

Mendocino Unified School District



MINUTES

Regular Board Meeting

OCTOBER 21, 2021

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

4:00 P.M. CLOSED SESSION –VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

5:00 P.M. OPEN SESSION - VIA TELECONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/84942756959?pwd=c3pEdVQvc295eFlxTmorRk8rbFZpQT09>

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 849 4275 6959 Passcode: 375306

Please "mute" your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call

The meeting was called to order at 4:03PM. Present were Trustees Grinberg, Gay, Aum, Schaeffer. Virtually present was Trustee Morton.

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The President verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/84892713222?pwd=b1JJSnZlencBaWw4b2JFN1ZaeTdtZz09>

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 848 9271 3222 Passcode: 571747

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative:
Superintendent Jason Morse

Employee organizations: CEMUS and MTA bargaining units and unrepresented employees

- 3.2. Employment/Personnel Changes

- 3.3. Conference with Legal Counsel – Existing Litigation (Govt. Code 54956.9): OAH Case No. 2021070162

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call

The meeting was called to order at 4:03PM. Present were Trustees Grinberg, Gay, Aum, Schaeffer. Virtually present was Trustee Morton.

- 4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

The Board unanimously approved OAH Case No. 2021070162

- 4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Aum/Gay (5/0) to approve the agenda as presented.

5. PUBLIC HEARING – SUNSHINING ITEMS TO BE NEGOTIATED BETWEEN MTA AND MUSD

Both the Certificated Employees of Mendocino Unified Schools (MTA) and the District will present their openers for the negotiation of the MTA Contract for the 2021-22 school year.

The public hearing was opened at 5:01pm. MUSD would like to sunshine items 3, 7, and 9. MTA would like to sunshine items 3, 10, and 15. The public hearing was closed at 5:03pm.

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Approval of Warrants

- 6.1.1. 9/2/21, 9/9/21, 9/16/21, 9/23/21, 9/30/21, 10/7/21
- 6.2. Approval of Minutes
 - 6.2.1. Board Meeting Minutes: 9/9/21
- 6.3. Approval of Employment/Personnel Changes
 - 6.3.1. Hire, Classified Employee, 6.5 hrs/day, effective 10/4/21
 - 6.3.2. Hire, Temporary Classified Employee, 8.0 hrs/day, effective 10/18/21
 - 6.3.3. Award Master Stipend, Certificated Employee, effective 7/1/21
 - 6.3.4. Increase, Classified Employee from 3.75 hrs/day to 6.0 hrs/day three days/week, and from 3.75 hrs/day to 4.0 hrs/day two days/week, effective 8/23/21 through 6/10/22
 - 6.3.5. Increase, Classified Employee from 3.75 hrs/day to 5.0 hrs/day five days/week, effective 9/2/21 through 6/10/21
 - 6.3.6. Accept resignation, Classified Employee, 3.75 hrs/day, effective 9/3/21
 - 6.3.7. Accept resignation, Classified Employee, 8.0 hrs/day, effective 12/1/21
 - 6.3.8. Accept retirement, Classified Employee, 8.0 hrs/day, effective 1/4/22
- 6.4. Approval of the Current Budget Change Report
- 6.5. Approval of Enrollment and Attendance Report Month 1
- 6.6. Approval of Student Body Reports – August
- 6.7. Approval of MUSD/MTA Tentative Agreement 2021-22-04: School Calendar
- 6.8. Approval of MUSD/MTA Tentative Agreement 2021-22-05: MTA Sick Leave Bank
- 6.9. Approval of Classified Job Description – Administrative Assistant – K8
- 6.10. Approval of Classified Job Description – COVID Safety Coordinator - District
- 6.11. Approval of CEMUS Salary Schedule – 4% Educational Increment
- 6.12. Approval of MHS Boundary Survey and Field Research Project Modification Agreement
- 6.13. Approval of Williams Settlement Quarterly Uniform Complaint Report for School Year 2021-11, Quarter 1
- 6.14. Approval of the MUSD Emergency Operations Plan for 2021-22
- 6.15. Approval of Certificated Seniority List
- 6.16. Approval of Classified Seniority List

MSA Schaeffer/Gay (5/0) to approve the Consent Agenda as presented.

7. REPORTS

- 7.1. Student Trustee – Olivia Jung

Student Trustee Jung reported that Homecoming has been the main focus these past few weeks. It has been very great for school spirit and community. Seniors are in the lead. It has been nice

getting to know more classmates. There is a homecoming dance this week. She is feeling whole again.

7.2. Administrative

7.2.1. Principal – Kim Humrichouse

Principal Kim Humrichouse gave a presentation which is attached to these minutes.

7.2.2. Superintendent – Jason Morse

Superintendent Jason Morse reported that staff flexibly is strong. No one says no! That is great but staff is getting exhausted. The new Woodshop teacher Taimi Barty, has received a donation from the Krenov Foundation in the amount of \$4,800. Other shop donations include:

- 1. Dave Ayster has helped with clean-up of the shop.*
- 2. Henry Hewett has donated chisels, digital calipers, a four-jaw chuck for the lathe. Approx value: \$600*
- 3. Mount Storm Lumber Products have donated a pallet of lumber. approx value \$1,800*
- 4. BLUM hinges has donated hinge drilling jigs, hinges and base plates, tape measures and screw drivers. Approx. value \$600. Sales rep is Gavin Carr. He's super excited to support the program as he "found himself" in woodshop in high school. BLUM offers apprenticeships in Austria and North Carolina. He's willing to come to a guest lecture about Blum and how to install the hinges etc. when we do a cabinet project (probably January).*
- 5. Mike Carroll has donated a brand new Oneway Wolverine sharpening jig for the lathe and carving tools as well as a grinding wheel. Approx value \$225.*
- 6. Les Cizek has donated an array of hand tools. Approx value: \$250*
- 7. Site council has awarded \$1000.*
- 8. Kreg Jig Company has donated several jigs and drill bits to install pocket screws. Approx. value \$350.*

Other donations include a \$10,000 grant from Mendocino Coast Children's Fund to help with our "SOS" funds.

7.3. Bargaining Units

7.3.1. Mendocino Teachers Association (MTA)

MTA President Diana Dominguez gave a presentation which is attached to these minutes.

7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

There was no one present from CEMUS.

7.4. Board Trustee Reports

Trustee Grinberg: Participating in Healthy Mendocino and right now the County is conducting a health needs assessment. Hoping Jason and the school and give feedback on the assessment and insight on how it could translate into funds.

Trustee Aum: Attended the CTE all pathways meeting. Clinton Maxwell from the County is a great resource for information relating to various CTE pathways. The meeting was about internships and student directed projects.

Trustee Morton: Echo's others. Really appreciates and thanks the staff. Excited to see the effort.

8. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The

Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

A community parent reported that the Comptche bus broke down on the way to and from school and parents were not notified. This parent also reported that the Comptche bus ran a truck off the road. The Board will follow-up.

9. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

9.1. Modernization and Construction Management Update

Construction Manager, Donald Alameida, will provide an update on the Phase I Modernization of Mendocino High School. (information)

Donald Alameida reported that bids were due today. There is a lot of interest from the sub-contractors. He will have more information on Thursday. Current work includes dealing with hazmat items. The GNP documents will be ready on Monday.

9.2. Oversight Committee Update

Superintendent Morse will provide an update on the Citizen's Oversight Committee for the High School Modernization Project (information)

The committee met on October 16, 2021. There were 5 members present. They discussed the budget and bylaws. There will be another meeting in the spring with a report to the Board in June.

9.3. Substitute Pay Rate Discussion

Superintendent Morse will discuss the pay rate for District Substitutes (discussion/action)

MSA Schaeffer/Morton (5/0) to increase the daily substitute rate to \$185/day.

9.4. Community Center of Mendocino (CCM) Update, Lease Agreement and MOU

The Board will hear and update from CCM and will discuss the enclosed Lease Agreement and Memorandum of Understanding (discussion/action)

MSA Schaeffer/Morton (5/0) to charge CCM \$100 per month is rent.

9.5. Learning Continuity and Attendance Plan (LCAP)

Superintendent Morse will update the Board on changes to the 2021-22 LCAP (action)

MSA Aum/Grinberg (5/0) to approve the Learning Continuity and Attendance Plan.

9.6. ESSER III Expenditure Plan

Superintendent Morse will present the ESSER III Expenditure Plan. School districts that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds. (action)

This item was tabled until a special meeting at 10/26/21.

9.7. Consideration of Reduced Workload Program for 2022-23

As per the negotiated MTA Contract, the District must declare by November 15th of each year whether certificated employees will be offered the reduced workload retirement option for the following year (2022-23) (action)

MSA Grinberg/Aum (5/0) to approve the Reduced Workload Program for 2022-23

- 9.8. Consideration of Resolution 2021-17 regarding the 2020-21 Actual and 2021-22 Budget Gann Limit Resolution. The Board is required to annually approve the calculation of the Gann Limit. Attaches is a "Fiscal Report" by School Services of California which explains how the Gann Limit is calculated and what it means for our District. (action)

MSA Aum/Grinberg (5/0) to approve Resolution 2021-17.

9.9. Approval/Authorization of Certificated Teaching Assignments

- 9.9.1. Approval of 7th/8th Grade Math Teacher to be assigned to teach math under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required. (action)
- 9.9.2. Approval of 7th/8th Grade Math Teacher to be assigned to teach math under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required. (action)
- 9.9.3. Approval of 7th Grade Math Teacher to be assigned to teach math under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required. (action)
- 9.9.4. Approval of 9-12th Grade Spanish Teacher to teach Spanish under a Limited Assignment Option under Education Code 44263 which allows the holder of a teaching credential to serve, by resolution of the governing board and with the consent of the teacher, in a departmentalized class if the teacher has completed eighteen semester units of course work, or nine semester units of upper division or graduate course work, in the subject to be taught. (action)

MSA Grinberg/Gay (5/0) to approve the items above.

10. FUTURE AGENDA ITEMS

CAASP, AE Week Trips, District of Choice Report, MCN 1st Quarter Report, PE Testing Results, Preschool at the K8

The board would like to discuss learning loss mitigation.

11. ADJOURNMENT

The next regular Board meeting is scheduled for **November 18, 2021 at the K-8 School.**

The meeting was adjourned at 7:01PM.

Mendocino K8 Schools



Comptche School

- 14 Students
 - 2- kindergarten
 - 5 -1st grade
 - 4 -2nd grade
 - 3 - 3rd grade
- Chronically Absent
 - 14% (2 students)
- Thank you, Rebekkah!



Albion School

- 14 Students
 - 4- kindergarten
 - 4- 1st graders
 - 1- 2nd grader
 - 5 - 3rd graders
- Chronically Absent
 - 21% (3 students)
- Thank you, Amanda!



Mendocino K8 School

- 229 Students
 - 2 - TK
 - 16 - K
 - 18 - 1st grade
 - 15 - 2nd grade
 - 25 - 3rd grade
 - 29 - 4th grade
 - 28 - 5th grade
 - 40 - 6th grade
 - 30 - 7th grade
 - 26 - 8th grade



Mendocino K8 School

- Chronically Absent
 - K-5: 31% (40 students)
 - 6th - 8th: 15.6% (15 students)
- COVID Cases
 - 8 students tested positive
 - All follow-up testing has been negative
 - Surveillance testing ~ 30 students/wk



Challenges

- Staffing
 - Substitutes
 - Classified
 - Certificated
- Getting students and adults back into the routine
 - Long day/stamina
 - Remembering pre-covid procedures/expectations
 - How to be a student, conflict resolution, social skills
- Restructuring our teaching
 - Identify skills and concepts yet to be learned

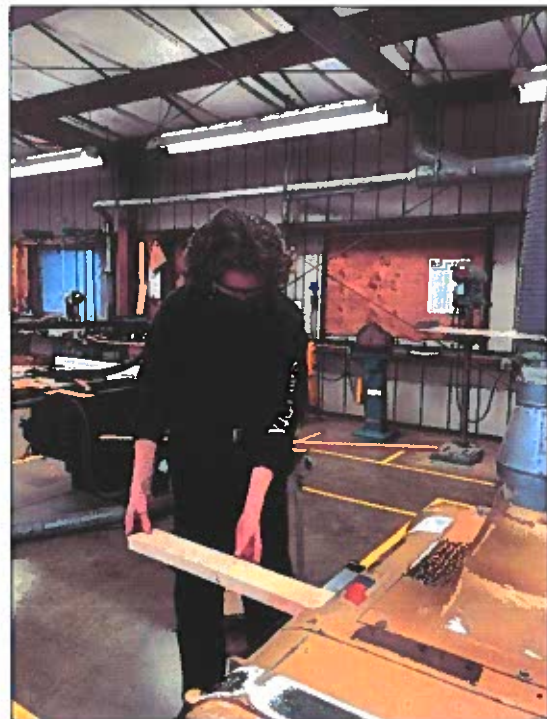
Things That Are Going Well

- Being back in-person!
- Staff working hard! Juggling social-emotional needs & keeping academics at the forefront
- Staff flexibility/jumping in where needed
- COVID Protocols/Mitigation Strategies
- Student participation and eagerness to be in school
- Parent support, input, flexibility
- Improvement!

Wood Donation



Woodshop





Live stream of our sporting events is back!



Club Rush



Class Fundraiser



