

Mendocino Unified School District



MINUTES

Regular Board Meeting

FEBRUARY 13, 2025

**MENDOCINO HIGH SCHOOL
10700 FORD STREET
MENDOCINO, CA 95460**

4:00 P.M. CLOSED SESSION – VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

**5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO HIGH SCHOOL
& VIA TELECONFERENCE**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84557802035?pwd=vH0151D9dtC0yn9V7trvaa9wI2LaRa.1>

Passcode: 215879

***Please "mute" your device during the meeting.
MUSD is not available for technical support for remote meetings.***

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <https://www.mendocinoused.org/District/3075-Untitled.html>. In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.
MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call

The meeting was called to order at 4:01 PM. Present were Trustees Bloyd, Griffen, Schaeffer, Morton and Aum.

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The President verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/84541329529?pwd=Lpen4rmoh3peLjxSsnRU3rQcUMc6SU.1>

Meeting ID: 845 4132 9529 Passcode: 605283

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative:
Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes

4. 5:00 P.M. OPEN SESSION

- 4.1. Call to order and roll call

The meeting was called to order at 5:01 PM. Present were Trustees Bloyd, Griffen, Schaeffer, Morton and Aum.

- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.

There was nothing disclosed out of Closed Session.

- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Morton/Schaeffer (5/0) to approve the agenda as presented.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Approval of Warrants
5.1.1. 1/16/25, 1/23/25, 1/30/25, 2/6/25
- 5.2. Approval of Minutes
5.2.1. Board Meeting Minutes: 1/16/25, 1/28/25
- 5.3. Approval of Employment/Personnel Changes
5.3.1. Acknowledge, Return from Leave, Classified Employee, 5.0 hrs/day, 10 mos/yr, effective 12/16/24
5.3.2. Accept Resignation, Certificated Employee, 1.0 FTE, effective 6/13/25

- 5.3.3. Accept Resignation, Certificated Employee, 1.0 FTE, effective 6/13/25
- 5.3.4. Accept Resignation, Classified Employee, 8.0 hrs/day, 12 mos/yr, effective 2/10/25
- 5.3.5. Hire, Classified Employee, 6.0 hrs/day, 10 mos/yr, effective 2/10/25
- 5.4. Approval of the Current Budget Change Report
- 5.5. Approval of the 2024-25 Attendance Report – Month 5
- 5.6. Approval of Student Body Reports – January 2025
- 5.7. Approval of the Albion School SARC
- 5.8. Approval of the Comptche School SARC
- 5.9. Approval of the Mendocino High School SARC
- 5.10. Approval of the Mendocino K8 School SARC

MSA Morton/Griffen (5/0) to approve the Consent Agenda as presented.

6. REPORTS

6.1. Student Trustee – Knute Kvinsland

Student Trustee Kvinsland was not present for the meeting but emailed the Board a report the following day. That report is attached.

6.2. Administrative

6.2.1. Principal – Tobin Hahn

Principal, Tobin Hahn, gave the attached presentation.

6.2.2. Superintendent – Jason Morse

Superintendent, Jason Morse, wished to thank Marshall Brown and his team for not only being at the meeting but also working tonight's basketball game and Improv show. The lighting project for the PAC is not complete so a stage and lighting was rented for the Improv Show. There was a Solar Project kickoff meeting on Tuesday. Work on the project begins next week. The sale of MCN is moving forward. Hope to be completed by June 30, 2025. The bus barn is currently having PG&E work done to install the switch plates for the bus chargers. Attended a meeting to put music back in school at the K-5 level. A follow-up report will be presented at a later date.

6.3. Bargaining Units

6.3.1. Mendocino Teachers Association (MTA)

MUTA Interim President, Josh Potter, reported that AE Week prep at the high school is happening and it is amazing to see everything come together. There was a recent college tour to Santa Rosa Junior College where 22 students took a trip down to explore the campus and programs. Thank you to Marshall Brown for allowing the afternoon shows on KAKX. Thank you to Liz Newkirk for the help with concessions during the Improv show. Kudos to Knute who did really well in the show.

6.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

There was no report from CEMUS.

6.4. Board Trustee Reports

Trustee Aum reported that he has confidence in the competency of the Photovoltaic Project installation team.

7. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

There were no parent/community comments.

8. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

8.1. Modernization and Construction Management Update

Construction Manager, Donald Alameida, will provide an update on the Phase I and Phase II Modernization of Mendocino High School.

Don Alameida gave the attached presentation.

8.2. Mendocino High School Phase III

The Board will discuss the small construction projects included in Phase III of the High School Modernization Project.

Projects are ongoing. Ruben continues to work on the Community High School as well as other projects on the Phase III list. The soccer field continues to be worked on. Rolling of the field seems to have helped with the ridges. Still hoping for work on the tennis courts. Waiting to hear back from MCRPD.

8.3. LCAP Mid-Year Review

Superintendent, Jason Morse, will provide the Board with a mid-year update on the 2024-25 LCAP.

Superintendent, Jason Morse, reviewed the LCAP documentation with the Board that was included in the board packet.

8.4. CAASPP Cohort Report

Superintendent, Jason Morse, will provide the Board with information pertaining to cohort data for the CAASPP.

Superintendent, Jason Morse, reviewed the CAASPP data with the Board that was included in the board packet.

9. FUTURE AGENDA ITEMS

Instructional calendar (if needed), 2nd Interim Budget Report, Deferred Maintenance Plan, Layoffs, MAD Engineers Report.

10. ADJOURNMENT

The next regular Board meeting is scheduled for **March 13, 2025 at Mendocino High School.**
The meeting was adjourned at 6:17 PM.

Erin Placido

From: Knute Kvinsland <knutek2025@musdstudents.org>
Sent: Thursday, February 13, 2025 5:49 PM
To: Erin Placido
Subject: Re: MUSD Board Agenda 2/13/25

Hello,

In terms of an update for my student report to the board, could you please forward them this message:

The past month has been going great here at the MHS. We have recently concluded our staff and student dodgeball tournament (shoutout to Eastman's team for winning it!). We also have a basketball tonight, the senior's night basketball game and everyone is excited yet sad to have this experience. It is also notable that there have been recent club activities going on such as the Improv Show, a food drive by Interact, the first live music show with "The Jazz Cabal" by KAKX, and CSF is helping facilitate the ticketing and treats for the Improv show. ASB is looking forward to starting a Chess tournament as our next school tournament right after break and MUN is also looking forward to their conference at UC Berkeley at the beginning of next month. Overall, a lot is going on currently (including the seniors applying for scholarships (yay!)) and there is much more for the student body to look forward to in the next month and the rest of the school year. In terms of the solar project, I went over it with ASB and the general agreement is that we are thrilled with the current proposals for the solar locations (the carports on the top of the hill as well as the parking lot) but would strongly discourage you all from pursuing any ground-mounted solar panels on the top of the hill by the main campus area as to not prevent students from having that ground space to hang out and block further view capabilities. If you have any questions, please contact me at this email. (knutek2025@musdstudents.org)

- Knute K.

On Fri, Feb 7, 2025 at 9:23 AM Erin Placido <doerin@mcn.org> wrote:

That would be fine. Not a problem!

Erin Placido

Mendocino Unified School District

Executive Assistant to the Superintendent

Human Resources

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Website: <http://mendocinoused.org>



Mendocino High Schools

Board Report 2/13/2025

MENDOCINO HIGH SCHOOL PRESENTS



THE MENDOCINO HIGH SCHOOL IMPROV CLUB

IN

MORE LEGS, MORE FUN!

WEDNESDAY & THURSDAY, FEBRUARY 12 & 13 7PM

TICKETS--\$12, \$7 KIDS AT DOOR/PRESALE \$10/\$5 KIDS

LIVESTREAM--YOUTUBE.COM/KAKX893

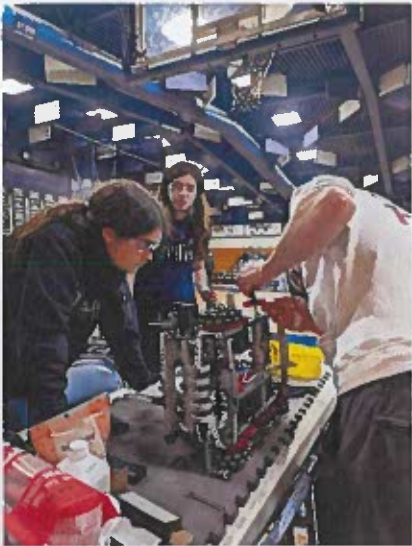
Improv Show



Basketball - Senior Night



Chinese New Years Parade

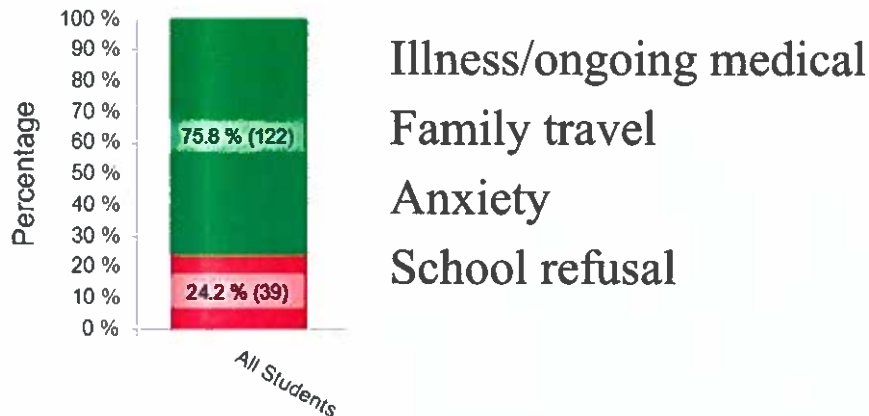


Robotics - Region 1 Championships March 1st



Talented Staff

Increased from 14.6% in Fall to currently 24.2%

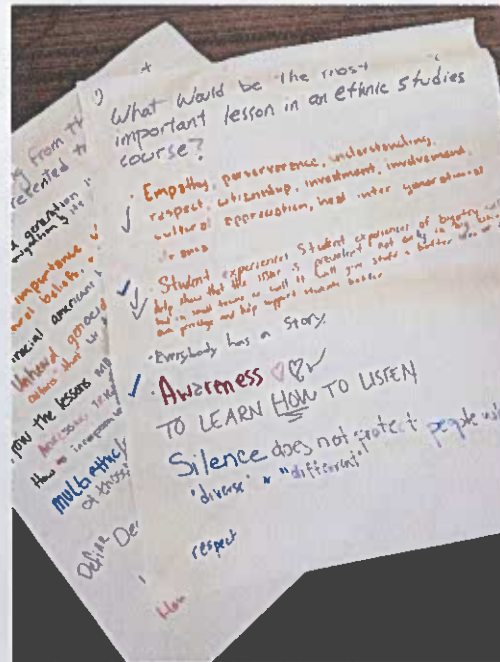


Chronic Absenteeism

- Ensure that all students feel represented in their own education
- Educate students to be politically, socially, and economically conscious about their personal connections to history
- Learn the contributions and histories of marginalized groups
 - Focus on themes of social justice, social responsibility, and social change
 - Identify social patterns and universal qualities present in all ethnic/cultural aspects of society
- Combat the causes of racism and other forms of bigotry through social consciousness

Ethnic Studies Course

Focus group with
selected educational
partners



Ethnic Studies

Excellence

Aim for excellence in all that you do.

Perseverance

Use available resources to meet challenges with creativity and resilience.

Investment

Invest in your future by taking advantage of opportunities to learn and thrive.

Citizenship

Be a positive, productive, and informed member of local and global communities.

Be EPIC!



Learner Outcomes / Expectations



Mendocino Unified School District

BOND MEASURE IMPROVEMENT BOND PROGRAM PHASE ONE & TWO PROJECTS

•MUSD BOARD MEETING –FEBRUARY 2025

Alameida
Architecture

Mendocino Unified School District

Budget

M.U.S.D. PHASE TWO PROJECT

Source of Funds:

Source Code:	Series A Bond (less issuance cost)	Available
	Series B Bond	12,078,458
	Developer Fees	-
	State Bonds	-
		12,078,458

Description	Budget	Expended To Date	Remaining Balance	Forecast	Surplus (Shortfall)
Design and Planning	1,127,186	996,830	130,356	1,121,306	5,880
Bidding, Permitting, Misc.	95,000	141,598	-46,598	95,000	0
Construction	9,675,800	9,081,161	-439,336	8,548,497	1,127,304
Owners Contingency	697,428	42,842	654,586	725,000	-27,572
Construction Support	505,000	399,486	85,828	429,025	75,975
Fixtures & furniture	0	12,146	-12,146	12,146	-12,146
Reserve	0	0	0	0	0
Totals	12,100,414	10,674,063	372,688	10,930,973	1,168,441

Available vs. budgeted (21,956) assumes 100% contingency expended
soft cost vs. hard cost 25.06%

Funding Status

AVAILABLE FUNDS		PROJECTED FUND BALANCE @ % CONTINGENCY EXPENDED			
		0%	1%	5%	8%
Series A bonds	12,078,458	675,472	578,714	191,682	-21,956

Mendocino Unified School District

Schedule	Planned	Actual	Schedule Status
Design and Planning	Jun-22	Jun-22	
Permitting and PH-2 GMP	1-Dec-22	August 23	
Construction	August 2023	August 21, 2024	
Completion	August 21, 2024		December 2024 Nearly Completed

Overall Project Status

All work excepting punchlist and Owner requested modifications completed.

Working with Lathrop and QKA to wrap up and closeout the project, its been a slow process.

Misc. Hardware modifications have been undertaken at district's request about completed.

Potential Issues:

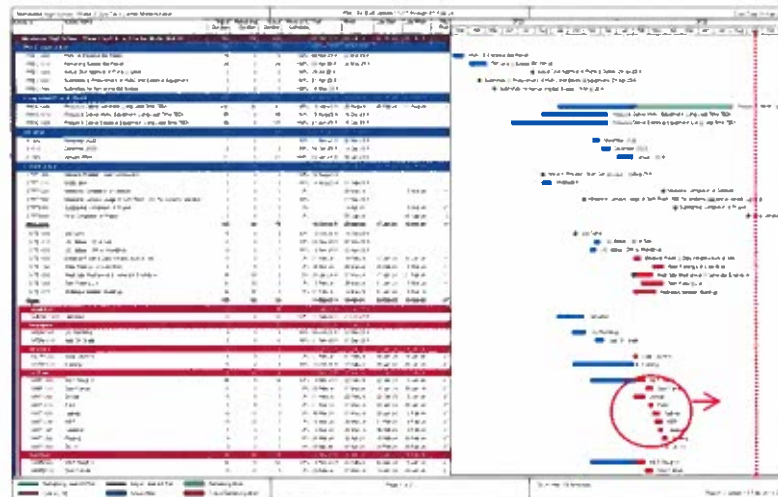
Lathrop working out IOR called out code mandated access to mechanical equipment to comply with workspace platforms in attics for mechanical units. Plan to resolve week of February 17th.

Next Steps

Complete contract close out with Lathrop, QKA and DSA

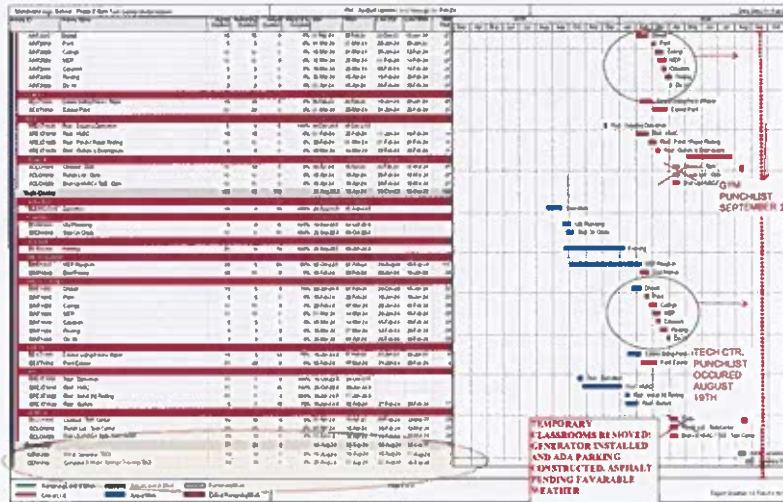
Mendocino Unified School District

2020 Bond Program – Phase 2



Mendocino Unified School District

2020 Bond Program – Phase 2



Mendocino Unified School District

2020 Bond Program – Phase 2

Status	Description	Amount
APPROVED	Material Cost Increases - Acoustical Ceilings & Panels	\$7,011.17
APPROVED	Demolish Existing Ceiling in Room B105N (Tech Center)	\$4,622.14
APPROVED	Demolish Existing Mosaic in Room B106 (Tech Center)	\$5,146.87
APPROVED	Temporary Data Line in Wood Shop Building	\$421.73
APPROVED	Reframed Door Openings in Tech Building	\$2,099.17
APPROVED	Domestic Water Irrigation Valve at Gym	\$2,121.49
APPROVED	Removal of Casework & Lockers from Team Room (Gym)	\$913.06
APPROVED	Removal of Casework at Tech Center	\$780.66
APPROVED	Removal of Flooring in Foyer & Weight Room	\$7,542.86
APPROVED	Permanent Data & IDF at Wood Shop	\$16,167.03
APPROVED	Shave Wall Hold Down & Shave Ply at Tech Center	\$6,187.25
APPROVED	Permit Plumbing Walls in Kitchen	\$1,025.37
APPROVED	Duct Chases in Tech Center	\$5,084.83
APPROVED	Demolish Furred Header at Hospitality Lobby	\$532.74
APPROVED	Add Door A205A (Gym)	\$4,873.85
APPROVED	Above Grade Water Line in Wood Shop	\$4,328.88
APPROVED	Frame Hard Lid Ceilings at Art Class Halls (Tech Center)	\$3,745.06
APPROVED	Paint & Paint Wood Paneling in Hospitality Lobby	\$2,172.52
APPROVED	Electrical to EWT 1 & 2 (CREDT)	(\$891.00)
APPROVED	Kitchen Hand Sink Revision	\$513.96
APPROVED	Delete Electrical Infrastructure for Motorized Shades	(\$7,273.00)
APPROVED	Add Furred Wall & Casework at Flex Space Room 114	\$10,750.19
APPROVED	Additional Electrical Requested by Electrician	\$119,267.03
APPROVED	Ceiling Support at Culinary Classroom	\$2,447.47
APPROVED	Install Team Room Floor & Install Lockers	\$6,477.36
APPROVED	Delete Lockers & Reuse Cabinets in Culinary (RFP #006)	(\$179,341)
APPROVED	Remove Wall Coverings and Re-Finish Walls in Rooms 201 & 202 (R)	\$19,642.26
APPROVED	Regulate Drywall Subcontractor	\$16,099.24
APPROVED	Flooring Revisions in Tech Center (RFP #008)	\$34,735.47
APPROVED	Drywall Patching at Re-Rated Floor Openings (Tech Center)	\$2,299.78
APPROVED	Drywall at Re-Built Shearwall (Tech Center)	\$4,273.55
APPROVED	Drywall at Added Hard Lid Ceilings & Soffits at Art Class Halls (Tech)	\$3,687.04
APPROVED	Drywall at Added Mechanical Duct Chases (Tech Center)	\$4,663.94
APPROVED	Drywall at Added Hard Lid Ceiling in Audio Lab (Tech Center)	\$5,242.47
APPROVED	Overlay Drywall in Weight Room & Culinary Classroom (Gym)	\$9,236.05
APPROVED	Drywall Patch at Electrical Panel Bld (Gym)	\$1,793.41

Mendocino Unified School District

2020 Bond Program – Phase 2

Status	Description	Amount
APPROVED	Remove Wood Paneling and Re-Finish Walls in Foyer (Gym)	\$2,374.68
APPROVED	Underlayment at Wood Subfloor Areas in Recreation Rubber or Linoleum	\$11,920.74
APPROVED	Utilize Solid Surface Countertops in Restrooms	\$1,404.23
APPROVED	Added Structural Ceiling Support at Culinary Classroom (Gym)	\$3,586.81
APPROVED	Extend Wall at Opening B103B (Tech Center)	\$601.32
APPROVED	Re-Frame Openings B105E & B105D (Tech Center)	\$1,097.14
APPROVED	Upgrade to Smooth FRP in Culinary Area (Gym)	\$632.97
APPROVED	Added Interiors Accent Walls (Tech Center)	\$1,782.48
APPROVED	Added Exterior Accent Colors (Gym)	\$2,234.45
APPROVED	Prep & Paint of Wood Paneling in Main Gym Area	\$7,112.11
APPROVED	Modify Grassy Relief Hoods	\$5,035.47
APPROVED	Added FRP in Kitchen (ASL #010)	\$1,456.87
APPROVED	Added Concrete Flange at Grease Trap	\$11,854.21
APPROVED	Flooring Revisions in Culinary Classroom	\$9,672.79
APPROVED	Remove & Replace Trim at Exterior Stairwell (Gym)	\$21,713.87
APPROVED	Flashings at Mechanical Curb on Shingle Roofs	\$7,779.16
APPROVED	Demo of Additional Roofing Layer at Tech Center	\$11,444.96
APPROVED	Furring at Tech Center for Canopy Gutters	\$1,115.48
APPROVED	Protective Bollards at Backflow	\$3,196.49
APPROVED	Added Stainless Steel Wall Cladding at Kitchen & Add Insulation at II	\$8,435.21
APPROVED	Dark Room Sink Revisions	\$9,434.37
APPROVED	Added Acoustical Ceiling Panels in Audio Lab (Tech)	\$6,932.22
APPROVED	Re-Roof the Gym Building (BEP #014)	\$209,341.19
APPROVED	Storm Drain Tie-in to Existing	\$3,762.62
APPROVED	Chip & Remove Existing Concrete Overpour	\$4,472.47
APPROVED	Attachment of ACP Panels	\$1,308.13
APPROVED	Skrim Replacement at Tech Center	\$9,707.60
OPEN	Discovery and Repair of Underscore Utilities	\$9,472.33
OPEN	Insulation Above Ceiling in Classrooms 201 & 202	\$4,152.26
		\$673,119.24
REVISION & RES	Added HVAC Unit for IDF Room (Tech)	\$18,886.34
		\$712,005.58