

Mendocino Unified School District



MINUTES

Regular Board Meeting

APRIL 21, 2022

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

4:00 P.M. CLOSED SESSION –VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

5:00 P.M. OPEN SESSION – IN PERSON at K8 & VIA TELECONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/81537452066?pwd=V3NWR0wzaSthN1pjdnNTeHpyY04yQT09>

Meeting ID: 815 3745 2066 Passcode: 573809

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 815 3745 2066 Passcode: 573809

Please "mute" your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call

The meeting was called to order at 4:03PM. Present were Trustees Aum and Schaeffer. Virtual were Trustees Grinberg, Gay, Morton

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The president verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/87475104282?pwd=UUK1bGxld0RyTHNrUFEwcWtBcFpSZz09>

Meeting ID: 874 7510 4282 Passcode: 774762

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative:
Superintendent Jason Morse

Employee organizations: CEMUS and MTA bargaining units and unrepresented employees

- 3.2 Employment/Personnel Changes

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call

The meeting was called to order at 5:07 PM. Present were Trustees Aum and Schaeffer. Virtual were Trustees Grinberg, Gay, Morton

- 4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

Nothing was reported out of closed session.

- 4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Grinberg/Aum (5/0) to approve the agenda with Items 6.7 and 6.8 being moved to open session under Item 9.10.

5. DRINKING WATER AND RECYCLED WATER PROJECT UPDATE

GHD Engineer Matt Kennedy will provide the Board with updated on the drinking water and recycled water projects.

Matt Kennedy reported that the design is complete and was sent to the state. Funding for the project is currently going through the arduous process. Key step is DSA approval which is currently outstanding. Expect construction to begin Spring of 2023 through the end of the year. The increase in the cost of materials remains a concern.

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Approval of Warrants

6.1.1. 3/3/21, 3/10/21, 3/17/21, 3/24/21, 3/31/22,

- 6.2. Approval of Minutes
 - 6.2.1. Board Meeting Minutes: 3/10/21, 3/29/21
- 6.3. Approval of the Current Budget Change Report
- 6.4. Approval of Enrollment and Attendance Report Month 5 & 6 & 7
- 6.5. Approval of Student Body Reports – February & March 2022
- 6.6. Approval of Declaration of Surplus
- 6.7. Approval of K-8 Principal Contract
- 6.8. Approval of High School Principal Contract
- 6.9. Approval of the Measure H Bond Audit Report for the year ended June 30, 2021
- 6.10. Approval of Christy White Associates as auditors for MUSD and MCN for Fiscal Years ending June 30, 2022, 2023, 2024
- 6.11. Approval of Christy White Associates as auditors for the Measure H Bond of Mendocino Unified School District as of June 30, 2022, 2023, 2024
- 6.12. Approval of Mendocino Community Network (MCN) Financial Statements
 - 6.12.1. Unaudited MCN Statement of Fund Net Position with GASB 68 adjustments separated for January 31, 2022 and February 28, 2022 with comparative totals as of June 30, 2021
 - 6.12.2. Unaudited MCN Statement of Revenues, Expenses, and Changes in Fund Net Position with GASB 68 adjustments separated for the seventh-month period ending January 31, 2022, and the eighth-month period ending February 28, 2022, with comparative totals as of June 30, 2021
- 6.13. Approval of Williams Settlement Quarterly Uniform Complaint Report for Quarter 3 *MSA Aum/Grinberg (5/0) to approve the consent agenda as amended.*

7. REPORTS

- 7.1. Student Trustee – Olivia Jung

AE Week took place for the first time in 3 years. It is always great to connect outside of class. ASB has been coordinating a 3x3-basketball tournament which has been fun. Prom is coming up with plans to hold it outside. Scholarship night is coming up as well as graduation.
- 7.2. Administrative
 - 7.2.1. Principal – Kim Humrichouse

Principal Humrichouse presented the attached.
 - 7.2.2. Superintendent – Jason Morse

Superintendent Morse reported on a success story. At 6:10 AM, it was reported that there was no water the high school. There was a leak and there was no water or bathrooms on campus. A good phone conversation took place which included the possibility of closing schools. Paulo was able to have porta potty's delivered ASAP. They located the leak and connected and restored water to the MCHS. Thank you to Tobin and Paulo and Don for working to get a fix. The high school staff did a wonderful job with AE week this year. They managed to put together some

really great experiences even though they were required to stay close to home. The week turned out great. It is LCAP season and it is in the works. Meeting are taking place in MAY via in-person and Zoom. Trying to put together a 2-week summer school session focusing on EL, Math and Social/Emotional skills. Limited to teacher referral.

7.3. Bargaining Units

7.3.1. Mendocino Teachers Association (MTA)

President, Diana Dominguez, reported that MTA received grant funding to hold a social event which has been approved and is being planned. It will be nice to meet outside of school.

7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

Nothing to report

7.4. Board Trustee Reports

Trustee Morton: The Facilities Committee toured the construction site. It is very exciting to see so many changes.

Trustee Aum: Expressed dissatisfaction with board members decision to add the masking on busses item to a meeting that was not a regularly scheduled meeting and voted on it without carrying it over to tonight. Teacher housing remains an issue and is still on his mind. Showed several images of the construction work being done at the high school.

Trustee Grinberg: The little dog park is now complete. The group did an incredible job fixing up the area.

Trustee Schaeffer: Heard Trustee Aum's complaint. Does not agree but respects his position.

8. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

There was no one present for parent/community comment.

9. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

9.1. MHS Phase II Drawings and Estimates

QKA architect, Mark Quattrocchi, will present phase II drawings and estimates for the MHS modernization project. (information/discussion/action)

The Board was provided information on the drawings and estimates for phase II of the MHS modernization project. No action was taken. The Facilities Committee will meet to provide options to the Board at the Board workshop on May 5th.

9.2. Modernization and Construction Management Update

Construction Manager, Donald Alameida, will provide an update on the Phase I Modernization of Mendocino High School. (information)

Don Alameida presented the attached.

- 9.3. Consideration of Resolution 2022-07: Specification of Election Order.
In order for the Board Trustee seats to appear on the November ballot, this resolution must be passed and filed with the County Superintendent who then provides the information to the County Registrar of Voters. (action)

MSA Morton/Aum (5/0) to approve Resolution 2022-07.

- 9.4. Consideration of Resolution 2022-08: Initiating Proceeding for the Maintenance Assessment District (MAD). In order to continue to collect and use fees through the MAD, the Board must initiate the review and adopt this process annually. This resolution initiates this process. (action)

MSA Aum/Morton to approve Resolution 2022-08.

- 9.5. Adoption of Mitigate Negative Declaration and Mitigation Monitoring and Reporting Program and Approval of the MUSD Recycled Water System Project

- 9.5.1. Adoption of Resolution 2022-09

MSA Morton/Aum (5/0) to approve Resolution 2022-09

- 9.6. Consideration of Resolution 2022-10: Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 61 (action)

MSA Aum/Morton (5/0) to approve Resolution 2022-10.

- 9.7. 2022-23 Instructional Calendar

The Board will discuss the current and proposed 2022-23 Instructional Calendar (action)

MSA Morton/Aum (5/0) to approve the draft version of the 2022-23 Instructional Calendar.

- 9.8. Consideration of Leave Requests

9.8.1. Certificated Teacher, currently working 1.0 FTE requests a leave of absence for the 2022-23 School Year. (action)

9.8.2. Certificated Teacher, currently working 1.0 FTE requests a leave of absence for the 2022-23 School Year. (action)

MSA Morton/Schaeffer (2/3) to approve the above leave requests . Motion failed.

- 9.9. Set class size limits for the School Year 2022-23 according to BP 6151

The Board establishes class size limits yearly (as related to inter-district and intra-district transfers. (action)

MSA Aum/Grinberg (5/0) to approve the recommended class sizes.

K-3 = 20, 4-5 = 22, 6-8 = 25, HS = 28

- 9.10 (from Consent Agenda) K8 and HS Principal Contracts

MSA Morton/Grinberg (5/0) to approve the contracts as presented.

10. FUTURE AGENDA ITEMS

Designate CIF representatives, Supe report on inter/intra district transfers, Intent to levy Resolution for MAD, Resolution Inter-District Transfers

Teacher Housing, Define Statement of Work HS Phase II

11. ADJOURNMENT

The next regular Board meeting is scheduled for **May 19, 2022 at Mendocino K-8 School.**

The meeting was adjourned at 8:37 PM.

Mendocino K8 Schools

April 2022



Student Supports - Update

- Students are progressing
- TK-5 RtI
 - Math 5/27 students exit
 - Reading 10/30 student exit
 - 4 New students added for math
- 7/8 FLEX Period
 - Math
 - 7th grade: 9 students + 10 students
 - 8th grade: 10 students + 5 students
 - ELA
 - 7th grade: 8 students
 - 8th grade: 6 students

Student Supports - Update

- 6th grade tutoring (2 days/wk): 6 + 12
- Social-Emotional Supports
 - 2nd Step curriculum
 - Social Skills groups
 - Individual counseling
 - Family outreach
- Attendance
 - TK -5th = 39% Chronically Absent
 - 6th - 8th = 27% Chronically Absent

COVID Cases

- Uptick since Spring Break
 - 11 students (1 on campus)
 - 1 staff member
- Testing all students 2x/week

Planning For 2023-24

- Credential candidate outreach (Sonoma State & UC Davis)
- Continue with FLEX Period in 7/8
- Interviewing for 6th -8th grade Rtl position
- Working with staff to plan for next year
 - Return to typical recess/lunch schedules
 - Assemblies
 - Buddy class activities
 - Concerts, plays, talent shows
- Incoming TK/K Open Houses

End of Year

- 8th Grade Promotion June 9th @ 2:00
- Try a "Visit Up" activity
 - 5th and 6th grade students



Mendocino Unified School District

**BOND MEASURE
IMPROVEMENT BOND
PROGRAM
PHASE ONE PROJECT**

MUSD BOARD MEETING – APRIL 21, 2022

Alameida
Architecture

Mendocino Unified School District

2020 Bond Program

SCHEDULED BOND SALES

Series	Sale Amount	Sale
Series A	\$ 17,000,000	2019
Series B	\$ 13,847,127	2022
Series C	\$ Canceled	-



Alameida
Architecture

Budget**M.U.S.D. PHASE ONE PROJECT****Source of Funds:**

Source Code:	Series A Bond (less issuance cost)	Available
	Interest to date	18,884,464
	Issuance cost and interest paid	119,912
	State Bonds	(2,023,645)
		-
		30,827,859

Description	Budget	Expended To Date	Remaining Balance	Forecast	Surplus (Shortfall)
Design and Planning	2,111,915	1,513,053	598,045	2,112,920	-1,005
Bidding, Permitting, Misc.	140,000	132,477	7,523	171,077	-31,077
Construction	14,591,362	2,675,515	11,915,847	14,591,362	0
8% Owners Contingency	1,104,000	0	1,104,000	556,420	547,580
Construction Support	441,774	332,379	109,395	516,442	-74,668
Fixtures & furniture	250,000	0	250,000	250,000	0
Reserve	0	0	0	0	0
Totals	18,639,051	4,653,424	13,984,810	18,198,220	440,831

Available vs. budgeted 12,188,808 assumes 100% contingency expended
soft cost vs. hard cost 26.03%

Funding Status

AVAILABLE FUNDS	PROJECTED FUND BALANCE @ % CONTINGENCY EXPENDED			
	0%	1%	5%	8%
Series A bonds	30,827,859	13,292,808	13,146,894	12,563,240
				12,188,808

Mendocino Unified School District

2020 Bond Program

Overall Project Status

Construction progressing essentially on schedule. Site storm drain work completed, water and fire water lines installed and new electrical service lines well on their way toward completion. Trades are installing their respective blocking and fire sprinkler rough-in installation in progress.

Potential Issues:

Electrical service installation on its way though delivery of switchgear and other equipment pending, pushed to June.

Installation of the seismic hold-downs that require grouting rather than epoxy the latest issue. Structural engineer working up alternatives that will be acceptable to DSA. Contractor hitting re-bar while attempting to drill holes for the larger anchor bolts sizes. Having to thru-bolt the anchors is a costly endeavor and working toward avoiding taking that measure.

Next Steps

Come to resolution on how to install larger hold-downs. Continue with interior rough-in work.

Mendocino Unified School District

2020 Bond Program



Mendocino Unified School District

2020 Bond Program



