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# Mendocino Unified School District

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## Minutes

### Regular Board Meeting

**SEPTEMBER 20, 2016**

**K-8 SCHOOL**

**44261 LITTLE LAKE ROAD**

**MENDOCINO, CA 95460**

**4:00 P.M. CLOSED SESSION – K-8 LIBRARY**

**5:00 P.M. OPEN SESSION – K-8 MULTIPURPOSE ROOM**

<http://www.mendocinoused.org>

***\*If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to the K-8 Library at 4:00 p.m.***

#### ***Board Priorities***

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at [www.mendocinoused.org](http://www.mendocinoused.org) under School Board and then 2016-17 Board Agenda Backup Materials.

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Asst. to the Superintendent, in writing, at P.O. Box 1154, Mendocino, CA 95460 or via email at [dosusan@mcn.org](mailto:dosusan@mcn.org).

**MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER**

**1. 4:00 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL**

- 1.1. Call to order and roll call

*The meeting was called to order at 4:00 p.m.*

*Present were Trustees Schaeffer, Acker, Morton, and Wiley. Trustee Grinberg was absent from closed session.*

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

*The president verbally identified the agenda items to be discussed during closed session.*

**2. PUBLIC HEARING FOR CLOSED SESSION**

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

*There were no public hearing comments.*

**3. CLOSED SESSION**

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

Closed session attendees include: Board members and Superintendent Jason Morse.

- 3.1. Public Employee Performance Evaluation: Superintendent  
3.2. Conference with Labor Negotiators (Government Code 54957.6)  
Agency Representative: Superintendent Jason Morse  
Employee organizations: CEMUS and MTA bargaining units  
3.3. Public Employee Employment per item 6.3

**4. 5:00 P.M. RECONVENE TO OPEN SESSION**

- 4.1. Call to order and roll call

*The meeting was called to order at 5:04 p.m.*

*Present were Trustees Schaeffer, Grinberg, Acker, Morton, and Wiley.*

- 4.2. Closed session disclosure  
Any reportable action taken during closed session will be disclosed at this time.

*The Board had nothing to report out.*

- 4.3. Approval of agenda  
Items to be removed from the agenda or changes to the agenda should be done at this time.

*MSA Morton/Acker to approve the agenda as written.*

**5. 5:05 P.M. PUBLIC HEARING**

Public Hearing regarding the Sufficiency of Instructional Materials. At this time the Board will hear comments regarding the availability of textbooks and instructional materials.

*There was no public comment at the public hearing.*

**6. CONSENT AGENDA**

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Warrants  
6.1.1. Warrants dated: 8/10/16, 8/17/16, 8/24/16

6.2. Minutes

6.2.1. Board Meeting Minutes 8/18/16

6.3. Personnel

6.3.1. Approval of Employment

6.3.1.1. Certificated Teacher, 1.0 FTE, effective 8/22/16

6.3.2. Approval of stipends

6.3.2.1. District Substitute Coordinator, 2016-17

6.3.2.2. M.S. Athletic Director, 2016-17

6.3.2.3. Mentoring Coordinator, 2016-17

6.3.2.4. Media Tech Support, 2016-17

6.3.2.5. District Testing Coordinator, 2016-17

6.3.2.6. Webmaster, 2016-17

6.3.2.7. Tech Committee Coordinator

6.3.2.8. District Emergency Preparedness Coordinator

6.3.3. Approval of certificated column moves

6.3.3.1. Certificated Teacher, 1.0 FTE, move from Column 4 to Column 5, effective 9/1/16

6.3.3.2. Certificated Teacher, 1.0 FTE, move from Column 2 to Column 3, effective 8/22/16

6.3.3.3. Certificated Teacher, 1.0 FTE, move from Column 2 to Column 3, effective 8/22/16

6.3.3.4. Certificated Teacher, 1.0 FTE, move from Column 4 to Column 5, effective 8/22/16

6.3.4. Resignations

6.3.4.1. J.V. Volleyball Coach, stipend position, effective 8/24/16

6.3.4.2. Classified Resource Aide, 5.0 hours/day, effective 8/22/16

6.3.4.3. Classified Instructional Aide, 6.5 hours/day, effective 8/11/16

6.4. Current Budget Change Report

6.5. Approval of Student Body Account Reports for June and July of 2016; amended May 2016 for High School

6.6. Enrollment and Attendance Report 2015-16

6.7. Approval of the Mandate Block Grant Application for Fiscal Year 2016-17

6.8. NCLB attestation – paraprofessionals

6.9. List of scholarships received for the MUSD 2016 graduating class totaling \$113,550

6.10. Declaration of Surplus Items

Various K-8 School library books which have been replaced by more recent editions or new materials and have no foreseeable value in other instructional areas

*MSA Acker/Morton (4/0) to approve the consent agenda as written.*

**7. REPORTS**

7.1 Student Trustee – Emily Symonds

*Student Trustee Emily Symonds was not present.*

7.2 Administrative

7.2.1 Principal – Kim Humrichouse

*Principal Kim Humrichouse reported on a smooth start to the new school year. The new online registration went extremely well. Kim announced Back to School Night had featured a Taco Bar dinner. Albion and Comptche Schools had volunteer training. The middle school did a Challenge Day.*

7.2.2 Superintendent – Jason Morse

*Superintendent Jason Morse attended Back to School Night as a parent and reported that staff did an impressive job. Greenwood Preschool's enrollment has increased. The Culinary Arts Program has received a donation from Fedele Bauccio who has donated new kitchen equipment. Jason said 52 high school students are participating in sports.*

7.3 Bargaining Units

7.3.1 Mendocino Teachers Association (MTA)

*MTA President Mark Oatney reported that morale in the District is good. Teacher Seneca Reynolds who has taken over the TIDES Program is seeing good results with the children. Both principals are seeing what teachers need and administration is anticipating the needs of the schools.*

7.3.2 Classified Employees of Mendocino Unified Schools (CEMUS)

*No one from CEMUS was present.*

7.4 Board Trustee Reports

*Trustees Wylie and Grinberg participated in a policy meeting this past week. Trustee Grinberg reminded everyone to respect the signs on campuses. Trustee Acker mentioned that the soccer program at the high school is going very well. Trustee Schaeffer attend a couple of meetings with CCM trying to assist with the program. Possible changes are coming to the lease. Trustee Schaeffer also attended a MECCA Meeting.*

**8. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT**

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank each of you for your comments and participation at this meeting.

*A member of the community suggested that the logos of the schools match. A parent supports the mascot change and expressed a hope that the community will be involved in these two items. Superintendent Morse will get together a committee to discuss renaming of the K-8 School and a possible change to the mascot.*

## 9. INFORMATION/DISCUSSION/ACTION ITEMS

- 9.1. Superintendent Jason Morse will report to the Board on how our schools teach climate change. (information/discussion)

*Superintendent Morse gave a report to the Board on how climate change is taught in district schools.*

- 9.2. Adoption of Resolution 2016-16: Regarding Sufficiency of Instructional Materials. Each year the District is required to pass a resolution determining that each pupil in the District has sufficient textbooks or instructional materials in each core subject which are consistent with the contents of the curriculum framework and standards adopted by the State Board of Education. The resolution establishes the District's eligibility to receive instructional materials funding from the state. (action)

*MSA Wylie/Grinberg (5/0) to adopt Resolution 2016-16.*

- 9.3. Adoption of Resolution 2016-17: Regarding the change of election day of the governing board and requesting the Board of Supervisors for the county of Mendocino to authorize consolidation with the November election during even-numbered years. (action)

*MSA Morton/Grinberg (5/0) to adopt Resolution 2016-17*

- 9.4. Adoption of Resolution 2016-18: Regarding the matter of adoption of the proposed changes to the JPA and agree to JPA membership in the Mendocino County Youth Project. (action)

*MSA Wylie/Morton (5/0) to adopt Resolution 2016-18.*

- 9.5. Adoption of Resolution 2016-19: Regarding the support of Proposition 51, the Kindergarten through Community College Public Education Facilities Bond Act of 2016. (action)

*MSA Acker/Grinberg (5/0) to adopt Resolution 2016-19.*

- 9.6. Adoption of Resolution 2016-20: Regarding the call upon the Mendocino County Board of Supervisors to adopt a policy dedicating 20% of local cannabis tax receipts to local educative and preventive activities benefiting the youth of our county. (action)

*MSA Wylie/Acker (5/0) to adopt Resolution 2016-20.*

- 9.7. Report on California Assessment of Student Performance and Progress (CAASPP) Superintendent Jason Morse will give a report on CAASPP 2015-16 results for the district. (information/discussion)

*Superintendent Jason Morse gave a report on the CAASPP. The Board would like to reduce the achievement gap between high and low performers. They suggested hiring a social worker to do outreach to those families in need.*

9.8. Board Policy/Administrative Regulations/Exhibit (first reading)

9.9.1 AR/BP/E 3320: Claims and Actions Against the District

9.9.2 AR 6183: Home and Hospital Instruction  
(action)

*MSA Grinberg/Morton (5/0) to approve the above policies, administrative regulations and exhibit above.*

9.9. Board Policy/Exhibit (information only)

9.10.1 BP 7310: Naming of Facility

9.10.2 E 6183: Home Hospital Instruction Forms

*The Superintendent will organize a group which will allow the entire community to participate in naming of the K-8 School.*

**10. FUTURE AGENDA ITEMS**

AE Week analysis, viability of a preschool in Mendocino, unaudited actuals, consideration of reduced workload for 2017-18, authorize teaching assignments, deferred maintenance plan update, Williams Settlement, Gann Limit Resolution, discussion of SB 277; ongoing policies

*The Board added a future agenda item for the naming committee to come back the board on a recommendation to rename the K-8 School and a decision on the mascot.*

**11. ADJOURNMENT**

The next **regular Board meeting** is set for **October 20, 2016**, at the Greenwood Preschool.

*The meeting adjourned at 6:28 p.m.*