

Personnel

Pre-retirement Part-Time Employment

A certificated employee may be allowed to work on a part-time basis without losing retirement benefits as follows: (Education Code 22713, 44922)

1. The employee shall have his/her retirement allowance, as well as other benefits to which the employee is entitled, based upon the compensation that the employee would have received if he/she had been employed on a full-time basis.
2. The option to reduce the employee's workload shall be exercised at the request of the employee and can be revoked only with the mutual consent of the Superintendent or designee and the employee.
3. The employee shall have been employed full-time to perform creditable service for a minimum of 10 years including five years immediately preceding the reduction in workload.
4. The employee shall not have had a break in service during the five years immediately preceding the reduction in workload. Sabbaticals, other approved leaves of absence, and unpaid absences for personal reasons shall not constitute a break in service. However, time on a sabbatical or other approved leave of absence shall not be used in computing the five-year full-time requirement.
5. The employee shall have reached the age of 55 years prior to the reduction in workload.
6. The period of the reduced workload shall not exceed 10 years.
7. The reduced workload shall be equal to one-half of the full-time equivalent required by the employee's contract of employment in accordance with Education Code 22138.5 during his/her final year of full-time employment.
8. The employee shall be paid a compensation that is the pro rata share of the compensation the employee would have earned had the employee not opted to reduce his/her workload.
9. Second Semester service can only be paid from February through June as employees cannot be paid in advance of services performed.

The Superintendent or designee shall verify the employee's eligibility prior to the reduction of an employee's workload. This shall be done in conjunction with the administrative staff of the State Teachers' Retirement System and Public Employees' Retirement System, in accordance with law. (Education Code 22713)



Resolution 2016-17
Mendocino Unified School District
Mendocino, California
Mendocino County, California

**CHANGE OF ELECTION DAY OF THE GOVERNING BOARD AND REQUESTING THE
BOARD OF SUPERVISORS FOR THE COUNTY OF MENDOCINO TO AUTHORIZE
CONSOLIDATION WITH THE NOVEMBER ELECTION DURING EVEN-NUMBERED
YEARS**

WHEREAS, §§ 1302, subd. (b) and 10404.5 of the Elections Code permits the Mendocino Unified School District to change its election day with the approval of the Boards of Supervisors of the County of Mendocino;

WHEREAS, it is the intent and desire of the Governing Board of the Mendocino Unified School District to provide its constituents with the lowest possible cost while promoting the increasingly efficient and effective use of government resources; and

WHEREAS, by changing the next governing board election from November, 2017[odd- numbered year] to November, 2018 [even-numbered year], the costs of an election would be deferred for an additional calendar year.

**NOW, THEREFORE, BE IT RESOLVED, DECLARED, DETERMINED AND ORDERED
AS FOLLOWS:**

SECTION 1. That pursuant to Elections Code §§ 1302, subd. (b) and 10404.5, the Governing Board hereby, by this resolution, changes its election from the First Tuesday after the First Monday in November of each odd-numbered year to the First Tuesday after the First Monday in November of each even-numbered year; and, further, that the election shall be consolidated with all other elections held throughout the territory on that day.

SECTION 2. That terms of officeholders shall be extended as necessary, but no more than twelve months.

SECTION 3. That the Registrar of Voters shall cause, at district expense, a notice to be mailed to all registered voters in the Mendocino Unified School District informing them of the change of election date specified herein and of the resultant changes in terms of the elected officeholders.

SECTION 4. This resolution shall become operative upon approval by all of the above named Board of Supervisors pursuant to Elections Code 1302. Subd. (b) and 10404.5.

PASSED AND ADOPTED at a regular meeting of the Governing Board of Trustees of the Mendocino Unified School District in Mendocino, California, this **20th day of October, 2016**, by the following vote:

President Michael Schaeffer _____
Clerk Jessica Grinberg _____
Trustee Charlie Acker _____
Trustee Mark Morton _____
Trustee Kathy Wylie _____

(Continued on the next page)

(Continued from previous page)

I, Jessica Grinberg, Clerk of the Board of Trustees of the MENDOCINO UNIFIED SCHOOL DISTRICT, do hereby certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Board of Trustees at a Regular Board meeting held on this **20th day of October, 2016.**

Jessica Grinberg, Clerk
Board of Trustees
Mendocino Unified School District
Mendocino County, California

Michael Schaeffer, President
Board of Trustees



Resolution 2016- 21
Mendocino Unified School District
Mendocino, California
Mendocino County, California

ADOPTION OF THE 2015-16 ACTUAL AND 2016-17 BUDGET GANN LIMIT

WHEREAS, in November, 1979, the California electorate did adopt Proposition 4, commonly called the GANN Amendment, which added Article XIIB to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriations limitations, commonly called "Gann Limits", for public agencies, including school districts; and

WHEREAS, the District must establish a revised Gann Limit for the 2016-17 fiscal year and a projected Gann Limit for the 2016-17 fiscal year in accordance with the provisions of article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2015-16 and 2016-17 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the budget for the 2015-16 and 2016-17 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this District.

Passed and adopted by the Board of Trustees of the Mendocino Unified School District in Mendocino, California, this 20th day of October 2016.

| | | |
|-----------|-------------------|-------|
| President | Michael Schaeffer | _____ |
| Clerk | Jessica Grinberg | _____ |
| Member | Charles Acker | _____ |
| Member | Mark Morton | _____ |
| Member | Kathy Wylie | _____ |

SO ORDERED.

I, Michael Schaeffer, President of the Board of Trustees of the Mendocino Unified School District, do hereby certify that the foregoing resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on October 20, 2016

Michael Schaeffer, President of the Board

Jason Morse, Superintendent

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The FISCAL REPORT an informational update

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Volume 36

For Publication Date: August 26, 2016

No. 17

Calculation of the Gann Limit

The Gann Limit (named for Paul Gann, the author of Proposition 4 which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and population (represented by average daily attendance [ADA] for schools). Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit.

Education Code Section 42132 requires that on or before September 15 of each year, the governing board of each school district adopt a resolution to identify the estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the governing board.

The Gann Limit is calculated by multiplying the prior-year limit by the percentage change in ADA and per capita personal income. There's no need to pull out your calculators, though, as the state's Standardized Account Code Structure (SACS) software does all of the work for you (see SACS Form GANN). The software includes the statewide factor for per capita personal income change of 5.37%, and once you have uploaded the data from your financial software and entered prior-year and current-year estimated ADA in SACS Form A, the SACS software will calculate the percentage change in ADA for you and use the combination of these factors to provide you with the change in your district's Gann Limit.

The next step is to determine how much of your district's local resources are subject to that limit. It is important to understand that not all revenue sources count against your district's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources, and so federal aid is excluded, as well as nontax income, such as revenues from cafeteria sales, adult education fees, and foundations. Once again, the SACS software does the hard work for you as the Form GANN within the SACS software is prepopulated based on the data imported from your financial software.

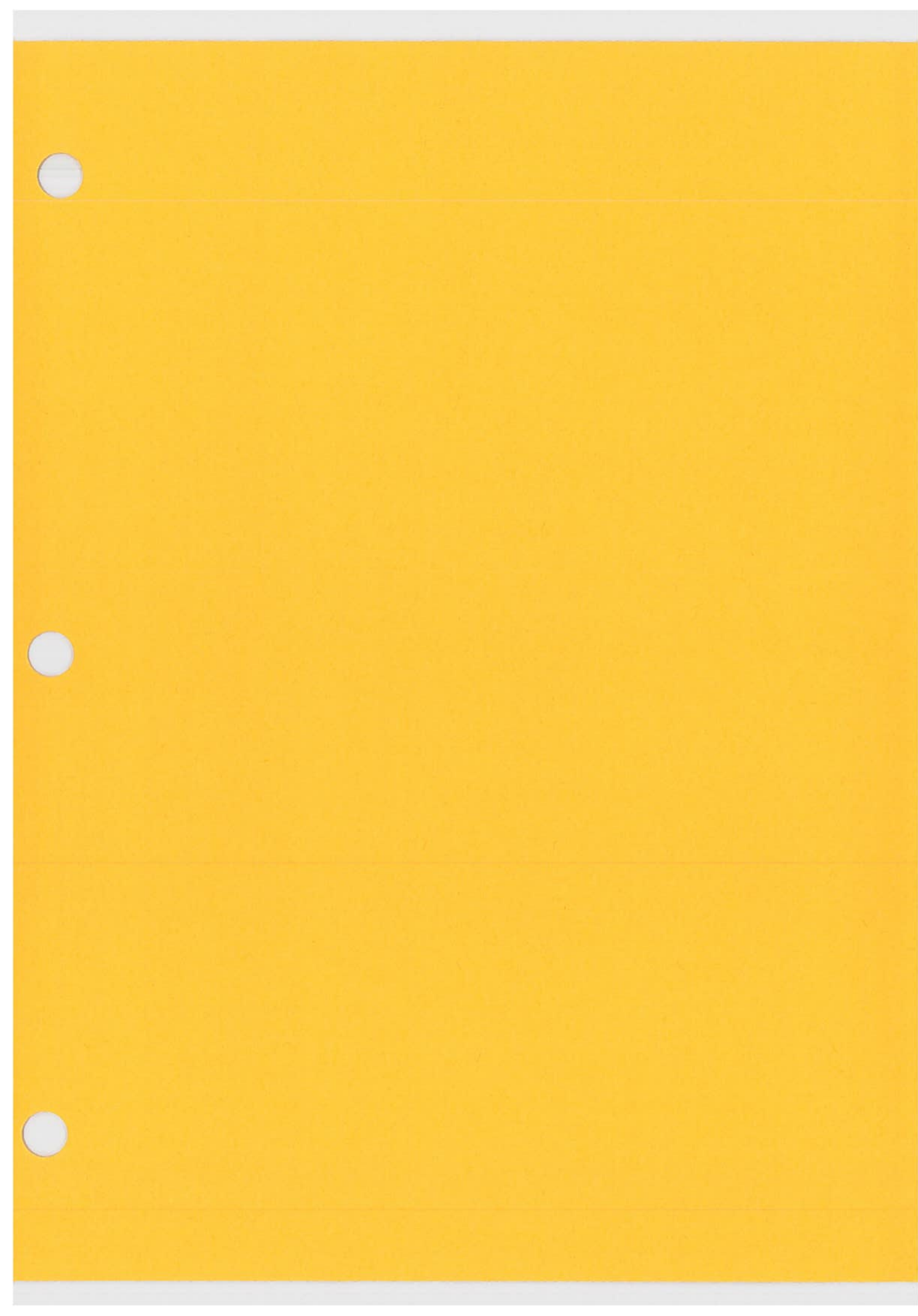
Let's step back from the calculations for a moment and paint a mental picture of how the Gann Limit works. Envision the dollar amount of your district's Gann Limit as a bucket and this bucket can hold \$50 million (the calculated Gann Limit). First, put your local property taxes that count toward your Local Control Funding Formula entitlement into this bucket, including appropriate district interest income. Next, pour all of the district's other unrestricted state aid into this bucket. Per Government Code Section (G.C.) 7906, the amount of state aid that fills up the bucket counts toward your district's Gann Limit, while the amount that overflows the bucket counts toward the state's Gann Limit. (Note that all state aid for categorical programs always counts toward the state's Gann Limit.) Through this process, as much state aid as possible counts toward the local educational agency (LEA) Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helps the state avoid being over its Gann Limit.

Through this calculation, the revenues of nearly every LEA are close to if not exactly at their Gann Limit. Furthermore, if any LEA should, for any reason, find itself over its Gann Limit, that LEA may adopt a governing board resolution increasing its Gann Limit by the amount needed and then inform the Director of the Department of Finance, who must then reduce the state's Gann Limit by an equal dollar amount (see G.C. 7902.1).

To summarize, LEAs are required to perform Gann Limit calculations by the State Constitution, but it is also important for them to complete these calculations to identify how much state aid counts toward the LEA's Gann Limit, so that the state of California knows how much state aid counts toward its own Gann Limit.

[Note: Current-year software and instructions are available through the SACS2016/ALL Software as a supplemental form at www.cde.ca.gov/fgs/ftr. While the functionality within the SACS software allows for the Form GANN to be prepopulated from the LEA's uploaded data, it is important to review the completed form for accuracy and any necessary board action (i.e., resolution).]

—Brianna Garcia and Robert Miyashiro





Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

TEACHER CONSENT FORM

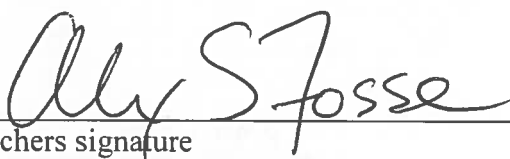
Teacher Name: Alex Fosse
School: Mendocino K-8 School
Principal: Kim Humrichouse

Assignment: Math
Grade level: 6

Assignment Date: From: August 22, 2016 to June 16, 2017

A valid teaching credential issued by the State Board of Education or the Commission for Teacher Preparation and Licensing, based on a bachelor's degree, student teaching, and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the area of math. No units are required up front, but 6 units of math are required for renewal. The assignment of a teacher to a position for which qualifications are prescribed by this section shall be made only with the consent of the teacher.

I mutually consent to this assignment:



Teachers signature

8/22/16

Date

cc: Personnel Office

Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

TEACHER CONSENT FORM

Teacher Name: Michelle DuVigneaud
School: Mendocino K-8 School
Principal: Kim Humrichouse

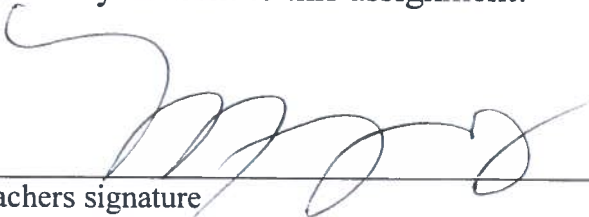
Assignment: Math
Grade level: 7/8

Legal Authorization per E.C. 44256 b:

".....The governing board of a school district by resolution may authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught. The authorization shall be with the teacher's consent."

Assignment Date: From: August 22, 2016 to June 16, 2017

I mutually consent to this assignment:



Teachers signature

8/22/16

Date

cc: Personnel Office

Mendocino Unified School District

Jason Morse, Superintendent

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Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

TEACHER CONSENT FORM

Teacher Name: Rey Urbach

School: Mendocino High School

Site Administrator: Tobin Hahn

Assignment: Chemistry

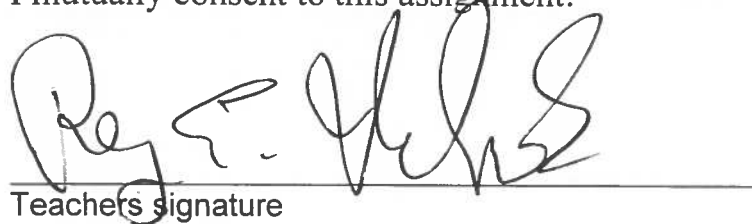
Grade level: 9-12

Limited Assignment Option

A valid teaching credential issued by the State Board of Education or the Commission for Teacher Preparation and Licensing, based on a bachelor's degree, student teaching, and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the area of chemistry. No units are required up front, but 6 units of chemistry are required for renewal. The assignment of a teacher to a position for which qualifications are prescribed by this section shall be made only with the consent of the teacher;

Assignment Date: From: 8/29/16 to June 16, 2017

I mutually consent to this assignment:



Teachers signature

cc: Personnel Office

Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

TEACHER CONSENT FORM

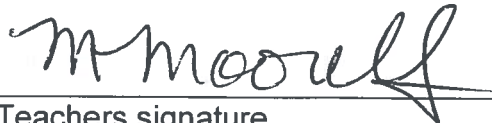
Teacher Name: Meredith Moores
School: Mendocino High School
Site Administrator: Tobin Hahn
Assignment: Pre-algebra
Grade level: 9-12

Limited Assignment Option

A valid teaching credential issued by the State Board of Education or the Commission for Teacher Preparation and Licensing, based on a bachelor's degree, student teaching, and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the area of pre-algebra. No units are required up front, but 6 units of math are required for renewal. The assignment of a teacher to a position for which qualifications are prescribed by this section shall be made only with the consent of the teacher. Meredith has 20 units of math.

Assignment Date: From: 8/29/16 to June 16, 2017

I mutually consent to this assignment:



Teachers signature

cc: Personnel Office





California LEGISLATIVE INFORMATION

SB-277 Public health: vaccinations. (2015-2016)

Senate Bill No. 277

CHAPTER 35

An act to amend Sections 120325, 120335, 120370, and 120375 of, to add Section 120338 to, and to repeal Section 120365 of, the Health and Safety Code, relating to public health.

[Approved by Governor June 30, 2015. Filed with Secretary of State
June 30, 2015.]

LEGISLATIVE COUNSEL'S DIGEST

SB 277, Pan. Public health: vaccinations.

Existing law prohibits the governing authority of a school or other institution from unconditionally admitting any person as a pupil of any public or private elementary or secondary school, child care center, day nursery, nursery school, family day care home, or development center, unless prior to his or her admission to that institution he or she has been fully immunized against various diseases, including measles, mumps, and pertussis, subject to any specific age criteria. Existing law authorizes an exemption from those provisions for medical reasons or because of personal beliefs, if specified forms are submitted to the governing authority. Existing law requires the governing authority of a school or other institution to require documentary proof of each entrant's immunization status. Existing law authorizes the governing authority of a school or other institution to temporarily exclude a child from the school or institution if the authority has good cause to believe that the child has been exposed to one of those diseases, as specified.

This bill would eliminate the exemption from existing specified immunization requirements based upon personal beliefs, but would allow exemption from future immunization requirements deemed appropriate by the State Department of Public Health for either medical reasons or personal beliefs. The bill would exempt pupils in a home-based private school and students enrolled in an independent study program and who do not receive classroom-based instruction, pursuant to specified law from the prohibition described above. The bill would allow pupils who, prior to January 1, 2016, have a letter or affidavit on file at a private or public elementary or secondary school, child day care center, day nursery, nursery school, family day care home, or development center stating beliefs opposed to immunization, to be enrolled in any private or public elementary or secondary school, child day care center, day nursery, nursery school, family day care home, or development center within the state until the pupil enrolls in the next grade span, as defined. Except as under the circumstances described above, on and after July 1, 2016, the bill would prohibit a governing authority from unconditionally admitting to any of those institutions for the first time or admitting or advancing any pupil to the 7th grade level, unless the pupil has been immunized as required by the bill. The bill would specify that its provisions do not prohibit a pupil who qualifies for an individualized education program, pursuant to specified laws, from accessing any special education and related services required by his or her individualized education program. The bill would narrow the authorization for temporary exclusion from a school or other institution to make it applicable only to a child who has been exposed to a specified disease and whose documentary proof of immunization status does not show proof of immunization against one of the diseases described above. The bill would make conforming changes to related provisions.

Vote: majority Appropriation: no Fiscal Committee: no Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 120325 of the Health and Safety Code is amended to read:

120325. In enacting this chapter, but excluding Section 120380, and in enacting Sections 120400, 120405, 120410, and 120415, it is the intent of the Legislature to provide:

(a) A means for the eventual achievement of total immunization of appropriate age groups against the following childhood diseases:

- (1) Diphtheria.
- (2) Hepatitis B.
- (3) Haemophilus influenzae type b.
- (4) Measles.
- (5) Mumps.
- (6) Pertussis (whooping cough).
- (7) Poliomyelitis.
- (8) Rubella.
- (9) Tetanus.
- (10) Varicella (chickenpox).

(11) Any other disease deemed appropriate by the department, taking into consideration the recommendations of the Advisory Committee on Immunization Practices of the United States Department of Health and Human Services, the American Academy of Pediatrics, and the American Academy of Family Physicians.

(b) That the persons required to be immunized be allowed to obtain immunizations from whatever medical source they so desire, subject only to the condition that the immunization be performed in accordance with the regulations of the department and that a record of the immunization is made in accordance with the regulations.

(c) Exemptions from immunization for medical reasons.

(d) For the keeping of adequate records of immunization so that health departments, schools, and other institutions, parents or guardians, and the persons immunized will be able to ascertain that a child is fully or only partially immunized, and so that appropriate public agencies will be able to ascertain the immunization needs of groups of children in schools or other institutions.

(e) Incentives to public health authorities to design innovative and creative programs that will promote and achieve full and timely immunization of children.

SEC. 2. Section 120335 of the Health and Safety Code is amended to read:

120335. (a) As used in this chapter, "governing authority" means the governing board of each school district or the authority of each other private or public institution responsible for the operation and control of the institution or the principal or administrator of each school or institution.

(b) The governing authority shall not unconditionally admit any person as a pupil of any private or public elementary or secondary school, child care center, day nursery, nursery school, family day care home, or development center, unless, prior to his or her first admission to that institution, he or she has been fully immunized. The following are the diseases for which immunizations shall be documented:

- (1) Diphtheria.
- (2) Haemophilus influenzae type b.
- (3) Measles.
- (4) Mumps.

(5) Pertussis (whooping cough).

(6) Poliomyelitis.

(7) Rubella.

(8) Tetanus.

(9) Hepatitis B.

(10) Varicella (chickenpox).

(11) Any other disease deemed appropriate by the department, taking into consideration the recommendations of the Advisory Committee on Immunization Practices of the United States Department of Health and Human Services, the American Academy of Pediatrics, and the American Academy of Family Physicians.

(c) Notwithstanding subdivision (b), full immunization against hepatitis B shall not be a condition by which the governing authority shall admit or advance any pupil to the 7th grade level of any private or public elementary or secondary school.

(d) The governing authority shall not unconditionally admit or advance any pupil to the 7th grade level of any private or public elementary or secondary school unless the pupil has been fully immunized against pertussis, including all pertussis boosters appropriate for the pupil's age.

(e) The department may specify the immunizing agents that may be utilized and the manner in which immunizations are administered.

(f) This section does not apply to a pupil in a home-based private school or a pupil who is enrolled in an independent study program pursuant to Article 5.5 (commencing with Section 51745) of Chapter 5 of Part 28 of the Education Code and does not receive classroom-based instruction.

(g) (1) A pupil who, prior to January 1, 2016, submitted a letter or affidavit on file at a private or public elementary or secondary school, child day care center, day nursery, nursery school, family day care home, or development center stating beliefs opposed to immunization shall be allowed enrollment to any private or public elementary or secondary school, child day care center, day nursery, nursery school, family day care home, or development center within the state until the pupil enrolls in the next grade span.

(2) For purposes of this subdivision, "grade span" means each of the following:

(A) Birth to preschool.

(B) Kindergarten and grades 1 to 6, inclusive, including transitional kindergarten.

(C) Grades 7 to 12, inclusive.

(3) Except as provided in this subdivision, on and after July 1, 2016, the governing authority shall not unconditionally admit to any of those institutions specified in this subdivision for the first time, or admit or advance any pupil to 7th grade level, unless the pupil has been immunized for his or her age as required by this section.

(h) This section does not prohibit a pupil who qualifies for an individualized education program, pursuant to federal law and Section 56026 of the Education Code, from accessing any special education and related services required by his or her individualized education program.

SEC. 3. Section 120338 is added to the Health and Safety Code, to read:

120338. Notwithstanding Sections 120325 and 120335, any immunizations deemed appropriate by the department pursuant to paragraph (11) of subdivision (a) of Section 120325 or paragraph (11) of subdivision (b) of Section 120335, may be mandated before a pupil's first admission to any private or public elementary or secondary school, child care center, day nursery, nursery school, family day care home, or development center, only if exemptions are allowed for both medical reasons and personal beliefs.

SEC. 4. Section 120365 of the Health and Safety Code is repealed.

SEC. 5. Section 120370 of the Health and Safety Code is amended to read:

120370. (a) If the parent or guardian files with the governing authority a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization, that child shall be exempt from the requirements of Chapter 1 (commencing with Section 120325, but excluding Section 120380) and Sections 120400, 120405, 120410, and 120415 to the extent indicated by the physician's statement.

(b) If there is good cause to believe that a child has been exposed to a disease listed in subdivision (b) of Section 120335 and his or her documentary proof of immunization status does not show proof of immunization against that disease, that child may be temporarily excluded from the school or institution until the local health officer is satisfied that the child is no longer at risk of developing or transmitting the disease.

SEC. 6. Section 120375 of the Health and Safety Code is amended to read:

120375. (a) The governing authority of each school or institution included in Section 120335 shall require documentary proof of each entrant's immunization status. The governing authority shall record the immunizations of each new entrant in the entrant's permanent enrollment and scholarship record on a form provided by the department. The immunization record of each new entrant admitted conditionally shall be reviewed periodically by the governing authority to ensure that within the time periods designated by regulation of the department he or she has been fully immunized against all of the diseases listed in Section 120335, and immunizations received subsequent to entry shall be added to the pupil's immunization record.

(b) The governing authority of each school or institution included in Section 120335 shall prohibit from further attendance any pupil admitted conditionally who failed to obtain the required immunizations within the time limits allowed in the regulations of the department, unless the pupil is exempted under Section 120370, until that pupil has been fully immunized against all of the diseases listed in Section 120335.

(c) The governing authority shall file a written report on the immunization status of new entrants to the school or institution under their jurisdiction with the department and the local health department at times and on forms prescribed by the department. As provided in paragraph (4) of subdivision (a) of Section 49076 of the Education Code, the local health department shall have access to the complete health information as it relates to immunization of each student in the schools or other institutions listed in Section 120335 in order to determine immunization deficiencies.

(d) The governing authority shall cooperate with the county health officer in carrying out programs for the immunization of persons applying for admission to any school or institution under its jurisdiction. The governing board of any school district may use funds, property, and personnel of the district for that purpose. The governing authority of any school or other institution may permit any licensed physician or any qualified registered nurse as provided in Section 2727.3 of the Business and Professions Code to administer immunizing agents to any person seeking admission to any school or institution under its jurisdiction.



Resolution 2016-22
Mendocino Unified School District
Mendocino, California
Mendocino County, California

Sample Resolution to Support PROPOSITION 55:
The California Children's Education and Health Care Protection Act of 2016

WHEREAS, the Mendocino Unified School District Board of Education is committed to making policy and financial decisions that enable the school district to provide quality educational programs and services to the school-age children of our community; and

WHEREAS, during the recent recession, the state cut more than \$56 billion from education, healthcare and other critical services; and public schools statewide experienced unprecedented funding reductions and apportionment deferrals; and

WHEREAS, California public schools rank 42nd out of the 50 states in per-pupil spending; California public schools are the most crowded in the nation; and California provides fewer guidance counselors and librarians per student than any other state in the nation;¹ and

WHEREAS, many of California's schoolchildren come from low-income families that lack access to the health care services needed to keep those children in school and learning; and

WHEREAS, passage of Proposition 30 in 2012 helped increase state revenues, providing a significant boost to California's K-12 school spending and sending funds directly to school districts through the Education Protection Account; and

WHEREAS, the revenues from Proposition 30 will decline after 2016 and will disappear completely after 2018, the last year its provisions will be in effect; and

WHEREAS, Proposition 55, the California Children's Education and Health Care Protection Act of 2016 would extend the Proposition 30 temporary income tax rates for an additional 12 years, to continue funding the Education Protection Account and boost spending on health care for low income families; and

WHEREAS, unless Californians extend the Proposition 30 temporary tax increases, the state's schools most likely will receive relatively fewer dollars in the years ahead, raising the prospect that California's school spending will fall even further behind the nation; and

WHEREAS, the California School Boards Association supports Proposition 55, the California Children's Education and Health Care Protection Act of 2016; and

THEREFORE BE IT RESOLVED that the Mendocino Unified School Board of Education joins the California School Boards Association and governing boards around the state in supporting Proposition 55, the California Children's Education and Health

Care Protection Act of 2016 and in urging the Legislature to work with the public education community to identify stable, long-term, adequate funding solutions for public schools.

BE IT FURTHER RESOLVED that this body, the Mendocino Unified School District Board of Education, supports the passage of Proposition 55, the California Children's Education and Health Care Protection Act of 2016 because it provides needed revenue to public schools.

This resolution was adopted at a duly-called meeting by the Board of Trustees of the Mendocino Unified School District on **October 20, 2016** by the following vote:

| | | |
|-----------|-------------------|-------|
| President | Michael Schaeffer | _____ |
| Clerk | Jessica Grinberg | _____ |
| Member | Charles Acker | _____ |
| Member | Mark Morton | _____ |
| Member | Kathy Wylie | _____ |

Michael Schaeffer, President
Board of Trustees

I, Jessica Grinberg, Clerk of the Board of Trustees of the Mendocino Unified School District, do hereby certify that the foregoing resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on **October 20, 2016**.

Jessica Grinberg, Clerk
Board of Trustees
Mendocino Unified School District
Mendocino County, California



BY JONATHAN KAPLAN

California's Support for K-12 Education Ranks Low by Almost Any Measure

Although they do not reflect how much it actually costs to provide California's students a high-quality education, rankings of state K-12 education spending are frequently used to assess California's investment in its schools.¹ According to the most recent available information, California's K-12 education spending lags the nation by almost any measure.

- **In 2014-15, California ranked 42nd among all states in spending per K-12 student after adjusting for differences in the cost of living in each state** (see table).² California schools spent \$10,139 per K-12 student, \$1,900 less than the \$12,040 per student spent by the nation as a whole. These figures, and this California ranking, reflect a new Budget Center analysis that adjusts the most recent K-12 spending figures for the variation in states' costs of living.³
- **California ranked 36th among all states in K-12 spending as a share of the state economy in 2014-15.** California's K-12 school spending in 2014-15 was 3.48% of state personal income – a measure that reflects the size of the state's economy – compared to 3.88% in the nation as a whole. Gauging school spending

How Does California's Support for K-12 Education Compare?

| | Rank | California | US | Source |
|--|------|------------|----------|---|
| Spending Per Student | | | | |
| K-12 Spending Per Student Adjusted for Cost of Living (2014-15)* | 42 | \$10,139 | \$12,040 | National Education Association (NEA) and Texas A&M University |
| Spending as a Share of the Economy | | | | |
| K-12 Spending as a Percentage of Personal Income (2014-15)* | 36 | 3.48% | 3.88% | NEA and US Bureau of Economic Analysis |
| Staffing Ratios | | | | |
| Number of K-12 Students Per Teacher (2014-15)* | 51 | 22.4 | 15.5 | NEA |
| Number of K-12 Students Per Guidance Counselor (2011-12) | 51 | 785 | 440 | National Center for Education Statistics (NCES) |
| Number of K-12 Students Per Librarian (2011-12) | 51 | 7,572 | 958 | NCES |
| Number of K-12 Students Per Administrator (2011-12) | 47 | 312 | 202 | NCES |

* Data are estimated.

Note: All figures reflect Budget Center calculations. K-12 spending reflects "current expenditures," and cost-of-living adjustment calculations use a "comparable wage index" developed by the NCES and updated by Texas A&M University. Spending per student and staffing ratios are based on average daily attendance.

as a share of the personal income received by the state's residents takes into account differences in states' wealth and thus in their capacity to support K-12 schools.

- **California ranked last in the nation in the number of K-12 students per teacher in 2014-15.** California's student-to-teacher ratio was greater than 22-to-1, more than 40% higher than the national ratio of 15.5 students per teacher.
- **California ranked last or close to last in the nation in the number of students per staff.** California's student-to-librarian ratio was more than 7,500-to-1 (ranking 51st), its student-to-guidance-counselor ratio was 785-to-1 (51st), and its student-to-administrator ratio was 312-to-1 (47th) in 2011-12, the most recent year for which data are available.

California's low level of K-12 education spending compared to other states is especially concerning in light of the particular needs of its students. Not only do California schools enroll the largest share of English learners in the US, but the percentage of California students who are from low-income families is greater than the share for the nation as a whole. Since research shows that educating English learners and students from low-income families requires even greater investment, California should be spending more per student than other states to allow all of its students to reach state and national academic standards.

Voter approval of Proposition 30 in 2012 helped increase state revenues, providing a significant boost to California's K-12 school spending.⁴ Yet, a sizable gap between California and the US remains. Accounting for differences in states' costs of living, California would have needed to spend an additional \$13.0 billion in 2014-15 to equal spending per K-12 student in the nation as a whole, an increase of 18.8%. To reach total spending in the US as a share of personal income, California would have needed to spend an additional \$7.9 billion on K-12 education in 2014-15, an increase of 11.4%.

Substantially increasing California's K-12 education spending almost certainly depends on the state raising additional revenue. However, the revenues from Proposition 30 will decline after 2015-16, the last year its provisions will be fully in effect. This means that unless California voters extend Proposition 30's tax increases or approve an alternative tax measure, the state's schools will most likely receive relatively fewer dollars in the years ahead, raising the prospect that California's school spending would fall even further behind the nation.

¹ All state rankings and related comparisons in this fact sheet include the District of Columbia. For a discussion of why the amount that California is reported to spend per K-12 student, as well as its ranking relative to other states, varies depending on the source of this information and how it is interpreted, see Jonathan Kaplan, *Key Considerations When Comparing California K-12 School Spending to Other States* (California Budget & Policy Center: August 2015).

² Without adjusting for differences in states' costs of living, California ranked 29th in the nation.

³ This adjustment uses a "comparable wage index" developed by Dr. Lori Taylor at Texas A&M University and William Fowler, Jr. at the National Center for Education Statistics, and subsequently updated by Dr. Taylor. This index is a commonly used method of adjusting K-12 spending for differences in states' costs of living. For example, see Education Week, *Quality Counts 2015: Preparing to Launch* (January 2015).

⁴ Proposition 30 raised the state sales tax rate through 2016 and the personal income tax rates on high-income taxpayers through 2018.



Naming or Renaming of a Facility

The Governing Board shall name district schools and other district-owned or leased buildings, grounds, and facilities in recognition of:

- 1. Individuals, living or deceased, and entities that have made outstanding contributions, including financial contributions, to the school community*
- 2. Individuals, living or deceased, who have made contributions of statewide, national, or worldwide significance*
- 3. The geographic area in which the school or building is located*

The Board encourages community participation in the process of selecting names. A citizen advisory committee shall be appointed to review name suggestions and submit recommendations for the Board's consideration.

The Board may prohibit any message, image, or other depiction that advocates or endorses the use of drugs, tobacco, or alcohol, encourages unlawful discrimination against any person or group, or promotes the use of violence or the violation of any law or district policy

Any name adopted for any new school shall not be so similar to the name of any existing district school as to result in confusion to members of the community.

Before adopting any proposed name, the Board shall hold a public hearing at which members of the public will be given an opportunity to provide input.

When naming or renaming a district, school, building, or facility, the Board may specify the duration for which the name shall be in effect and shall have the right to terminate any contract or agreement regarding the naming of said facility.

Memorials

Upon request, the Board shall consider planting commemorative trees, erecting monuments, or dedicating buildings, parts of buildings, athletic fields, gardens, or other district facilities, in memory of deceased students, staff members, community members, and benefactors of the district.

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards

(2/86 2/96) 7/11

Mendocino Unified School District

New Construction

Board Policy 7310

Approved 10/16/03 Revised 9/20/07

Naming of Facility

The Governing Board may name schools or major facilities (not individual buildings or rooms) in recognition of the geographic area in which the school or major facility is located or natural environmental features in the geographic area.

The Board encourages community and student participation in the process of selecting names. A citizen advisory committee may be appointed to review name suggestions and submit recommendations for the Board's consideration.

The renaming of existing schools or major facilities shall occur only under extraordinary circumstances and after thorough study.

Individual buildings or rooms named prior to the adoption of this policy shall retain the names assigned them by previous boards.

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards



Instruction

Home and Hospital Instruction Forms

See the attached forms:

- 1. Parent/Guardian Letter*
- 2. Request for Home Hospital Instruction*
- 3. Physician's Statement Requesting Home and Hospital Instruction*
- 4. HIPPA – Compliant Authorizations for Exchange of Health & Education Information*
- 5. Physician's Release From Home and Hospital Instruction*



Mendocino Unified School District

PO Box 1154, Mendocino, CA 95460

Telephone (707) 937-5868

Fax (707) 937-0714

www.mendocinoused.org

2016-2017 School Year

Dear Parent/Guardian:

In order to obtain home instruction for your child, the following forms (attached) must be completed and returned to the school site:

- **REQUEST FOR HOME AND HOSPITAL INSTRUCTION**
- **PHYSICIAN'S STATEMENT REQUESTING HOME AND HOSPITAL INSTRUCTION**
- **HIPAA – AUTHORIZATION FOR RELEASE/EXCHANGE OF INFORMATION**

Please be advised that the Home and Hospital Instruction Program provides for on-going academic instruction for students unable to attend the regular school day due to a **“TEMPORARY DISABILITY,”** illness, surgery, or chronic medical disorders. The program can not support students who are taking certain electives, such as foreign languages, lab sciences, wood shop, AP or Honors courses, or any other subjects requiring hands-on instruction.

To qualify for H/H instruction, the student's illness or injury must be diagnosed and verified in writing by a licensed physician or licensed clinical psychologist. The term “temporary disability” means disabled by accident, or by physical, mental or emotional illness for a period of two (2) weeks or longer.

A credentialed teacher will be assigned as a home tutor. The home tutor will contact you to arrange for the first visit as soon as the school site receives these forms. Please arrange your time accordingly so that you will be able to make contact with the home tutor and be present when he or she works with your child. A clear and quiet workplace for the home tutor and your child is requested.

Please note that before your student may be readmitted to their school, the enclosed form **PHYSICIAN'S RELEASE FROM HOME AND HOSPITAL INSTRUCTION** (also attached) must be signed by your physician and returned to the school site.

Your application, once approved, is only valid for the current school semester. You will need to reapply each semester, in the event the illness/injury is prolonged over multiple semesters.

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REQUEST FOR HOME AND HOSPITAL INSTRUCTION

☐ Fall 2016 ☐ Spring 2017

Date of Request _____ Birth date _____ Phone _____

Student's Full Name _____

Residence Address _____

Street _____ City/State/Zip _____

Parent's Email Address _____

School _____ Grade _____ Teacher/Advisor _____

Does your child receive special services? ☐ Special Education (IEP) ☐ 504
(504 or IEP MUST BE ATTACHED TO APPLICATION)

Reasons for Request: _____

Brief History of Disability: _____

Probable Duration of Disability _____

Last date of school attendance _____

Areas in which student needs special help _____

Student's special interests _____

Signature of Parent/Guardian _____

DISTRICT OFFICE USE ONLY

Instructor Assigned _____

Date _____ Date Released _____

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**PHYSICIAN'S STATEMENT REQUESTING HOME AND HOSPITAL INSTRUCTION
2016-2017**

To: Physician

We are allowed to provide educational services to homebound or hospitalized students only on authorization of a **licensed physician**. Please note that the State of California only allows **5 HOURS of service each week – thus this program should be used as a temporary and last resort.** This service will be continued as long as the pupil is under continued medical care and is considered to be unable to return to school. The district depends on you to notify us when the pupil's condition has improved sufficiently for them to return to school.

For your convenience, we have prepared the form below, which will give us the information we need. This form must be resubmitted **each semester** if illness/injury requires Home/Hospital. Thank you.

Date _____

Name of Student: _____ DOB: _____

The above named student is unable to attend regular school classes, but is ready and able to have home tutoring. My medical findings and recommendations are as follows:

Diagnosis: _____

I estimate this student will be homebound until: _____
(Please give specific date.)

In order to protect the Home/Hospital tutor, who is instructing in the patient's home, please mark one of the below statements, and sign below:

☐ Patient **IS** a danger to the Home/Hospital Instructor

☐ Patient is **NOT** a danger to the Home/Hospital Instructor

Limitations, restrictions, or precautions the teacher should take in teaching this student:

Remarks: _____

Physician: _____ Signature: _____
(print name)

Address: _____ Telephone: _____
Fax: _____

MENDOCINO UNIFIED SCHOOL DISTRICT

HIPAA-Compliant Authorizations for Exchange of Health & Education Information

Patient/Student Name: _____ Date of Birth: _____

I hereby authorize _____ [insert health care provider name & title]
and Mendocino Unified School District to exchange health and education information/records
for the purpose listed below.

PO Box 1154, Mendocino, CA 95460 (707) 937-5868

_____ [insert address and phone of health care provider]

Description:

The health information to be disclosed consists of:

The education information to be disclosed consists of:

Purpose: This information will be used for the following purpose(s):

1. Educational evaluation and program planning
2. Health assessment and planning for health care services and treatment in school.
3. Other: _____

Authorization

This authorization is valid for one year. It will expire on _____ [insert date]. I understand that I may revoke this authorization at any time by submitting written notice of the withdrawal of my consent. I recognize that health records, once received by the school, may not be protected by the HIPAA privacy Rule, but will become educational records protected by the Family Educational Rights and Privacy Act. I also understand that if I refuse to sign, such refusal will not interfere with my child's ability to obtain health care.

Parent Signature

Date

Student Signature*

Date

*If a minor student is authorized to consent to health care without parental consent under federal or state law, only the student shall sign this authorization form.

Copies: Parent or student*

Physician or other health care provider releasing the protected health information

School official requesting/receiving the protected health information

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**PHYSICIAN'S RELEASE FROM HOME AND HOSPITAL INSTRUCTION
2016-2017**

*This form **must be completed and signed by the physician** and presented to the school office and confirmed **before** the student will be readmitted to class.*

Please readmit _____ to their regular school or classroom

Student's Name

setting, effective: _____.

Date

My recommendations for this student are:

☐ Regular School Program

☐ Restricted activities, please specify: _____

☐ Other: _____

The above recommendations will be followed until further communication from the physician is received.

Comments: _____

Physician Signature _____ Date _____

Physician Name _____

Address _____

Phone _____ Fax _____



