

Mendocino Unified School District



MINUTES

Regular Board Meeting

MAY 15, 2025

**MENDOCINO HIGH SCHOOL
10700 FORD STREET
MENDOCINO, CA 95460**

4:00 P.M. CLOSED SESSION – VIA TELECONFERENCE

(Closed Session Public Hearing – link on page 2)

**5:00 P.M. OPEN SESSION – IN PERSON at MENDOCINO HIGH SCHOOL
& VIA TELECONFERENCE**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88284882736?pwd=1G8ebwzjhXPwHCga0DqaiQcq9sMzUw.1>

Passcode: 529778

***Please “mute” your device during the meeting.
MUSD is not available for technical support for remote meetings.***

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the MUSD website at <https://www.mendocinoused.org/District/3075-Untitled.html> In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Erin Placido Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at doerin@mcn.org.
MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M., CLOSED SESSION CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call

The meeting was called to order at 4:03 PM. Present were Trustees Bloyd, Griffen, Schaeffer, Morton, Aum.

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The president verbally identified the agenda items to be discussed.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

Join Zoom Meeting

<https://us02web.zoom.us/j/83492197424?pwd=pIkmp5BICETgizAaTaD9JYpZVlebsU.1>

Meeting ID: 834 9219 7424 Passcode: 411107

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

- 3.1. Conference with labor negotiators (Govt. Code 54957.6) Agency Representative:
Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units and unrepresented employees
- 3.2. Employment/Personnel Changes

4. 5:00 P.M. OPEN SESSION

- 4.1. Call to order and roll call

The meeting was called to order at 5:01 PM. Present were Trustees Bloyd, Griffen, Schaeffer, Morton, Aum.

- 4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

Nothing was disclosed out of Closed Session.

- 4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Morton/Bloyd (5/0) to approve the agenda.

5. WATER STORAGE & RECYCLED WATER PROJECTS

Matt Kennedy of GHD will provide an update on the water storage and recycled water projects.

The Board received an updated from Matt Kennedy of GHD regarding the progress on the water storage and recycled water projects.

6. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 6.1. Approval of Warrants

6.1.1. 4/3/25, 4/10/25, 4/17/25, 4/24/25

- 6.2. Approval of Minutes

6.2.1. Board Meeting Minutes: 4/17/25, 5/7/25

6.3. Approval of Employment/Personnel Changes

- 6.3.1. Accept Resignation, Classified Employee, 8.0 hrs/day, effective 6/27/25
- 6.3.2. Adjust Retirement Date, Classified Employee, 6.5 hrs/day, effective 6/18/25
- 6.3.3. Hire, Classified Employee, 6.5 hrs/day, effective 8/20/25
- 6.3.4. Hire, Classified Coach, Stipend Position, effective 2/20/25
- 6.3.5. Hire, Classified Coach, Stipend Position, effective 2/20/25
- 6.3.6. Hire, Classified Coach, Stipend Position, effective 2/20/25
- 6.3.7. Hire, Classified Coach, Stipend Position, effective 2/20/25

6.4. Approval of the Current Budget Change Report

6.5. Approval of Student Body Reports – April 2025

6.6. Approval of California Interscholastic Federation (CIF) Representatives for Mendocino High School

6.7. Approval of the MOU between MUSD and North Coast School of Education for Teacher Induction Programs

6.8. Approval of the MOU between MUSD and North Coast School of Education for Career Technical Education (CTE) Programs

6.9. Approval of the MOU between MUSD and North Coast School of Education for “Be A Teacher” Programs

6.10. Final Approval of Board Policies and Administrative Regulations

6.10.1. AP 5145.13: Response to Immigration Enforcement (students)

MSA Schaeffer/Griffen to approve the Consent Agenda with the 5/7/25 minutes in Item 6.2 being amended to replace the word “execute” with the word “finalize”.

7. REPORTS

7.1. Student Trustee – Knute Kvinsland

Student Trustee Kvinsland reported that AP testing is taking place this week. The Miasa students are also in town from Japan. They were given a tour of the campus. High school sports teams made championships in tennis, swim, golf and track. Senior Scholarship and Awards Night is 5/21/25. The Community High School graduation is on 5/12/25 and the High School is on 5/13/25.

7.2. Administrative

7.2.1. Principal – Kim Humrichouse

Principal, Kim Humrichouse, gave the attached presentation.

7.2.2. Superintendent – Jason Morse

Superintendent, Jason Morse, reported that construction projects are ongoing. Both Solar and Water Projects are moving along. The LCAP report has been presented to parents and staff. The Maintenance Yard has been completely cleared of debris. Thank you to Kim and the K8 PTO for a wonderful staff breakfast and lunch. Prom at the High School was a success. There is excitement and energy around Friendship Park and repairs and upkeep is taking place. A personnel report will be coming at the June meeting.

7.3. Bargaining Units

7.3.1. Mendocino Unified Teachers Association (MUTA)

Interim President, Josh Potter, reports that it has been a very busy May. Teachers have a lot going on. Negotiations continue to take place. There are a lot of school wide events taking place in the coming weeks.

7.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

There was no CEMUS report.

7.4. Board Trustee Reports

Trustee Griffen reported that they went on the 8th grade trip to the city. It was a great experience.

Trustee Schaeffer reported that they attended the Miasa dinner. It is great to see how the program and relationships have developed overtime. Many of families have overlap in exchanges and years of contact.

8. TIMED ITEM 5:30 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

There were no parent/community comments.

9. INFORMATION/DISCUSSION/POSSIBLE ACTION ITEMS

9.1. Mendocino High School Phase III

The Board will discuss the small construction projects included in Phase III of the High School Modernization Project.

Superintendent Morse reported that there has been a halt on starting new projects. MCHS is still being painted, the locker rooms are still being completed and the trees near the PAC will be removed on June 30th. The gym floor will be refinished starting 6/17/25.

9.2. Sale of MCN

The Board will take action to approve the sale of MCN to the City of Fort Bragg.

MSA Schaeffer/Griffen (5/0) to authorize the Superintendent to sign the final document once it is finished with the understanding that the edits to the contract be dealt with, especially the verbiage surrounding assets. It should read "MCN assets", not "District assets".

9.3. 2024-25 Board Calendar

The Board will discuss possible changes to the board calendar.

MSA Griffen/Bloyd (5/0) to approve the 2024-25 Board Calendar as presented.

9.4. 2025-26 Board Calendar

The Board will review and possibly approve the board calendar for the 2025-26 fiscal year.

MSA Schaeffer/Morton (5/0) to approve the 2025-26 Board Calendar.

9.5. Consideration to Rescind Leave Request for Reduced Workload Program

- 9.5.1. Certificated Employee, currently working 1.0 FTE, requests that the board rescind the approved request from March 13, 2025 of the Reduced Workload Program.

MSA Schaeffer/Morton (3/2) to deny the request to rescind the leave request.

9.6. Consideration of Resolution 2025 - 07: Intention to levy and collect assessments with the Maintenance Assessment District (MAD) for Fiscal Year 2025-26.

MSA Schaeffer/Griffen (5/0) to approve Resolution 2025-07.

9.7. Consideration of Resolution 2025 - 08: Establishing Mendocino Unified School District as a School District of Choice Attendance Program.

MSA Schaeffer/Morton (5/0) to approve Resolution 2025-08.

9.8. Board Policies, Bylaws and Administrative Regulations (first reading)

- 9.8.1. BP/AR/E 1330: Use of School Facilities (community relations)

MSA Griffen/Bloyd (5/0) to bring back as a first reading in June.

9.9. Board Policies, Bylaws and Administrative Regulations (information only)

- 9.9.1. BP 5030: Student Wellness (students)

Bring as a first reading in June.

10. FUTURE AGENDA ITEMS

LCAP Adoption, Budget Adoption, Bargaining Unit Agreements, EPA Funding, End of Year Resolution & Public Hearing, Title IX Report

11. ADJOURNMENT

The next regular Board meeting is scheduled for **June 10, 2025 at Mendocino High School.**

The meeting was adjourned at 6:33 PM.

Mendocino K8 Schools

May 2025



Community Service Projects

- New community service standards & hours for each grade level
- 7th & 8th grade projects
 - Pulled invasive species at local state parks
 - Helped deliver and organize food at the foodbank
 - Worked with Stanford Inn on the Victory Garden
 - Created and delivered get out the vote notices and placed them in local businesses.



7th & 8th Grade - Organized Lunch Time Games



2nd Grade - Organized Our Lost and Found



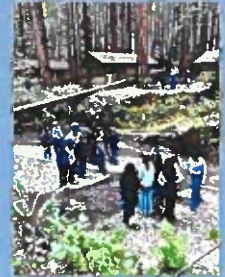
Albion School - Humane Society



Comptche School - School Garden Clean up



6th Grade Woodlands Trip



8th Grade Trip - California Academy of Sciences



Miasa!

- 32 students, 10 adults
- 33 years of exchanges



Invites & Recognitions!

- K8 Talent Show, 5/16 @ 5:00
- 8th Grade Promotion, 6/12 @ 2:00
- Thank you to all the parents who volunteered to chaperone our field trips this year.
- Thank you to the PTO!
- Thank you Mendocino K8 School Staff, Comptche School Staff, Albion School Staff!
- Carol Salo: Retiring after 42 years of service at MUSDI

