

Mendocino Unified School District



Minutes

Regular Board Meeting

APRIL 20, 2017

MENDOCINO HIGH SCHOOL

10700 FORD STREET

MENDOCINO, CA 95460

4:30 P.M. CLOSED SESSION – CLASSROOM 10

5:00 P.M. OPEN SESSION – H. S. LIBRARY

<http://www.mendocinoused.org>

****If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to***

H. S. Classroom 10 at 4:30 p.m.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at www.mendocinoused.org under School Board and then 2016-17 Board Agenda Backup Materials.

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Asst. to the Superintendent, in writing, at P.O. Box 1154, Mendocino, CA 95460 or via email at dosusan@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:30 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call

The meeting was called to order at 4:30 p.m.

Present: Trustees Schaeffer, Grinberg, Acker, and Morton.

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

There was no public comment.

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962.

Closed session attendees include: Board members and Superintendent Jason Morse.

- 3.1. Conference with Labor Negotiators (Government Code 54957.6)
Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units, and unrepresented employees
- 3.2. Public Employee Employment per item 5.3

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call

The meeting was called to order at 5:05 p.m.

Present: Trustees Schaeffer, Grinberg, Acker, and Morton. Student Trustee Emily Symonds was absent.

- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.

There was nothing to report from closed session.

- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA, Morton/Grinberg (4/0) to approve the agenda as written.

5. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 5.1. Warrants
5.1.1. Warrants dated: 3/1/17, 3/8/17, 3/15/17, 3/22/17, 3/29/17
- 5.2. Minutes
5.2.1. Board Meeting Minutes 3/9/17
- 5.3. Personnel
5.3.1. Approval of Employment/Personnel Changes
5.3.1.1. Classified MCN Assistant Manager, increase in hours from 5.0 hours/day to 5.75 hours/day, effective 3/7/17
5.3.1.2. Classified Business Manager, reduction from an 80% position to a

60% position, effective 4/1/17

5.3.1.3. Middle School Soccer Coach, stipend position, effective 3/1/17

5.3.1.4. Certificated Teacher, 1.0 FTE, column move from Column 3 to Column 4, effective 3/1/17

5.3.1.5. Certificated Teacher, 1.0 FTE, column move from Column 3 to Column 4, effective 4/3/17

5.3.1.6. Hire Classified MCN Technical Sales and Billing Lead, 8 hours/day, 12 months/year, effective 3/20/17

5.3.1.7. Classified High School Registrar, increase in number of contracted days worked, effective 7/1/17

5.3.1.8. Classified Administrative Assistant, increase in number of contracted days worked, effective 7/1/17

5.3.2. Approval of uncompensated leave of absence for an Integrative Aide, 6.5 hours/day, 10 months per year, effective May 9, 2017 through June 16, 2017

5.3.3. Approval of retirements

5.3.3.1. Classified, Instructional Aide, 3.75 hours/day, effective 6/19/17

5.3.4. Approval of Resignation

5.3.4.1. Certificated Teacher, 1.0 FTE, effective 6/30/17

5.3.4.2. Board member, effective 4/3/17

5.4. Current Budget Change Report

5.5. Mendocino Community Network (MCN) Financial Statements

5.5.1. Unaudited MCN Statement of Fund Net Assets for February 2017

5.5.2. Unaudited MCN Statement of Revenues, Expenses, and Changes in Net Assets for February 2017

5.6. Approval of Enrollment and Attendance Report – Month 6

5.7. Approval of Student Body Account Reports for February and March 2017, and an amended January Report from Mendocino Middle School

5.8. Approval of CEMUS Tentative Agreements

5.8.1. CEMUS TA 2016-17-01: Changes in Duty Days: Community School Administrative Assistant and High School Registrar

5.9. Acceptance of Request for Allowance of Attendance because of emergency conditions, Form J-13A (schools closure 2/7/17)

5.10. Approval of instructional calendar for 2017-18

5.11. Acknowledgement of Williams Settlement Quarterly Uniform Complaint Reports for Quarter 3 of the 2016-17 School Year

MSA Grinberg/Morton (4/0) to approve the consent agenda as written.

6. Reports

6.1. Student Trustee – Emily Symonds

Student Trustee Emily Symonds was not present.

6.2. Administrative

6.2.1. Principal – Tobin Hahn

Principal Tobin Hahn reported on the 12 trips taken over AE week, including a bike trip, Grand Canyon, Yosemite, a Back to the Land series of visits, Windsurfing, Coastal Adventures, a Bay Area trip, Ashland, First Responder training, and an E-lab week. He also reported on the Teen Peer Court that teacher Andy Wellspring is facilitating with Ten Mile Court. Tobin asked Marshall Brown to speak to the Board about Tech Ed at Mendocino High School. Marshall described CTE (Career Tech Ed) pathways to post-secondary education and careers for students

6.2.2. Superintendent – Jason Morse

Superintendent Jason Morse reported on various meetings: the Albion Ad Hoc Committee, the Wellness Committee, the Tech Committee, the K-8 name and mascot committee (the name will remain the same but the mascot will become a Mountain Lion). He also reported that California Standardized Testing begins next week which is keeping Rebecca Bailey very busy setting up everything in preparation. He reported that, in his effort to sit in for every employee for one hour, he has recently worked for Diane Price in the kitchen, teaching math for Mimi Sawyer, and health for Laura Boucher. He reported on LCAP and that he will be presenting it to Site Councils. He also reported that a Special Board Meeting in Albion would be scheduled to address the use of the school next year and to appoint the new Albion board member.

6.3. Bargaining Units

6.3.1. Mendocino Teachers Association (MTA)

MTA President and Teacher, Mimi Sawyer, extended an invitation to board members to stop by the K-8 school next week during a week of project based learning with student presentations on Friday, April 28th, at 1:45 p.m. She also invited board members to visit classes during the first week of May.

6.4. Classified Employees of Mendocino Unified Schools (CEMUS)

There was no report from CEMUS.

6.5. Board Trustee Reports

Trustee Charlie Acker reported on the Supreme Court ruling against Monsanto resulting in Roundup now being listed as a carcinogen. He cited Monsanto's history of violations, falsified reports, and shady history going back to WWII and related it to CDC immunization requirements. Trustee Michael Schaeffer reported that the API (Academic Performance Index) measurement of academic performance and progress of individual schools has been suspended in favor of using other factors to rate a school's quality. The new measurement will be displayed in a color coded chart.

Trustees Mark Morton and Jessica Grinberg did not have reports.

7. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank each of you for your comments and participation at this meeting.

Seven members of the community spoke in favor of a preschool and K-3 Montessori program in Albion next year. Community members were Bill Heil, AnneMarie Weibel, Janet Eklund, Alex Keenan, Aleya Spenser, Serena Acker, Deborah Decarli.

Shanti Bishop reported that there will be a Showcase Dinner sponsored by MUSE and Mendocino High School on May 19th at 6 p.m. in the Mendocino High School Dining Room. The food will be prepared by Chef/Instructor Carolen Barrett and her culinary students.

8. INFORMATION/DISCUSSION/ACTION ITEMS

- 8.1. Proclamation 2017-02: Mendocino Unified School District proclaims May 15-19, 2017 to be the Week of the School Employee (action)

Charlie Acker read the Proclamation proclaiming May 15-19, 2017 to be the Week of the School Employee.

MSA Charlie Acker/Mark Morton (4/0) to approve the proclamation above.

- 8.2. Maintenance Supervisor, Otto Rice, will provide an update to the Deferred Maintenance Plan (information/discussion/action)

Maintenance Supervisor, Otto Rice, provided an update to the Deferred Maintenance Plan showing projects underway, completed, and yet to be done, and discussed with the board how future projects will be funded. It will be a slow pick away at some projects, getting grants for some projects, or a bond passage.

- 8.3. The Board will make a decision to appoint or call for the election of a new board member to fill a vacancy left by a recent board member's resignation. (action)

MSA Charlie Acker/ Mark Morton (4/0) to fill a vacancy left by a recent board member's resignation by appointing a new member

- 8.4. Principals Kim Humrichouse and Tobin Hahn will review acceleration options for all students in math.
(information/discussion)

HS Principal Tobin Hahn presented a flow chart reviewing acceleration options for all students in math showing a pathway to AP classes and a pathway for students interested in taking AP Calculus as seniors.

- 8.5. Set class size limits for School Year 2017-18 according to BP 6151
The Board establishes class size limits yearly (as related to inter-district and intra-district transfers). (action)

The board established class size limits as related to inter-district and intra-district transfers based on Superintendent Jason Morse's recommendation: K-3/20, 4-5/24, 6-8/25, 9-12/28.

MSA Mark Morton/Jessica Grinberg (4/0) to accept the Superintendent's recommendation.

- 8.6. Board Self-Evaluation follow-up (information/discussion)

Trustee Mark Morton provided a handout charting results of the Board Self-Evaluation and it was discussed by the Board.

- 8.7. The Board will discuss potential changes to the Board Meeting Calendar.
(information/discussion/action)

The Board added a meeting to be held Monday, 5/8/17 at Albion School to discuss plans for the school for School Year 2017-18, and to interview and appoint a new Albion trustee. The Board also changed the date of the LCAP and Budget Board hearing meeting from 6/1/17 to 6/8/17.

MSA Mark Morton/Jessica Grinberg (4/0) to approve the changes to the calendar.

- 8.8. Consideration of Resolution 2017-05: Initiating proceedings for the Maintenance Assessment District (MAD). In order to continue to collect and use fees through the MAD, the Board must initiate the review and adopt this process annually. This resolution initiates this process. (action)

MSA Charlie Acker/Mark Morton (4/0) to initiate proceedings for the Maintenance Assessment District.

- 8.9. Board Policy/Administrative Regulation (first reading)
8.9.1. BP/AR 5117: Inter-district Attendance
(action)

No action was taken on Board Policy/Administrative Regulation 5117. It will be brought back to the Board as a first reading with the 5/18/17 board meeting.

- 8.10. Board Policy/Administrative Regulation (information only)
8.10.1. BP 3470: Debt Issuance and Management

This BP will be brought to the Board as a first reading at the 5/18/17 board meeting.

9. FUTURE AGENDA ITEMS

Superintendent report on inter/intra district transfers, second MAD resolution, designate CIF (California Interscholastic Federation) representatives, K-8 School Multi-year Plan, ongoing policies

10. ADJOURNMENT

The next regular Board meeting is scheduled for **May 18, 2017** at the K-8 School Library. A Board Study Session is scheduled for **May 2, 2017**.

The meeting adjourned at 8:45 p.m. and the Board returned to closed session to finish closed session business. The closed session ended at 9:10 p.m. There was nothing to report out.