

Mendocino Unified School District



MINUTES

Regular Board Meeting

FEBRUARY 10, 2022

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

4:30 P.M. CLOSED SESSION – VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

**5:00 P.M. OPEN SESSION – IN PERSON at K8
& VIA TELECONFERENCE**

Join Zoom Meeting

<https://us02web.zoom.us/j/89721560619?pwd=QkVsYUhtc0lsVCtwTkF5V3N1OS9RQT09>

Meeting ID: 897 2156 0619 Passcode: 441168

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 897 2156 0619 Passcode: 441168

Please “mute” your device during the meeting.

MUSD is not available for technical support for remote meetings.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call

The meeting was called to order at 4:32PM. Present was Trustee Aum. Virtually present were Trustees Grinberg, Gay and Schaeffer.

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The president verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/89175451479?pwd=NHpRU1FGekFpNzNhNGozUjJmZmI2UT09>

Meeting ID: 891 7545 1479 Passcode: 533037

Dial by your location +1 669 900 9128 US (San Jose)

Meeting ID: 891 7545 1479 Passcode: 533037

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative:
Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call

The meeting was called to order at 5:04PM. Present was Trustee Aum. Virtually present were Trustees Grinberg, Gay and Schaeffer.

- 4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

Nothing was reported out of Closed Session.

- 4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Grinberg/Gay (4/0) to approve the agenda as presented.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Approval of Warrants

5.1.1. 1/13/22, 1/20/22, 1/27/22, 2/3/22

- 5.2. Approval of Minutes

5.2.1. Board Meeting Minutes: 1/20/22

- 5.3. Approval of Employment/Personnel Changes

5.3.1. Retirement, Classified Employee, 6.0 hours/day, effective 6/10/22

- 5.4. Approval of the Current Budget Change Report

5.5. Approval of School Accountability Report Cards (SARC's)

5.6. Final Approval of Board Policies, Bylaws and Administrative Regulations

5.6.1. BB 9270: Conflict of Interest (bylaws of the Board)

MSA Grinberg/Gay (4/0) to approve the Consent Calendar

6. REPORTS

6.1. Student Trustee – Olivia Jung

Student Trustee Jung reported that exciting things are happening. The upper campus is completely bare. The architect on the modernization project came and spoke with a few staff and students for input on the Phase II design. The Improv Club performed last night and tonight. Basketball teams are still playing and it looks like our varsity teams will be going to the playoffs. Students are excited about the upcoming break and there are rumors of A.E. Week happening in April. Morale is currently high.

6.2. Administrative

6.2.1. Principal – Kim Humrichouse

Principal Humrichouse gave the attached presentation as it relates to PBIS.

6.2.2. Superintendent – Jason Morse

Superintendent Morse reported that COVID-19 cases are low comparatively with a few positives here and there. CDPH has not ruled on a mask mandate yet. Lori Roberts is retiring and has been an integral part of the District for a long time. She will be greatly missed. Generators are being installed this week in Comptche. Elk and Albion will follow in the coming months. Last Wednesday took a tour of MHS construction. It was a great tour and was very educational. Huge shout-out to Marshall Brown and his team. They continue to do a great job covering sports for the District. Superintendent Morse and the Superintendent from Covelo both watched the recent basketball game live on YouTube.

6.3. Bargaining Units

6.3.1. Mendocino Teachers Association (MTA)

President, Diana Dominguez, reported that there has been quite of bit of discussion among MTA regarding the possibility of a preschool at the K8. MTA has no formal position.

6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

There was no report from CEMUS.

6.4. Board Trustee Reports

Trustee Grinberg asked if there is an update on the electric busses and an update from the Water District? Jason responded that there is currently an issue with PGE and the nearby pigmy forest stalling the installation of the charging station at the bus barn. The delivery of the bus has been delayed until 1st Quarter of 2023. There has been no word from the Water District.

7. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

There was no one present for Parent/Community Comment.

8. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

- 8.1. Modernization and Construction Management Update
Construction Manager, Donald Alameida, will provide an update on the Phase I Modernization of Mendocino High School. (information)

Construction Manager, Don Alameida, gave the attached presentation.

- 8.2. MCN 2021-22 Second Quarter Report
MCN Manager, Sage Statham, will present the MCN 2021-22 Second Quarter Report (action)

MSA Grinberg/Aum (5/0) to approve the MCN 2021-22 Second Quarter Report.

- 8.3. MUSD Final Audit Report Fiscal Year 2020-21
MUSD Business Manager, Meg Kailikole, will present the audit findings for Fiscal Year 2020-21. (action)

MSA Morton/Grinberg (5/0) to approve the MUSD Final Audit Report for Fiscal Year 2020-21.

- 8.4. 2021-22 LCAP & Budget Overview for Parents Mid-Year Update
MUSD Superintendent, Jason Morse, will provide a mid-year update to the LCAP and MUSD Business Manager, Meg Kailikole, will present an update on the 2021-22 LCAP and Budget Overview for Parents (information/action)

No action was needed.

- 8.5. Consideration of Leave Requests
8.5.1. Certificated Teacher, currently working .60 FTE (on part-time leave of .40 FTE) requests continuing the leave of .40 FTE for the 2022-23 School Year. (action)

MSA Grinberg/Morton (5/0) to approve the Leave Request.

- 8.6. Resolution 2022-01 of Board of Trustees of the Mendocino Unified School District Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2020, Series B, in the Aggregate Principal Amount of Not to Exceed \$14,000,000, and Approving Related Documents and Actions. Education Code Section 15146(c): Resolution authorizes bonds that allow for the compounding of interest. (action)

MSA Aum/Morton (5/0) to approve Resolution 2022-01.

- 8.7. K8 Preschool
MUSD Superintendent, Jason Morse, will present the Board with information regarding having a State Preschool at the K8 School (action)

No action was taken. Superintendent Morse to get additional data on financial impact. Board will discuss further at the March Board meeting.

- 8.8. Safe Return to School Plan
MUSD Superintendent, Jason Morse, will review the updated safe return to school plan and seek public input. (information)

Superintendent Morse presented the updated safe return to school plan.

- 8.9. Resolution 2022-03: Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 61 (action)

MSA Aum/Grinberg (5/0) to approve Resolution 2022-03.

- 8.10. Board Policies, Bylaws and Administrative Regulations (as a first reading)
 - 8.10.1. BP/AR/E 3513.1: Cell Phone Usage and Reimbursement (business)
 - 8.10.2. BP 5030: Student Wellness (students)

MSA Morton/Grinberg (5/0) approve the Board Policies as a first reading.

9. FUTURE AGENDA ITEMS

Administrative Contracts, 2nd Interim Budget Report, Deferred Maintenance Plan, Summer School Authorization, Layoff/Non-reelect, MAD Engineers Report, Board Self Evaluation, Cafeteria Report

10. ADJOURNMENT

The next regular Board meeting is scheduled for **March 10, 2022 at Mendocino K8 School.**
The meeting was adjourned at 7:45PM.