the corrected Second Interim Budget Report.

MSA Schaeffer/Aum (4/0) to approve Item 5.4 – Current Budget Change Report that was pulled from Consent Calendar.

- 8.10. 2019/20 MUSD Final Audit Report
Business Manager, Jason Fruth, will present the 2019-20 final audit report (action)

MSA Aum/Grinberg (4/0) to approve the 2019-20 MUSD Final Audit Report

- 8.11. 2019/20 Measure H Bond Fund Audit Report
Business Manager, Jason Fruth, will present the 2019-20 Measure H Bond Fund Audit Report (action)

MSA Schaeffer/Aum (4/0) to approve the Measure H Bond Fund Audit Report.

9. FUTURE AGENDA ITEMS

MAD intent to levy, Designate CIF representatives, Inter/Intra district transfer report

10. ADJOURNMENT

The next regular Board meeting is scheduled for **May 20, 2021**

The Board adjourned back into Closed Session at 7:07 P.M. The meeting was finally adjourned at 8:10 P.M.

MENDOCINO UNIFIED SCHOOL DISTRICT
Classified Job Description

CLASS TITLE:
MCN Inside Operation Agent

RANGE: 35

Duty Days 12 month

BASIC FUNCTION:

Under minimal supervision of MCN manager performs accounting functions, office tasks, general technical support and duties related to customer enrollment and fulfillment.

REPRESENTATIVE DUTIES:

- Assist customers with rate changes and/or reactivating accounts
- Assist in maintaining a clean orderly environment
- Basic troubleshooting of customer connectivity and setup configurations
- Create and maintain web-based technical support information
- Ensure that customer materials are clear, accurate and easily understood
- Enroll new customers for MCN services
- Maintain inventory of modems and other customer premise equipment.
- Process accounts payable and accounts receivable
- Sort and distribute incoming mail.
- With direction from Managers track new customers and new services in various tracking database and billing software.
- Perform related duties as assigned

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

A variety of desktop and mobile operating systems currently in use
Basic accounting principals
Correct English usage including spelling, grammar, punctuation and vocabulary
Effective verbal and written communication skills
Interpersonal skills using tact, patience and courtesy even when under pressure
Use of spreadsheets, databases, e-mail programs and word processing documents
When to ask for help or guidance

ABILITY TO:

Use computer spread sheet and database
Troubleshoot current operating systems as they relate to MCN services
Troubleshoot customer connectivity problems
Remember details and listen carefully
Communicate effectively both orally and in writing
Maintain calm and pleasant manner under pressure from large numbers of diverse people and situations
Establish and maintain cooperative and effective working relationships with others
Self-supervise and regulate job priorities

Extended sitting
Lift up to 50 lbs

EDUCATION AND EXPERIENCE

High School Diploma or its equivalent supplemented by sufficient training and experience to demonstrate the knowledge and abilities listed above. Customer service experience is desirable.

LICENSES AND OTHER REQUIREMENTS:

Fingerprint clearance for the Department of Justice
Valid California Driver's License
Minimum California Insurance
Clean DMV Record

WORKING CONDITIONS:

- Busy office environment,

MENDOCINO UNIFIED SCHOOL DISTRICT
Classified Job Description

CLASS TITLE:
MCN Operations Engineer

RANGE: 50

Duty Days 12 month

BASIC FUNCTION:

Under minimal supervision of MCN manager develops and deploys MCN infrastructure, assist MCN staff in installing and maintaining customer equipment including wiring and hardware and performs escalated technical support. Performs advanced trouble shooting and develops service proposals for new customers and advanced customer deployments. Researches advanced technical problems and solutions.

REPRESENTATIVE DUTIES:

- Act as an escalated point of contact for technical support
- Assist in maintaining a clean orderly environment
- Assist other MCN employees with complex setups, problems, and unresolved customer issues
- Create and maintain web-based technical support information
- Ensure that customer materials are clear, accurate and easily understood
- Maintain and inventory MCN network equipment, servers and software
- Manage, develop, and install networks including points of presence at remote locations
- Meet with potential customers to evaluate needs and generate proposals
- Perform, assist, and advise technicians in all aspects of installing, repairing, disconnecting, modifying, upgrading and downgrading of customer service offerings, including CPE and inside wiring
- Serve as an on-call employee in case of customer after hour emergencies and network or server equipment failures
- Setup a variety of customer services, including but not limited to email accounts, internet service, VOIP, PBX, email list services, web sites, FTP accounts and DNS
- Train MCN Employees
- Travel to customer locations in employee vehicle or in company vehicle when available
- Use MCN tracking systems to ensure trouble tickets are consistently resolved in a timely manner
- Use research to develop advanced technical equipment specifications knowledge and trouble shooting and to develop solutions to advanced technical problems
- Perform related duties as assigned

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

A variety of desktop, server and mobile operating systems currently in use

Advanced networking knowledge for developing, deploying, and activating customer serving networks

Basic scripting in Linux/Unix shells, Perl or other scripting languages

Configuration and use of: home routers, DSL hardware, Home and Enterprise Firewalls, VOIP hardware, VOIP software, wireless equipment, and fiber including advanced configuration techniques

Correct English usage including spelling, grammar, punctuation and vocabulary

Effective verbal and written communication skills
 Internet security software including anti-virus, anti-spyware and firewall applications
 Interpersonal skills using tact, patience and courtesy even when under pressure
 Resources for researching advanced technical issues and product troubleshooting
 Server and network monitoring software including open source tools
 Use of Mounting tools and hardware
 Use of spreadsheets, databases, e-mail programs and word processing documents
 When to ask for help or guidance
 Wiring of telephone, ethernet, and fiber

ABILITY TO:

Communicate effectively both orally and in writing
 Communicate effectively with the public in a pleasant and positive manner
 Create clear and precise proposals for deployment of MCN service to new and existing customers
 Extended sitting
 Lift up to 50 lbs
 Maintain calm and pleasant manner under pressure from large numbers of diverse people and situations
 Maintain consistent oversight of ongoing customer issues
 Present new and complex technical solutions to customers and other MCN staff in a clear manner
 Remember details and listen carefully
 Self-supervise and regulate job priorities for this position and operation technicians
 Travel to remote sites
 Troubleshoot current operating systems as they relate to MCN services
 Troubleshoot customer connectivity problems
 Troubleshoot popular internet security software including anti-virus, anti-spyware and firewall applications
 Use computer spread sheet and database
 Work outdoors in all kinds of weather
 Work with hand tools

EDUCATION AND EXPERIENCE

BS in Computer Science or its equivalent supplemented by sufficient training and experience to demonstrate the knowledge and abilities listed above. Customer service and experience with DSL, telecommunications, fiber is preferred

LICENSES AND OTHER REQUIREMENTS:

Fingerprint clearance for the Department of Justice
 Valid California Driver's License
 Minimum California Insurance
 Clean DMV Record

WORKING CONDITIONS:

- Busy office environment, driving and working outside. Can include working in buildings, attics, basements and crawl spaces, involving kneeling, stooping, bending, crouching, crawling or other uncomfortable positions

Mendocino Unified School District
2020-21 Combined General Fund Budget Change Report
 May 2021

| REVENUES: | | April Meeting | May Meeting | Change | Notes |
|------------------------------|---------------------------------------|--------------------|--------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| REVENUE LIMIT SOURCES | | | | | |
| 8011 | State Aid - Current Year | \$1,706,031 | \$1,706,031 | \$0 | |
| 80xx | Learning Loss Mitigation (LLM) | \$306,219 | \$0 | -\$306,219 | April budget in ESCAPE reflects LLM funding in appropriate line below - \$267,931 in Fed Rev 8290. May adds remaining \$38,288 to State Rev 8590 below. |
| 8012 | Education Protection Account | \$99,800 | \$99,800 | \$0 | |
| 8021 | Homeowners' Exemptions Tax | \$41,200 | \$41,200 | \$0 | |
| 8022 | Timber Yield Tax | \$160,000 | \$160,000 | \$0 | |
| 8029 | Other Subventions/In-Lieu Taxes | \$107 | \$0 | -\$107 | |
| 8041 | Secured Roll Taxes | \$5,360,329 | \$5,360,329 | \$0 | |
| 8042 | Unsecured Taxes | \$155,665 | \$155,665 | \$0 | |
| 8043 | Prior Years' Taxes | \$4,121 | \$6,621 | \$2,500 | |
| 8044 | Supplemental Taxes | \$0 | \$0 | \$0 | |
| 8091 | Revenue Limit Transfers | -\$75,000 | -\$75,000 | \$0 | |
| Total Revenue Limit Sources | | \$7,758,472 | \$7,454,646 | -\$303,826 | |
| FEDERAL REVENUES | | | | | |
| 8181 | Special Education Entitlement | \$92,361 | \$92,361 | \$0 | |
| 8182 | Discretionary Grants | \$3,200 | \$3,200 | \$0 | |
| 8285 | Interagency Contracts between LEAs | \$0 | \$0 | \$0 | |
| 8290 | All other Federal Revenue | \$289,179 | \$386,416 | \$97,237 | April budget in ESCAPE reflects \$386,416 |
| Total Federal Revenues | | \$384,740 | \$481,977 | \$97,237 | |
| OTHER STATE REVENUES | | | | | |
| 8311 | Other St. Apportionments Current Yr. | \$0 | \$0 | \$0 | |
| 8550 | Mandated Cost Reimbursements | \$20,987 | \$20,528 | -\$459 | |
| 8560 | State Lottery Revenue | \$96,722 | \$96,722 | \$0 | |
| 8590 | All Other State Revenue | \$375,359 | \$468,247 | \$92,888 | SWP +\$60k; LLM +\$38.3k; CTEIG -\$5.4k |
| Total Other State Revenues | | \$493,068 | \$585,497 | \$92,429 | |
| OTHER LOCAL REVENUES | | | | | |
| 8622 | Non-Ad Valorem Taxes | \$89,000 | \$89,000 | \$0 | |
| 8631 | Sale of Equipment & Supplies | \$532 | \$532 | \$0 | |
| 8650 | Leases and Rentals | \$210 | \$210 | \$0 | |
| 8660 | Interest | \$23,000 | \$30,000 | \$7,000 | April budget in ESCAPE reflects \$30,000 |
| 8662 | Net Increase in Fair Value Investment | \$0 | \$0 | \$0 | |
| 8675 | Transport. Fees from Individuals | \$0 | \$0 | \$0 | |
| 8677 | Transportation & Interagency Services | \$21,730 | \$90,231 | \$68,501 | April budget in ESCAPE reflects \$90,231 |
| 8689 | Other Fees and Contracts | \$1,000 | \$1,000 | \$0 | |
| 8699 | All Other Local Revenue | \$52,385 | \$53,385 | \$1,000 | |
| 8792 | Transfer of Apportionment from COE | \$237,726 | \$237,726 | \$0 | |
| Total Other Local Revenues | | \$425,583 | \$502,084 | \$76,501 | |
| TOTAL REVENUES | | \$9,061,862 | \$9,024,203 | -\$37,659 | |

| | | April | May | |
|----------------------------------------------------|------------------------------------------|--------------------|--------------------|-------------------|
| EXPENDITURES: | | Meeting | Meeting | Change |
| CERTIFICATED SALARIES | | | | |
| 1100 | Teachers' Salaries | \$2,686,996 | \$2,758,428 | \$71,433 |
| 1200 | Pupil Support Salaries | \$315,743 | \$321,167 | \$5,424 |
| 1300 | Supervisors' and Admin Salaries | \$369,641 | \$369,642 | \$1 |
| 1900 | Other Certificated Salaries | \$0 | \$0 | \$0 |
| Total Certificated Salaries | | \$3,372,380 | \$3,449,237 | \$76,857 |
| CLASSIFIED SALARIES | | | | |
| 2100 | Instructional Aides' Salaries | \$264,573 | \$264,625 | \$52 |
| 2200 | Support Salaries | \$550,352 | \$550,352 | \$0 |
| 2300 | Supervisors' and Admin Salaries | \$380,377 | \$380,377 | \$0 |
| 2400 | Clerical and Office Salaries | \$436,960 | \$436,960 | \$0 |
| 2900 | Other Classified Salaries | \$17,098 | \$17,098 | \$0 |
| Total Classified Salaries | | \$1,649,359 | \$1,649,411 | \$52 |
| EMPLOYEE BENEFITS | | | | |
| 310X | STRS | \$830,770 | \$830,770 | \$0 |
| 320X | PERS | \$348,383 | \$348,405 | \$22 |
| 33XX | OASDI/Medicare | \$169,350 | \$170,585 | \$1,235 |
| 340X | Health & Welfare Benefits | \$883,676 | \$882,837 | -\$839 |
| 350X | Unemployment Insurance | \$2,432 | \$2,381 | -\$52 |
| 360X | Workers' Compensation | \$148,680 | \$151,101 | \$2,421 |
| 370X | Other Post-Employment Benefits | \$45,616 | \$42,339 | -\$3,277 |
| 390X | Other Benefits (Ret. Inc. & Board bene.) | \$35,918 | \$34,420 | -\$1,498 |
| 3xxx | Est Staff Red | -\$50,000 | -\$50,000 | \$0 |
| Total Employee Benefits | | \$2,414,825 | \$2,412,837 | -\$1,989 |
| BOOKS AND SUPPLIES | | | | |
| 4100 | Approved Textbooks & Core Materials | \$0 | \$0 | \$0 |
| 4200 | Books & Other Reference Materials | \$46,181 | \$46,181 | \$0 |
| 4300 | Materials and Supplies | \$509,247 | \$422,875 | -\$86,372 |
| 4400 | Noncapitalized Equipment | \$55,135 | \$120,999 | \$65,864 |
| Total Books and Supplies | | \$610,563 | \$590,056 | -\$20,508 |
| SERVICES, OTHER OPERATING EXPENSES | | | | |
| 5100 | Subagreements for Services | \$35,000 | \$35,000 | \$0 |
| 5200 | Travel & Conference | \$17,795 | \$19,954 | \$2,159 |
| 5300 | Dues and Memberships | \$19,005 | \$19,005 | \$0 |
| 5450 | Insurance | \$89,492 | \$89,492 | \$0 |
| 5500 | Operation & Housekeeping Services | \$225,965 | \$225,965 | \$0 |
| 5600 | Rentals, Leases, Repairs, Improvmts | \$36,656 | \$36,656 | \$0 |
| 5700 | | \$0 | \$1,931 | \$1,931 |
| 5800 | Consulting Svcs and Op Expenses | \$294,528 | \$298,013 | \$3,484 |
| 5900 | Communications | \$34,701 | \$54,334 | \$19,633 |
| Total Services and Other Operating Expenses | | \$753,142 | \$780,350 | \$27,208 |
| CAPITAL OUTLAY | | | | |
| 6400 | Equipment / Equipment Replacement | \$0 | \$0 | \$0 |
| Total Capital Outlay | | \$0 | \$0 | \$0 |
| OTHER OUTGO | | | | |
| 7299 | All Other Transfer Out to All Other | \$0 | \$0 | \$0 |
| 7300-7399 | Transfer of Indirect Costs | -\$6,000 | -\$6,000 | \$0 |
| 7439 | Debt Service - Principal & Interest | \$0 | \$0 | \$0 |
| Total Other Outgo | | -\$6,000 | -\$6,000 | \$0 |
| TOTAL EXPENDITURES | | \$8,794,270 | \$8,926,890 | \$131,621 |
| OTHER FINANCING SOURCES AND USES | | | | |
| 8919 | Transfer In from MCN Fund | \$40,000 | \$40,000 | \$0 |
| 7612 | Transfer Out to Special Reserve Fund | \$0 | \$0 | \$0 |
| 7611 | Transfer Out to State Preschool Fund | -\$40,243 | -\$40,241 | \$2 |
| 7616 | Transfer Out to Cafeteria | -\$141,679 | -\$141,679 | \$0 |
| 7619 | Transfer Out to MCN - telecom | -\$8,500 | -\$8,500 | \$0 |
| TOT. OTHER FINANCING SOURCES & USES | | -\$150,422 | -\$150,420 | \$2 |
| NET INCREASE (DECR) IN FUND BALANCE | | \$117,170 | -\$52,108 | -\$169,278 |

Can't determine cause for change. No budget transfers after 3/30/2021.

Can't determine cause for change. No budget transfers after 3/30/2021.
April budget in ESCAPE reflects \$120,999.

| | | April | May | |
|------------------------------------------|---------------------------------------|--------------------|--------------------|------------------|
| | | Meeting | Meeting | Change |
| FUND BALANCE, RESERVES | | | | |
| Beginning Fund Balance | | \$2,162,318 | \$2,271,608 | \$109,290 |
| Ending Fund Balance | | \$2,279,488 | \$2,219,500 | -\$59,988 |
| COMPONENTS OF ENDING FUND BALANCE | | | | |
| 9711 | Revolving Cash | \$10,000.00 | \$10,000.00 | \$0 |
| 9740 | Restricted Balances | \$34,019.33 | \$34,019.33 | \$0 |
| 9789 | Designated for Econ Uncertainty | \$368,260.00 | \$368,260.00 | \$0 |
| 9780 | Other Designations: | | | |
| 9790 | General (Undesignated) Reserve | \$1,867,208 | \$1,807,221 | -\$59,988 |

April BFB did not include Restricted

2020-21 Year-To-Date ADA by District of Residence

Month: 7

| | | MUSD | FB | PA | AV | Ukiah | Other | Totals | 20/21 CBEDS (Oct.) | 19-20 CBEDS (Oct.) |
|--------------|-------------|---------------|--------------|--------------|-------------|-------------|-------------|---------------|--------------------------|--------------------------|
| Albion | TK | 1.84 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.84 | 0 | 2 |
| | K | 1.94 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.94 | 4 | 2 |
| | 1 | 2.37 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.37 | 3 | 4 |
| | 2 | 3.91 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.91 | 4 | 3 |
| | 3 | <u>3.53</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>3.53</u> | <u>4</u> | <u>1</u> |
| | Total | 13.59 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13.59 | 15 | 12 |
| Comptche | TK | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0 |
| | K | 1.92 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.92 | 2 | 6 |
| | 1 | 3.91 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.91 | 4 | 7 |
| | 2 | 4.30 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.30 | 5 | 3 |
| | 3 | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0</u> | <u>5</u> |
| | Total | 10.13 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.13 | 11 | 21 |
| MK-8 | TK | 0.96 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.96 | 1 | 8 |
| | K | 11.13 | 1.97 | 0.00 | 0.00 | 0.00 | 0.00 | 13.10 | 14 | 14 |
| | 1 | 11.79 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.79 | 13 | 29 |
| | 2 | 20.33 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 22.33 | 23 | 27 |
| | 3 | 19.79 | 2.02 | 0.00 | 0.00 | 0.00 | 0.00 | 21.81 | 26 | 22 |
| | 4 | 22.44 | 3.98 | 0.00 | 0.00 | 0.00 | 0.00 | 26.42 | 26 | 42 |
| | 5 | 33.67 | 0.50 | 0.00 | 0.00 | 0.00 | 0.00 | 34.17 | 39 | 36 |
| | 6 | 30.75 | 2.91 | 0.90 | 0.00 | 0.00 | 0.00 | 34.56 | 37 | 39 |
| | 7 | 22.18 | 6.10 | 0.00 | 0.00 | 0.00 | 0.00 | 28.28 | 31 | 47 |
| | 8 | <u>35.23</u> | <u>4.14</u> | <u>0.93</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>40.30</u> | <u>46</u> | <u>40</u> |
| Total | 208.27 | 23.62 | 1.83 | 0.00 | 0.00 | 0.00 | 233.72 | 256 | 304 | |
| MHS | 9 | 26.41 | 7.86 | 0.00 | 2.00 | 0.00 | 0.00 | 36.27 | 38 | 52 |
| | 10 | 38.12 | 5.94 | 1.98 | 2.00 | 0.00 | 0.00 | 48.04 | 51 | 40 |
| | 11 | 24.15 | 7.92 | 2.00 | 1.00 | 0.00 | 0.00 | 35.07 | 35 | 41 |
| | 12 | <u>27.30</u> | <u>7.00</u> | <u>4.94</u> | <u>0.99</u> | <u>0.00</u> | <u>0.00</u> | <u>40.23</u> | <u>41</u> | <u>35</u> |
| | Total | 115.98 | 28.72 | 8.92 | 5.99 | 0.00 | 0.00 | 159.61 | 165 | 168 |
| MAS (I.S.) | TK | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0 |
| | K | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 2 |
| | 1 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | 2 | 0 |
| | 2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0 |
| | 3 | 1.62 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.62 | 1 | 0 |
| | 4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0 |
| | 5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0 |
| | 6 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | 2 | 2 |
| | 7 | 4.41 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.41 | 4 | 3 |
| | 8 | 4.20 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.20 | 4 | 1 |
| | 9 | 1.00 | 0.86 | 0.00 | 0.00 | 0.00 | 0.00 | 1.86 | 2 | 0 |
| | 10 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | 2 | 1 |
| | 11 | 0.00 | 0.40 | 0.00 | 0.00 | 0.00 | 0.00 | 0.40 | 1 | 0 |
| 12 | <u>1.96</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1.96</u> | <u>2</u> | <u>3</u> | |
| Total | 19.19 | 1.26 | 0.00 | 0.00 | 0.00 | 0.00 | 20.45 | 20 | 12 | |
| SHS | 9 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 0 |
| | 10 | 0.93 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.93 | 1 | 0 |
| | 11 | 1.47 | 0.32 | 0.00 | 0.00 | 0.00 | 0.00 | 1.79 | 4 | 3 |
| | 12 | <u>1.91</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1.91</u> | <u>5</u> | <u>5</u> |
| | Total | 4.31 | 0.32 | 0.00 | 0.00 | 0.00 | 0.00 | 4.63 | 10 | 8 |
| TOTAL | | 371.47 | 53.92 | 10.75 | 5.99 | 0.00 | 0.00 | 442.13 | 477 | 525 |

2020-21 Total ADA by Attendance Month
ADA for each attendance month

| | | Mo. 1 | Mo. 2 | Mo. 3 | Mo. 4 | 20-21 P-1 | 19-20 P-1 | Mo. 5 | Mo. 6 | Mo. 7 | 20-21 P-2 | 19-20 P-2 | Mo. 8 | Mo. 9 | Mo. 10 | 20-21 Annual | 19-20 Annual |
|------------------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------|-------|--------|-----------------|-----------------|
| Albion | TK | 1.89 | 1.89 | 1.84 | 1.85 | 1.85 | | 1.85 | 1.85 | 1.84 | 1.84 | | | | | | |
| | K | 2.21 | 2.08 | 2.05 | 2.03 | 2.03 | | 2.02 | 2.02 | 1.94 | 1.94 | | | | | | |
| | 1 | 2.00 | 2.45 | 2.61 | 2.67 | 2.67 | | 2.53 | 2.45 | 2.37 | 2.37 | | | | | | |
| | 2 | 3.89 | 3.95 | 3.95 | 3.90 | 3.90 | | 3.92 | 3.92 | 3.91 | 3.91 | | | | | | |
| | 3 | <u>3.63</u> | <u>3.45</u> | <u>3.46</u> | <u>3.47</u> | <u>3.47</u> | | <u>3.56</u> | <u>3.58</u> | <u>3.53</u> | <u>3.53</u> | | | | | | |
| | Total | 13.62 | 13.82 | 13.91 | 13.92 | 13.92 | 11.78 | 13.88 | 13.82 | 13.59 | 13.59 | 11.79 | | | | | |
| Comptche | TK | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | |
| | K | 1.74 | 1.76 | 1.84 | 1.88 | 1.88 | | 1.90 | 1.92 | 1.92 | 1.92 | | | | | | |
| | 1 | 3.95 | 3.84 | 3.82 | 3.86 | 3.86 | | 3.89 | 3.91 | 3.91 | 3.91 | | | | | | |
| | 2 | 4.00 | 3.89 | 3.93 | 3.94 | 3.94 | | 4.16 | 4.28 | 4.30 | 4.30 | | | | | | |
| | 3 | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | | | | | | |
| | Total | 9.69 | 9.49 | 9.59 | 9.68 | 9.68 | 19.70 | 9.95 | 10.11 | 10.13 | 10.13 | 19.42 | | | | | |
| MK-8 | TK | 0.95 | 0.95 | 0.96 | 0.97 | 0.97 | | 0.95 | 0.95 | 0.96 | 0.96 | | | | | | |
| | K | 13.15 | 13.45 | 13.42 | 13.36 | 13.36 | | 13.31 | 13.26 | 13.10 | 13.10 | | | | | | |
| | 1 | 12.37 | 12.13 | 11.98 | 11.99 | 11.99 | | 11.91 | 11.84 | 11.79 | 11.79 | | | | | | |
| | 2 | 22.26 | 22.29 | 22.35 | 22.43 | 22.43 | | 22.42 | 22.37 | 22.33 | 22.33 | | | | | | |
| | 3 | 23.53 | 22.63 | 21.93 | 21.89 | 21.89 | | 22.03 | 21.89 | 21.81 | 21.81 | | | | | | |
| | 4 | 25.52 | 25.58 | 25.75 | 25.86 | 25.86 | | 25.94 | 26.17 | 26.42 | 26.42 | | | | | | |
| | 5 | 35.21 | 35.53 | 35.47 | 34.82 | 34.82 | | 34.60 | 34.33 | 34.17 | 34.17 | | | | | | |
| | 6 | 34.48 | 34.74 | 35.15 | 35.07 | 35.07 | | 34.90 | 34.76 | 34.56 | 34.56 | | | | | | |
| | 7 | 30.06 | 28.76 | 28.28 | 28.16 | 28.16 | | 28.00 | 28.13 | 28.28 | 28.28 | | | | | | |
| | 8 | <u>40.95</u> | <u>40.76</u> | <u>41.33</u> | <u>41.23</u> | <u>41.23</u> | | <u>40.72</u> | <u>40.44</u> | <u>40.30</u> | <u>40.30</u> | | | | | | |
| Total | 238.48 | 236.82 | 236.62 | 235.78 | 235.78 | 287.34 | 234.78 | 234.14 | 233.72 | 233.72 | 285.32 | | | | | | 292.40 |
| MHS | 9 | 37.58 | 37.63 | 37.61 | 37.58 | 37.58 | | 37.25 | 36.83 | 36.27 | 36.27 | | | | | | |
| | 10 | 50.57 | 50.02 | 49.68 | 49.56 | 49.56 | | 49.05 | 48.62 | 48.04 | 48.04 | | | | | | |
| | 11 | 35.32 | 35.02 | 34.94 | 34.90 | 34.90 | | 34.89 | 34.95 | 35.07 | 35.07 | | | | | | |
| | 12 | <u>40.58</u> | <u>40.53</u> | <u>40.66</u> | <u>40.56</u> | <u>40.56</u> | | <u>40.45</u> | <u>40.36</u> | <u>40.23</u> | <u>40.23</u> | | | | | | |
| | Total | 164.05 | 163.20 | 162.89 | 162.60 | 162.60 | 159.34 | 161.64 | 160.76 | 159.61 | 159.61 | 155.78 | | | | | |
| MAS | TK | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | |
| | K | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | |
| | 1 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | | 2.00 | 2.00 | 2.00 | 2.00 | | | | | | |
| | 2 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | |
| | 3 | 1.00 | 1.00 | 1.16 | 1.33 | 1.33 | | 1.47 | 1.55 | 1.62 | 1.62 | | | | | | |
| | 4 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | |
| | 5 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | |
| | 6 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | | 2.00 | 2.00 | 2.00 | 2.00 | | | | | | |
| | 7 | 3.32 | 3.79 | 4.04 | 4.24 | 4.24 | | 4.40 | 4.48 | 4.41 | 4.41 | | | | | | |
| | 8 | 4.00 | 3.87 | 3.75 | 3.81 | 3.81 | | 3.89 | 4.05 | 4.20 | 4.20 | | | | | | |
| | 9 | 2.00 | 2.00 | 1.84 | 1.75 | 1.75 | | 1.80 | 1.83 | 1.86 | 1.86 | | | | | | |
| | 10 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | | 2.00 | 2.00 | 2.00 | 2.00 | | | | | | |
| | 11 | 1.00 | 1.00 | 0.84 | 0.69 | 0.69 | | 0.55 | 0.47 | 0.40 | 0.40 | | | | | | |
| 12 | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | | <u>2.00</u> | <u>2.00</u> | <u>1.96</u> | <u>1.96</u> | | | | | | | |
| Total | 19.32 | 19.66 | 19.63 | 19.82 | 19.82 | 12.05 | 20.11 | 20.38 | 20.45 | 20.45 | 12.53 | | | | | | 13.56 |
| SHS | 9 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | | | | | | |
| | 10 | 0.24 | 0.46 | 0.61 | 0.60 | 0.60 | | 0.63 | 0.77 | 0.93 | 0.93 | | | | | | |
| | 11 | 2.00 | 2.09 | 2.01 | 1.94 | 1.94 | | 1.84 | 1.81 | 1.79 | 1.79 | | | | | | |
| | 12 | <u>2.25</u> | <u>2.03</u> | <u>1.99</u> | <u>1.94</u> | <u>1.94</u> | | <u>1.93</u> | <u>1.91</u> | <u>1.91</u> | <u>1.91</u> | | | | | | |
| | Total | 4.49 | 4.58 | 4.62 | 4.48 | 4.48 | 2.54 | 4.41 | 4.50 | 4.63 | 4.63 | 2.99 | | | | | |
| TOTAL ADA | | 449.65 | 447.57 | 447.26 | 446.28 | 446.28 | 492.75 | 444.77 | 443.71 | 442.13 | 442.13 | 487.83 | | | | | 496.36 |

2020-21 Total Enrollment by Attendance Month

| | | 20-21 | | | | | | | | | | |
|---------------------|----------|------------|------------|------------|------------|------------|------------|------------|-------|-------|----------|------------|
| | | Mo. 1 | Mo. 2 | Mo. 3 | Mo. 4 | Mo. 5 | Mo. 6 | Mo. 7 | Mo. 8 | Mo. 9 | Mo. 10 | Annual Avg |
| Albion | TK | 2 | 2 | 2 | 2 | 2 | 2 | 2 | | | | 2 |
| | K | 2 | 2 | 2 | 2 | 2 | 2 | 1 | | | | 2 |
| | 1 | 2 | 3 | 3 | 2 | 2 | 2 | 2 | | | | 2 |
| | 2 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | | | | 4 |
| | 3 | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> | <u>3</u> | | | | <u>4</u> |
| | Total | 14 | 15 | 15 | 14 | 14 | 14 | 12 | | | | 14 |
| Comptche | TK | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| | K | 2 | 2 | 2 | 2 | 2 | 2 | 2 | | | | 2 |
| | 1 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | | | | 4 |
| | 2 | 5 | 5 | 5 | 5 | 5 | 5 | 4 | | | | 5 |
| | 3 | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | | | | <u>0</u> |
| | Total | 11 | 11 | 11 | 11 | 11 | 11 | 10 | | | | 11 |
| MK-8 | TK | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | 1 |
| | K | 14 | 14 | 14 | 14 | 14 | 14 | 14 | | | | 14 |
| | 1 | 13 | 12 | 12 | 12 | 12 | 12 | 12 | | | | 12 |
| | 2 | 23 | 23 | 23 | 23 | 23 | 23 | 21 | | | | 23 |
| | 3 | 26 | 24 | 23 | 24 | 24 | 24 | 23 | | | | 24 |
| | 4 | 27 | 27 | 27 | 27 | 28 | 29 | 28 | | | | 28 |
| | 5 | 38 | 38 | 37 | 35 | 36 | 36 | 37 | | | | 37 |
| | 6 | 37 | 37 | 37 | 37 | 36 | 35 | 35 | | | | 36 |
| | 7 | 31 | 31 | 31 | 31 | 31 | 31 | 31 | | | | 31 |
| | 8 | <u>46</u> | <u>46</u> | <u>45</u> | <u>45</u> | <u>41</u> | <u>42</u> | <u>41</u> | | | | <u>44</u> |
| Total | 256 | 253 | 250 | 249 | 246 | 247 | 243 | | | | 249 | |
| MHS | 9 | 38 | 38 | 38 | 38 | 37 | 35 | 34 | | | | 37 |
| | 10 | 51 | 50 | 50 | 50 | 47 | 47 | 47 | | | | 49 |
| | 11 | 35 | 35 | 35 | 35 | 35 | 36 | 36 | | | | 35 |
| | 12 | <u>41</u> | <u>41</u> | <u>41</u> | <u>41</u> | <u>41</u> | <u>41</u> | <u>42</u> | | | | <u>41</u> |
| | Total | 165 | 164 | 164 | 164 | 160 | 159 | 159 | | | | 162 |
| MAS | TK | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| | K | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| | 1 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | | | | 2 |
| | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| | 3 | 1 | 1 | 2 | 2 | 2 | 2 | 2 | | | | 2 |
| | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| | 6 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | | | | 2 |
| | 7 | 4 | 5 | 5 | 5 | 5 | 5 | 5 | | | | 5 |
| | 8 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | | | | 4 |
| | 9 | 2 | 2 | 2 | 2 | 2 | 2 | 3 | | | | 2 |
| | 10 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | | | | 2 |
| | 11 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | | | | 1 |
| 12 | <u>2</u> | <u>2</u> | <u>2</u> | <u>2</u> | <u>2</u> | <u>2</u> | <u>1</u> | | | | <u>2</u> | |
| Total | 20 | 21 | 22 | 22 | 22 | 22 | 22 | | | | 22 | |
| SHS | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | 0 |
| | 10 | 1 | 2 | 2 | 2 | 4 | 4 | 4 | | | | 3 |
| | 11 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | | | | 4 |
| | 12 | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> | | | | <u>4</u> |
| | Total | 9 | 10 | 10 | 10 | 12 | 12 | 12 | | | | 11 |
| TOTAL Enroll | | 475 | 474 | 472 | 470 | 465 | 465 | 458 | | | | 468 |

2020-21 Enrollment by District of Residence

Month: 7

| | | MUSD | FB | PA | AV | Ukiah | Other | 20-21 Totals To Date | 20-21 CBEDS (Oct.) | 19-20 CBEDS (Oct.) |
|--------------|-------|------------|-----------|-----------|----------|----------|----------|----------------------------|--------------------------|--------------------------|
| Albion | TK | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 2 |
| | K | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 4 | 2 |
| | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 3 | 4 |
| | 2 | 4 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 3 |
| | 3 | 3 | 0 | 0 | 0 | 0 | 0 | 3 | 4 | 1 |
| | Total | 12 | 0 | 0 | 0 | 0 | 0 | 12 | 15 | 12 |
| Comptche | TK | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | K | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 6 |
| | 1 | 4 | 0 | 0 | 0 | 0 | 0 | 4 | 4 | 7 |
| | 2 | 4 | 0 | 0 | 0 | 0 | 0 | 4 | 5 | 3 |
| | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| | Total | 10 | 0 | 0 | 0 | 0 | 0 | 10 | 11 | 21 |
| MK-8 | TK | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 8 |
| | K | 12 | 2 | 0 | 0 | 0 | 0 | 14 | 14 | 14 |
| | 1 | 12 | 0 | 0 | 0 | 0 | 0 | 12 | 13 | 29 |
| | 2 | 19 | 2 | 0 | 0 | 0 | 0 | 21 | 23 | 27 |
| | 3 | 21 | 2 | 0 | 0 | 0 | 0 | 23 | 26 | 22 |
| | 4 | 24 | 4 | 0 | 0 | 0 | 0 | 28 | 26 | 42 |
| | 5 | 36 | 1 | 0 | 0 | 0 | 0 | 37 | 39 | 36 |
| | 6 | 31 | 3 | 1 | 0 | 0 | 0 | 35 | 37 | 39 |
| | 7 | 24 | 7 | 0 | 0 | 0 | 0 | 31 | 31 | 47 |
| | 8 | 36 | 4 | 1 | 0 | 0 | 0 | 41 | 46 | 40 |
| Total | 216 | 25 | 2 | 0 | 0 | 0 | 243 | 256 | 304 | |
| MHS | 9 | 25 | 7 | 0 | 2 | 0 | 0 | 34 | 38 | 52 |
| | 10 | 37 | 6 | 2 | 2 | 0 | 0 | 47 | 51 | 40 |
| | 11 | 25 | 8 | 2 | 1 | 0 | 0 | 36 | 35 | 41 |
| | 12 | 29 | 7 | 5 | 1 | 0 | 0 | 42 | 41 | 35 |
| | Total | 116 | 28 | 9 | 6 | 0 | 0 | 159 | 165 | 168 |
| MAS (I.S.) | TK | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | K | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 0 |
| | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 3 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 |
| | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 6 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 2 |
| | 7 | 5 | 0 | 0 | 0 | 0 | 0 | 5 | 4 | 3 |
| | 8 | 5 | 0 | 0 | 0 | 0 | 0 | 5 | 4 | 1 |
| | 9 | 1 | 2 | 0 | 0 | 0 | 0 | 3 | 2 | 0 |
| | 10 | 2 | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 1 |
| | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 |
| 12 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 3 | |
| Total | 20 | 2 | 0 | 0 | 0 | 0 | 22 | 20 | 12 | |
| SHS | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 10 | 4 | 0 | 0 | 0 | 0 | 0 | 4 | 1 | 0 |
| | 11 | 3 | 1 | 0 | 0 | 0 | 0 | 4 | 4 | 3 |
| | 12 | 4 | 0 | 0 | 0 | 0 | 0 | 4 | 5 | 5 |
| | Total | 11 | 1 | 0 | 0 | 0 | 0 | 12 | 10 | 8 |
| TOTAL | | 385 | 56 | 11 | 6 | 0 | 0 | 458 | 477 | 525 |

Mendocino Unified School District/CEMUS
May 6, 2021
Tentative Agreement: Appendix A: Compensation Language & Updated Salary Schedules
for 2021-22
TA 2020-21- 01:

Appendix A: Compensation language adopted by CEMUS/MUSD effective July 1, 2021

It is hereby agreed that the attached salary schedules will replace all prior salary schedules effective July 1, 2021. The salary schedules will reflect a 3% raise for fiscal year 2021-22. The MTA/CEMUS/MUSD agree to work collaboratively to address budgetary needs and shortfalls.

Updated Salary Schedules adopted by CEMUS/MUSD effective July 1, 2021

The salary schedules for 2021-22 are attached and they reflect the changes agreed to in the paragraph above.

This agreement is contingent upon acceptance by the county of the disclosure form for collective bargaining.


For Classified Employees of Mendocino Unified (CEMUS):

5/6/21
Date


Christine Kenton of CEMUS

For Mendocino Unified School District:

5/7/21
Date


Jason Morse, Superintendent

Mendocino Unified School District
CEMUS 2021-22 DRAFT
Board Approved TBD

| STEP | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | long. |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| RANGE 23 | 13.18 | 13.71 | 14.26 | 14.82 | 15.42 | 16.04 | 16.68 | 17.35 | 18.04 | 18.76 | 20.67 | 21.50 |
| RANGE 24 | 13.45 | 13.98 | 14.54 | 15.12 | 15.73 | 16.36 | 17.02 | 17.70 | 18.41 | 19.14 | 21.09 | 21.84 |
| RANGE 25 | 13.72 | 14.27 | 14.83 | 15.43 | 16.05 | 16.69 | 17.36 | 18.05 | 18.77 | 19.52 | 21.52 | 22.38 |
| RANGE 26 | 14.00 | 14.55 | 15.14 | 15.75 | 16.38 | 17.04 | 17.72 | 18.43 | 19.17 | 19.93 | 21.97 | 22.85 |
| RANGE 27 | 14.28 | 14.84 | 15.44 | 16.06 | 16.70 | 17.37 | 18.06 | 18.78 | 19.53 | 20.31 | 22.39 | 23.29 |
| RANGE 28 | 14.56 | 15.15 | 15.76 | 16.39 | 17.05 | 17.73 | 18.44 | 19.18 | 19.94 | 20.73 | 22.86 | 23.77 |
| RANGE 29 | 14.85 | 15.45 | 16.07 | 16.71 | 17.38 | 18.07 | 18.79 | 19.54 | 20.32 | 21.14 | 23.30 | 24.23 |
| RANGE 30 | 15.15 | 15.76 | 16.39 | 17.05 | 17.73 | 18.44 | 19.18 | 19.94 | 20.73 | 21.57 | 23.77 | 24.72 |
| RANGE 31 | 15.45 | 16.07 | 16.71 | 17.38 | 18.07 | 18.79 | 19.54 | 20.32 | 21.14 | 21.98 | 24.24 | 25.21 |
| RANGE 32 | 15.76 | 16.39 | 17.05 | 17.73 | 18.44 | 19.18 | 19.94 | 20.73 | 21.57 | 22.43 | 24.73 | 25.72 |
| RANGE 33 | 16.08 | 16.72 | 17.39 | 18.09 | 18.81 | 19.56 | 20.34 | 21.16 | 22.00 | 22.88 | 25.21 | 26.22 |
| RANGE 34 | 16.40 | 17.06 | 17.74 | 18.45 | 19.19 | 19.96 | 20.76 | 21.60 | 22.46 | 23.36 | 25.75 | 26.78 |
| RANGE 35 | 16.73 | 17.40 | 18.10 | 18.82 | 19.57 | 20.35 | 21.17 | 22.01 | 22.89 | 23.80 | 26.24 | 27.29 |
| RANGE 36 | 17.06 | 17.74 | 18.45 | 19.19 | 19.96 | 20.76 | 21.60 | 22.46 | 23.36 | 24.30 | 26.79 | 27.86 |
| RANGE 37 | 17.40 | 18.10 | 18.82 | 19.57 | 20.35 | 21.17 | 22.01 | 22.89 | 23.80 | 24.75 | 27.28 | 28.37 |
| RANGE 38 | 17.75 | 18.46 | 19.20 | 19.97 | 20.78 | 21.61 | 22.47 | 23.37 | 24.31 | 25.28 | 27.86 | 28.97 |
| RANGE 39 | 18.10 | 18.82 | 19.57 | 20.35 | 21.17 | 22.01 | 22.89 | 23.80 | 24.75 | 25.74 | 28.38 | 29.52 |
| RANGE 40 | 18.46 | 19.20 | 19.97 | 20.78 | 21.61 | 22.47 | 23.37 | 24.31 | 25.28 | 26.29 | 28.97 | 30.13 |
| RANGE 41 | 18.83 | 19.58 | 20.36 | 21.18 | 22.02 | 22.91 | 23.82 | 24.78 | 25.77 | 26.80 | 29.54 | 30.72 |
| RANGE 42 | 19.21 | 19.98 | 20.79 | 21.62 | 22.48 | 23.38 | 24.32 | 25.29 | 26.30 | 27.35 | 30.15 | 31.36 |
| RANGE 43 | 19.59 | 20.37 | 21.19 | 22.03 | 22.92 | 23.83 | 24.79 | 25.78 | 26.81 | 27.88 | 30.74 | 31.97 |
| RANGE 44 | 19.98 | 20.79 | 21.62 | 22.48 | 23.38 | 24.32 | 25.29 | 26.30 | 27.35 | 28.44 | 31.35 | 32.60 |
| RANGE 45 | 20.38 | 21.20 | 22.04 | 22.93 | 23.84 | 24.80 | 25.79 | 26.82 | 27.89 | 29.00 | 31.97 | 33.25 |
| RANGE 46 | 20.80 | 21.63 | 22.50 | 23.39 | 24.33 | 25.30 | 26.31 | 27.36 | 28.45 | 29.58 | 32.61 | 33.91 |
| RANGE 47 | 21.21 | 22.05 | 22.94 | 23.85 | 24.81 | 25.80 | 26.83 | 27.90 | 29.02 | 30.18 | 33.27 | 34.60 |
| RANGE 48 | 21.63 | 22.50 | 23.39 | 24.33 | 25.30 | 26.31 | 27.36 | 28.45 | 29.58 | 30.77 | 33.92 | 35.28 |
| RANGE 49 | 22.06 | 22.95 | 23.87 | 24.82 | 25.81 | 26.84 | 27.91 | 29.03 | 30.19 | 31.39 | 34.61 | 35.99 |
| RANGE 50 | 22.51 | 23.40 | 24.34 | 25.32 | 26.33 | 27.38 | 28.47 | 29.61 | 30.80 | 32.03 | 35.31 | 36.72 |
| RANGE 51 | 22.96 | 23.88 | 24.83 | 25.82 | 26.85 | 27.92 | 29.04 | 30.20 | 31.40 | 32.66 | 36.01 | 37.45 |
| RANGE 52 | 25.08 | 26.08 | 27.12 | 28.20 | 29.33 | 30.51 | 31.72 | 32.99 | 34.31 | 35.68 | 39.34 | 40.91 |

- Range 25: Instructional Aide, Integrative Aide, Office Assistant, Payroll/Accounting Technician, Administrative Assistant, Registrar
- Range 27: Library Assistant
- Range 30: Custodian
- Range 32: Grounds Keeper
- Range 35: Accounts Payable/Office Asst., Manager Cook, MCN Inside Operations Engineer
- Range 36: Maintenance Worker I, Lead Custodian, Preschool Teacher
- Range 39: Maintenance Worker II, Chorus Accompanist
- Range 40: Bus Driver
- Range 41: Payroll/Accounting Technician, Administrative Assistant, Registrar
- Range 42: Administrative Support - H.S.
- Range 43: MCN Operations Technician
- Range 48: MCN Inside + Outside Operations Manager
- Range 50: MCN Operations Engineer
- Range 51: Lead Bus Mechanic
- Range 52: Computer Support Technician
- See separate schedule for Jr. + Sr. Network Administrators

Effective 7/1/07 an employee who has worked in the classified service of the District for a period of 14 years or more shall receive a longevity increment of 4% at the commencement of their 15th year.
 Effective 07-01-2020 - 12 Month Employees will be contracted for 260 days per year

**Mendocino Unified School District
CEMUS 2021-22 DRAFT
Board Approved TBD**

4% Educational Increment

| STEP | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | long. |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| RANGE | | | | | | | | | | | | |
| 23 | 13.71 | 14.26 | 14.83 | 15.41 | 16.04 | 16.68 | 17.35 | 18.04 | 18.76 | 19.51 | 21.50 | 22.36 |
| 24 | 13.99 | 14.55 | 15.12 | 15.72 | 16.38 | 17.01 | 17.70 | 18.41 | 19.15 | 19.91 | 21.93 | 22.82 |
| 25 | 14.27 | 14.84 | 15.42 | 16.05 | 16.69 | 17.36 | 18.05 | 18.77 | 19.52 | 20.30 | 22.38 | 23.28 |
| 26 | 14.56 | 15.13 | 15.75 | 16.38 | 17.04 | 17.72 | 18.43 | 19.17 | 19.94 | 20.73 | 22.85 | 23.76 |
| 27 | 14.85 | 15.43 | 16.06 | 16.70 | 17.37 | 18.06 | 18.78 | 19.53 | 20.31 | 21.12 | 23.29 | 24.22 |
| 28 | 15.14 | 15.76 | 16.39 | 17.05 | 17.73 | 18.44 | 19.18 | 19.95 | 20.74 | 21.56 | 23.77 | 24.72 |
| 29 | 15.44 | 16.07 | 16.71 | 17.38 | 18.08 | 18.79 | 19.54 | 20.32 | 21.13 | 21.99 | 24.23 | 25.20 |
| 30 | 15.76 | 16.39 | 17.05 | 17.73 | 18.44 | 19.18 | 19.95 | 20.74 | 21.56 | 22.43 | 24.72 | 25.71 |
| 31 | 16.07 | 16.71 | 17.38 | 18.08 | 18.79 | 19.54 | 20.32 | 21.13 | 21.99 | 22.86 | 25.21 | 26.22 |
| 32 | 16.39 | 17.05 | 17.73 | 18.44 | 19.18 | 19.95 | 20.74 | 21.56 | 22.43 | 23.33 | 25.72 | 26.75 |
| 33 | 16.72 | 17.39 | 18.09 | 18.81 | 19.56 | 20.34 | 21.15 | 22.01 | 22.88 | 23.80 | 26.22 | 27.27 |
| 34 | 17.06 | 17.74 | 18.45 | 19.19 | 19.96 | 20.76 | 21.59 | 22.46 | 23.36 | 24.29 | 26.78 | 27.85 |
| 35 | 17.40 | 18.10 | 18.82 | 19.57 | 20.35 | 21.16 | 22.02 | 22.89 | 23.81 | 24.75 | 27.29 | 28.38 |
| 36 | 17.74 | 18.45 | 19.19 | 19.96 | 20.76 | 21.59 | 22.46 | 23.36 | 24.29 | 25.27 | 27.86 | 28.97 |
| 37 | 18.10 | 18.82 | 19.57 | 20.35 | 21.16 | 22.02 | 22.89 | 23.81 | 24.75 | 25.74 | 28.37 | 29.50 |
| 38 | 18.46 | 19.20 | 19.97 | 20.77 | 21.61 | 22.47 | 23.37 | 24.30 | 25.28 | 26.29 | 28.97 | 30.13 |
| 39 | 18.82 | 19.57 | 20.35 | 21.16 | 22.02 | 22.89 | 23.81 | 24.75 | 25.74 | 26.77 | 29.52 | 30.70 |
| 40 | 19.20 | 19.97 | 20.77 | 21.61 | 22.47 | 23.37 | 24.30 | 25.28 | 26.29 | 27.34 | 30.13 | 31.34 |
| 41 | 19.58 | 20.36 | 21.17 | 22.03 | 22.90 | 23.83 | 24.77 | 25.77 | 26.80 | 27.87 | 30.72 | 31.95 |
| 42 | 19.98 | 20.78 | 21.62 | 22.48 | 23.38 | 24.32 | 25.29 | 26.30 | 27.35 | 28.44 | 31.36 | 32.61 |
| 43 | 20.37 | 21.18 | 22.04 | 22.91 | 23.84 | 24.78 | 25.78 | 26.81 | 27.88 | 29.00 | 31.97 | 33.25 |
| 44 | 20.78 | 21.62 | 22.48 | 23.38 | 24.32 | 25.29 | 26.30 | 27.35 | 28.44 | 29.58 | 32.60 | 33.90 |
| 45 | 21.20 | 22.05 | 22.92 | 23.85 | 24.79 | 25.79 | 26.82 | 27.89 | 29.01 | 30.16 | 33.25 | 34.58 |
| 46 | 21.63 | 22.50 | 23.40 | 24.33 | 25.30 | 26.31 | 27.36 | 28.45 | 29.59 | 30.76 | 33.91 | 35.27 |
| 47 | 22.06 | 22.93 | 23.86 | 24.80 | 25.80 | 26.83 | 27.90 | 29.02 | 30.18 | 31.39 | 34.60 | 35.98 |
| 48 | 22.50 | 23.40 | 24.33 | 25.30 | 26.31 | 27.36 | 28.45 | 29.59 | 30.76 | 32.00 | 35.28 | 36.69 |
| 49 | 22.94 | 23.87 | 24.82 | 25.81 | 26.84 | 27.91 | 29.03 | 30.19 | 31.40 | 32.65 | 35.99 | 37.43 |
| 50 | 23.41 | 24.34 | 25.31 | 26.33 | 27.38 | 28.48 | 29.61 | 30.79 | 32.03 | 33.31 | 36.72 | 38.19 |
| 51 | 23.88 | 24.84 | 25.82 | 26.85 | 27.92 | 29.04 | 30.20 | 31.41 | 32.66 | 33.97 | 37.45 | 38.95 |
| 52 | 26.08 | 27.12 | 28.20 | 29.33 | 30.50 | 31.73 | 32.99 | 34.31 | 35.68 | 37.11 | 40.91 | 42.55 |

Range 25: Instructional Aide, Integrative Aide, Office Assistant,

Preschool Teacher Assistant, Cook

Range 27: Library Assistant

Range 30: Custodian

Range 32: Grounds Keeper

Range 35: Accounts Payable/Office Asst., Manager Cook,

MCN Inside Operations Agent

Range 36: Maintenance Worker I, Lead Custodian, Preschool Teacher

Range 39: Maintenance Worker II, Chorus Accompanist

Range 40: Bus Driver

Range 41: Payroll/Accounting Technician, Administrative

Assistant, Lead Technical Sales + Billing, Registrar

Range 42: Administrative Support - H.S.

Range 43: MCN Operations Technician

Range 48: MCN Inside + Outside Operations Manager

Range 50: MCN Operations Engineer

Range 51: Lead Bus Mechanic

Range 52: Computer Support Technician

See separate schedule for Jr. + Sr. Network Administrators

Effective 7/1/07 an employee who has worked in the classified service of the District for a period of 14 years or more shall receive a

longevity increment of 4% at the commencement of their 15th year.

**Mendocino Unified School District
 2021-22 Network Administrator Salary Schedule
 Board Approved - TBD
 CEMUS Represented Positions**

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | longevity |
|---------------------------|-------|-------|-------|-------|-------|-------|-------|-----------|
| MCN Junior Network Admin. | 27.63 | 28.72 | 29.88 | 31.09 | 32.31 | 33.61 | 34.98 | 36.38 |
| with education increment | 28.74 | 29.87 | 31.08 | 32.33 | 33.60 | 34.96 | 36.38 | 37.83 |
| MCN Senior Network Admin. | 34.80 | 36.20 | 37.65 | 39.16 | 40.71 | 42.33 | 44.03 | 45.79 |
| with education increment | 36.19 | 37.66 | 39.15 | 40.73 | 42.33 | 44.02 | 45.79 | 47.62 |

Effective 07-01-2020 - 12 Month Employees will be contracted for 260 days per year

Effective 07-01-07 an employee who has worked in the classified service of the District for a period of 14 years or more shall receive a longevity increment of 4% at the commencement of their 15th year. Per negotiated agreement 2007-01 dated January 30, 2007.

**Mendocino Unified School District
Mendocino Teachers Association**

**Appendix C – Salary Compensation Language
Tentative Agreement
TA 2020-21 – 01:**

It is agreed that the following language will be added to Appendix C of the MTA Contract:

Appendix C – Salary Compensation Language

Compensation language adopted by MUSD/MTA effective July 1, 2021

It is hereby agreed that the attached salary schedules will replace all prior salary schedules effective July 1, 2021. The salary schedules will reflect a 3% raise for fiscal year 2021-22. The MTA/CEMUS/MUSD agree to work collaboratively to address budgetary needs and shortfalls and windfalls.

This agreement is contingent upon acceptance by the county of the disclosure form for collective bargaining.

For Mendocino Teachers Association

5/11/2021
Date


Pamela Duncan, MTA Negotiator

For Mendocino Unified School District:

Date

Jason Morse, Superintendent

5/6/21

**Mendocino Unified School District
Mendocino Teachers' Association**

DRAFT 2021-22

Board Approved: TBD

| Years ** | 0 A.B. | 1 A.B.+30 | 2 A.B.+45 | 3 A.B.+60 | 4 A.B.+75 | 5 A.B.+90 |
|----------|--------------------------|--------------|--------------|--------------|--------------|--------------|
| 1 | \$41,614 | \$49,071 | \$50,015 | \$50,956 | \$51,900 | \$52,840 |
| 2 | \$42,858 | \$50,592 | \$51,559 | \$52,524 | \$53,492 | \$54,459 |
| 3 | \$44,212 | \$52,152 | \$53,143 | \$54,135 | \$55,127 | \$56,120 |
| 4 | \$45,604 | \$53,750 | \$54,769 | \$55,788 | \$56,806 | \$57,824 |
| 5 | \$47,033 | \$55,393 | \$56,439 | \$57,483 | \$58,528 | \$59,573 |
| 6 | MA \$2,500 | \$48,499 | \$57,078 | \$58,151 | \$59,225 | \$60,296 |
| 7 | | \$50,002 | \$58,810 | \$59,910 | \$61,010 | \$62,110 |
| 8 | | \$51,546 | \$60,585 | \$61,713 | \$62,844 | \$63,973 |
| 9 | Ph.D. \$2,600 | \$53,132 | \$62,405 | \$63,565 | \$64,725 | \$65,885 |
| 10 | | \$53,132 | \$62,405 | \$65,467 | \$66,655 | \$67,845 |
| 11 | | \$53,132 | \$62,405 | \$66,988 | \$68,072 | \$69,157 |
| 12 | Natnl. \$2,500 | \$53,132 | \$62,405 | \$68,039 | \$69,141 | \$70,243 |
| 13 | | \$53,132 | \$62,405 | \$69,105 | \$70,225 | \$71,344 |
| 14 | | \$53,132 | \$62,405 | \$69,105 | \$71,326 | \$72,463 |
| 15 | | \$53,132 | \$62,405 | \$69,105 | \$72,446 | \$73,600 |
| 16 | | \$53,132 | \$62,405 | \$69,105 | \$73,581 | \$74,754 |
| 17 | | \$53,132 | \$62,405 | \$69,105 | \$74,734 | \$75,924 |
| 18 | | \$53,132 | \$62,405 | \$69,105 | \$74,734 | \$77,113 |
| 19 | | \$53,132 | \$62,405 | \$69,105 | \$74,734 | \$78,322 |
| 20 | | \$53,132 | \$62,405 | \$69,105 | \$74,734 | \$79,550 |
| 21 | | \$53,132 | \$62,405 | \$69,105 | \$74,734 | \$80,797 |
| 22 | | \$53,132 | \$62,405 | \$69,105 | \$74,734 | \$82,061 |
| 23 | | \$53,132 | \$62,405 | \$69,105 | \$74,734 | \$83,348 |
| 24 | | \$53,132 | \$62,405 | \$69,105 | \$74,734 | \$84,653 |
| 25 | | \$53,132 | \$62,405 | \$69,105 | \$74,734 | \$85,977 |

MUSD offers three higher education stipends: Masters, Ph.D, National Teacher Credential. MTA members and Certificated staff are eligible to receive up to two of the three stipends offered.

Mendocino Unified School District
MTA Head Teacher Schedule 190 days
DRAFT 2021-22
Board Approved: TBD

| Years ** | 1 A.B.+30 | 2 A.B.+45 | 3 A.B.+60 | 4 A.B.+75 | 5 A.B.+90 |
|----------|---------------------------|--------------|--------------|--------------|--------------|
| 1 | \$50,398 | \$51,366 | \$52,333 | \$53,303 | \$54,269 |
| 2 | \$51,959 | \$52,952 | \$53,943 | \$54,938 | \$55,931 |
| 3 | \$53,561 | \$54,579 | \$55,597 | \$56,617 | \$57,637 |
| 4 | \$55,202 | \$56,249 | \$57,296 | \$58,341 | \$59,387 |
| 5 | \$56,891 | \$57,964 | \$59,037 | \$60,110 | \$61,183 |
| 6 | MA \$58,621 | \$59,722 | \$60,826 | \$61,926 | \$63,028 |
| 7 | \$2,500 | \$61,529 | \$62,659 | \$63,789 | \$64,921 |
| 8 | \$62,222 | \$63,381 | \$64,545 | \$65,703 | \$66,861 |
| 9 | Ph.D. \$64,091 | \$65,283 | \$66,474 | \$67,666 | \$68,856 |
| 10 | \$2,600 | \$67,236 | \$68,457 | \$69,678 | \$70,901 |
| 11 | \$64,091 | \$68,799 | \$69,911 | \$71,027 | \$72,141 |
| 12 | Natnl. \$64,091 | \$69,877 | \$71,009 | \$72,141 | \$73,272 |
| 13 | \$2,500 | \$70,972 | \$72,124 | \$73,272 | \$74,421 |
| 14 | \$64,091 | \$70,972 | \$73,255 | \$74,421 | \$75,589 |
| 15 | \$64,091 | \$70,972 | \$74,404 | \$75,589 | \$76,775 |
| 16 | \$64,091 | \$70,972 | \$75,570 | \$76,775 | \$77,977 |
| 17 | \$64,091 | \$70,972 | \$76,754 | \$77,976 | \$79,198 |
| 18 | \$64,091 | \$70,972 | \$76,754 | \$79,197 | \$80,439 |
| 19 | \$64,091 | \$70,972 | \$76,754 | \$80,439 | \$81,700 |
| 20 | \$64,091 | \$70,972 | \$76,754 | \$81,700 | \$82,981 |
| 21 | \$64,091 | \$70,972 | \$76,754 | \$82,981 | \$84,279 |
| 22 | \$64,091 | \$70,972 | \$76,754 | \$84,279 | \$85,601 |
| 23 | \$64,091 | \$70,972 | \$76,754 | \$85,602 | \$86,941 |
| 24 | \$64,091 | \$70,972 | \$76,754 | \$86,940 | \$88,302 |
| 25 | \$64,091 | \$70,972 | \$76,754 | \$88,301 | \$89,684 |

MUSD offers three higher education stipends: Masters, Ph.D, National Teacher Credential. MTA members and Certificated staff are eligible to receive up to two of the three stipends offered.

Mendocino Unified School District

MTA Head Teacher Schedule 195 days

DRAFT 2021-22

Board Approved: TBD

| | 1 | 2 | 3 | 4 | 5 |
|-----------------|----------------|----------------|----------------|----------------|----------------|
| Years ** | A.B.+30 | A.B.+45 | A.B.+60 | A.B.+75 | A.B.+90 |
| 1 | \$51,724 | \$52,718 | \$53,710 | \$54,705 | \$55,696 |
| 2 | \$53,326 | \$54,346 | \$55,363 | \$56,383 | \$57,403 |
| 3 | \$54,971 | \$56,016 | \$57,061 | \$58,106 | \$59,153 |
| 4 | \$56,655 | \$57,729 | \$58,804 | \$59,876 | \$60,950 |
| 5 | \$58,388 | \$59,490 | \$60,591 | \$61,692 | \$62,793 |
| 6 | MA | \$61,294 | \$62,426 | \$63,555 | \$64,687 |
| 7 | \$2,500 | \$63,148 | \$64,308 | \$65,468 | \$66,629 |
| 8 | | \$65,050 | \$66,241 | \$67,431 | \$68,622 |
| 9 | Ph.D. | \$67,002 | \$68,224 | \$69,447 | \$70,667 |
| 10 | \$2,600 | \$69,006 | \$70,258 | \$71,512 | \$72,767 |
| 11 | | \$70,610 | \$71,751 | \$72,895 | \$74,039 |
| 12 | Natnl. | \$71,717 | \$72,878 | \$74,039 | \$75,200 |
| 13 | \$2,500 | \$72,841 | \$74,021 | \$75,200 | \$76,380 |
| 14 | | \$72,841 | \$75,182 | \$76,380 | \$77,578 |
| 15 | | \$72,841 | \$76,362 | \$77,578 | \$78,795 |
| 16 | | \$72,841 | \$77,559 | \$78,795 | \$80,030 |
| 17 | | \$72,841 | \$78,773 | \$80,028 | \$81,282 |
| 18 | | \$72,841 | \$78,773 | \$81,281 | \$82,556 |
| 19 | | \$72,841 | \$78,773 | \$82,556 | \$83,850 |
| 20 | | \$72,841 | \$78,773 | \$83,850 | \$85,165 |
| 21 | | \$72,841 | \$78,773 | \$85,165 | \$86,497 |
| 22 | | \$72,841 | \$78,773 | \$86,497 | \$87,854 |
| 23 | | \$72,841 | \$78,773 | \$87,853 | \$89,230 |
| 24 | | \$72,841 | \$78,773 | \$89,229 | \$90,626 |
| 25 | | \$72,841 | \$78,773 | \$90,625 | \$92,045 |

MUSD offers three higher education stipends: Masters, Ph.D, National Teacher Credential. MTA members and Certificated staff are eligible to receive up to two of the three stipends offered.

Mendocino Unified School District

MTA Head Teacher Schedule 200 days

DRAFT 2021-22

Board Approved: TBD

| | 1 | 2 | 3 | 4 | 5 |
|-----------------|----------------|----------------|----------------|----------------|----------------|
| Years ** | A.B.+30 | A.B.+45 | A.B.+60 | A.B.+75 | A.B.+90 |
| 1 | \$53,050 | \$54,070 | \$55,087 | \$56,108 | \$57,125 |
| 2 | \$54,694 | \$55,739 | \$56,783 | \$57,829 | \$58,875 |
| 3 | \$56,380 | \$57,451 | \$58,524 | \$59,597 | \$60,670 |
| 4 | \$58,107 | \$59,210 | \$60,312 | \$61,412 | \$62,513 |
| 5 | \$59,885 | \$61,015 | \$62,144 | \$63,273 | \$64,404 |
| 6 | MA | \$61,706 | \$62,866 | \$64,027 | \$65,185 |
| 7 | \$2,500 | \$63,578 | \$64,767 | \$65,957 | \$67,146 |
| 8 | | \$65,497 | \$66,717 | \$67,940 | \$69,160 |
| 9 | Ph.D. | \$67,464 | \$68,720 | \$69,973 | \$71,227 |
| 10 | \$2,600 | \$67,464 | \$70,775 | \$72,060 | \$73,346 |
| 11 | | \$67,464 | \$72,419 | \$73,591 | \$74,765 |
| 12 | Natnl. | \$67,464 | \$73,555 | \$74,747 | \$75,938 |
| 13 | \$2,500 | \$67,464 | \$74,708 | \$75,919 | \$77,128 |
| 14 | | \$67,464 | \$74,708 | \$77,110 | \$78,338 |
| 15 | | \$67,464 | \$74,708 | \$78,320 | \$79,568 |
| 16 | | \$67,464 | \$74,708 | \$79,547 | \$80,816 |
| 17 | | \$67,464 | \$74,708 | \$80,793 | \$82,081 |
| 18 | | \$67,464 | \$74,708 | \$80,793 | \$83,365 |
| 19 | | \$67,464 | \$74,708 | \$80,793 | \$84,672 |
| 20 | | \$67,464 | \$74,708 | \$80,793 | \$86,000 |
| 21 | | \$67,464 | \$74,708 | \$80,793 | \$87,348 |
| 22 | | \$67,464 | \$74,708 | \$80,793 | \$88,715 |
| 23 | | \$67,464 | \$74,708 | \$80,793 | \$90,105 |
| 24 | | \$67,464 | \$74,708 | \$80,793 | \$91,517 |
| 25 | | \$67,464 | \$74,708 | \$80,793 | \$92,948 |

MUSD offers three higher education stipends: Masters, Ph.D, National Teacher Credential. MTA members and Certificated staff are eligible to receive up to two of the three stipends offered.

Mendocino Unified School District
MTA Technology Teacher Schedule 190 days
DRAFT 2021-22
Board Approved: TBD

| Years ** | 1 | 2 | 3 | 4 | 5 |
|----------|----------------|----------|----------|----------|----------|
| | A.B.+30 | A.B.+45 | A.B.+60 | A.B.+75 | A.B.+90 |
| 1 | \$50,398 | \$51,366 | \$52,333 | \$53,303 | \$54,269 |
| 2 | \$51,959 | \$52,952 | \$53,943 | \$54,938 | \$55,931 |
| 3 | \$53,561 | \$54,579 | \$55,597 | \$56,617 | \$57,637 |
| 4 | \$55,202 | \$56,249 | \$57,296 | \$58,341 | \$59,387 |
| 5 | \$56,891 | \$57,964 | \$59,037 | \$60,110 | \$61,183 |
| 6 | MA | \$58,621 | \$59,722 | \$60,826 | \$61,926 |
| 7 | \$2,500 | \$60,399 | \$61,529 | \$62,659 | \$63,789 |
| 8 | | \$62,222 | \$63,381 | \$64,543 | \$65,703 |
| 9 | Ph.D. | \$64,091 | \$65,283 | \$66,474 | \$67,666 |
| 10 | \$2,600 | \$64,091 | \$67,236 | \$68,457 | \$69,678 |
| 11 | | \$64,091 | \$68,799 | \$69,911 | \$71,027 |
| 12 | Natnl. | \$64,091 | \$69,877 | \$71,009 | \$72,141 |
| 13 | \$2,500 | \$64,091 | \$70,972 | \$72,124 | \$73,272 |
| 14 | | \$64,091 | \$70,972 | \$73,255 | \$74,421 |
| 15 | | \$64,091 | \$70,972 | \$74,404 | \$75,589 |
| 16 | | \$64,091 | \$70,972 | \$75,570 | \$76,775 |
| 17 | | \$64,091 | \$70,972 | \$76,754 | \$77,976 |
| 18 | | \$64,091 | \$70,972 | \$76,754 | \$79,197 |
| 19 | | \$64,091 | \$70,972 | \$76,754 | \$80,439 |
| 20 | | \$64,091 | \$70,972 | \$76,754 | \$81,700 |
| 21 | | \$64,091 | \$70,972 | \$76,754 | \$82,981 |
| 22 | | \$64,091 | \$70,972 | \$76,754 | \$84,279 |
| 23 | | \$64,091 | \$70,972 | \$76,754 | \$85,600 |
| 24 | | \$64,091 | \$70,972 | \$76,754 | \$86,940 |
| 25 | | \$64,091 | \$70,972 | \$76,754 | \$88,301 |

MUSD offers three higher education stipends: Masters, Ph.D, National Teacher Credential. MTA members and Certificated staff are eligible to receive up to two of the three stipends offered.

Mendocino Unified School District

MTA Counselor Schedule 200 days

DRAFT 2021-22

Board Approved: TBD

| | 1 | 2 | 3 | 4 | 5 | |
|-------|----------|----------|----------|----------|----------|----------|
| Years | A.B.+30 | A.B.+45 | A.B.+60 | A.B.+75 | A.B.+90 | |
| 1 | \$53,050 | \$54,070 | \$55,087 | \$56,108 | \$57,125 | |
| 2 | \$54,694 | \$55,739 | \$56,783 | \$57,829 | \$58,875 | |
| 3 | \$56,380 | \$57,451 | \$58,524 | \$59,597 | \$60,670 | |
| 4 | \$58,107 | \$59,210 | \$60,312 | \$61,412 | \$62,513 | |
| 5 | \$59,885 | \$61,015 | \$62,144 | \$63,273 | \$64,404 | |
| 6 | MA | \$61,706 | \$62,866 | \$64,027 | \$65,185 | \$66,345 |
| 7 | \$2,500 | \$63,578 | \$64,767 | \$65,957 | \$67,146 | \$68,337 |
| 8 | | \$65,497 | \$66,717 | \$67,940 | \$69,160 | \$70,381 |
| 9 | Ph.D. | \$67,464 | \$68,720 | \$69,973 | \$71,227 | \$72,480 |
| 10 | \$2,600 | \$67,464 | \$70,775 | \$72,060 | \$73,346 | \$74,633 |
| 11 | | \$67,464 | \$72,419 | \$73,591 | \$74,765 | \$75,938 |
| 12 | Natnl. | \$67,464 | \$73,555 | \$74,747 | \$75,938 | \$77,128 |
| 13 | \$2,500 | \$67,464 | \$74,708 | \$75,919 | \$77,128 | \$78,338 |
| 14 | | \$67,464 | \$74,708 | \$77,110 | \$78,338 | \$79,568 |
| 15 | | \$67,464 | \$74,708 | \$78,320 | \$79,568 | \$80,816 |
| 16 | | \$67,464 | \$74,708 | \$79,547 | \$80,816 | \$82,082 |
| 17 | | \$67,464 | \$74,708 | \$80,793 | \$82,081 | \$83,366 |
| 18 | | \$67,464 | \$74,708 | \$80,793 | \$83,365 | \$84,672 |
| 19 | | \$67,464 | \$74,708 | \$80,793 | \$84,672 | \$86,000 |
| 20 | | \$67,464 | \$74,708 | \$80,793 | \$86,000 | \$87,348 |
| 21 | | \$67,464 | \$74,708 | \$80,793 | \$87,348 | \$88,715 |
| 22 | | \$67,464 | \$74,708 | \$80,793 | \$88,715 | \$90,106 |
| 23 | | \$67,464 | \$74,708 | \$80,793 | \$90,105 | \$91,518 |
| 24 | | \$67,464 | \$74,708 | \$80,793 | \$91,517 | \$92,949 |
| 25 | | \$67,464 | \$74,708 | \$80,793 | \$92,948 | \$94,405 |

MUSD offers three higher education stipends: Masters, Ph.D, National Teacher Credential. MTA members and Certificated staff are eligible to receive up to two of the three stipends offered.

**Mendocino Unified School District
2021-22 Principals and Management
Board Approved: TBD**

| | step 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
|--------------------------------------|-----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|--------|--------|--------|--------|----------|
| HS Principal | 104,432 | 108,248 | 112,063 | 115,880 | 119,696 | | | | | | | 215 days | | | | | |
| MS/GS Principal | 104,432 | 108,248 | 112,063 | 115,880 | 119,696 | | | | | | | 215 days | | | | | |
| MUSD Business Manager | 84,355 | 87,308 | 90,363 | 93,525 | 96,799 | 100,187 | 103,694 | 107,323 | 111,079 | 114,969 | | 224 days | | | | | |
| MCN Business Manager | 97,775 | | | | | | | | | | | 224 days | | | | | |
| MCN Assistant Business Manager | 78,752 | | | | | | | | | | | 224 days | | | | | |
| Special Education Director | 91,818 | 93,103 | 94,407 | 95,728 | 97,068 | 98,428 | 99,806 | 101,204 | 102,619 | 104,057 | 105,512 | 185 days | | | | | |
| Lead Psychologist | 82,117 | 83,265 | 84,432 | 85,614 | 86,814 | 88,028 | 89,261 | 90,510 | 91,776 | 93,063 | 94,364 | 185 days | | | | | |
| Preschool Site Supervisor | 46,829 | 50,011 | 53,192 | 56,373 | 59,556 | 62,734 | 65,918 | 69,099 | 71,312 | 73,524 | 75,739 | 180 days | | | | | |
| | 48,130 | 51,400 | 54,670 | 57,939 | 61,210 | 64,477 | 67,749 | 71,018 | 73,293 | 75,566 | 77,843 | 185 days | | | | | |
| | step 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| Executive Asst. to Superintendent | 54,297 | 56,381 | 58,548 | 60,803 | 63,148 | 65,585 | 68,121 | 70,758 | 73,502 | 76,354 | 79,322 | 82,407 | 85,615 | 88,952 | 92,421 | 96,030 | 99,784 |
| Maintenance Supervisor | | | | | | | | | | | | | | | | | 224 days |
| Transportation Supervisor - 12 month | | | | | | | | | | | | | | | | | |
| With 4% Educational Increment | 56,470 | 58,637 | 60,891 | 63,235 | 65,674 | 68,209 | 70,845 | 73,589 | 76,441 | 79,409 | 82,495 | 85,703 | 89,039 | 92,509 | 96,119 | 99,871 | 103,776 |
| Transportation Supervisor - 10 month | 45,240 | 46,984 | 48,772 | 50,646 | 52,609 | 54,636 | 56,751 | 58,953 | 61,242 | 63,618 | 66,084 | 68,656 | 71,314 | 74,105 | 76,984 | 79,992 | 83,132 |
| with 4% Educational Increment | 47,049 | 48,843 | 50,723 | 52,672 | 54,714 | 56,822 | 59,021 | 61,312 | 63,691 | 66,164 | 68,727 | 71,403 | 74,166 | 77,069 | 80,064 | 83,191 | 86,457 |
| Lead Aide - 10 month | 44,876 | 46,586 | 48,379 | 50,238 | 52,186 | 54,197 | 56,296 | 58,479 | 60,749 | 63,106 | 65,551 | 68,105 | 70,740 | 73,508 | 76,365 | 79,350 | 82,464 |
| with 4% Educational Increment | 46,670 | 48,448 | 50,314 | 52,248 | 54,274 | 56,365 | 58,548 | 60,818 | 63,180 | 65,632 | 68,176 | 70,829 | 73,570 | 76,448 | 79,419 | 82,523 | 85,762 |

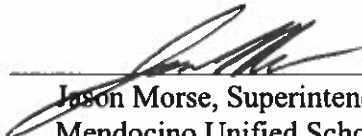
**STATEMENT OF AGREEMENT
BETWEEN
MENDOCINO COUNTY OFFICE OF EDUCATION
AND
MENDOCINO UNIFIED SCHOOL DISTRICT**

This agreement is to serve as a memorandum of understanding between the Mendocino County Office of Education and the Mendocino Unified School District for the period of May 10, 2021 through June 30, 2021.

The Mendocino County Office of Education shall provide the following:

- A. Interim Business Manager Services of Meg Kailikole at an hourly rate of \$ 90.75 (rate includes benefits). District will be billed for actual hours of service.
- B. Travel mileage for approximately N/A miles at \$.56 per mile.
- C. Budgeted Materials and Supplies \$ N/A .
- D. Services will be billed to the Mendocino Unified School District by the Mendocino County Office of Education for the balance due at the end of the term above.

SIGNATURES:



Jason Morse, Superintendent
Mendocino Unified School District

5/14/21

Date

Michelle Hutchins

Michelle Hutchins, Superintendent
Mendocino County Office of Education

5/14/2021

Date

Account Coding: 01-0000-0-8689-001-8600-7300-0000

2021-2022 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than June 28, 2021.

MENDOCINO UNIFIED School District/Governing Board at its April 22, 2021 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2021-2022 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

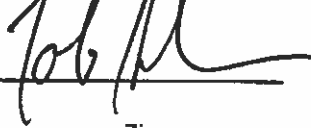
NAME OF SCHOOL MENDOCINO HIGH SCHOOL
 NAME OF REPRESENTATIVE TOBIN HAHN POSITION PRINCIPAL
 ADDRESS 10700 FORD ST. CITY MENDOCINO ZIP 95460
 PHONE 707-937-5871 FAX _____ E-MAIL THAHN@MENDOCINOU.SD.ORG

NAME OF SCHOOL MENDOCINO HIGH SCHOOL
 NAME OF REPRESENTATIVE NOAH GOLD POSITION ATHLETIC DIRECTOR
 ADDRESS 10700 FORD ST CITY MENDOCINO ZIP 95460
 PHONE 707-937-5871 FAX _____ E-MAIL ADMENDO@MCN.ORG

NAME OF SCHOOL _____
 NAME OF REPRESENTATIVE _____ POSITION _____
 ADDRESS _____ CITY _____ ZIP _____
 PHONE _____ FAX _____ E-MAIL _____

NAME OF SCHOOL _____
 NAME OF REPRESENTATIVE _____ POSITION _____
 ADDRESS _____ CITY _____ ZIP _____
 PHONE _____ FAX _____ E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Tobin Hahn Signature 
 Address See Above City _____ Zip _____
 Phone _____ Fax _____

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
 SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.**

MENDOCINO GRAMMAR SCHOOL
 STUDENT BODY ACCOUNT
 2020-2021 MONTHLY SUMMARY
 PERIOD: APRIL 2021

| | BALANCE | INCOME | EXPENSE | NEW BALANCE |
|-----------------------|---------|--------|---------|-------------|
| KINDERGARDEN | 35.10 | | | 35.10 |
| 1st GRADE | 20.00 | | | 20.00 |
| 2nd GRADE | -72.84 | | | -72.84 |
| 3rd GRADE | 122.50 | | | 122.50 |
| 4-5 GRADES | 151.34 | | | 151.34 |
| COMPTCHE SCHOOL | 193.78 | | | 193.78 |
| GENERAL STUDENT BODY | 3.48 | 0.01 | | 3.49 |
| MULTI-PURPOSE STAGE | 55.78 | | | 55.78 |
| To be Reimbursed MUSD | -225.00 | | | -225.00 |
| TOTAL | 284.14 | 0.01 | 0.00 | 284.15 |

**MENDOCINO MIDDLE SCHOOL
STUDENT BODY ACCOUNT
2020-21 MONTHLY SUMMARY
PERIOD: APRIL 2021**

| DESCRIPTION | Beginning Balance | Income | Expenses | Ending Balance |
|----------------------|--------------------------|---------------|-----------------|-----------------------|
| 6-8 Art Field Trips | \$ 829.98 | | | \$ 829.98 |
| 6-8 Boys Free Throw | \$ - | | | \$ - |
| 6-8 Girls Free Throw | \$ - | | | \$ - |
| 6th Grade Class | \$ (0.00) | | | \$ (0.00) |
| 6th Grade Trips | \$ 6,340.48 | | | \$ 6,340.48 |
| 6-8 Trips | \$ - | | | \$ - |
| 7-8 Boy's BB | \$ 632.62 | | | \$ 632.62 |
| 7-8 Girl's BB | \$ 737.17 | | | \$ 737.17 |
| 7th Grade Class | \$ 2,669.17 | | | \$ 2,669.17 |
| 8th Grade Class | \$ - | | | \$ - |
| 8th Grade Trip | \$ 64.95 | | | \$ 64.95 |
| Art Fund | \$ 2,495.41 | | | \$ 2,495.41 |
| Athletics | \$ 574.41 | | | \$ 574.41 |
| AVID | \$ - | | | \$ - |
| Chess Club | \$ - | | | \$ - |
| Chorus | \$ - | | | \$ - |
| Cooking Club | \$ 273.93 | | | \$ 273.93 |
| Film Club | \$ 89.00 | | | \$ 89.00 |
| Grad Dance | \$ - | | | \$ - |
| Maker Faire | \$ - | | | \$ - |
| Outdoor Survival | \$ - | | | \$ - |
| PE Fund | \$ - | | | \$ - |
| School Supplies | \$ - | | | \$ - |
| Science | \$ 309.48 | | | \$ 309.48 |
| Student Council | \$ 1,666.73 | \$0.86 | | \$ 1,667.59 |
| Volleyball | \$ 3,320.28 | | | \$ 3,320.28 |
| Yearbook | \$ 413.62 | | | \$ 413.62 |
| Yearend Activities | \$ - | | | \$ - |
| TOTAL | \$ 20,417.23 | \$0.86 | \$0.00 | \$ 20,418.09 |

**MENDOCINO HIGH SCHOOL
STUDENT BODY ACCOUNT
2020-2021 MONTHLY SUMMARY
PERIOD: APRIL 2021**

| | DESCRIPTION | Begin Balance | Income | Expenses | Ending Balance |
|----------------------|------------------------------|---------------|--------|----------|----------------|
| GENERAL FUNDS | | | | | |
| | Athletic Travel/Requests | 1199.68 | | | 1199.68 |
| | Athletics - Officials only | 4142.80 | | | 4142.80 |
| | CTE Art | 214.00 | | | 214.00 |
| | CTE Media | 0.00 | | | 0.00 |
| | CTE Woodshop | 119.83 | | | 119.83 |
| | Facilities (key dep) | 1908.05 | | | 1908.05 |
| | Library | 96.20 | | | 96.20 |
| | MCHS General | 1344.70 | | | 1344.70 |
| | MCHS Outdoor Leadership | 493.15 | | | 493.15 |
| | MCHS Yearbook | 280.00 | | | 280.00 |
| | PACT Testing | 525.00 | | | 525.00 |
| | PSAT/SAT workbooks | 1050.00 | | | 1050.00 |
| | Request (donations/interest) | 121.33 | 1.75 | | 123.08 |
| | Sober Grad | 2164.49 | | | 2164.49 |
| | Skate Ramp Fund | 500.87 | | | 500.87 |
| | SONAR | 4273.34 | | | 4273.34 |
| | Store | 160.33 | | | 160.33 |
| | Student Council | 602.54 | | | 602.54 |
| | Youth Prevention | 92.50 | | | 92.50 |
| CLASSES | | | | | |
| | Class of 16 | 500.00 | | | 500.00 |
| | Class of 19 | 306.26 | | | 306.26 |
| | Class of 20 | 0.00 | | | 0.00 |
| | Class of 21 | 720.47 | | 144.50 | 575.97 |
| | Class of 22 | 1197.11 | | | 1197.11 |
| | Class of 23 | 0.00 | | | 0.00 |
| FALL SPORTS | | | | | |
| | Boys Soccer | 238.76 | | | 238.76 |
| | Football | 134.12 | | | 134.12 |
| | Girls Soccer | 25.00 | | | 25.00 |
| | Volleyball | 826.85 | | | 826.85 |
| WINTER SPORTS | | | | | |
| | Boys Basketball | 1441.85 | | | 1441.85 |
| | Girls Basketball | 2239.73 | | | 2239.73 |
| SPRING SPORTS | | | | | |
| | Baseball | 500.00 | | | 500.00 |
| | Golf | 0.00 | | | 0.00 |
| | Softball | 367.73 | | | 367.73 |
| | Tennis | 64.97 | | | 64.97 |
| | Track | 0.00 | | | 0.00 |
| CLUB | | | | | |
| | Amnesty | 387.87 | | | 387.87 |
| | Art Club | 542.85 | | | 542.85 |
| | Body Positive | 0.00 | | | 0.00 |
| | Chorus | 152.21 | | | 152.21 |
| | CSF | 320.84 | | | 320.84 |
| | Culinary | 499.40 | | | 499.40 |
| | Electronics | 2051.69 | | | 2051.69 |

| | | | | |
|----------------------------------|----------|--------|---------|----------|
| Horticulture/Botany Club | 1419.35 | | | 1419.35 |
| Improv club | 977.30 | | 980.40 | -3.10 |
| Interact Club-Activity | 4153.36 | | | 4153.36 |
| Interact Club-Administrative | 2793.10 | | | 2793.10 |
| Leadership | 56.44 | | | 56.44 |
| Model U.N. | -5.29 | | | -5.29 |
| Multi-Cultural Club | 305.00 | | | 305.00 |
| Radio | 1033.81 | | | 1033.81 |
| Science Club | 71.09 | | | 71.09 |
| S.E.A. Club | 30.00 | | | 30.00 |
| Workability/Cardinal Express | 146.41 | | | 146.41 |
| Yearbook | -5102.19 | 300.00 | | -4802.19 |
| Yoga Club | 0.00 | | | 0.00 |
| A/E WEEK | 0.00 | | | 0.00 |
| AE WEEK Art Center | 25.00 | | | 25.00 |
| AE WEEK Ashland | -1130.15 | | | -1130.15 |
| AE WEEK Biking | 0.00 | | | 0.00 |
| AE WEEK Celebration of Self | 303.44 | | | 303.44 |
| AE WEEK Coastal Adventures | -134.65 | | | -134.65 |
| AE WEEK College Tours | 7.75 | | | 7.75 |
| AE WEEK Creative Writing | 0.00 | | | 0.00 |
| AE WEEK Culinary | 94.31 | | | 94.31 |
| AE WEEK Drivers Ed Class | 0.00 | | | 0.00 |
| AW WEEK E-Lab | 45.00 | | | 45.00 |
| AE WEEK Engineering Extravaganza | 857.30 | | | 857.30 |
| AE WEEK First Responder Academy | 1403.29 | | | 1403.29 |
| AE WEEK Learning in La-La Land | 237.27 | | | 237.27 |
| AE WEEK Media Film | 0.00 | | | 0.00 |
| AE WEEK San Francisco | 634.00 | | | 634.00 |
| AE WEEK Sierra Adventure | -789.04 | | | -789.04 |
| AE WEEK Top Sail | -535.00 | | | -535.00 |
| AE WEEK Volunteer Crew | 76.14 | | | 76.14 |
| AE WEEK Washington DC | 3392.67 | | | 3392.67 |
| AE WEEK Wind Surfing | 181.07 | | | 181.07 |
| AW WEEK Woodworking | 0.00 | | | 0.00 |
| AE WEEK Yosemite Institute | -1047.81 | | | -1047.81 |
| AE WEEK Reserve | 1113.53 | | | 1113.53 |
| TO BE REFUNDED | -90.00 | | | -90.00 |
| TOTAL | 42329.02 | 301.75 | 1124.90 | 41505.87 |

MENDOCINO COMMUNITY NETWORK
 UNAUDITED STATEMENT OF FUND NET POSITION WITH GASB 68 ADJUSTMENTS SEPARATED
 July 31, 2020 WITH COMPARATIVE TOTALS AS OF JUNE 30, 2020

| | <u>July 31, 2020</u> | <u>June 30, 2020</u> |
|------------------------------------------------|--------------------------|--------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and Investments | \$ 255,340 | \$ 276,960 |
| Accounts Receivable | <u>29,888</u> | <u>29,411</u> |
| Prepaid Expense | <u>0</u> | 0 |
| Total Current Assets | <u>285,028</u> | <u>306,371</u> |
| Noncurrent Assets: | | |
| Capital assets net of accumulated depreciation | <u>15,439</u> | 15,439 |
| Total Assets | \$ <u>300,467</u> | \$ <u>321,810</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts Payable | 18,067 | 28,885 |
| Unearned Revenues | 14,362 | 14,635 |
| Capital Leases, current portion | <u>0</u> | <u>0</u> |
| Total Current Liabilities | <u>32,429</u> | <u>43,520</u> |
| Non Current Liabilities | | |
| Compensated absences | 31,223 | 31,223 |
| Total non-current liabilities | 31,223 | 31,223 |
| Total Liabilities | 63,652 | 74,743 |
| NET POSITION | | |
| Net investment in capital assets | 15,439 | 15,439 |
| Unrestricted | <u>221,376</u> | <u>231,628</u> |
| Total Net Position | \$ <u>236,815</u> | \$ <u>247,067</u> |

GASB 68 Information (see notes on page 2)

| | |
|--------------------------------------------------|-----------|
| Total GASB 68 entries at 6/30/18 per auditors | (813,082) |
| Total Net Position with GASB 68 entries included | (576,267) |

GASB 68 Notes

1. In October 2015, MCN's auditors completed the FY 14-15 audit report. In this report, MCN's statement of net position for both FY 13-14 and FY 14-15 were restated in order to reflect required changes under GASB 68 in deferred pension liabilities which are required to be shown in audit financial statements when an enterprise involved.
2. The changes resulted in a decrease of the fund position of \$537,439 for FY 13-14. Further adjustments by auditor reduced the change in FY 14-15 to a decrease of \$526,362 in the net fund assets.
3. The changes to the net fund position were recorded through a set of journal entries to the general ledger in categories 9490,9663,9690, and 9793 which were recorded in January of 2016 based on information provided by auditors. All GASB 68 adjustments are beyond the technical skill of MCN staff and are wholly provided by the auditors.
4. Further adjustments to these categories have been made by the district's new audit team every year since 2016 resulting in an increase of the total of GASB pension adjustments to \$813,082 at 6/30/20.
5. The auditor's recommendation to MCN staff is that GASB 68 liabilities should be separated out when presenting unaudited monthly financial statements. GASB 68 entries do not represent an actual amount owed to any entity. The auditor, separating them out will give a better view for MCN staff, MUSD staff and the MUSD Board to make accurate judgements regarding MCN's fiscal position while at the same time representing the GASB 68 adjustments that will continue to appear on current and future audit reports.

MENDOCINO COMMUNITY NETWORK
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION BASED ON AUDIT REPORT
(MINUS GASB ADJUSTMENTS)
FOR THE ONE MONTH PERIOD ENDING July 31, 2020
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

| | <u>One Month Period Ended July 31, 2020</u> | | <u>Twelve Month Period Ended June 30, 2020</u> |
|----------------------------------------------|-------------------------------------------------|----|----------------------------------------------------|
| OPERATING REVENUES | | | |
| Charges for services | \$ 197,674 | \$ | <u>2,224,522</u> |
| Other Revenues | <u>0</u> | | <u>0</u> |
| Total operating revenues | <u>197,674</u> | | <u>2,224,522</u> |
| OPERATING EXPENSES: | | | |
| Salaries and Benefits | 68,025 | | 803,812 |
| Supplies and Materials | 10,644 | | 107,186 |
| Professional Services | 126,606 | | 1,327,318 |
| Depreciation | <u>0</u> | | <u>7,719</u> |
| Total Operating Expenses | <u>205,275</u> | | <u>2,246,035</u> |
| Operation Income/(loss) | (7,601) | | (21,513) |
| Non Operating Revenues and (Donation) | | | |
| Interest Income | 0 | | 2,817 |
| Transfers In | 683 | | 8,365 |
| Donation to District | <u>(3,333)</u> | | <u>(40,000)</u> |
| Total Non Operating Revenues/Expenses | <u>(2,650)</u> | | <u>(28,818)</u> |
| CHANGE IN NET POSITION | | | |
| | <u>(10,252)</u> | | <u>(50,331)</u> |
| Net Position Beginning | 247,067 | | <u>297,398</u> |
| Net Position Ending | \$ 236,815 | \$ | 247,067 |

MENDOCINO COMMUNITY NETWORK
 UNAUDITED STATEMENT OF FUND NET POSITION WITH GASB 68 ADJUSTMENTS SEPARATED
 August 31, 2020 WITH COMPARATIVE TOTALS AS OF JUNE 30, 2020

| | <u>August 31, 2020</u> | <u>June 30, 2020</u> |
|------------------------------------------------|--------------------------|--------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and Investments | \$ 255,597 | \$ 276,960 |
| Accounts Receivable | <u>27,857</u> | <u>29,411</u> |
| Prepaid Expense | <u>0</u> | <u>0</u> |
| Total Current Assets | <u>283,454</u> | <u>306,371</u> |
| Noncurrent Assets: | | |
| Capital assets net of accumulated depreciation | <u>15,439</u> | 15,439 |
| Total Assets | \$ <u>298,893</u> | \$ <u>321,810</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts Payable | 61,413 | 28,885 |
| Unearned Revenues | 14,710 | 14,635 |
| Capital Leases, current portion | <u>0</u> | <u>0</u> |
| Total Current Liabilities | <u>76,123</u> | <u>43,520</u> |
| Non Current Liabilities | | |
| Compensated absences | 31,223 | 31,223 |
| Total non-current liabilities | 31,223 | 31,223 |
| Total Liabilities | 107,346 | 74,743 |
| NET POSITION | | |
| Net investment in capital assets | 15,439 | 15,439 |
| Unrestricted | <u>176,108</u> | <u>231,628</u> |
| Total Net Position | \$ <u>191,547</u> | \$ <u>247,067</u> |

GASB 68 Information (see notes on page 2)

| | |
|--------------------------------------------------|-----------|
| Total GASB 68 entries at 6/30/18 per auditors | (813,082) |
| Total Net Position with GASB 68 entries included | (621,535) |

GASB 68 Notes

1. In October 2015, MCN's auditors completed the FY 14-15 audit report. In this report, MCN's statement of net position for both FY 13-14 and FY 14-15 were restated in order to reflect required changes under GASB 68 in deferred pension liabilities which are required to be shown in audit financial statements when an enterprise is involved.
2. The changes resulted in a decrease of the fund position of \$537,439 for FY 13-14. Further adjustments by the auditor reduced the change in FY 14-15 to a decrease of \$526,362 in the net fund assets.
3. The changes to the net fund position were recorded through a set of journal entries to the general ledger in categories 9490, 9663, 9690, and 9793 which were recorded in January of 2016 based on information provided by the auditors. All GASB 68 adjustments are beyond the technical skill of MCN staff and are wholly provided by the auditor.
4. Further adjustments to these categories have been made by the district's new audit team every year since 2016 resulting in an increase of the total of GASB pension adjustments to \$813,082 at 6/30/20.
5. The auditor's recommendation to MCN staff is that GASB 68 liabilities should be separated out when presenting unaudited monthly financial statements. GASB 68 entries do not represent an actual amount owed to anyone, separating them out will give a better view for MCN staff, MUSD staff and the MUSD Board to make more accurate judgments regarding MCN's fiscal position while at the same time representing the GASB 68 adjustments that will continue to appear on current and future audit reports.

MENDOCINO COMMUNITY NETWORK
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION BASED ON AUDIT REPORT
(MINUS GASB ADJUSTMENTS)
FOR THE TWO MONTH PERIOD ENDING August 31, 2020
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

| | <u>Two Month Period Ended August 31, 2020</u> | | <u>Twelve Month Period Ended June 30, 2020</u> |
|--------------------------------------------------|-------------------------------------------------------|----|----------------------------------------------------|
| OPERATING REVENUES | | | |
| Charges for services | \$ 381,449 | \$ | <u>2,224,522</u> |
| Other Revenues | <u>0</u> | | <u>0</u> |
| Total operating revenues | <u>381,449</u> | | <u>2,224,522</u> |
| OPERATING EXPENSES: | | | |
| Salaries and Benefits | 138,205 | | 803,812 |
| Supplies and Materials | 18,713 | | 107,186 |
| Professional Services | 274,750 | | 1,327,318 |
| Depreciation | <u>0</u> | | <u>7,719</u> |
| Total Operating Expenses | <u>431,668</u> | | <u>2,246,035</u> |
| Operation Income/(loss) | (50,219) | | (21,513) |
| Non Operating Revenues and (Donation) | | | |
| Interest Income | 0 | | 2,817 |
| Transfers In | 1,365 | | 8,365 |
| Donation to District | <u>(6,667)</u> | | <u>(40,000)</u> |
| Total Non Operating Revenues/Expenses | <u>(5,302)</u> | | <u>(28,818)</u> |
| CHANGE IN NET POSITION | | | |
| | <u>(55,520)</u> | | <u>(50,331)</u> |
| Net Position Beginning | 247,067 | | <u>297,398</u> |
| Net Position Ending | \$ 191,547 | \$ | 247,067 |

MENDOCINO COMMUNITY NETWORK

UNAUDITED STATEMENT OF FUND NET POSITION WITH GASB 68 ADJUSTMENTS SEPARATED
September 30, 2020 WITH COMPARATIVE TOTALS AS OF JUNE 30, 2020

| | <u>September 30, 2020</u> | <u>June 30, 2020</u> |
|------------------------------------------------|---------------------------|--------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and Investments | \$ 223,059 | \$ 276,960 |
| Accounts Receivable | <u>22,238</u> | <u>29,411</u> |
| Prepaid Expense | <u>0</u> | <u>0</u> |
| Total Current Assets | <u>245,297</u> | <u>306,371</u> |
| Noncurrent Assets: | | |
| Capital assets net of accumulated depreciation | <u>87,482</u> | 15,439 |
| Total Assets | \$ <u>332,779</u> | \$ <u>321,810</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts Payable | 37,522 | 28,885 |
| Unearned Revenues | 17,343 | 14,635 |
| Capital Leases, current portion | <u>58,665</u> | <u>0</u> |
| Total Current Liabilities | <u>113,530</u> | <u>43,520</u> |
| Non Current Liabilities | | |
| Compensated absences | 31,223 | 31,223 |
| Total non-current liabilities | 31,223 | 31,223 |
| Total Liabilities | 144,753 | 74,743 |
| NET POSITION | | |
| Net investment in capital assets | 28,817 | 15,439 |
| Unrestricted | <u>159,209</u> | <u>231,628</u> |
| Total Net Position | \$ <u>188,025</u> | \$ <u>247,067</u> |

GASB 68 Information (see notes on page 2)

| | |
|--------------------------------------------------|-----------|
| Total GASB 68 entries at 6/30/18 per auditors | (813,082) |
| Total Net Position with GASB 68 entries included | (625,057) |

GASB 68 Notes

1. In October 2015, MCN's auditors completed the FY 14-15 audit report. In this report, MCN's statement of position for both FY 13-14 and FY 14-15 were restated in order to reflect required changes under GASB 68 in deferred pension liabilities which are required to be shown in audit financial statements when an enterprise involved.
2. The changes resulted in a decrease of the fund position of \$537,439 for FY 13-14. Further adjustments by auditor reduced the change in FY 14-15 to a decrease of \$526,362 in the net fund assets.
3. The changes to the net fund position were recorded through a set of journal entries to the general ledger in categories 9490,9663,9690, and 9793 which were recorded in January of 2016 based on information provided by auditors. All GASB 68 adjustments are beyond the technical skill of MCN staff and are wholly provided by the auditor.
4. Further adjustments to these categories have been made by the district's new audit team every year since 2016 resulting in an increase of the total of GASB pension adjustments to \$813,082 at 6/30/20.
5. The auditor's recommendation to MCN staff is that GASB 68 liabilities should be separated out when presenting unaudited monthly financial statements. GASB 68 entries do not represent an actual amount owed to anyone, separating them out will give a better view for MCN staff, MUSD staff and the MUSD Board to make more accurate judgements regarding MCN's fiscal position while at the same time representing the GASB 68 adjustments that will continue to appear on current and future audit reports.

MENDOCINO COMMUNITY NETWORK
 STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION BASED ON AUDIT REPORT
 (MINUS GASB ADJUSTMENTS)
 FOR THE THREE MONTH PERIOD ENDING September 30, 2020
 (WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

| | Three Month Period Ended September 30, 2020 | | Twelve Month Period Ended June 30, 2020 |
|-------------------------------------------|---------------------------------------------------|----|--------------------------------------------|
| | <u> </u> | | <u> </u> |
| OPERATING REVENUES | | | |
| Charges for services | \$ 572,462 | \$ | <u>2,224,522</u> |
| Other Revenues | <u>0</u> | | <u>0</u> |
| Total operating revenues | <u>572,462</u> | | <u>2,224,522</u> |
| OPERATING EXPENSES: | | | |
| Salaries and Benefits | 208,301 | | 803,812 |
| Supplies and Materials | 30,992 | | 107,186 |
| Professional Services | 366,282 | | 1,327,318 |
| Depreciation | <u>18,011</u> | | <u>7,719</u> |
| Total Operating Expenses | <u>623,586</u> | | <u>2,246,035</u> |
| Operation Income/(loss) | (51,124) | | (21,513) |
| Non Operating Revenues and (Donation) | | | |
| Interest Income | 0 | | 2,817 |
| Transfers In | 2,082 | | 8,365 |
| Donation to District | <u>(10,000)</u> | | <u>(40,000)</u> |
| Total Non Operating Revenues/Expenses | <u>(7,918)</u> | | <u>(28,818)</u> |
| CHANGE IN NET POSITION | | | |
| | <u>(59,042)</u> | | <u>(50,331)</u> |
| Net Position Beginning | 247,067 | | <u>297,398</u> |
| Net Position Ending | \$ 188,025 | \$ | 247,067 |

MENDOCINO COMMUNITY NETWORK
 UNAUDITED STATEMENT OF FUND NET POSITION WITH GASB 68 ADJUSTMENTS SEPARATED
 October 31, 2020 WITH COMPARATIVE TOTALS AS OF JUNE 30, 2020

| | <u>October 31, 2020</u> | <u>June 30, 2020</u> |
|------------------------------------------------|--------------------------|--------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and Investments | \$ 207,064 | \$ 276,960 |
| Accounts Receivable | <u>23,537</u> | <u>29,411</u> |
| Prepaid Expense | <u>0</u> | 0 |
| Total Current Assets | <u>230,601</u> | <u>306,371</u> |
| Noncurrent Assets: | | |
| Capital assets net of accumulated depreciation | <u>87,482</u> | 15,439 |
| Total Assets | \$ <u>318,083</u> | \$ <u>321,810</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts Payable | 28,124 | 28,885 |
| Unearned Revenues | 17,386 | 14,635 |
| Capital Leases, current portion | <u>58,665</u> | <u>0</u> |
| Total Current Liabilities | <u>104,175</u> | <u>43,520</u> |
| Non Current Liabilities | | |
| Compensated absences | 31,223 | 31,223 |
| Total non-current liabilities | 31,223 | 31,223 |
| Total Liabilities | 135,398 | 74,743 |
| NET POSITION | | |
| Net investment in capital assets | 28,817 | 15,439 |
| Unrestricted | <u>153,868</u> | <u>231,628</u> |
| Total Net Position | \$ <u>182,685</u> | \$ <u>247,067</u> |

GASB 68 Information (see notes on page 2)

| | |
|--------------------------------------------------|-----------|
| Total GASB 68 entries at 6/30/18 per auditors | (813,082) |
| Total Net Position with GASB 68 entries included | (630,397) |

GASB 68 Notes

1. In October 2015, MCN's auditors completed the FY 14-15 audit report. In this report, MCN's statement of net position for both FY 13-14 and FY 14-15 were restated in order to reflect required changes under GASB 68 in deferred pension liabilities which are required to be shown in audit financial statements when an enterprise is involved.
2. The changes resulted in a decrease of the fund position of \$537,439 for FY 13-14. Further adjustments by the auditor reduced the change in FY 14-15 to a decrease of \$526,362 in the net fund assets.
3. The changes to the net fund position were recorded through a set of journal entries to the general ledger in categories 9490, 9663, 9690, and 9793 which were recorded in January of 2016 based on information provided by the auditors. All GASB 68 adjustments are beyond the technical skill of MCN staff and are wholly provided by the auditor.
4. Further adjustments to these categories have been made by the district's new audit team every year since 2016 resulting in an increase of the total of GASB pension adjustments to \$813,082 at 6/30/20.
5. The auditor's recommendation to MCN staff is that GASB 68 liabilities should be separated out when preparing unaudited monthly financial statements. GASB 68 entries do not represent an actual amount owed to anyone, separating them out will give a better view for MCN staff, MUSD staff and the MUSD Board to make more accurate judgments regarding MCN's fiscal position while at the same time representing the GASB 68 adjustments that will continue to appear on current and future audit reports.

MENDOCINO COMMUNITY NETWORK
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION BASED ON AUDIT REPORT
(MINUS GASB ADJUSTMENTS)
FOR THE FOUR MONTH PERIOD ENDING October 31, 2020
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

| | <u>Four Month Period Ended October 31, 2020</u> | | <u>Twelve Month Period Ended June 30, 2020</u> |
|----------------------------------------------|---------------------------------------------------------|----|----------------------------------------------------|
| OPERATING REVENUES | | | |
| Charges for services | \$ <u>759,937</u> | \$ | <u>2,224,522</u> |
| Other Revenues | <u>0</u> | | <u>0</u> |
| Total operating revenues | <u>759,937</u> | | <u>2,224,522</u> |
| OPERATING EXPENSES: | | | |
| Salaries and Benefits | 278,070 | | 803,812 |
| Supplies and Materials | 37,808 | | 107,186 |
| Professional Services | 480,204 | | 1,327,318 |
| Depreciation | <u>18,011</u> | | <u>7,719</u> |
| Total Operating Expenses | <u>814,093</u> | | <u>2,246,035</u> |
| Operation Income/(loss) | (54,155) | | (21,513) |
| Non Operating Revenues and (Donation) | | | |
| Interest Income | 258 | | 2,817 |
| Transfers In | 2,848 | | 8,365 |
| Donation to District | <u>(13,333)</u> | | <u>(40,000)</u> |
| Total Non Operating Revenues/Expenses | <u>(10,227)</u> | | <u>(28,818)</u> |
| CHANGE IN NET POSITION | | | |
| | <u>(64,382)</u> | | <u>(50,331)</u> |
| Net Position Beginning | 247,067 | | <u>297,398</u> |
| Net Position Ending | \$ 182,685 | \$ | 247,067 |

MENDOCINO COMMUNITY NETWORK
 UNAUDITED STATEMENT OF FUND NET POSITION WITH GASB 68 ADJUSTMENTS SEPARATED
 November 30, 2020 WITH COMPARATIVE TOTALS AS OF JUNE 30, 2020

| | <u>November 30, 2020</u> | <u>June 30, 2020</u> |
|------------------------------------------------|--------------------------|--------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and Investments | \$ 189,354 | \$ 276,960 |
| Accounts Receivable | <u>32,117</u> | <u>29,411</u> |
| Prepaid Expense | <u>0</u> | <u>0</u> |
| Total Current Assets | <u>221,471</u> | <u>306,371</u> |
| Noncurrent Assets: | | |
| Capital assets net of accumulated depreciation | <u>87,482</u> | 15,439 |
| Total Assets | \$ <u>308,953</u> | \$ <u>321,810</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts Payable | 21,718 | 28,885 |
| Unearned Revenues | 15,740 | 14,835 |
| Capital Leases, current portion | <u>58,665</u> | <u>0</u> |
| Total Current Liabilities | <u>96,123</u> | <u>43,520</u> |
| Non Current Liabilities | | |
| Compensated absences | 31,223 | 31,223 |
| Total non-current liabilities | 31,223 | 31,223 |
| Total Liabilities | 127,346 | 74,743 |
| NET POSITION | | |
| Net investment in capital assets | 28,817 | 15,439 |
| Unrestricted | <u>152,790</u> | <u>231,628</u> |
| Total Net Position | \$ <u>181,607</u> | \$ <u>247,067</u> |

GASB 68 Information (see notes on page 2)

| | |
|--------------------------------------------------|-----------|
| Total GASB 68 entries at 6/30/18 per auditors | (813,082) |
| Total Net Position with GASB 68 entries included | (631,475) |

GASB 68 Notes

1. In October 2015, MCN's auditors completed the FY 14-15 audit report. In this report, MCN's statement of net position for both FY 13-14 and FY 14-15 were restated in order to reflect required changes under GASB 68 in deferred pension liabilities which are required to be shown in audit financial statements when an enterprise is involved.
2. The changes resulted in a decrease of the fund position of \$537,439 for FY 13-14. Further adjustments by the auditor reduced the change in FY 14-15 to a decrease of \$526,362 in the net fund assets.
3. The changes to the net fund position were recorded through a set of journal entries to the general ledger in categories 9490, 9663, 9690, and 9793 which were recorded in January of 2016 based on information provided by the auditors. All GASB 68 adjustments are beyond the technical skill of MCN staff and are wholly provided by the auditor.
4. Further adjustments to these categories have been made by the district's new audit team every year since 2016 resulting in an increase of the total of GASB pension adjustments to \$813,082 at 6/30/20.
5. The auditor's recommendation to MCN staff is that GASB 68 liabilities should be separated out when presenting unaudited monthly financial statements. GASB 68 entries do not represent an actual amount owed to anyone, separating them out will give a better view for MCN staff, MUSD staff and the MUSD Board to make more accurate judgments regarding MCN's fiscal position while at the same time representing the GASB 68 adjustments that will continue to appear on current and future audit reports.

MENDOCINO COMMUNITY NETWORK
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION BASED ON AUDIT REPORT
(MINUS GASB ADJUSTMENTS)
FOR THE FIVE MONTH PERIOD ENDING November 30, 2020
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

| | Five Month Period Ended November 30, 2020 | | Twelve Month Period Ended June 30, 2020 |
|----------------------------------------------|-------------------------------------------------|----|--------------------------------------------|
| OPERATING REVENUES | | | |
| Charges for services | \$ <u>954,541</u> | \$ | <u>2,224,522</u> |
| Other Revenues | <u>0</u> | | <u>0</u> |
| Total operating revenues | <u>954,541</u> | | <u>2,224,522</u> |
| OPERATING EXPENSES: | | | |
| Salaries and Benefits | 346,355 | | 803,812 |
| Supplies and Materials | 42,216 | | 107,186 |
| Professional Services | 600,616 | | 1,327,318 |
| Depreciation | <u>18,011</u> | | <u>7,719</u> |
| Total Operating Expenses | <u>1,007,198</u> | | <u>2,246,035</u> |
| Operation Income/(loss) | (52,657) | | (21,513) |
| Non Operating Revenues and (Donation) | | | |
| Interest Income | 258 | | 2,817 |
| Transfers In | 3,605 | | 8,365 |
| Donation to District | <u>(16,667)</u> | | <u>(40,000)</u> |
| Total Non Operating Revenues/Expenses | <u>(12,804)</u> | | <u>(28,818)</u> |
| CHANGE IN NET POSITION | | | |
| Net Position Beginning | 247,067 | | <u>297,398</u> |
| Net Position Ending | \$ 181,607 | \$ | 247,067 |

MENDOCINO COMMUNITY NETWORK
 UNAUDITED STATEMENT OF FUND NET POSITION WITH GASB 68 ADJUSTMENTS SEPARATED
 December 31, 2020 WITH COMPARATIVE TOTALS AS OF JUNE 30, 2020

| | <u>December 31, 2020</u> | <u>June 30, 2020</u> |
|------------------------------------------------|--------------------------|--------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and Investments | \$ 191,234 | \$ 276,960 |
| Accounts Receivable | <u>27,719</u> | <u>29,411</u> |
| Prepaid Expense | <u>0</u> | <u>0</u> |
| Total Current Assets | <u>218,953</u> | <u>306,371</u> |
| Noncurrent Assets: | | |
| Capital assets net of accumulated depreciation | <u>79,762</u> | 15,439 |
| Total Assets | \$ <u>298,715</u> | \$ <u>321,810</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts Payable | 18,689 | 28,885 |
| Unearned Revenues | 15,371 | 14,635 |
| Capital Leases, current portion | <u>58,665</u> | <u>0</u> |
| Total Current Liabilities | <u>92,725</u> | <u>43,520</u> |
| Non Current Liabilities | | |
| Compensated absences | 31,223 | 31,223 |
| Total non-current liabilities | 31,223 | 31,223 |
| Total Liabilities | 123,948 | 74,743 |
| NET POSITION | | |
| Net investment in capital assets | 21,098 | 15,439 |
| Unrestricted | <u>153,669</u> | <u>231,628</u> |
| Total Net Position | \$ <u>174,767</u> | \$ <u>247,067</u> |

GASB 68 Information (see notes on page 2)

| | |
|--------------------------------------------------|-----------|
| Total GASB 68 entries at 6/30/18 per auditors | (813,082) |
| Total Net Position with GASB 68 entries included | (638,315) |

GASB 68 Notes

1. In October 2015, MCN's auditors completed the FY 14-15 audit report. In this report, MCN's statement of net position for both FY 13-14 and FY 14-15 were restated in order to reflect required changes under GASB 68 in deferred pension liabilities which are required to be shown in audit financial statements when an enterprise is involved.
2. The changes resulted in a decrease of the fund position of \$537,439 for FY 13-14. Further adjustments by the auditor reduced the change in FY 14-15 to a decrease of \$526,362 in the net fund assets.
3. The changes to the net fund position were recorded through a set of journal entries to the general ledger in categories 9490, 9663, 9690, and 9793 which were recorded in January of 2016 based on information provided by the auditors. All GASB 68 adjustments are beyond the technical skill of MCN staff and are wholly provided by the auditor.
4. Further adjustments to these categories have been made by the district's new audit team every year since 2016 resulting in an increase of the total of GASB pension adjustments to \$813,082 at 6/30/20.
5. The auditor's recommendation to MCN staff is that GASB 68 liabilities should be separated out when preparing unaudited monthly financial statements. GASB 68 entries do not represent an actual amount owed to anyone; the auditor, separating them out will give a better view for MCN staff, MUSD staff and the MUSD Board to make more accurate judgments regarding MCN's fiscal position while at the same time representing the GASB 68 adjustments that will continue to appear on current and future audit reports.

MENDOCINO COMMUNITY NETWORK
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION BASED ON AUDIT REPORT
(MINUS GASB ADJUSTMENTS)
FOR THE SIX MONTH PERIOD ENDING December 31, 2020
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

| | Six Month Period Ended December 31, 2020 | | Twelve Month Period Ended June 30, 2020 |
|-------------------------------------------|------------------------------------------------|----|--------------------------------------------|
| | <u> </u> | | <u> </u> |
| OPERATING REVENUES | | | |
| Charges for services | \$ 1,158,717 | \$ | <u>2,224,522</u> |
| Other Revenues | <u>0</u> | | <u>0</u> |
| Total operating revenues | <u>1,158,717</u> | | <u>2,224,522</u> |
| OPERATING EXPENSES: | | | |
| Salaries and Benefits | 414,340 | | 803,812 |
| Supplies and Materials | 49,024 | | 107,186 |
| Professional Services | 726,543 | | 1,327,318 |
| Depreciation | <u>25,730</u> | | <u>7,719</u> |
| Total Operating Expenses | <u>1,215,637</u> | | <u>2,246,035</u> |
| Operation Income/(loss) | (56,920) | | (21,513) |
| Non Operating Revenues and (Donation) | | | |
| Interest Income | 258 | | 2,817 |
| Transfers In | 4,362 | | 8,365 |
| Donation to District | <u>(20,000)</u> | | <u>(40,000)</u> |
| Total Non Operating Revenues/Expenses | <u>(15,380)</u> | | <u>(28,818)</u> |
| CHANGE IN NET POSITION | | | |
| | <u>(72,300)</u> | | <u>(50,331)</u> |
| Net Position Beginning | 247,067 | | <u>297,398</u> |
| Net Position Ending | \$ 174,767 | \$ | 247,067 |

MENDOCINO COMMUNITY NETWORK
 UNAUDITED STATEMENT OF FUND NET POSITION WITH GASB 68 ADJUSTMENTS SEPARATED
 January 31, 2021 WITH COMPARATIVE TOTALS AS OF JUNE 30, 2020

| | <u>January 31, 2021</u> | <u>June 30, 2020</u> |
|------------------------------------------------|--------------------------|--------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and Investments | \$ 188,027 | \$ 276,960 |
| Accounts Receivable | <u>28,502</u> | <u>29,411</u> |
| Prepaid Expense | <u>0</u> | <u>0</u> |
| Total Current Assets | <u>216,529</u> | <u>306,371</u> |
| Noncurrent Assets: | | |
| Capital assets net of accumulated depreciation | <u>79,762</u> | 15,439 |
| Total Assets | \$ <u>296,291</u> | \$ <u>321,810</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts Payable | 15,440 | 28,885 |
| Unearned Revenues | 16,448 | 14,635 |
| Capital Leases, current portion | <u>58,665</u> | <u>0</u> |
| Total Current Liabilities | <u>90,553</u> | <u>43,520</u> |
| Non Current Liabilities | | |
| Compensated absences | 31,223 | 31,223 |
| Total non-current liabilities | 31,223 | 31,223 |
| Total Liabilities | 121,776 | 74,743 |
| NET POSITION | | |
| Net investment in capital assets | 21,098 | 15,439 |
| Unrestricted | <u>153,417</u> | <u>231,628</u> |
| Total Net Position | \$ <u>174,515</u> | \$ <u>247,067</u> |

GASB 68 Information (see notes on page 2)

| | |
|--------------------------------------------------|-----------|
| Total GASB 68 entries at 6/30/18 per auditors | (813,082) |
| Total Net Position with GASB 68 entries included | (638,567) |

GASB 68 Notes

1. In October 2015, MCN's auditors completed the FY 14-15 audit report. In this report, MCN's statement of net position for both FY 13-14 and FY 14-15 were restated in order to reflect required changes under GASB 68 in deferred pension liabilities which are required to be shown in audit financial statements when an enterprise is involved.
2. The changes resulted in a decrease of the fund position of \$537,439 for FY 13-14. Further adjustments by the auditor reduced the change in FY 14-15 to a decrease of \$526,362 in the net fund assets.
3. The changes to the net fund position were recorded through a set of journal entries to the general ledger in categories 9490, 9663, 9690, and 9793 which were recorded in January of 2016 based on information provided by the auditors. All GASB 68 adjustments are beyond the technical skill of MCN staff and are wholly provided by the auditor.
4. Further adjustments to these categories have been made by the district's new audit team every year since 2016 resulting in an increase of the total of GASB pension adjustments to \$813,082 at 6/30/20.
5. The auditor's recommendation to MCN staff is that GASB 68 liabilities should be separated out when presenting unaudited monthly financial statements. GASB 68 entries do not represent an actual amount owed to anyone, separating them out will give a better view for MCN staff, MUSD staff and the MUSD Board to make more accurate judgements regarding MCN's fiscal position while at the same time representing the GASB 68 adjustments that will continue to appear on current and future audit reports.

MENDOCINO COMMUNITY NETWORK
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION BASED ON AUDIT REPORT
(MINUS GASB ADJUSTMENTS)
FOR THE SEVEN MONTH PERIOD ENDING January 31, 2021
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

| | Seven Month Period Ended January 31, 2021 | | Twelve Month Period Ended June 30, 2020 |
|-------------------------------------------|-------------------------------------------------|----|--------------------------------------------|
| | <u> </u> | | <u> </u> |
| OPERATING REVENUES | | | |
| Charges for services | \$ 1,347,554 | \$ | 2,224,522 |
| Other Revenues | 0 | | 0 |
| Total operating revenues | <u>1,347,554</u> | | <u>2,224,522</u> |
| OPERATING EXPENSES: | | | |
| Salaries and Benefits | 486,998 | | 803,812 |
| Supplies and Materials | 53,713 | | 107,186 |
| Professional Services | 835,813 | | 1,327,318 |
| Depreciation | <u>25,730</u> | | <u>7,719</u> |
| Total Operating Expenses | <u>1,402,254</u> | | <u>2,246,035</u> |
| Operation Income/(loss) | (54,700) | | (21,513) |
| Non Operating Revenues and (Donation) | | | |
| Interest Income | 360 | | 2,817 |
| Transfers In | 5,121 | | 8,365 |
| Donation to District | <u>(23,333)</u> | | <u>(40,000)</u> |
| Total Non Operating Revenues/Expenses | <u>(17,852)</u> | | <u>(28,818)</u> |
| CHANGE IN NET POSITION | | | |
| | <u>(72,552)</u> | | <u>(50,331)</u> |
| Net Position Beginning | 247,067 | | <u>297,398</u> |
| Net Position Ending | \$ 174,515 | \$ | 247,067 |

MENDOCINO COMMUNITY NETWORK
 UNAUDITED STATEMENT OF FUND NET POSITION WITH GASB 68 ADJUSTMENTS SEPARATED
 February 28, 2021 WITH COMPARATIVE TOTALS AS OF JUNE 30, 2020

| | <u>February 28, 2021</u> | <u>June 30, 2020</u> |
|------------------------------------------------|--------------------------|--------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and Investments | \$ 205,079 | \$ 276,960 |
| Accounts Receivable | <u>28,605</u> | <u>29,411</u> |
| Prepaid Expense | <u>0</u> | <u>0</u> |
| Total Current Assets | <u>233,684</u> | <u>306,371</u> |
| Noncurrent Assets: | | |
| Capital assets net of accumulated depreciation | <u>79,762</u> | 15,439 |
| Total Assets | \$ <u>313,446</u> | \$ <u>321,810</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts Payable | 21,420 | 28,885 |
| Unearned Revenues | 16,200 | 14,635 |
| Capital Leases, current portion | <u>58,665</u> | <u>0</u> |
| Total Current Liabilities | <u>96,285</u> | <u>43,520</u> |
| Non Current Liabilities | | |
| Compensated absences | 31,223 | 31,223 |
| Total non-current liabilities | 31,223 | 31,223 |
| Total Liabilities | 127,508 | 74,743 |
| NET POSITION | | |
| Net investment in capital assets | 21,098 | 15,439 |
| Unrestricted | <u>164,840</u> | <u>231,628</u> |
| Total Net Position | \$ <u>185,938</u> | \$ <u>247,067</u> |

GASB 68 Information (see notes on page 2)

| | |
|--------------------------------------------------|-----------|
| Total GASB 68 entries at 6/30/18 per auditors | (813,082) |
| Total Net Position with GASB 68 entries included | (627,144) |

GASB 68 Notes

1. In October 2015, MCN's auditors completed the FY 14-15 audit report. In this report, MCN's statement of fund net position for both FY 13-14 and FY 14-15 were restated in order to reflect required changes under GASB 68 in categories 9490, 9663, 9690, and 9793 which were recorded in January of 2016 based on information provided by the auditors. All GASB 68 adjustments are beyond the technical skill of MCN staff and are wholly provided by the auditor. Further adjustments to these categories have been made by the district's new audit team every year since 2016 resulting in an increase of the total of GASB pension adjustments to \$813,082 at 6/30/20.
2. The changes resulted in a decrease of the fund position of \$537,439 for FY 13-14. Further adjustments by the auditor reduced the change in FY 14-15 to a decrease of \$526,362 in the net fund assets.
3. The auditor's recommendation to MCN staff is that GASB 68 liabilities should be separated out when presenting unaudited monthly financial statements. GASB 68 entries do not represent an actual amount owed to anyone, separating them out will give a better view for MCN staff, MUSD staff and the MUSD Board to make more accurate judgements regarding MCN's fiscal position while at the same time representing the GASB 68 adjustments that will continue to appear on current and future audit reports.

MENDOCINO COMMUNITY NETWORK
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION BASED ON AUDIT REPORT
(MINUS GASB ADJUSTMENTS)
FOR THE EIGHT MONTH PERIOD ENDING February 28, 2021
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

| | Eight Month Period Ended February 28, 2021 | | Twelve Month Period Ended June 30, 2020 |
|-------------------------------------------|--------------------------------------------------|----|--------------------------------------------|
| | <u> </u> | | <u> </u> |
| OPERATING REVENUES | | | |
| Charges for services | \$ 1,543,199 | \$ | <u>2,224,522</u> |
| Other Revenues | <u>0</u> | | <u>0</u> |
| Total operating revenues | <u>1,543,199</u> | | <u>2,224,522</u> |
| OPERATING EXPENSES: | | | |
| Salaries and Benefits | 554,287 | | 803,812 |
| Supplies and Materials | 54,757 | | 107,186 |
| Professional Services | 949,126 | | 1,327,318 |
| Depreciation | <u>25,730</u> | | <u>7,719</u> |
| Total Operating Expenses | <u>1,583,900</u> | | <u>2,246,035</u> |
| Operation Income/(loss) | (40,701) | | (21,513) |
| Non Operating Revenues and (Donation) | | | |
| Interest Income | 360 | | 2,817 |
| Transfers In | 5,879 | | 8,365 |
| Donation to District | <u>(26,667)</u> | | <u>(40,000)</u> |
| Total Non Operating Revenues/Expenses | <u>(20,428)</u> | | <u>(28,818)</u> |
| CHANGE IN NET POSITION | | | |
| | <u>(61,129)</u> | | <u>(50,331)</u> |
| Net Position Beginning | 247,067 | | <u>297,398</u> |
| Net Position Ending | \$ 185,938 | \$ | 247,067 |

MENDOCINO COMMUNITY NETWORK
 UNAUDITED STATEMENT OF FUND NET POSITION WITH GASB 68 ADJUSTMENTS SEPARATED
 March 31, 2021 WITH COMPARATIVE TOTALS AS OF JUNE 30, 2020

| | <u>March 31, 2021</u> | <u>June 30, 2020</u> |
|------------------------------------------------|--------------------------|--------------------------|
| ASSETS | | |
| Current Assets: | | |
| Cash and Investments | \$ 212,359 | \$ 276,960 |
| Accounts Receivable | <u>21,712</u> | <u>29,411</u> |
| Prepaid Expense | <u>0</u> | 0 |
| Total Current Assets | <u>234,071</u> | <u>306,371</u> |
| Noncurrent Assets: | | |
| Capital assets net of accumulated depreciation | <u>79,762</u> | 15,439 |
| Total Assets | \$ <u>313,833</u> | \$ <u>321,810</u> |
| LIABILITIES | | |
| Current Liabilities: | | |
| Accounts Payable | 29,073 | 28,885 |
| Unearned Revenues | 15,562 | 14,635 |
| Capital Leases, current portion | <u>58,665</u> | <u>0</u> |
| Total Current Liabilities | <u>103,300</u> | <u>43,520</u> |
| Non Current Liabilities | | |
| Compensated absences | 31,223 | 31,223 |
| Total non-current liabilities | 31,223 | 31,223 |
| Total Liabilities | 134,523 | 74,743 |
| NET POSITION | | |
| Net investment in capital assets | 21,098 | 15,439 |
| Unrestricted | <u>158,211</u> | <u>231,628</u> |
| Total Net Position | \$ <u>179,309</u> | \$ <u>247,067</u> |

GASB 68 Information (see notes on page 2)

| | |
|--------------------------------------------------|-----------|
| Total GASB 68 entries at 6/30/18 per auditors | (813,082) |
| Total Net Position with GASB 68 entries included | (633,773) |

GASB 68 Notes

1. In October 2015, MCN's auditors completed the FY 14-15 audit report. In this report, MCN's statement of net position for both FY 13-14 and FY 14-15 were restated in order to reflect required changes under GASB 68 in deferred pension liabilities which are required to be shown in audit financial statements when an enterprise is involved.
2. The changes resulted in a decrease of the fund position of \$537,439 for FY 13-14. Further adjustments by the auditor reduced the change in FY 14-15 to a decrease of \$526,362 in the net fund assets.
3. The changes to the net fund position were recorded through a set of journal entries to the general ledger in categories 9490, 9663, 9690, and 9793 which were recorded in January of 2016 based on information provided by the auditors. All GASB 68 adjustments are beyond the technical skill of MCN staff and are wholly provided by the auditor.
4. Further adjustments to these categories have been made by the district's new audit team every year since 2016 resulting in an increase of the total of GASB pension adjustments to \$813,082 at 6/30/20.
5. The auditor's recommendation to MCN staff is that GASB 68 liabilities should be separated out when presenting unaudited monthly financial statements. GASB 68 entries do not represent an actual amount owed to anyone, separating them out will give a better view for MCN staff, MUSD staff and the MUSD Board to make more accurate judgments regarding MCN's fiscal position while at the same time representing the GASB 68 adjustments that will continue to appear on current and future audit reports.

MENDOCINO COMMUNITY NETWORK
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION BASED ON AUDIT REPORT
(MINUS GASB ADJUSTMENTS)
FOR THE NINE MONTH PERIOD ENDING March 31, 2021
(WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2020)

| | Nine Month Period Ended March 31, 2021 | | Twelve Month Period Ended June 30, 2020 |
|-------------------------------------------|----------------------------------------------|----|--------------------------------------------|
| | <u> </u> | | <u> </u> |
| OPERATING REVENUES | | | |
| Charges for services | \$ 1,743,552 | \$ | 2,224,522 |
| Other Revenues | 0 | | 0 |
| Total operating revenues | <u>1,743,552</u> | | <u>2,224,522</u> |
| OPERATING EXPENSES: | | | |
| Salaries and Benefits | 622,801 | | 803,812 |
| Supplies and Materials | 65,567 | | 107,186 |
| Professional Services | 1,074,349 | | 1,327,318 |
| Depreciation | <u>25,730</u> | | <u>7,719</u> |
| Total Operating Expenses | <u>1,788,447</u> | | <u>2,246,035</u> |
| Operation Income/(loss) | (44,895) | | (21,513) |
| Non Operating Revenues and (Donation) | | | |
| Interest Income | 360 | | 2,817 |
| Transfers In | 6,777 | | 8,365 |
| Donation to District | <u>(30,000)</u> | | <u>(40,000)</u> |
| Total Non Operating Revenues/Expenses | <u>(22,863)</u> | | <u>(28,818)</u> |
| CHANGE IN NET POSITION | | | |
| Net Position Beginning | 247,067 | | <u>297,398</u> |
| Net Position Ending | \$ 179,309 | \$ | 247,067 |

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools and in accordance with the public disclosure requirements of AB 1200 (Statutes of 1991, Chapter 1213), as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25)

Name of Bargaining Unit: Mendocino Teachers' Association (MTA)
 Certificated, Classified, Other: Certificated

The proposed agreement covers the period beginning: July 1, 2021 and ending: June 30, 2022
(date) (date)

The Governing Board will act upon this agreement on: May 20, 2021
(date)

Copies of the board-approved budget revisions and board minutes must be submitted within 45 days. If the board-approved revisions are different from the proposed budget adjustments in Column 2 of the "Financial Impact of Proposed Agreement on Current Year General Fund" form, please provide a detailed report upon approval by the district's governing board.

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

| Compensation | Annual Cost Prior to Proposed Agreement FY 2020-21 | Fiscal Impact of Proposed Agreement | | |
|------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------------------------|----------------------------|----------------------------|
| | | Year 1 Increase/(Decrease) | Year 2 Increase/(Decrease) | Year 3 Increase/(Decrease) |
| | | FY 2020-21 | FY 2021-22 | FY 2022-23 |
| 1 Salary Schedule <small>(This is to include Step and Column, which is also reported separately in Item 6.)</small> | \$ 2,874,956 | \$ - | \$ 88,008 | \$ - |
| | | 0.00% | 3.06% | 0.00% |
| 2 Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc. | \$ 81,184 | \$ - | \$ - | \$ - |
| | | 0.00% | 0.00% | 0.00% |
| Description of other compensation | One-time stipend COVID | | | |
| 3 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc. | \$ 602,908 | \$ - | \$ 21,646 | \$ - |
| | | 0.00% | 3.59% | 0.00% |
| 4 Health/Welfare Plans | \$ 401,645 | \$ - | \$ - | \$ - |
| | | 0.00% | 0.00% | 0.00% |
| 5 Total Compensation - Add Items 1 through 4 to equal 5 | \$ 3,960,693 | \$ - | \$ 109,655 | \$ - |
| | | 0.00% | 2.77% | 0.00% |
| 6 Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1. | \$ - | \$ - | \$ 4,414 | \$ - |
| 7 Total Number of Represented Employees <small>(Use FTEs if appropriate)</small> | 38.00 | | | |
| 8 Total Compensation Average Cost per Employee | \$ 104,229 | \$ - | \$ 2,886 | \$ - |
| | | 0.00% | 2.77% | 0.00% |
| 9 Cost of 1% after above compensation (salary and statutory benefits) | \$ 34,732 | \$ - | \$ - | \$ - |
| | | 0.00% | 0.00% | 0.00% |

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools and in accordance with the public disclosure requirements of AB 1200 (Statutes of 1991, Chapter 1213), as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25)

Name of Bargaining Unit: Classified Employees of Mendocino Unified Schools (CEMUS)
 Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2021 and ending: June 30, 2022
(date) (date)

The Governing Board will act upon this agreement on: May 20, 2021
(date)

Copies of the board-approved budget revisions and board minutes must be submitted within 45 days. If the board-approved revisions are different from the proposed budget adjustments in Column 2 of the "Financial Impact of Proposed Agreement on Current Year General Fund" form, please provide a detailed report upon approval by the district's governing board.

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

| Compensation | | Annual Cost Prior to Proposed Agreement FY 2020-21 | Fiscal Impact of Proposed Agreement | | |
|--------------|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|---------------------------------------------|---------------------------------------------|---------------------------------------------|
| | | | Year 1 Increase/(Decrease) FY 2020-21 | Year 2 Increase/(Decrease) FY 2021-22 | Year 3 Increase/(Decrease) FY 2022-23 |
| | | | | | |
| 1 | Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6.) | \$ 1,288,364 | \$ - | \$ 39,273 | \$ - |
| | | | 0.00% | 3.05% | 0.00% |
| 2 | Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc. | \$ - | \$ - | \$ - | \$ - |
| | Description of other compensation | | #DIV/0! | #DIV/0! | #DIV/0! |
| 3 | Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc. | \$ 383,510 | \$ - | \$ 15,389 | \$ - |
| | | | 0.00% | 4.01% | 0.00% |
| 4 | Health/Welfare Plans | \$ 369,006 | \$ - | \$ - | \$ - |
| | | | 0.00% | 0.00% | 0.00% |
| 5 | Total Compensation - Add Items 1 through 4 to equal 5 | \$ 2,040,879 | | \$ 54,662 | \$ - |
| | | | 0.00% | 2.68% | 0.00% |
| 6 | Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1. | \$ - | \$ - | \$ 2,713 | \$ - |
| 7 | Total Number of Represented Employees (Use FTEs if appropriate) | 38.76 | | | |
| 8 | Total Compensation Average Cost per Employee | \$ 52,654 | \$ - | \$ 1,410 | \$ - |
| | | | 0.00% | 2.68% | 0.00% |
| 9 | Cost of 1% after above compensation (salary and statutory benefits) | \$ 16,950 | | \$ - | \$ - |
| | | | 0.00% | 0.00% | 0.00% |

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

For submission to the governing board and the county superintendent of schools and in accordance with the public disclosure requirements of AB 1200 (Statutes of 1991, Chapter 1213), as revised by AB 2756 (Statutes of 2004), and G.C. 3547.5 (Statutes of 2004, Chapter 25)

Name of Bargaining Unit: Principals and Management
 Certificated, Classified, Other: Unrepresented

The proposed agreement covers the period beginning: July 1, 2021 and ending: June 30, 2022
 (date) (date)

The Governing Board will act upon this agreement on: May 20, 2021
 (date)

Copies of the board-approved budget revisions and board minutes must be submitted within 45 days. If the board-approved revisions are different from the proposed budget adjustments in Column 2 of the "Financial Impact of Proposed Agreement on Current Year General Fund" form, please provide a detailed report upon approval by the district's governing board.

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

| Compensation | Annual Cost Prior to Proposed Agreement FY - | Fiscal Impact of Proposed Agreement | | |
|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-------------------------------------|-------------------------------|-------------------------------|
| | | Year 1 Increase/(Decrease) | Year 2 Increase/(Decrease) | Year 3 Increase/(Decrease) |
| | | FY - | FY - | FY - |
| 1 Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6.) | \$ 644,625 | \$ - | \$ 19,934 | \$ - |
| | | 0.00% | 3.09% | 0.00% |
| 2 Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc. | \$ - | \$ - | \$ - | \$ - |
| | | #DIV/0! | #DIV/0! | #DIV/0! |
| Description of other compensation | | | | |
| 3 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc. | \$ 160,929 | \$ - | \$ 8,428 | \$ - |
| | | 0.00% | 5.24% | 0.00% |
| 4 Health/Welfare Plans | \$ 84,742 | \$ - | \$ - | \$ - |
| | | 0.00% | 0.00% | 0.00% |
| 5 Total Compensation - Add Items 1 through 4 to equal 5 | \$ 890,296 | \$ - | \$ 28,362 | \$ - |
| | | 0.00% | 3.19% | 0.00% |
| 6 Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1. | \$ - | \$ - | \$ 2,274 | \$ - |
| 7 Total Number of Represented Employees (Use FTEs if appropriate) | 9.00 | | | |
| 8 Total Compensation <u>Average</u> Cost per Employee | \$ 98,922 | \$ - | \$ 3,151 | \$ - |
| | | 0.00% | 3.19% | 0.00% |
| 9 Cost of 1% after above compensation (salary and statutory benefits) | \$ - | \$ 4 | \$ - | \$ - |
| | | #DIV/0! | #DIV/0! | #DIV/0! |

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Please provide the following explanations with regard to the Proposed Agreement described on tab 1. If you need additional space, please use the "Other Comments" section on Tab 2b. Explanations II

A.
continued

Please include comments and explanations as necessary to explain Tab 1 Proposed Agreement, including any off-schedule stipends, bonuses or other payments. If there will be composite rates, or any other specifics on any compensation changes, include specifics such as amount saved, staff affected and total cost.

As of July 1, 2021, all units (MTA, CEMUS, Unrepresented) agree to a 3% on salary schedule increase.

Does this bargaining unit have a negotiated cap for Health and Welfare benefits?

Yes

No

If yes, please describe the cap amount.

MTA/Certificated Management - \$9,618.84

Classified Management - \$10,431.48

CEMUS - \$12,939.24

B.

Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, furlough days, etc.) Include specifics such as amount saved, staff affected and total cost.

None

C.

What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of non-negotiated change such as staff reductions and program reductions/eliminations.

D.

Is contingency or restoration language included in the proposed agreement? If so, include specific areas identified.

MTA/CEMUS/MUSD agree to work collaboratively to address budgetary needs and shortfalls.

E.

Source of funding for proposed agreement (both Unrestricted and restricted amounts) in the Current Year.

General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

1. Current Year:

There is no impact to the current year budget. The impact will be to the upcoming 2021-22 budget.

2. How will the ongoing cost of the proposed agreement be funded in future years?

General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

General fund reserves will cover costs not absorbed by changes in revenue for each year. Cost reductions will be considered to address budget shortfalls.

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Please provide the following explanations with regard to the Proposed Agreement described on tab 1. If you need additional space, please use the "Other Comments" section on Tab 2b. Explanations II

- E. *Continued* 3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? Also indicate General Fund Revenues ● Special Reserve ● Expenditure Reductions ● Other (please explain)

NA

4. What is the impact of this agreement on deficit spending in the current and/or future years:

The district was projecting deficit spending prior to this agreement. Therefore projected deficit spending will increase beginning with the 2021-22 budget and all following year projections.

5. Is this agreement part of a multiyear contract? If so, what specific years are covered?

NA

6. Does this agreement have reopeners? If so, in what areas?

NA

7. Other Comments:

F. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit: **MTA/CEMUS/Unrepresented**

| | Column 1 Latest Board Approved Budget before settlement as of: 3/31/2021 2nd Interi | Column 2 Adjustments as of Result of Settlement | Column 3 Other Revisions | Column 4 Total Impact on Budget (Columns 1+2+3) |
|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-----------------------------|----------------------------------------------------------|
| REVENUES | | | | |
| LCFF Revenue Limit Source (8010-8099) | \$ 7,454,646 | | | \$ 7,454,646 |
| Remaining Revenues (8100-8799) | \$ 1,485,372 | | | \$ 1,485,372 |
| TOTAL REVENUES | \$ 8,940,018 | \$ - | \$ - | \$ 8,940,018 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | \$ 3,372,381 | | | \$ 3,372,381 |
| Classified Salaries (2000-2999) | \$ 1,649,359 | | | \$ 1,649,359 |
| Employee Benefits (3000-3999) | \$ 2,464,736 | | | \$ 2,464,736 |
| Books and Supplies (4000-4999) | \$ 610,563 | | | \$ 610,563 |
| Services, Other Operating Expenses (5000-5999) | \$ 755,073 | | | \$ 755,073 |
| Capital Outlay (6000-6599) | \$ - | | | \$ - |
| Other Outgo (7100-7299) (7400-7499) | \$ - | | | \$ - |
| Direct Support/Indirect Cost (7300-7399) | \$ (6,000) | | | \$ (6,000) |
| Other Adjustments | | | | |
| TOTAL EXPENDITURES | \$ 8,846,112 | | | \$ 8,846,112 |
| Operating Surplus (Deficit) | \$ 93,906 | | | \$ 93,906 |
| Transfers In & Other Sources (8910-8979) | \$ 40,000 | | | \$ 40,000 |
| Transfers Out & Other Uses (7610-7699) | \$ 190,420 | | | \$ 190,420 |
| Contributions (8980-8999) <i>should = 0</i> | \$ - | | | \$ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | \$ (56,514) | <i>see below</i> \$ - | \$ - | \$ (56,514) |
| BEGINNING BALANCE | \$ 2,271,608 | \$ 2,271,608 | \$ 2,271,608 | \$ 2,271,608 |
| Prior-Year Adjustments/Restatements (9793/9795) | \$ - | \$ - | \$ - | \$ - |
| CURRENT-YEAR ENDING BALANCE | \$ 2,215,094 | \$ 2,215,094 | \$ 2,215,094 | \$ 2,215,094 |
| COMPONENTS OF ENDING BALANCE: | | | | |
| Revolving Cash (9130) | \$ 10,000 | | | \$ 10,000 |
| Restricted | \$ 172,203 | | | \$ 172,203 |
| Assigned | | | | \$ - |
| Reserve for Economic Uncertainties (9789) | \$ 368,260 | | | \$ 368,260 |
| Unappropriated Amount (9790) | \$ 1,664,631 | | | \$ 1,664,631 |
| Fund 17 | \$ 877,528 | \$ - | \$ - | \$ 877,528 |

If the total amount of the adjustment column above does not agree with the amount of the Total Compensation Increase in Section A, Line 5, Page 1 (i.e. increase was partially budgeted), explain the variance below:

Agreement is for next fiscal year, therefore no impact to current year.

The total cost of the agreement (net of step/col) for all units is \$184,581.

The impact will be to the 2021-22 budget and future year budget projections.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Child Development Fund 12

Enter Bargaining Unit:

CEMUS/Unrepresented

| | Column 1 Latest Board Approved Budget before settlement as of: 3/31/2021 2nd Interim Fund 12 Budget | Column 2 Adjustments as of Result of Settlement | Column 3 Other Revisions Estimated Step increase from 20/21 to 21/22 | Column 4 Total Impact on Budget Cols 1+2+3 |
|-------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------|
| REVENUES | | | | |
| LCFF Revenue Limit Source (8010-8099) | \$ - | \$ - | \$ - | \$ - |
| Remaining Revenues (8100-8799) | \$ 34,633 | \$ - | \$ - | \$ 34,633 |
| TOTAL REVENUES | \$ 34,633 | \$ - | \$ - | \$ 34,633 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | \$ - | \$ - | \$ - | \$ - |
| Classified Salaries (2000-2999) | \$ 45,658 | \$ 1,370 | \$ 731 | \$ 47,758 |
| Employee Benefits (3000-3999) | \$ 16,671 | \$ 464 | \$ 267 | \$ 17,401 |
| Books and Supplies (4000-4999) | \$ 3,413 | \$ - | \$ - | \$ 3,413 |
| Services, Other Operating Expenses (5000-5999) | \$ 9,133 | \$ - | \$ - | \$ 9,133 |
| Capital Outlay (6000-6599) | \$ - | \$ - | \$ - | \$ - |
| Other Outgo (7100-7299) (7400-7499) | \$ - | \$ - | \$ - | \$ - |
| Direct Support/Indirect Cost (7300-7399) | \$ - | \$ - | \$ - | \$ - |
| Other Adjustments | | | | |
| TOTAL EXPENDITURES | \$ 74,874 | \$ 1,834 | \$ 997 | \$ 77,705 |
| Operating Surplus (Deficit) | \$ (40,241) | \$ (1,834) | \$ (997) | \$ (43,072) |
| Transfers In & Other Sources (8910-8979) | \$ 40,241 | \$ 1,834 | \$ 997 | \$ 43,072 |
| Transfers Out & Other Uses (7610-7699) | \$ - | \$ - | \$ - | \$ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | \$ - | \$ 0 | \$ (0) | \$ 0 |
| BEGINNING BALANCE | | | | |
| Prior-Year Adjustments/Restatements (9793/9795) | \$ - | \$ - | \$ - | \$ - |
| CURRENT-YEAR ENDING BALANCE | \$ - | \$ 0 | \$ 0 | \$ 0 |
| COMPONENTS OF ENDING BALANCE: | | | | |
| Revolving Cash (9130) | \$ - | \$ - | \$ - | \$ - |
| Restricted | \$ - | \$ - | \$ - | \$ - |
| Assigned | \$ - | \$ - | \$ - | \$ - |
| Reserve for Economic Uncertainties (9789) | \$ - | \$ - | \$ - | \$ - |
| Unappropriated Amount (9790) | \$ - | \$ 0 | \$ 0 | \$ 0 |

This shows the impact in 2021-22. The agreement does not impact the current year.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Cafeteria Fund 13

| Enter Bargaining Unit: | CEMUS/Unrepresented | | | |
|-------------------------------------------------------------|----------------------------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------------|--------------------------------------------------|
| | Column 1 Latest Board Approved Budget before settlement as of: | Column 2 Adjustments as of Result of Settlement | Column 3 Other Revisions | Column 4 Total Impact on Budget Cols 1+2+3 |
| | <i>3/31/2021 2nd Interim Fund 13 Budget</i> | | <i>Estimated Step increase from 20/21 to 21/22</i> | |
| REVENUES | | | | |
| LCFF Revenue Limit Source (8010-8099) | \$ - | \$ - | \$ - | \$ - |
| Remaining Revenues (8100-8799) | \$ 137,385 | \$ - | \$ - | \$ 137,385 |
| TOTAL REVENUES | \$ 137,385 | \$ - | \$ - | \$ 137,385 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | \$ - | \$ - | \$ - | \$ - |
| Classified Salaries (2000-2999) | \$ 95,813 | \$ 2,874 | \$ 1,533 | \$ 100,220 |
| Employee Benefits (3000-3999) | \$ 57,110 | \$ 973 | \$ 914 | \$ 58,997 |
| Books and Supplies (4000-4999) | \$ 125,832 | \$ - | \$ - | \$ 125,832 |
| Services, Other Operating Expenses (5000-5999) | \$ 6,916 | \$ - | \$ - | \$ 6,916 |
| Capital Outlay (6000-6599) | \$ - | \$ - | \$ - | \$ - |
| Other Outgo (7100-7299) (7400-7499) | \$ - | \$ - | \$ - | \$ - |
| Direct Support/Indirect Cost (7300-7399) | \$ 6,000 | \$ - | \$ - | \$ 6,000 |
| Other Adjustments | | | | |
| TOTAL EXPENDITURES | \$ 291,671 | \$ 3,848 | \$ 2,447 | \$ 297,965 |
| Operating Surplus (Deficit) | \$ (154,286) | \$ (3,848) | \$ (2,447) | \$ (160,580) |
| Transfers In & Other Sources (8910-8979) | \$ 141,679 | \$ 3,848 | \$ 2,447 | \$ 147,974 |
| Transfers Out & Other Uses (7610-7699) | \$ - | \$ - | \$ - | \$ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | \$ (12,607) | \$ 0 | \$ 0 | \$ (12,606) |
| BEGINNING BALANCE | \$ 12,607 | \$ 12,607 | \$ 12,607 | \$ 12,607 |
| Prior-Year Adjustments/Restatements (9793/9795) | \$ - | \$ - | \$ - | \$ - |
| CURRENT-YEAR ENDING BALANCE | \$ 0 | \$ 0 | \$ 1 | \$ 1 |
| COMPONENTS OF ENDING BALANCE: | | | | |
| Revolving Cash (9130) | \$ - | \$ - | \$ - | \$ - |
| Restricted | \$ - | \$ - | \$ - | \$ - |
| Assigned | \$ - | \$ - | \$ - | \$ - |
| Reserve for Economic Uncertainties (9789) | \$ - | \$ - | \$ - | \$ - |
| Unappropriated Amount (9790) | \$ 0 | \$ 0 | \$ 1 | \$ 1 |

This shows the impact in 2021-22. The agreement does not impact the current year.

G. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

**Multi-Year Projection
General Fund 01**

Enter Bargaining Unit:

| | Year 1 | Year 2 | Year 3 |
|---------------------------------------------------------|---------------------------------------|----------------------------------------|-----------------------------------------|
| | FY: 2020-21 | FY: 2021-22 | FY: 2022-23 |
| | Total Current Budget After Settlement | First Subsequent Year After Settlement | Second Subsequent Year After Settlement |
| REVENUES | | | |
| LCFF Revenue Limit Sources (8010-8099) | \$ 7,454,646 | \$ 7,535,051 | \$ 7,616,662 |
| Remaining Revenues (8100-8799) | \$ 1,485,372 | \$ 1,099,403 | \$ 1,099,403 |
| TOTAL REVENUES | \$ 8,940,018 | \$ 8,634,454 | \$ 8,716,065 |
| EXPENDITURES | | | |
| Certificated Salaries (1000-1999) | \$ 3,372,381 | \$ 3,695,859 | \$ 3,766,615 |
| Classified Salaries (2000-2999) | \$ 1,649,359 | \$ 1,822,617 | \$ 1,865,674 |
| Employee Benefits (3000-3999) | \$ 2,464,736 | \$ 2,631,386 | \$ 2,740,506 |
| Books and Supplies (4000-4999) | \$ 610,563 | \$ 340,561 | \$ 340,561 |
| Services, Other Operating Expenses (5000-5999) | \$ 755,073 | \$ 749,988 | \$ 754,988 |
| Capital Outlay (6000-6999) | \$ - | \$ 53,000 | \$ - |
| Other Outgo (7100-7299) (7400-7499) | \$ - | \$ - | \$ - |
| Direct Support/Indirect Cost (7300-7399) | \$ (6,000) | \$ (6,000) | \$ (6,000) |
| Other Adjustments | \$ - | | |
| TOTAL EXPENDITURES | \$ 8,846,112 | \$ 9,287,411 | \$ 9,462,345 |
| Operating Surplus (Deficit) | \$ 93,906 | \$ (652,957) | \$ (746,280) |
| Transfers In & Other Sources (8910-8979) | \$ 40,000 | \$ 40,000 | \$ 40,000 |
| Transfers Out & Other Uses (7610-7699) | \$ 190,420 | \$ 198,433 | \$ 206,664 |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | \$ (56,514) | \$ (811,390) | \$ (912,944) |
| BEGINNING BALANCE | \$ 2,271,608 | \$ 2,215,094 | \$ 1,403,704 |
| Prior-Year Adjustments/Restatements (9793/9795) | \$ - | \$ - | \$ - |
| CURRENT-YEAR ENDING BALANCE | \$ 2,215,094 | \$ 1,403,704 | \$ 490,760 |
| COMPONENTS OF ENDING BALANCE: | | | |
| Non Spendable/Revolving Cash/Restricted (9711-9740) | \$ 182,203 | \$ 61,388 | \$ 61,388 |
| Reserved for Economic Uncertainties (9770) | \$ 368,260 | \$ 380,000 | \$ 387,000 |
| Board Designated Amounts - Assigned (9775-9780) | \$ - | \$ - | \$ - |
| Unappropriated Amounts (9790) | \$ 1,664,631 | \$ 962,316 | \$ 42,372 |
| Fund 17 | \$ 877,528 | \$ 877,528 | \$ 877,528 |

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

H. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Minimum Reserve Calculation (including the cost of the proposed collective bargaining agreement).

| | Year 1 | Year 2 | Year 3 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------|-----------------|
| a. Total Expenditures, Transfers Out, and other uses | \$ 9,036,532.00 | \$ 9,485,843.68 | \$ 9,669,009.04 |
| b. State standard minimum reserve percentage for this district <i>(use drop down list)</i> | 4% | 4% | 4% |
| c. State standard minimum reserve amount for this district (line 1 times line 2) or greater of 5% or \$65,000 ADA < 300; 4% or \$50,000 ADA = 301-1,000; 3% ADA = 1,001-30,000; 2% ADA 30,001-400,000; 1% ADA > 400,001 | \$ 361,461.28 | \$ 379,433.75 | \$ 386,760.36 |

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

| | | | |
|----------------------------------------------------------------------|-----------------|-----------------|---------------|
| a. General Fund Combined Ending Balance | \$ 2,215,094.00 | \$ 1,403,704.41 | \$ 490,760.46 |
| b. Special Reserve Fund (17) Ending Balance | \$ 877,528.00 | \$ 877,528.00 | \$ 877,528.00 |
| COMPONENTS OF ENDING FUND BALANCE | | | |
| c. Nonspendable (Revolving cash, prepaid, etc.) | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 |
| d. Restricted | \$ 51,388.00 | \$ 51,388.00 | \$ 51,388.00 |
| e. Committed | | | |
| f. Assigned | | | |
| g. Reserve for Economic Uncertainty | \$ 368,260.00 | \$ 380,000.00 | \$ 387,000.00 |
| h. Unassigned and Unappropriated | \$ 1,664,631.00 | \$ 962,316.41 | \$ 42,372.46 |
| Subtotal Assigned, Unassigned & Unappropriated | \$ 2,032,891.00 | \$ 1,342,316.41 | \$ 429,372.46 |
| Total Components of Ending Fund Balance | \$ 2,094,279.00 | \$ 1,403,704.41 | \$ 490,760.46 |
| Assigned & Unassigned balances above the minimum reserve requirement | \$ 1,671,429.72 | \$ 962,882.66 | \$ 42,612.09 |

3. Do unrestricted reserves meet the state standard minimum reserve amount?

Line 21 > Line 8 *(will calculate)*

| Yes | No | Yes | No | Yes | No |
|-----|----|-----|----|-----|----|
| X | | X | | X | |

If "No", how do you plan to restore?

If "Yes" and reserves are higher than State required REU (line 8), please substantiate need to have higher reserves.

While the district meets the reserve requirement in all years of the MYP, Year 3 falls to just meeting the requirement. Projected revenues and expenditures will be evaluated and reductions made a necessary to maintain fiscal solvency.

I. Certification

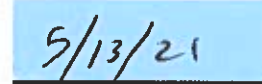
To be signed by the district Superintendent and Chief Business Official upon submission to the governing board and by the Board President upon formal board action on the proposed agreement.

Signatures of the district Superintendent and the Chief Business Official must accompany the copy of the disclosure sent to the County Superintendent for review at least ten (10) days prior to the board meeting at which the agreement will be ratified.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the governing board for public disclosure of the major provisions of the agreement (as provided in the Public Disclosure of Proposed Collective Bargaining Agreement) in accordance with the requirements of AB 1200, AB 2756, and Government Code section 3547.5.


We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of this agreement:



District Superintendent
(Signature)



Date



District Chief Business Official
(Signature)


Date

After public disclosure of the major provisions contained in this document, the governing board, at the following meeting, took action to approve the proposed Agreement with the  MTA/CEMUS/Unrepresented Bargaining Unit.

Date of Board meeting:  **May 20, 2021**


President, Governing Board
(Signature)


Date

EMPLOYMENT CONTRACT AND AGREEMENT - Superintendent

THIS AGREEMENT is made this 20th day of May 2021 by and between the Governing Board of the Mendocino Unified School District ("District" or "Board") and Jason Morse ("Superintendent"), hereinafter "Superintendent."

1. **Term.** District hereby employs superintendent for a period of four years beginning July 1, 2021 and terminating June 30, 2024, subject to the terms and conditions set forth below.

2. **Salary.** The Superintendent's salary shall be \$138,222 for fiscal year 2021-22. The salary to be paid in future years shall be negotiated with the Board. Each year, payments will be in twelve (12) equal monthly payments.

The Board reserves the right to change the Superintendent's salary for any year or any portion of a year of this contract with the mutual written consent of the Superintendent and the Board. A change in salary shall not constitute the creation of a new contract nor extend the termination date of this Agreement.

3. **Superintendent's Duties.**

a. **General Duties.** The Superintendent is employed as District Superintendent and shall perform the duties of District Superintendent as prescribed by the laws of the State of California and the District's job description for the Superintendent, if any.

The Superintendent shall have primary responsibility for execution of Board policy and responsibility for the duties prescribed by Education Code Section 35035. The Superintendent shall be the Board's chief executive officer.

b. **Personnel Matters.** The Superintendent shall have primary responsibility in making recommendations to the Board regarding all personnel matters, including selection, assignment and transfer, and dismissal of employees.

c. **Administrative Functions.** The Superintendent, as chief executive officer, shall:

(1) review all policies adopted by the Board and make appropriate recommendations to the Board; (2) periodically evaluate or cause to be evaluated all District employees; (3) advise the Board of sources of funds that might be available to implement present or contemplated District programs; (4) assume responsibility for those duties specified in Education Code section 35035; (5) endeavor to maintain and improve his professional competence by all available means, including subscription to and reading of appropriate periodicals and membership in appropriate professional associations; (6) establish and maintain positive community, staff and Board relations; (7) serve as liaison to the board with respect to all matters of employer employee relations and make recommendations to the Board concerning those matters; (8) recommend to the Board District goals and objectives; (9) unless unavoidably detained, attend all regular, special and executive session meetings of the Board.

4. **Outside Professional Activities.** By prior approval of the Board, the Superintendent may undertake for consideration outside professional activities, including, but not limited to, consulting, speaking and writing, so long as such outside professional activities do not, in the Board's sole judgment, interfere with the Superintendent's performance of his or her duties. The Superintendent's outside professional activities shall not occur during work hours. In no event will the District be responsible for any expenses attendant to the performance of such outside activities.

5. **Evaluation.** The Board may evaluate and discuss the performance of the Superintendent at any time during the term of this Agreement. If the Board determines that

the performance of the Superintendent is unsatisfactory; the Board shall communicate its evaluation to the Superintendent. If the Board evaluates the Superintendent in writing, the written evaluation shall be delivered to the Superintendent and a copy of the evaluation shall be placed in the Superintendent's personnel file. The Superintendent's written comments shall be filed with the evaluation in a sealed envelope in the Superintendent's personnel file and marked "Confidential: To be Opened by Authorized Personnel Only."

The Board shall, if requested by the Superintendent, meet and discuss the contents of the evaluation with the Superintendent within a reasonable time after the Superintendent has heard or received the evaluation. Evaluations of the Superintendent shall only be discussed in closed session.

6. Termination of Contract.

- a. **Mutual Consent.** This Agreement may be terminated at any time by mutual consent of the Board and the Superintendent upon thirty (30) days prior written notice.
- b. **Nonrenewal of Agreement by the District.** The Governing Board may elect not to renew this Agreement for any reason by providing the Superintendent with forty-five (45) days written notice prior to the expiration of this Agreement, in accordance with Education Code Section 35031. The Superintendent shall inform each member of the Board of this notice requirement on or before March 1 of the year in question.
- c. **Termination of Status as a Certificated Employee.** The Superintendent's status as a permanent or probationary certificated employee of the District may be terminated in accordance with the applicable provisions of law.

d. **Termination as Superintendent for Cause.** The Superintendent's status as Superintendent and all of the Superintendent's rights under this Agreement may be terminated by the Board at any time for, breach of contract; any ground enumerated in the Education Code; or the Superintendent's failure to perform his or her responsibilities as set forth in the Agreement, as defined by law, or as specified in the Superintendent's job description, if any. The Board shall not terminate this Agreement pursuant to this paragraph (d) until a written statement of the grounds of termination has first been served upon the Superintendent. The Superintendent shall then be entitled to a conference with the Board at which time the Superintendent shall be given a reasonable opportunity to address the Board's concerns. The Superintendent shall have the right to have a representative of his or her choice at the conference with the Board. The conference with the Board shall be the Superintendent's exclusive right to any hearing otherwise required by law.

e. **Early Termination.** The Board unilaterally and without cause may terminate this Agreement and the Superintendent's status as Superintendent and reassign the Superintendent to any available position which the Superintendent is credentialed to perform by providing the Superintendent a minimum of forty-five (45) days notice of termination and reassignment. In consideration of the Board's right to terminate this Agreement without cause, the District shall pay to the Superintendent his or her then current salary for the remainder of the term of this Agreement or for a period of twelve (12) calendar months following the effective date of termination or reassignment, whichever is less. If the Superintendent

elects not to accept the position to which the Superintendent has been reassigned, the Superintendent may resign and elect to receive the difference between the Superintendent's then current monthly salary and the monthly salary rate for the position to which the Superintendent has been reassigned for the remainder of the term of this Agreement or for a period of twelve (12) calendar months following the effective date of termination and reassignment, whichever is less.

- f. If the Superintendent is convicted of a crime involving the abuse of the office of the Superintendent or the Superintendent's position as defined in Government Code Section 53243.4, and this Agreement is terminated and a cash settlement is paid to Superintendent as outlined in section (e) above, the Superintendent shall reimburse the entirety of any and all such cash settlement.
- g. If at any time the Superintendent is placed on paid administrative leave pending an investigation into his conduct, and the Superintendent is later convicted of a crime involving the abuse of the Superintendent's office or position as defined in Government Code 53243.4, the Superintendent shall immediately repay any and all funds and salary paid during the pendency of the paid administrative leave.

7. **Physical Examination.** The Superintendent shall be required to satisfactorily pass a physical examination conducted at District expense at least once every other year. The report of the physical examination shall be given directly to the Superintendent; however, the examining physician shall advise the Board in writing of the Superintendent's continued physical fitness to perform the duties of Superintendent. The costs of the physical examination shall be paid by the District unless such costs are covered by an applicable health insurance plan.

8. **Eringe Benefits.** The Superintendent shall be entitled to receive the same District-paid health, dental, vision benefits as provided to other certificated employees of the District. The District will pay professional dues for the Superintendent to the Association of California School Administrators (ACSA) and any other organizations as mutually agreed upon by the Superintendent and the Board of Trustees. The District will provide the Superintendent with a smartphone for the purpose of District business. Any personal use of the phone or costs above the cell phone contracted allotment will be paid by the Superintendent.

9. **Automobile Expenses.** The Superintendent is required to have a vehicle available at all times to exercise the powers and to perform the duties of the position. In order to reimburse the Superintendent for this vehicle requirement, the Superintendent shall be entitled to reimbursement for reasonable transportation expenses incurred for travel within and outside the District in accordance with the applicable IRS rate during the terms of this agreement and Board policy.

10. **Sick Leave.** The Superintendent shall be allocated 12 days of sick leave annually.

11. **Duty Days.** The Superintendent shall be required to render 225 days of full and regular services to the District during the terms of this Agreement. Non-duty days shall be scheduled by the Superintendent so as to avoid as much as reasonably possible disruption of his duties.

12. **Reporting Requirements.** The Superintendent shall report to the Governing Board in writing on approximately a quarterly basis his use of sick leave.

13. **Professional Meetings/Training.** The Superintendent is expected to attend appropriate professional meetings at local, state and national levels and to periodically report to the Board his appraisal of such meetings. Prior approval of the Board shall be obtained when the

Superintendent attends a function outside of the County. The Board allocates up to \$2400 per each year of this contract for professional development.

14. Expense Reimbursement. The District shall reimburse the Superintendent for necessary expenses incurred by the Superintendent within the scope of his employment as long as such expenses are permitted by District policy or incurred with prior approval of the Board. For reimbursement, the Superintendent shall submit an expense claim to the Board in writing for the Superintendent' reimbursable expenses for the prior month. The Superintendent's expense claim shall be supported by appropriate written documentation verifying the contents of the report prior to the Board's authorization reimbursement.

15. General Provisions.

- a. **Governing Law and Venue.** This Agreement, and the rights and obligations of the parties, shall be governed by and construed in accordance with the laws of the State of California. The parties also agree that, in the event of litigation, venue shall be the proper state or federal court located in Mendocino County, California.
- b. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the parties. There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.
- c. **No Assignment.** The Superintendent may not assign or transfer any rights granted or obligations assumed under this Agreement.
- d. **Seniority.** The Superintendent shall not be considered a school site administrator for purposes of Education Code Section 44956.5.

- e. **Modification.** This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by a written instrument executed by both of the parties.
- f. **Severability.** If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of the Agreement shall continue in full force and effect.

Windspirit Aum,
President, Board of Trustees of the
MENDOCINO UNIFIED SCHOOL DISTRICT
Mendocino County, California

**AN AGREEMENT BETWEEN THE
MENDOCINO COUNTY OFFICE OF
EDUCATION AND LOCAL SCHOOL
DISTRICTS FOR THE
IMPLEMENTATION OF EDUCATION
CODE 48916.1**

***Triennial Plan for Providing Educational
Services to Expelled Students***

**Updated
June 30,
2021**

**1st Adopted by the MCOE Governing
Board on June 30, 1997**

Revised 6/30/2000
Revised 6/30/2003
Revised 6/30/2006
Revised 6/30/2009
Revised 6/30/2012
Revised 6/30/2018
Revised 6/30/2021

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Introduction to Plan

The 2021 Mendocino County Plan for Educating Expelled Pupils was developed and updated by the Mendocino County Office of Education (MCOE) and superintendents of Mendocino County school districts. This plan enumerates educational alternatives for expelled students, identifies gaps in services, and provides strategies to fill these gaps in services. The development and implementation of this plan ensures that educational services are provided to all expelled pupils in the county. The plan also provides a continuum of services to at-risk pupils.

At the April 2021 monthly Superintendents Council Meeting, district superintendents were asked to complete a survey identifying the current status and gaps in educational programs for expelled pupils. The results of the survey are incorporated in this updated 2021 Triennial Countywide Plan. The superintendents' signatures assure collaboration and coordination of educational services to expelled pupils between school districts and the county office of education.

Educational programs within Mendocino County provide numerous opportunities for students who are in need of traditional and/or alternative education programs. While individual school districts offer a broad spectrum of service options, the Mendocino County Office of Education offers alternative programming for students whose needs cannot be met in traditional settings. Together, school districts and the county office of education make an effort to provide students with a full continuum of service and placement options.

Any student whose behavior has resulted in expulsion may be offered a rehabilitation plan that is designed by their district-of-residence. Implementation of these plans may be assisted by the county office of education. A student who is simply in need of an educational alternative may also access MCOE Alternative Education programs through a district and/or county level referral process, a School Attendance Review Board, or a court/probation referral.

Participating Mendocino County School Districts

| District | Superintendent | Signature | Date |
|---------------------------------------------|-------------------|-----------|------|
| Mendocino County Office of Education | Michelle Hutchins | | |
| Anderson Valley Unified | Michael Warych | | |
| Arena Union Elementary | Warren Galletti | | |
| Ft. Bragg Unified | Rebecca Walker | | |
| Laytonville Unified | Joan Potter | | |
| Leggett Valley Unified | Anthony Loumena | | |
| Manchester Union Elementary | Cynthia Gonzalez | | |
| Mendocino Unified | Jason Morse | | |
| Pt. Arena Joint Union High School | Warren Galletti | | |
| Potter Valley Community Unified | Holly McLaughlin | | |
| Round Valley Unified | Mike Gorman | | |
| Ukiah Unified | Debra Kubin | | |
| Willits Unified | Mark Westerberg | | |

MENDOCINO COUNTY/DISTRICT PLAN FOR EXPELLED YOUTH

Education Code 48926

Each county superintendent of schools that operates community schools pursuant to Section 1980, in conjunction with superintendents of the school districts within the county, shall develop a plan providing education services to all expelled pupils in that county. The plan shall be adopted by the governing board of each school district within the county and by the county board of education.

The plan shall enumerate existing educational alternatives for expelled pupils; identify gaps in educational services to expelled pupils, and provide strategies for filling those service gaps. The plan shall also identify alternative placements for pupils who are expelled and placed in district community day school programs who then fail to meet the terms and conditions of their rehabilitation plan, or who pose a danger to other district pupils, as determined by the governing board.

Each county superintendent of schools, in conjunction with the superintendents of the school districts, shall submit to the Superintendent of Public Instruction the county plan for providing educational services to all expelled pupils in the county no later than June 30, 1997, and shall submit a triennial update to the plan to the Superintendent of Public Instruction, including the outcome data pursuant to Section 48916.1, on June 30th thereafter.

Education Code Section 48916.1 requires that school districts provide an educational program to expelled students.

Community Day Schools

- A. Education Code section 48660 authorizes the governing board of a school district to establish one or more community day schools for students in kindergarten or any of grades 1-12 inclusive who meet one or more of the conditions specified in Section 48662(b).
- B. Section 48660.1 states that it is the intent of the Legislature that school districts operating community day schools to the extent possible include the following program components:
 - 1. School district cooperation with the county office of education, law enforcement, probation and human service agencies personnel who work with at-risk youth.
 - 2. Low pupil teacher ratio.
 - 3. Individualized instruction and assessment.
 - 4. Maximum collaboration with school district, support service resources,

including but not limited to, school counselors and psychologists, academic counselors and pupil discipline personnel.

- C. Section 48661 states that a community day school shall not be situated on the same site as an elementary, middle, junior high, comprehensive senior high, opportunity, or continuation school unless the governing board approves by a two-thirds vote that satisfactory alternative facilities are not available for a community day school.
- D. Section 48662 states that the governing board of a school district that establishes a community day school shall adopt policies that provide procedures for the involuntary transfer of students to a community day school. A student may be assigned to a community day school only if he or she meets one or more of the following conditions:
 - 1. The student is expelled for any reason.
 - 2. The student is probation-referred pursuant to Sections 300 and 602 of the Welfare and Institutions Code.
 - 3. The student is referred to a community day school by a school attendance review board or other district level referral process (if a district does not operate a school attendance review board).
 - 4. First priority for assignment to community day school shall be given to a student expelled pursuant to Education Code section 48915(d), second priority shall be given to students expelled for any other reasons, and third priority shall be given for placement to all other students pursuant to this section unless there is an agreement that the county superintendent of schools shall serve any of these students.
- E. Section 48663 states that the minimum school day for students enrolled in community day schools is 360 minutes of classroom instruction provided by a certificated employee of the district or a consortium of school districts. A student enrolled in a community day school may not generate more than one day of community day school attendance credit in a school day for any purpose. Independent study may not be utilized as a means of providing any part of the minimum instructional day.
- F. Section 48666 authorizes the governing board of a school district maintaining a community day school to establish attendance policies for the community day school that permit the community day school to require students to attend school for up to seven days each week when this action is taken as part of a directed program designed to provide community day students with the skills and attitudes necessary for success when returned to a regular school environment.

Legal Update

In recent years, including the time since the last plan update (2018) was developed, the State of California has enacted numerous legislative changes that have impacted the way that schools and

districts deal with the issue of student suspensions (which often lead to expulsion) and expulsions. An effective plan aimed at better serving expelled students must take these changes into account in addition to relevant sections of the education code that are worthy of note and may assist schools and districts in their efforts to better serve students subject to expulsion. Therefore, this section highlights some of the most important recent legislative changes as they impact student suspension and expulsion.

SUSPENSION

1. Education Code 48900 (k)(2):

(1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 3, inclusive, shall not be suspended for any of the acts enumerated in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion. This paragraph is inoperative on July 1, 2020.

(3) Except as provided in Section 48910, commencing July 1, 2020, a pupil enrolled in kindergarten or any of grades 1 to 5, inclusive, shall not be suspended for any of the acts specified in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.

(4) Except as provided in Section 48910, commencing July 1, 2020, a pupil enrolled in any of grades 6 to 8, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2025.

2. Education Code 48900 (v):

For a pupil subject to discipline under this section, a superintendent of the school district or principal is encouraged to provide alternatives to suspension or expulsion, using a research-based framework with strategies that improve behavioral and academic outcomes, that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.

3. Education Code 48900 (w):

(1) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

(2) It is further the intent of the Legislature that the Multi-Tiered System of Supports, which includes restorative justice practices, trauma-informed practices, social and emotional learning, and schoolwide positive behavior interventions and support, may be used to help pupils gain critical social and emotional skills, receive support to help transform trauma-related responses, understand the impact of their actions, and develop meaningful methods for repairing harm to the school community.

EXPULSION

4. Education Code 48915

a. Details provisions related to student expulsion including differentiating between “may” and “shall” expel offenses.

b. Provides the Superintendent to impose alternative means of correction

CREDITS AND GRADUATION REQUIREMENTS

9. Education Code 51225.1

(a) Notwithstanding any other law, a local educational agency, as defined in subdivision (n), shall exempt a pupil in foster care, as defined in Section 51225.2, a pupil who is a homeless child or youth, as defined in Section 11434a(2) of Title 42 of the United States Code, a former juvenile court school pupil, as defined in Section 51225.2, a pupil who is a child of a military family, as defined in Section 49701, or a pupil who is a migratory child, as defined in subdivision (a) of Section 54441, who transfers between schools any time after the completion of the pupil's second year of high school, or a pupil participating in a newcomer program, as defined in Section 51225.2, and who is in his or her third or fourth year of high school, from all coursework and other requirements adopted by the governing body that are in addition to the statewide coursework requirements specified in Section 51225.3, unless the local educational agency makes a finding that the pupil is reasonably able to complete the local educational agency's graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school.

(b) If the local educational agency determines that the pupil in foster care, the pupil who is a homeless child or youth, the former juvenile court school pupil, the pupil who is a child of a military family, the pupil who is a migratory child, or the pupil participating in a newcomer program is reasonably able to complete the local educational agency's graduation requirements within the pupil's fifth year of high school, the local educational agency shall do all of the following:

(1) Inform the pupil of his or her option to remain in school for a fifth year to complete the local educational agency's graduation requirements.

(2) Inform the pupil, and the person holding the right to make educational decisions for the pupil, about how remaining in school for a fifth year to complete the local educational agency's graduation requirements will affect the pupil's ability to gain admission to a postsecondary educational institution.

(3) Provide information to the pupil about transfer opportunities available through the California Community Colleges.

(4) Permit the pupil to stay in school for a fifth year to complete the local educational agency's graduation requirements upon agreement with the pupil, if the pupil is 18 years of age or older, or, if the pupil is under 18 years of age, upon agreement with the person holding the right to make educational decisions for the pupil.

(c) To determine whether a pupil in foster care, a pupil who is a homeless child or youth, a former juvenile court school pupil, a pupil who is a child of a military family, or a pupil who is a migratory child is in the third or fourth year of high school, either the number of credits the pupil has earned to the date of transfer or the length of the pupil's school enrollment may be used, whichever will qualify the pupil for the exemption. In the case of a pupil participating in a newcomer program, enrollment in grade 11 or 12 may be used to determine whether the pupil is in his or her third or fourth year of high school.

(d)(1)

(A) Within 30 calendar days of the date that a pupil in foster care who may qualify for the exemption from local graduation requirements pursuant to this section transfers into a school, the local educational agency shall notify the pupil, the person holding the right to make educational decisions for the pupil, and the pupil's social worker or probation officer of the availability of the exemption and whether the pupil qualifies for an exemption.

(B) If the local educational agency fails to provide timely notice pursuant to subparagraph (A), the pupil described in subparagraph (A) shall be eligible for the exemption from local graduation requirements pursuant to this section once notified, even if that notification occurs after the termination of the court's jurisdiction over the pupil, if the pupil otherwise qualifies for the exemption pursuant to this section.

(2)

(A) Within 30 calendar days of the date that a pupil who is a homeless child or youth who may qualify for the exemption from local graduation requirements pursuant to this section transfers into a school, the local educational agency shall notify the pupil, the person holding the right to make educational decisions for the pupil, and the local educational agency liaison for homeless children and youth designated pursuant to Section 11432(g)(1)(J)(ii) of Title 42 of the United States Code, of the availability of the exemption and whether the pupil qualifies for an exemption.

(B) If the local educational agency fails to provide timely notice pursuant to subparagraph (A), the pupil described in subparagraph (A) shall be eligible for the exemption from local graduation requirements pursuant to this section once notified, even if that notification occurs after the pupil is no longer a homeless child or youth, if the pupil otherwise qualifies for the exemption pursuant to this section.

(3)

(A) Within 30 calendar days of the date that a former juvenile court school pupil who may qualify for the exemption from local graduation requirements pursuant to this section transfers into a school, the local educational agency shall notify the pupil, the person holding the right to make educational decisions for the pupil, and the pupil's social worker or probation officer of the availability of the exemption and whether the pupil qualifies for an exemption.

(B) If the local educational agency fails to provide timely notice pursuant to subparagraph (A), the pupil described in subparagraph (A) shall be eligible for the exemption from local graduation requirements pursuant to this section once notified, even if that notification occurs after termination of the court's jurisdiction over the pupil, if the pupil otherwise qualifies for the exemption pursuant to this section.

(4)

(A) Within 30 calendar days of the date that a pupil who is a child of a military family who may qualify for the exemption from local graduation requirements pursuant to this section transfers into a school, the local educational agency shall notify the pupil and the pupil's parent or guardian of the availability of the exemption and whether the pupil qualifies for an exemption.

(B) If the local educational agency fails to provide timely notice pursuant to subparagraph (A), the pupil described in subparagraph (A) shall be eligible for the exemption from local graduation requirements pursuant to this section once notified, even if that notification occurs after the pupil no longer meets the definition of "children of military families" under Section 49701, if the pupil otherwise qualifies for the exemption pursuant to this section.

(5)

(A) Within 30 calendar days of the date that a pupil who is a migratory child who may qualify for the exemption from local graduation requirements pursuant to this section transfers into a school, the local educational agency shall notify the pupil and the pupil's parent or guardian of the availability of the exemption and whether the pupil qualifies for an exemption.

(B) If the local educational agency fails to provide timely notice pursuant to subparagraph (A), the pupil described in subparagraph (A) shall be eligible for the exemption from local graduation requirements pursuant to this section once notified, even if that notification occurs after the pupil no longer meets the definition of "migratory child" if the pupil otherwise qualifies for the exemption pursuant to this section.

(6)

(A) Within 30 calendar days of the date that a pupil participating in a newcomer program who may qualify for the exemption from local graduation requirements pursuant to this section commences participation in a newcomer program at a school, the local educational agency shall notify the pupil and the pupil's parent or guardian of the availability of the exemption and whether the pupil qualifies for an

exemption.

(B) If the local educational agency fails to provide timely notice pursuant to subparagraph (A), the pupil described in subparagraph (A) shall be eligible for the exemption from local graduation requirements pursuant to this section once notified, even if that notification occurs after the pupil no longer meets the definition of a "pupil participating in a newcomer program" if the pupil otherwise qualifies for the exemption pursuant to this section.

(e) If a pupil in foster care, a pupil who is a homeless child or youth, a former juvenile court school pupil, a pupil who is a child of a military family, a pupil who is a migratory child, or a pupil participating in a newcomer program is exempted from local graduation requirements pursuant to this section and completes the statewide coursework requirements specified in Section 51225.3 before the end of his or her fourth year of high school and that pupil would otherwise be entitled to remain in attendance at the school, a school, including a charter school, or school district shall not require or request that the pupil graduate before the end of his or her fourth year of high school.

(f) If a pupil in foster care, a pupil who is a homeless child or youth, a former juvenile court school pupil, a pupil who is a child of a military family, a pupil who is a migratory child, or a pupil participating in a newcomer program is exempted from local graduation requirements pursuant to this section, the local educational agency shall notify the pupil and the person holding the right to make educational decisions for the pupil how any of the requirements that are waived will affect the pupil's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges.

(g) A pupil in foster care, a pupil who is a homeless child or youth, a former juvenile court school pupil, a pupil who is a child of a military family, a pupil who is a migratory child, or a pupil participating in a newcomer program who is eligible for the exemption from local graduation requirements pursuant to this section and would otherwise be entitled to remain in attendance at the school shall not be required to accept the exemption or be denied enrollment in, or the ability to complete, courses for which he or she is otherwise eligible, including courses necessary to attend an institution of higher education, regardless of whether those courses are required for statewide graduation requirements.

(h) If a pupil in foster care, a pupil who is a homeless child or youth, a former juvenile court school pupil, a pupil who is a child of a military family, a pupil who is a migratory child, or a pupil participating in a newcomer program is not exempted from local graduation requirements or has previously declined the exemption pursuant to this section, a local educational agency shall exempt the pupil at any time if an exemption is requested by the pupil and the pupil qualifies for the exemption.

(i) If a pupil in foster care, a pupil who is a homeless child or youth, a former juvenile court school pupil, a pupil who is a child of a military family, a pupil who is a migratory child, or a pupil participating in a newcomer program is exempted from local graduation requirements pursuant to this section, a local educational agency shall not revoke the exemption.

(j)

(1) If a pupil in foster care is exempted from local graduation requirements pursuant to this section, the exemption shall continue to apply after the termination of the court's jurisdiction over the pupil while he or she is enrolled in school or if the pupil transfers to another school, including a charter school, or school district.

(2) If a pupil who is a homeless child or youth is exempted from local graduation requirements pursuant to this section, the exemption shall continue to apply after the pupil is no longer a homeless child or

youth while he or she is enrolled in school or if the pupil transfers to another school, including a charter school, or school district.

(3) If a former juvenile court school pupil is exempted from local graduation requirements pursuant to this section, the exemption shall continue to apply after the termination of the court's jurisdiction over the pupil while he or she is enrolled in school or if the pupil transfers to another school, including a charter school, or school district.

(4) If a pupil who is a child of a military family is exempted from local graduation requirements pursuant to this section, the exemption shall continue to apply after the pupil no longer meets the definition of "children of military families" under Section 49701 while he or she is enrolled in school or if the pupil transfers to another school, including a charter school, or school district.

(5) If a pupil who is a migratory child is exempted from local graduation requirements pursuant to this section, the exemption shall continue to apply after the pupil no longer meets the definition of "migratory child" while he or she is enrolled in school or if the pupil transfers to another school, including a charter school, or school district.

(6) If a pupil participating in a newcomer program is exempted from local graduation requirements pursuant to this section, the exemption shall continue to apply after the pupil no longer meets the definition of a "pupil participating in a newcomer program" while he or she is enrolled in school or if the pupil transfers to another school, including a charter school, or school district.

(k) A local educational agency shall not require or request a pupil in foster care, a pupil who is a homeless child or youth, a former juvenile court school pupil, a pupil who is a child of a military family, or a pupil who is a migratory child to transfer schools in order to qualify the pupil for an exemption pursuant to this section.

(l)

(1) A pupil in foster care, the person holding the right to make educational decisions for the pupil, the pupil's social worker, or the pupil's probation officer shall not request a transfer solely to qualify the pupil for an exemption pursuant to this section.

(2) A pupil who is a homeless child or youth, the person holding the right to make educational decisions for the pupil, or the local educational agency liaison for homeless children and youth designated pursuant to Section 11432(g)(1)(J)(ii) of Title 42 of the United States Code, shall not request a transfer solely to qualify the pupil for an exemption pursuant to this section.

(3) A former juvenile court school pupil, the person holding the right to make educational decisions for the pupil, the pupil's social worker, or the pupil's probation officer shall not request a transfer solely to qualify the pupil for an exemption pursuant to this section.

(4) A pupil who is a child of a military family, or the pupil's parent or guardian, shall not request a transfer solely to qualify the pupil for an exemption pursuant to this section.

(5) A pupil who is a migratory child, or the pupil's parent or guardian, shall not request a transfer solely to qualify the pupil for an exemption pursuant to this section.

(m)

(1) A complaint of noncompliance with the requirements of this section may be filed with the local educational agency under the Uniform Complaint Procedures set forth in Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations.

(2) A complainant not satisfied with the decision of a local educational agency may appeal the decision to the department pursuant to Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations and shall receive a written decision regarding the appeal within 60 days of the department's receipt of the appeal.

(3) If a local educational agency finds merit in a complaint, or the Superintendent finds merit in an appeal, the local educational agency shall provide a remedy to the affected pupil.

(4) Information regarding the requirements of this section shall be included in the annual notification distributed to, among others, pupils, parents or guardians of pupils, employees, and other interested parties pursuant to Section 4622 of Title 5 of the California Code of Regulations.

(n)

For purposes of this section, the following terms have the following meanings:

(1) "Governing body" means the governing board of a school district or the governing body of a charter school, as applicable.

(2) "Local educational agency" means a school district or charter school.

SCHOOL ACCOUNTABILITY SYSTEM

10. Executive Order N-56-20 (2019 CA EO 56-20), relating to extended deadlines for the submission of Local Control and Accountability Plans and the requirement that local education agencies produce written reports on their COVID-19 response, see Historical and Statutory Notes under Education Code § 47604.33.

(a) On or before July 1, 2014, each county superintendent of schools shall develop, and present to the county board of education for adoption, a local control and accountability plan using a template adopted by the state board.

(b) A local control and accountability plan adopted by a county board of education shall be effective for a period of three years, and shall be updated on or before July 1 of each year.

(c) A local control and accountability plan adopted by a county board of education shall include, for each school or program operated by the county superintendent of schools, all of the information specified in the template adopted by the state board pursuant to Section 52064.

(d) All of the following are state priorities for purposes of a county board of education's local control and accountability plan:

(1) The degree to which the teachers in the schools or programs operated by the county superintendent of schools are appropriately assigned in accordance with Section 44258.9 and fully credentialed in the subject areas, and, for the pupils they are teaching, every pupil in the schools or programs operated by the county superintendent of schools has sufficient access to the standards-aligned instructional materials as determined pursuant to Section 60119, and school facilities are maintained in good repair as specified in subdivision (d) of Section 17002.

(2) Implementation of the academic content and performance standards adopted by the state board, including how the programs and services will enable English learners to access the common core academic content standards adopted pursuant to Section 60605.8 and the English language development standards adopted pursuant to former Section 60811.3, as that section read on June 30, 2013, or former Section 60811.4, as that section read on June 30, 2016, for purposes of gaining academic content knowledge and English language proficiency.

(3)

(A) Parental involvement and family engagement, including efforts the county superintendent of schools makes to seek parent input in making decisions for each individual schoolsite and program operated by a county superintendent of schools, and including how the county superintendent of schools will promote parental participation in programs for unduplicated pupils and individuals with exceptional needs.

(B) Family engagement may include, but need not be limited to, efforts by the school district and each individual schoolsite to apply research-based practices, such as welcoming all families into the school community, engaging in effective two-way communication, supporting pupil success, and empowering families

to advocate for equity and access. Family engagement may include, but need not be limited to, treating families as partners to inform, influence, and create practices and programs that support pupil success and collaboration with families and the broader community, expand pupil learning opportunities and community services, and promote civic participation.

(4) Pupil achievement, as measured by all of the following, as applicable:

(A) Statewide assessments administered pursuant to Article 4 (commencing with Section 60640) of Chapter 5 of Part 33 or any subsequent assessment, as certified by the state board.

(B) The percentage of pupils who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University.

(C) The percentage of pupils who have successfully completed courses that satisfy the requirements for career technical education sequences or programs of study that align with state board-approved career technical education standards and frameworks, including, but not limited to, those described in subdivision (a) of Section 52302, subdivision (a) of Section 52372.5, or paragraph (2) of subdivision (e) of Section 54692.

(D) The percentage of pupils who have successfully completed both types of courses described in subparagraphs (B) and (C).

(E) The percentage of English learner pupils who make progress toward English proficiency as measured by the English Language Proficiency Assessments for California or any subsequent assessment of English proficiency, as certified by the state board.

(F) The English learner reclassification rate.

(G) The percentage of pupils who have passed an advanced placement examination with a score of 3 or higher.

(H) The percentage of pupils who demonstrate college preparedness pursuant to the Early Assessment Program, as described in Chapter 6 (commencing with Section 99300) of Part 65 of Division 14 of Title 3, or any subsequent assessment of college preparedness.

(5) Pupil engagement, as measured by all of the following, as applicable:

(A) School attendance rates.

(B) Chronic absenteeism rates.

(C) Middle school dropout rates.

(D) High school dropout rates.

(E) High school graduation rates.

(6) School climate, as measured by all of the following, as applicable:

(A) Pupil suspension rates.

(B) Pupil expulsion rates.

(C) Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness.

(7) The extent to which pupils have access to, and are enrolled in, a broad course of study that includes all of the subject areas described in Section 51210 and subdivisions (a) to (i), inclusive, of Section 51220, as applicable, including the programs and services developed and provided to unduplicated pupils and individuals with exceptional needs, and the program and services that are provided to benefit these pupils as a result of the funding received pursuant to Section 42238.02, as implemented by Section 42238.03.

(8) Pupil outcomes, if available, in the subject areas described in Section 51210 and subdivisions (a) to (i), inclusive, of Section 51220, as applicable.

(9) How the county superintendent of schools will coordinate instruction of expelled pupils pursuant to Section 48926.

(10) How the county superintendent of schools will coordinate services for foster children, including, but not limited to, all of the following:

(A) Working with the county child welfare agency to minimize changes in school placement.

(B) Providing education-related information to the county child welfare agency to assist the county child welfare agency in the delivery of services to foster children, including, but not limited to, educational status and

progress information that is required to be included in court reports.

(C) Responding to requests from the juvenile court for information and working with the juvenile court to ensure the delivery and coordination of necessary educational services.

(D) Establishing a mechanism for the efficient expeditious transfer of health and education records and the health and education passport.

(e) For purposes of the descriptions required by subdivision (b) of Section 52064, a county board of education may consider qualitative information, including, but not limited to, findings that result from school quality reviews conducted pursuant to subdivision (b) of Section 52052 or any other reviews.

(f) To the extent practicable, data reported in a local control and accountability plan shall be reported in a manner consistent with how information is reported on the California School Dashboard maintained by the department pursuant to Section 52064.5.

(g) The county superintendent of schools shall consult with teachers, principals, administrators, other school personnel, local bargaining units of the county office of education, parents, and pupils in developing a local control and accountability plan.

(h) A county board of education may identify local priorities, goals in regard to the local priorities, and the method for measuring the county office of education's progress toward achieving those goals.

(i)

(1) Beginning with the 2018–19 fiscal year and in each fiscal year thereafter, a county superintendent of schools shall prepare a summary of how the county superintendent of schools plans to support school districts and schools within the county in implementing this article and present the summary to the county board of education at the same public meeting required under paragraph (2) of subdivision (b) of Section 52068. The summary shall include, but is not necessarily limited to, all of the following:

(A) A description of how the county superintendent of schools will support the continuous improvement of all school districts within the county, including steps that the county superintendent of schools plans to take to collaborate with the California Collaborative for Educational Excellence, the department, the lead agencies specified in Sections 52073 and 52073.1, and other county superintendents of schools to support school districts and schools within the county in implementing this article.

(B) A description of how the county superintendent of schools will assist each school district identified for technical assistance pursuant to subdivision (c) of Section 52071 in improving pupil outcomes, including, at a minimum, clearly identifying the activities being performed by the county office of education and the source of funding for those activities. This description shall include the actions the school district will take independent of the county superintendent of schools to improve pupil outcomes pursuant to paragraph (3) of subdivision (c) of Section 52071.

(C) One or more goals for each of the following:

(i) Completing the review of local control and accountability plans submitted by school districts pursuant to Section 52070.

(ii) Providing technical assistance to school districts pursuant to subdivisions (a) and (b) of Section 52071.

(iii) Providing any other support to school districts and schools within the county in implementing this article.

(D) One or more metrics to assess progress toward each goal identified in subparagraph (C).

(E) Specific actions and related expenditures to achieve each goal identified in subparagraph (C), to the extent this information is not provided pursuant to subparagraph (B). The specific actions shall not supersede the provisions of existing local collective bargaining agreements within the jurisdiction of the county superintendent of schools.

(2) Commencing with the 2019–20 fiscal year and in each fiscal year thereafter, the county superintendent of schools shall submit the summary described in this subdivision with its local control and accountability plan pursuant to subdivision (a) of Section 52070.5.

(3) This subdivision shall not apply to a county superintendent of schools with jurisdiction over a single school district.

(4) On or before November 1 of each year, the department shall compile the information provided by county superintendents of schools pursuant to subparagraphs (A) and (B) of paragraph (1) into a single document and shall make this report available to the public on the department's internet website.

JOINT TRANSITION POLICY

11. Education Code 48647

(a) Local educational agencies are strongly encouraged to enter into memoranda of understanding and create joint policies, systems, including data sharing systems, transition centers, and other joint structures that will allow for the immediate transfer of educational records, create uniform systems for calculating and awarding course credit, and allow for the immediate enrollment of pupils transferring from juvenile court schools.

(b) As part of their existing responsibilities for coordinating education and services for youth in the juvenile justice system, the county office of education and county probation department shall have a joint transition planning policy that includes collaboration with relevant local educational agencies to improve communication regarding dates of release and the educational needs of pupils who have had contact with the juvenile justice system, to coordinate immediate school placement and enrollment, and to ensure that probation officers in the community have the information they need to support the return of pupils who are being transferred from juvenile court schools to public schools in their communities.

(c) As part of the joint transition planning policy required under subdivision (b), the county office of education shall assign transition oversight responsibilities to existing county office of education personnel who will work in collaboration with the county probation department, as needed, and relevant local educational agencies to ensure all of the following:

(1) The transfer of complete and accurate education records, including the pupil's individualized education program adopted pursuant to the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.) and the pupil's plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794(a)), if applicable, within 72 hours of the pupil's release from the juvenile detention facility.

(2) Access to information about postsecondary academic and vocational opportunities, including college financial aid programs.

(3) The implementation of the pupil's transition plan, if one exists.

(d) As part of the joint transition planning policy required under subdivision (b), the county office of education personnel assigned transition oversight responsibilities shall work in collaboration with the county probation department, as needed, and relevant local educational agencies to facilitate all of the following:

(1) The immediate enrollment in an appropriate public school in their community when a pupil is transferred from the juvenile court school.

(2) The acceptance, upon enrollment by the pupil in a public school, of course credits, including partial credits, for coursework completed in the juvenile court school, pursuant to subdivision (b) of Section 51225.2.

(3) The immediate placement in appropriate courses, based on coursework completed by the pupil, pursuant to subdivision (d) of Section 51225.2.

(4) The transfer of complete and accurate education records, including the pupil's individualized education program adopted pursuant to the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.) and the pupil's plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794(a)), if applicable, when a pupil enters the juvenile court school.

(e) Each pupil detained for more than 20 consecutive schooldays shall have an individualized transition plan developed by the county office of education in collaboration with the county probation department, as needed. The individualized transition plan shall be developed before the pupil's release and reviewed and revised as

needed, and shall address, but not be limited to, both of the following:

- (1) The academic, behavioral, social-emotional, and career needs of the pupil.
- (2) The identification and engagement of programs, including higher education programs, services, and individuals to support a pupil's successful transition into and out of the juvenile detention facility.

(f) Each pupil detained for more than 20 consecutive schooldays shall have all of the following accessible to the holder of the educational rights for that pupil upon the pupil's release from the juvenile detention facility:

- (1) School transcripts.
- (2) The pupil's individualized learning plan, if applicable. For purposes of this section, an individualized learning plan is a plan developed collaboratively by a pupil and school personnel that identifies academic and career goals and how the pupil will progress toward meeting those goals.
- (3) The pupil's individualized education program adopted pursuant to the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.), if applicable.
- (4) The pupil's plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794(a)), if applicable.
- (5) Any academic and vocational assessments.
- (6) An analysis of credits completed and needed.
- (7) Any certificates or diplomas earned by the pupil.

(g) For each pupil detained for 20 consecutive schooldays or fewer, a copy of the pupil's individualized learning plan, if one exists, shall be made available by the county office of education to the pupil upon the pupil's release, if possible.

(h) The county office of education, in collaboration, as needed, with the county probation department, shall establish procedures for the timely, accurate, complete, and confidential transfer of educational records in compliance with state and federal law.

(i) Notwithstanding any other law, this section applies to juvenile court schools that are operated by, or as, charter schools. As used in this section, "county office of education" includes a charter school that serves juvenile court school pupils.

MENDOCINO COUNTY OVERVIEW

The Mendocino County Office of Education will provide an educational option for expelled students who are able to access MCOE programs. The philosophy of each individual school district affects how the Mendocino County Office of Education County Community School Program will meet the needs of that particular school district. For example, some school districts may use the county program as an educational option for expelled students as well as an educational placement option for students identified habitually truant by a School Attendance Review Board (SARB).

Mendocino County is a geographically large but sparsely populated county comprising 3,878 square miles and a population of 86,749 (2019). There are 13 school districts (including MCOE) with a total enrollment of 11, 402. Many of our students and districts are separated from each other and the county office by large distances, country roads, and mountain ranges.

Mendocino County School Districts Enrollment 2019-20

| District | TK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | TOTAL |
|--------------------------------------|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Anderson Valley Unified | 0 | 27 | 29 | 39 | 39 | 42 | 28 | 45 | 38 | 44 | 49 | 30 | 41 | 27 | 478 |
| Arena Union Elementary | 0 | 25 | 37 | 25 | 24 | 27 | 29 | 26 | 32 | 32 | 0 | 0 | 0 | 0 | 257 |
| Fort Bragg Unified | 21 | 138 | 132 | 132 | 136 | 168 | 132 | 129 | 137 | 147 | 184 | 149 | 167 | 159 | 1931 |
| Laytonville Unified | 0 | 35 | 23 | 34 | 27 | 27 | 33 | 36 | 25 | 30 | 41 | 38 | 24 | 28 | 401 |
| Leggett Valley Unified | 0 | 16 | 8 | 10 | 11 | 11 | 11 | 15 | 13 | 16 | 17 | 6 | 6 | 9 | 149 |
| Manchester Union Elementary | 0 | 7 | 7 | 3 | 5 | 6 | 5 | 5 | 6 | 4 | 0 | 0 | 0 | 0 | 48 |
| Mendocino County Office of Education | 0 | 0 | 1 | 3 | 3 | 2 | 2 | 3 | 6 | 17 | 11 | 40 | 39 | 32 | 159 |
| Mendocino Unified | 10 | 44 | 43 | 37 | 30 | 47 | 37 | 44 | 56 | 45 | 61 | 54 | 51 | 46 | 605 |
| Point Arena Joint Union High | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 47 | 45 | 29 | 45 | 166 |
| Potter Valley Community Unified | 1 | 27 | 24 | 20 | 26 | 26 | 29 | 21 | 31 | 21 | 25 | 20 | 15 | 25 | 311 |
| Round Valley Unified | 0 | 41 | 36 | 37 | 30 | 32 | 29 | 35 | 60 | 27 | 36 | 52 | 31 | 45 | 491 |
| Ukiah Unified | 81 | 483 | 473 | 479 | 466 | 477 | 498 | 474 | 451 | 463 | 525 | 528 | 507 | 501 | 6406 |
| Willits Unified | 0 | 166 | 112 | 168 | 122 | 128 | 109 | 113 | 100 | 98 | 164 | 144 | 172 | 160 | 1756 |

Changes from 2018 Triennial Plan

The Local Control Accountability Plan (LCAP) requires school districts and the county office of education to address eight state priorities two of which are School Climate (reducing suspensions and expulsions) and Student Engagement (reducing chronic truancy). County offices of education are required to address an additional state priority on coordinating services for expelled pupils. The Triennial Plan for Expelled Pupils addresses this state priority for COEs.

The 2018-2021 period was a time of rapid change and additions to the various law as governing expelled youth. Please refer to the legal update above for specific information.

Mendocino County Existing Educational Alternatives for Expelled Youth

Mendocino County Office of Education's Alternative Education Program

1. Mendocino County Community School - Provides educational services to expelled, probation-referred and SARB-referred students (both located in Ukiah and utilizing a countywide Educational Outreach program).
2. West Hills Juvenile Hall Court School – Provides year-round educational services for incarcerated expelled students.

Anderson Valley Unified

1. MCOE Alternative Education Programs
2. Voluntary Contracted Independent Study
3. Continuation High School

Arena Union Elementary

1. MCOE Alternative Education Programs
2. Voluntary Contracted Independent Study

Ft. Bragg Unified

1. Lighthouse Community Day School serving grades 9-12
2. Shelter Cove Community Day School serving grades 5-8
3. Voluntary Independent Study 3-12

Laytonville Unified

1. MCOE Alternative Education Programs
2. Voluntary Contracted Independent Study

Leggett Valley Unified

1. MCOE Alternative Education Programs
2. Voluntary Contracted Independent Study

Manchester Union Elementary

1. MCOE Alternative Education Programs
2. Voluntary Contracted Independent Study

Mendocino Unified

1. Continuation High School
2. Ft. Bragg Community Day Schools for grades 7-12
3. MCOE Alternative Education Programs

Pt. Arena Joint Unified School District

1. Ft. Bragg Community Day School

Potter Valley Community Unified

1. MCOE Alternative Education Programs
2. Voluntary Contracted Independent Study

Round Valley Unified

1. MCOE Alternative Education Programs
2. Voluntary Contracted Independent Study

Ukiah Unified

1. MCOE Alternative Education Programs
2. Voluntary Contracted Independent Study

Willits Unified

1. MCOE Alternative Education Programs
2. Voluntary Contracted Independent Study

In addition, school districts located within Mendocino County offer the following options for expelled youth, depending on the specific offense, Education Code violation, and board recommendation:

1. Suspended expulsion with placement on the same school campus.

2. Suspended expulsion with placement on a different school campus within the district (i.e. Continuation School).
3. Suspended expulsion with voluntary placement on District Contracted Independent Studies.

Rehabilitation Plans

School districts must also indicate in the expulsion documents a rehabilitation plan for the pupil which may include recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community services and/or other rehabilitation programs. E.C. 48916(b).

Students with Exceptional Needs

Students with exceptional needs are subject to the same suspension rules as non-disabled students, except that suspension of students with disabilities cannot exceed 10 days without a Manifestation Determination hearing. State law defers to federal law for most of the rules governing suspension and expulsion of Special Education students. Refer to Calif. EC 48915.5 and Federal Law 20 U.S.C. Sec. 1415(k)(1)(B). The Mendocino County SELPA (Special Education Local Planning Agency) is a resource to assist both parents and school administrators during this process.

Options for High-Risk Youth

Students who exhibit habitual truancy, documented behavior interventions (short of expulsion), or are on juvenile probation, are also served in the MCOE county community school or the district community day school programs. There are referral processes in place for enrollment in these programs either voluntarily or involuntarily following education code 1981 (a) (b) and (c). School Attendance Review Boards (SARBs) are/were active in Willits, Ukiah, and Ft. Bragg and reviews cases of habitual truancy at all grade levels. The Mendocino County Sheriff, City Police Departments, Dept. of Social Services and Mendocino County Juvenile Probation participate in the SARB process along with school districts.

Failed Placements

Students referred to the county community school per E.C. 1981 (a) or (b) continue to be the responsibility of the referring school district to insure their educational needs are met (EC 48916).

Students who exhibit continued truancy and fail their educational placement into the county community school would be brought up for discussion at the SARB to consider other educational options or additional supports.

Students who fail placement in a district community day school

Districts have not identified this as an issue.

County and District Gaps and Strategies Regarding the Provision of Educational Services to Expelled Pupils

There are seven identified service gaps that have existed for at least the past decade with respect to providing services to expelled pupils. In surveying school districts for the 2021 revision, these service gaps continue to persist. As previously stated, Mendocino County is geographically large and has significant access and transportation issues with small remote and rural school districts. Of the 13 districts, only three have more than 1000 students, six have between 200-650 students and four have below 200 enrolled students.

Current Issues:

- 1. Proximity to MCOE Alternative Education Programs serving expelled students:** MCOE's Community School Program is currently located in Ukiah. Expelled students outside of the Ukiah Valley must travel between 25 to 70 miles one-way over two-lane country mountain roads. District students enrolling in MCOE Alternative Education have had access to a regular day program or contracted Independent Study. In 2021, MCOE will begin to offer an additional blended learning Educational Outreach program (EOP) option to support students across a greater region of the county.
- 2. Closing of Community Day Schools:** When California reduced funding for Community Day Schools in the education budget several years ago, most districts in Mendocino County (with the exception of Ft. Bragg) closed their Community Day Schools. The Local Control Funding Formula (LCFF) includes Community Day School funding with all other categorical funding allowing districts local control on the use of these funds. Currently, there are no plans for districts to bring back additional district-based Community Day Schools.
- 3. Pupils who are expelled and placed in a district Community Day School but fail to meet the terms and conditions of their rehabilitation plan have few options.** Previously, when more districts operated Community Day Schools, they were encouraged to use their programs as a regional

school enrolling expelled students from neighboring districts. Currently, with only one district offering Community Day Schools, this is not available for the majority of districts in the county.

4. The small school districts within Mendocino County generally expel very few students during the course of a school year, therefore, having a special class or program for such students, located in each district, or even between districts, is not financially or geographically feasible.

Strategies to address this gap are:

- Voluntary Contracted Independent Study
- Suspended Expulsion
- Suspended expulsion with placement on the same school campus
- Enrollment in MCOE Alternative Education Program(s)
- Enrollment in district Community Day School (with district board approval)

5. Students who are expelled may vary as to age, grade level, and expulsion offenses. The wide range of age, grade level, and seriousness of offense make it difficult to provide appropriate programs for small school district(s).

Strategy for addressing this gap:

- An EOP regional program will be offered through the cooperation of Mendocino County Office of Education and the school district(s) to offer an alternative option for students both on the coast and inland.

6. There are significant geographical distances between local small districts. Therefore, district or county-operated classroom sites/programs for small school districts may require extensive transportation. This may not be financially feasible for district or parental transportation.

Strategy for addressing this gap:

- Pupils may need support with accessing public or private transportation to engage with MCOE programs in Ukiah when public transportation is not readily available or easy to access.
- Pupils may enroll in MCOE's EOP – which would support various options for serving and educating them close to or in their district or community.

7. Students in grades four through six who are expelled do not have the same educational options available as do expelled youth enrolled in grades seven through twelve due to the rarity of elementary pupils expelled in these lower grades. Younger students cannot attend MCOE programs designed for middle and high school students. They also cannot attend middle school community day school programs. Placing young elementary children with middle school

teens is not an alternative.

Strategy for addressing this gap:

- An EOP regional program will be offered through the cooperation of Mendocino County Office of Education and the school district(s) to offer an alternative option for younger students both on the coast and inland.

Based on the survey submitted to school districts - with the exception of transportation challenges and the dearth of programs for younger expelled pupils - districts are satisfied with the current available options for their expelled students. MCOE's new EOP program is intended to meet the identified needs and close this critical service gap.

Available supports to returning expelled students

- Anderson Valley: Counseling
- Laytonville: Counseling and access to all services.
- Leggett: Counseling and access to all services.
- Potter Valley: Regular school setting with supports such as counseling and tutoring.
- Pt. Arena: Counseling available to returning expelled students.
- Round Valley: Provides counseling to returning students and could improve on these supports.
- Ukiah Unified: Counseling and transition planning is provided.
- Willits: Provides additional counseling support and academic remediation within the comprehensive setting.

Addressing disproportionate representation of minority students if applicable.

- Anderson Valley: Not an issue with so few expulsions.
- Laytonville: Not an issue with so few expulsions.
- Leggett: Not an issue with so few expulsions.
- Pt. Arena: Not an issue with so few expulsions.
- Manchester: Not an issue with so few expulsions if any.
- Mendocino: Not an issue with so few expulsions if any.
- Potter Valley: Not an issue with so few expulsions.
- Ukiah: Providing Positive Behaviors Intervention and Supports (PBIS) and Restorative Practices training to staff.
- Willits: Provide more training to staff to support students to make better choices; and provide more interventions prior to suspension/expulsion.

Strategies described in district's Local Control Accountability Plan addressing School Climate to reduce suspensions and expulsions.

- Anderson Valley: PBIS, MTSS, PBL, Restorative Practices
- Manchester: Keep students involved in school: school spirit days, culture days, activities that are tied to curriculum but allow for progress using all modalities.
- Mendocino: Hiring of a full-time school social worker to connect with at-risk students and families. Also have run a Chronic Absenteeism Task Force since 2019.
- Laytonville: Providing PBIS and Restorative Practices, Mental Health and Mendocino County Youth Project services.

- Leggett: Restorative practices/justice in alternative education sites.
- Potter Valley: Implementation of a MTSS system, tracking of pertinent student data, and increasing early interventions.
- Pt. Arena: Uses Tier 1 and Tier 2 interventions for alternatives to suspension.
- Round Valley: Elementary utilizes multiple interventions before office referral and are using PBIS with fidelity. The high school is using a hybrid restorative justice program that focuses on relationships and engagement. Both have led to significant reductions in suspension and expulsion.
- Ukiah: Providing PBIS and Restorative Practices.
- Willits: Implementation of Restorative Practices at all school sites to reduce the number of repeat offenses.
- Fort Bragg: Implemented PBIS k-8 and restorative practices/justice k-12

Expanded Learning Opportunities Grant Plan

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
|-------------------------------------|-----------------------------|--------------------------------|
| Mendocino Unified School District | Jason Morse, Superintendent | 707-937-5868 jmorse@mcn.org |

The following is the local educational agency's (LEA's) plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other supports, including the provision of meals and snacks. The plan will explain how the LEA will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For specific requirements please refer to the Expanded Learning Opportunities Grant Plan Instructions.

Plan Descriptions

A description of how parents, teachers, and school staff were involved in the development of the plan.

A Meeting was held with the K-8 School staff as well as with CEMUS leadership on April 28th, 2021 to present ideas, listen to ideas, and gather feedback. In addition, similar meetings were held with the Mendocino High School staff on May 19th, 2021 as well as with the K-8 Parent/Teacher Organization on May 13th, 2021.

A description of how students will be identified and the needs of students will be assessed.

Students will be identified through teacher and parent referral, referrals from the K-8 School and Mendocino High School student engagement teams, the SST process, and regular, universal screenings and assessments to be conducted in the fall of 2021.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

A letter will be mailed home in students' primary languages to all families during the late summer or fall explaining the actions and services within this grant as well as the process for referring and accessing the resources.

A description of the LEA's plan to provide supplemental instruction and support.

The actions and services contained in this plan will support all students, but target those most at-risk such as low-income, English learners, foster and homeless youth, disengaged students, students with disabilities, and those below grade level. In addition to the hiring of certificated intervention teachers and a Mendocino County Youth Project Worker, increased aide support in the classroom, continuation school, and Family Resource Center will provide more 1:1 intervention and supports to families. All students will receive universal screenings and/or assessments to determine present learning levels and students needing targeted intervention will be referred to our Response to Intervention teams and teachers. District student engagement and student study teams will meet regularly to refer students for additional academic and social emotional support. Elements of the plan include: increased and additional paraprofessional time, reading and math intervention teachers, staff professional development, classroom programs meant to assist teachers and students for learning recovery, after school program scholarships, and summer learning programs.

Expenditure Plan

The following table provides the LEA's expenditure plan for how it will use ELO Grant funds to support the supplemental instruction and support strategies being implemented by the LEA.

| Supplemental Instruction and Support Strategies | Planned Expenditures | Actual Expenditures |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------|
| Extending instructional learning time (summer programs) | \$30,000 | [Actual expenditures will be provided when available] |
| Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports (professional development, additional aides at the K-8 and HS levels, additional aide time, and RTI teacher) | \$150,000 | [Actual expenditures will be provided when available] |
| Integrated student supports to address other barriers to learning (after school program access, MCYP worker, additional counseling) | \$70,000 | [Actual expenditures will be provided when available] |
| Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports (Chromebooks) | \$40,000 | [Actual expenditures will be provided when available] |

| Supplemental Instruction and Support Strategies | Planned Expenditures | Actual Expenditures |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------|
| Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility (Sunrise aide) | \$15,000 | [Actual expenditures will be provided when available] |
| Additional academic services for students (universal screening and diagnostic tools, teaching materials, curriculum supports, college exam and AP test preparation and support) | \$20,000 | [Actual expenditures will be provided when available] |
| Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs (professional development) | \$10,000 | [Actual expenditures will be provided when available] |
| Total Funds to implement the Strategies | \$335,000 | [Actual expenditures will be provided when available] |

A description of how ELO Grant funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA.

ELO Grant funds will be coordinated with other COVID relief dollars received by the District. Other dollars are being used to provide the infrastructure needed in order to provide quality in-person education such as personal protective equipment, internet connectivity, and computers. ELO funds are targeted for learning recovery and intervention.

Expanded Learning Opportunities Grant Plan Instructions: Introduction

The Expanded Learning Opportunities Grant Plan must be completed by school districts, county offices of education, or charter schools, collectively referred to as Local Educational Agencies (LEAs), that receive Expanded Learning Opportunities (ELO) Grant funds under California *Education Code (EC)* Section 43521(b). The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. The plan must be updated to include the actual expenditures by December 1, 2022.

For technical assistance related to the completion of the Expanded Learning Opportunities Grant Plan, please contact ELOGrants@cde.ca.gov.

Instructions: Plan Requirements

An LEA receiving ELO Grant funds under *EC* Section 43521(b) is required to implement a learning recovery program that, at a minimum, provides supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to, at a minimum, students who are included in one or more of the following groups:

- low-income,
- English learners,
- foster youth,
- homeless students,
- students with disabilities,
- students at risk of abuse, neglect, or exploitation,
- disengaged students, and
- students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For purposes of this requirement

- “Supplemental instruction” means the instructional programs provided in addition to and complementary to the LEAs regular instructional programs, including services provided in accordance with an individualized education program (IEP).
- “Support” means interventions provided as a supplement to those regularly provided by the LEA, including services provided in accordance with an IEP, that are designed to meet students’ needs for behavioral, social, emotional, and other integrated student supports, in order to enable students to engage in, and benefit from, the supplemental instruction being provided.

- “Students at risk of abuse, neglect, or exploitation” means students who are identified as being at risk of abuse, neglect, or exploitation in a written referral from a legal, medical, or social service agency, or emergency shelter.

EC Section 43522(b) identifies the seven supplemental instruction and support strategies listed below as the strategies that may be supported with ELO Grant funds and requires the LEA to use the funding only for any of these purposes. LEAs are not required to implement each supplemental instruction and support strategy; rather LEAs are to work collaboratively with their community partners to identify the supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage, plan, and collaborate on program operation with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the design and implementation of the supplemental instruction and support strategies being provided (*EC* Section 43522[h]).

The seven supplemental instruction and support strategies are:

1. Extending instructional learning time in addition to what is required for the school year by increasing the number of instructional days or minutes provided during the school year, providing summer school or intersessional instructional programs, or taking any other action that increases the amount of instructional time or services provided to students based on their learning needs.
2. Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports including, but not limited to, any of the following:
 - a. Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff.
 - b. Learning recovery programs and materials designed to accelerate student academic proficiency or English language proficiency, or both.
 - c. Educator training, for both certificated and classified staff, in accelerated learning strategies and effectively addressing learning gaps, including training in facilitating quality and engaging learning opportunities for all students.
3. Integrated student supports to address other barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.
4. Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports.
5. Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students’ college eligibility.
6. Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning.
7. Training for school staff on strategies, including trauma-informed practices, to engage students and families in addressing students’ social-emotional health needs and academic needs.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable IEP.

Fiscal Requirements

The following fiscal requirements are requirements of the ELO grant, but they are not addressed in this plan. Adherence to these requirements will be monitored through the annual audit process.

- The LEA must use at least 85 percent (85%) of its apportionment for expenditures related to providing in-person services in any of the seven purposes described above.
- The LEA must use at least 10 percent (10%) of the funding that is received based on LCFF entitlement to hire paraprofessionals to provide supplemental instruction and support through the duration of this program, with a priority for full-time paraprofessionals. The supplemental instruction and support provided by the paraprofessionals must be prioritized for English learners and students with disabilities. Funds expended to hire paraprofessionals count towards the LEAs requirement to spend at least 85% of its apportionment to provide in-person services.
- An LEA may use up to 15 percent (15%) of its apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

Instructions: Plan Descriptions

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

A description of how parents, teachers, and school staff were involved in the development of the plan

Describe the process used by the LEA to involve, at a minimum, parents, teachers, and school staff in the development of the Expanded Learning Opportunities Grant Plan, including how the LEA and its community identified the seven supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage with community partners, expanded learning programs, and existing behavioral health partnerships in the design of the plan.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Describe the LEA's plan for informing the parents and guardians of students identified as needing supplemental instruction and support of the availability of these opportunities, including an explanation of how the LEA will provide this information in the parents' and guardians' primary languages, as applicable.

A description of how students will be identified and the needs of students will be assessed

Describe the LEA's plan for identifying students in need of academic, social-emotional, and other integrated student supports, including the LEA's plan for assessing the needs of those students on a regular basis. The LEA's plan for assessing the academic needs of its students may include the use of diagnostic and formative assessments.

As noted above in the Plan Requirements, "other integrated student supports" are any supports intended to address barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.

A description of the LEA's plan to provide supplemental instruction and support

Describe the LEA's plan for how it will provide supplemental instruction and support to identified students in the seven strategy areas defined in the Plan Requirements section. As a reminder, the LEA is not required to implement each of the seven strategies; rather the LEA will to work collaboratively with its community to identify the strategies that will be implemented. The plan must include a description of how supplemental instruction and support will be provided in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports. The plan must also include a description of how the services will be provided through a program of engaging learning experiences in a positive school climate.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable individualized education program. Additionally, LEAs are encouraged to collaborate with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the implementation of, this plan (*EC* Section 43522[h]).

Instructions: Expenditure Plan

The 'Supplemental Instruction and Support Strategies' column of the Expenditure Plan data entry table lists the seven supplemental instruction and support strategies that may be supported with ELO Grant funds.

Complete the Expenditure Plan data entry table as follows:

In the 'Planned Expenditures' column of the data entry table, specify the amount of ELO Grant funds being budgeted to support each supplemental instruction and support strategies being implemented by the LEA and the total of all ELO Grant funds being budgeted.

The plan must be updated to include the actual expenditures by December 1, 2022. In the 'Actual Expenditures' column of the data entry table the LEA will report the amount of ELO Grant funds that the LEA actually expended in support of the strategies that it implemented, as well as the total ELO Grant funds expended.

A description of how these funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA

Describe how the LEA is coordinating its ELO Grant funds with funds received from the federal Elementary and Secondary School Emergency Relief (ESSER) Fund provided through the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (Public Law 116-260), also known as ESSER II, to maximize support for students and staff.

California Department of Education
March 2021

Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

Inter/Intra-District Transfer Request Report for 2021-22

| Grade | Applications | # Approved |
|------------------|---------------------|-------------------|
| K | 4 | 0 |
| 1 st | 1 | 1 |
| 2 nd | 0 | 0 |
| 3 rd | 3 | 1 |
| 4 th | 0 | 0 |
| 5 th | 0 | 0 |
| 6 th | 0 | 0 |
| 7 th | 3 | 0 |
| 8 th | 1 | 0 |
| 9 th | 6 | 1 |
| 10 th | 0 | 0 |
| 11 th | 0 | 0 |
| 12 th | 0 | 0 |
| TOTAL | 18 | 3 |

1. There were 5 intra-district transfer requests, 5 inter-district requests, and 8 District of Choice requests.
2. There were 5 applications from Point Arena, 8 from Fort Bragg, and 0 from Anderson Valley.

Erin Placido

From: Jason Morse <jmorse@mcn.org>
Sent: Monday, May 10, 2021 5:04 PM
To: doerin@mcn.org
Subject: FW: 2021-2022 school year

Anna's letter

-----Original Message-----

From: windspirit aum [mailto:albionwind@gmail.com]
Sent: Monday, May 10, 2021 4:58 PM
To: Jason Morse <jmorse@mcn.org>
Subject: Fwd: 2021-2022 school year

Windspirit Aum
Wind And C Construction
707 357 1472

>>

>>>> On May 10, 2021, at 6:52 AM, Anna Levy <levyannaa@gmail.com> wrote:

>>>

>>> Dear Windspirit,

>>>

>>> Thanks so much to talking with me about the idea of taking a partial leave in the 2021-2022 school year. As you suggested, I spoke with Tobin about this and he is also supportive.

>>>

>>> At this point, I'd like to formally request a reduction to 50% during the upcoming school year. As you know, I have an infant for whom I have primary custody, and would like to take extra time with him in his first year. As we discussed, I know this request comes a bit late, and I appreciate your support as I make it now. Though I had been thinking of asking for a reduction in time for next year, it didn't feel like the responsible choice if students would then be lacking in support. It was when I learned that Anna Yanez would still be on staff during the 2021-2022 school year that it seemed like it could be an option. With her help, and in talking with Cecilia about her capacity next year, I believe that we will be able to cover students' needs with our existing staff.

>>>

>>> Please let me know if you have questions. I am proud to be part of our community and will work with colleagues and administrators to make sure students continue feeling supported.

>>>

>>> All the best, as always,

>>>

>>> Anna

MENDOCINO UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING CALENDAR 2021-22 (Revised 3/11/21)

Regular Board meetings are typically on the 3rd Thurs of the month at 5:00 pm at the K-8 School Campus in the Multipurpose Room (except as noted)

MEETINGS ARE HELD VIRTUALLY UNTIL FURTHER NOTICE

| Month | Day | Year | Wednesday/ Thursday | Wk | Other/ location |
|-----------|-----|------|---------------------------|----|---------------------------|
| January | 6 | 2021 | 1 st Wednesday | 1 | Board Study Session |
| January | 21 | 2021 | 3 rd Thursday | 3 | K-8 School |
| February | 3 | 2021 | 1 st Wednesday | 1 | Superintendent Evaluation |
| February | 11 | 2021 | 2 nd Thursday | 2 | Greenwood Preschool |
| March | 11 | 2021 | 2 nd Thursday | 2 | K-8 School |
| March | 24 | 2021 | 4 th Wednesday | 4 | Board Workshop |
| April | 21 | 2021 | 4 th Wednesday | 4 | High School |
| May | 5 | 2021 | 1 st Wednesday | 1 | Board Study Session |
| May | 20 | 2021 | 3 rd Thursday | 3 | K-8 School |
| June | 2 | 2021 | 1 st Wednesday | 1 | K-8 School |
| June | 22 | 2021 | 4 th Tuesday | 4 | K-8 School |
| July | -- | -- | -- | -- | No Meeting in July |
| August | 25 | 2021 | 4 th Wednesday | 4 | K-8 School |
| September | 9 | 2021 | 2 nd Thursday | 2 | K-8 School |
| October | 6 | 2021 | 1 st Wednesday | 1 | Board Study Session |
| October | 21 | 2021 | 3 rd Thursday | 3 | Comptche School |
| November | 18 | 2021 | 3 rd Thursday | 3 | K-8 School |
| December | 9 | 2021 | 2 nd Thursday | 2 | K-8 School |
| January | 5 | 2022 | 1 st Wednesday | 1 | Board Study Session |
| January | 20 | 2022 | 3 rd Thursday | 3 | K-8 School |
| February | 2 | 2022 | 1 st Wednesday | 1 | Superintendent Evaluation |
| February | 10 | 2022 | 2 nd Thursday | 2 | Albion School |
| March | 10 | 2022 | 2 nd Thursday | 2 | K-8 School |
| April | 21 | 2022 | 3 rd Thursday | 3 | High School |
| May | 4 | 2022 | 1 st Wednesday | 1 | Board Study Session |
| May | 19 | 2022 | 3 rd Thursday | 3 | K-8 School |
| June | 1 | 2022 | 1 st Wednesday | 1 | K-8 School |
| June | 14 | 2022 | 2 nd Tuesday | 3 | K-8 School |

Board meetings are typically the 3rd Thursday of the month. Exceptions may apply due to holidays, school events, and other conflicts.

Board Study Sessions: 3 per year in January, May, and October; also as needed

Superintendent Evaluation: February

*LCAP Public Hearing and Budget Adoption Public Hearing, first Thursday in June

BEFORE THE GOVERNING BOARD
OF THE
MENDOCINO UNIFIED SCHOOL DISTRICT
MENDOCINO, CA

ESTABLISHING MENDOCINO UNIFIED SCHOOL DISTRICT AS A SCHOOL DISTRICT OF
CHOICE ATTENDANCE PROGRAM

RESOLUTION 2021-04

WHEREAS, California Education Code section 46600 *et seq.* provides for a traditional inter-district transfer process whereby parents may request inter-district transfers for their children, and such requests shall be reviewed by both school districts and approved or denied based on the terms of those school districts' policies and any inter-district attendance agreement entered into between the school districts; and

WHEREAS, pursuant to California Education Code section 48300 *et seq.* a school district may choose to participate in an alternative inter-district attendance program ("District of Choice Program") and become a "school district of choice" ("District of Choice") subject to certain requirements as specified; and

WHEREAS, under the District of Choice Program, students may enroll in a District of Choice without first obtaining the approval of the student's school district of residence ("District of Residence"), subject to certain limitations; and

WHEREAS, the Governing Board of the Mendocino Unified School District has determined to accept students from other districts through a random, unbiased process in accordance with the open enrollment inter-district attendance program established in law; and

WHEREAS, the number of students to be accepted is to be identified by resolution each year;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby has determined to accept up to 3 students from other districts for the 2021-2022 school year.

PASSED AND ADOPTED by the Governing Board of Mendocino Unified School District on May 20, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Windspirit Aum
President, Board of Trustees

Michael Schaeffer
Clerk, Board of Trustees

Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

Inter/Intra-District Transfer Request Report for 2021-22

| Grade | Applications | # Approved |
|------------------|---------------------|-------------------|
| K | 4 | 0 |
| 1 st | 1 | 1 |
| 2 nd | 0 | 0 |
| 3 rd | 3 | 1 |
| 4 th | 0 | 0 |
| 5 th | 0 | 0 |
| 6 th | 0 | 0 |
| 7 th | 3 | 0 |
| 8 th | 1 | 0 |
| 9 th | 6 | 1 |
| 10 th | 0 | 0 |
| 11 th | 0 | 0 |
| 12 th | 0 | 0 |
| TOTAL | 18 | 3 |

1. There were 5 intra-district transfer requests, 5 inter-district requests, and 8 District of Choice requests.
2. There were 5 applications from Point Arena, 8 from Fort Bragg, and 0 from Anderson Valley.

Resolution 2021-05
Mendocino Unified School District Resolution
Mendocino, California
Mendocino County, California

Resolution of intention to levy and collect assessments within the Assessment District for Fiscal Year 2021-2022; preliminary approval of engineer's report and providing for notice of hearings

WHEREAS, school districts in the State of California are authorized, subject to duly noticed public hearings and other requirements as specified by law, to form a maintenance assessment district to defray the cost of improvements as defined in Streets and Highways Code section 22525;

WHEREAS, such maintenance assessment districts may be formed under the Landscaping and Lighting Act of 1972 (the "Act") commencing with Streets and Highways Code section 22500 et seq.;

WHEREAS, a resolution initiating proceedings was duly adopted by this Board on **April 21, 2021**;

NOW, THEREFORE, the Board of Trustees of the Mendocino Unified School District resolves as follows:

1. Adopts the foregoing recitals as true and correct.
2. It is the intention of this Board to levy and collect assessments pursuant to the Landscaping and Lighting Act of 1972 (Streets and Highways Code section 22500 et seq.) during fiscal year **2021-2022**.
3. The general location of the maintenance assessment district and the boundaries thereof are coterminous with the boundaries of the Mendocino Unified School District.
4. As set forth in the Resolution Initiating Proceedings, the name of the maintenance assessment district is the "Mendocino Unified School District Maintenance Assessment District" (hereafter abbreviated as "Maintenance District").
5. Pursuant to the Resolution Initiating Proceedings, an Engineer's Report has been duly prepared, filed with the Secretary of the Board, duly considered by this Board, and is hereby deemed sufficient and preliminarily approved. Existing improvements include maintenance, servicing, and semi-annual refinishing and refurbishment of gym floors at Mendocino High School; maintenance or servicing of all recreational facilities and grounds of the District available for public use on an annual basis. The Engineer's Report shall constitute and be the Engineer's Report for all subsequent proceedings except as may be modified in any such subsequent proceedings. Reference is hereby made to the Engineer's Report on file with the Secretary, for a full and detailed description of the improvements, the boundaries of the proposed Maintenance District, and the proposed assessments upon assessable lots and parcels of land within the Maintenance District.
6. This Board hereby directs that notice be given of a public hearing which shall be held at the following time, date, and place: The public hearing shall be held on **Thursday, June 22, 2021 at 5:00 p.m.** at Mendocino High School Performing Arts Center, at 45096 Cahto Street, Mendocino, California 95460, for the purpose of considering all oral and written statements made or filed by any interested persons regarding the levy and collection of the assessment and whether the Board should adopt a resolution ordering the improvements, confirming the diagram for the Maintenance District, confirming the proposed assessments and approving the final Engineer's Report and assessments therein as originally adopted or as modified.
7. At the hearing, any interested person may protest the levy and collection of the assessment. Before the conclusion of the public hearing, any interested person may file a written protest with the Secretary of the Board or may mail a written protest before the public hearing, which must be received before the conclusion of the public hearing on **June 22, 2021**, to the District Offices located at 44141 Little Lake Road, Mendocino, California 95460 or, having previously filed a written protest, may file a written withdrawal of that protest before the conclusion of the hearing. A written protest shall state all grounds for objection. A protest by a property owner shall contain a description sufficient to identify the property owned by that owner or owners.
8. The assessment will not increase from that levied and collected during Fiscal Year **2020-2021**.

PASSED AND ADOPTED this **May 20, 2021**, by the governing board of the Mendocino Unified School District, Mendocino County, California, by the following vote:

| | | |
|-----------|-------------------|-------|
| President | Windstpirit Aum | _____ |
| Clerk | Michael Schaeffer | _____ |
| Member | Jim Gay | _____ |
| Member | Mark Morton | _____ |
| Member | Jessica Grinberg | _____ |

Continued on next page

Continued from previous page

Page 2: Resolution 2021-05

I, Michael Schaeffer, Clerk of the Board of Trustees of the Mendocino Unified School District, do hereby certify that the foregoing resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on May 20, 2021.

Michael Schaeffer, Clerk
Board of Trustees
Mendocino Unified School District

Windspirit Aum, President,
Board of Trustees
Mendocino Unified School District
Mendocino County, California

Students

Residency Based on Parent/Guardian Employment

MUSD Staff Members

MUSD Staff member's children will be allowed to attend MUSD schools as long as their enrollment does not push a class size over the class size limits as adopted annually by the Board.

District residency status may be granted to a student whose parent/guardian works within the District boundaries.

When applying for his/her child's admission to a district school based on employment, the parent/guardian shall provide proof of employment within district boundaries, such as a paycheck stub or letter from the employer.

The Governing Board may deny enrollment based on parent/guardian employment if any of the following circumstances exists:

- 1. The additional cost of educating the student would exceed the amount of additional state aid received as a result of the transfer. (Education Code 48204)*
- 2. Enrollment of the student would adversely affect the district's court-ordered or voluntary desegregation plan. (Education Code 48204)*
- 3. The school facilities are overcrowded at the relevant grade level.*
- 4. Other circumstances exist that are not arbitrary. (Education Code 48204)*

The student's parent/guardian shall be notified in writing of the Board's decision to deny admission. The notice shall include specific reasons for the denial.

Students enrolled in the District on the basis of parent/guardian place of employment shall not be obliged to reapply for enrollment the next school year. They may continue to attend school in the district through the 12th grade, or the highest grade provided by the district, if the parent/guardian so chooses, and if one or both of the student's parents/guardians continue to be employed within district boundaries, subject only to restrictions specified in law related to excess costs and negative impact on desegregation plans. (Education Code 48204)

District Students Attending Other Districts Based on Parent/Guardian Employment

When a student's parents/guardians request a transfer to another district based on the parent/guardian's employment within that other district, the Board may deny the request if the percentage of district students admitted to other districts on the basis of parent/guardian employment exceeds the limits prescribed in Education Code 48204. A transfer may also be denied if the Board determines that the transfer would negatively impact a court-ordered or voluntary desegregation plan. (Education Code 48204)

The student's parent/guardian shall be notified in writing of the Board's decision to deny the transfer. The notice shall include specific reasons for the denial.

Legal Reference:

Education Code
48200-48204 Persons included (compulsory education law)
ATTORNEY GENERAL OPINIONS
84 Ops.Cal.Atty.Gen. 198 (2001)

Students

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2. Enrollment of the student would adversely affect the district's court-ordered or voluntary desegregation plan. (Education Code 48204)
3. The school facilities are overcrowded at the relevant grade level.
4. Other circumstances exist that are not arbitrary. (Education Code 48204)

The student's parent/guardian shall be notified in writing of the Board's decision to deny admission. The notice shall include specific reasons for the denial.

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District Students Attending Other Districts Based on Parent/Guardian Employment

When a student's parents/guardians request a transfer to another district based on the parent/guardian's employment within that other district, the Board may deny the request if the percentage of district students admitted to other districts on the basis of parent/guardian employment exceeds the limits prescribed in Education Code 48204. A transfer may also be denied if the Board determines that the transfer would negatively impact a court-ordered or voluntary desegregation plan. (Education Code 48204)

The student's parent/guardian shall be notified in writing of the Board's decision to deny the transfer. The notice shall include specific reasons for the denial.

Legal Reference:

Education Code

48200-48204 Persons included (compulsory education law)

ATTORNEY GENERAL OPINIONS

84 Ops.Cal.Atty.Gen. 198 (2001)

Personnel

Lactation Accommodation

Note: Pursuant to Labor Code 1034, as added by SB 142 (Ch. 720, Statutes of 2019), districts are mandated to develop policy regarding lactation accommodation with specified components, as provided below.

Note: Both federal and state law require that employees be provided reasonable break time and an appropriate location to accommodate their desire to express milk for their infant children. 29 USC 207 requires employers to provide reasonable break time for nursing employees, but applies only to employees who are not exempt from the overtime pay requirements of the Fair Labor Standards Act (FLSA). State law (Labor Code 1030-1034) applies to all district employees. Where provisions of the two laws conflict, the statute providing greater protections for employees supersedes. The district should consult legal counsel if questions arise about the application of these laws to a particular employee.

Note: Government Code 12926 includes breastfeeding or medical conditions related to breastfeeding within the definition of "sex" for purposes of sex discrimination under the California Fair Employment and Housing Act. Additionally, Labor Code 1033, as amended by SB 142, prohibits an employer from discharging or in any manner discriminating or retaliating against an employee for exercising or attempting to exercise any right related to lactation accommodation. Pursuant to Labor Code 1033, violation of Labor Code 1030-1034 may result in a citation from the Labor Commissioner and/or a civil penalty.

Note: The district should ensure consistency of this policy with provisions in the district's collective bargaining agreement, if any, related to break times or other employment issues.

The Governing Board recognizes the immediate and long-term health benefits of breastfeeding and desires to provide a supportive environment for any district employee to express milk for an infant child upon returning to work following the birth of the child. The Board prohibits discrimination, harassment, and/or retaliation against any district employee for seeking an accommodation to express breast milk for an infant child while at work.

(cf. 4030 - Nondiscrimination in Employment)

Note: Labor Code 1034, as added by SB 142, mandates that the district's policy regarding lactation accommodation include the process by which the employee is to make a lactation accommodation request and the district's obligation to respond to the request. The following paragraph should be modified to reflect the district's process.

An employee shall notify the employee's supervisor or other appropriate personnel in advance of the intent to request an accommodation. The supervisor shall respond to the request and shall work with the employee to make arrangements. If needed, the supervisor shall address scheduling in order to ensure that the employee's essential job duties are covered during the break time.

Note: Pursuant to Labor Code 1032, all districts are required to grant lactation accommodation except when granting the accommodation would "seriously disrupt" district operations. "Serious disruption" is not defined in the law.

Note: Additionally, Labor Code 1031, as amended by SB 142, provides an exception for districts with fewer than 50 employees when lactation accommodation would result in "undue hardship" based on significant difficulty or expense in relation to the size, financial resources, nature, or structure of the district. When such a district is able to demonstrate undue hardship, Labor Code 1031 only requires that reasonable efforts be made to provide the employee with the use of a room or other location in close proximity to the employee's work area for the employee to express milk in private. Pursuant to Labor Code 1031, the provided room or location may not be a toilet stall.

Note: Regardless of the size of the district, the determination of serious disruption or undue hardship should be made on a case-by-case basis and only in limited, stringent circumstances. The burden of demonstrating why accommodation could not be made, even if on a temporary basis or for less time than requested, would likely fall to the district.

Lactation accommodations shall be granted unless limited circumstances exist as specified in law. (Labor Code 1031, 1032; 29 USC 207)

Note: Labor Code 1034, as added by SB 142, mandates that the district's policy include a statement that the district provide a written response to an employee if the district is unable to comply with the break time or location requirements.

Before a determination is made to deny lactation accommodations to an employee, the employee's supervisor shall consult with the Superintendent or designee. When lactation accommodations are denied, the Superintendent or designee shall document the options that were considered and the reasons for denying the accommodations.

The Superintendent or designee shall provide a written response to any employee who was denied the accommodation(s). (Labor Code 1034)

Note: Labor Code 1034, as added by SB 142, mandates that the district's policy regarding lactation accommodation be distributed to employees as provided in the following paragraph.

The district shall include this policy in its employee handbook or in any set of policies that the district makes available to employees. In addition, the Superintendent or designee shall distribute the policy to new employees upon hire and when an employee makes an inquiry about or requests parental leave. (Labor Code 1034)

(cf. [4112.9/4212.9/4312.9](#) - Employee Notifications)

Break Time and Location Requirements

Note: Although 29 USC [207](#) limits the length of time that a classified employee is entitled to lactation accommodation to one year after the birth of the child, Labor Code [1030](#) does not set a specific limit on the infant child's age and therefore provides greater benefits to employees.

The district shall provide a reasonable amount of break time to accommodate an employee each time the employee has a need to express breast milk for an infant child. (Labor Code [1030](#))

Note: Labor Code [1030](#) and 29 USC [207](#) do not require the district to compensate non-exempt employees for breaks taken for the purpose of expressing milk. However, an employee who uses break time already provided by the district as paid time must be compensated for that break time in the same manner as any other employee. Any additional time beyond the authorized paid break time could be uncompensated, provided the employee is completely relieved from duty during that time. If the district instead chooses to provide compensation for such additional break time, it should modify the following paragraph accordingly. The district also may provide flexible scheduling for those employees who choose to work extra time to make up for any uncompensated break time beyond the authorized break time.

To the extent possible, any break time granted for lactation accommodation shall run concurrently with the break time already provided to the employee. Any additional break time used by a non-exempt employee for this purpose shall be unpaid. (Labor Code [1030](#); 29 USC [207](#))

Note: Labor Code [1031](#), as amended by SB 142, requires the district to provide an employee with the use of a room or location, other than a bathroom, to express milk in private. This may include the place where the employee normally works if the location otherwise meets legal requirements, as specified below. Labor Code [1031](#) authorizes the district to designate a temporary location to express milk if the district is unable to provide a permanent location due to operational, financial, or space limitation, as long as the space is in close proximity to the employee's work area, shielded from view, free from intrusion while breast milk is being expressed, and is otherwise compliant with law.

The employee shall be provided the use of a private room or location, other than a bathroom, which may be the employee's work area or another location that is in close proximity to the employee's work area. The room or location provided shall meet the following requirements: (Labor Code [1031](#); 29 USC [207](#))

- 1. Is shielded from view and free from intrusion while the employee is expressing milk*
- 2. Is safe, clean, and free of hazardous materials, as defined in Labor Code [6382](#)*
- 3. Contains a place to sit and a surface to place a breast pump and personal items*
- 4. Has access to electricity or alternative devices, including, but not limited to, extension cords or charging stations, needed to operate an electric or battery-powered breast pump*
- 5. Has access to a sink with running water and a refrigerator or, if a refrigerator cannot be provided, another cooling device suitable for storing milk in close proximity to the employee's workspace*

If a multipurpose room is used for lactation, among other uses, the use of the room for lactation shall take precedence over other uses for the time it is in use for lactation purposes. (Labor Code [1031](#))

Dispute Resolution

Note: The following paragraph is mandated pursuant to Labor Code 1034, as added by SB 142.

An employee may file a complaint with the Labor Commissioner at the California Department of Industrial Relations for any alleged violation of Labor Code 1030-1034. (Labor Code 1034)

(cf. 4144/4244/4344 - Complaints)

Legal Reference:

EDUCATION CODE

200-262.4 Educational equity; prohibition of discrimination on the basis of sex

CIVIL CODE

43.3 Right of mothers to breastfeed in any public or private location

GOVERNMENT CODE

12926 Definition of sex; breastfeeding

12940 Unlawful discriminatory employment practices

12945 Unlawful discrimination based on pregnancy, childbirth, or related medical conditions

LABOR CODE

1030-1034 Lactation accommodation

6382 Procedure for listing hazardous substances

CODE OF REGULATIONS, TITLE 2

11035-11051 Unlawful sex discrimination; pregnancy and related medical conditions

UNITED STATES CODE, TITLE 29

207 Fair Labor Standards Act; lactation accommodation

Management Resources:

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Rest Periods/Lactation Accommodation, Frequently Asked Questions

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

Lactation Accommodation for Employers

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Lactation Support Program Toolkit

FEDERAL REGISTER

Reasonable Break Time for Nursing Mothers, December 21, 2010, Vol. 75, No. 244, pages 80073-80079

OFFICE OF THE SURGEON GENERAL PUBLICATIONS

The Surgeon General's Call to Action to Support Breastfeeding, 2011

HEALTH RESOURCES AND SERVICES ADMINISTRATION PUBLICATIONS

The Business Case for Breastfeeding: Steps for Creating a Breastfeeding Friendly Worksite, Toolkit, 2008

U.S. DEPARTMENT OF LABOR, WAGE AND HOUR DIVISION, PUBLICATIONS

Frequently Asked Questions- Break Time for Nursing Mothers

Fact Sheet #73: Break Time for Nursing Mothers under the FLSA, rev. April 2018

WEB SITES

California Department of Industrial Relations, Division of Labor and Standards

Enforcement: <http://www.dir.ca.gov/dlse> California Department of Public Health: <http://www.cdph.ca.gov>

California Women, Infants and Children Program: <http://www.wicworks.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Health Resources and Services Administration: <http://www.hrsa.gov>

Office of the Surgeon General: <http://www.surgeongeneral.gov>

U.S. Department of Labor, Wage and Hour Division, Break Time for Nursing Mothers: <http://www.dol.gov/whd/nursingmothers>

(7/11) 12/19

CSBA Sample Board Policy

All Personnel

BP 4033(a)

LACTATION ACCOMMODATION

Note: The following optional policy may be revised to reflect district practice. Both federal and state law require that employees be provided reasonable break time and an appropriate location to accommodate their desire to express milk for their infant children. The Patient Protection and Affordable Care Act (P.L. 111-148, 2010) amended 29 USC 207 of the Fair Labor Standards Act (FLSA) to require employers to provide reasonable break time for nursing mothers, but applies only to employees who are not exempt from the overtime pay requirements of the FLSA (i.e., classified employees). State law (Labor Code 1030-1033) applies to all district employees. Where provisions of the two laws conflict, the statute providing greater protections for employees supersedes. The district should consult legal counsel if questions arise about the application of these laws to a particular employee.

The Fair Employment and Housing Commission has determined that, because breastfeeding is an activity intrinsic to females, termination of an employee because she was still breastfeeding after returning to work from pregnancy disability leave was sexual discrimination in violation of Government Code 12940 and 12945 (Chavez v. Acosta Tacos). Furthermore, pursuant to Labor Code 1033, violation of Labor Code 1030-1033 may result in a citation from the Labor Commissioner and/or a civil penalty.

The district should ensure consistency of this policy with provisions in the district's collective bargaining agreement, if any, related to break times or other employment issues.

The Governing Board recognizes the immediate and long-term health advantages of breastfeeding for infants and mothers and desires to provide a supportive environment for any district employee to express milk for her infant child upon her return to work following the birth of the child. The Board prohibits discrimination, harassment, and/or retaliation against any district employee who chooses to express breast milk for her infant child while at work.

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4031 - Complaints Concerning Discrimination in Employment)

Note: Although 29 USC 207 limits the length of time that a classified employee is entitled to lactation accommodation to one year after the birth of the child, Labor Code 1030-1033 does not set a specific limit on the infant child's age and therefore provides greater benefits to employees.

The district shall provide a reasonable amount of break time to accommodate an employee each time she has a need to express breast milk for her infant child. (Labor Code 1030)

Note: Labor Code 1030 and 29 USC 207 do not require the district to compensate non-exempt employees for breaks taken for the purpose of expressing milk. However, an employee who uses break time already provided by the district as paid time must be compensated for that break time in the same manner as any other employee. Any additional time beyond the authorized paid break time could be uncompensated, provided the employee is completely relieved from duty during that time. If the district chooses to provide compensation during extended break time, it should modify the following paragraph accordingly. The district also may provide flexible scheduling for those employees who choose to make up for any unpaid break time.

LACTATION ACCOMMODATION (continued)

To the extent possible, such break time shall run concurrently with the break time already provided to the employee. Any additional break time used by a non-exempt employee for this purpose shall be unpaid. (Labor Code 1030; 29 USC 207)

Note: Labor Code 1031 requires the district to make reasonable efforts to provide an employee with the use of a private room or other location, except a toilet stall, in close proximity to the employee's work area, which may include the place where the employee normally works if the location otherwise meets legal requirements. 20 USC 207, applicable to classified employees, specifies that the location must be shielded from view and free from intrusion from coworkers and the public. A fact sheet issued by the U.S. Department of Labor's (DOL) Wage and Hour Division, Break Time for Nursing Mothers under the FLSA, clarifies that the location provided by the district could be a space temporarily created or converted into a space for expressing milk as long as it is functional and meets all requirements of law.

The DOL has preliminarily interpreted an employee's right to express milk for her infant child to include the ability to safely store the milk (75 Fed. Reg. 244, page 80076). According to the DOL, this might include providing access to a refrigerator or ice chest or allowing the employee to bring an insulated food container to work.

A fact sheet issued by the California Department of Public Health, Minimum Requirements of the California Lactation Accommodation Law, recommends that the location should have the following items: a comfortable chair, small table, electrical outlet, a sink with a safe water source, disinfectant dish soap, and paper towels.

The employee shall be provided a private location, other than a restroom, which is in close proximity to her work area and meets the requirements of Labor Code 1031 and 29 USC 207, as applicable.

Employees are encouraged to notify their supervisor or other appropriate personnel in advance of their intent to make use of the accommodations offered for employees who are nursing mothers. As needed, the supervisor shall work with the employee to address arrangements and scheduling in order to ensure that the employees' essential job duties are covered during the break time.

Note: Labor Code 1032 provides exceptions to the requirement for lactation accommodation when providing such accommodation would "seriously disrupt" district operations. "Serious disruption" is not defined in the law. 29 USC 207 provides exceptions when lactation accommodation would result in "undue hardship" based on significant difficulty or expense in relation to the size, financial resources, nature, or structure of the district. In this case, the exception is limited to districts with fewer than 50 employees and applies to classified employees only.

Regardless of the size of the district, the determination of serious disruption or undue hardship should be made on a case-by-case basis and only in limited, stringent circumstances. The burden of demonstrating why accommodation could not be made, even if on a temporary basis or for less time than requested, would likely fall to the district.

Lactation accommodations may be denied only in limited circumstances in accordance with law. (Labor Code 1032; 29 USC 207)

LACTATION ACCOMMODATION (continued)

Before an employee's supervisor makes a determination to deny lactation accommodations, he/she shall consult the Superintendent or designee. In any case in which lactation accommodations are denied, the Superintendent or designee shall document the options that were considered and the reasons for denying the accommodations.

Legal Reference: (see next page)

LACTATION ACCOMMODATION (continued)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

CIVIL CODE

43 3 Right of mothers to breastfeed in any public or private location

GOVERNMENT CODE

129-10 Discriminatory employment practices

129-15 Discrimination based on pregnancy, childbirth, or related medical conditions

LABOR CODE

1030-1033 Lactation accommodation

CODE OF REGULATIONS, TITLE 2

7291.2-7291.16 Sex discrimination; pregnancy and related medical conditions

UNITED STATES CODE, TITLE 29

207 Fair Labor Standards Act; lactation accommodation

FAIR EMPLOYMENT AND HOUSING COMMISSION DECISIONS

Department of Fair Employment and Housing v. Acosta Tacos (Chavez), FEIIC Precedential Decision 09-03P, 2009

Management Resources:

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Rest Periods Lactation Accommodation, Frequently Asked Questions

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

Minimum Requirements of the California Lactation Accommodation Law

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Lactation Support Program Toolkit

FEDERAL REGISTER

Reasonable Break Time for Nursing Mothers, December 21, 2010, Vol. 75, No. 244, pages 80073-80079

OFFICE OF THE SURGEON GENERAL PUBLICATIONS

The Surgeon General's Call to Action to Support Breastfeeding, 2011

HEALTH RESOURCES AND SERVICES ADMINISTRATION PUBLICATIONS

The Business Case for Breastfeeding: Steps for Creating a Breastfeeding Friendly Worksite, Toolkit, 2008

U.S. DEPARTMENT OF LABOR, WAGE AND HOUR DIVISION, PUBLICATIONS

Fact Sheet #3: Break Time for Nursing Mothers under the FLSA, rev. December 2010

WEB SITES

California Department of Industrial Relations, Division of Labor and Standards Enforcement:

<http://www.dir.ca.gov/dlse>

California Department of Public Health: <http://www.cdph.ca.gov>

California Women, Infants and Children: <http://www.wicworks.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Health Resources and Services Administration: <http://www.hrsa.gov>

Office of the Surgeon General: <http://www.surgeongeneral.gov>

U.S. Department of Labor, Wage and Hour Division, Break Time for Nursing Mothers:

<http://www.dol.gov/whd/nursingmothers>

Complaints Concerning District Employees

Every effort should be made to resolve complaints regarding district employees at the earliest possible stage. Any person who complains about a district employee shall be encouraged to resolve the matter informally through direct communication with the employee whenever possible.

If a complainant is unable or unwilling to resolve the complaint directly with the employee, the complainant may submit a written complaint to the principal or other immediate supervisor of the employee. Complaints related to a principal or district administrator shall be initially filed in writing with the Superintendent or designee. If the complainant is unable to prepare the complaint in writing, administrative staff shall provide assistance in the preparation of the complaint.

A written complaint shall include the full name of the employee involved, a brief but specific summary of the complaint and the facts surrounding it, and a description of any prior attempt to discuss the complaint with the employee and the failure to resolve the matter. If a complaint involves more than one individual, each individual must be named and sign the complaint.

To promote prompt and fair resolution of the complaint, the following procedures shall govern the resolution of complaints against district employees:

- 1. When a written complaint is received, the employee who is the subject of the complaint shall be notified within five days or in accordance with the collective bargaining agreement.*
- 2. The principal or other immediate supervisor of the employee shall investigate and attempt to resolve the complaint to the satisfaction of the parties involved within 30 days. A complaint against a school or district administrator shall be investigated by the Superintendent or designee. The investigation may include interviews of the employee, complainant, or witnesses as necessary and/or a review any documentation relevant to the complaint.*
- 3. Both the complainant and employee shall be notified in writing of the final decision regarding the resolution of the complaint.*
- 4. Either the complainant or the employee against whom the complaint was made may appeal the decision. A decision by the principal or immediate supervisor may be appealed to the Superintendent or designee, who shall attempt to resolve the complaint to the satisfaction of the parties involved within 30 days. Either the complainant or the employee may appeal the Superintendent's decision to the Governing Board.*
- 5. If the decision is appealed to the Board, the Superintendent or designee shall submit to the Board the following information:*
 - a. The full name of each employee involved*
 - b. A brief but specific summary of the complaint and the facts surrounding it, sufficient to inform the Board and the parties as to the precise nature of the complaint and to allow the parties to prepare a response*
 - c. A copy of the signed original complaint*
 - d. A summary of the action taken by the Superintendent or designee and the reasons that the problem has not been resolved*

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3. Both the complainant and employee shall be notified in writing of the final decision regarding the resolution of the complaint.
4. Either the complainant or the employee against whom the complaint was made may appeal the decision. A decision by the principal or immediate supervisor may be appealed to the Superintendent or designee, who shall attempt to resolve the complaint to the satisfaction of the parties involved within 30 days. Either the complainant or the employee may appeal the Superintendent's decision to the Governing Board.
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 - a. The full name of each employee involved
 - b. A brief but specific summary of the complaint and the facts surrounding it, sufficient to inform the Board and the parties as to the precise nature of the complaint and to allow the parties to prepare a response
 - c. A copy of the signed original complaint
 - d. A summary of the action taken by the Superintendent or designee and the reasons that the problem has not been resolved

