

# Mendocino Unified School District



## Agenda

### Regular Board Meeting

**THURSDAY, NOVEMBER 21, 2024**

**MENDOCINO HIGH SCHOOL  
10700 FORD STREET  
MENDOCINO, CA 95460**

**4:30 P.M. CLOSED SESSION – VIA TELECONFERENCE**

(Closed Session Public Hearing – link on page 2)

**5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO HIGH SCHOOL  
& VIA TELECONFERENCE**

**Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/85334713039?pwd=WGWjCzEDJyQel5h3Nab2bpSv96JGrn.1>

Passcode: 092440

*Please "mute" your device during the meeting.  
MUSD is not available for technical support for remote meetings.*

### ***Board Priorities***

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <https://www.mendocinoused.org/District/3075-Untitled.html>. In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at [doerin@mcn.org](mailto:doerin@mcn.org).  
MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

**1. 4:30 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL**

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

**2. PUBLIC HEARING FOR CLOSED SESSION**

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/83226300647?pwd=LYxHtDnVByNntbXJhM0duv9JtYpKAb.1>

Meeting ID: 832 2630 0647 Passcode: 454048

Dial by your location: +1 669 900 9128 US (San Jose) Meeting ID: 896 7407 3785 Passcode: 454048

**3. CLOSED SESSION**

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative:  
Superintendent Jason Morse  
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes
  - 3.2.1. Employee Sabbatical Request: K8 6<sup>th</sup> Grade Teacher

**4. 5:00 P.M. OPEN SESSION**

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure  
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda  
Items to be removed from the agenda or changes to the agenda should be done at this time.

**5. PUBLIC HEARING – SUNSHINING ITEMS TO BE NEGOTIATED BETWEEN MTA AND MUSD**

Both the Certificated Employees of Mendocino Unified School District (MTA) and the District will present their openers for the negotiation of the MTA contract for the 2024-25 school year.

**6. CONSENT AGENDA**

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Approval of Warrants
  - 6.1.1. 10/10/24, 10/17/24, 10/24/24, 10/31/24, 11/7/24
- 6.2. Approval of Minutes
  - 6.2.1. Board Meeting Minutes: 10/17/24
- 6.3. Approval of Employment/Personnel Changes
  - 6.3.1. Accept resignation, Classified Employee, 3.75 hrs/day, 10 mos/yr, effective 10/14/24

- 6.3.2. Accept retirement, Classified Employee, 7.0 hrs/day, 12 mos/yr, effective 2/28/24
- 6.3.3. Award temporary pay, Classified Employee, covering 28 days, effective 5/20/24 through 6/28/24
- 6.3.4. Award temporary pay, Classified Employee, covering 28 days, effective 5/20/24 through 6/28/24
- 6.3.5. Hire, Temporary Stipend Coach, effective 11/4/24
- 6.3.6. Hire, Temporary Stipend Coach, effective 11/4/24
- 6.3.7. Hire, Temporary Stipend Coach, effective 11/4/24
- 6.3.8. Hire, Temporary Stipend Coach, effective 11/1/24
- 6.3.9. Hire, Temporary Stipend Coach, effective 11/1/24
- 6.3.10. Hire, Temporary Stipend Coach, effective 8/12/24
- 6.3.11. Hire, Temporary Stipend Coach, effective 8/12/24
- 6.3.12. Hire, Temporary Stipend position, effective 10/9/24
- 6.4. Approval of the Current Budget Change Report
- 6.5. Approval of the 2024-25 Attendance Report – Month 2
- 6.6. Approval of Student Body Reports – October 2024
- 6.7. Approval of Cyberschool/IES Renewal Contract for Web Hosting Services
- 6.8. Approval of the lease agreement between MUSD and the Community Center of Mendocino
- 6.9. Approval of the Annual Organizational Meeting at the December 17, 2024 Regular Board Meeting
- 6.10. Approval of MOU 2024-25-01 between MUSD and MTA regarding Appendix A - stipend athletic positions

## **7. REPORTS**

- 7.1. Student Trustee – Knute Kvinsland
- 7.2. Administrative
  - 7.2.1. Principal – Kim Humrichouse
  - 7.2.2. Superintendent – Jason Morse
- 7.3. Bargaining Units
  - 7.3.1. Mendocino Teachers Association (MTA)
  - 7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 7.4. Board Trustee Reports

## **8. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT**

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

## **9. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS**

- 9.1. Modernization and Construction Management Update  
Construction Manager, Donald Alameida, will provide an update on the Phase I and Phase II Modernization of Mendocino High School.
- 9.2. Mendocino High School Phase III  
The Board will discuss the small construction projects included in Phase III of the High School Modernization Project.
- 9.3. Mendocino City Community Services District
  - 9.3.1. Rescission of MOU dated April 20, 2023 between MUSD and MCCSD for the Water Storage Project
  - 9.3.2. Adoption of MOU between MUSD and MCCSD for the Water Storage Project
- 9.4. Cell Phone Survey  
Superintendent, Jason Morse, will provide the board with the results of the student cell phone use survey sent to parents/staff.
- 9.5. MHS Alternative Education Week Trips  
The Board will take action to approve out-of-state/country AE Week trips as well as trips that create adverse risk scenarios.
- 9.6. District of Choice Transfer Report  
Superintendent, Jason Morse, will give a report on District of Choice transfers for the School year 2024-25. This report is sent to the Department of Finance.
- 9.7. Report on California Assessment of Student Performance and Progress (CAASPP)  
Superintendent, Jason Morse, will give a report on CAASPP results for the district.
- 9.8. Consideration and approval of Resolution 2024-20 regarding California State Seal of Civic Engagement.

## **10. FUTURE AGENDA ITEMS**

Organizational Meeting, First Interim Budget, Developer Fee Accounting, School Single Plans

## **11. ADJOURNMENT**

The next regular Board meeting is scheduled for **December 17, 2024 at Mendocino High School.**

Register 000341 - 10/10/2024

Bank Account COUNTY - AP Checks

Payment Id	Comment		Check Amt	175.00	Status	Printed	ANABEL WIGTON (ANABEL WIGT - Payee)	
Check # 5015748	01							
DP25-00066		CPR Training for Cross Country Coaching			01-0000-0-5200-150-1110-4200-0000			175.00
Check # 5015749	01						MADISON GRIMES (MADISON GRI - Payee)	
DP25-00064		Fingerprinting			01-0000-0-5814-001-0000-7200-0000			30.00
Check # 5015750	01						NATASHA INNOCENTI (NATASHA INN - Payee)	
DP25-00065		Fingerprinting			01-0000-0-5814-001-0000-7200-0000			30.00
Check # 5015751	01						AUM, WINDSPIRIT (001450 - Emp)	
EP25-00054		Board Meeting Mileage			01-0000-0-5200-001-0000-7110-0000			35.64
Check # 5015752	01						GRIFFEN, EMILY V (001493 - Emp)	
EP25-00052		Board Meeting Mileage			01-0000-0-5200-001-0000-7110-0000			15.28
Check # 5015753	01						JAMES, LISA B (001598 - Emp)	
EP25-00053		Board Meeting Mileage			01-0000-0-5200-001-0000-7110-0000			21.84
Check # 5015754	01						MORTON, MARK D (000148 - Emp)	
EP25-00055		Board Meeting Mileage			01-0000-0-5200-001-0000-7110-0000			19.30
Check # 5015755	01						SCHAEFFER, MICHAEL M (000190 - Emp)	
EP25-00056		Board Meeting Mileage			01-0000-0-5200-001-0000-7110-0000			65.12
Check # 5015756	01						ACCREDITING COMMISSION FOR SCH (ACCRED1)	
1326428		Membership Fee 2024-25			01-0000-0-5300-150-0000-2700-1076			1,230.00
Check # 5015757	12						CANCLINI TV & APPLIANCE (CANCL1/1)	
2148		Stove			12-6105-0-4300-222-0000-8110-0000			935.04
Check # 5015758	21						CLM INSPECTION SERVICES (CLMINS/1)	
014		Phase 2 Inspection Services			21-9012-0-5800-150-0000-8500-9914			15,000.00
Check # 5015759	01						FEINER, DONNA (DFEINE/1)	
SEPTEMBER 2024		Water Testing, Treatment			01-8150-0-5800-150-0000-8110-2096			448.33
					01-8150-0-5800-155-0000-8110-2096			448.33
					01-8150-0-5800-220-0000-8110-2096			448.34
					01-8150-0-5800-221-0000-8110-2096			550.00
					01-8150-0-5800-246-0000-8110-2096			300.00
Check # 5015760	63						FERRELL GAS (FERREL/1)	
1128030616		Heating Fuel			63-0000-0-5520-001-0000-6000-0000			117.77
Check # 5015761	63						FORT BRAGG ELECTRIC INC (FBELEC/1)	
W29532		Electrical Work			63-0000-0-5800-001-0000-6000-0000			960.00
Check # 5015762	21						HARDWARE TECH INC (HARDWA/1)	
80787		Key Work at HS			21-9012-0-5800-150-0000-8500-9914			22,109.00

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Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	3,234.16	Status	Printed	CYPRESS HOLDINGS INC (HARVES/2)	
Check # 5015763	01						
49062 SEPTEMBER 2024	Maintenance, Transportation, Cafeteria Supplies					13- 5310- 0- 4700- 001- 0000- 3700- 0000	27.70
49494 SEPTEMBER 2024	Bond Expenses					21- 9012- 0- 6200- 150- 0000- 8500- 9914	24.69
						21- 9013- 0- 6200- 150- 0000- 8500- 9917	408.12
49495 SEPTEMBER 2024	Culinary, MCHS Retreat Supplies, Key Copies					01- 0794- 0- 4300- 150- 0000- 2700- 0000	11.12
						01- 0794- 0- 4300- 155- 1110- 1000- 0000	513.26
						01- 6387- 0- 4300- 150- 3800- 1000- 8171	1,002.63
SEPTEMBER 2024 49062	Board Food					01- 0000- 0- 4300- 001- 0000- 7110- 0000	6.80
SEPTEMBER 2024 49494	Maintenance, Transportation, Cafeteria Supplies					01- 0740- 0- 4365- 001- 0000- 3600- 0000	34.92
						01- 8150- 0- 4300- 001- 0000- 8110- 0000	707.25
						01- 8150- 0- 4300- 150- 0000- 8110- 0000	86.13
						01- 8150- 0- 4300- 155- 0000- 8110- 0000	60.44
						01- 8150- 0- 4300- 220- 0000- 8110- 0000	168.62
						01- 8150- 0- 4300- 221- 0000- 8110- 0000	33.96
						12- 6105- 0- 4300- 222- 0000- 8110- 0000	148.52
Check # 5015764	13	Check Amt	55.00	Status	Printed	HAYLEY GARIBALDI (HGARIB/1)	
1839	Apples					13- 7033- 0- 4700- 001- 0000- 3700- 0000	55.00
Check # 5015765	13	Check Amt	725.07	Status	Printed	HOPPER DAIRY (HOPPER/1)	
67314740	Dairy for Cafeteria					13- 5310- 0- 4700- 001- 0000- 3700- 0000	129.89
67511398	Dairy for Cafeteria					13- 5310- 0- 4700- 001- 0000- 3700- 0000	195.41
67700791	Dairy for Cafeteria					13- 5310- 0- 4700- 001- 0000- 3700- 0000	247.96
67700864	Dairy for Cafeteria					13- 5310- 0- 4700- 001- 0000- 3700- 0000	151.81
Check # 5015766	01	Check Amt	87.50	Status	Printed	MOUNTAIN FRESH SPRING WATER (MOUNTA/1)	
014460	Classroom Drinking Water					01- 0794- 0- 4300- 220- 1110- 1000- 0000	87.50
Check # 5015767	01	Check Amt	900.00	Status	Printed	MUSD REVOLVING FUND (MUSDRE/1)	
DP25-00063	Taco Truck to Welcome Back Staff, 8/15/24					01- 0000- 0- 5800- 150- 0000- 2700- 9075	900.00
Check # 5015768	01	Check Amt	114.28	Status	Printed	OFFICE DEPOT (OFFICD/2)	
383741736001	Office Supplies					01- 0794- 0- 4300- 150- 0000- 2700- 0000	54.36
3869332964001	Binders for Culinary Program					01- 6387- 0- 4300- 150- 3800- 1000- 8171	59.92
Check # 5015769	01	Check Amt	5,323.55	Status	Printed	REDWOOD WASTE SOLUTIONS INC (RWWAST/1)	
176223160U041	Garbage Collection					12- 6105- 0- 5540- 222- 7110- 8200- 0000	97.41
176283328U039	Garbage Collection					01- 0000- 0- 5540- 246- 0000- 8200- 0000	123.51
176283962U039	Garbage Collection					01- 0000- 0- 5540- 150- 0000- 8200- 0000	1,221.80
						21- 9012- 0- 5600- 150- 0000- 8500- 9914	440.33
176283963U039	Garbage Collection					01- 0000- 0- 5540- 150- 0000- 8200- 0000	440.33
176283964U039	Garbage Collection					01- 0000- 0- 5540- 220- 0000- 8200- 0000	1,821.03
176283965U039	Garbage Collection					01- 0000- 0- 5540- 001- 0000- 8200- 0000	440.33
176283975U039	Garbage Collection					01- 0000- 0- 5540- 221- 0000- 8200- 0000	103.44
Selection	Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/10/2024, Ending Check Date = 10/10/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )						ERP for California

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Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	5,323.55	Status	Printed	REDWOOD WASTE SOLUTIONS INC (RWWAST/1) - continued	635.37
Check # 5015769	01	Garbage Collection	01-8150-0-5540-001-0000-8110-0000	Printed			
176284127U039							
Check # 5015770	01	Auto Repair Parts	01-0740-0-4365-001-0000-3600-0000	Printed		RHOADS AUTO PARTS INC. (RHOADS/1)	29.77
3140 SEPT 2024			01-8150-0-4300-001-0000-8110-0000	Printed			521.51
Check # 5015771	01			Printed		ROSSI BUILDING MATERIALS (ROSSIB/1)	
22551-1		Maintenance Supplies	01-8150-0-4300-150-0000-8110-0000	Printed			261.23
22791-1		Open PO for Supplies	63-0000-0-4300-001-0000-6000-0000	Printed			15.16
Check # 5015772	21			Printed		SHN CONSULTING ENGINEERS (SHINCON/1)	
122912		Engineering Services	21-9012-0-5800-150-0000-8500-9914	Printed			10,619.40
Check # 5015773	01			Printed		SISC MEDICAL (SISCME/1)	
OCTOBER 24-25		Medical Insurance	01- -9514- - -	Printed			106,730.25
Check # 5015774	01			Printed		SPORT & CYCLE TEAM ATHLETICS (SPORT&/1)	
DP25-00062		Athletics Supplies	01-0000-0-4300-150-1110-4200-0000	Printed			32.36
Check # 5015775	63			Printed		SUMO FIBER (SUMOFI/1)	
554977		Phone Services	63-0000-0-5903-001-0000-6000-0000	Printed			3,814.53
Check # 5015776	01			Printed		THOMPSON'S PORTASEPTIC INC. (THOMPS/1)	
20917		Portable Toilet Rental and Cleaning	01-0000-0-5600-150-1110-4200-0000	Printed			164.73
Check # 5015777	13			Printed		UKIAH PAPER SUPPLY INC (UKIAHP/1)	
561784		Paper Products for Cafeteria	13-5310-0-4300-001-0000-3700-0000	Printed			979.44
Check # 5015778	63			Printed		US BANK CORPORATE PAYMENT SYS (USBANK/2)	
17986		Telephone Services	63-0000-0-5903-001-0000-6000-0000	Printed			373.60
18352		Telephone Services	63-0000-0-5903-001-0000-6000-0000	Printed			416.28
DP25-00067		Bus Barn Supplies, DMV Report	01-0740-0-4300-001-0000-3600-0000	Printed			259.87
			01-0740-0-5800-001-0000-3600-0000	Printed			2.04
Check # 5015779	13			Printed		US FOODS INC. SAN FRANCISCO (USFOOD/2)	
5533073		Cafeteria Food and Snack	13-5310-0-4700-001-0000-3700-0000	Printed			721.04
			13-5310-0-4700-001-0000-3700-8634	Printed			72.50
Check # 5015780	01			Printed		VERIZON WIRELESS (VERIZO/1)	
5207438018		Cell Phone, Superintendent	01-0000-0-5902-001-0000-7150-0000	Printed			134.59
Check # 5015781	63			Printed		WHISPERING PINES WATER (WHISPE/2)	
20240930 DIST OFFICE		Drinking Water	01-0000-0-4300-001-0000-7200-0000	Printed			13.50
			01-0000-0-5800-001-0000-7200-0000	Printed			5.00
20240930 MCN		Drinking Water	63-0000-0-5500-001-0000-6000-0000	Printed			32.00
Check # 5015782	01			Printed		XEROX CORPORATION (XEROXC/2)	

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Bank Account COUNTY - AP Checks

Payment Id		Comment	Check #	5015782	01	Check Amt	2,511.72	Status	Printed	XEROX CORPORATION (XEROXC/2) - continued		
022023874		Copy Machine Rental							01-0000-0-4300-001-0000-7200-1074		82.05	
									01-0000-0-5600-001-0000-7200-1074		125.32	
022206603		Copy Machine Rental							01-0000-0-4300-155-0000-2700-1074		40.62	
									01-0000-0-5600-155-0000-2700-1074		114.94	
022206604		Copy Machine Rental							01-0000-0-4300-220-0000-2420-1074		189.39	
									01-0000-0-5600-220-0000-2420-1074		123.96	
022206605		Copy Machine Rental							01-0000-0-4300-150-0000-2420-1074		55.68	
									01-0000-0-5600-150-0000-2420-1074		123.96	
022206606		Copy Machine Rental							01-0000-0-4300-220-0000-2700-1074		762.05	
									01-0000-0-5600-220-0000-2700-1074		134.37	
022206607		Copy Machine Rental							01-0000-0-4300-150-0000-2700-1074		253.95	
									01-0000-0-5600-150-0000-2700-1074		125.32	
022206608		Copy Machine Rental							01-0000-0-4300-001-0000-7200-1074		148.08	
									01-0000-0-5600-001-0000-7200-1074		125.32	
022206609		Copy Machine Rental							01-0000-0-4300-246-0000-2700-1074		23.01	
									01-0000-0-5600-246-0000-2700-1074		23.48	
022206610		Copy Machine Rental							01-0000-0-4300-221-0000-2700-1074		11.57	
									01-0000-0-5600-221-0000-2700-1074		23.46	
022206611		Copy Machine Rental							12-6105-0-4300-222-7110-1000-1074		1.73	
									12-6105-0-5600-222-7110-1000-1074		23.46	
* Break in sequence												
Check #	VCH-00000544	01	Check Amt	62.12	Status	Printed	DUNCAN, PAMELA C (000062 - Emp)					62.12
EP25-00061												
Check #	VCH-00000545	01	Check Amt	163.30	Status	Printed	GAGNON, KATHLEEN K (000279 - Emp)					
EP25-00058												
Check #	VCH-00000546	63	Check Amt	231.15	Status	Printed	GRIFFEN, MATTHEW R (001535 - Emp)					163.30
EP25-00050												
EP25-00051												
Check #	VCH-00000547	01	Check Amt	152.50	Status	Printed	JIMENEZ, MARTHA C (001455 - Emp)					
EP25-00049												
Play Therapy Items, Water, Mileage												
Check #	VCH-00000548	01	Check Amt	45.79	Status	Printed	LEVY, ANNA (000277 - Emp)					139.10
EP25-00060												
Check #	VCH-00000549	01	Check Amt	235.71	Status	Printed	LUCIER, LAURA E (000022 - Emp)					13.40
EP25-00048												
Check #	VCH-00000550	01	Check Amt	338.46	Status	Printed	MORSE, JASON J (000146 - Emp)					45.79
EP25-00048												
Staff Pens												
Check #	VCH-00000550	01	Check Amt	338.46	Status	Printed	MORSE, JASON J (000146 - Emp)					235.71



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Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	338.46	Status	Printed	MORSE, JASON J (000146 - Emp) - continued	
Check # VCH-00000550	01						
EP25-00064	Mileage 9/5 - 9/13				01-0000-0-5200-001-0000-7150-0000		130.24
EP25-00065	Mileage 9/16 - 9/24				01-0000-0-5200-001-0000-7150-0000		185.85
EP25-00066	Mileage 9/26 - 9/29				01-0000-0-5200-001-0000-7150-0000		22.37
Check # VCH-00000551	01	Check Amt	327.04	Status	Printed	NEWKIRK, ELIZABETH (000153 - Emp)	
EP25-00059	UC and CSU Counselor Conference Expenses				01-6266-0-5200-150-0000-3110-0000		327.04
Check # VCH-00000552	01	Check Amt	80.10	Status	Printed	PLACIDO, ERIN K (001459 - Emp)	
EP25-00063	Board Food				01-0000-0-4300-001-0000-7110-0000		80.10
Check # VCH-00000553	13	Check Amt	434.50	Status	Printed	PRICE, DIANE (000173 - Emp)	
EP25-00057	Fresh Produce				13-7033-0-4700-001-0000-3700-0000		434.50
Check # VCH-00000554	01	Check Amt	702.50	Status	Printed	YANEZ, ANNA E (001530 - Emp)	
EP25-00062	CCEMC Conference Expenses				01-6266-0-5200-150-0000-3110-0000		702.50
Check # VCH-00000555	63	Check Amt	1,238.23	Status	Printed	COMMIO (COMMIO/1)	
0318637	Phone Services				63-0000-0-5903-001-0000-6000-0000		1,238.23
Check # VCH-00000556	01	Check Amt	2,982.34	Status	Printed	KONE INC (KONEIN/2)	
1158798636	Elevator Servicing				01-8150-0-5800-001-0000-8100-2099		2,982.34
Check # VCH-00000557	63	Check Amt	975.00	Status	Printed	LEVEL UP OFFICE PRO (LEVELU/1)	
1426	Consulting				63-0000-0-5800-001-0000-6000-0000		975.00
Check # VCH-00000558	68	Check Amt	2,630.44	Status	Printed	REDWOOD HEALTH SERVICES (RWHEAL/1)	
09-29-24	Vision and Dental Claims				68-0000-0-5800-000-0000-6000-0000		1,937.69
OCTOBER 24-25	Dental and Vision Admin Fees				69-0000-0-5800-000-0000-6000-0000		167.50
					01-0000-0-9514-000-0000-0000-3498		361.75
					01-0000-0-9514-000-0000-0000-3499		163.50
Check # VCH-00000559	01	Check Amt	500.00	Status	Printed	SCHOOL INNOVATION & ACHIEVEMNT ATTN ACCTS RECEIVABLE (SCHINN/2)	
INV-SIA-919	SARC Services 7/24 - 6/25				01-0000-0-5800-001-0000-7200-0000		500.00
Check # VCH-00000560	63	Check Amt	541.64	Status	Printed	STREAKWAVE (STREAK/1)	
SI5085982	Supplies				63-0000-0-4300-001-0000-6000-0000		526.00
					63-0000-0-4360-001-0000-6000-0000		15.64
Check # VCH-00000561	01	Check Amt	1,246.25	Status	Printed	WAXIE SANITARY SUPPLY (009737/1)	
82772572	Custodial Supplies				01-0000-0-4300-001-0000-8200-0000		1,019.87
82772576	Custodial Supplies				01-0000-0-4300-001-0000-8200-0000		226.38
Number of Items	53		193,976.14		Totals for Register 000341		

## 2025 FUND-OBJ Expense Summary / Register 000341

01-4100 62.12

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/10/2024, Ending Check Date = 10/10/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

## 2025 FUND-OBJ Expense Summary / Register 000341 (continued)

01-4300	7,357.11	
01-4365	64.69	
01-5200	1,713.58	
01-5300	1,230.00	
01-5540	4,785.81	
01-5600	1,084.86	
01-5800	6,584.38	
01-5814	60.00	
01-5902	134.59	
01-9110*		130,332.64-
01-9514	107,255.50	
Totals for Fund 01	130,332.64	130,332.64-
12-4300	1,085.29	
12-5540	97.41	
12-5600	23.46	
12-9110*		1,206.16-
Totals for Fund 12	1,206.16	1,206.16-
13-4300	979.44	
13-4700	2,035.81	
13-9110*		3,015.25-
Totals for Fund 13	3,015.25	3,015.25-
21-5600	440.33	
21-5800	47,728.40	
21-6200	432.81	
21-9110*		48,601.54-
Totals for Fund 21	48,601.54	48,601.54-
63-4300	541.16	
63-4360	15.64	
63-5230	231.15	
63-5500	32.00	
63-5520	117.77	
63-5800	1,935.00	
63-5903	5,842.64	
63-9110*		8,715.36-

2025 FUND-OBJ Expense Summary / Register 000341 (continued)

Totals for Fund 63	8,715.36	8,715.36-
68-5800	1,937.69	
68-9110*		1,937.69-
Totals for Fund 68	1,937.69	1,937.69-
69-5800	167.50	
69-9110*		167.50-
Totals for Fund 69	167.50	167.50-
Totals for Register 000341	193,976.14	193,976.14-

\* denotes System Generated entry

Net change to Cash 9110 193,976.14-Credit

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Payment Id	Comment										
Check # 5016195	01	Check Amt	799.00	Status	Cleared	ACELLUS EDUCATIONAL SERVICES (ACELLU/1)					
100526		Student License			01-0794-0-5800-150-1110-1000-0000						799.00
Check # 5016196	01	Check Amt	2,399.75	Status	Cleared	APPLE INC (APPLEC/2)					
MB12663885		Computers Duncan, Olson-Day, Airpods Tech			01-0000-0-4400-150-1110-2420-1171						1,130.29
MB18859584		Computers Duncan, Olson-Day, Airpods Tech			01-0000-0-4400-220-1110-2420-1171						1,130.30
Check # 5016197	63	Check Amt	2,598.83	Status	Cleared	AT&T (00AT&T/1)					139.16
5837204908		Telephone Services			63-0000-0-5903-001-0000-6000-0000						2,598.83
Check # 5016198	63	Check Amt	371.34	Status	Cleared	AT&T (00AT&T/2)					
70793740496539JUNE24		Telephone Services			63-0000-0-5903-001-0000-6000-0000						371.34
Check # 5016199	63	Check Amt	5,000.00	Status	Cleared	BRS MEDIA INC./RRP/NET (BRSMED/1)					
09-03-24		mcn.org			63-0000-0-5800-001-0000-6000-0000						5,000.00
Check # 5016200	01	Check Amt	30.00	Status	Cleared	CALIFORNIA DEPT OF TAX AND FEE (CALTAX3)					
DP25-00075		Diesel Fuel Tax, 3Q2024			01-0740-0-5800-001-0000-3600-0000						30.00
Check # 5016201	63	Check Amt	500.00	Status	Printed	CLUB CARDINAL (CLUBCA/1)					
DP25-00069		Advertising			63-0000-0-5811-001-0000-6000-0000						500.00
Check # 5016202	12	Check Amt	241.00	Status	Cleared	ELK CO. WATER DISTRICT (ELKCOW/1)					
25026		Water Monitoring, Greenwood			12-6105-0-5530-222-7110-8200-0000						241.00
Check # 5016203	01	Check Amt	1,152.80	Status	Cleared	GALLERY BOOKSHOP (GALLERY/1)					
10801250-10801251		Books for Library			01-0001-0-4200-220-1110-1000-8327						1,107.99
10809577		Books for Library			01-0001-0-4200-220-1110-1000-8327						44.81
Check # 5016204	13	Check Amt	53.00	Status	Cleared	HAYLEY GARIBALDI (HGARIB/1)					
1840		Local Apples			13-7033-0-4700-001-0000-3700-0000						53.00
Check # 5016205	63	Check Amt	240.00	Status	Cleared	HI STAR ELECTRIC LLC (HISTAR/1)					
620		Electrical Work			63-0000-0-5800-001-0000-6000-0000						240.00
Check # 5016206	13	Check Amt	239.37	Status	Cleared	HOPPER DAIRY (HOPPER/1)					
67700878		Dairy for Cafeteria			13-5310-0-4700-001-0000-3700-0000						239.37
Check # 5016207	01	Check Amt	3,760.75	Status	Cleared	MENDOCINO CITY COMM. SERV'S (MCITYC/1)					
R15708		Sewer Service			01-0000-0-5530-001-0000-8200-0000						424.44
R15709		Sewer Service			01-0000-0-5530-220-0000-8200-0000						1,749.20
R15710		Sewer Service			01-0000-0-5530-150-0000-8200-0000						1,216.12
R15798		Sewer Service			63-0000-0-5530-001-0000-6000-0000						208.03
R15834		Sewer Service			01-0000-0-5530-150-0000-8200-0000						162.96
Check # 5016208	01	Check Amt	80.00	Status	Cleared	MOUNTAIN FRESH SPRING WATER (MOUNTA/1)					
014878		Rental, 8 Water Coolers			01-0794-0-5600-220-1110-1000-0000						80.00

 EBRP for California  
 Page 1 of 6

Register 000342 - 10/17/2024

Bank Account COUNTY - AP Checks

Payment Id	Comment											
Check #	5016209	63	Check Amt	39.17	Status	Cleared	ROSSI BUILDING MATERIALS (ROSSIB/1)					
22066-1	Open PO for Supplies		63-0000-0-4300-001-0000-6000-0000		39.17							
Check #	5016210	13	Check Amt	479.20	Status	Cleared	Roundman's (ROUNDMM/1)					
36124	Grass Fed Beef		13-7033-0-4700-001-0000-3700-0000		479.20							
Check #	5016211	01	Check Amt	723.60	Status	Cleared	SPRING, SARA (SSPRIN/1)					
DP25-00068	SPED Transportation		01-6500-0-5800-150-5760-3600-0102		723.60							
Check #	5016212	01	Check Amt	143.00	Status	Cleared	CA DEPT OF JUSTICE (STOFC2/1)					
766359	Fingerprinting		01-0000-0-5814-001-0000-7200-0000		143.00							
Check #	5016213	13	Check Amt	2,240.63	Status	Cleared	SYSO FOOD SERVICES OF SF INC (SYSOCF/1)					
531330678	Cafeteria Food		13-5310-0-4700-001-0000-3700-0000		1,677.09							
			13-5310-0-4700-001-0000-3700-8634		563.54							
Check #	5016214	01	Check Amt	3,402.54	Status	Cleared	US BANK CORPORATE PAYMENT SYS (USBANK/2)					
112-002416-6639472	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		57.28							
112-0575639-2784261	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		49.62							
112-1064739-6909007	Scotch Tape Rolls for DO		01-0000-0-4300-001-0000-7200-0000		15.63							
112-1079859-5149031A	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		15.27							
112-1079859-5149031B	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		41.98							
112-1928708-1432248B	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		127.30							
112-2108268-3724240	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		20.44							
112-2165270-4425008	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		79.51							
112-2728779-0263452A	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		43.62							
112-2728779-0263452B	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		13.51							
112-2876857-4149019	Custodial Supplies		01-0000-0-4300-222-0000-8200-0000		21.56							
112-2876857-4149019B	Custodial Supplies		01-0000-0-4300-222-0000-8200-0000		493.02							
112-2876857-4149019C	Custodial Supplies		01-0000-0-4300-222-0000-8200-0000		14.53							
112-3545791-9070625	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		51.71							
112-3545791-9070625B	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		74.42							
112-3578923-4639437	Batteries for Board Meetings		01-0000-0-4300-001-0000-7110-0000		48.54							
112-4989195-0616242	Projector Remote Controls		01-0794-0-4300-220-1110-1000-0000		19.30							
112-5026999-0301856	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		10.78							
112-5338804-1441034	Timers for SPED Program		01-0811-0-4300-220-5760-1120-0000		120.44							
112-6571877-5521025	Clipboards		01-0000-0-4300-001-0000-7150-0000		10.78							
112-6728342-2877053	Custodial Supplies		01-0000-0-4300-222-0000-8200-0000		29.11							
112-8404054-8028213	Open PO for Maintenance Items		01-8150-0-4300-001-0000-8110-0000		163.53							
112-8413764-7135415	Sports Balls		01-0794-0-4300-220-1110-1000-0000		53.90							
112-8419817-3804245	Water Heaters for Comm School		21-9013-0-4300-150-0000-8500-9917		466.22							
112-9010139-6967455	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		32.35							
112-9010139-6967455B	Classroom Supplies		01-0794-0-4300-220-1110-1000-0000		61.45							

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/17/2024, Ending Check Date = 10/17/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

046 - Mendocino Unified School District

Generated for Tiffany Grant (TGRANT), Nov 14 2024 2:54PM

Register 000342 - 10/17/2024

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Cleared	US BANK CORPORATE PAYMENT SYS (USBANK/2) - continued	
Check # 5016214	01	3,402.54	Status	Cleared		
112-9703959-3649802	Challenge Program Supplies			01-0794-0-4300-220-1110-1000-0000		11.74
2000121-92413707	Office Chair for Marshall			01-0000-0-4300-150-3800-1000-0121		172.59
AD933873981	Soccer Supplies			01-0001-0-4300-150-1110-4200-1147		388.35
DP25-00070	Board Meeting Pizza			01-0000-0-4300-001-0000-7110-0000		172.68
DP25-00071	Signature Flags for DO			01-0000-0-4300-001-0000-7200-0000		6.43
DP25-00072	Zoom Cloud Recording			01-0000-0-5800-001-0000-7110-0000		40.00
DP25-00073	Sandwiches for Board Meeting			01-0000-0-4300-001-0000-7110-0000		64.50
DP25-00074	Home Depot Return, Bond Items			21-9013-0-6200-150-0000-8500-9917		192.93-
DP25-00076	Monthly AI Subscription			01-6300-0-5800-220-1110-1000-0000		20.00
PS113305254	Soccer Supplies			01-0001-0-4300-150-1110-4200-1147		126.96
SS-33335092	Mirrors for Comm School Restroom			21-9013-0-6200-150-0000-8500-9917		456.42
Check # 5016215	01	119.75	Status	Cleared	WHISPERING PINES WATER (WHISPE/2)	
20240930HIGH SCHOOL	Drinking Water, Primarily Staff			01-0794-0-4300-150-0000-2700-0000		114.75
				01-0794-0-5800-150-0000-2700-0000		5.00

\* Break in sequence

Check # VCH-00000562	13	Check Amt	233.45	Status	Printed	PRICE, DIANE (000173 - Emp)	
EP25-00067		Food for Cafeteria			13-5310-0-4700-001-0000-3700-0000		233.45
Check # VCH-00000563	63	Check Amt	971.08	Status	Printed	BANDWIDTH INC. (BANDWI/1)	
BWUS10684284		Open Purchase Order for Telephone Services			63-0000-0-5903-001-0000-6000-0000		971.08
Check # VCH-00000564	01	Check Amt	3,287.90	Status	Printed	GOODHEART-WILCOX COMPANY (GOODHE/1)	
02005178		Textbooks			01-6300-0-4100-150-3800-1000-0000		3,287.90
Check # VCH-00000565	01	Check Amt	975.69	Status	Printed	KONE INC (KONEIN/2)	
871480554		Elevator Servicing			01-8150-0-5800-150-0000-8100-2099		975.69
Check # VCH-00000566	21	Check Amt	13,764.39	Status	Printed	QUATTROCCHI KWOK ARCHITECTS (QUATTR/1)	
26647		Gymnasium & Tech Center Modernization			21-9012-0-6200-150-0000-8500-9914		13,764.39
Check # VCH-00000567	68	Check Amt	2,969.79	Status	Printed	REDWOOD HEALTH SERVICES (RWHEAL/1)	
10-6-24		Dental and Vision Claims			68-0000-0-5800-000-0000-6000-0000		2,734.79
					69-0000-0-5800-000-0000-6000-0000		235.00
Check # VCH-00000568	63	Check Amt	2,437.76	Status	Printed	STREAKWAVE (STREAK/1)	
SI5086404		Supplies			63-0000-0-4300-001-0000-6000-0000		857.85
					63-0000-0-4360-001-0000-6000-0000		47.80
SI5086447		Supplies			63-0000-0-4300-001-0000-6000-0000		681.12
					63-0000-0-4360-001-0000-6000-0000		37.95
SI5086500		Supplies			63-0000-0-4300-001-0000-6000-0000		696.51
					63-0000-0-4300-001-0000-6000-0000		39.08
					63-0000-0-4360-001-0000-6000-0000		2.06

Selection	Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/17/2024, Ending Check Date = 10/17/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )	ERP for California
		Page 3 of 6

Register 000342 - 10/17/2024

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Printed	STREAKWAVE (STREAK/1) - continued	
Check # VCH-00000568	63	2,437.76	Status	Printed		
SI5086500	Supplies				63- 0000- 0- 4360- 001- 0000- 6000- 0000	36.63
SI5086591	Supplies				63- 0000- 0- 4300- 001- 0000- 6000- 0000	75.68
					63- 0000- 0- 4360- 001- 0000- 6000- 0000	4.22
Check # VCH-00000569	01	Check Amt	90.29	Status	Printed	WAXIE SANITARY SUPPLY (009737/1)
82782003	Custodial Supplies				01- 0000- 0- 4300- 001- 0000- 8200- 0000	90.29

Number of Items 29 49,344.08 Totals for Register 000342

2025 FUND-OBJ Expense Summary / Register 000342

01-4100	3,287.90	
01-4200	1,152.80	
01-4300	2,957.03	
01-4400	2,260.59	
01-5530	3,552.72	
01-5600	80.00	
01-5800	2,593.29	
01-5814	143.00	
01-9110*		16,027.33-
<b>Totals for Fund 01</b>	<b>16,027.33</b>	<b>16,027.33-</b>
12-5530	241.00	
12-9110*		241.00-
<b>Totals for Fund 12</b>	<b>241.00</b>	<b>241.00-</b>
13-4700	3,245.65	
13-9110*		3,245.65-
<b>Totals for Fund 13</b>	<b>3,245.65</b>	<b>3,245.65-</b>
21-4300	466.22	
21-6200	14,027.88	
21-9110*		14,494.10-
<b>Totals for Fund 21</b>	<b>14,494.10</b>	<b>14,494.10-</b>
63-4300	2,389.41	
63-4360	128.66	
63-5530	208.03	
63-5800	5,240.00	
63-5811	500.00	

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/17/2024, Ending Check Date = 10/17/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

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2025 FUND-OBJ Expense Summary / Register 000342 (continued)

63-5903	3,941.25	
63-9110*		12,366.21-
63-9550*		41.14-
Totals for Fund 63	12,407.35	12,407.35-
68-5800	2,734.79	
68-9110*		2,734.79-
Totals for Fund 68	2,734.79	2,734.79-
69-5800	235.00	
69-9110*		235.00-
Totals for Fund 69	235.00	235.00-
Totals for Register 000342	49,385.22	49,385.22-

\* denotes System Generated entry

Net change to Cash 9110      49,344.08-Credit

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Selection

Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/17/2024, Ending Check Date = 10/17/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

046 - Mendocino Unified School District

Generated for Tiffany Grant (TGRANT), Nov 14 2024 2:54PM



Register 000343 - 10/24/2024

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Cleared	PG&E (00PG&E/1)	
Check # 5016613	01	Check Amt	15.71	Status	Cleared	PG&E (00PG&E/1)
8658020613-3SEPT2024	Electricity for District			01-0000-0-5510-246-0000-8200-0000		15.71
Check # 5016614	13	Check Amt	1,642.57	Status	Cleared	US FOODS INC. SAN FRANCISCO (USFOOD/2)
3037671	Cafeteria Food and Snack			13-5310-0-4700-001-0000-3700-0000		1,466.75
				13-5310-0-4700-001-0000-3700-8634		175.82
* Break in sequence						
Check # VCH-00000570	01	Check Amt	2,055.23	Status	Printed	LEARNING WITHOUT TEARS (LEARNW/2)
INV211162	TK Curriculum			01-0794-0-4100-220-1110-1000-0000		693.56
INV215981	Printing Power/Cursive Handwriting			01-0794-0-4100-220-1110-1000-0000		1,361.67
Check # VCH-00000571	63	Check Amt	8,851.72	Status	Printed	MCN REVOLVING FUND (MCNREV/1)
DP25-00078	USAC Payment Reimburse			63-0000-0-5800-001-0000-6000-0000		8,851.72
Check # VCH-00000572	68	Check Amt	1,911.57	Status	Printed	REDWOOD HEALTH SERVICES (RWHEAL/1)
10-13-24	Dental Claims			68-0000-0-5800-000-0000-6000-0000		1,911.57
Check # VCH-00000573	63	Check Amt	5,169.58	Status	Printed	STREAKWAVE (STREAK/1)
SI5087372	Supplies			63-0000-0-4300-001-0000-6000-0000		2,139.06
				63-0000-0-4360-001-0000-6000-0000		54.82
SI5087449	Supplies			63-0000-0-4300-001-0000-6000-0000		875.92
				63-0000-0-4300-001-0000-6000-0000		67.28
				63-0000-0-4360-001-0000-6000-0000		1.57
				63-0000-0-4360-001-0000-6000-0000		20.42
SI5087745	Supplies			63-0000-0-4300-001-0000-6000-0000		2,027.40
				63-0000-0-4360-001-0000-6000-0000		51.96
Check # VCH-00000574	01	Check Amt	50.17	Status	Printed	ZANER - BLOSER (ZANERB/2)
INVZB61998	Reading Program Textbooks			01-6300-0-4100-221-1110-1000-0000		50.17
Number of Items	20	46,306.10	Totals for Register 000343			
2025 FUND-OBJ Expense Summary / Register 000343						
		01-4100	2,105.40			
		01-4300	1,211.27			
		01-5510	12,684.27			
		01-5800	2,236.44			
		01-5904	1,000.00			
		01-9110*	19,237.38-			
		Totals for Fund 01	19,237.38			19,237.38-
		12-5510	323.25			

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/24/2024, Ending Check Date = 10/24/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

046 - Mendocino Unified School District

Generated for Tiffany Grant (TGRANT), Nov 14 2024 2:55PM

2025 FUND-OBJ Expense Summary / Register 000343 (continued)

12-9110*		323.25-
Totals for Fund 12	323.25	323.25-
13-4700	2,191.86	
13-9110*		2,191.86-
Totals for Fund 13	2,191.86	2,191.86-
21-6200	6,190.00	
21-9110*		6,190.00-
Totals for Fund 21	6,190.00	6,190.00-
63-4300	5,109.66	
63-4360	128.77	
63-5230	67.67	
63-5800	8,953.72	
63-5903	2,261.07	
63-9110*		16,452.04-
63-9550*		68.85-
Totals for Fund 63	16,520.89	16,520.89-
68-5800	1,911.57	
68-9110*		1,911.57-
Totals for Fund 68	1,911.57	1,911.57-
Totals for Register 000343	46,374.95	46,374.95-
* denotes System Generated entry		
Net change to Cash 9110	46,306.10-Credit	

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Selection Sorted by Check Number. Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/24/2024, Ending Check Date = 10/24/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

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Selection    Sorted by Check Number, Inv #, Include Address=No, (Orig = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/31/2024, Ending Check Date = 10/31/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

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ERP for California

Register 000344 - 10/31/2024

Bank Account COUNTY - AP Checks

Payment Id	Comment																			
Check #	5017162	01	Check Amt	28.89	Status	Cleared	OFFICE DEPOT (OFFICD/2) - continued													
383741736002	Office Supplies						01-0794-0-4300-150-0000-2700-0000													12.11
389547124001	Graph Paper						01-0794-0-4300-150-5760-1120-0000													16.78
Check # 5017163	01	Check Amt	1,369.12	Status	Cleared	PG&E (00PG&E/1)														
6905412483-4OCT2024	Electricity for District						01-0000-0-5510-006-0000-8200-0000													1,369.12
Check # 5017164	01	Check Amt	613.03	Status	Cleared	ROSSI BUILDING MATERIALS (ROSSIB/1)														
27248-1	Open PO for Supplies						63-0000-0-4300-001-0000-6000-0000													34.32
27391-1	Maintenance Supplies						01-8150-0-4300-221-0000-8110-0000													98.28
28570-1	Maintenance Supplies						01-8150-0-4300-150-0000-8110-0000													92.53
28801-1	Maintenance Supplies						01-8150-0-4300-221-0000-8110-0000													387.90
Check # 5017165	13	Check Amt	1,375.37	Status	Cleared	SAFEMAY INC. (SAFEMW/2)														
151360 OCT 2024	Cafeteria Food						13-5310-0-4300-001-0000-3700-0000													3.43
							13-5310-0-4700-001-0000-3700-0000													1,203.34
							13-5310-0-4700-001-0000-3700-8634													168.60
Check # 5017166	01	Check Amt	963.48	Status	Cleared	SUN LIFE FINANCIAL (SUNLIF/1)														
NOVEMBER 24 - 25	Employee Life Insurance						01- - -9526- - - - -													963.48
Check # 5017167	13	Check Amt	1,483.25	Status	Cleared	UKIAH PAPER SUPPLY INC (UKIAHP/1)														
562368	Paper Products for Cafeteria						13-5310-0-4300-001-0000-3700-0000													1,483.25
Check # 5017168	01	Check Amt	760.46	Status	Cleared	ULINE (ULINE/1)														
184319182	Whiteboard						01-0794-0-4300-220-1110-1000-0000													760.46
Check # 5017169	01	Check Amt	9,694.36	Status	Cleared	US BANK CORPORATE PAYMENT SYS (USBANK/2)														
10805802	Textbooks						01-6300-0-4100-150-1110-1000-0000													167.64
111-4252684-4482656	Soccer Socks						01-0002-0-4300-150-1110-4200-0000													98.04
112-0254326-0509870	Woodshop Supplies						01-0002-0-4300-150-3800-1000-8168													114.90
112-0254326-0509870C	Woodshop Refund						01-0002-0-4300-150-3800-1000-8168													20.62-
112-0254326-050A	Woodshop Supplies						01-0002-0-4300-150-3800-1000-8168													22.29
112-0632498-4885043	Culinary Supplies						01-6387-0-4300-150-3800-1000-8171													466.48
112-0820564-8755429	Woodshop Supplies						01-0002-0-4300-150-3800-1000-8168													27.49
112-1085124-8632220	Culinary Supplies						01-6387-0-4300-150-3800-1000-8171													663.08
112-1085124-8632220C	Amazon Culinary Refund						01-6387-0-4300-150-3800-1000-8171													54.54-
112-1333422-6665857	Woodshop Supplies						01-0002-0-4300-150-3800-1000-8168													26.95
112-1909393-6097808A	Classroom Supplies						01-0794-0-4300-150-1110-1000-0000													88.16
112-1909393-6097808B	Classroom Supplies						01-0794-0-4300-150-1110-1000-0000													155.51
112-1968326-9580234	Amazon Textbook						01-6300-0-4100-150-1110-1000-0000													11.72
112-2253847-7445842	Math Textbooks						01-6300-0-4100-150-1110-1000-0000													490.04
112-4691550-7957045A	College Class Books						01-7339-0-4100-150-1110-1000-0025													97.10
112-4691550-7957045B	College Class Books						01-7339-0-4100-150-1110-1000-0025													155.36

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/31/2024, Ending Check Date = 10/31/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

046 - Mendocino Unified School District

Generated for Tiffany Grant (TGRANT), Nov 14 2024 2:57PM



Register 000344 - 10/31/2024

Bank Account COUNTY - AP Checks

Payment Id	Comment	Check Amt	Status	Cleared	US BANK CORPORATE PAYMENT SYS (USBANK/2) - continued	
Check # 5017169	01	9,694.36				
112-4946546-2348212	Amazon Textbook		01-6300-0-4100-150-5760-1120-0000			14.02
112-5191994-5423424C	Classroom Supplies		01-0794-0-4300-150-1110-1000-0000			29.91
112-5297403-6713863	Amazon Textbook		01-6300-0-4100-150-1110-1000-0000			11.72
112-5356704-7173854	Amazon Textbooks		01-0794-0-4100-150-5760-1120-0000			51.69
112-5480298-2805816	Textbooks		01-6300-0-4100-150-1110-1000-0000			25.60
112-6293528-2115444	Woodshop Supplies		01-0002-0-4300-150-3800-1000-8168			253.51
112-6311404-1196215	Amazon Textbook		01-6300-0-4100-150-1110-1000-0000			11.70
112-6326718-4598649A	Amazon Textbooks		01-6300-0-4100-150-5760-1120-0000			71.17
112-6326718-4598649B	Amazon Textbooks		01-6300-0-4100-150-5760-1120-0000			5.71
112-7287769-0181861	Amazon Textbooks		01-6300-0-4100-150-5760-1120-0000			113.15
112-7663381-7770614	Textbooks		01-6300-0-4100-150-1110-1000-0000			226.44
112-8326333-8002608	Amazon Textbook		01-6300-0-4100-150-1110-1000-0000			11.72
114-8084883-4502620A	Culinary Supplies		01-6387-0-4300-150-3800-1000-8171			59.92
114-8084883-4502620B	Amazon Culinary Supplies		01-6387-0-4300-150-3800-1000-8171			40.17
114264	Food Handler Certification and Training		01-6387-0-5800-150-3800-1000-8171			1,850.00
115063	Food Service Manager Training		01-6387-0-5800-150-3800-1000-8171			126.00
158393	Volleyball Supplies		01-0002-0-4300-220-1110-4200-0000			889.40
18332597018164322082	Tidal Subscription		01-0002-0-5800-150-3800-1000-8167			16.99
18332597018172921092	Tidal Subscription		01-0002-0-5800-150-3800-1000-8167			16.99
2165475155	Annual Subscription, Senor Wooly		01-6300-0-5800-150-1110-1000-0000			199.00
2423414900	Woodshop Supplies		01-9021-0-4300-150-3800-1000-8168			647.87
274313814	Spanish Curriculum		01-6300-0-5800-150-1110-1000-0000			600.00
378815094001	Office Depot, Composition Books		01-0794-0-4300-150-1110-1000-0000			6.47
378822281001	Office Depot, Composition Books		01-0794-0-4300-150-1110-1000-0000			6.47
378854311001	Office Depot, Composition Books		01-0794-0-4300-150-1110-1000-0000			6.47
378859758001	Office Depot, Composition Books		01-0794-0-4300-150-1110-1000-0000			4.85
378877718001	Office Depot, Classroom Supplies		01-0794-0-4300-150-1110-1000-0000			56.05
382278999001	Office Depot, Composition Books		01-0794-0-4300-150-1110-1000-0000			6.47
382283596001	Office Depot, Composition Books		01-0794-0-4300-150-1110-1000-0000			6.47
382286404001	Office Depot, Composition Books		01-0794-0-4300-150-1110-1000-0000			6.47
382287501001	Office Depot, Composition Books		01-0794-0-4300-150-1110-1000-0000			6.47
382288673001	Office Depot, Composition Books		01-0794-0-4300-150-1110-1000-0000			6.47
383734055-001	Classroom Supplies		01-0794-0-4300-150-1110-1000-0000			184.12
3839	SPED Supplies, Vowel Valley		01-0811-0-4300-220-5760-1120-0000			154.50
739277599	Textbooks		01-0811-0-4300-220-5760-1120-0000			11.14
773713-1	IXL Site License Renewal		01-6300-0-4100-150-1110-1000-0000			273.67
DP25-00080	Amazon Textbooks Returned		01-6300-0-5800-150-1110-1000-0000			425.00
DP25-00081	Amazon Refund Culinary Supplies		01-6300-0-4100-150-5760-1120-0000			58.46-
Selection	Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/31/2024, Ending Check Date = 10/31/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )		01-6387-0-4300-150-3800-1000-8171			202.37-
ERP for California						
Page 3 of 6						

Register 000344 - 10/31/2024

Bank Account COUNTRY - AP Checks

Payment Id	Comment								
Check #	5017169	01	Check Amt	9,694.36	Status	Cleared	US BANK CORPORATE PAYMENT SYS (USBANK/2) - continued		
DP25-00082	Amazon Culinary Refund			01-6387-0-4300-150-3800-1000-8171			54.54-		
DP25-00083	Amazon Culinary Refund			01-6387-0-4300-150-3800-1000-8171			181.09-		
DP25-00084	Amazon Textbook Refund			01-6300-0-4100-150-5760-1120-0000			5.71-		
DP25-00085	Amazon Textbook Refund			01-6300-0-4100-150-5760-1120-0000			14.02-		
DP25-00086	Amazon, Binders and Dividers			01-0794-0-4300-220-1110-1000-0000			485.28		
DP25-00087	Core Connections Software			01-6300-0-5800-220-1110-1000-0000			150.00		
DP25-00088	Amazon Prime Membership			01-0794-0-5300-220-0000-2700-0000			16.17		
DP25-00089	SPED Conference, Josh Potter			01-6266-0-5200-220-5760-1120-0000			129.00		
DP25-00090	Ice Buckets, Amazon			01-0794-0-4300-220-1110-1000-0000			161.76		
DP25-00091	SPED Phonics Workbook			01-0811-0-4100-220-5760-1120-0000			9.04		
DP25-00092	SPED Phonics Workbooks			01-0811-0-4100-220-5760-1120-0000			327.07		
Check #	5017170	13	Check Amt	2,371.64	Status	Cleared	US FOODS INC. SAN FRANCISCO (USFOOD/2)		
3135312	Cafeteria Food and Snack			13-5310-0-4700-001-0000-3700-0000			2,197.57		
				13-5310-0-4700-001-0000-3700-8634			174.07		
* Break in sequence									
Check #	VCH-00000575	01	Check Amt	96.00	Status	Printed	ANDERSEN, SAGE K (000229 - Emp)		
EP25-00073	Annual Subscription, Wordpress Hosting			01-0795-0-5800-220-1110-1000-0000			96.00		
Check #	VCH-00000576	01	Check Amt	103.51	Status	Printed	GRINBERG, HANNAH R (000269 - Emp)		
EP25-00072	Fidget Seats for SPED Students			01-0811-0-4300-220-5760-1120-0000			103.51		
Check #	VCH-00000577	01	Check Amt	80.10	Status	Printed	PLACIDO, ERIN K (001459 - Emp)		
EP25-00074	Board Meeting Food			01-0000-0-4300-001-0000-7110-0000			80.10		
Check #	VCH-00000578	01	Check Amt	452.44	Status	Printed	PRICE, DIANE (000173 - Emp)		
EP25-00075	Juicer			01-0001-0-4300-220-1110-1000-1138			248.06		
EP25-00076	Food for Cafeteria			13-5310-0-4700-001-0000-3700-0000			172.80		
				13-5310-0-4700-001-0000-3700-8634			31.58		
Check #	VCH-00000579	01	Check Amt	4,519.66	Status	Printed	NICK BARBIERI TRUCKING, LLC (RWCOAS/2)		
1163041-IN	Diesel and Regular Fuel for Vehicles and Heating			01-0740-0-4361-001-0000-3600-0000			1,512.32		
1165286-IN	Diesel and Regular Fuel for Vehicles and Heating			01-1100-0-5520-220-0000-8200-0000			3,007.34		
Check #	VCH-00000580	68	Check Amt	3,315.00	Status	Printed	REDWOOD HEALTH SERVICES (RWHEAL/1)		
10-20-24	Dental Claims			68-0000-0-5800-000-0000-6000-0000			3,315.00		
Check #	VCH-00000581	01	Check Amt	1,834.76	Status	Printed	WAXIE SANITARY SUPPLY (009737/1)		
82803902	Custodial Supplies			01-0000-0-4300-001-0000-8200-0000			795.97		
82803942	Custodial Supplies			01-0000-0-4300-001-0000-8200-0000			484.32		
82810104	Custodial Supplies			01-0000-0-4300-001-0000-8200-0000			554.47		
Check #	VCH-00000582	01	Check Amt	1,836.00	Status	Printed	XIO INC. (XIOINC/1)		

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/31/2024, Ending Check Date = 10/31/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

046 - Mendocino Unified School District

Generated for Tiffany Grant (TGRANT), Nov 14 2024 2:57PM

Register 000344 - 10/31/2024

Bank Account COUNTY - AP Checks

## Payment Id Comment

Check #	VCH-0000582	01	Check Amt	1,836.00	Status	Printed	XIO INC. (XIOINC/1) - continued
2022-13405			Water Quality Monitoring			01 - 8150 - 0 - 5800 - 001 - 0000 - 8110 - 0000	1,836.00

Number of Items

32

100,921.98

Totals for Register 000344

## 2025 FUND-OBJ Expense Summary / Register 000344

01-4100	1,996.37	
01-4200	257.31	
01-4300	7,931.60	
01-4361	1,512.32	
01-5200	129.00	
01-5300	16.17	
01-5510	1,369.12	
01-5520	3,007.34	
01-5600	370.80	
01-5800	6,063.48	
01-5814	30.00	23,635.85-
01-9110*		
01-9526	963.48	
01-9550*		11.14-
Totals for Fund 01	23,646.99	23,646.99-
13-4300	1,486.68	
13-4700	4,291.27	
13-9110*		5,777.95-
Totals for Fund 13	5,777.95	5,777.95-
21-6200	64,976.11	
21-9110*		64,976.11-
Totals for Fund 21	64,976.11	64,976.11-
63-4300	34.32	
63-5450	3,034.19	
63-5600	112.40	
63-5903	36.16	
63-9110*		3,217.07-
Totals for Fund 63	3,217.07	3,217.07-
68-5800	3,315.00	

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 10/31/2024, Ending Check Date = 10/31/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

046 - Mendocino Unified School District

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68-9110*		3,315.00-
Totals for Fund 68	3,315.00	3,315.00-
Totals for Register 000344	100,933.12	100,933.12-
* denotes System Generated entry		
Net change to Cash 9110		100,921.98-Credit

[illegible]

ERP for California  
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Register 000345 - 11/07/2024

Bank Account COUNTY - AP Checks

Payment Id	Comment								
Check # 5017528	63	Office Cleaning	Check Amt	120.00	Status	Printed	MAGIC CLEAN (MAGICC/1)		120.00
003							63-0000-0-5800-001-0000-6000-0000		
Check # 5017529	01	Radio Antenna Space	Check Amt	1,830.00	Status	Printed	MATHISON PEAK ENTERPRISES (MATHIS/1)		1,830.00
JULY - DECEMBER 2024							01-0740-0-5600-001-0000-3600-0000		
Check # 5017530	01	1 Year Subscription, HS Library	Check Amt	93.60	Status	Printed	MENDOCINO BEACON (MBEAC0/2)		93.60
104187 24-25							01-6300-0-4300-150-1110-1000-0000		
Check # 5017531	13	Produce for Cafeteria	Check Amt	189.00	Status	Cleared	MENDOCINO COAST PRODUCE (MCCPRO/2)		189.00
34075							13-7033-0-4700-001-0000-3700-0000		
Check # 5017532	01	School Psychologist, Nurse	Check Amt	15,555.15	Status	Printed	MENDOCINO COUNTY OFFICE OF ED (00MCOE/1)		1,700.40
INV25-00042							01-0000-0-5800-001-0000-3140-0000		13,854.75
Check # 5017533	01	Drinking Water for Classrooms	Check Amt	87.50	Status	Cleared	MOUNTAIN FRESH SPRING WATER (MOUNTA/1)		87.50
015805							01-0794-0-4300-220-1110-1000-0000		
Check # 5017534	21	Solar PV Procurement Support	Check Amt	8,162.00	Status	Printed	NV5 CONSULTANTS, INC. (NV5/1)		8,162.00
413551							21-9013-0-6200-150-0000-8500-1142		
Check # 5017535	01	Diesel and Regular Fuel for Vehicles and Heating	Check Amt	106.26	Status	Cleared	NICK BARBIERI TRUCKING, LLC (RWCOAS/2)		3,230.56
1165890-IN							01-0740-0-4361-001-0000-3600-0000		3,124.30-
1165890-IN FIRE DEPT							01-0740-0-4361-001-0000-3600-0000		
Check # 5017536	01	Garbage Collection	Check Amt	3,804.77	Status	Printed	REDWOOD WASTE SOLUTIONS INC (RWWAST/1)		97.41
176307810U041							12-6105-0-5540-222-7110-8200-0000		1,821.03
176336027U039							01-0000-0-5540-220-0000-8200-0000		440.33
176336028U039							01-0000-0-5540-001-0000-8200-0000		103.44
176336038U039							01-0000-0-5540-221-0000-8200-0000		1,342.56
176336167U039							01-8150-0-5540-001-0000-8110-0000		
Check # 5017537	01	Auto Repair Parts	Check Amt	1,326.28	Status	Cleared	RHOADS AUTO PARTS INC. (RHOADS/1)		359.38
3140 OCTOBER 2024							01-0740-0-4365-001-0000-3600-0000		966.90
Check # 5017538	01	DMV Physical, Kevin McGrath	Check Amt	150.00	Status	Printed	SANFORD J BROWN MD (SBROWN/1)		150.00
DP25-00096							01-0740-0-5813-001-0000-3600-0000		
Check # 5017539	01	Medical Insurance	Check Amt	106,730.25	Status	Printed	SISC MEDICAL (SISCME/1)		106,730.25
NOVEMBER 24-25							01- - -9514- - -		83.54
Check # 5017540	13	Cafeteria Food	Check Amt	1,713.59	Status	Cleared	SYSCO FOOD SERVICES OF SF INC (SYSCOF/1)		1,397.90
531378922							13-5310-0-4300-001-0000-3700-0000		290.94
							13-5310-0-4700-001-0000-3700-0000		
							13-5310-0-4700-001-0000-3700-8634		

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 11/7/2024, Ending Check Date = 11/7/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

046 - Mendocino Unified School District

Generated for Tiffany Grant (TGRANT), Nov 14 2024 2:59PM

Register 000345 - 11/07/2024

Bank Account COUNTY - AP Checks

Payment Id		Comment													
Check #	5017540	13	Check Amt	1,713.59	Status	Cleared	SYSCO FOOD SERVICES OF SF INC (SYSCOF/1) - continued								
531386685	Cafeteria Food						13-5310-0-4700-001-0000-3700-0000							58.79-	
Check #	5017541	13	Check Amt	467.97	Status	Cleared	UKIAH PAPER SUPPLY INC (UKIAHP/1)								
562698	Paper Products for Cafeteria						13-5310-0-4300-001-0000-3700-0000							467.97	
Check #	5017542	13	Check Amt	1,730.87	Status	Cleared	WILD OAK DAIRY (UNNATU/2)								
016041286-003	Cafeteria Food and Snack						13-5310-0-4700-001-0000-3700-0000							1,730.87	
Check #	5017543	63	Check Amt	9,034.34	Status	Printed	US BANK CORPORATE PAYMENT SYS (USBANK/2)								
0623313-IN	Moving Targets Services						63-0000-0-5811-001-0000-6000-0000							52.07	
0A513245GSG69542D	Call 48 Telephone Services						63-0000-0-5903-001-0000-6000-0000							15.61	
10001345112578	Intuit Quickbooks Subscription						63-0000-0-5800-001-0000-6000-0000							150.00	
111-0148689-9019429	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							695.80	
111-0200338-0309073	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							41.77	
111-0723178-9301005	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							39.88	
111-3124492-7678627A	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							204.66	
111-3360926-7063447	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							1,941.72	
111-3902673-6889817	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							73.34	
111-4050463-1872263	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							106.77	
111-4107979-8977060	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							290.62	
111-5241528-4960222	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							224.73	
111-6596041-9310606	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							63.65	
111-6798083-7825801	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							220.08	
111-7502211-7508235C	Amazon Supplies Refund						63-0000-0-4300-001-0000-6000-0000							139.83-	
111-8233407-1155467	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							237.92	
111-9474957-0405852	Amazon Supplies						63-0000-0-4300-001-0000-6000-0000							23.69	
120674658796	Tower Coverage						63-0000-0-5800-001-0000-6000-0000							25.00	
120695298880	FP Mailing, Postage						63-0000-0-5904-001-0000-6000-0000							310.50	
24028172-6	Terraboost Advertising						63-0000-0-5811-001-0000-6000-0000							359.08	
39V8878OWS2221058	Akrmin Technologies						63-0000-0-5800-001-0000-6000-0000							38.00	
493824968	Digital Ocean Services						63-0000-0-5800-001-0000-6000-0000							375.93	
77D15871BK6544703	Call 48 Telephone Services						63-0000-0-5903-001-0000-6000-0000							14.01	
902409191252	BRS Media Services						63-0000-0-5800-001-0000-6000-0000							500.00	
902409191379	BRS Media Services						63-0000-0-5800-001-0000-6000-0000							600.00	
902410080148	BRS Media Services						63-0000-0-5800-001-0000-6000-0000							750.00	
9975183711	Verizon Phone Services						63-0000-0-5902-001-0000-6000-0000							481.06	
DP25-00093	Google Ads						63-0000-0-5811-001-0000-6000-0000							2.42	
SITSADMUVVN	Commio Phone Services						63-0000-0-5903-001-0000-6000-0000							617.70	
STP-24028172-5EG	Terraboost Advertising						63-0000-0-5811-001-0000-6000-0000							359.08	
STP-24028172-7EG	Terraboost Advertising						63-0000-0-5811-001-0000-6000-0000							359.08	

Register 000345 - 11/07/2024

Bank Account COUNTY - AP Checks

Payment Id	Comment								
Check # 5017544	13	Check Amt	1,799.05	Status	Cleared	US FOODS INC. SAN FRANCISCO (USFOOD/2)			
3327937		Cafeteria Food and Snack				13- 5310- 0- 4700- 001- 0000- 3700- 0000	1,558.76		
						13- 5310- 0- 4700- 001- 0000- 3700- 8634	240.29		
Check # 5017545	01	Check Amt	134.71	Status	Printed	VERIZON WIRELESS (VERIZO/1)			
5215311276		Cell Phone, Superintendent				01- 0000- 0- 5902- 001- 0000- 7150- 0000	134.71		
Check # 5017546	01	Check Amt	921.36	Status	Printed	VIRCO EQUIPMENT (VIRCOE/1)			
92067299		Classroom Chairs				01- 0794- 0- 4300- 220- 1110- 1000- 0000	921.36		
Check # 5017547	01	Check Amt	1,293.77	Status	Cleared	XEROX CORPORATION (XEROXC/2)			
022401756		Copy Machine Rental				01- 0000- 0- 4300- 220- 0000- 2420- 1074	81.54		
022401758		Copy Machine Rental				01- 0000- 0- 5600- 220- 0000- 2420- 1074	123.96		
022401760		Copy Machine Rental				01- 0000- 0- 4300- 220- 0000- 2700- 1074	615.61		
022401761		Copy Machine Rental				01- 0000- 0- 5600- 220- 0000- 2700- 1074	134.37		
022401762		Copy Machine Rental				01- 0000- 0- 4300- 001- 0000- 7200- 1074	113.35		
022401763		Copy Machine Rental				01- 0000- 0- 5600- 001- 0000- 7200- 1074	125.32		
						01- 0000- 0- 4300- 246- 0000- 2700- 1074	20.13		
						01- 0000- 0- 5600- 246- 0000- 2700- 1074	23.48		
						01- 0000- 0- 4300- 221- 0000- 2700- 1074	8.38		
						01- 0000- 0- 5600- 221- 0000- 2700- 1074	23.46		
						12- 6105- 0- 4300- 222- 7110- 1000- 1074	.71		
						12- 6105- 0- 5600- 222- 7110- 1000- 1074	23.46		

\* Break in sequence

Check # VCH-00000583	01	Check Amt	835.31	Status	Printed	ANDERSEN, SAGE K (000229 - Emp)			
EP25-00078		CASE Conference				01- 6266- 0- 5200- 220- 1110- 1000- 0000	835.31		
Check # VCH-00000584	01	Check Amt	162.00	Status	Printed	GRINBERG, HANNAH R (000269 - Emp)			
EP25-00077		Classroom Supplies				01- 0795- 0- 4300- 220- 1110- 1000- 0000	162.00		
Check # VCH-00000585	01	Check Amt	28.03	Status	Printed	PLACIDO, ERIN K (001459 - Emp)			
EP25-00079		Tyvek Suits for Storage Project				01- 0000- 0- 4300- 001- 0000- 7200- 0000	28.03		
Check # VCH-00000586	63	Check Amt	3,176.00	Status	Printed	CALL48 (CALL48/1)			
THROUGH JUNE 2025		Telephone Services				63- 0000- 0- 5903- 001- 0000- 6000- 0000	3,176.00		
Check # VCH-00000587	13	Check Amt	76.72	Status	Printed	NORTH COAST OPPORTUNITIES (MENDOL/2)			
74707		Produce for Cafeteria				13- 7033- 0- 4700- 001- 0000- 3700- 0000	76.72		
Check # VCH-00000588	01	Check Amt	2,228.02	Status	Printed	NICK BARBIERI TRUCKING, LLC (RWCOAS/2)			
1165014-IN		Diesel and Regular Fuel for Vehicles and Heating				01- 0740- 0- 4361- 001- 0000- 3600- 0000	2,228.02		
Check # VCH-00000589	68	Check Amt	2,567.61	Status	Printed	REDWOOD HEALTH SERVICES (RWHEAL/1)			
10-27-24		Dental Claims				68- 0000- 0- 5800- 000- 0000- 6000- 0000	2,040.86		
NOVEMBER 24-25		Dental and Vision Admin Fees				01- 0000- 0- 9514- 000- 0000- 0000- 3498	361.75		

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 11/7/2024,  
Ending Check Date = 11/7/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

046 - Mendocino Unified School District

Generated for Tiffany Grant (TGRANT), Nov 14 2024 2:59PM



Check #	VCH-00000591	01	Check Amt	16.73	Status	Printed	ZANER - BLOSER (ZANERB/2)
INVZB66663			Superkids Reading Program, Grade K			01-6300-0-4100-221-1110-1000-0000	16.73
Number of Items	41			210,978.50			Totals for Register 000345

01-4100	16.73
---------	-------

01-4300	3,098.40
---------	----------

01-4361 2,334.28

01-4365 359.38

01-5200 835.31

01-5520 513.86

01-5540 3 707 36

01-5600 2 260 59

01-5800 46 008 95

100

= 46, Source = N, Pay To = N, Paym

01 = 1, Sort/Group 2 = )

## District

Page 5 of 8

## Register 000345 - Fund/Obj Expense Summary

## Bank Account COUNTY - AP Checks

## 2025 FUND-OBJ Expense Summary / Register 000345 (continued)

01-5813	150.00	
01-5814	60.00	
01-5902	134.71	
01-5903	1,049.86	
01-9110*		167,786.43-
01-9514	107,257.00	
<b>Totals for Fund 01</b>	<b>167,786.43</b>	<b>167,786.43-</b>
12-4300	.71	
12-5540	97.41	
12-5600	23.46	
12-5903	91.23	
12-9110*		212.81-
<b>Totals for Fund 12</b>	<b>212.81</b>	<b>212.81-</b>
13-4300	551.51	
13-4700	6,277.47	
13-9110*		6,828.98-
<b>Totals for Fund 13</b>	<b>6,828.98</b>	<b>6,828.98-</b>
15-5800	1,479.93	
15-9110*		1,479.93-
<b>Totals for Fund 15</b>	<b>1,479.93</b>	<b>1,479.93-</b>
21-5800	3,500.00	
21-6200	8,162.00	
21-9110*		11,662.00-
<b>Totals for Fund 21</b>	<b>11,662.00</b>	<b>11,662.00-</b>
63-4300	9,573.13	
63-4360	109.05	
63-5600	3,252.96	
63-5800	2,558.93	
63-5811	1,131.73	
63-5902	481.06	
63-5903	3,883.90	
63-5904	310.50	
63-9110*		20,967.49-

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 11/17/2024, Ending Check Date = 11/17/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

2025 FUND-OBJ Expense Summary / Register 000345 (continued)

63-9550*	333.77-
Totals for Fund 63	21,301.26
68-5800	2,040.86
68-9110*	2,040.86-
Totals for Fund 68	2,040.86-
Totals for Register 000345	211,312.27
	211,312.27-
* denotes System Generated entry	
Net change to Cash 9110	210,978.50-Credit

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Selection

Sorted by Check Number, Inv #, Include Address=No, (Org = 46, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 11/7/2024, Ending Check Date = 11/7/2024, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

046 - Mendocino Unified School District

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# Mendocino Unified School District



## MINUTES

### Regular Board Meeting

**THURSDAY, OCTOBER 17, 2024**

**MENDOCINO HIGH SCHOOL  
10700 FORD STREET  
MENDOCINO, CA 95460**

**4:30 P.M. CLOSED SESSION – VIA TELECONFERENCE**

(Closed Session Public Hearing – link on page 2)

**5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO HIGH SCHOOL  
& VIA TELECONFERENCE**

**Please click the link below to join the webinar:**

**<https://us02web.zoom.us/j/83002108597?pwd=DjZLRKPa7zFaZiFcJ14fCT00EM6XTZ.1>**

**Passcode: 498423**

***Please "mute" your device during the meeting.  
MUSD is not available for technical support for remote meetings.***

### ***Board Priorities***

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <https://www.mendocinoused.org/District/3075-Untitled.html>. In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at [doerin@mcn.org](mailto:doerin@mcn.org).

**MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER**

**1. 4:30 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL**

- 1.1. Call to order and roll call

*The meeting was called to order at 4:31 P.M. Present were Trustees James, Morton, Schaeffer, Aum and Griffen.*

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

*The President verbally identified the agenda items to be discussed.*

**2. PUBLIC HEARING FOR CLOSED SESSION**

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/89674073785?pwd=Qca1AmbTJ5cFY9s6IjBqcM1zOUQhHj.1>

Meeting ID: 896 7407 3785 Passcode: 876193

Dial by your location: +1 669 900 9128 US (San Jose) Meeting ID: 896 7407 3785 Passcode: 876193

**3. CLOSED SESSION**

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative:  
Superintendent Jason Morse  
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes

**4. 5:00 P.M. OPEN SESSION**

- 4.1. Call to order and roll call

*The meeting was called to order at 5:05 P.M. Present were Trustees James, Morton, Schaeffer, Aum and Griffen.*

- 4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

*Nothing was disclosed out of Closed Session.*

- 4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

*MSA Aum/Morton (5/0) to approve the agenda pulling item 6.0.*

**5. PUBLIC HEARING – SUNSHINING ITEMS TO BE NEGOTIATED BETWEEN CEMUS AND MUSD**

Both the Classified Employees of Mendocino Unified School District (CEMUS) and the District will present their openers for the negotiation of the CEMUS contract for the 2024-25 school year.

*The Public Hearing was opened at 5:06 P.M. MUSD is sunshining "Job Descriptions". CEMUS is sunshining Item 3, Item 9, Article S and Compensation.*

**6. PUBLIC HEARING – SUNSHINING ITEMS TO BE NEGOTIATED BETWEEN MTA AND MUSD**

Both the Certificated Employees of Mendocino Unified School District (MTA) and the District will present their openers for the negotiation of the MTA contract for the 2024-25 school year.

*This item was pulled from the agenda.*

## **7. CONSENT AGENDA**

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 7.1. Approval of Warrants
  - 7.1.1. 9/12/24, 9/19/24, 9/26/24, 10/3/24
- 7.2. Approval of Minutes
  - 7.2.1. Board Meeting Minutes: 9/12/24, 10/2/24
- 7.3. Approval of Employment/Personnel Changes
  - 7.3.1. Hire, Classified Employee, 6.0 hrs/day, 10 mos/yr, effective 9/16/24
  - 7.3.2. Hire, Stipend Coach, effective 9/3/24
  - 7.3.3. Increase Hours, Classified Employee currently working 5.5 hrs/day to 6.5 hrs/day, effective 9/3/24
  - 7.3.4. Increase Hours, Classified Employee currently working 5.0 hrs/day to 5.5 hrs/day, effective 9/3/24
- 7.4. Approval of the Current Budget Change Report
- 7.5. Approval of the 2024-25 Attendance Report – Month 1
- 7.6. Approval of Student Body Reports – September 2024
- 7.7. Acknowledgement of correspondence from MCOE regarding the approval of the 2023-24 Budget and LCAP
- 7.8. Acknowledgement of donation to the Greenwood Scholarship Preschool Account in the amount of \$1,000 by the Greenwood Civic Club
- 7.9. Approval of Grant Donation Opportunities for 2024-25
  - 7.9.1. North Coast Builders Exchange - \$2,000
  - 7.9.2. Clay Graig - \$5,000
- 7.10. Approval of Tentative Agreement 2024-25-01 between MUSD and CEMUS regarding Article 18: Health and Welfare Benefits
- 7.11. Approval of the MUSD Emergency Operations Plan for 2024-25
- 7.12. Approval of the Certificated Seniority List
- 7.13. Approval of the Classified Seniority List
- 7.14. Approval of Quarter 1 Investment Reports
- 7.15. Approval of the Williams Settlement Quarterly Uniform Complaint report for School Year 2024-25 – Quarter 1
- 7.16. Final Approval of Board Policies, Bylaws and Administrative Regulations
  - 7.16.1. BP/AR 1330: Use of School Facilities (community relations)

7.16.2. BP/AR 5111: Admissions (students)

7.16.3. BP 6170.1: Transitional Kindergarten (instruction)

*MSA Schaeffer/Aum (5/0) to approve the Consent Agenda as presented.*

## **8. REPORTS**

### **8.1. Student Trustee – Knute Kvinsland**

*Student Trustee Kvinsland gave a report on Homecoming Week. A few slides related to that presentation are attached. Feedback from students regarding district issues focus on the district food, which will be addressed at a future board meeting.*

### **8.2. Administrative**

#### **8.2.1. Principal – Tobin Hahn**

*Principal Tobin Hahn turned his time over to high school teacher Pamela Duncan to discuss the California State Seal of Civic Engagement and what that could mean for students going forward. The presentation information is attached.*

#### **8.2.2. Superintendent – Jason Morse**

*Superintendent Morse reported that maintenance has hung the banners in the gym. School sites have gone through the FIT inspection process. Maintenance continues to respond to requests as soon as possible. Thanks to Trustee Aum for pushing CALTrans into getting the portables removed from the high school. The parent/family phone survey will be discussed in an upcoming meeting.*

### **8.3. Bargaining Units**

#### **8.3.1. Mendocino Teachers Association (MTA)**

*Josh Potter, interim President, gave the attached presentation on teacher/staff spotlights.*

#### **8.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)**

*There was no one present from CEMUS.*

### **8.4. Board Trustee Reports**

*Trustee Griffen reported that there is Skit Night at the high school on Friday in the gym and that there are several alumni games on Saturday. Come out to support the teams.*

## **9. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT**

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

*There were no parent/community comments.*

## **10. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS**

### **10.1. Modernization and Construction Management Update**

Construction Manager, Donald Alameida, will provide an update on the Phase I and Phase II Modernization of Mendocino High School.

*The Board will review the new punch list of items from Lathrop Construction.*



10.2. Mendocino High School Phase III

The Board will discuss the small construction projects included in Phase III of the High School Modernization Project.

*The Board received two quotes for the soccer field renovation. Both were very high.*

10.3. Community Center of Mendocino (CCM) Update

Peg Levy, from the Community Center of Mendocino will give the Board an update on programs and facilities at CCM.

*Peg Levy, gave a report on the Community Center of Mendocino. It is Peg's 25<sup>th</sup> year as the head of the center. The Expanded Learning Opportunities Grant has really made a positive impact on the center, enrollment and programs.*

10.4. MUSD Deferred Maintenance Plan

Maintenance Supervisor, Jason Morse, will provide an update on the Deferred Maintenance Plan for the District.

*MSA Schaeffer/Aum (5/0) to approve the Deferred Maintenance Plan.*

10.5. Naming/Renaming of Facilities (BP 7310)

The Board will discuss the possible naming/renaming of the Mendocino High School baseball field.

*The Board heard from several community members interested in naming/renaming the Mendocino High School baseball fields. No action was taken.*

10.6. Consideration of Reduced Workload Program for 2024-25

As per the negotiated MTA Contract, the District must declare by November 15<sup>th</sup> of each year whether certificated employees will be offered the reduced workload retirement option of the following year.

*MSA Schaeffer/Morton (5/0) to approve the Reduced Workload Program for 2024-25.*

10.7. Approval/Authorization of Certificated Teaching Assignments

10.7.1. Approval of 6<sup>th</sup> Grade Math Teacher to be assigned to teach math under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required.

10.7.2. Approval of 8<sup>th</sup> Grade Math Teacher to be assigned to teach math under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required.

10.7.3. Approval of 7/8 Grade ELA Teacher to be assigned to teach English Language Arts under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required.

*MSA Aum/Morton (5/0) to approve the Certificated Teaching Assignments.*

10.8. Board Meeting Calendar

The Board will discuss changing the date of the December meeting to comply with revised law regarding Governing Board Elections and Organizational Meetings.

*MSA Griffen/Aum (5/0) to approve moving the December Board meeting to December 17<sup>th</sup>.*

**11. FUTURE AGENDA ITEMS**

CAASPP, AE Week Trips, MCN 1<sup>st</sup> Quarter Report, Inter-district Transfer Report

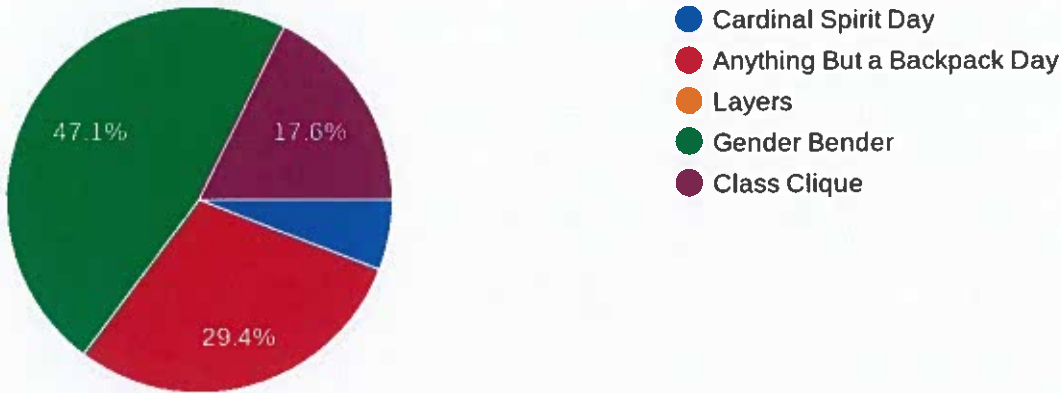
*Civics Seal Resolution, CCM Lease*

**12. ADJOURNMENT**

The next regular Board meeting is scheduled for **November 21, 2024 at Comptche School.**

*The meeting was adjourned at 6:52 P.M.*

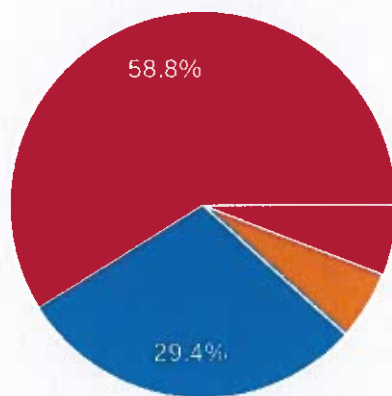
What spirit day has been your favorite this week/what spirit day are you most looking forward to?  
17 responses





What school event are you most looking forward to in homecoming week/what event did you enjoy the most?

17 responses



- JV/V Volleyball vs. Laytonville
- Boys Soccer vs. Anderson Valley
- Girls Soccer vs. Tomales
- College Day - Coast Center
- JV/V Volleyball vs. Grace Christian
- Homecoming Skit Night
- Fire Truck Parade - sports teams
- Alumni Soccer Games
- Homecoming Dance



# **California State Seal of Civic Engagement: Mendocino High School**

■ 09222022 SSCE Roadmap (Size 11x17).pdf

## **What is the State Seal of Civic Engagement?**

The California State Seal of Civic Engagement, marked by a gold seal on the transcript of diploma, recognizes high school graduates who have demonstrated excellence in civic engagement by working towards and advocating for meaningful solutions to a community or social problem; quality reflection of student activities and growth; and have peer and mentor testimony of relevant student civic activities.

## **Why is it important?**

The SSCE is an opportunity to enable all students, particularly those from marginalized communities, to have relevant, rigorous, and engaging learning opportunities. Such opportunities would enable students to understand that each student matters and belongs in our democratic society and that they have the right and responsibility to use their learning and their skills to make the world, and their community, a better place.

## **What do students get?**

- A special seal from the CA Dept of Education:
  - on high school diploma (as a senior)
- Certificate from the district
- Cord for graduation
- Get recognized at Mendocino Unified School District board meeting
- Can put on college application

## **How is it achieved?**

To qualify for the Seal of Civic Engagement, Mendocino USD juniors and seniors need to meet the following:

- Passing grades
- B or better in at least two history/social science courses including Civics

### **Completed Civic Engagement Project/activities:**

- Identified a meaningful issue that they want to address and/or fix
- Taken action to address the issue(s): e.g., raised awareness of the issue, discussed ideas with others, advocated for effective solutions, engaged with key decision makers, written letters, attended meetings, organized speakers, events, etc...)
- Reflect on how they have grown, what impact you had, and how you could improve in a Student Reflection (written essay, interview/conversation, video, or presentation)

### **Civics Seal Team**

- Social Studies Teachers
- Site Administrator

### **Timeline**

- Board Approval: December 2024
- Student Introduction: December 2024
- Primary Applications Due to Civic Seals Team: December 2024
- Final Application/Presentation to Civics Seal Team: May 2025



## **California State Seal of Civic Engagement Board Resolution**

**Adopted by the Board of Education**

**Resolution No. \_\_\_\_**

### **State Seal of Civic Engagement**

**WHEREAS:** It is the goal of Mendocino Unified School District to prepare *all* of our students for college, career and civic life;

**WHEREAS:** Schools have much to gain by supporting civic learning. In addition to the development of informed and engaged citizens, high quality civic learning also facilitates the formation of 21st century workplace skills and mindsets, such as critical thinking, collaboration, creativity, communication, and character. School connectedness, engagement, climate, and safety improves, as do academic outcomes, when students participate in our democracy and civic life.

Schools are a critical place for students to develop the civic knowledge, skills and values needed to effectively participate in our democracy, and research demonstrates that six core activities – known as the Six Proven Practices in Civic Learning – directly improve the quality and effectiveness of civic learning in schools;

**WHEREAS:** The success of our Nation and State depends on educated, informed and engaged citizens and residents;

**WHEREAS:** The education system has a major role in ensuring students have equitable access to learning to participate in our democracy. The state of California recognizes the necessity of investing in the reduction, and ultimate removal, of inequitable outcomes. Vitalizing civic learning opportunities and instituting a process for the attainment of the State Seal of Civic Engagement in an equitable manner can contribute to LCAP priorities including, but not limited to the Implementation of State Standards, Pupil Achievement, Pupil Engagement and School Climate.

**WHEREAS:** There has never been a better – or more crucial time – to institute a process for the attainment of the State Seal of Civic Engagement; as our community grows and diversifies. We must meet the needs of the dynamic world we live in.

**WHEREAS:** In order for students to access civic learning content and skills, the California Department of Education and Orange County Department of Education offers resources to schools and teachers.

**THEREFORE BE IT RESOLVED:** That the Board of Education of

Mendocino Unified School District requests that the Superintendent and staff work toward creating and implementing a plan for students to be recognized for the State Seal of Civic Engagement upon graduation. Schools will integrate civic literacy into instructional practice and school life; and ensure that adequate time and resources are dedicated to this goal. The Superintendent will regularly update the Board of Education with students' civic learning progress.

To earn the State Seal for Civic Engagement, the student must:

- A. Be engaged in academic work in a productive way;
- B. Demonstrate a competent understanding of United States and California constitutions; functions and governance of local governments; tribal government structures and organizations; the role of the citizen in a constitutional democracy; and democratic principles, concepts, and processes;
- C. Participate in one or more informed civic engagement project(s) that address real-world problems and require students to identify and inquire into civic needs or problems, consider varied responses, take action, and reflect on efforts;
- D. Demonstrate civic knowledge, skills, and dispositions through self-reflection; and
- E. Exhibit character traits that reflect civic-mindedness and a commitment to positively impact the classroom, school, community and/or society.

To facilitate the earning of the State Seal for Civic Engagement districts, schools, and educators must:

- A. Survey educators and leaders on projects and curriculum that students are engaging in currently that meet the criteria for the State Seal for Civic Engagement, as well as, ask about the ways in which existing projects and curriculum need modification or if new projects and curriculum will be implemented. In the survey, educators and leaders from schools who have not applied for the Civic Learning Award will be asked their intention to apply;
- B. Share survey results with stakeholders;
- C. Develop a team of teachers and leaders to collaborate around best practices for Civic Learning to support projects and curriculum at each site; and
- D. Create a plan for the identification of students and distribution of seals.

**BE IT FURTHER RESOLVED:** That the Board of Education of Mendocino Unified School District will lead by example on what good participatory citizenship looks like by actively reaching out to our stakeholders, including students; carefully considering the needs and wishes of families and students; thoroughly listening to and deliberating issues that come before us, working collaboratively, and appropriately delegating and supporting the Superintendent of Schools in carrying out the vision of the District so that the students' needs and interests are best served.



# MUTA Teacher Spotlights

## 10/17/24

**Amanda Martin**

**Head Teacher  
Albion School**

- 11th year teaching at MUSD
  - 8th year at the Albion School, teaching 5 grade levels: Transitional Kindergarten-3rd grade
- Professional Development Committee for 9 years, 3rd year on Site Council
- alumni of MUSD, K-12!
- Bachelor of Arts in American Multicultural Studies and teaching credential from Sonoma State.
- Favorite part of the day:

**"our morning meeting where I ask my students how they are feeling, and every single student says they are happy to be at school and almost everyone says they are looking forward to math"**

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## Sage Anderson

*7th & 8th grade Science,  
Journalism*

Mendocino K8

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## Lora Barnett-Toumala

*Physical Education Teacher*

*Mendocino High School*

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**Mendocino Unified School District**  
**2024-25 Combined General Fund Budget Change Report**  
**November 2024**

		October View 10/10/2024	November View 11/11/2024	Change	
REVENUES:		data as of:			
REVENUE LIMIT SOURCES					
8011	State Aid - Current Year	1,662,031	1,662,031	-	
8012	Education Protection Account	80,436	80,436	-	
8019	EPA Prior Year Adjustment	-	-	-	
8021	Homeowners' Exemptions Tax	40,000	40,000	-	
8022	Timber Yield Tax	120,000	120,000	-	
8029	Other Subventions/In-Lieu Taxes	-	-	-	
8041	Secured Roll Taxes	6,221,260	6,221,260	-	
8042	Unsecured Taxes	160,000	160,000	-	
8043	Prior Years' Taxes	5,000	5,000	-	
8044	Supplemental Taxes	-	-	-	
8091	Revenue Limit Transfers (Def Maint Trf)	(25,000)	(25,000)	-	
Total Revenue Limit Sources		8,263,727	8,263,727	-	
FEDERAL REVENUES					
8181	Special Education Entitlement	95,301	95,301	-	
8182	Discretionary Grants	2,656	2,656	-	
8285	Interagency Contracts between LEAs	-	-	-	
8290	All other Federal Revenue	270,867	273,845	2,978	Award adjust Title I, II, IV
Total Federal Revenues		368,824	371,802	2,978	
OTHER STATE REVENUES					
8311	Other St. Apportionments Current Yr.	-	-	-	
8520	State Nutrition KIT Grant	-	-	-	
8550	Mandated Cost Reimbursements	21,000	21,000	-	
8560	State Lottery Revenue	114,812	114,812	(0)	
8590	All Other State Revenue	713,885	713,885	-	
Total Other State Revenues		849,697	849,697	(0)	
OTHER LOCAL REVENUES					
8622	Non-Ad Valorem Taxes	91,350	91,350	-	
8631	Sale of Equipment & Supplies	-	-	-	
8650	Leases and Rentals	8,700	8,700	-	
8660	Interest	15,000	15,000	-	
8662	Net Increase in Fair Value Investment	-	-	-	
8675	Transport. Fees from Individuals	-	-	-	
8677	Transportation & Interagency Services	-	6,000	6,000	LCSSP Grant with MCOE
8689	Other Fees and Contracts	1,200	1,200	-	
8699	All Other Local Revenue	40,000	42,813	2,813	Medi-Cal prior year retro
8792	Transfer of Apportionment from COE	269,707	269,707	-	
Total Other Local Revenues		425,957	434,770	8,813	
TOTAL REVENUES		9,908,205	9,919,996	11,790	

October      November  
View      View  
data as of: 10/10/2024      11/11/2024      Change

**EXPENDITURES:**

<b>CERTIFICATED SALARIES</b>				-
1100	Teachers' Salaries	3,075,067	3,075,067	-
1200	Pupil Support Salaries	320,259	320,259	-
1300	Supervisors' and Admin Salaries	422,172	422,172	-
1900	Other Certificated Salaries	2,400	2,400	-
<b>Total Certificated Salaries</b>		<b>3,819,898</b>	<b>3,819,898</b>	<b>-</b>
<b>CLASSIFIED SALARIES</b>				-
2100	Instructional Aides' Salaries	512,408	512,408	-
2200	Support Salaries	650,931	650,931	-
2300	Supervisors' and Admin Salaries	308,326	308,326	-
2400	Clerical and Office Salaries	449,393	449,393	-
2900	Other Classified Salaries	17,712	17,712	-
<b>Total Classified Salaries</b>		<b>1,938,771</b>	<b>1,938,771</b>	<b>-</b>
<b>EMPLOYEE BENEFITS</b>				-
310X	STRS	1,082,196	1,082,196	-
320X	PERS	495,835	495,835	-
33XX	OASDI/Medicare	192,479	192,479	-
340X	Health & Welfare Benefits	814,077	814,077	-
350X	Unemployment Insurance	2,786	2,786	-
360X	Workers' Compensation	192,584	192,584	-
370X	Other Post-Employment Benefits	30,971	30,971	-
390X	Other Benefits (Ret. Inc. & Board bene.)	34,023	34,023	-
<b>Total Employee Benefits</b>		<b>2,844,952</b>	<b>2,844,952</b>	<b>-</b>
<b>BOOKS AND SUPPLIES</b>				-
4100	Approved Textbooks & Core Materials	30,000	30,252	252
4200	Books & Other Reference Materials	-	-	-
4300	Materials and Supplies	353,856	360,506	6,650
4400	Noncapitalized Equipment	54,506	54,506	-
<b>Total Books and Supplies</b>		<b>438,361</b>	<b>445,264</b>	<b>6,902</b>
<b>SERVICES, OTHER OPERATING EXPENSES</b>				-
5100	Subagreements for Services	20,000	20,000	-
5200	Travel & Conference	85,250	86,950	1,700
5300	Dues and Memberships	19,550	19,550	-
5450	Insurance	140,900	140,900	-
5500	Operation & Housekeeping Services	342,998	343,633	635
5600	Rentals, Leases, Repairs, Improvmnts	39,760	39,760	-
5700		-	-	-
5800	Consulting Svcs and Op Expenses	554,070	554,070	-
5900	Communications	50,200	50,200	-
<b>Total Services and Other Operating Expenses</b>		<b>1,252,728</b>	<b>1,255,063</b>	<b>2,335</b>
<b>CAPITAL OUTLAY</b>				-
6100	Land	-	-	-
6400	Equipment / Equipment Replacement	102,262	102,262	-
<b>Total Capital Outlay</b>		<b>102,262</b>	<b>102,262</b>	<b>-</b>

Dual Enroll books

LCSSP, Local Restricted

Mileage increase

Add'l dumpster Maint

7142	County Operated ADA	-	-	-
7299	All Other Transfer Out to All Other	-	-	-
7300-7399	Transfer of Indirect Costs	(6,000)	(6,000)	-
7439	Debt Service - Principal & Interest	-	-	-
Total Other Outgo		(6,000)	(6,000)	-
<b>TOTAL EXPENDITURES</b>		<b>10,390,972</b>	<b>10,400,210</b>	<b>9,238,500</b>
OTHER FINANCING SOURCES AND USES				-
8919	Transfer In from MCN Fund	42,500	42,500	-
7611	Transfer Out to State Preschool Fund	(63,698)	(63,698)	-
7616	Transfer Out to Cafeteria	(167,063)	(167,063)	-
7619	Transfer Out to MCN - telecom	(8,190)	(8,190)	-
TOT. OTHER FINANCING SOURCES & USES		(196,451)	(196,451)	-
<b>NET INCREASE (DECR) IN FUND BALANCE</b>		<b>(679,218)</b>	<b>(676,665)</b>	<b>2,553,500</b>

	(\$'000)
ELOP	38.8
Title I	12.8
Educator Effectiveness	74.3
Lottery - IM	74.0
SPED (MH, PS	0.8
Prop 28 (HS sites)	13.9
KIT Training	3.0
KIT Equipment	20.5
Dual Enrollment	223.6
A-G Access/LLM	1.6
CL Summer Asst	3.6
Learn Recover Emerg BG	168.2
Ethnic Studies	4.5
Clay Grant	6.4
CalHope Grant	13.3
Medi-Cal Reimb	3.2
Other	0.2
	<u>662.8</u>

Locally Defined (Site Accts)	33,883.95	33,883.95
SLIP/LUMP	1,955.74	1,955.74
	-	
	<u>35,839.69</u>	<u>35,839.69</u>

# 2024-25 Year-To-Date ADA by District of Residence

Month: 2

		MUSD	FB	PA	AV	Ukiah	Other	Totals	24/25 CBEDS (Oct.)	23/24 CBEDS (Oct.)
Albion	TK	0.68	0.00	0.00	0.00	0.00	0.00	0.68	1	2
	K	1.74	0.00	0.00	0.00	0.00	0.00	1.74	3	2
	1	1.88	0.00	0.00	0.00	0.00	0.00	1.88	2	2
	2	3.74	0.00	0.00	0.00	0.00	0.00	3.74	4	3
	3	<u>3.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3.50</u>	<u>4</u>	<u>1</u>
	Total	11.54	0.00	0.00	0.00	0.00	0.00	11.54	14	10
Comptche	TK	1.00	0.00	0.00	0.00	0.00	0.00	1.00	1	1
	K	3.06	0.00	0.00	0.00	0.00	0.00	3.06	4	5
	1	3.59	0.00	0.00	0.00	0.00	0.00	3.59	4	3
	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	3	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>7</u>
	Total	7.65	0.00	0.00	0.00	0.00	0.00	7.65	9	16
MK-8	TK	6.68	0.00	0.00	0.00	0.00	0.00	6.68	7	8
	K	16.27	0.00	0.00	0.00	0.00	0.00	16.27	17	15
	1	13.06	0.00	0.00	0.00	0.00	0.00	13.06	14	23
	2	23.85	0.00	0.00	0.00	0.00	0.00	23.85	25	18
	3	14.50	0.00	0.94	0.00	0.00	0.00	15.44	17	21
	4	26.15	2.85	0.00	0.00	0.00	0.00	29.00	31	19
	5	17.53	0.91	0.00	0.00	0.00	0.00	18.44	19	32
	6	33.88	1.88	0.00	0.00	0.00	0.00	35.76	37	37
	7	35.36	1.97	0.00	0.00	0.00	0.00	37.33	39	31
	8	<u>25.65</u>	<u>5.09</u>	<u>0.94</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>31.68</u>	<u>34</u>	<u>42</u>
	Total	212.93	12.70	1.88	0.00	0.00	0.00	227.51	240	246
	9	36.35	3.94	0.00	0.00	0.00	0.00	40.29	43	38
	10	31.21	5.59	0.97	0.00	0.00	0.00	37.77	40	34
	11	29.74	5.15	0.00	0.00	0.00	0.00	34.89	37	46
	12	<u>36.74</u>	<u>4.00</u>	<u>1.91</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>42.65</u>	<u>46</u>	<u>34</u>
	Total	134.04	18.68	2.88	0.00	0.00	0.00	155.60	166	152
MAS (I.S.)	TK	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	K	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1
	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1
	4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	2
	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	7	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1
	8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	2
	11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	12	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>1</u>
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	8
SHS	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0
	12	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>4</u>
	Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	4
<b>TOTAL</b>		<b>366.16</b>	<b>31.38</b>	<b>4.76</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>402.30</b>	<b>429</b>	<b>436</b>

**2024-25 Total ADA by Attendance Month**  
**ADA for each attendance month**

		Mo. 1	Mo. 2	Mo. 3	Mo. 4	24-25 P-1	23-24 P-1	Mo. 5	Mo. 6	Mo. 7	Mo. 8	24-25 P-2	23-24 P-2	Mo. 9	Mo. 10	Mo. 11	24-25 Annual	23-24 Annual
Albion	TK	0.63	0.68	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	K	1.88	1.74	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	1	1.81	1.88	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	2	3.56	3.74	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	3	<u>3.56</u>	<u>3.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
	Total	11.44	11.54	0.00	0.00	0.00	8.54	0.00	0.00	0.00	0.00	0.00	8.57	0.00	0.00	0.00	0.00	8.78
Complche	TK	1.00	1.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	K	2.88	3.06	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	1	3.63	3.59	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	2	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	3	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
	Total	7.51	7.65	0.00	0.00	0.00	14.18	0.00	0.00	0.00	0.00	0.00	14.06	0.00	0.00	0.00	0.00	14.00
MK-8	TK	6.56	6.68	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	K	16.50	16.27	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	1	13.38	13.06	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	2	23.69	23.85	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	3	15.38	15.44	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	4	28.56	29.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	5	18.56	18.44	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	6	35.38	35.76	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	7	37.75	37.33	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	8	<u>32.25</u>	<u>31.68</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
	Total	228.01	227.51	0.00	0.00	0.00	226.40	0.00	0.00	0.00	0.00	0.00	222.27	0.00	0.00	0.00	0.00	223.44
MHS	9	41.00	40.29	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	10	37.57	37.77	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	11	35.19	34.89	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	12	<u>44.50</u>	<u>42.62</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
	Total	158.26	155.57	0.00	0.00	0.00	143.47	0.00	0.00	0.00	0.00	0.00	141.14	0.00	0.00	0.00	0.00	142.37
MAS	TK	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	K	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	1	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	2	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	3	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	4	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	5	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	6	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	7	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	8	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	9	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	10	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	11	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	12	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
	Total	0.00	0.00	0.00	0.00	0.00	7.29	0.00	0.00	0.00	0.00	0.00	7.69	0.00	0.00	0.00	0.00	7.76
SHS	9	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	10	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	11	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	12	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
	Total	0.00	0.00	0.00	0.00	0.00	2.69	0.00	0.00	0.00	0.00	0.00	2.08	0.00	0.00	0.00	0.00	1.73
TOTAL ADA		405.22	402.27	0.00	0.00	0.00	402.57	0.00	0.00	0.00	0.00	0.00	395.81	0.00	0.00	0.00	0.00	398.08

# 2024-25 Enrollment by District of Residence

Month: 2

		MUSD	FB	PA	AV	Ukiah	Other	24-25 Totals To Date	24/25 CBEDS (Oct.)	23/24 CBEDS (Oct.)
Albion	TK	1	0	0	0	0	0	1	1	2
	K	2	0	0	0	0	0	2	3	2
	1	2	0	0	0	0	0	2	2	2
	2	4	0	0	0	0	0	4	4	3
	3	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4</u>	<u>4</u>	<u>1</u>
	Total	13	0	0	0	0	0	13	14	10
Comptche	TK	1	0	0	0	0	0	1	1	1
	K	4	0	0	0	0	0	4	4	5
	1	4	0	0	0	0	0	4	4	3
	2	0	0	0	0	0	0	0	0	0
	3	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7</u>
	Total	9	0	0	0	0	0	9	9	16
MK-8	TK	7	0	0	0	0	0	7	7	8
	K	16	0	0	0	0	0	16	17	15
	1	14	0	0	0	0	0	14	14	23
	2	24	0	0	0	0	0	24	25	18
	3	16	0	1	0	0	0	17	17	21
	4	29	3	0	0	0	0	32	31	19
	5	18	1	0	0	0	0	19	19	32
	6	35	2	0	0	0	0	37	37	37
	7	36	2	0	0	0	0	38	39	31
	8	<u>27</u>	<u>6</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>34</u>	<u>34</u>	<u>42</u>
	Total	222	14	2	0	0	0	238	240	246
MHS	9	37	4	0	0	0	0	41	43	38
	10	33	6	1	0	0	0	40	40	34
	11	30	6	0	0	0	0	36	37	46
	12	<u>39</u>	<u>5</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>46</u>	<u>46</u>	<u>34</u>
	Total	139	21	3	0	0	0	163	166	152
MAS (I.S.)	TK	0	0	0	0	0	0	0	0	0
	K	0	0	0	0	0	0	0	0	0
	1	0	0	0	0	0	0	0	0	1
	2	0	0	0	0	0	0	0	0	0
	3	0	0	0	0	0	0	0	0	1
	4	0	0	0	0	0	0	0	0	0
	5	0	0	0	0	0	0	0	0	2
	6	0	0	0	0	0	0	0	0	0
	7	0	0	0	0	0	0	0	0	1
	8	0	0	0	0	0	0	0	0	0
	9	0	0	0	0	0	0	0	0	0
	10	0	0	0	0	0	0	0	0	2
	11	0	0	0	0	0	0	0	0	0
	12	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
	Total	0	0	0	0	0	0	0	0	8
SHS	9	0	0	0	0	0	0	0	0	0
	10	0	0	0	0	0	0	0	0	0
	11	0	0	0	0	0	0	0	0	0
	12	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4</u>
	Total	0	0	0	0	0	0	0	0	4
TOTAL		383	35	5	0	0	0	423	429	436

# 2024-25 Total Enrollment by Attendance Month

		24-25 Annual Avg										
		Mo. 1	Mo. 2	Mo. 3	Mo. 4	Mo. 5	Mo. 6	Mo. 7	Mo. 8	Mo. 9	Mo. 10	Mo. 11
Albion	TK	1	1	0	0	0	0	0	0	0	0	0
	K	3	2	0	0	0	0	0	0	0	0	0
	1	2	2	0	0	0	0	0	0	0	0	0
	2	4	4	0	0	0	0	0	0	0	0	0
	3	4	4	0	0	0	0	0	0	0	0	0
	Total	14	13	0	0	0	0	0	0	0	0	0
Comptche	TK	1	1	0	0	0	0	0	0	0	0	0
	K	3	4	0	0	0	0	0	0	0	0	0
	1	4	4	0	0	0	0	0	0	0	0	0
	2	0	0	0	0	0	0	0	0	0	0	0
	3	0	0	0	0	0	0	3	0	0	0	0
	Total	8	9	0	0	0	0	0	0	0	0	0
MK-8	TK	7	7	0	0	0	0	0	0	0	0	0
	K	17	16	0	0	0	0	0	0	0	0	0
	1	14	14	0	0	0	0	0	0	0	0	0
	2	25	24	0	0	0	0	0	0	0	0	0
	3	17	17	0	0	0	0	0	0	0	0	0
	4	30	32	0	0	0	0	0	0	0	0	0
	5	18	19	0	0	0	0	0	0	0	0	0
	6	37	37	0	0	0	0	0	0	0	0	0
	7	39	38	0	0	0	0	0	0	0	0	0
	8	34	34	0	0	0	0	0	0	0	0	0
	Total	238	238	0	0	0	0	0	0	0	0	0
MHS	9	43	41	0	0	0	0	0	0	0	0	0
	10	40	40	0	0	0	0	0	0	0	0	0
	11	37	36	0	0	0	0	0	0	0	0	0
	12	46	46	0	0	0	0	0	0	0	0	0
	Total	166	163	0	0	0	0	0	0	0	0	0
MAS	TK	0	0	0	0	0	0	0	0	0	0	0
	K	0	0	0	0	0	0	0	0	0	0	0
	1	0	0	0	0	0	0	0	0	0	0	0
	2	0	0	0	0	0	0	0	0	0	0	0
	3	0	0	0	0	0	0	0	0	0	0	0
	4	0	0	0	0	0	0	0	0	0	0	0
	5	0	0	0	0	0	0	0	0	0	0	0
	6	0	0	0	0	0	0	0	0	0	0	0
	7	0	0	0	0	0	0	0	0	0	0	0
	8	0	0	0	0	0	0	0	0	0	0	0
	9	0	0	0	0	0	0	0	0	0	0	0
	10	0	0	0	0	0	0	0	0	0	0	0
	11	0	0	0	0	0	0	0	0	0	0	0
	12	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0
SHS	9	0	0	0	0	0	0	0	0	0	0	0
	10	0	0	0	0	0	0	0	0	0	0	0
	11	0	0	0	0	0	0	0	0	0	0	0
	12	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0
TOTAL Enroll		426	423	0	0	0	0	0	0	0	0	0

MENDOCINO GRAMMAR SCHOOL  
STUDENT BODY ACCOUNT  
2024-2025 QUARTERLY ACCOUNT  
PERIOD: JULY - SEPT. 2024

	BALANCE	INCOME	EXPENSE	NEW BALANCE
KINDERGARTEN	\$ -			\$ -
1ST GRADE	\$ 20.00			\$ 20.00
2ND GRADE	\$ (72.84)			\$ (72.84)
3RD GRADE	\$ 122.50			\$ 122.50
4-5 GRADES	\$ 151.34			\$ 151.34
COMPTCHE SCHOOL	\$ 0.78			\$ 0.78
GENERAL STUDENT BODY	\$ 3.55			\$ 3.55
MULTI-PURPOSE STAGE	\$ 45.07			\$ 45.07
To Be Reimbursed MUSD	\$ (225.00)			\$(225.00)
<b>TOTAL</b>	<b>\$ 45.40</b>			<b>\$ 45.40</b>



**MENDOCINO MIDDLE SCHOOL**  
**STUDENT BODY ACCOUNT**  
**2024-25 MONTHLY SUMMARY**  
**PERIOD: OCTOBER 2024**

DESCRIPTION	Beginning Balance	Income	Expenses	Ending Balance
6-8 Boys Free Throw	\$ -			\$ -
6-8 Girls Free Throw	\$ -			\$ -
6th Grade	\$ 3,244.60			\$ 3,244.60
7-8 Boy's BB	\$ 808.66		\$73.10	\$ 735.56
7-8 Girl's BB	\$ 418.18			\$ 418.18
7th Grade Class	\$ 2,239.08			\$ 2,239.08
8th Grade Class	\$ (99.20)			\$ (99.20)
8th Grade Trip	\$ 435.91			\$ 435.91
Art Fund	\$ 3,234.70	\$307.00		\$ 3,541.70
Athletics	\$ 1,127.17			\$ 1,127.17
AVID	\$ -			\$ -
Chess Club	\$ -			\$ -
Chorus	\$ -			\$ -
Cooking Club	\$ 253.06			\$ 253.06
Film Club	\$ 82.36			\$ 82.36
Grad Dance	\$ 24.66			\$ 24.66
Leadership	\$ 171.78			\$ 171.78
Maker Faire	\$ -			\$ -
Outdoor Survival	\$ -			\$ -
PE Fund	\$ -			\$ -
School Supplies	\$ 96.44			\$ 96.44
Science	\$ 285.22			\$ 285.22
Student Council	\$ 1,451.03	\$1.28		\$ 1,452.31
Volleyball	\$ 11,882.82	\$2,426.75	\$2,591.01	\$ 11,718.56
Woodlands	\$ -	\$300.00		\$ 300.00
Yearbook	\$ 2,682.69			\$ 2,682.69
Yearend Activities	\$ -			\$ -
<b>TOTAL</b>	<b>\$ 28,339.16</b>	<b>\$3,035.03</b>	<b>\$2,664.11</b>	<b>\$ 28,710.08</b>

**MENDOCINO HIGH SCHOOL  
STUDENT BODY ACCOUNT  
2024-25 MONTHLY SUMMARY  
PERIOD: OCTOBER 2024**

	DESCRIPTION	Begin Balance	Income	Expenses	Ending Balance
GENERAL FUNDS					
	Athletic Travel/Requests	1703.26			1703.26
	Athletics - Officials only	4305.30			4305.30
	CTE Art	1933.14			1933.14
	CTE Media	200.00			200.00
	CTE Woodshop	1839.96			1839.96
	Facilities (key dep)	3038.16			3038.16
	Library	96.20			96.20
	MCHS General	2503.11	775.00		3278.11
	MCHS Outdoor Leadership	493.15			493.15
	MCHS Yearbook	2240.00		2240.00	0.00
	PACT Testing	525.00			525.00
	PSAT/SAT workbooks	1485.00			1485.00
**	Request (donations/interest)	382.53	6.55		389.08
	Sober Grad	2164.49			2164.49
	Skate Ramp Fund	500.87			500.87
	SONAR	4236.34			4236.34
	Store	160.33			160.33
	Student Council	1688.56	131.86		1820.42
	Youth Prevention	92.50			92.50
CLASSES					
	Class of 24	158.54			158.54
	Class of 25	5252.42			5252.42
	Class of 26	2153.86	880.18	400.90	2633.14
	Class of 27	50.00	438.38	43.84	444.54
SPORTS - GENERAL		501.85			501.85
FALL SPORTS					
	Boys Soccer	-49.05			-49.05
	Girls Soccer	378.02			378.02
	Volleyball	947.80			947.80
WINTER SPORTS					
	Boys Basketball	2710.15			2710.15
	Girls Basketball	3890.08	140.00		4030.08
SPRING SPORTS					
	Baseball	500.00			500.00
	Golf	1000.00			1000.00
	Swim Team	283.00			283.00
	Tennis	64.97			64.97
	Track	0.00			0.00
CLUB					
	CLUBS - GENERAL				

	Body Positive	0.00			0.00
	CSF	-39.60			-39.60
	Culinary	4682.98			4682.98
	Electronics	1196.69			1196.69
	Horticulture/Botany Club	629.72			629.72
	Improv club	1315.94			1315.94
	Interact Club-Activity	3379.95			3379.95
	Interact Club-Administrative	3293.10			3293.10
	Leadership	56.44			56.44
	Model U.N.	-1510.57			-1510.57
	Multi-Cultural Club	305.00			305.00
	Radio	1347.69	39.34		1387.03
	Science Club	126.09			126.09
	Spectrum	80.00			80.00
	Yearbook	2851.76	2440.00		5291.76
	Yoga Club	0.00			0.00
A/E WEEK					
	AE WEEK - GENERAL	3241.25			3241.25
	AE WEEK Art Center	25.00			25.00
	AE WEEK Ashland	1934.74			1934.74
	AE WEEK Biking	394.24			394.24
	AE WEEK Coastal Adventures	-36.72			-36.72
	AE WEEK College Tours	336.16			336.16
	AE WEEK Creative Writing	0.00			0.00
	AE WEEK Drivers Ed Class	300.00			300.00
	AW WEEK E-Lab	45.00			45.00
	AE WEEK First Responder Academy	1344.46			1344.46
	AE WEEK Media Film	0.00			0.00
	AE WEEK Sierra Adventure	47.09			47.09
	AE WEEK Top Sail	-596.61			-596.61
	AW WEEK Woodworking	0.00			0.00
	AE WEEK Yosemite Institute	-1325.68			-1325.68
TO BE REFUNDED		0.00			0.00
TOTAL		71570.15	4851.31	2684.74	73736.72

## LEASE AGREEMENT

This Lease Agreement is made and entered into on October 16<sup>th</sup>, 2024 by and between the MENDOCINO UNIFIED SCHOOL DISTRICT ("DISTRICT") and COMMUNITY CENTER OF MENDOCINO ("LESSEE").

The DISTRICT hereby leases to the LESSEE those certain premises in the Town of Mendocino, County of Mendocino, State of California as depicted on Exhibit "A", attached hereto and by this reference made a part hereof, subject to the terms and conditions described below ("the Premises").

As of November, 2024, sewer bills will be the responsibility of the District.

1. Term and Rent:

1.1 The term of this Lease shall begin on November 1<sup>st</sup>, 2024 and shall end on June 30<sup>th</sup>, 2027 unless earlier terminated pursuant to this agreement.

1.2 LESSEE shall pay rent to the DISTRICT as follows:

November 1<sup>st</sup>, 2024 to June 30<sup>th</sup>, 2027      \$100 per month.

The rent shall be paid to the DISTRICT on or before the first day of each month.

1.3 As of the commencement of the Lease term, LESSEE warrants that it has carefully inspected the Premises and has advised the DISTRICT of any known defects. LESSEE accepts the buildings and improvements and any equipment in their existing condition and state of repair. LESSEE agrees that no statements, representations, or warranties, express or implied, have been made by or on behalf of the DISTRICT with respect to the condition of the Premises except as contained in the provisions of this Lease. DISTRICT shall in no event be liable for any patent defects.

1.4 The term of this Lease may be extended by the mutual written agreement of the parties.

2. Use of the Premises:

2.1 LESSEE shall use the Premises solely for community, public and/or recreational uses.

2.2 The storage building located between Friendship Park and the Old Historic Grammar School shall not be used for any reason.

2.3 LESSEE shall keep the Premises free of any liens or encumbrances.

3. Uses Prohibited:

- 3.1 LESSEE shall not use the Premises or allow others to use any part of the Premises during the term of this Lease for any purpose or use in violation of the provisions of this Lease or in violation of any applicable law or ordinance. LESSEE shall at all times during the term of this Lease comply with all federal, state, county or other applicable laws, regulations or ordinances now or hereafter enacted that pertain to the Premises.
- 3.2 LESSEE shall not permit the Premises to be used in any manner which interferes with the activities or functions of the DISTRICT or other agencies or groups which utilize the Historic Grammar School Athletic Field, or which unduly disrupts nearby residents or jeopardizes the safety of persons or property on or near the Premises. In the event complaints are received by either the DISTRICT or LESSEE, the parties shall meet with a mutually agreed upon mediator and extend their best efforts to ensure that any disturbance does not again occur. Cost of the mediator shall be divided equally between DISTRICT and LESSEE.
- 3.3 No smoking or illegal substances are allowed on the Premises at any time. No alcohol is allowed on the Premises except that LESSEE may permit alcohol on the Premises so long as the LESSEE complies with all applicable laws and regulations including without limitation Business and Professions Code section 25608 and the County of Mendocino Code chapter 8.86 pertaining to the consumption of alcohol in public areas within the Town of Mendocino. LESSEE shall also obtain any necessary permit or license from the State Department of Alcoholic Beverage Control.

4. Utilities:

- 4.1 LESSEE shall pay in a timely manner for all utility services at the Premises including, but not limited to, gas, heat, electricity, and power which may be furnished to or used in connection with LESSEE's operation on the Premises. All utility service shall be billed directly to LESSEE.
- 4.2 LESSEE may use the existing well per limits established by the Mendocino City Community Services District.
- 4.3 If the DISTRICT in its sole discretion determines that a water scarcity exists, the DISTRICT may ration water and restrict the water usage of LESSEE.

5. Repairs and Maintenance:

- 5.1 LESSEE shall maintain the interior and exterior of the Premises in good condition and any repairs or maintenance shall be performed in accordance with best practices after notifying DISTRICT.

5.2 LESSEE shall provide all interior custodial and maintenance services, including regular garbage service for the Premises.

5.3 See attached maintenance agreement MOU.

6. Alteration:

6.1 LESSEE shall not make, or cause to be made, any alteration, addition, or physical change of whatever nature to the leased buildings, structures or the grounds, without first submitting a written request to do so to the DISTRICT and receiving written approval thereof from the DISTRICT. The cost of any such alteration, addition or physical change shall be borne by LESSEE and, except as otherwise agreed by the DISTRICT, the same will become the property of the DISTRICT. The LESSEE shall obtain all necessary and required permits for such addition, alteration, or physical change from governmental agencies having jurisdiction over the matter.

6.2 If LESSEE's operations require alterations or additions to the building or grounds, or if town, county, or state requirements necessitate alterations or additions, the cost thereof shall be paid by LESSEE.

7. Hold Harmless:

7.1 LESSEE shall hold harmless, defend and indemnify the DISTRICT, its officers, board members, agents and employees from any and all liability, loss, cost, or expense on account of any suits, verdicts, judgments, costs or claims of any nature or kind arising out of, or in any way connected with LESSEE's operations or use at the Premises. The DISTRICT shall hold LESSEE harmless from any and all claims, demands, actions, and causes of action and agrees to indemnify LESSEE as a result of any claim that arises due to the DISTRICT's use of the Premises.

8. Insurance:

8.1 LESSEE shall maintain during the term of this Lease, at its sole cost and expense, a general liability insurance policy for LESSEE's operations and use of the Premises. The DISTRICT shall be listed as an additional insured on all applicable policies of insurance. LESSEE's liability policy shall be endorsed as primary insurance regarding those matters which LESSEE is obligated to indemnify DISTRICT and regarding such matters any insurance maintained by the DISTRICT shall be excess and not contributing insurance. Copies of said policies or certificates thereof shall be provided to the DISTRICT upon request and the LESSEE shall obtain the written agreement of the insurers to notify the DISTRICT in writing thirty (30) days prior to any cancellation of insurance. LESSEE shall not sell, or permit to be kept, used, or sold, in or about the Premises any article which may be prohibited by the standard form of fire insurance policies.

9. Entry and Inspection:

- 9.1 DISTRICT, or its duly authorized representative or agents, may enter upon the Premises at any reasonable time during the term of this Lease for the purpose of determining whether LESSEE is complying with the terms and conditions hereof or for any other purpose incidental to the rights of the DISTRICT. LESSEE shall cooperate with DISTRICT and shall permit reasonable entry on the Premises.

10. Default:

- 10.1 If LESSEE breaches any provision of this Lease, the DISTRICT may provide a 60-day termination notice. The LESSEE may use this time to remedy the breach. The termination notice may be rescinded when the LESSEE is acting within the provisions of this lease. The DISTRICT, in addition to all other rights or remedies provided by the law, shall have the following rights:

- 10.1.1 If the LESSEE abandons, vacates, or surrenders the Premises or ceases to operate, the DISTRICT may, in its sole discretion, elect by written notice to LESSEE to terminate this Lease at any time after the occurrence and in such event LESSEE's right to possession shall be terminated

- 10.1.2 In the event LESSEE defaults and abandons the Premises, DISTRICT may elect to continue this Lease in full force and effect and not terminate LESSEE's right to possession of the Premises, in which event DISTRICT shall have the right to enforce any rights and remedies granted by the Lease or by law against LESSEE, including, without limitation, the right to collect when due rental and other sums payable hereunder, provided that after the occurrence of default and abandonment of the Premises by LESSEE and for so long as DISTRICT does not terminate LESSEE's right to possession of the Premises, LESSEE shall have the right to assign or sublet this Lease upon the written consent of the DISTRICT. DISTRICT shall not be deemed to have elected to terminate, and in no event shall DISTRICT's acts of maintenance or preservation of the Premises, efforts to relet, or obtaining the appointment of a receiver to protect the interest of DISTRICT under the Lease be deemed to constitute such termination.

11. Destruction of Premises:

11.1 Abatement:

- 11.1.1 In the event all or any portion of the improved area shall be damaged by fire, or other casualty not occasioned by the act or default of LESSEE, the payments called for by this Lease shall cease and be fairly apportioned according to whether the resulting limitation upon LESSEE's use of the Premises is entire or partial. If the parties cannot agree upon the amount of the abatement of rent within thirty (30) days of the damage, the rent shall tentatively remain unabated (but deposited into a savings account with a federally insured financial institution named by LESSEE, and

approved by DISTRICT, which approval shall not be unreasonably withheld (the "Escrow Account")) and the parties shall immediately submit to binding arbitration under (i) the expedited rules of the American Arbitration Association or (ii) another mutually acceptable procedure. Upon the issuance of the Arbitrator's decision, or other resolution of the dispute, the settlement shall be retroactive and upon resolution, the Escrow Account proceeds shall be distributed in the manner specified by the Arbitrator or the settlement agreement.

11.2 Termination:

11.2.1 If the improved area situated upon the Premises is damaged or destroyed by casualty to the extent that rebuilding or repairs cannot reasonably be completed within nine (9) months from the date of damage, LESSEE may, at its option, terminate this Lease as of the date of damage by notice to the DISTRICT within forty-five (45) days of such date.

11.3 Restoration:

11.3.1 If LESSEE does not so terminate this Lease, or if the improvements are not so damaged that repairs may be completed within nine (9) months from the date of damage, then this Lease shall not terminate. The DISTRICT shall proceed forthwith to repair such improvements to substantially the same condition as existed immediately prior to the damage and shall diligently pursue such repair to completion. If such completion is not attained within nine (9) months from the date of damage, LESSEE may terminate by written notice to DISTRICT at any time prior to completion.

11.4. For purposes of this Article, the parties waive such rights of Lease termination as are granted to them under the laws of the state of California, it being their agreement that the rights of termination in the event of casualty, as set forth herein, shall be exclusive.

12. Termination:

12.1 The area designated as "undeveloped" on Exhibit "A" shall remain undeveloped unless parties agree in writing on specified uses.

12.2 This agreement shall be terminable: (1) without cause by either party upon the giving of six (6) months written notice to the other party and (2) by the DISTRICT, upon the giving of thirty (30) days written notice to LESSEE, should problems arise of such severity that DISTRICT, in reasonable exercise of its discretion, determines that continued use of the Premises by LESSEE is not in the best interest of the school district or community.



12.3 This Lease may be terminated by the DISTRICT if LESSEE or any sub-LESSEE is in default of or breaches any of the terms or conditions of this Lease, in accordance with the conditions specified in Section 10, Default.

12.4 If for any reason any court determines that this Lease is invalid or that either party was not vested with the legal authority to enter into this Lease, this Lease shall become immediately null and void.

13. Surrender of the Premises:

13.1 LESSEE shall, at the expiration of the term of this Lease, or upon the earlier termination thereof for any reason, surrender the Premises to the DISTRICT in as good a condition as the Premises were in when possession thereof was given to LESSEE, reasonable wear and tear excepted. All alternations and improvements shall remain on the Premises and shall not be removed unless DISTRICT requests LESSEE to do so in writing. The cost of said removal or repair to the original state shall be borne by LESSEE. LESSEE agrees at the expiration of the lease term or any prior termination to remove or cause to be removed any signs that have been placed upon, in or about the Premises by LESSEE and to repair and restore the Premises to the same condition prior to the time of placing of said signs upon, in, or about the Premises by LESSEE, reasonable wear and tear excepted.

14. Notices:

14.1 Any demand or notice which either party shall be required, or may desire to make upon or give to the other, shall be in writing and shall be delivered personally upon the other, or sent by prepaid registered certified mail addressed to the respective parties, as follows:

DISTRICT: Mendocino Unified School District  
P. O. Box 1154  
Mendocino, California 95460  
Attention: Superintendent

LESSEE: Community Center of Mendocino  
PO Box 551  
Mendocino, California 95460

15. Time:

15.1 Time is of the essence with regard to the provisions of this Lease.

16. Miscellaneous:

- 16.1 DISTRICT shall not be responsible for damage to or loss of personal property of LESSEE or its agents that is stored or used on the Premises.
- 16.2 The LESSEE shall pay all personal property taxes that may be assessed by the State of California, possessory interest fees or other assessments and charges required as a result of LESSEE's use of any part of the Premises.
- 16.3 The headings of titles to the paragraphs of this Lease are not a part of this Lease and shall have no effect upon its construction or interpretation.
- 16.4 The provisions of this Agreement are severable, and if any provision herein is invalidated by any court, the remaining provisions shall not be affected thereby and shall be fully enforceable, unless such enforcement would be unreasonable or inequitable under all the circumstances or would frustrate the purpose of the Agreement.
- 16.5 LESSEE shall not sell or assign this Lease, or any part thereof or any interest therein, without first obtaining the DISTRICT's written consent to sell or assign, which consent shall not be unreasonably withheld. DISTRICT shall be provided copies of all such agreements.

17. Maintenance:

17.1 The following maintenance responsibilities were agreed to by both parties regarding the Mendocino Recreation Center:

MUSD will be responsible for:

1. Maintaining and repairing all heaters
2. Maintaining and repairing all electrical wiring issues including ballasts
3. Maintenance and repairs of all water systems
4. Maintenance and repairs of playground structures
5. Major wood/structural maintenance and repairs to snack shack, bleachers, walkways, and dugouts
6. Painting exterior and interior of the building. CCM will do spot painting only
7. Filling driveways and parking lot with gravel
8. Maintaining the windows and the roof.
9. Maintenance of all fencing (excluding replacement and painting of pickets)
10. Installing, maintaining safe, secure and appropriate well covers
11. Custodial (trash cans and general clean up) after school usage
12. Sprinkler line and head maintenance
13. Paying Friendship Park utility bills

Friendship Park

- Maintenance of Friendship Park including mowing, weeding, pruning, gopher control, watering, etc.

CCM will be responsible for:

1. Cleaning and maintaining the inside and the grounds of the Mendocino Recreation Center building
2. Cleaning and maintaining Dojo and Outdoor Fitness and Recreation Area
3. Minor plumbing repairs such as faucet and toilet leaks and repairs
4. Keep all outbuildings free of weeds and brush
5. Replace light bulbs around facility and maintain exit lights
6. Maintain fire alarm system and stay current with inspections
7. Any damage that occurs above and beyond normal wear and tear will be responsibility of CCM
8. Custodial (trash cans and general clean up)
9. Kitchen equipment maintenance
10. Weed eating and landscaping Rec Center grounds
11. Replacement and painting of pickets (MUSD will provide the pickets) for picket fence

Friendship Park

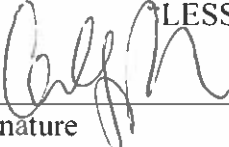
- Custodial (trash cans and general clean up after events)
- Stocking and cleaning the restrooms
- Opening and closing the restrooms before and after events
- Managing the field rental requests

18. Entire Agreement:

- 18.1 This Lease Agreement supersedes all prior agreements with respect to the Premises and constitutes the entire agreement of the parties in respect to the subject matter hereof, and there are no oral agreements between the parties. No changes in the Lease Agreement shall be made except in writing and signed by both the DISTRICT and the LESSEE. All other leases are null and void.

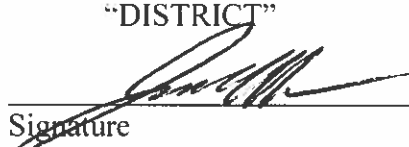
**IN WITNESS WHEREOF**, the parties hereto have set their hand on the data hereinabove set forth.

Community Center of Mendocino

LESSEE"  
  
 \_\_\_\_\_  
 Signature

president  
 \_\_\_\_\_  
 Title

Mendocino Unified School District

"DISTRICT"  
  
 \_\_\_\_\_  
 Signature

Superintendent  
 \_\_\_\_\_  
 Title

**Mendocino Unified School District/Mendocino Teachers' Association  
Memorandum of Understanding  
2024-25-01: Appendix A**

**It is hereby agreed that the verbiage below will edit/replace the existing verbiage for Appendix A:**

**Appendix A – Athletic Stipends and Special Assignment Salary Schedules  
Special Assignments**

Tier	Tier IV	Tier III	Tier II	Tier I
Proposed Stipend	\$ 3,000	\$1800	\$1200	\$600
Proposed hours of commitment beyond contract hours	3+ hours/wk (150+ hours)	2+ hours/wk (80 – 150+ hours)	1+ hour/wk (40 - 80 hours)	45 minutes - 1 hour/wk. (Hours less than 20 hours will be paid in comp time.) *

\*Administrators will advertise a list of available stipend positions at the beginning of the year on an annual basis and under which tier they will be paid. Additional stipend positions may be added during the year as needed.

\*\* Tier I assignments may require a time log. Logs are due Monthly.

**Athletics**

	Tier IV	Tier III	Tier II	Tier I
Proposed Stipend	\$2400	\$1800	\$1200	\$900
Proposed hours of commitment	200+ hours	100 – 200 hours		
	Football	Cross Country	High School Assistant Coaches	Middle School Assistant Coaches
	Soccer	Baseball	MS B Team	MS C Team
	Volleyball	Golf		
	Basketball	Softball		
		Tennis		
		MS Volleyball		
		MS Basketball		
		MS Soccer		
		Track		
		Cheerleading		
		Swimming		
		JV Coaches		

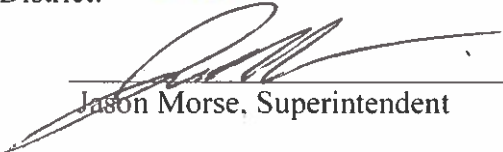
For Mendocino Teachers Association

11/15/2024  
Date

  
Josh Potter, Interim MTA President

For Mendocino Unified School District:

11/15/24  
Date

  
Jason Morse, Superintendent



**Mendocino Unified School District**

**BOND MEASURE  
IMPROVEMENT BOND  
PROGRAM  
PHASE ONE & TWO  
PROJECTS**

**Monthly Progress Report  
November 2024**

Prepared By

Alameida  
Architecture

555 South Main Street, Suite 2  
Sebastopol, California 95472  
(707) 824-1219  
[www.alameida.com](http://www.alameida.com)

## **Team Members**

### **Mendocino Unified School Board of Trustees**

Windspirit Aum, Albion

Michael Schaeffer, Board President, Comptche

Emily Griffen, Board Member, Mendocino

Mark Morton, Board Member, Caspar

Lisa James, Board Member, Elk

### **Superintendent**

Jason Morse

### **District Architect**

Quattrocchi & Kwok Architects

### **General Contractor**

Lathrop Construction Associates Inc.

### **District Construction Manager**

Donald Alameida, Alameida Architecture

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# Budget

## M.U.S.D. PHASE TWO PROJECT

### Source of Funds:

Source Code:

Series A Bond (less issuance cost)

Available

Series B Bond 12,078,458

Developer Fees -

State Bonds -

12,078,458

Description	Budget	Expended To Date	Remaining Balance	Forecast	Surplus (Shortfall)
Design and Planning	1,127,186	987,786	139,400	1,121,306	5,880
Bidding, Permitting, Misc.	95,000	113,407	-18,407	95,000	0
Construction	9,675,800	8,976,808	-334,983	8,548,497	1,127,304
Owners Contingency	697,428	42,842	654,586	725,000	-27,572
Construction Support	505,000	377,486	107,826	429,025	75,975
Fixtures & furniture	0	12,146	-12,146	12,146	-12,146
Reserve	0	0	0	0	0
<b>Totals</b>	<b>12,100,414</b>	<b>10,510,475</b>	<b>536,276</b>	<b>10,930,973</b>	<b>1,169,441</b>

Available vs. budgeted (21,956) assumes 100% contingency expended

soft cost vs. hard cost 25.06%

### Funding Status

AVAILABLE FUNDS		PROJECTED FUND BALANCE @ % CONTINGENCY EXPENDED			
		0%	1%	5%	8%
Series A bonds	12,078,458	675,472	578,714	191,682	-21,956

### Schedule

	Planned	Actual	Schedule Status
Design and Planning	Jun-22	Jun-22	
Permitting and PH-2 GMP	1-Dec-22	August 23	
Construction	August 2023	August 21, 2024	
Completion	August 21, 2024	(Generator completion Sept. 2024)	

### Overall Project Status

Tech Center and Gym is occupied.

HVAC testing at the Gym underway, once that is complete Mechanical and Electrical engineers planning to come on site for long awaited punchlist.

Coordinating removal of the Modular Classrooms, CHPhas been a nightmare but with Windspirit;s tenacious pursuit and assistance from Loren Units have started to move off site.

Remaining work of installing the generator and ADA parking on the West side of the Gym may finally

### Potential Issues:

The single largest issue for the past month have been road closudres prevcvnting the removal of the Modulares. As stated that may finally be resolved.

### Next Steps ....

Contractor to complete installation of Generator and ADA parking and pursue completion of Punchlist items.

## **SCHEDULE - PHASE TWO**

Mendocino High School - Phase 2 Gym Tech Center Modernization										Plot - As-Built Update 11x17 through 01-Feb-24												Data Date 01-Feb-24											
Activity ID	Activity Name	Original Duration	Remaining Duration	Actual Duration	Physical % Complete	Start	Finish	Late Start	Late Finish	Total Float	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Mendocino High School - Phase 2 Gym & Tech Center Modernization																																	
Pre-Construction																																	
PREC0000	HVAC & Electrical Bid Period	103	0	103	100%	03-Mar-23 A	03-Sep-24	22-Dec-23	05-Sep-24	2																							
PREC0100	Remaining Scopes Bid Period	15	0	15	100%	03-Mar-23 A	28-Jul-23 A																										
PREC0200	Actual DSA Approval of Plans & Specs	24	0	24	100%	03-Apr-23 A	04-May-23 A																										
PREC0300	Actual DSA Approval of Plans & Specs	0	0	0	100%	28-Jul-23 A																											
PREC0400	Submittals & Procurement of HVAC and Electrical Equipment	0	0	0	100%	21-Apr-23 A																											
PREC0500	Submittals for Remaining Bid Scopes	0	0	0	100%	18-May-23 A																											
Long Lead Procurement																																	
PROC0000	Procure & Deliver Generator (Long Lead Time TBD)	302	130	155	21-Jun-23 A	05-Aug-24	05-Aug-24	05-Feb-24	07-Aug-24	2																							
PROC0100	Procure & Deliver HVAC Equipment (Long Lead Time TBD)	240	130	97	45%	13-Sep-23 A	05-Aug-24	05-Feb-24	07-Aug-24	2																							
PROC0200	Procure & Deliver HVAC Equipment (Long Lead Time TBD)	89	0	85	100%	15-Aug-23 A	15-Dec-23 A																										
PROC0300	Procure & Deliver Electrical Equipment (Long Lead Time TBD)	89	0	123	100%	21-Jun-23 A	15-Dec-23 A																										
Weather																																	
A1000	November 2023	21	0	49	17-Nov-23 A	30-Jan-24 A																											
A1010	December 2023	7	0	7	100%	17-Nov-23 A	30-Nov-23 A																										
A1020	January 2024	12	0	12	100%	04-Dec-23 A	19-Dec-23 A																										
Construction																																	
STR1000	Notice to Proceed - Start Construction	266	150	116	16-Aug-23 A	03-Sep-24	22-Dec-23	05-Sep-24																									
STR1010	Mobilization	13	0	13	100%	16-Aug-23 A	01-Sep-23 A																										
STR1020	Milestone Completion of Stewwork	0	0	0	0%	16-Aug-23 A	28-Mar-24																										
STR1030	Milestone Campus Usage of Gym Room 103 (No systems operation)	0	0	0	100%	01-Nov-23 A	01-Nov-23 A																										
STR18000	Substantial Completion of Project	0	0	0	0%	19-Apr-24*	19-Apr-24*																										
STR19000	Final Completion of Project	0	0	0	0%	03-Sep-24	03-Sep-24																										
Sitework																																	
SITE0000	Site Demo	155	56	99	11-Sep-23 A	19-Apr-24	22-Dec-23	17-Jan-24	13-Mar-24	-11																							
SITE0100	UG Utilities - SD at Site	10	0	3	100%	13-Oct-23 A	18-Oct-23 A																										
SITE0200	UG Utilities - DW to Woodshop	10	0	7	100%	13-Nov-23 A	22-Nov-23 A																										
SITE0300	Electrical Power & Data Infrastructure at Site	10	10	0	0%	01-Feb-24	14-Feb-24	17-Jan-24	30-Jan-24	-11																							
SITE0400	West Parking Lot (Late Work)	15	15	0	0%	08-Mar-24*	28-Mar-24	28-Mar-24	13-Mar-24	-11																							
SITE0500	West Side Mechanical & Generator Enclosure	30	25	3	15%	29-Jan-24 A	07-Mar-24	17-Jan-24	21-Feb-24	-11																							
SITE0600	Tech Parking Lot	30	30	0	0%	15-Feb-24	28-Mar-24	31-Jan-24	13-Mar-24	-11																							
SITE0700	Walkways between Buildings	30	30	0	0%	01-Feb-24	14-Mar-24	31-Jan-24	13-Mar-24	-1																							
Gym																																	
Demolition																																	
ADEM01000	Demolition	10	0	36	11-Sep-23 A	31-Oct-23 A																											
Foundation																																	
AFDN01000	UG Plumbing	5	0	19	100%	09-Oct-23 A	07-Dec-23 A																										
AFDN01010	Slab On Grade	5	0	10	100%	09-Oct-23 A	03-Nov-23 A																										
Structural																																	
ASTRI0000	Steel Columns	79	5	78	10-Oct-23 A	07-Feb-24	03-Jan-24	09-Jan-24	21-Jan-24	-21																							
ASTRI0100	Framing	15	5	0	0%	01-Feb-24	07-Feb-24	03-Jan-24	09-Jan-24	-21																							
ASTRI01010	Framing	105	46	54	13-Nov-23 A	05-Apr-24	22-Dec-23	28-Feb-24	08-Jan-24	-21																							
1st Floor																																	
AINR10000	MEP Rough-In	25	15	54	60%	13-Nov-23 A	22-Feb-24	22-Dec-23	15-Jan-24	-27																							
AINR10100	Door Frames	10	10	0	0%	23-Feb-24	07-Mar-24	16-Jan-24	29-Jan-24	-27																							
AINR10000	Drywall	15	15	0	0%	01-Feb-24	22-Dec-23	22-Dec-23	15-Jan-24	-27																							
AINR10100	Paint	5	5	0	0%	01-Mar-24	07-Mar-24	23-Jan-24	29-Jan-24	-27																							
AINR10200	Ceilings	10	10	0	0%	08-Mar-24	21-Mar-24	30-Jan-24	12-Feb-24	-27																							
AINR10300	MEP	10	10	0	0%	12-Mar-24	25-Mar-24	01-Feb-24	14-Feb-24	-27																							
AINR10400	Casework	5	5	0	0%	19-Mar-24	25-Mar-24	08-Feb-24	14-Feb-24	-27																							
AINR10500	Flooring	9	9	0	0%	26-Mar-24	05-Apr-24	15-Feb-24	28-Feb-24	-27																							
AINR10600	Dv 10	3	3	0	0%	03-Apr-24	05-Apr-24	26-Feb-24	28-Feb-24	-27																							
2nd Floor																																	
AINR20000	MEP Rough-In	46	46	54	13-Nov-23 A	05-Apr-24	22-Dec-23	28-Feb-24	15-Jan-24	-27																							
AINR20100	Door Frames	20	15	54	60%	13-Nov-23 A	22-Feb-24	22-Dec-23	15-Jan-24	-27																							
AINR20100	Door Frames	10	10	0	0%	23-Feb-24	07-Mar-24	16-Jan-24	29-Jan-24	-27																							

Mendocino High School - Phase 2 Gym Tech Center Modernization

Plot - As-Built Update 11x17 through 01-Feb-24

Date Date 01-Feb-24

Activity ID	Activity Name	Original Duration	Remaining Duration	Actual Duration	Physical % Complete	Start	Finish	Late Start	Late Finish	Total
AIN2000	Drywall	15	15	0	0%	01-Feb-24	22-Feb-24	22-Dec-23	15-Jan-24	-27
AIN2010	Paint	5	5	0	0%	01-Mar-24	07-Mar-24	29-Jan-24	29-Jan-24	-27
AIN2020	Ceilings	10	10	0	0%	08-Mar-24	21-Mar-24	30-Jan-24	12-Feb-24	-27
AIN2030	MEP	10	10	0	0%	12-Mar-24	01-Feb-24	01-Feb-24	14-Feb-24	-27
AIN2040	Casework	5	5	0	0%	19-Mar-24	25-Mar-24	08-Feb-24	14-Feb-24	-27
AIN2050	Flooring	9	9	0	0%	26-Mar-24	05-Apr-24	15-Feb-24	28-Feb-24	-27
AIN2060	Div 10	3	3	0	0%	03-Apr-24	05-Apr-24	28-Feb-24	28-Feb-24	-27
Exterior		35	35	0	0%	08-Feb-24	28-Mar-24	10-Jan-24	28-Feb-24	-21
AEXT1000	Exterior Siding Patch / Repair	15	15	0	0%	08-Feb-24	28-Feb-24	10-Jan-24	30-Jan-24	-21
AEXT1010	Exterior Paint	20	20	0	0%	01-Mar-24	28-Mar-24	31-Jan-24	28-Feb-24	-21
Roof		109	30	5	100%	04-Dec-23 A	14-Mar-24	17-Jan-24	28-Feb-24	-11
AREXT1000	Roof - Selective Demolition	5	0	5	100%	04-Dec-23 A	08-Dec-23 A			
AREXT1010	Roof - HVAC	15	15	0	0%	01-Feb-24	22-Feb-24	17-Jan-24	06-Feb-24	-11
AREXT1020	Roof - Patch / Repair Roofing	10	10	0	0%	23-Feb-24	07-Mar-24	07-Feb-24	21-Feb-24	-11
AREXT1030	Roof - Gutters & Downspouts	5	5	0	0%	08-Mar-24	14-Mar-24	28-Feb-24	28-Feb-24	-11
Closetout		10	10	0	0%	03-Apr-24	19-Apr-24	29-Feb-24	13-Mar-24	-27
ACL01000	Closetout - Gym	10	10	0	0%	08-Apr-24	19-Apr-24	29-Feb-24	13-Mar-24	-27
ACL01010	Punch List - Gym	10	10	0	0%	08-Apr-24	19-Apr-24	29-Feb-24	13-Mar-24	-27
ACL01020	Start-Up HVAC / T&B - Gym	10	10	0	0%	08-Apr-24	19-Apr-24	29-Feb-24	13-Mar-24	-27
Tech Center		155	52	112		22-Aug-23 A	15-Apr-24	29-Dec-23	05-Sep-24	100
Demolition		10	0	19	100%	22-Aug-23 A	18-Sep-23 A			
BDEM01000	Demolition	10	0	19	100%	22-Aug-23 A	18-Sep-23 A			
Foundation		15	0	11	100%	19-Sep-23 A	09-Oct-23 A			
BFDN1000	UG Plumbing	5	0	11	100%	19-Sep-23 A	04-Oct-23 A			
BFDN1010	Slab On Grade	10	0	10	100%	26-Sep-23 A	09-Oct-23 A			
Structural		20	0	74	100%	21-Sep-23 A	09-Jan-24 A			
BSTR1000	Framing	20	0	74	100%	21-Sep-23 A	09-Jan-24 A			
Interior Rough-In		78	15	84		02-Oct-23 A	22-Feb-24	09-Jan-24	05-Sep-24	137
BINR1000	MEP Rough-In	25	5	84	80%	02-Oct-23 A	07-Feb-24	29-Aug-24	05-Sep-24	147
BINR1010	Door Frames	10	10	0	0%	08-Feb-24	22-Feb-24	06-Jan-24	19-Jan-24	-23
Interior Finishes		80	42	8		22-Jan-24 A	01-Apr-24	29-Dec-23	28-Feb-24	-23
BINT1000	Drywall	15	5	8	70%	22-Jan-24 A	07-Feb-24	29-Dec-23	05-Jan-24	-23
BINT1010	Paint	5	5	0	0%	15-Feb-24	22-Feb-24	15-Jan-24	19-Jan-24	-23
BINT1020	Ceilings	10	10	0	0%	23-Feb-24	07-Mar-24	29-Jan-24	02-Feb-24	-23
BINT1030	MEP	10	10	0	0%	01-Mar-24	14-Mar-24	29-Jan-24	09-Feb-24	-23
BINT1040	Casework	5	5	0	0%	08-Mar-24	14-Mar-24	09-Feb-24	09-Feb-24	-23
BINT1050	Flooring	9	9	0	0%	15-Mar-24	27-Mar-24	12-Feb-24	23-Feb-24	-23
BINT1060	Div 10	3	3	0	0%	28-Mar-24	01-Apr-24	26-Feb-24	28-Feb-24	-23
Exterior		83	25	13		15-Jan-24 A	07-Mar-24	24-Jan-24	28-Feb-24	-6
BEXT1000	Exterior Siding Patch / Repair	15	5	13	70%	15-Jan-24 A	07-Feb-24	24-Jan-24	30-Jan-24	-6
BEXT1010	Paint Exterior	20	20	0	0%	08-Feb-24	07-Mar-24	31-Jan-24	28-Feb-24	-6
Roof		50	2	74	100%	16-Oct-23 A	02-Feb-24	27-Feb-24	28-Feb-24	17
BREXT1000	Roof - Demolition	10	0	6	100%	16-Oct-23 A	24-Oct-23 A			
BREXT1010	Roof - HVAC	15	0	46	100%	25-Oct-23 A	03-Jan-24 A			
BREXT1020	Roof - Install (N) Roofing	20	0	4	100%	11-Jan-24 A	17-Jan-24 A			
BREXT1030	Roof - Gutters	5	2	15	75%	11-Jan-24 A	02-Feb-24	27-Feb-24	28-Feb-24	17
Closetout		10	10	0	0%	02-Apr-24	15-Apr-24	29-Feb-24	13-Mar-24	-23
BCL01000	Closetout - Tech Center	10	10	0	0%	02-Apr-24	15-Apr-24	29-Feb-24	13-Mar-24	-23
BCL01010	Punch List - Tech Center	10	10	0	0%	02-Apr-24	15-Apr-24	29-Feb-24	13-Mar-24	-23
BCL01020	Start-Up HVAC / T&B - Tech Center	10	10	0	0%	02-Apr-24	15-Apr-24	29-Feb-24	13-Mar-24	-23
Generator		20	20	0	0%	06-Aug-24	03-Sep-24	08-Aug-24	05-Sep-24	2
GEN1000	Install Generator (TBD)	10	10	0	0%	06-Aug-24	19-Aug-24	08-Aug-24	21-Aug-24	2
GEN1010	Generator Startup / Testing / Training (TBD)	10	10	0	0%	20-Aug-24	03-Sep-24	22-Aug-24	05-Sep-24	2

Remaining Level of Effort

Actual Level of Effort

Remaining Work

Critical LOE

Critical Remaining Work

Roof - Selective Demolition

Roof - HVAC

Roof - Patch / Repair Roofing

Roof - Gutters & Downspouts

Closetout - Gym

Punch List - Gym

Start-Up HVAC / T&B - Gym

Demolition

UG Plumbing

Slab On Grade

Framing

MEP Rough-In

Door Frames

Drywall

Paint

Ceilings

MEP

Casework

Flooring

Div 10

Exterior Siding Patch / Repair

Paint Exterior

Roof - HVAC

Roof - Install (N) Roofing

Roof - Gutters

Closetout - Tech Center

Punch List - Tech Center

Start-Up HVAC / T&B - Tech Center

Install Generator (TBD)

Generator Startup

Generator

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Generator Startup

## **CHANGE EVENTS**

Status	Description	Amount
APPROVED	Material Cost Increases - Acoustical Ceilings & Panels	\$7,011.17
APPROVED	Demo Existing Ceiling in Room B105C (Tech Center)	\$1,622.14
APPROVED	Demo Existing Mezzanine in Room B106 (Tech Center)	\$5,146.87
APPROVED	Temporary Data Line to Wood Shop Building	\$822.73
APPROVED	Reframe Door Openings in Tech Building	\$2,059.17
APPROVED	Domestic Water Isolation Valve at Gym	\$2,121.49
APPROVED	Removal of Casework & Lockers from Team Room (Gym)	\$923.08
APPROVED	Removal of Conduits at Tech Center	\$780.66
APPROVED	Removal of Flooring in Foyer & Weight Room	\$7,542.86
APPROVED	Permanent Data & IDF at Wood Shop	\$16,167.03
APPROVED	Shear Wall Hold Downs & Shear Ply at Tech Center	\$6,187.25
APPROVED	Furred Plumbing Walls in Kitchen	\$1,028.57
APPROVED	Duct Chases in Tech Center	\$5,084.83
APPROVED	Demo Furred Header at Hospitality Lobby	\$532.74
APPROVED	Add Door A205A (Gym)	\$4,873.85
APPROVED	Above Grade Water Line at Wood Shop	\$4,528.88
APPROVED	Frame Hard Lid Ceilings at Art Class Halls (Tech Center)	\$3,745.06
APPROVED	Patch & Paint Wood Paneling in Hospitality Lobby	\$2,172.52
APPROVED	Electrical to EWH 4 & 5 (CREDIT)	(\$895.00)
APPROVED	Kitchen Hand Sink Revision	\$533.96
APPROVED	Delete Electrical Infrastructure for Motorized Shades	(\$7,525.00)
APPROVED	Add Furred Wall & Casework at Flex Space Room 114	\$10,750.19
APPROVED	Additional Electrical Requested by District	\$119,367.03
APPROVED	Ceiling Support at Culinary Classroom	\$2,447.47
APPROVED	Infill Team Room Floor & Install Linoleum	\$6,477.36
APPROVED	Delete Lockers & Revise Cubbies in Culinary (RFP #006)	(\$279.34)
APPROVED	Remove Wall Coverings and Re-Finish Walls in Rooms 201 & 202 (RFP #006)	\$19,642.26
APPROVED	Replace Drywall Subcontractor	\$16,094.24
APPROVED	Flooring Revisions in Tech Center (RFP #008)	\$34,735.47
APPROVED	Drywall Patching at Re-Sized Door Openings (Tech Center)	\$2,299.78
APPROVED	Drywall at Re-Built Shearwall (Tech Center)	\$4,273.58
APPROVED	Drywall at Added Hard Lid Ceilings & Soffits at Art Class Halls (Tech Center)	\$3,687.04
APPROVED	Drywall at Added Mechanical Duct Chases (Tech Center)	\$4,663.91
APPROVED	Drywall at Added Hard Lid Ceiling in Audio Lab (Tech Center)	\$5,442.47
APPROVED	Overlay Drywall in Weight Room & Culinary Classroom (Gym)	\$9,236.05
APPROVED	Drywall Patch at Electrical Panel BB (Gym)	\$1,793.41

Status	Description	Amount
APPROVED	Remove Wood Paneling and Re-Finish Walls in Foyer (Gym)	\$2,374.68
APPROVED	Underlayment at Wood Subfloor Areas to Receive Rubber or Linoleum	\$11,920.74
APPROVED	Utilize Solid Surface Countertops in Restrooms	\$1,404.23
APPROVED	Added Structural Ceiling Support at Culinary Classroom (Gym)	\$3,586.81
APPROVED	Extend Wall at Opening B103B (Tech Center)	\$601.32
APPROVED	Re-Frame Openings B105E & B105D (Tech Center)	\$1,097.14
APPROVED	Upgrade to Smooth FRP in Culinary Area (Gym)	\$632.97
APPROVED	Added Interior Accent Walls (Tech Center)	\$1,782.48
APPROVED	Added Exterior Accent Colors (Gym)	\$2,234.45
APPROVED	Prep & Paint of Wood Paneling in Main Gym Area	\$7,112.11
APPROVED	Modify Gravity Relief Hoods	\$5,035.47
APPROVED	Added FRP in Kitchen (ASI #010)	\$1,456.87
APPROVED	Added Concrete Flatwork at Grease Trap	\$11,854.21
APPROVED	Flooring Revisions in Culinary Classroom	\$9,672.79
APPROVED	Remove & Replace Trim at Exterior Stairwell (Gym)	\$21,713.87
APPROVED	Flashings at Mechanical Curbs on Shingle Roofs	\$7,779.16
APPROVED	Demo of Additional Roofing Layer at Tech Center	\$11,444.96
APPROVED	Furring at Tech Center for Canopy Gutters	\$1,115.48
APPROVED	Protective Bollards at Backflow	\$3,196.49
APPROVED	Added Stainless Steel Wall Cladding at Kitchen & Add Insulation at H	\$8,435.21
APPROVED	Dark Room Sink Revisions	\$9,434.37
APPROVED	Added Acoustical Ceiling Panels in Audio Lab (Tech)	\$8,932.22
APPROVED	Re-Roof the Gym Building (RFP #014)	\$209,341.19
APPROVED	Storm Drain Tie-in to Existing	\$3,762.62
APPROVED	Chip & Remove Existing Concrete Overpour	\$4,472.47
APPROVED	Attachment of ACP3 Panels	\$1,308.13
APPROVED	Skrim Replacement at Tech Center	\$9,707.60
OPEN	Discovery and Repair of Unforeseen Utilities	\$9,472.33
OPEN	Insulation Above Ceiling in Classrooms 201 & 202	\$4,152.26
		\$673,119.24
REVISE & RES Added HVAC Unit for IDF Room (Tech)		\$38,886.34
		<b>\$712,005.58</b>

**DETAILED BUDGET**



# M.U.S.D. PHASE TWO PROJECT

## Schematic Design w/ GMP 8/1/23

Series A Bond (less issuance cost)

Available      Eligible

-

Series B Bond      12,078,458

Developer Fees

State Bonds

**12,078,458**

-

Description	Revised Budget	Expended To Date	Remaining Balance	Forecast	Surplus (Shortfall)
Gymnasium & Tech Ctr. Construction	8,344,102	8,976,808	(632,706)	8,344,102	-
Allowances (all categories)	192,500			55,000	137,500
Alternate 1 - Exterior Windows Gym	702,126			-	702,126
Alternate 2 - Paint Exterior Gym	55,832			55,832	-
Alternate 3 - Paint Exterior Tech Building	19,901			19,901	-
Alternate 4 - Exterior Tech Building Reroof	63,616			63,616	-
Industrial Arts Modernization Construction	-	-	-	-	-
Community School Construction	297,723	-	297,723		297,723
Construction Contingency (Gym & Tech)	697,428	42,842	654,586	725,000	(27,572)
Removal of Temporary Classrooms (Mobile Modular)	-	-	-	10,046	(10,046)
Education and Telecommunications Technology	-	-	-	-	-
Fixtures and Furniture (added budget)	-	12,146	(12,146)	12,146	(12,146)
California Dept of Education	-	-	-	-	-
C.D.E. Funding Consultant	8,650	8,642	8	8,650	-
DSA Permit Fees (ph 2 fees added)	70,000	64,300	5,700	70,000	-
County of Mendocino Fees	-	-	-	-	-
Facility Master Plan (QKA)		-	-		-
A / E Basic Services Gym & tech (QKA)	955,527	904,619	50,908	1,000,000	(44,473)
A / E Basic Services Industrial Arts (QKA) (schematic design only)	36,105	12,285	23,820	12,285	23,820
A / E Basic Services Community School (QKA) (schematic design only)	47,104	20,571	26,533	20,571	26,533

# M.U.S.D. PHASE TWO PROJECT

## Schematic Design w/ GMP 8/1/23

Series A Bond (less issuance cost)

Available      Eligible

-

Series B Bond      12,078,458

Developer Fees

State Bonds

**12,078,458**

-

Description	Revised Budget	Expended To Date	Remaining Balance	Forecast	Surplus (Shortfall)
A / E Add Fire Sprinkler Engineer (QKA)		-	-	-	-
A / E Add Kitchen Consultant (QKA)	7,050	5,288	1,763	7,050	-
A / E Add Landscape Architect (QKA)		-	-		-
A / E Add Civil Engineer (QKA)	21,450	20,262	1,188	21,450	-
A / E Add Energy consultant (QKA)	8,700	8,700	-	8,700	-
A / E Elevator Consultant (QKA)	17,600	-	17,600	17,600	-
A / E reimbursables, Blueprinting (QKA)	25,000	7,419	17,581	25,000	-
Energy Consultant (Sage)		-	-		-
Project/Construction Management (A Arc)	120,000	143,300	(23,300)	120,000	-
C M reimbursement (A Arc)	20,000	312		1,000	19,000
Construction Inspector of Record (C McKay)	200,000	180,000	20,000	200,000	-
Materials Testing and Inspection (Crawford)	90,000	30,621	59,379	90,000	-
Geotechnical investigation (Brunsing)	-	293	(293)	(293)	293
CEQA Environmental Consultant (Rincon)	70,000	-	70,000	-	70,000
Haz. Mat. Abatement (with construction)		-	-	-	-
Kitchen Grant Matching fund transfer		13,317	(13,317)	13,317	(13,317)
Containers and Debris Boxes	5,000	5,644	(644)	5,000	-
Misc. legal notices etc.	25,000	49,107	(24,107)	25,000	-
Project Reserve	-			-	-

12,100,414

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540,276

10,930,973

1,169,441

**\* Alternates include 10 % contingency**

**Projected Balance of funds on hand**

1,147,485

excluding interest earned from bond account

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE MENDOCINO UNIFIED SCHOOL DISTRICT**  
**AND**  
**MENDOCINO CITY COMMUNITY SERVICES DISTRICT**

The Memorandum of Understanding (MOU) is between the Mendocino Unified School District (MUSD) and the Mendocino City Community Services District (MCCSD) regarding a project involving the planning, design and construction of new potable water wells, water storage tanks, water treatment, and water system improvements on MUSD property. This MOU replaces the MOU approved by MUSD on September 9, 2022 and approved by MCCSD on October 3, 2022.

MCCSD is a California Community Services District formed pursuant to Government Code Section 61000 et seq., with responsibility for providing sanitary sewer service and treatment, groundwater management and street lighting within a district including the village of Mendocino. The MUSD is a K-12 school district that covers 420 square miles and serves the communities from Caspar on the north to Elk in the south and inland to Comptche.

The drought period of 2020-2022 was the worst multi-year drought in recorded State history. The ongoing drought highlighted the need for improved water security in the face of climate change and natural disasters. The MCCSD is the groundwater management authority within the service area boundary. It is responsible for the management of the Mendocino Headlands Aquifer to help prevent overdraft and maintain equitable access to groundwater for the residents, businesses, and property owners. MCCSD has a robust Groundwater Management Program and Water Shortage Contingency Plan. Even with these plans in place, some wells in the service area run dry each summer and others are not able to keep up with demand. The 2021 drought year exposed another weakness; MCCSD customers cannot depend on neighboring water districts to meet water demand short fall during dry periods. This has led to the need to create a local emergency water supply and storage for use during dry periods.

The MUSD is in the unique position of owning one of the most developed and expansive water systems within the MCCSD service area. MUSD owns, operates, and maintains two wells, 115,000 gallons of potable water storage in two tanks, a water treatment system, and a water distribution main that extends through most of the

MCCSD service area, east to west, and includes fire hydrants. MUSD was awarded a *Drinking Water State Revolving Fund (DWSRF)* grant to replace the two existing water tanks, replace the water treatment system, and bring an additional well online. The project is called the Water Supply and Storage Project.

MCCSD, in cooperation with MUSD, has obtained a California Department of Water Resources grant through the *Urban and Multibenefit Drought Relief (UMBDR) Grant* program to develop a Water Supply and Storage project to help serve the District's water needs during dry periods. This UMBDR grant funding is for the development of 500,000-gallons of potable water storage, and the drilling of up to 10 new groundwater wells.

MCCSD and MUSD have had discussions and agreed to cooperate in the development of a water supply and storage on MUSD owned property that combines both DWSRF and UMBDR grant funding sources to deliver one project. The project combines the storage volume, and incorporates the new wells, treatment building and site improvements. This approach is proposed because combining the funds into one project maximizes the available funding and leverages economy of scale. MUSD's existing water system infrastructure is already being improved and the presence of groundwater on the MUSD property is known. Combining project funding also reduces the total number of water tanks and the project footprint.

This project is supported by the Mendocino County fifth District Supervisor, California State political leaders, local residents, and local businesses.

MCCSD and MUSD therefore agree to the following:

1. MUSD will make available its real property for the purpose of constructing up to ten (10) new potable water wells and incorporating them and 500,000 gallons of additional potable water storage into the MUSD Water Supply and Storage Project.
2. MUSD was designated by the State Water Resources Control Board as the Lead Agency under the California Environmental Quality Act (CEQA). MUSD previously completed an Initial Study (IS)/Mitigated Negative Declaration (MND) for the MUSD funded Water Supply and Storage project. It is mutually agreed that MUSD will remain the lead agency for the combined project.
3. Equitable access to water during periods of drought will be mutually determined between MUSD and MCCSD once all MUSD potable water needs are met.

4. For any water accessed by MCCSD, MCCSD shall be responsible for the proportionate cost of water pumping and treatment, as well as proportionate costs to maintain wells, storage, and water quality.
5. MCCSD and MUSD will coordinate to have a hydro-geologic study, well siting study, geotechnical investigation, survey, updated environmental documents, permitting, and update the Water Supply and Storage Project design for the additional potable water wells, 500,000 gallons of additional storage, and related improvements.
6. The hydro-geologic study and well siting study will inform the design and locations of the wells. The wells will be constructed in accordance with the MCCSD Groundwater Management Plan, specifically Ordinance 2020-01. This includes notification of surrounding properties, and a 72-hour pump test as part of a hydro-geologic study during construction. If the wells produce a sufficient quantity of water and the hydro-geologic study concludes that water may be extracted without negatively impacting neighboring well groundwater levels, the wells will be developed for potable water production.
7. In the event adequate water is not found as a result of drilling the new wells, an alternative well site(s) may be explored. Similarly, if hydrological testing shows that the water cannot be extracted without negatively impacting neighboring wells, including MUSD's existing wells, alternative well sites may be investigated or a well operations plan developed.
8. In the event adequate water is not found as a result of drilling the new wells, MUSD shall retain the right to use the wells drilled on its property for whatever purpose the hydrological testing identifies as appropriate, subject to state requirements, and MCCSD shall have no further financial commitment to the wells.
9. Water will be treated by the MUSD water treatment system. MCCSD staff will have unrestricted access to the treatment system. Operation and maintenance of the treatment system to ensure health and safety of the water will remain the responsibility of MUSD as part of their State permitted public water system.
10. MUSD will grant MCCSD an access and utility easement onto MUSD property, as determined to be necessary, for the construction, maintenance, service, and use of the storage tanks, wells, and treatment system.

11. Once constructed and operational, MCCSD will operate and maintain the new wells. MCCSD will be responsible for all costs associated with maintenance, use, and replacement of the wells, and proportionate cost of operation and maintenance of the tanks and water treatment system, for any water accessed by MCCSD.
12. MCCSD and MUSD will make sure water is accessible to the Fire Departments as needed for emergency fire suppression.
13. Changes to the UMBDR grant funded improvements are at the discretion of MCCSD, the grant recipient, and require approval of the California Department of Water Resources, the grant provider.
14. Changes to the DWSRF grant funded improvements are at the discretion of MUSD, the grant recipient, and require approval of the State Water Board Division of Financial Assistance, the grant provider.
15. Changes to the project that may affect MUSD will be subject to MUSD approval.
16. This MOU may be modified by MCCSD and MUSD in a subsequent memorandum signed by both parties.

This MOU is hereby accepted by MCCSD and MUSD effective April 20, 2023 at Mendocino, California.

Mendocino City Community Services District

  
By: Dennak Murphy, Board President

Mendocino Unified School District

  
By: Michael Schaeffer, Board President



**Renewal Contract for Existing Clients  
Web Hosting Services  
12-01-2023**

**Mendocino USD**  
Web Hosting - 9 Site(s)



*Making Information Technology Work for You*

**Cyberschool Web Hosting Platform**

**Web Hosting 2024-27 Academic Year**



Interactive Educational Services, Inc. (IES)  
5401 Business Park South, Suite 108  
Bakersfield, CA 93309  
Toll Free: 1.877.495.3276 x100  
Fax: 661.859.184

Mendocino USD  
44141 Little Lake Rd / PO Box 1154  
Mendocino, CA 95460

### Term of Service - Please select your preference

✓ **3-Year Service Commencing July 1, 2024 and Terminating June 30, 2027.**

### Web Hosting Services

IES Inc. agrees to provide Web Hosting Services to the Applicant at an external location outside of the Applicant's premises. Applicant agrees and acknowledges that IES Inc. provides Web Hosting Service only and does not provide website content. Applicant agrees and acknowledges that Applicant is entirely responsible for creating and providing all website content.

### Cost for Services

Service	Qty/Sites	Annual Costs
Recurring Annual Web hosting and Maintenance	3	\$2,700.00
Redesign of the Existing web site to one of our templates	1	\$0.00
Total Annual Cost		\$2,700.00

### Agreed Upon Billing Method

Applicant will be invoiced annually (once a year)

### Terms and Conditions

IES, Inc. agrees to provide Applicant with Web Hosting Services beginning on the first day of the Term of Service. Applicant may terminate this agreement at any time with 30 days' written notice. IES, Inc. will terminate this agreement for nonpayment of fees at any time fees are delinquent for more than 30 days. There is an early termination fee if the customer terminates the service in less than 3 year(s). This fee is prorated and calculated by taking the months remaining on the Service Agreement multiplied by the monthly hosting fee (annual fee divided by 12) as specified in "Cost for Services" section of this contract.



IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date first written below:

Service Provider

Applicant

Mohsen Attaran

Mohsen Attaran  
President

12-01-2023  
Date

[Signature]  
Authorized Signature

10/2/24  
Date

Print Name: Jose Morze



**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE MENDOCINO UNIFIED SCHOOL DISTRICT**  
**AND**  
**MENDOCINO CITY COMMUNITY SERVICES DISTRICT**

The Memorandum of Understanding (MOU) is between the Mendocino Unified School District (MUSD) and the Mendocino City Community Services District (MCCSD) regarding a project involving the planning, design and construction of new potable water wells, water storage tanks, water treatment, and water system improvements on MUSD property. This MOU replaces and supersedes the MOU approved by MUSD and MCCSD on April 20, 2023.

MCCSD is a California Community Services District formed pursuant to Government Code Section 61000 et seq., with responsibility for providing sanitary sewer service and treatment, groundwater management and street lighting within a district including the village of Mendocino. The MUSD is a K-12 school district that covers 420 square miles and serves the communities from Caspar on the north to Elk in the south and inland to Comptche.

The drought period of 2020-2022 was the worst multi-year drought in recorded State history. The ongoing drought highlighted the need for improved water security in the face of climate change and natural disasters. The MCCSD is the groundwater management authority within the service area boundary. It is responsible for the management of the Mendocino Headlands Aquifer to help prevent overdraft and maintain equitable access to groundwater for the residents, businesses, and property owners. MCCSD has a robust Groundwater Management Program and Water Shortage Contingency Plan. Even with these plans in place, some wells in the service area run dry each summer and others are not able to keep up with demand. The 2021 drought year exposed another weakness; MCCSD customers cannot depend on neighboring water districts to meet water demand short fall during dry periods. This has led to the need to create a local emergency water supply and storage for use during periods of declared drought emergency when neighboring water districts are unable to provide water.

The MUSD is in the unique position of owning one of the most developed and expansive water systems within the MCCSD service area. MUSD owns, operates, and maintains two wells, 115,000 gallons of potable water storage in two tanks, and a water

treatment system that are outside the MCCSD service area on MUSD property on Little Lake Road, as well as a water distribution system that extends into the village of Mendocino to supply water to MUSD properties in the village and through much of the MCCSD service area, east to west, including fire hydrants. MUSD was awarded a *Drinking Water State Revolving Fund (DWSRF)* grant to replace the two existing water tanks, replace the water treatment system, and bring an additional well online. The purpose of this project is to address water system deficiencies identified by the Division of Drinking Water, add supply redundancy, replace aging infrastructure, and protect the health and safety of the public who rely on the water system. The project is called the Water Supply and Storage Project.

MCCSD, in cooperation with MUSD, has obtained a California Department of Water Resources grant through the *Urban and Multibenefit Drought Relief (UMBDR) Grant* program to develop a Water Supply and Storage project to help serve the water needs of the area during periods of declared drought emergency when neighboring water districts are unable to provide water. This UMBDR grant funding is for the development of 500,000-gallons of potable water storage, and the drilling of up to 10 new groundwater wells.

MCCSD and MUSD have discussed and agreed to cooperate in combining both DWSRF and UMBDR grant funding sources to deliver one project. The project combines the storage volume and incorporates new test wells which may become production wells, treatment building and site improvements. This approach is proposed because combining the funds into one project maximizes the available funding and leverages economies of scale. MUSD's existing water system infrastructure already needs to be improved and the presence of groundwater on the MUSD property is known. Combining project funding also reduces the total number of water tanks and the project footprint.

This project is supported by the Mendocino County Fifth District Supervisor, California State political leaders, local residents, and local businesses.

MCCSD and MUSD therefore agree to the following:

1. MUSD will make available its real property on Little Lake Road for the purpose of constructing up to ten (10) new potable water wells (current plans provide for five (5) new test wells) and incorporating them and 500,000 gallons of additional potable water storage into the MUSD Water Supply and Storage Project.

2. MUSD was designated by the State Water Resources Control Board as the Lead Agency under the California Environmental Quality Act (CEQA). MUSD previously completed an Initial Study (IS)/Mitigated Negative Declaration (MND) for the MUSD funded Water Supply and Storage project. It is mutually agreed that MUSD will remain the Lead Agency for the combined project.
3. Access to or provision of water to users other than MUSD and the fire department will only occur during periods of declared drought emergency when neighboring water districts are unable to provide hauled water. During this condition water in excess of MUSD's demands and fire protection needs will be made available to those in need whose wells go dry. Those in need will complete an application to request temporary emergency water, which will be determined between MUSD and MCCSD once all MUSD potable water needs are met.
4. MUSD shall own all the water system assets and shall be responsible for the cost of operating and maintaining the water system.
5. MUSD will have a hydro-geologic study, well siting study, geotechnical investigation, survey, updated environmental documents, permitting, and updated Water Supply and Storage Project design completed for the additional potable water wells, additional storage, and related improvements.
6. The hydro-geologic study and well siting study will inform the design and locations of test wells. The test wells will be constructed in accordance with the MCCSD Groundwater Management Plan, specifically Ordinance 2020-01. This includes notification of surrounding properties, and a 72-hour pump test as part of a hydro-geologic study during construction. If the test wells produce a sufficient quantity of water and the hydro-geologic study concludes that water may be extracted without negatively impacting neighboring well groundwater levels, the test wells will be developed for potable water production.
7. In the event adequate water is not found as a result of drilling the new wells, alternative well site(s) may be explored. Similarly, if hydrological testing shows that the water cannot be extracted without negatively impacting neighboring wells, including MUSD's existing wells, alternative well sites may be investigated or a well operations plan developed.
8. MUSD will continue to make water accessible to Fire Departments as needed for emergency fire suppression.

9. Changes to the UMBDR grant funded improvements are at the discretion of MCCSD, the grant recipient, and require approval of the California Department of Water Resources, the grant provider.
10. Changes to the DWSRF grant funded improvements are at the discretion of MUSD, the grant recipient, and require approval of the State Water Board Division of Financial Assistance, the grant provider.
11. Changes to the project that may affect MUSD will be subject to MUSD approval.
12. This MOU may be modified by MCCSD and MUSD in a subsequent memorandum signed by both parties.

This MOU is hereby accepted by MCCSD and MUSD effective \_\_\_\_\_, 2024 at Mendocino, California.

Mendocino City Community Services District

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By: Dennak Murphy, Board President

Mendocino Unified School District

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By: Emily Griffen, Board President

**VIDEO GAME APPRECIATION**

Do you love video games? Join Sam & Pam for a week dedicated to sharing our passion for gaming. In addition to having daily gaming tournaments, we'll explore video games as an art form and a mode of storytelling, create game reviews, hear from guest speakers who work in the video game industry, discuss video game addiction and mental health, and even collaborate on a pitch for a new video game of our own. This experience is open to both experienced gamers and those who are new to gaming.

Leaders: Sam Stump and Pam Duncan

Estimated No Fee

**COLLEGE & CAREER TECHNICAL SCHOOL TOURS**

Visit and explore postsecondary options which may include UCs, CSUs, private universities, community colleges, and trade schools in Northern California. Student interest will determine the tour. This trip could include 1-2 overnights.

Leader: Meghan Miller

Estimated \$250

**E-Lab EXPERIENCE**

Repair things, build things, experience all that E-Lab has to offer. Construct your dream computer from parts, install a bumping stereo in your car, design a robot to do your chores! E-Lab Experience is driven by what you want to accomplish. No experience necessary, learn the skills you need as you go. 3D printing, electronics kits, soldering skills, and more can be found in the E-Lab. The "E" stands for an Excellent Electronics Engineering Experience for Everyone!

Leader: Francis Rutherford

Estimated \$10 for group lunch on last day

**DRIVER'S EDUCATION**

Interested in obtaining your driver's permit? Road Runner Driving School is pleased to bring their Driver's Ed course to MHS. This course is DMV certified and satisfies classroom training for new drivers. The training involves videos, reading material, lecture and discussion. The classroom course requires successful completion and attendance in order to receive the valid Certificate of completion. If you want to obtain your driver's permit, this is the activity for you.

Leader: Mark James, Road Runner Driving School

Estimated \$100

**SEW WHAT?**

Discover the art of sewing in this hands-on workshop designed for beginners! Students will learn essential sewing skills, from mastering a sewing machine to reading patterns and exploring the world of upcycling. Create unique projects while gaining confidence in stitching, hemming, and repairing clothing. By the end of the workshop, you'll have the skills to transform fabric into personalized pieces, turning old clothes into new treasures. Join us to start creating and styling with your own hands!

Leader: Diana Dominguez

Estimated \$100

**INDEPENDENT STUDY**

Students grades 10-12 may design their own educational experience, but specific independent study guidelines will apply and deadlines for application and submission must be met. 30 hours of educational activities need to be planned, scheduled, and clearly described on your IS proposal; no more than 5 of the 30 hours can be attributed to travel time. Evidence of completion of your AE Week experience must be submitted by the end of April.

Leader: Liz Newkirk

The Mendocino Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived age, ancestry, color, disability, ethnicity, gender, gender expression, gender identity, genetic information, immigration status, marital status, medical information, national origin, parental status, pregnancy status, race, religion, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Officer/Title IX Compliance Officer: Jason Morse, Superintendent, 44141 Little Lake Road, P.O. Box 1154, Mendocino, CA 95460, (707) 937-5888, [JMorse@mucd.org](mailto:JMorse@mucd.org)



Mendocino High Schools  
32nd Alternative Education Week  
3/31/2025 - 4/4/2025



Photo credit: Yosemite AE Week 2024 Trip

“Wherever you go, go with all your heart” - Confucious

ALTERNATIVE EDUCATION WEEK

MARCH 31-APRIL 4, 2025

AE Week provides students a unique opportunity for learning beyond the classroom. This year will mark Mendocino High School's 32nd Alternative Education Week. The longevity of this program is a testament to its educational value. Students are encouraged to make their selections based on their interests. No student will be denied participation based on an inability to pay. While some fundraising may be necessary, Site Council has set aside funding to help support AE Week programs and students. Alternative Education Week is a two credit course. Students will receive Credit (2 credits) for participation and No Credit (0 credits) for no participation, which will appear on student transcripts. Students who violate the school's drug and alcohol policies in the second semester will not be allowed to attend overnight trips. Citizenship may also dictate eligibility for trips. All students must participate.

**Friday, November 8:** Brochure featuring activities is distributed to students.

Students will be emailed a google form to sign up

**Wednesday, November 13:** Google forms are due. Students must select their top 4 choices by this date.

Students are responsible for attending all trip meetings and returning all paperwork to participate. While seniority is a factor in determining trip rosters, there are other considerations. We try to get everyone in one of their top 3 choices, but if trips are impacted, there are no guarantees.

ACTIVE EXPERIENCES:

YOSEMITE

A longstanding Mendocino High School tradition, this trip is reserved for 9th grade students who will have the opportunity to visit the amazing Yosemite Valley and participate in hikes, nature programs, and team building experiences. This year we will be staying on the valley floor in Curry Village in heated tent cabins. We are excited that MHS alumna and county naturalist, Kiera Poehlmann, will be joining us as our Yosemite expert.

Students should be excited to hike and will need hiking and cold weather equipment. Be prepared to help with fundraising.

Leaders: Lora Barnett-Tuomala and Tobin Hahn

Estimated \$550-\$700

MOUNTAIN BIKING

The Mountain Biking AE Week adventure will take advantage of the awesome local trails, where we will hone our mountain biking skills. Depending on weather and trail conditions, we will also travel to Humboldt County and experience "Paradise Royal", a mountain bike trail in the Kings Range above the Lost Coast or head to Annadel State Park in Santa Rosa. Students will ride everyday, participate in local trail building, and learn some basic bike maintenance. The school has bikes and helmets to borrow. Participants need to be comfortable riding a bike and some trail or dirt road riding experience is highly recommended. If you bring your own bike it needs to be a mountain bike in good working condition.

Leaders: Derek Hutchinson and Marshall Brown

Estimated \$50

ROCK CLIMBING

Join us on a rocktastic adventure! Experience four days of camping and climbing in some of California's most beautiful natural environments! We will spend two days rock climbing at Pinnacles National Park before heading to Castle Rock State Park for the final two. You will learn proper climbing technique and how to belay and tie knots. We will boulder and do top rope climbing. No climbing experience is necessary, but experienced climbers will not be bored! Climb on!

Leaders: Erik Rain and May Martin

Estimated \$200-\$400

FIRST RESPONDER ACADEMY

For this AE Week experience, participants will engage in a week-long fire academy that prepares you for a career in first response and gives you the knowledge to save someone's life. These skills will stay with you for the rest of your life. Participants should be prepared for hands-on practice where you are pushed to the limit and reap the benefits. All participants will receive a uniform, medical bag and a whole lot of pride.

Leader: James Eastman

Estimated \$100

COASTAL ADVENTURES

Enjoy a variety of fun different low cost local activities each day! We will go kayaking in the ocean at Van Damme or up Noyo River depending on the ocean's conditions, hiking in old growth redwood forests, see zebras, giraffes, and other African animals at the B Bryant Preserve in Point Arena, explore our local tide pools on a super negative low tide, visit art galleries in Mendo for inspiration, and spend a day enjoying our local Big River Beach and Estuary! It will be a lot of fun! Come join us! We are going to have a great week!

Leader: Alex Fosse

Estimated \$150

PERSONAL EXPLORATION & ENRICHMENT:

LANGUAGE & CULINARY ADVENTURE IN OAXACA, MEXICO

Students will spend a week in Mexico exploring the culinary and cultural diversity of Oaxaca. Accommodations will be provided by host families. During the first half of each day, students will study at the Instituto Cultural Oaxaca, attending classes entirely in Spanish. Afternoons will include excursions to historical centers, markets, and the ruins of Monte Alban. A valid US passport with an expiration date of no less than 6 months after the return date will be required. Participating Mendocino HS students and their parent/guardian will need to attend monthly planning meetings and fundraising activities in advance of the trip.

Leaders: James Gilbert and Carolen Barrett

Estimated \$1200-\$1400

ASHLAND, OREGON SHAKESPEARE FESTIVAL

Travel to Ashland, Oregon to watch world-class theatrical performances! We will see three plays: typically a modern comedy or drama, a period piece or musical, and one by the Bard himself, William Shakespeare. We will stay at a hostel in the charming mountain town of Ashland OR, take walks in beautiful parks, visit shops and bookstores, and have excellent restaurant meals in the evenings. We plan to attend a prologue or two, hopefully get a backstage tour of the theaters, and visit the local college Southern Oregon University.

Leaders: Tom Sosnovec and Taimi Barty

Estimated \$600

THINK GLOBAL, ACT LOCAL

This week has a simple premise: our lives are made better when we help others, and when we take the time to slow down and connect with each other. We will be focusing on that balance as we volunteer with local organizations, including a day at the Humane Society and at the Mendocino Land Trust; as we engage in purposeful activities to relax and connect with one another; and as we take a three-day/two-night trip to a farm in inland Mendocino County. There, we will garden, build trails, and do similar work \*and\* we will eat amazing food, play games, and explore a beautiful, healing piece of land. Throughout, we will work hard, get dirty, learn, and have so much fun. This week will challenge you and will rejuvenate you, and will remind all of us that we are capable of making the world a better place -- individually and together.

Leader: Anna Levy

Estimated \$200

ART CENTER: CERAMICS

Welcome to the wonderful world of wheel-throwing! Beginners will learn the basic techniques of throwing and trimming on the potter's wheel. Those with experience can refine their throwing skills while exploring new and more complex forms.

Leader: Rose Gitlin

Estimated \$250



Mendocino Unified School District  
2024-25 Annual Report - District of Choice

**Background:**

Education Code Section 48313 requires that the Superintendent annually report on the number of students who exited the district pursuant to the District of Choice program. Additionally, a reporting must be made of those students who had a District of Choice application denied that includes the reason for the denial. Moreover, the number of students who entered the district pursuant to the District of Choice program must be reported. Additionally, with regard to incoming students a number of other criteria must be included in the accounting. Below is an accounting of the students who either entered or exited the Mendocino Unified School District as a result of the District of Choice legislation and policy for the 2024-25 school year.

Number of students who exited the Mendocino Unified District of Choice Program	11
Number of students who entered the Mendocino Unified District of Choice Program	2
Number of students who had a District of Choice Application denied in 2024-25	9

**Legend For Acronyms - Page 4**

Gender	Race	Socio Economic Disadvantaged	Disability Exceptional Needs	English Language Status	Grade Level	District of Residence
Students Entering Mendocino Unified						
F	600	NA		EO	9	Fort Bragg USD
M	700	NA		EO	8	Fort Bragg USD
M	500	NA		EL	4	Fort Bragg USD
F	500	NA		EL	10	Fort Bragg USD
F	500	NA		EO	11	Fort Bragg USD
M	700	NA		EO	10	Fort Bragg USD
M	500	NA		EO	9	Fort Bragg USD
M	500	NA	290	EO	7	Fort Bragg USD
M	700	NA	290	EO	10	Fort Bragg USD
F	700	NA		EO	8	Fort Bragg USD
M	299	NA		EO	10	Fort Bragg USD
F	700	NA		EO	10	Fort Bragg USD
F	299	NA		EL	11	Fort Bragg USD
F	299	NA		EL	12	Fort Bragg USD
M	500	NA		EO	12	Fort Bragg USD
M	700	NA	290	EO	8	Fort Bragg USD
M	700	NA		EO	11	Fort Bragg USD
M	700	NA		EO	12	Fort Bragg USD
M	700	NA		EO	10	Fort Bragg USD
M	700	NA		EO	8	Fort Bragg USD
F	500	NA		EO	10	Fort Bragg USD

Mendocino Unified School District  
2024-25 Annual Report - District of Choice

Gender	Race	Socio Economic Disadvantaged	Disability Exceptional Needs	English Language Status	Grade Level	District of Residence
M	700	NA		EO	11	Fort Bragg USD
M	700	NA		EO	12	Fort Bragg USD
F	700	NA		EO	4	Fort Bragg USD
M	700	NA		EO	11	Fort Bragg USD
M	700	NA		EO	6	Fort Bragg USD
F	700	NA		EO	8	Fort Bragg USD
F	700	NA		EO	8	Fort Bragg USD
F	700	NA		EO	9	Fort Bragg USD
M	700	NA	290	EO	12	Fort Bragg USD
F	700	NA	290	EO	7	Fort Bragg USD
M	700	NA	280	EO	4	Fort Bragg USD
F	700	NA		EO	5	Fort Bragg USD
M	700	NA		EO	6	Fort Bragg USD
F	700	NA		EO	11	Fort Bragg USD

## **LEGEND**

### **Gender**

M- Male

F- Female

### **Race**

299 – Other Asian

700- White

600- Black or African American

500 – Hispanic or Latino

### **Disability Exceptional Needs**

290 – Specific Learning Disability

280 – Other Health Impairment

### **District of Residence**

2365565 - Fort Bragg Unified

### **English Language Status**

EO – English Only

EL – English Learner



# CAASPP Dashboard

## School Comparison Report - All four levels Percent of Students at Each Performance Level

		Achievement Levels with % / Percent as %			
		1 - Standard Not ...	2 - Standard Near ...	3 - Standard Met	4 - Standard Exce...
Test: English Language Arts (1) ▾	SchoolName				
Year: 2024 (1) ▾	Albion Elementary	-	-	-	-
Grade: All Students (1) ▾	Comptche Elementary	-	-	-	-
L.E.A. Mendocino Unified (1) ▾	Mendocino Alternative	-	-	-	-
	Mendocino High	12%	7%	40%	42%
	Mendocino K-8	24%	23%	33%	20%
Student Group: All Students(1) ▾					

Percent as %

0.00%81.40%

Unduplicated Rate Range

0.380.88

☐ Charter

Reset Dashboard

Level 1: Does Not Meet StandardLevel 2: Nearly Meet StandardLevel 3: Meets StandardLevel 4: Exceeds Standard



# CAASPP Dashboard

## School Comparison Report - All four levels Percent of Students at Each Performance Level

Test: Math	(1)	School/Name	1 - Standard Not ...	2 - Standard Near ...	3 - Standard Met	4 - Standard Exce...
Year: 2024	(1)	Albion Elementary	-	-	-	-
Grade: All Students	(1)	Comptche Elementary	-	-	-	-
LEA: Mendocino Unified	(1)	Mendocino Alternative	-	-	-	-
Student Group: All Students(1)		Mendocino High	30%	28%	23%	19%
		Mendocino K-8	24%	40%	22%	14%

Percent as %

0.00%72.09%

Unduplicated Rate Range

0.380.88

☐ Charter

Reset Dashboard

Achievement Levels with # / Percent as %

Level 1: Does Not Meet Standard  
Level 2: Nearly Meet Standard  
Level 3: Meets Standard  
Level 4: Exceeds Standard



# CAASPP Dashboard

## District Comparison Report - All four levels Percent of Students at Each Performance Level

Achievement Levels with # / Percent as %

Test: English Language Arts (1) ▾	1 - Standard Not ...	2 - Standard Near...	3 - Standard Met	4 - Standard Exce...
Year: 2024 (1) ▾				
Grade Level: All Students (1) ▾				
LEA ▾				
Student Group: All Students(1) ▾				
Percent as %				
0.00% 84.21%				
Unduplicated Rate Range				
0 1				
<input type="checkbox"/> Charter				
LEA	1 - Standard Not ...	2 - Standard Near...	3 - Standard Met	4 - Standard Exce...
CALIFORNIA	31%	22%	26%	21%
MENDOCINO COUNTY TOTAL	44%	25%	21%	11%
Anderson Valley Unified	48%	23%	18%	11%
Arena Union Elementary	41%	33%	21%	5%
Eel River Charter	72%	17%	3%	7%
Fort Bragg Unified	42%	24%	23%	10%
La Vida Charter	75%	13%	13%	0%
Laytonville Unified	52%	28%	16%	4%
Leggett Valley Unified	35%	25%	25%	15%
Manchester Union Elementary	63%	21%	5%	11%
Mendocino County Office of Education	84%	16%	0%	0%
Mendocino Unified	22%	20%	34%	24%
Pacific Community Charter	41%	26%	26%	8%
Point Arena Joint Union High	36%	32%	21%	11%
Potter Valley Community Unified	41%	27%	19%	13%
Redwood Collegiate Academy	15%	16%	32%	37%
River Oak Charter	31%	28%	28%	13%
Round Valley Unified	56%	27%	15%	2%
Sequoia Career Academy	43%	31%	21%	6%
Shanél Valley Academy	74%	14%	12%	0%
Three Rivers Charter	25%	22%	33%	20%

Reset Dashboard



# CAASPP Dashboard

## District Comparison Report - All four levels Percent of Students at Each Performance Level

Achievement Levels with % / Percent as %

Test: Math	(1) ▾	LEA	1 - Standard Not ...	2 - Standard Near...	3 - Standard Met	4 - Standard Exce...
Year: 2024	(1) ▾	CALIFORNIA	41%	24%	18%	18%
Grade Level: All Students (1) ▾		MENDOCINO COUNTY TOTAL	55%	26%	13%	7%
LEA	▾	Anderson Valley Unified	67%	20%	8%	5%
Student Group: All Students(1) ▾		Arena Union Elementary	64%	24%	12%	0%
		Eel River Charter	83%	3%	14%	0%
		Fort Bragg Unified	61%	23%	11%	5%
		La Vida Charter	81%	19%	0%	0%
		Laytonville Unified	58%	30%	8%	4%
		Leggett Valley Unified	46%	33%	14%	7%
Percent as %		Manchester Union Elementary	47%	37%	11%	5%
		Mendocino County Office of Education	95%	5%	0%	0%
		Mendocino Unified	26%	37%	22%	15%
Unduplicated Rate Range		Pacific Community Charter	38%	28%	21%	13%
		Point Arena Joint Union High	82%	14%	4%	0%
		Potter Valley Community Unified	44%	28%	17%	12%
<input type="checkbox"/> Charter		Redwood Collegiate Academy	30%	23%	19%	27%
		River Oak Charter	32%	27%	21%	20%
		Round Valley Unified	78%	17%	3%	2%
		Sequoia Career Academy	63%	23%	9%	5%
		Shanél Valley Academy	71%	22%	5%	2%
		Three Rivers Charter	25%	38%	24%	13%

Reset Dashboard



# CAASPP Dashboard

## District Comparison Report Percent of Students Meeting or Exceeding Standards

TestName: English Language Arts (1)

Year: 2024 (1)

Grade Level: All Students (1)

LEA

Student Group: All Students(1)

Percent as %

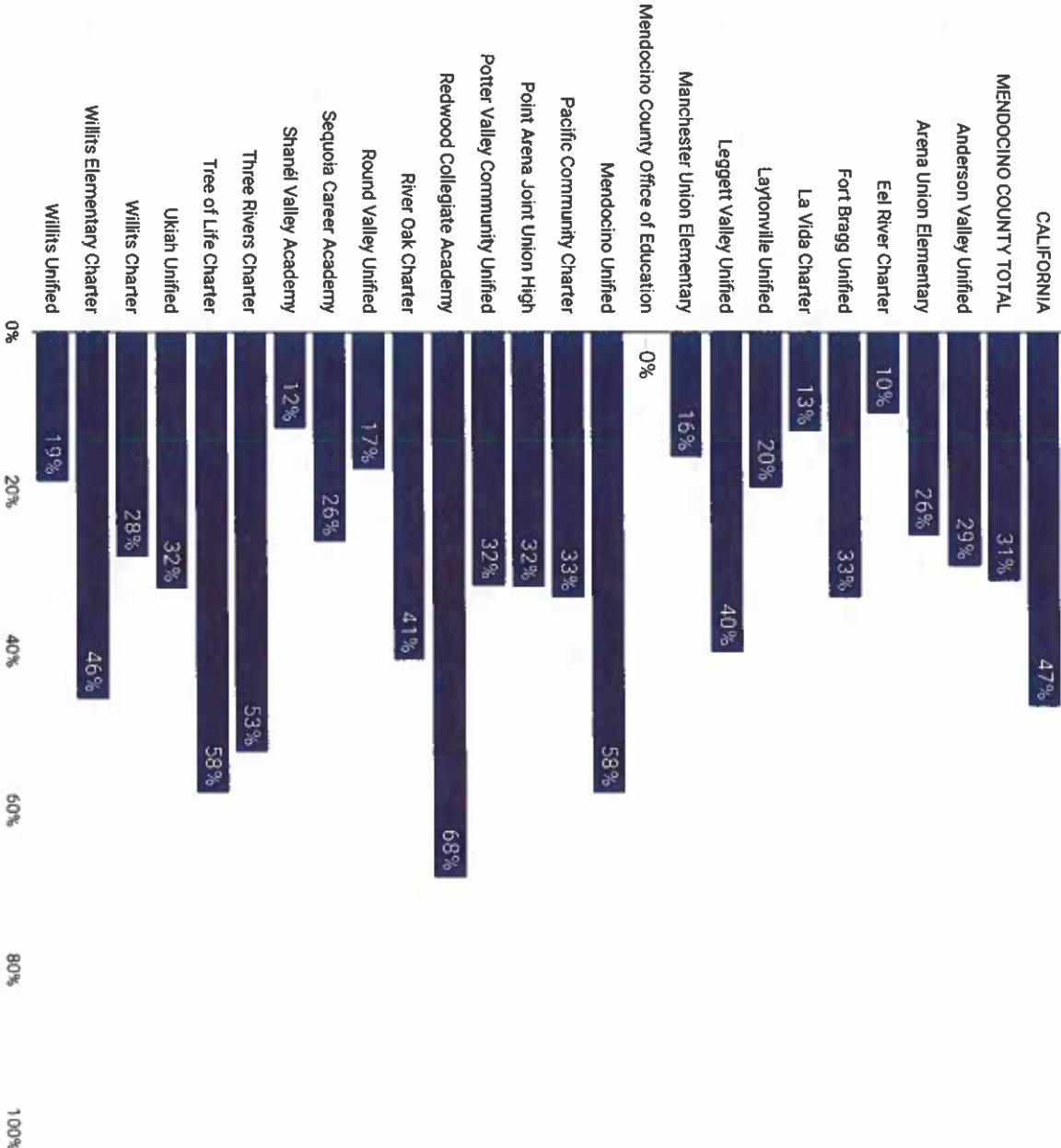
0.00% 84.21%

Unduplicated Rate Range

0 1

☐ Charter

Reset Dashboard

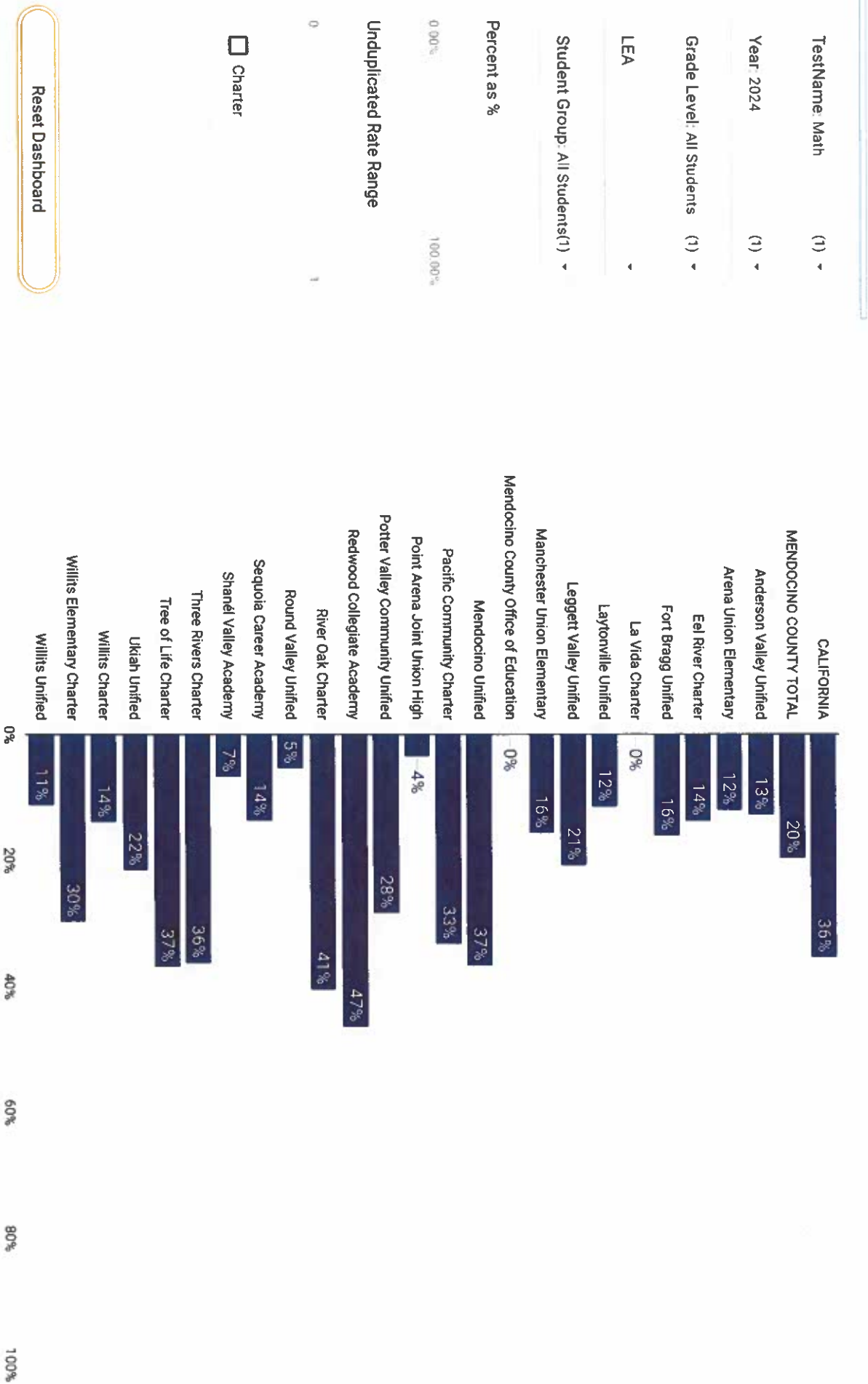




# CAASPP Dashboard

## District Comparison Report

### Percent of Students Meeting or Exceeding Standards





# 2024 CAASPP - Percent of Students Meeting/Exceeding Standards

Math Rank  
Science Rank  
ELA Rank

Number of Similar LEAs

18

Range between 200 and 700

Range between 50% to 80%

1

3

2

County Name	LEA Name	Total Enrollment	% SPED	% Low Income	% EL	% Unduplicated	CAASPP ELA 24	CAASPP Math 24	CAST 24
Mendocino	Mendocino Unified	436	16%	68%	4%	69%	58%	37%	34%
San Mateo	La Honda-Pescadero Unified	259	19%	41%	30%	54%	47%	34%	36%
Siskiyou	Scott Valley Unified	622	10%	51%	1%	52%	45%	38%	32%
Tehama	Los Molinos Unified	519	15%	70%	22%	74%	43%	33%	24%
Sonoma	Geyserville Unified	203	21%	60%	26%	61%	42%	28%	23%
Trinity	Trinity Alps Unified	657	19%	71%	1%	71%	40%	29%	28%
Marin	Shoreline Unified	473	22%	67%	32%	70%	40%	24%	25%
Inyo	Lone Pine Unified	299	16%	66%	17%	68%	38%	38%	23%
Colusa	Maxwell Unified	350	17%	63%	34%	70%	37%	26%	19%
Mendocino	Potter Valley Community Unified	277	16%	57%	13%	58%	32%	28%	25%
Stanislaus	Denair Unified	562	13%	69%	23%	72%	29%	14%	16%
Butte	Biggs Unified	548	16%	63%	9%	65%	29%	17%	21%
San Luis Obispo	Shandon Joint Unified	249	27%	68%	44%	76%	29%	11%	16%
Humboldt	Southern Humboldt Joint Unified	645	16%	71%	7%	71%	26%	16%	15%
Mendocino	Laytonville Unified	315	18%	70%	6%	72%	20%	12%	16%
Mendocino	Round Valley Unified	450	18%	73%	23%	80%	17%	5%	7%
San Bernardino	Trona Joint Unified	248	26%	76%	1%	76%	14%	12%	13%
Siskiyou	Butte Valley Unified	302	9%	68%	25%	73%	12%	12%	7%

## **California State Seal of Civic Engagement Board Resolution**

**Adopted by the Board of Education**

**Resolution No. 2024-20**

### **State Seal of Civic Engagement**

**WHEREAS:** It is the goal of Mendocino Unified School District to prepare *all* of our students for college, career and civic life;

**WHEREAS:** Schools have much to gain by supporting civic learning. In addition to the development of informed and engaged citizens, high quality civic learning also facilitates the formation of 21st century workplace skills and mindsets, such as critical thinking, collaboration, creativity, communication, and character. School connectedness, engagement, climate, and safety improves, as do academic outcomes, when students participate in our democracy and civic life.

Schools are a critical place for students to develop the civic knowledge, skills and values needed to effectively participate in our democracy, and research demonstrates that six core activities – known as the Six Proven Practices in Civic Learning – directly improve the quality and effectiveness of civic learning in schools;

**WHEREAS:** The success of our Nation and State depends on educated, informed and engaged citizens and residents;

**WHEREAS:** The education system has a major role in ensuring students have equitable access to learning to participate in our democracy. The state of California recognizes the necessity of investing in the reduction, and ultimate removal, of inequitable outcomes. Vitalizing civic learning opportunities and instituting a process for the attainment of the State Seal of Civic Engagement in an equitable manner can contribute to LCAP priorities including, but not limited to the Implementation of State Standards, Pupil Achievement, Pupil Engagement and School Climate.

**WHEREAS:** There has never been a better – or more crucial time – to institute a process for the attainment of the State Seal of Civic Engagement; as our community grows and diversifies. We must meet the needs of the dynamic world we live in.

**WHEREAS:** In order for students to access civic learning content and skills, the California Department of Education and Orange County Department of Education offers resources to schools and teachers.

**THEREFORE BE IT RESOLVED:** That the Board of Education of

Mendocino Unified School District requests that the Superintendent and staff work toward creating and implementing a plan for students to be recognized for the State Seal of Civic Engagement upon graduation. Schools will integrate civic literacy into instructional practice and school life; and ensure that adequate time and resources are dedicated to this goal. The Superintendent will regularly update the Board of Education with students' civic learning progress.

To earn the State Seal for Civic Engagement, the student must:

- A. Be engaged in academic work in a productive way;
- B. Demonstrate a competent understanding of United States and California constitutions; functions and governance of local governments; tribal government structures and organizations; the role of the citizen in a constitutional democracy; and democratic principles, concepts, and processes;
- C. Participate in one or more informed civic engagement project(s) that address real-world problems and require students to identify and inquire into civic needs or problems, consider varied responses, take action, and reflect on efforts;
- D. Demonstrate civic knowledge, skills, and dispositions through self-reflection; and
- E. Exhibit character traits that reflect civic-mindedness and a commitment to positively impact the classroom, school, community and/or society.

To facilitate the earning of the State Seal for Civic Engagement districts, schools, and educators must:

- A. Survey educators and leaders on projects and curriculum that students are engaging in currently that meet the criteria for the State Seal for Civic Engagement, as well as, ask about the ways in which existing projects and curriculum need modification or if new projects and curriculum will be implemented. In the survey, educators and leaders from schools who have not applied for the Civic Learning Award will be asked their intention to apply;
- B. Share survey results with stakeholders;
- C. Develop a team of teachers and leaders to collaborate around best practices for Civic Learning to support projects and curriculum at each site; and
- D. Create a plan for the identification of students and distribution of seals.

**BE IT FURTHER RESOLVED:** That the Board of Education of Mendocino Unified School District will lead by example on what good participatory citizenship looks like by actively reaching out to our stakeholders, including students; carefully considering the needs and wishes of families and students; thoroughly listening to and deliberating issues that come before us, working collaboratively, and appropriately delegating and supporting the Superintendent of Schools in carrying out the vision of the District so that the students' needs and interests are best served.