

Mendocino Unified School District



Agenda

Regular Board Meeting

OCTOBER 19, 2017

**ALBION SCHOOL
30400 ALBION RIDGE ROAD
ALBION, CA 95410**

4:00 P.M. CLOSED SESSION – CLASSROOM

5:00 P.M. OPEN SESSION –

ALBION SCHOOL MULTIPURPOSE ROOM

<http://www.mendocinoused.org>

*If the public wishes to make a comment regarding any closed session
item before the Board adjourns to closed session, please go to
the Reserved Classroom at 4:00 p.m.*

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Assistant to the Superintendent, in writing at P.O. Box 1154, Mendocino, CA 95460 or via email at dsusan@mcn.org.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call
- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include Board members and Superintendent Jason Morse.

- 3.1. Conference with Labor Negotiators (Government Code 54957.6)
Agency Representative: Superintendent Jason Morse
Employee organizations: CEMUS and MTA bargaining units, and unrepresented employees
- 3.2. Employment/Personnel Changes per item 7.3

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call
- 4.2. Closed session disclosure
Any reportable action taken during closed session will be disclosed at this time.
- 4.3. Approval of agenda
Items to be removed from the agenda or changes to the agenda should be done at this time.

5. ACKNOWLEDGEMENT OF THE IMPACT OF DEVASTATING WILDFIRES ON THE EXTENDED SCHOOL COMMUNITY

6. PUBLIC HEARING – SUNSHINING ITEMS TO BE NEGOTIATED BETWEEN CEMUS/MTA AND MUSD (information/discussion)

- 6.1. The Classified Employees of Mendocino Unified Schools (CEMUS) and the District will present their openers for the negotiation of the CEMUS Contract during the 2017-18 school year.
- 6.2. The Mendocino Teacher's Association (MTA) and the District will present their openers for the negotiation of the MTA Contract during the 2017-18 school year.

7. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

- 7.1. Approval of Warrants
7.1.1. Warrants dated: 9/6/17, 9/13/17, 9/20/17, 9/27/17, 10/4/17
- 7.2. Approval of Minutes
7.2.1. Board Meeting Minutes 9/14/17 and 10/3/17

- 7.3. Approval of Employment/Personnel Changes
 - 7.3.1. Phone stipend for K-8 School Substitute Coordinator, effective 8/28/17
 - 7.3.2. Phone stipend for High School Substitute Coordinator, effective 8/28/17
 - 7.3.3. Resignation of Classified High School Administrative Assistant, 8.0 hours/day, effective 9/8/17
 - 7.3.4. Classified Integrative Aide, hire at 6.5 hours/day, effective 9/13/17
 - 7.3.5. Classified Integrative Aide, hire at 5.0 hours/day, effective 9/15/17
 - 7.3.6. Classified Instructional Aide, hire at 3.75 hours/day, effective 9/18/17
 - 7.3.7. Classified Administrative Assistant, hire at 8.0 hours/day, effective 9/20/17
 - 7.3.8. Column move from 4 to 5 for Certificated Teacher, effective 10/1/17
 - 7.3.9. Resignation of Classified Integrative Aide, 6.5 hours/day, effective 10/6/17
 - 7.3.10. Classified Instructional Aide, hire at 3.75 hours/day, effective 10/2/17
 - 7.3.11. Classified Instructional Aide, hire at 3.75 hours/day, effective 10/9/17
- 7.4. Approval of Current Budget Change Report
- 7.5. Approval of Williams Settlement Quarterly Uniform Complaint Reports for School Year 2017-18, Quarter 1
- 7.6. Approval of CEMUS MOU 2017-18-01: Stipends for Substitute Coordinators
- 7.7. Approval of School Single Plans
- 7.8. Approval of update to the MUSD Deferred Maintenance Plan
- 7.9. Approval of MOU with Mendocino Office of Education to participate in the Mendocino County Health and Human Service's Cal Fresh Outreach Program from 7/1/17 – 6/30/18
- 7.10. Approval of adoption of Mendocino County Office of Education SELPA policies and procedures to be used to administer MUSD's special education program
- 7.11. Approval of Board Policy and Administrative Regulation as a final reading
 - 7.11.1. AR 4127: Temporary Athletic Team Coaches
 - 7.11.2. BP 5131.2: Bullying

8. Reports

- 8.1. Student Trustee Olivia Grinberg-Phillips
- 8.2. Administrative
 - 8.2.1. Principal – Kim Humrichouse
 - 8.2.2. Superintendent – Jason Morse
- 8.3. Bargaining Units
 - 8.3.1. Mendocino Teachers Association (MTA)
 - 8.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)
- 8.4. Board Trustee Reports

9. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and refer the speaker to the Superintendent for further clarification. We thank you for your comments and participation at this meeting.

10. INFORMATION/DISCUSSION/ACTION ITEMS

10.1. Report on California Assessment of Student Performance and Progress (CAASPP)
Superintendent Jason Morse will give a report on CAASPP 2016-17 results for the District. (information/discussion)

10.2. Consideration of Reduced Workload Program for 2018-19
As per the negotiated MTA Contract, the District must declare by November 15th of each year whether certificated employees will be offered the reduced workload retirement option for the following year (2018-19). (action)

10.3. Approval/authorization of certificated teaching assignments (action)

10.3.1. Approval of 7/8 Math Teacher to be assigned to teach math under a Limited Assignment Option under Education Code 44256(b) which allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required. (action)

10.3.2. Approval of 6th Grade Science/Math teacher to be assigned to teach math under a Limited Assignment Option under Education Code 44258.2 which allows the holder of a Single Subject or Standard Secondary Teaching Credential to be assigned to teach classes in grades 5-8 in a middle school if they meet specific unit requirements of the subject taught. Action of the governing board and teacher consent is required. (action)

10.3.3. Approval of assignment of Speech Language Teacher under Education code 44831 which requires the governing board of a school district to employ persons in public school service requiring certification qualifications as provided in this code, except that the governing board or a county office of education may contract with or employ an individual who holds a license issued by the Speech-Language Pathology and Audiology Board and has earned a master's degree in communication disorders to provide speech and language services if that individual meets the requirements of Sections 44332.6 and 44830 before employment or execution of the contract. (action)

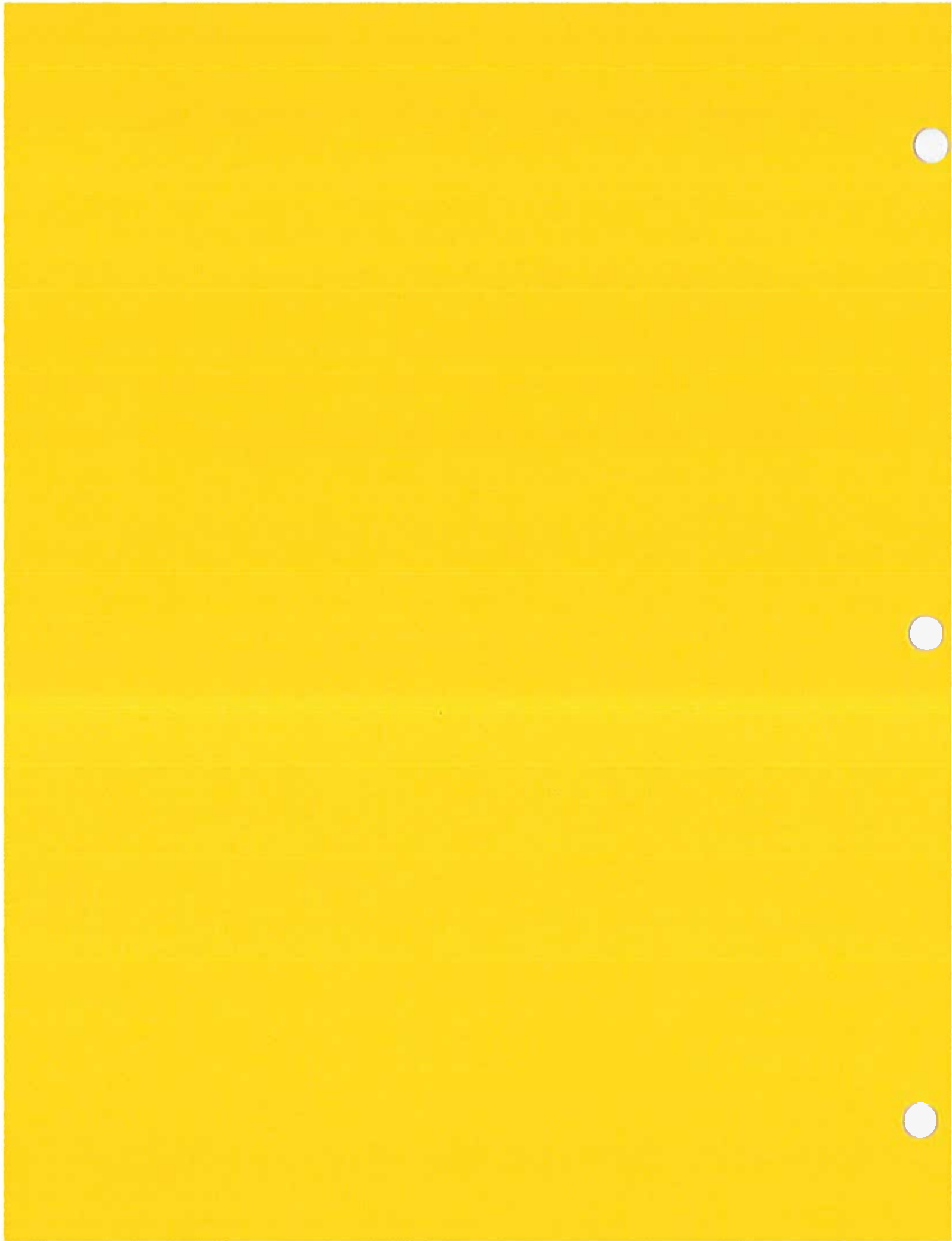
- 10.4. Adoption of Resolution #2017-17: Adoption of the 2016-17 Actual and 2017-18 Budget GANN Limit Resolution. The Board is required to annually approve the calculation of the Gann Limit. Attached is a "Fiscal Report" by School Services of California which explains how the Gann Limit is calculated and what it means for our District. (action)
- 10.5. Approval of Board Policy/Administrative Regulation/ Board Bylaw (first reading)
 - 10.5.1. BP/AR 6158: Independent Study
 - 10.5.2. BB 9223: Filling Vacancies
- 10.6. Board Policy/Administrative Regulation
 - 10.6.1. AR/BP 1240: Volunteer Assistance (information only)

11. FUTURE AGENDA ITEMS

Approval of out of state AE weeks trips, Department of Finance Inter-district Transfer Report, MCN 1st Quarter Report, physical fitness testing results, Developer Fee Resolution, Emergency Operations Plan, ongoing policies

12. ADJOURNMENT

The next regular Board meeting is scheduled for **November 16, 2017** at the K-8 School.



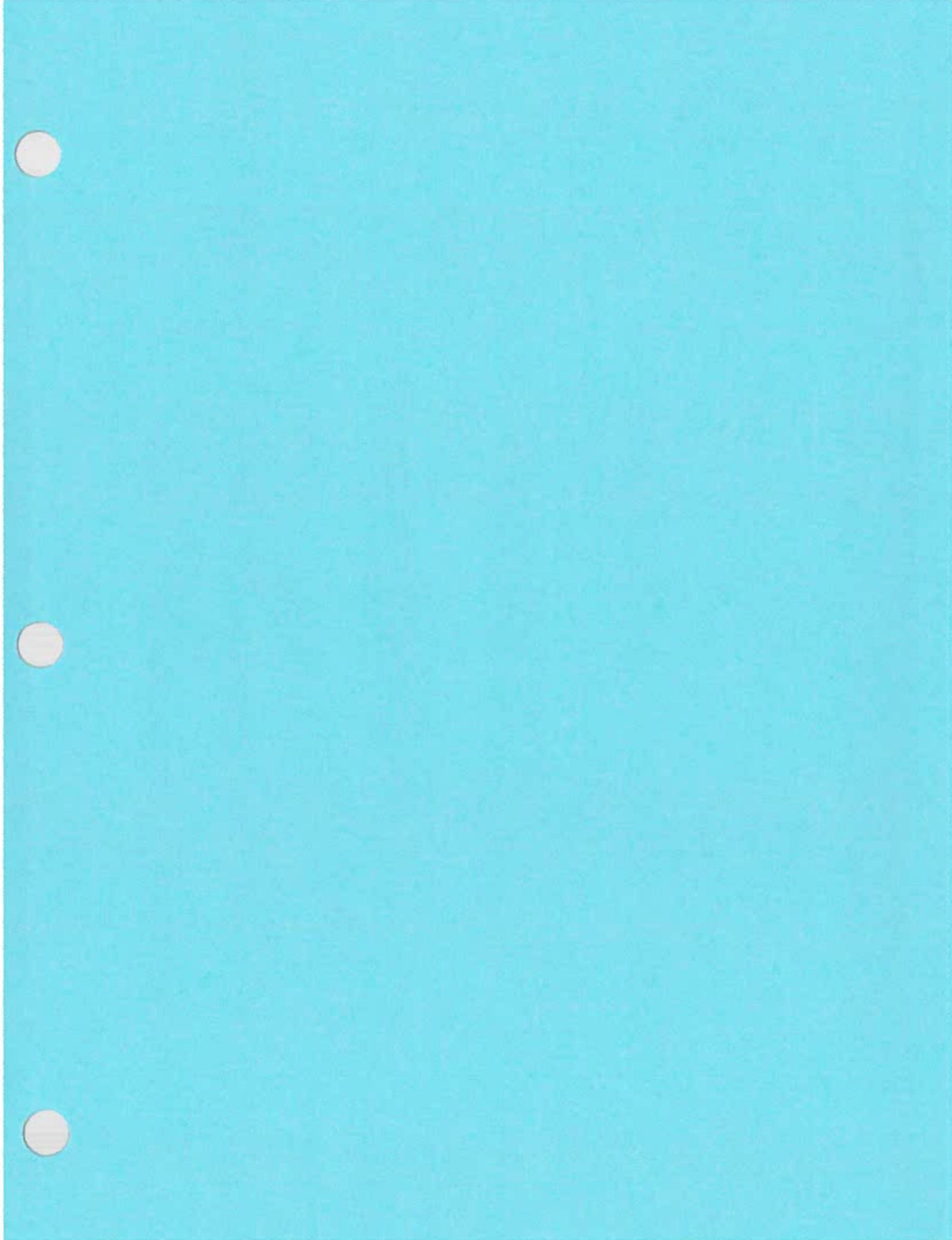
MUSD

Items to be Sunshined with CEMUS – 2017-18

1. Job Descriptions
2. Article 8 – Health and Welfare Benefits
3. Article 14 – Retirement Incentive Plan

MUSD Items to be Sunshined with MTA – 2017-18

1. Article 13 - Compensation
2. Article 13 - Appendix A – Athletic Stipends and Special Assignment Salary Schedules
3. Article 3 – Hours of Employment
4. Article 14 – Retirement/Early Retirement
5. Article 16 – Professional Dues or Fees and Payroll Deductions





MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/07/2017

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1829 MCN Sept. 5, 2017

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE LN
18710082	006883/	BUSINESS CARD		

ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
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18710083 009829/ NETAPP SOLUTIONS

63-0000-0-9667-001-0000-6000-0000
INV. 1763853-0817
WARRANT TOTAL

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1830 DISTRICT Sept. 5, 2017

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE LN	PU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18710084	009924/	AT&T															
	180004	PO-180004	4.	01-0000-0-5903-150-0000-2700-0000										Inv. 10115402			5.16
	180004		5.	01-0000-0-5903-220-0000-2700-0000										Inv. 10115403			5.16
				WARRANT TOTAL													\$10.32
18710085	010158/	NIKI BUTTERS															
		PV-180083		01-0740-0-5813-001-0000-3600-0000										DMV Physical			90.00
				WARRANT TOTAL													\$90.00
18710086	009961/	CALINC Training LLC															
		PV-180092		01-8150-0-5200-001-0000-8110-0000										Inv. 0967			270.00
				WARRANT TOTAL													\$270.00
18710087	003108/	CLOVER STORNETTA FARMS INC															
	180009	PO-180009	1.	13-5310-0-4700-001-0000-3700-0000										Inv. 0100749223			130.00
				WARRANT TOTAL													\$130.00
18710088	009645/	CMC A.D. ASSOCIATION															
		PV-180091		01-0000-0-5300-150-1110-4200-0000										2017/18 Membership Dues			40.00
				WARRANT TOTAL													\$40.00
18710089	008357/	EUREKA OXYGEN COMPANY INC															
		PV-180093		01-8150-0-5800-001-0000-8110-0000										Inv. 438856			1,009.94
				WARRANT TOTAL										Inv. 438857			516.14
																	\$1,526.08
18710090	009030/	PERRELL GAS															
	180019	PO-180019	2.	01-0000-0-5520-246-0000-8200-0000										Inv. 1097491271			244.92
				WARRANT TOTAL													\$244.92
18710091	010160/	FRANCISCAN INTERIORS															
		PV-180087		01-0000-0-4300-150-0000-2700-9009										Cushion Fabric			2,034.38
				WARRANT TOTAL										Upholster 84 cushions			3,663.00
																	\$5,697.38
18710092	000004/	HM RECEIVABLES															
	180118	PO-180118	1.	01-6300-0-4200-150-1110-1000-0000										Inv. 953300768			1,702.97

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1830 DISTRICT Sept. 5, 2017

FOR WARRANTS DATED 09/07/2017

WARRANT	VENDOR/ADDR	REQ#	NAME (REMIT)	REFERENCE	LN	FU	RESO	P	OBJ#	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT

																		WARRANT TOTAL
18710093	010159/		NICOLE LENHART															\$1,702.97
				PV-180085			01	-0000-0-5814-001-0000-7200-0000									Fingerprinting	12.00
																		\$12.00
																		WARRANT TOTAL
18710094	008359/		MENDES SUPPLY COMPANY															
				PV-180086			01	-0000-0-4300-001-0000-8200-0000									Inv. M130412	577.49
																	Inv. M130412A	357.92
																		\$935.41
																		WARRANT TOTAL
18710095	005478/		MENDOCINO COAST CLINICS INC															
				PV-180089			01	-0000-0-5812-001-0000-7200-0000									Diana Dominguez, 100000006538	15.00
																		\$15.00
																		WARRANT TOTAL
18710096	010039/		MEREDITH MOORES															
				PV-180090			01	-0811-0-4300-150-5750-1130-0000									Class Supplies	64.39
																	Mileage	68.15
																		\$132.54
																		WARRANT TOTAL
18710097	007675/		SAC-VAL															
				180037			1.	01-0000-0-4300-001-0000-8200-0000									Inv. 30047054	136.58
				180037			1.	01-0000-0-4300-001-0000-8200-0000									30046839, 5884	2,313.26
																		\$2,449.84
																		WARRANT TOTAL
18710098	008976/		SCHOOL NURSE SUPPLY INC															
				180079			1.	01-0000-0-4300-150-0000-2700-9009									Inv. 0639945-IN	59.07
																		\$59.07
																		WARRANT TOTAL
18710099	004342/		SYSCO FOOD SERVICES OF SF INC															
				180042			1.	13-5310-0-4700-001-0000-3700-0000									Inv. 150554110	772.50
				180042			3.	13-5310-0-4700-001-0000-3700-8634									Inv. 150554110	735.66
																		\$1,508.16
																		WARRANT TOTAL
18710100	009442/		UKIAH PAPER SUPPLY INC															
				180046			1.	13-5310-0-4300-001-0000-3700-0000									Inv. 474836	1,419.09

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1830 DISTRICT Sept. 5, 2017

WARRANT	VENDOR/ADDR	NAME (REMIT)	LN	PU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT	
															WARRANT TOTAL	\$1,419.09

18710101	008740/	US BANK CORPORATE PAYMENT SYS			
		PV-180084	01-0000-0-4300-001-0000-7200-0000	Staples	51.98
			01-0000-0-5800-001-0000-7200-0000	Amazon membership	11.80
			WARRANT TOTAL		\$63.78

18710102	006754/	WASTE MANAGEMENT-UKIAH				
180050	PO-180050	1.	01-0000-0-5540-001-0000-8200-0000	Inv.	940-2561-6	295.21
180050		2.	01-0000-0-5540-150-0000-8200-0000	Inv.	939-2561-8	79.67
180050		2.	01-0000-0-5540-150-0000-8200-0000	Inv.	939-2561-8	1,068.16
180050		3.	01-0000-0-5540-220-0000-8200-0000	Inv.	939-2561-8	950.43
180050		4.	01-0000-0-5540-221-0000-8200-0000	Inv.	941-2561-4	39.74
180050		5.	01-0000-0-5540-246-0000-8200-0000	Inv.	2665987-2561-9	79.67
			WARRANT TOTAL			\$2,520.88

18710103	006924/	WORTHINGTON DIRECT INC
180127	PO-180127	1. 01-0000-0-4300-150-0000-2700-9009 INV291135MEN008 1,748.80
180127		1. 01-0000-0-4300-150-0000-2700-9009 Shipping INV291135MEN008 739.00 \$2,487.80
		WARRANT TOTAL

18710104 009798/ XEROX CORPORATION			
180051	PO-180051	5. 01-0000-0-5600-220-0000-2420-0000	Inv. 090189492 147.48
180051		6. 01-0000-0-5600-220-0000-2700-0000	Inv. 090120958 211.14
180051		7. 01-0000-0-5600-221-0000-2700-0000	090120960,089895949 185.41
180051		8. 01-0000-0-5600-246-0000-2700-0000	089895948,090120959 168.40
			\$712.43
WARRANT TOTAL			

***	BATCH TOTALS ***	TOTAL NUMBER OF CHECKS:	21	TOTAL AMOUNT OF CHECKS:	\$23,027.67
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ 0.00
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ 0.00
		TOTAL PAYMENTS:	21	TOTAL AMOUNT:	\$23,027.67

*** DISTRICT TOTALS ***	TOTAL NUMBER OF CHECKS:	23	TOTAL AMOUNT OF CHECKS:	\$36,482.99
	TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00
	TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00
	TOTAL PAYMENTS:	23	TOTAL AMOUNT:	\$36,482.99

**MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/14/2017**

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1831 MCN September 11, 2017

WARRANT	VENDOR/ADDR REQ#	NAME (BENEF)	LN	FU RESO P OBJE SCH GOAL FOND DIST	DEPOSIT TYPE		ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
18710521	008896/	BERKELEY COMMUNICATIONS							
		PV-180115	63-0000-0-4300-001-0000-6000-0000		WARRANT TOTAL			Inv. 16145	550.00 \$550.00
18710522	005993/	CENTRAL CALIFORNIA DIRECTORIES							
		PV-180108	63-0000-0-5811-001-0000-6000-0000		WARRANT TOTAL			Contract # 70458	340.00 \$340.00
18710523	003804/	FORT BRAGG ADVOCATE NEWS							
		180063 PO-180063	1. 63-0000-0-5811-001-0000-6000-0000		WARRANT TOTAL			1073002	509.50 \$509.50
18710524	005644/	INDEPENDENT COAST OBSERVER							
		PV-180107	63-0000-0-5811-001-0000-6000-0000		WARRANT TOTAL			Inv. 92757	108.00 \$108.00
18710525	000035/	MENDOCINO CITY COMM. SERV'S							
		180067 PO-180067	1. 63-0000-0-5530-001-0000-6000-0000		WARRANT TOTAL			C02002	121.44 \$121.44
18710526	009752/	MENDOCINO COAST JAZZ SOCIETY							
		PV-180109	63-0000-0-5811-001-0000-6000-0000		WARRANT TOTAL			Advertising	50.00 \$50.00
18710527	009990/	SUNO FIBER							
		180073 PO-180073	1. 63-0000-0-5903-001-0000-6000-0000		WARRANT TOTAL			Bill # 95439	1,701.45
		180073	1. 63-0000-0-5903-001-0000-6000-0000		WARRANT TOTAL			Bill # 97463	1,553.55 \$3,255.00
18710528	007259/	VERIZON WIRELESS							
		180119 PO-180119	1. 63-0000-0-5902-001-0000-6000-0000		WARRANT TOTAL			Inv. 1625362258	221.94 \$221.94
18710529	009697/	WHISPERING PINES WATER							
		180068 PO-180068	1. 63-0000-0-5500-001-0000-6000-0000		WARRANT TOTAL			Inv. 20170831	33.50 \$33.50

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1832 DISTRICT September 11, 2017

FOR WARRANTS DATED 09/14/2017

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE LN	FU	RESO P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18710530	005250/	A-Z BUS SALES INC														
		PV-180101		01-0740-0-4365-001-0000-3600-0000								WARRANT TOTAL	INV. 02P433568			1,151.28 \$1,151.28
18710531	009374/	CLASSROOM DIRECT														
		180126	PO-180126	1. 01-0001-0-4300-220-1110-1000-1082								WARRANT TOTAL	INV. 208119020583			90.66 \$90.66
18710532	003108/	CLOVER STORNETTA FARMS INC														
		180009	PO-180009	1. 13-5310-0-4700-001-0000-3700-0000								WARRANT TOTAL	INV. 0100752077			138.92 \$138.92
18710533	008096/	CPM EDUCATIONAL PROGRAM														
		180085	PO-180085	1. 01-6300-0-4200-220-1110-1000-0000								WARRANT TOTAL	INV. 1702997-IN			1,836.39 \$1,836.39
18710534	007179/	PATTIE DEMATTEO														
		PV-180106		01-0000-0-5800-220-0000-2700-9989								WARRANT TOTAL	INV. 4962			450.00 \$450.00
18710535	004939/	EPS INC														
		180088	PO-180088	1. 01-6300-0-4200-220-1110-1000-0000								WARRANT TOTAL	INV. 202501442301			82.10 \$82.10
18710536	008805/	DONNA FEINER														
		180016	PO-180016	1. 01-8150-0-5800-001-0000-8110-2096								WARRANT TOTAL	ADGUST Testing, Treatment			1,625.00 \$1,625.00
18710537	003804/	FORT BRAGG ADVOCATE NEWS														
		180018	PO-180018	1. 01-0000-0-5811-001-0000-7200-0000								WARRANT TOTAL	1075123,124			593.92 \$593.92
18710538	000053/	GRAINGER														
		180020	PO-180020	1. 01-8150-0-4300-001-0000-8110-0000								WARRANT TOTAL	INV. 9537725054			118.04 \$118.04
18710539	010090/	INDOOR ENVIRONMENTAL SERVICES														
		180058	PO-180058	1. 01-6230-0-5900-001-0000-8110-0000								WARRANT TOTAL	INV. WOH1.3			37,728.30

**MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/14/2017**

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1832 DISTRICT September 11, 2017

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
18710540	009638/ K-LOG			WARRANT TOTAL			\$37,728.30
	180081	PO-180081	1.	01-0000-0-4300-220-1110-1000-9009	Inv.	17-281324-1	3,445.00
	180081		1.	01-0000-0-4300-220-1110-1000-9009	Inv.	17-281324-1	1,103.90
				WARRANT TOTAL			\$4,548.90
18710541	008186/ LES SCHWAR						
	180026	PO-180026	1.	01-0740-0-4363-001-0000-3600-0000	Order #	63700180088	1,497.20
				WARRANT TOTAL			\$1,497.20
18710542	010042/ MACKIN EDUCATIONAL RESOURCES						
	180083	PO-180083	1.	01-6300-0-4200-220-1110-1000-0000	Inv.	506500	1,764.43
	180083		1.	01-6300-0-4200-220-1110-1000-0000	Inv.	505923	1,596.68
				WARRANT TOTAL			\$3,361.11
18710543	009889/ NATH LEARNING CENTER						
	180087	PO-180087	1.	01-6300-0-4200-220-1110-1000-0000	Inv.	BAC28428-IN	2,161.74
				WARRANT TOTAL			\$2,161.74
18710544	008073/ MATSON'S BLDG MATERIALS						
	PV-180104		01-	8150-0-4300-001-0000-8110-0000		B107757	51.59
				WARRANT TOTAL			\$51.59
18710545	008359/ MENDES SUPPLY COMPANY						
	PV-180100		01-	0740-0-4300-001-0000-3600-0000	Inv.	M131515	286.76
	PV-180110		01-	0740-0-4300-001-0000-3600-0000	Inv.	M131515-01	69.34
				WARRANT TOTAL			\$356.10
18710546	001821/ MEMDO MILL						
	PV-180098		01-	0740-0-4365-001-0000-3600-0000		195747	206.88
				WARRANT TOTAL			\$206.88
18710547	000035/ MENDOCINO CITY COMM. SERV'S						
	180028	FO-180028	1.	01-0000-0-5530-001-0000-8200-0000	C0200,	C02001,C02003	1,826.16
	PV-180102		01-	8150-0-5900-001-0000-8110-2096	C01990		166.00

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1832 DISTRICT September 11, 2017

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	PU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
							\$1,992.16
18710548	009037/	MENDOCINO COAST WATER WORKS					
		PV-180112	01-8150-0-4300-221-0000-8110-0000		Inv.	8-14-17	721.00
							\$721.00
18710549	007959/	BARBARA MUELLER					
		PV-180097	01-0000-0-5200-001-0000-8200-0000			Comptche, Albion, Elk Mileage	235.40
							\$235.40
18710550	003916/	NORTH COAST REFRIGERATION INC.					
		PV-180105	14-0000-0-5800-220-0000-8100-0000		Inv.	53273	1,040.00
		PV-180111	01-8150-0-5800-220-0000-8110-0000		Inv.	53389	2,030.01
							\$3,070.01
18710551	000040/	OFFICE DEPOT					
		180103 PO-180103	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952924954001	307.08
		180103	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952924953001	138.38
		180104 PO-180104	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952989158001	2.67
		180104	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952989157001	126.22
		180104	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952989156001	269.62
		180105 PO-180105	1. 01-0000-0-4300-221-1110-1000-9009		Inv.	952993337001	35.98
		180105	1. 01-0000-0-4300-221-1110-1000-9009		Inv.	952993336001	103.84
		180106 PO-180106	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952941848001	181.41
		180107 PO-180107	1. 01-0001-0-4300-246-1110-1000-9080		Inv.	952934984001	68.08
		180108 PO-180108	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952929502001	4.62
		180108	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952929501001	116.88
		180110 PO-180110	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952933961001	49.30
		180112 PO-180112	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952952963001	93.97
		180112	1. 01-0000-0-4300-220-1110-1000-9009		Inv.	952952964001	56.44

APY250 L.00.05 MENDOCINO COUNTY SCHOOLS
DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/14/2017

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1832 DISTRICT September 11, 2017

WARRANT	VENDOR/ADDE REQ#	NAME (REMIT)	REFERENCE LN	FU RRSO P OBJE SCH GOAL FOUNC DIST	ABA NOM DESCRIPTION	ACCOUNT NUM	AMOUNT
	180112		1.	01-0000-0-4300-220-1110-1000-9009	Inv. 952952965001		12.86
	180116	PO-180116	2.	01-0000-0-4300-220-1110-1000-9009	Inv. 952946036001part		45.13
	180116		2.	01-0000-0-4300-220-1110-1000-9009	Inv. 952946037001		352.82
	180116		1.	01-0001-0-4300-220-1110-1000-8214	Inv. 952946036001part		52.86
	180131	PO-180131	1.	01-0000-0-4300-150-0000-2700-9009	Inv. 957835803001		8.22
	180131		1.	01-0000-0-4300-150-0000-2700-9009	Inv. 957835802001		6.85
	180131		1.	01-0000-0-4300-150-0000-2700-9009	Inv. 957835801001		58.47
	180132	PO-180132	1.	01-0000-0-4300-150-0000-2700-9009	Inv. 957842169001		116.39
	180132		1.	01-0000-0-4300-150-0000-2700-9009	Inv. 957842169002		16.32
	180132		1.	01-0000-0-4300-150-0000-2700-9009 WARRANT TOTAL	Inv. 957842170001		30.57 \$2,254.98
18710552	007999/	PROFESSIONAL BINDING PRODUCTS					
	180111	PO-180111	1.	01-0000-0-4300-220-1110-1000-9009 WARRANT TOTAL	Inv. PBIO191355		656.31 \$656.31
18710553	009773/	REALITY GOOD STUFF					
	180113	PO-180113	1.	01-0000-0-4300-221-1110-1000-9009 WARRANT TOTAL	Inv. 6143049		86.72 \$86.72
18710554	010121/	RCD CROSS STORE					
	PV-180116		01-	0000-0-4300-150-1110-1000-9009 WARRANT TOTAL	Inv. 16296-GRCS		151.59 \$151.59
18710555	000135/	BROADS AUTO PARTS INC.					
	PV-180096		01-	0740-0-4365-001-0000-3600-0000 WARRANT TOTAL	Acct. 3140		1,066.28 \$1,066.28
18710556	009593/	ROCHESTER 100 INC					
	180089	PO-180089	1.	01-0000-0-4300-220-1110-1000-9009 WARRANT TOTAL	Inv. P50263		125.00 \$125.00

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1832 DISTRICT September 11, 2017

WARRANT	VENDOR/ADDR	REQ#	NAME (REMIT)	REFERENCE LN	PO RESO P	OBJE SCH	GOAL FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18710557	009937/		The Rental Place										
				PV-180113	01-8150-0-5600-001-0000-8110-0000							Inv. 266447-5	716.80 \$716.80
18710558	007675/		SAC-VAL										
				180037	PO-180037	1.	01-0000-0-4300-001-0000-8200-0000					Inv. 30047182, 190	157.55 \$157.55
18710559	000870/		SCHLAER'S INC										
				PV-180099	01-8150-0-5800-001-0000-8110-0000							Flat Tire Repair	35.00 \$35.00
18710560	008639/		SCHOOL OUTFITTERS										
				180082	PO-180082	1.	01-0001-0-4300-246-1110-1000-9080					INV12311625	457.97 \$457.97
18710561	003116/		SCHOOL SPECIALTY INC										
				180109	PO-180109	1.	01-0000-0-4300-220-1110-1000-9009					Inv. 208118956160	70.09 \$70.09
18710562	010163/		RHONDA SHANDEL										
				PV-180114	01-0000-0-5614-001-0000-7200-0000							Fingerprinting	12.00 \$12.00
18710563	009259/		SISC MEDICAL										
				180039	PO-180039	1.	01-0000-0-9514-000-0000-0000-0000					SEPTEMBER Medical Insurance	105,680.75 \$105,680.75
18710564	008559/		SOLID WASTE OF WILLITS INC										
				180040	PO-180040	1.	12-6105-0-5540-222-7110-8200-0000					Greenwood Trash Pick-up	52.41 \$52.41
18710565	008317/		SUN LIFE INSURANCE CO.										
				180041	PO-180041	1.	01-0000-0-9514-000-0000-0000-0000					SEPTEMBER Life Insurance	925.41 \$925.41
18710566	009685/		TECHNOLOGY PROFESSIONAL SERVIC										
				180043	PO-180043	1.	01-0000-0-5800-001-0000-2420-0000					Inv. 20170824-01	250.00

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1832 DISTRICT September 11, 2017

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU RESO P OBJE SCH GOAL FUND DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
18710567	002995/	U.S. Postal Service					
		PV-180103	01-0000-0-5600-001-0000-7200-0000			P.O. Box 1154, Annual	56.00
				WARRANT TOTAL			\$56.00
18710568	009442/	UKIAH PAPER SUPPLY INC					
		180046	1. 13-5310-0-4300-001-0000-3700-0000			Inv. 475431	91.89
		180046	1. 13-5310-0-4300-001-0000-3700-0000			Inv. 475066	166.64
				WARRANT TOTAL			\$258.53
18710569	008740/	US BANK CORPORATE PAYMENT SYS					
		PV-180095	01-0000-0-4300-150-0000-2700-9009			Amazon Office Supplies	296.31
			01-0000-0-4300-150-0000-2700-9009			New teacher Textbooks	63.27
			01-0000-0-4300-150-0000-2700-9009			Office Supplies	49.98
			01-0000-0-4300-150-0000-2700-9009			T-Shirts	569.69
			01-0000-0-4300-150-1110-1000-9009			BACtrack	96.51
			01-0000-0-5300-001-0000-7150-0000			ASCA credential program	1,000.00
			01-0811-0-4300-150-0000-2700-0000			Poster	12.00
			01-0811-0-4300-150-0000-2700-0000			Posters	44.95
			01-0811-0-4300-150-0000-2700-0000			Poster	9.30
			01-0811-0-4300-150-0000-2700-0000			Poster	9.94
			01-0811-0-4300-150-0000-2700-0000			Poster	11.95
			01-0811-0-4300-150-0000-2700-0000			Classroom Supplies	144.06
			01-6300-0-4200-150-1110-1000-0000			Textbooks	16.19
			01-6300-0-4200-150-1110-1000-0000			Textbooks	137.79
			01-6300-0-4200-150-1110-1000-0000			Textbooks	12.93
			01-6300-0-4200-150-1110-1000-0000			Textbooks	15.44

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1832 DISTRICT September 11, 2017

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE IN	FO RESO	P OBJR	SCH GOAL	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
					01-6300-0-4200-150-1110-1000-0000						Textbooks	5.36
					01-6300-0-4200-150-1110-1000-0000						Textbooks	93.81
					01-6300-0-4200-150-1110-1000-0000						Textbooks	5.54
					01-6300-0-4200-150-1110-1000-0000						Textbooks	144.45
					01-6300-0-4200-150-1110-1000-0000						Textbooks	7.48
					01-6300-0-4200-150-1110-1000-0000						Textbooks	7.49
					01-6300-0-4200-150-1110-1000-0000						Textbooks	15.99
					01-6300-0-4200-150-1110-1000-0000						Textbooks	15.98
					01-6300-0-4200-150-1110-1000-0000						Textbooks	16.95
					01-6300-0-4200-150-1110-1000-0000						Textbooks	108.26
					01-6300-0-4200-150-1110-1000-0000						Textbooks	288.80
					01-6300-0-4200-150-1110-1000-0000						Textbooks	17.32
					01-6300-0-4200-150-1110-1000-0000						Textbooks	53.99
					01-6300-0-4200-150-1110-1000-0000						Textbooks	15.32
					01-6300-0-4200-150-1110-1000-0000						Textbooks	59.18
					01-6300-0-4200-150-1110-1000-0000						Textbooks	66.22
					01-6300-0-4200-150-1110-1000-0000						Textbooks	63.99
					01-6300-0-4200-150-1110-1000-0000						Textbooks	63.99
					01-6300-0-4200-150-1110-1000-0000						Textbooks	129.36
					01-6300-0-4200-150-1110-1000-0000						Textbooks	317.59
					01-6300-0-4200-150-1110-1000-0000						Amazon Credit	80.99-
					01-6300-0-4200-150-1110-1000-0000						Textbooks	18.99
					01-6300-0-4200-150-1110-1000-0000						Textbooks	94.98
					01-6300-0-4200-150-1110-1000-0000						Textbooks	75.10

**HENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/14/2017**

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1832 DISTRICT September 11, 2017

WARRANT REQ#	VENDOR/ADDR REFERENCE	NAME (REMIT)	LN	FO	RESO	P	OBJ#	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT

18710570	009383/	US FOODS			01-9129-0-5200-150-1110-1000-0000							WARRANT TOTAL	Alaska Air			50.00 \$4,146.06

180048	PO-180048	1. 13-5310-0-4700-001-0000-3700-0000														1,327.93
180048		3. 13-5310-0-4700-001-0000-3700-8634											Invoice 4351614 part			63.90 \$1,391.83

18710571	007259/	VERIZON WIRELESS														
180049	PO-180049	1. 01-0000-0-5902-001-0000-7150-0000											Inv. 1625362258			31.23
180049		2. 01-8150-0-5800-001-0000-8110-0000											Inv. 1625362258			71.88 \$103.11

18710572	009798/	XEROX CORPORATION														
180051	PO-180051	1. 01-0000-0-5600-001-0000-7200-0000											Inv. 090476291			247.23
180051		5. 01-0000-0-5600-220-0000-2420-0000											Inv. 090476289			186.53
180051		6. 01-0000-0-5600-220-0000-2700-0000											Inv. 090476293			341.91
180051		7. 01-0000-0-5600-221-0000-2700-0000											Inv. 090476295			76.76
180051		8. 01-0000-0-5600-246-0000-2700-0000											Inv. 090476294			76.76
180051		9. 12-6105-0-5600-222-7110-1000-0000											Inv. 090476296			76.76 \$1,005.95

18710573	007254/	ZANER - BLOSER														
180086	PO-180086	1. 01-6300-0-4200-220-1110-1000-0000											Inv. 10124389			3,139.28 \$3,139.28

***	BATCH TOTALS ***				TOTAL NUMBER OF CHECKS:		44						TOTAL AMOUNT OF CHECKS:			\$184,816.32*
					TOTAL ACH GENERATED:		0						TOTAL AMOUNT OF ACH:			\$.00*
					TOTAL EFT GENERATED:		0						TOTAL AMOUNT OF EFT:			\$.00*
					TOTAL PAYMENTS:		44						TOTAL AMOUNT:			\$184,816.32*

***	DISTRICT TOTALS ***				TOTAL NUMBER OF CHECKS:		53						TOTAL AMOUNT OF CHECKS:			\$190,005.70*
					TOTAL ACH GENERATED:		0						TOTAL AMOUNT OF ACH:			\$.00*
					TOTAL EFT GENERATED:		0						TOTAL AMOUNT OF EFT:			\$.00*
					TOTAL PAYMENTS:		53						TOTAL AMOUNT:			\$190,005.70*

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1833 MCN September 18, 2017

WARRANT	VENDOR/ADDR	REQ#	REFERENCE	LN	PU	RESO	P	OBJE	SCH	COAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18711217	008515/	AT&T															
	180059	PO-180059	1.	63-0000-0-5903-001-0000-6000-0000									WARRANT TOTAL			Acct. 707 937-4049 653 9	130.88 \$130.88
18711218	003147/	FEDERAL EXPRESS CORP.															
	180062	PO-180062	1.	63-0000-0-5904-001-0000-6000-0000									WARRANT TOTAL			Inv. 5-924-12694	25.35 \$25.35
18711219	006818/	O1 COMMUNICATIONS															
	180070	PO-180070	1.	63-0000-0-5903-001-0000-6000-0000									WARRANT TOTAL			Inv. 8856170901	265.00 \$265.00
18711220	009990/	SUNO FIBER															
	180073	PO-180073	1.	63-0000-0-5903-001-0000-6000-0000									WARRANT TOTAL			Bill #100012	1,557.18 \$1,557.18
18711221	009298/	TPX COMMUNICATIONS															
	180074	PO-180074	1.	63-0000-0-5903-001-0000-6000-0000									WARRANT TOTAL			Inv. 94660450-0	4,653.86 \$4,653.86
18711222	008517/	YP															
	180060	PO-180060	1.	63-0000-0-5811-001-0000-6000-0000									WARRANT TOTAL			Acct. 8215440665-00003	109.50 \$109.50
***	BATCH TOTALS ***																
				TOTAL NUMBER OF CHECKS:									6			TOTAL AMOUNT OF CHECKS:	\$6,741.77*
				TOTAL ACH GENERATED:									0			TOTAL AMOUNT OF ACH:	\$.00*
				TOTAL EFT GENERATED:									0			TOTAL AMOUNT OF EFT:	\$.00*
				TOTAL PAYMENTS:									6			TOTAL AMOUNT:	\$6,741.77*

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1834 DISTRICT September 18, 2017

WARRANT	VENDOR/ADDR	REQ#	REFERENCE	LN	PU	RESO	P	OBJTS	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	AREA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18711223	005250/		A-Z BUS SALES INC														
	PV-180124		01-0740-0-4365-001-0000-3600-0000										WARRANT TOTAL	Inv.	02P433864		153.74
																	\$153.74
18711224	009976/		FRANCISCO ALANIS-AGUILAR														
	PV-180132		01-0001-0-5800-220-0000-3140-1137										WARRANT TOTAL	Eye Appointment			283.00
																	\$283.00
18711225	009910/		ARROW BENEFITS GROUP														
	180003	PO-180003	1.	01-0000-0-9514-000-0000-0000-0000									WARRANT TOTAL	SEPTEMBER Dental, Vision			531.00
																	\$531.00
18711226	009924/		AT&T														
	180004	PO-180004	6.	01-0000-0-5903-001-0000-7200-0000										Inv.	10115062		17.32
	180004		6.	01-0000-0-5903-001-0000-7200-0000										Inv.	10115062		368.49
	180004		4.	01-0000-0-5903-150-0000-2700-0000										Inv.	10115062		156.73
	180004		5.	01-0000-0-5903-220-0000-2700-0000										Inv.	10115062		197.08
	180004		2.	01-0000-0-5903-221-0000-2700-0000										Inv.	10115062		55.38
	180004		3.	01-0000-0-5903-246-0000-2700-0000										Inv.	10115062		67.95
	180004		1.	12-6105-0-5903-222-7110-8200-0000										Inv.	10115062		55.24
	180093	PO-180093	1.	01-0000-0-5903-155-3100-2700-0000										Inv.	10115062		17.17
	180093		2.	01-0740-0-5903-001-0000-3600-0000									WARRANT TOTAL	Inv.	10115062		15.27
																	\$950.63
18711227	010165/		ANNE BROOKS														
	PV-180120		01-0000-0-5814-001-0000-7200-0000										WARRANT TOTAL	Fingerprinting			12.00
																	\$12.00
18711228	001613/		CANCLINI TV & APPLIANCE														
	180140	PO-180140	1.	01-8150-0-4400-001-0000-8110-0000									WARRANT TOTAL	Inv.	778853		791.08
																	\$791.08
18711229	003108/		CLOVER STORNETTA FARMS INC														
	180009	PO-180009	1.	13-5310-0-4700-001-0000-3700-0000										Inv.	100755943		89.52

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1834 DISTRICT September 18, 2017

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NDM	ACCOUNT NDM	AMOUNT
	REQ#	REFERENCE LN	FO RESO P OBJE SCH GOAL FOND DIST	DESCRIPTION		
18711236	004493/	PORT BRAGG DIESEL				
		PV-180123	01-0740-0-4365-001-0000-3600-0000	Inv. 26304		1,341.52
			WARRANT TOTAL			\$1,341.52
18711237	009688/	FRIEDMAN'S				
	180017	PO-180017	1. 01-8150-0-4300-001-0000-8110-0000	Inv. 36076698		179.66
			WARRANT TOTAL			\$179.66
18711238	008490/	KIMBERLY HUMRICHOUSE				
		PV-180134	01-0000-0-5200-220-0000-2700-0000	Albion Mileage		11.77
			WARRANT TOTAL			\$11.77
18711239	010148/	MARTHA JIMENEZ				
		PV-180131	01-0079-0-5200-001-0000-3130-0000	Mileage Reimburse		13.38
			WARRANT TOTAL			\$13.38
18711240	010003/	KEMPER ENVIRONMENTAL				
	180025	PO-180025	1. 01-8150-0-5800-001-0000-8110-2096	Inv. 201700217		105.00
			WARRANT TOTAL			\$105.00
18711241	009194/	CHRISTINE KENTON				
		PV-180139	01-0740-0-5813-001-0000-3600-0000	Physical, Bus Driver		229.00
			WARRANT TOTAL			\$229.00
18711242	010166/	MICHELLE LUCAFO				
		PV-180121	01-0000-0-5814-001-0000-7200-0000	Fingerprinting		12.00
			WARRANT TOTAL			\$12.00
18711243	009490/	LAURA LUCIER				
		PV-180133	01-0795-0-4300-220-1110-1000-0000	Stability Ball		30.05
			WARRANT TOTAL			\$30.05
18711244	009782/	AMANDA MARTIN				
		PV-180130	01-0001-0-4300-246-0000-2700-9080	Albion Medical Supplies		41.10
			WARRANT TOTAL			\$41.10
18711245	008359/	MENDES SUPPLY COMPANY				
	180164	PO-180164	1. 01-0000-0-4300-001-0000-8200-0000	Inv. M132052-00		223.64

**MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/21/2017**

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1634 DISTRICT September 16, 2017

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FU RESO P OBJTE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
18711246	009037/	MENDOCINO COAST WATER WORKS					\$223.64
	PV-180136	01-8150-0-4300-221-0000-8110-0000		9-7-17			74.20 \$74.20
		WARRANT TOTAL					
18711247	005445/	MOUNTAIN FRESH SPRING WATER					7.75 \$7.75
	PV-180122	01-0001-0-4300-220-0000-2700-1103		Inv. 8/31/17			
		WARRANT TOTAL					
18711248	000040/	OFFICE DEPOT					27.36
	180136	PO-180136	1.	01-0000-0-4300-220-1110-1000-9009	Inv. 959375441001		169.24
	180136		1.	01-0000-0-4300-220-1110-1000-9009	Inv. 959375440001		223.61 \$420.21
	180137	PO-180137	1.	01-0000-0-4300-220-1110-1000-9009	Inv. 959510207001		
		WARRANT TOTAL					
18711249	000001/	PGE					730.80
	180031	PO-180031	1.	01-0000-0-5510-001-0000-8200-0000	Acct. 4668452137-3		279.55
	180031		3.	01-0000-0-5510-150-0000-8200-0000	Acct. 0483535710-6		1,920.69
	180031		3.	01-0000-0-5510-150-0000-8200-0000	Acct. 4668452137-3		144.47
	180031		5.	01-0000-0-5510-221-0000-8200-0000	Acct. 4668452137-3		26.78
	180031		9.	01-0000-0-5510-223-0000-8200-0000	Acct. 4668452137-3		226.86
	180031		2.	01-0740-0-5510-001-0000-8200-0000	Acct. 4668452137-3		92.48
	180031		6.	12-6105-0-5510-222-7110-8200-0000	Acct. 4668452137-3		12,173.74 \$15,595.37
		PV-180125	01-0000-0-5510-220-0000-8200-0000	Acct. 4668452137-3			
			WARRANT TOTAL				
18711250	009970/	PLATT.COM					276.95
	PV-180140	01-8150-0-4300-001-0000-8110-0000		N901086			654.15 \$931.10
		14-0000-0-4300-001-0000-8100-0000		N699001			
		WARRANT TOTAL					

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1834 DISTRICT September 18, 2017

WARRANT	VENDOR/ADDR REQ#	REFERENCE LN	PU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
18711251	010122/	REDWOOD COAST FUELS					
	180034	PO-180034	3. 01-1100-0-5520-220-0000-8200-0000			Inv. 1074846	1,051.77
			WARRANT TOTAL				\$1,051.77
18711252	000088/	ROSSI BUILDING MATERIALS					
	180035	PO-180035	1. 01-8150-0-4300-001-0000-8110-0000			Acct. 50320	1,316.79
		PV-180126	01-0000-0-4300-001-0000-8200-0000			Inv. 1708-170095	36.07
		PV-180127	01-8150-0-4300-231-0000-8110-0000			Inv. 1708-153269	3,217.50
			WARRANT TOTAL				\$4,570.36
18711253	007675/	SAC-VAL					
	180037	PO-180037	1. 01-0000-0-4300-001-0000-8200-0000			Inv. 30047483	88.47
	180037		1. 01-0000-0-4300-001-0000-8200-0000			Inv. 30047478	499.70
			WARRANT TOTAL				\$588.17
18711254	007958/	SAFEWAY INC.					
	180038	PO-180038	1. 13-5310-0-4700-001-0000-3700-0000			Acct. 151360	280.55
		PV-180117	13-5310-0-4700-001-0000-3700-8634			Acct. 151360	40.41
			WARRANT TOTAL				\$320.96
18711255	008786/	SPORT & CYCLE TEAM ATHLETICS					
		PV-180119	01-0000-0-4300-150-1110-4200-0000			Inv. 208117	99.09
			WARRANT TOTAL				\$99.09
18711256	006687/	STATE OF CALIFORNIA					
		PV-180118	01-0000-0-5814-001-0000-7200-0000			Inv. 253196	160.00
			WARRANT TOTAL				\$160.00
18711257	004342/	SYSCO FOOD SERVICES OF SF INC					
	180042	PO-180042	1. 13-5310-0-4700-001-0000-3700-0000			Inv. 150585551	385.07
	180042		3. 13-5310-0-4700-001-0000-3700-8634			Inv. 150585551	254.27
			WARRANT TOTAL				\$639.34
18711258	009442/	UKIAH PAPER SUPPLY INC					
	180046	PO-180046	1. 13-5310-0-4300-001-0000-3700-0000			Inv. 475731	111.49

**MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/21/2017**

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1834 DISTRICT September 18, 2017

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT)	REFERENCE LN	FU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18711259	008740/	US BANK CORPORATE PAYMENT SYS							\$111.49
	PV-180128	01-0000-0-4300-220-1110-1000-9009				Education Revolution Books			1,070.30
		01-0000-0-5200-220-0000-2700-9009				UCLA Transportation			53.82
		01-0000-0-5800-220-0000-2700-9009				Late payment fee			15.71
	PV-180129	01-0000-0-4300-220-0000-2700-9009				Amazon items			113.70
		01-0000-0-4300-220-0000-2700-9075				Bookmarks			43.10
		01-0811-0-5200-220-1110-1000-0000				Harvest, Pro Act Training			48.00
		01-0811-0-5200-220-1110-1000-0000				Safeway, Pro Act Training			47.63
		01-0811-0-5200-220-1110-1000-0000				Safeway, Pro Act Training			9.48
									\$1,401.74
18711260	009383/	US FOODS							
	180048	PO-180048	1.	13-5310-0-4700-001-0000-3700-0000		Inv. 4486469			681.32
	180048		3.	13-5310-0-4700-001-0000-3700-8634		Inv. 4486469			223.98
									\$905.30
18711361	009798/	XEROX CORPORATION							
	180051	PO-180051	1.	01-0000-0-5600-150-0000-2420-0000		Inv. 090476290			147.48
	180051		3.	01-0000-0-5600-150-0000-2700-0000		Inv. 090476292			381.00
	180051		4.	01-0000-0-5600-155-0000-2700-0000		Inv. 090476288			174.73
									\$703.21
***	BATCH TOTALS ***	TOTAL NUMBER OF CHECKS:	39			TOTAL AMOUNT OF CHECKS:			\$38,374.52*
		TOTAL ACH GENERATED:	0			TOTAL AMOUNT OF ACH:			\$.00*
		TOTAL EFT GENERATED:	0			TOTAL AMOUNT OF EFT:			\$.00*
		TOTAL PAYMENTS:	39			TOTAL AMOUNT:			\$38,374.52*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF CHECKS:	45			TOTAL AMOUNT OF CHECKS:			\$45,116.29*
		TOTAL ACH GENERATED:	0			TOTAL AMOUNT OF ACH:			\$.00*
		TOTAL EFT GENERATED:	0			TOTAL AMOUNT OF EFT:			\$.00*
		TOTAL PAYMENTS:	45			TOTAL AMOUNT:			\$45,116.29*

APY250 L.00.05

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
 BATCH: 1835 MCN September 25, 2017

MENDOCINO COUNTY SCHOOLS
 COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 09/28/2017

09/27/17 PAGE 1

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT

18712065	007398/	JERRY MOORE															
		PV-180142			63	-0000	-0	-5200	-001	-0000	-6000	-0000				Travel Reimburse	261.96
													WARRANT TOTAL				\$261.96

18712066	009993/	MATTHEW STARKWEATHER															
		PV-180141			63	-0000	-0	-5200	-001	-0000	-6000	-0000				Mileage 9/5 - 9/14	97.90
													WARRANT TOTAL				\$97.90

***	BATCH TOTALS	***											TOTAL NUMBER OF CHECKS:	2		TOTAL AMOUNT OF CHECKS:	\$359.86*
													TOTAL ACH GENERATED:	0		TOTAL AMOUNT OF ACH:	\$.00*
													TOTAL EFT GENERATED:	0		TOTAL AMOUNT OF EFT:	\$.00*
													TOTAL PAYMENTS:	2		TOTAL AMOUNT:	\$359.86*

APY250 L.00.05

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1836 DISTRICT September 25, 2017

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/28/2017

09/27/17 PAGE 2

WARRANT REQ#	VENDOR/ADDR REFERENCE LN	NAME (REMIT) FU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
18712067	008205/	CHARLIE ACKER				
		FV-180146	01-0000-0-5200-001-0000-7110-0000 WARRANT TOTAL		Board Mileage Reimbursement	18.30 \$18.30
18712068	009652/	WINDSFIRELY ADM				
		FV-180145	01-0000-0-5200-001-0000-7110-0000 WARRANT TOTAL		Board Mileage Reimbursement	28.46 \$28.46
18712069	010169/	JASON BROOKS				
		FV-180150	01-0000-0-5814-001-0000-7200-0000 WARRANT TOTAL		Fingerprinting	12.00 \$12.00
18712070	003108/	CLOVER STORNETTA FARMS INC				
		180009	1. 13-5310-0-4700-001-0000-3700-0000		Inv. 0100761778	115.50
		180009	1. 13-5310-0-4700-001-0000-3700-0000 WARRANT TOTAL		Inv. 0100760115	89.52 \$205.02
18712071	010164/	JUSTIN COOK				
		180157	1. 01-8150-0-4300-001-0000-8110-0000 WARRANT TOTAL		Landscape Materials	556.05 \$556.05
18712072	009472/	DTSC				
		FV-180151	01-8150-0-5800-001-0000-8110-0000 WARRANT TOTAL		EPA ID #verification, haz mat	207.50 \$207.50
18712073	010167/	JIM GAY				
		FV-180144	01-0000-0-5200-001-0000-7110-0000 WARRANT TOTAL		Board Meeting Mileage	17.55 \$17.55
18712074	008888/	JESSICA GRINBERG				
		FV-180149	01-0000-0-5200-001-0000-7110-0000 WARRANT TOTAL		Board Mileage Reimbursement	5.14 \$5.14
18712075	010169/	MAXWELL KORBUS				
		FV-180153	01-0000-0-5814-001-0000-7200-0000 WARRANT TOTAL		Fingerprinting, TB Test	27.00 \$27.00

**MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/28/2017**

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1836 DISTRICT September 25, 2017

WARRANT	VENDOR/ADDR	NAME (REMITT)	REF	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	PU RESO P OBJE SCH GOAL FUNC DIST	DESCRIPTION			
18712076	009782/	AMANDA MARTIN					
		PV-180155	01-0001-0-4300-246-1110-1000-9080	3rd grade spelling book			11.99
			01-0001-0-4300-246-1110-1000-9080	7 writing books			21.42
				WARRANT TOTAL			\$33.41
18712077	000170/	MARK MORTON					
		PV-180147	01-0000-0-5200-001-0000-7110-0000	Board Mileage Reimbursement			15.41
				WARRANT TOTAL			\$15.41
18712078	010058/	NATIONAL STUDENT CLEARINGHOUSE					
		PV-180156	01-0000-0-5300-001-0000-2700-0021	INV. HS1711053			850.00
				WARRANT TOTAL			\$850.00
18712079	000040/	OFFICE DEPOT					
		180154 PO-180154	1. 01-0000-0-4300-220-1110-1000-9009	INV. 962356587001			36.69
		180155 PO-180155	1. 01-0001-0-4300-246-1110-1000-9080	INV. 962330020001			32.55
				WARRANT TOTAL			\$69.24
18712080	000001/	POLAR					
		180031 PO-180031	7. 01-0000-0-5510-246-0000-8200-0000	Acct. 8658020613-3			258.47
				WARRANT TOTAL			\$258.47
18712081	008129/	PITNEY BOWES (METER)					
		180033 PO-180033	1. 01-0000-0-5600-001-0000-7200-0000	Acct. 1005142097			125.63
				WARRANT TOTAL			\$125.63
18712082	003027/	POSTMASTER - COMPTCHE					
		PV-180154	01-0000-0-5600-221-0000-2700-0000	P.O. Box 144			70.00
				WARRANT TOTAL			\$70.00
18712083	006209/	DIANE PRICE					
		PV-180152	01-0001-0-4300-001-1110-1000-1138	Garden Supplies			83.26
				WARRANT TOTAL			\$83.26
18712084	008002/	MICHAEL SCHARPFFER					
		PV-180148	01-0000-0-5200-001-0000-7110-0000	Board Mileage Reimbursement			52.00

APY250 L.00.05

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/28/2017

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DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1836 DISTRICT September 25, 2017

WARRANT	VENDOR/ADDR	REQ#	REFERENCE	LN	FU	RESO	P	OBJE	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT

WARRANT TOTAL																	

18712085 005525/ SCHOOL AND COLLEGE LEGAL

180121 PO-180121 1. 01-0000-0-5200-001-0000-7200-0000
WARRANT TOTAL

IN 18-00570
45.00
\$45.00

18712086 007992/ THOMPSON'S PORTASEPTIC INC.

180045 PO-180045 1. 01-0000-0-5800-150-1110-4200-0000
WARRANT TOTAL

INV. 4803
103.32
\$103.32

18712087 008828/ WILD OAK DAIRY

180047 PO-180047 1. 13-5310-0-4700-001-0000-3700-0000
180047 2. 13-5310-0-4700-001-0000-3700-8634
WARRANT TOTAL

INV. 010192626-003
1,047.09
492.09
\$1,539.18

18712088 010059/ XIO INC.

PV-180143 01-8150-0-5800-001-0000-8110-0000
WARRANT TOTAL

INV. 201306876
369.00
\$369.00

*** BATCH TOTALS ***

TOTAL NUMBER OF CHECKS: 22
TOTAL ACH GENERATED: 0
TOTAL EFT GENERATED: 0
TOTAL PAYMENTS: 22

TOTAL AMOUNT OF CHECKS:
TOTAL AMOUNT OF ACH:
TOTAL AMOUNT OF EFT:
TOTAL AMOUNT:

\$4,690.94*
\$.00*
\$.00*
\$4,690.94*

*** DISTRICT TOTALS ***

TOTAL NUMBER OF CHECKS: 24
TOTAL ACH GENERATED: 0
TOTAL EFT GENERATED: 0
TOTAL PAYMENTS: 24

TOTAL AMOUNT OF CHECKS:
TOTAL AMOUNT OF ACH:
TOTAL AMOUNT OF EFT:
TOTAL AMOUNT:

\$5,050.80*
\$.00*
\$.00*
\$5,050.80*

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 10/05/2017

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1837 MCN October 2, 2017

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE LN	PU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ADA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18712623	008497/	ATAI/SBC LONG DISTANCE								
		FV-180167			63-0000-0-5903-001-0000-6000-0000			Inv BAN 833877968		88.11
						WARRANT TOTAL				\$88.11
18712624	006883/	BUSINESS CARD								
		FV-180173			63-0000-0-4300-001-0000-6000-0000			NCIXUS Technology		148.40
					63-0000-0-4300-001-0000-6000-0000			Amazon, punch down tool		32.66
					63-0000-0-4300-001-0000-6000-0000			Streakwave		1,196.65
					63-0000-0-4300-001-0000-6000-0000			Intl. Transaction fee		1.89
					63-0000-0-5200-001-0000-6000-0000			Hotels.com		216.78
					63-0000-0-5200-001-0000-6000-0000			Ideal Bar & Grill		110.18
					63-0000-0-5200-001-0000-6000-0000			Las Palmas Taco Bar		47.96
					63-0000-0-5800-001-0000-6000-0000			Voip		63.00
					63-0000-0-5800-001-0000-6000-0000			Linode.com		40.00
					63-0000-0-5800-001-0000-6000-0000			digitalocean.com		70.00
					63-0000-0-5800-001-0000-6000-0000			myfax		10.00
					63-0000-0-5800-001-0000-6000-0000			Admin		38.00
						WARRANT TOTAL				\$1,975.52
18712625	008410/	FP MAILING SOLUTIONS								
		180064 PO-180064			1. 63-0000-0-5904-001-0000-6000-0000			Inv. RI103371148		32.21
						WARRANT TOTAL				\$32.21
18712626	007398/	JERRY MOORE								
		FV-180157			63-0000-0-5200-001-0000-6000-0000			Mileage, Bridge Toll		272.11
						WARRANT TOTAL				\$272.11
18712627	000040/	OFFICE DEPOT								
		180071 PO-180071			1. 63-0000-0-4300-001-0000-6000-0000			Inv. 961545901001		310.80
		180071			1. 63-0000-0-4300-001-0000-6000-0000			Inv. 961545902001		289.51

**MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 10/05/2017**

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1837 MCN October 2, 2017

WARRANT	VENDOR/ADDR	NAME (BENEFIT)	REQ#	REFERENCE LN	FU RESO P OBJE SCH GOAL FUNC DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
										\$600.31
									WARRANT TOTAL	\$600.31

18712628	SAGE STATMAN				
	006071/				
	FV-180158	63-0000-0-5200-001-0000-5000-0000	Staff Lunch, San Jose	39.60	
		WARRANT TOTAL		\$39.60	

[illegible]

	TOTAL AMOUNT OF CHECKS:	\$5,466.81*
	TOTAL AMOUNT OF ACH:	\$.00*
	TOTAL EFT:	\$.00*
	TOTAL PAYMENTS:	\$5,466.81*

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 10/05/2017

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1838 DISTRICT October 2, 2017

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE	LN	PU	REBO	P	OBJE	SCH	GOAL	FUNC	DIST	ABA	NUM	DESCRIPTION	AMOUNT
18712630	009930/	1000 Bulbs.com															
	180001	PO-180001	1.	01-8150-0-4300-001-0000-8110-0000										Inv.	W00636668	freight	59.43
	180001		1.	01-8150-0-4300-001-0000-8110-0000										Inv.	W00636668		320.87
																	\$380.10
18712631	005250/	A-Z BUS SALES INC															
		FV-180170	01-0740-0-4365-001-0000-3600-0000											Inv.	02P434805		399.61
			01-0740-0-4365-001-0000-3600-0000											Inv.	02P434889		49.22
		FV-180171	01-0740-0-4365-001-0000-3600-0000											Inv.	02P434815		1,109.85
																	\$1,558.68
18712632	007863/	ALPHA ANALYTICAL LABS INC															
	180002	PO-180002	1.	01-8150-0-5800-001-0000-8110-2096										Inv.	7092405-MEMUSD		285.00
																	\$285.00
18712633	008327/	APPLE INC															
	180165	PO-180165	1.	01-0000-0-4400-001-0000-2420-1171										Inv.	4455371605		1,529.11
	180165		1.	01-0000-0-4400-001-0000-2420-1171										Inv.	445539392		168.58
																	\$1,697.69
18712634	009501/	BLICK ART MATERIALS															
	180151	PO-180151	1.	01-0000-0-4300-150-1110-1000-9009										Inv.	8234148		255.85
																	\$255.85
18712635	008569/	ELISE BOYLE															
		FV-180166	01-0000-0-4300-150-1110-1000-9009														
18712636	009986/	CHRISTY WHITE ASSOCIATES															
	180006	PO-180006	1.	01-0000-0-5801-001-0000-7190-0000										Inv.	13781		6,275.70
																	\$6,275.70
18712637	003108/	CLOVER STORMETTA FARMS INC															
	180009	PO-180009	1.	13-5310-0-4700-001-0000-3700-0000										Inv.	100765608		115.50
	180009		1.	13-5310-0-4700-001-0000-3700-0000										Inv.	0100764128		89.52

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
 BATCH: 1838 DISTRICT October 2, 2017

COMMERCIAL WARRANT REGISTER
 FOR WARRANTS DATED 10/05/2017

WARRANT	VENDOR/ADDR	NAME (REMIT)	REQ#	REFERENCE LN	FV	RESO P	OBJE	SCH	COAL	FUNC	DIST	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT

WARRANT TOTAL															
18712638	010149/	SHANE CROCKETT													\$205.02

18712639	008507/	CYPRESS HOLDINGS INC													
														Classroom Supplies	58.58
															\$58.58

18712640	005828/	DELL MARKETING LP													
														HS STAFF DEVELOPMENT	63.14
														HS CULINARY	75.35
															\$138.49

18712641	008184/	EDUCATIONAL DATA SYSTEMS													
														Inv. 10192136037	844.40
														Inv. 10192122343	59.58
															\$903.98

18712642	009164/	EDULINK SYSTEMS													
														Inv. 061722459	161.18
															\$161.18

18712643	008763/	FREESTYLE PHOTO SUPPLY													
														Inv. 10260	995.00
															\$995.00

18712644	003535/	COBBETT ALARM													
														Inv. 1274692	356.84
															\$356.84

18712645	008424/	TIFFANY GRANT-TULLEY													
														Sept., Oct. Monitoring	112.00
															\$112.00

18712646	009247/	TYLER GRIMBERG													
														Escape Training Mileage	70.08
															\$70.08

														Class Supplies	252.45

**MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 10/05/2017**

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1838 DISTRICT October 2, 2017

WARRANT	VENDOR/ADDR	NAME (REMIT)	REF#	REFERENCE LN	FO RESO P OBJE SCH GOAL FUND DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18712647	003511/	HARK CREEK NURSERY & POWER								\$252.45
	180021	PO-180021	1.	01-0000-0-4300-001-0000-8110-0000						
									Inv. 407960	24.07
										\$24.07
18712648	000004/	HM RECEIVABLES								
	180129	PO-180129	1.	01-6300-0-4200-150-1110-1000-0000						6.34
	180129		1.	01-6300-0-4200-150-1110-1000-0000					Inv. 953391998	187.94
	180129		1.	01-6300-0-4200-150-1110-1000-0000					Inv. 953387125	124.95
										\$319.23
18712649	010083/	INSTRUMENTAL MUSIC CENTER								
	180115	PO-180115	1.	01-0001-0-4300-220-1110-1000-8214						
									Inv. 605867	170.85
										\$170.85
18712650	010172/	LORRY LEPAULZ								
		PV-180161		01-0000-0-5812-001-0000-7200-0000					TB Test Reimburse	15.00
										\$15.00
18712651	000018/	MENDOCINO BEACON								
		PV-180174		01-0001-0-4300-150-0000-2420-6296					1 year subscription 26889	39.00
										\$39.00
18712652	009118/	ELIZABETH NEWCIRK								
		PV-180160		01-7338-0-5200-150-1110-1000-0000					Parking at conference	11.50
		PV-180162		01-7338-0-5200-150-1110-1000-0000					Conference Mileage	208.65
										\$220.15
18712653	008009/	NOVEL UNITS INC								
	180133	PO-180133	1.	01-6300-0-4200-150-1110-1000-0000						
									Inv. 844686	161.53
										\$161.53
18712654	000040/	OFFICE DEPOT								
	180138	PO-180138	1.	01-0000-0-4300-150-0000-2700-9009						
	180138		1.	01-0000-0-4300-150-0000-2700-9009						
									Inv. 959664198001	110.49
									Inv. 959664199001	84.13

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 10/05/2017

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1038 DISTRICT October 2, 2017

WARRANT REQ#	VENDOR/ADDR NAME (REMIT) REFERENCE LN	PU	RESO	P	OBJ#	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
180160	PO-180160	1.	01-0000-0-4300-150-1110-1000-9009								Inv.	962802586001		15.08
180160		1.	01-0000-0-4300-150-1110-1000-9009								Inv.	962802584001		276.64
180160		1.	01-0000-0-4300-150-1110-1000-9009								Inv.	962802585001		72.16
180163	PO-180163	1.	01-0000-0-4300-220-1110-1000-9009								Inv.	962630959001		5.99
														\$564.49
18712655	000001/	PG4E												
180031	PO-180031	8.	01-0000-0-5510-006-0000-8200-0000								Acct.	6905412403-4		864.78
														\$864.78
180120	PO-180120	1.	01-6387-0-4300-150-3800-1000-0000								Inv.	76177		8,968.86
														\$8,968.86
180034	PO-180034	1.	01-0740-0-4361-001-0000-3600-0000								Inv.	1072594		4,821.68
180034		2.	01-1100-0-5520-150-0000-8200-0000								Inv.	1072597		786.81
180034		2.	01-1100-0-5520-150-0000-8200-0000								Inv.	1072598		480.98
														\$6,089.47
180165	PO-180165	01-0000-0-5300-150-1110-4200-0000												
180176	PO-180176	01-0000-0-5200-001-0000-7200-0000												
180141	PO-180141	1.	01-8150-0-4300-001-0000-8110-0000								Inv.	33211		770.16
														\$770.16
180100	PO-180100	1.	01-0000-0-4300-150-1110-1000-9009											162.19

Fall Sports Schedule Fees

Uriah Mileage

SOUND & SIGNAL INC

SYNCE/AMAZON

**MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 10/05/2017**

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1838 DISTRICT October 2, 2017

WARRANT	VENDOR/ADDR	NAME (REMITT)	SEQ#	REFERENCE LN	PU RESO P	OBJE SCH	GOAL FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT
18712662	004342/	SYSCO FOOD SERVICES OF SP INC											
	180100		1.	01-0000-0-4300-150-1110-1000-9009						034019925630			8.99
	180100		1.	01-0000-0-4300-150-1110-1000-9009						196437158993,196433436304			215.08
	180134	PO-180134	1.	01-0000-0-4300-150-0000-2700-9009						198073427454			25.94
	180134		1.	01-0000-0-4300-150-0000-2700-9009						301161005429,032987708036			53.45
	180144	PO-180144	1.	01-0000-0-4300-150-0000-2700-9009						256474230491			95.54
	180145	PO-180145	1.	01-0000-0-4300-150-0000-2700-9009						113660514040			399.95
	180146	PO-180146	1.	01-6387-0-4300-150-3800-1000-0000						177015349812			705.90
				WARRANT TOTAL									\$1,667.84
18712663	009442/	UKIAH PAPER SUPPLY INC											
	180042	PO-180042	1.	13-5310-0-4700-001-0000-3700-0000						150614609			351.79
	180042		3.	13-5310-0-4700-001-0000-3700-8634						150614609			316.50
				WARRANT TOTAL									\$668.29
18712663	009442/	UKIAH PAPER SUPPLY INC											
	180046	PO-180046	1.	13-5310-0-4300-001-0000-3700-0000						Inv. 475999			589.76
				WARRANT TOTAL									\$589.76
18712664	009183/	US FOODS											
	180048	PO-180048	1.	13-5310-0-4700-001-0000-3700-0000						4623279 less 5922064			643.41
	180048		3.	13-5310-0-4700-001-0000-3700-8634						Inv. 4623279 part			231.11
				WARRANT TOTAL									\$874.52
18712665	006754/	WASTE MANAGEMENT-UKIAH											
	180050	PO-180050	1.	01-0000-0-5540-001-0000-8200-0000						Inv. 959-2561-6			295.21
	180050		2.	01-0000-0-5540-150-0000-8200-0000						Inv. 958-2561-8			1,068.16
	180050		2.	01-0000-0-5540-150-0000-8200-0000						Inv. 958-2561-8			79.67
	180050		3.	01-0000-0-5540-230-0000-8200-0000						Inv. 958-2561-8			958.43
	180050		4.	01-0000-0-5540-221-0000-8200-0000						Inv. 960-2561-4			39.74
	180050		5.	01-0000-0-5540-246-0000-8200-0000						Inv. 266285-2561-7			79.67

APY250 L.00.05

10/04/17 PAGE 6

MENDOCINO COUNTY SCHOOLS
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 10/05/2017

DISTRICT: 046 MENDOCINO UNIFIED SCHOOL DIST
BATCH: 1838 DISTRICT October 2, 2017

WARRANT	VENDOR/ADDR	REQ#	REFERENCE	LN	FU	RESO	P	OBJ#	SCH	GOAL	FUNC	DIST	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	DESCRIPTION	AMOUNT

WARRANT TOTAL																	

18712666 009798/ XEROX CORPORATION

180051 FO-180051 5. 01-0000-0-5600-220-0000-2420-0000
WARRANT TOTAL

144.22
\$144.22

*** BATCH TOTALS ***

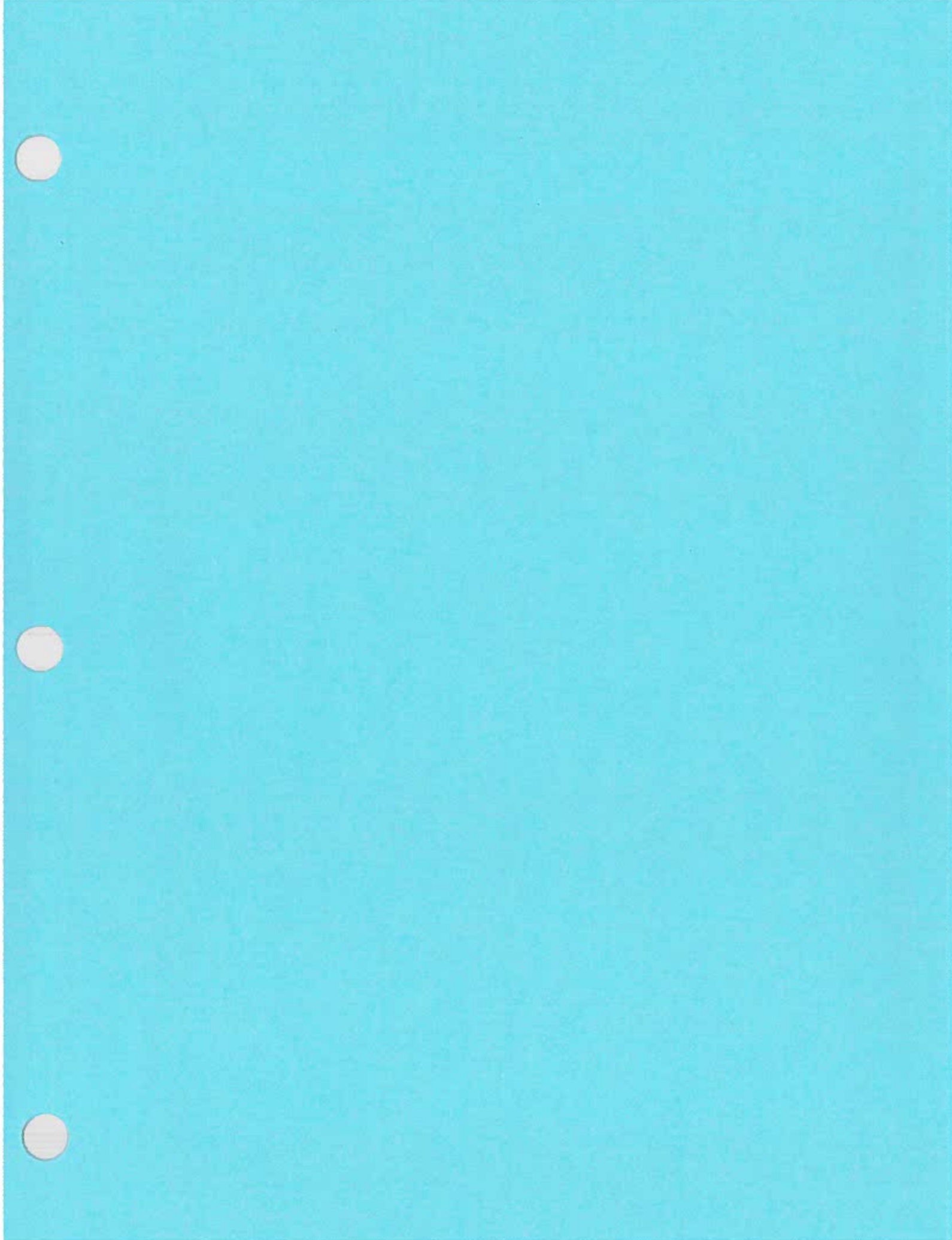
TOTAL NUMBER OF CHECKS: 37
TOTAL ACH GENERATED: 0
TOTAL EFT GENERATED: 0
TOTAL PAYMENTS: 37

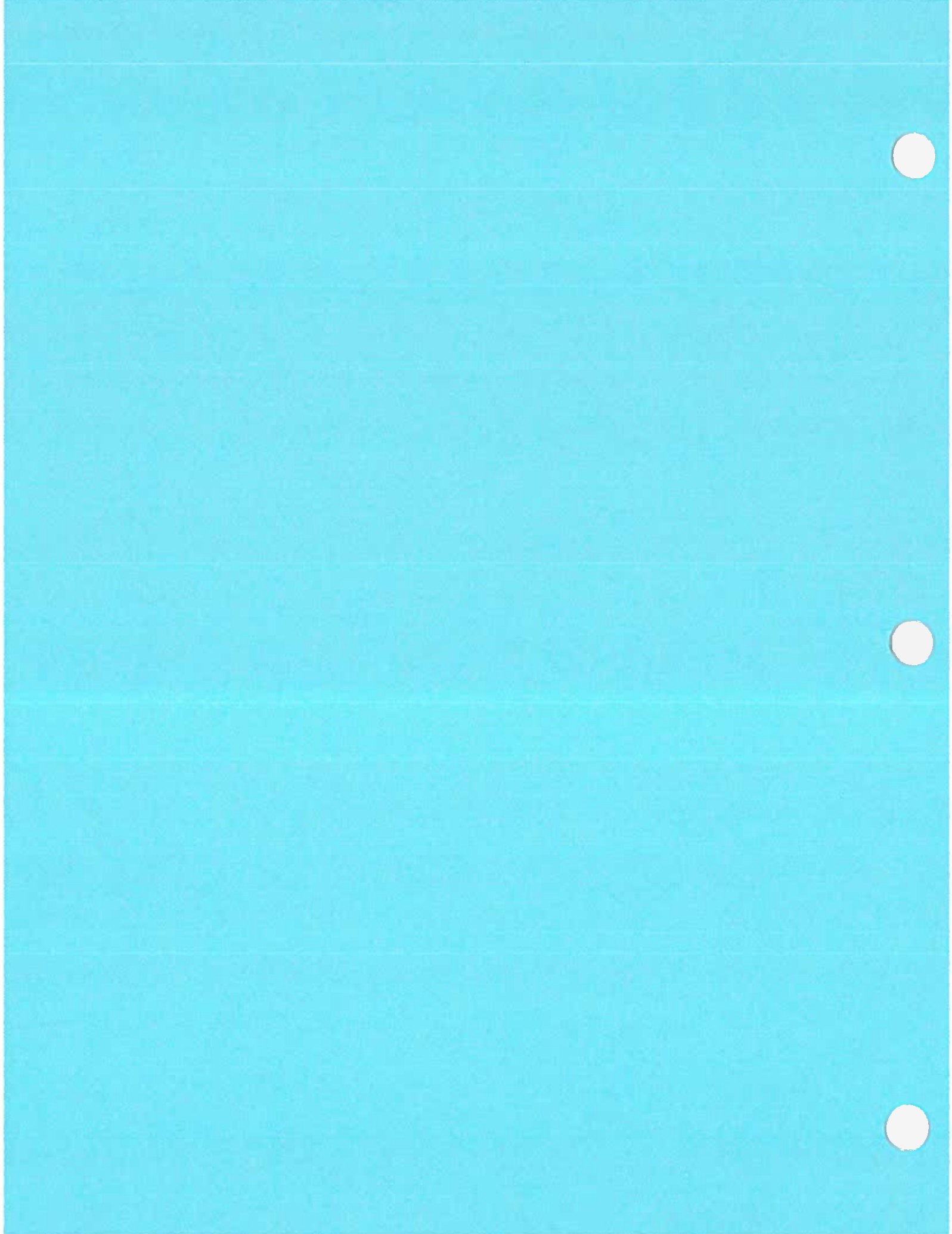
TOTAL AMOUNT OF CHECKS: \$43,512.65*
TOTAL AMOUNT OF ACH: \$.00*
TOTAL AMOUNT OF EFT: \$.00*
TOTAL AMOUNT: \$43,512.65*

*** DISTRICT TOTALS ***

TOTAL NUMBER OF CHECKS: 44
TOTAL ACH GENERATED: 0
TOTAL EFT GENERATED: 0
TOTAL PAYMENTS: 44

TOTAL AMOUNT OF CHECKS: \$48,979.46*
TOTAL AMOUNT OF ACH: \$.00*
TOTAL AMOUNT OF EFT: \$.00*
TOTAL AMOUNT: \$48,979.46*





Mendocino Unified School District



Minutes

Board Study Session

OCTOBER 3, 2017
STANFORD INN
CONFERENCE ROOM
44850 COMPTCHE-UKIAH ROAD
MENDOCINO, CA 95460

9:00 A.M. – 12:00 P.M.

<http://www.mendocinoused.org>

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the District Office: 44141 Little Lake Road, Mendocino, CA 95460. Board backup materials are also located on the MUSD website at <http://www.mendocinoused.org/District/2285-Untitled.html>

In compliance with Government Code section 54954.2(a) Mendocino Unified School District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact, Susan Strom, Exec. Asst to the Superintendent at (707) 937-5868.

MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 9:00 A.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

1.1. Call to order and roll call

The meeting was called to order at 9:05 a.m.

Present: Trustees Schaeffer, Grinberg, Morton, Aum, and Gay

The agenda was changed to start with Item 3.2 and then Item 3.1.

2. PARENT/COMMUNITY COMMENT

Under the requirements of the Brown Act and open meetings laws, members of the community wishing to address an item on the agenda may do so at this time, or when the item comes before the Board.

Items not on the agenda cannot be addressed at this time. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3)

There was no public comment.

3. INFORMATION/DISCUSSION/ACTION ITEMS

3.1. 2017-18 MUSD Goals

Superintendent Morse will present the draft 2017-18 goals for the District.
(information/discussion)

Superintendent Morse presented the draft 2017-18 goals for the District.

3.2. New board member training on roles and responsibilities. (information/discussion)

New board members were trained on their roles and responsibilities.

3.3. Board Trustee Area Boundaries Research

Superintendent Jason Morse will update the Board on his progress in researching Trustee area boundaries. (information/discussion)

Superintendent Morse presented his research on Trustee Area Boundaries.

3.4. Role of the Board in supporting administrators and staff regarding drug and alcohol prevention efforts. (information/discussion)

A discussion was held regarding the Board's role in supporting administrators and staff regarding drug and alcohol prevention efforts. At 10:30 a.m. Principal Kim Humrichouse joined the discussion on this item.

3.5. At approximately 11:00 a.m., Barbara Bloom and Debbie Rogers from MCOE, will present information regarding the Mendocino County SELPA program, and will inform the Board on how they support our District. (information/discussion)

Barbara Bloom and Debbie Rogers presented information to the Board regarding the County SELPA program and how they support our District.

4. ADJOURNMENT

The next regular board meeting is set for **October 19, 2017 at the Albion School.**

The meeting adjourned at 12:10 p.m.

Mendocino Unified School District



Minutes

Regular Board Meeting

SEPTEMBER 14, 2017

**MENDOCINO K-8 SCHOOL
44261 LITTLE LAKE ROAD
MENDOCINO, CA 95460**

4:00 P.M. CLOSED SESSION – K-8 SCHOOL LIBRARY

5:00 P.M. OPEN SESSION –

K-8 SCHOOL MULTIPURPOSE ROOM

<http://www.mendocinoused.org>

****If the public wishes to make a comment regarding any closed session item before the Board adjourns to closed session, please go to***

K-8 School Library at 4:00 p.m.

Board Priorities

- *Develop and expand community partnerships and communication*
- *Increase learning and achievement for all students, families, and staff*
- *Plan wisely for the future while maintaining fiscal integrity*
- *Maintain and improve the physical plant*

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MENDOCINO UNIFIED SCHOOL DISTRICT IS PROUD TO BE AN EQUAL OPPORTUNITY EMPLOYER

1. 4:00 P.M. OPEN MEETING, CALL TO ORDER AND ROLL CALL

- 1.1. Call to order and roll call

The meeting was called to order at 4:00 p.m.

Present: Trustees Schaeffer, Grinberg, Morton, and Aum.

- 1.2. The President will verbally identify the agenda items to be discussed during closed session as listed below.

The president verbally identified the agenda items to be discussed during closed session.

2. PUBLIC HEARING FOR CLOSED SESSION

Members of the public may take this opportunity to comment on closed session agenda items per Board Policy 9322. Under the requirements of the Brown Act open meeting law, members of the community wishing to address an item on the closed session agenda may do so at this time. Items not on the agenda cannot be addressed at this time. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes. (Government Code 54954.3).

There was no public comment for closed session.

3. CLOSED SESSION

The Board will adjourn to closed session pursuant to Government Code 54950 - 54962. Closed session attendees include Board members and Superintendent Jason Morse.

- 3.1. Conference with Labor Negotiators (Government Code 54957.6)

Agency Representative: Superintendent Jason Morse

Employee organizations: CEMUS and MTA bargaining units, and unrepresented employees

- 3.2. Public Employee Employment per item 8.3

4. 5:00 P.M. RECONVENE TO OPEN SESSION

- 4.1. Call to order and roll call

The meeting was called to order at 5:00 p.m.

Present: Trustees Schaeffer, Grinberg, Morton, and Aum.

- 4.2. Closed session disclosure

Any reportable action taken during closed session will be disclosed at this time.

There was nothing reported out from closed session.

- 4.3. Approval of agenda

Items to be removed from the agenda or changes to the agenda should be done at this time.

MSA Morton/Grinberg (4/0) to approve the agenda as written.

5. 5:05 P.M. PUBLIC HEARING

Public Hearing regarding the Sufficiency of Instructional Materials. At this time the Board will hear comments regarding the availability of textbooks and instructional materials.

There was no public comment.

6. RECOGNITION OF MUSE

Appreciation for special donations this last school year totaling \$30,415.16 to Mendocino Unified School District for enrichment activities and supplies. Since its inception in 2001, MUSE has contributed \$883,270.81.

MUSE was recognized for their considerable contributions to MUSD over the years. MUSE President Shanti Bishop accepted a certificate of appreciation from the Board.

7. SWEARING IN OF NEW STUDENT TRUSTEE

New Student Trustee Olivia Grinberg-Phillips took the oath of office and was sworn in.

8. CONSENT AGENDA

Items on the consent agenda are passed in one motion without discussion. Any item may be pulled from the consent agenda by any member of the Board and moved to action when approving the agenda. (action)

8.1. Warrants

8.1.1. Warrants dated: 8/9/17, 8/16/17, 8/22/17, 8/30/17

8.2. Minutes

8.2.1. Board Meeting Minutes 8/17/17

8.3. Personnel

8.3.1. Approval of Employment/Personnel Changes

8.3.1.1. Hire Classified Resource Aide, 5.0 hours/day, effective 8/28/17

8.3.1.2. Certificated Teacher, increase from .2 FTE to .4 FTE, effective 8/21/17

8.3.1.3. Classified Maintenance Worker Level I, 8 hours/day, moved to Level II, effective 9/1/17

8.3.1.4. Classified Maintenance Worker Level I, 8 hours/day, moved to Level II, effective 9/1/17

8.3.1.5. Classified Integrative Aide, 3.5 hours/day, increase to 6.5 hours/day, effective 8/25/17

8.3.1.6. Classified Instructional Aide 5.75 hours/day, reduced to 4.5 hours/day, effective 8/25/17

8.4. Current Budget Change Report

8.5. Approval of Enrollment and Attendance Report 2016-17

8.6. Approval of Mendocino High School Student Athletic Policy

8.7. Approval of High School Student Body Account Reports for June, July, and August 2017

8.8. NCLB attestation - paraprofessionals

8.9. Approval of 2017-18 MOU between Sonoma County and MUSD to provide services for the North Coast Teacher Induction Program

8.10. Recognition of scholarships received by the MUSD 2017 graduating class totaling \$66,056.50

8.11. Approval of Auditor Agreement for MUSD and MCN for Fiscal Year ending June 30, 2018

8.12. Approval of Practicum Agreement between MUSD and National University for Student Teacher placement

8.13. Approval of Board Policy as a final reading

8.13.1. BP 5030: Student Wellness

MSA Grinberg/Aum (4/0) to approve the consent agenda as written.

9. Reports

9.1. Student Trustee Olivia Grinberg-Phillips

Student Trustee Olivia Grinberg-Phillips reported on activities at the High Schools for the opening of the school year. She indicated that there is a very strong sense of community at the High Schools.

9.2. Administrative

9.2.1. Principal – Tobin Hahn

Principal Hahn reported on a new program at the High School called Life Choices. This program was funded by the College and Career Readiness Grant. High School Teacher Samuel Stump gave a detailed presentation to the Board on the new program. This program will help students get focused and stay focused with their high school work and will help optimize their high school years toward career choices.

9.2.2. Superintendent – Jason Morse

Superintendent Morse said he hopes the Life Choices program will help better transition 8th Graders to the 9th Grade in High School. He attended Back to School nights at the K-8 School and Albion School. Albion School now has 9 students. He has begun plans for meeting with the Strategic Planning Committee, Wellness Committee, and the Budget Advisory Committee. Jason welcomed Teacher Marshall Brown and the students participating in filming the Board meetings this year. The District has been approved for a grant to improve the District water system. Jason is working with consultants to develop a plan. Soon he will do an RFQ to select an architect for the modernization plan at the High School. Prop 51 and 39 funded a new boiler and lighting improvements at the High School.

9.3. Bargaining Units

9.3.1. Mendocino Teachers Association (MTA)

No one was present from MTA.

9.3.2. Classified Employees of Mendocino Unified Schools (CEMUS)

No one was present from CEMUS.

9.4. Board Trustee Reports

Trustee Aum saw the new boiler at the High School and said it was impressive. He expressed concern about condensate in the H.S. Gym and the H.S. Library hours. Principal Hahn explained the H.S. Library schedule.

Trustee Morton said he viewed the eclipse and said there would not be another one until 2045. He also recognized a former Mendocino student who has published a book which is now on the National Best Sellers List.

Trustee Grinberg met with the Policy Committee. She also mentioned that with the resignation of Trustee Charlie Acker, the Facility Committee needs another Board member representative. Trustee Aum volunteered. Superintendent Morse will plan a facility committee meeting soon. Trustee Schaeffer participated with staff in a training on Interest Based Bargaining. He looks forward to a year of positive negotiations. Beginning this year both MTA and CEMUS contracts will be negotiated three years out. He wants negotiations to be a thorough and expeditious process and for the negotiation teams to find shared solutions to common problems.

10. TIMED ITEM 6:00 P.M. - PARENT/COMMUNITY COMMENT

Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. A three minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). The Brown Act does not permit the Board to take action on any item that is not on the agenda. In addition, in order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process. The Board may briefly respond to public comments by asking questions to clarify the speaker's comments and

refer the speaker to the Superintendent for further clarification. We thank each of you for your comments and participation at this meeting.

Paul McCarthy, a community member, has ideas for the architect MUSD will be hiring to modernize the High School. Paul will contribute his winnings if he wins the lottery.

11. INFORMATION/DISCUSSION/ACTION ITEMS

11.1. Interview, selection, and appointment of new Elk Trustee (information, discussion, action)

The Board received one applicant for the Elk Trustee Seat. Jim Gay introduced himself to the Board and answered questions about his interests and abilities to become a Board Member for MUSD.

MSA Morton/Grinberg (4/0) to approve Jim Gay as the new Elk Trustee. Jim took his place at the Board table.

11.2. Cynthia Brown, MUSD Business Manager, will present the MUSD Unaudited Actuals Financial Report and request approval by the Board. These mandated financial reports detail the "Unaudited Actuals" revenues and expenses for school year 2016-17. The included series of forms provides revenue and expense detail for each fund. The reports for each fund include columns that represent the "Unaudited Actuals" for the 2016-17 year. The reports for each fund also include informational columns that represent the budget for 2017-18. (action)

Business Manager Cynthia Brown presented the MUSD Unaudited Actuals Financial Report. MSA Morton/Grinberg (5/0) to approve the MUSD Unaudited Actuals Financial Report.

11.3. Approval of Variable Term Waiver Request through the California Commission on Teacher Credentialing for PPS Social Worker candidate, Martha Cecilia Jimenez, to complete requirements for this credential. She is currently assigned as a K-12 School Social Worker in the District and this waiver will allow her to work in this position until she completes the requirements of the credential. Board approval is required for this waiver. (action)

MSA Aum/Morton (5/0) to approve the Variable Term Waiver Request for Martha Cecilia Jimenez.

11.4. Approval of Resolution 2017-15 regarding the Sufficiency of Instructional Materials (action)

MSA Grinberg/Morton (5/0) to approve Resolution 2017-15.

11.5. Approval of Resolution 2017-16 to apply for Prop 51 Funds (action)

MSA Grinberg/Aum (5/0) to approve Resolution 2017-16.

11.6. Board Policies/Board Bylaw/Administrative Regulations (first reading)

11.6.1. BB 9223: Filling Vacancies

11.6.2. AR 4127: Temporary Athletic Team Coaches

11.6.3. BP 5131.2: Bullying

(action)

MSA Aum/Grinberg (5/0) to approve AR 4127 and BP 5131.2 as a first reading. BB 9223 should be brought back as a first reading again on the October 19, 2017 agenda.

11.7. Board Policy/Administration

11.7.1. BP/AR 6158: Independent Study

(information only)

12. FUTURE AGENDA ITEMS

CAASPP (CA Assessment of Student Performance and Progress), School Single Plans, Consideration of Reduced Workload Program for 2018-19, authorize teaching assignments, Deferred Maintenance Plan Update, Emergency Operations Plan, Gann Limit Resolution, ongoing policies

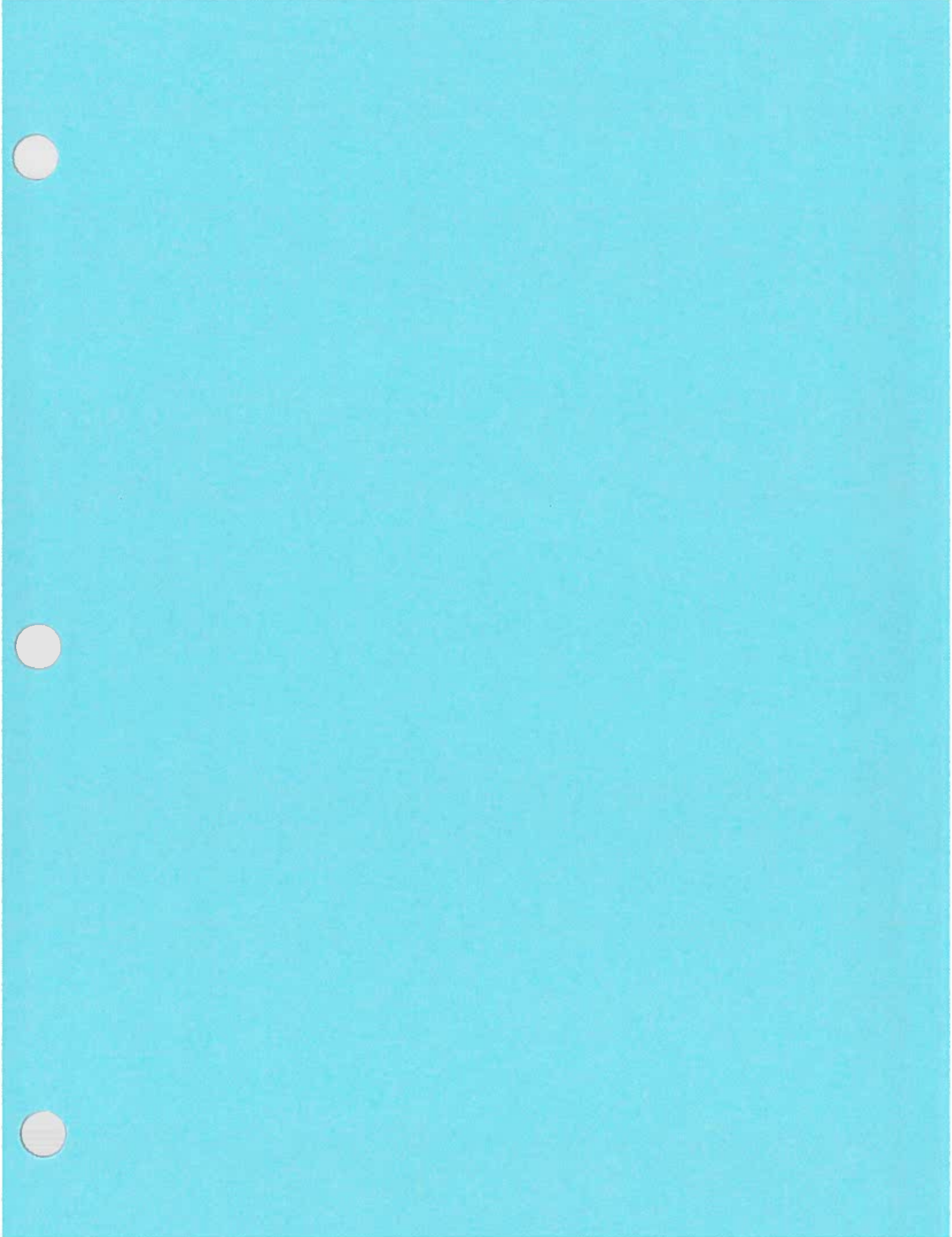
The Board would like to add a report from Principal Tobin Hahn on math accelerations at the High School.

13. ADJOURNMENT

The next regular Board meeting is scheduled for **October 19, 2017** at the Albion School.

A Board Study Session is scheduled for October 3, 2017.

The meeting adjourned at 6:17 p.m.





Mendocino Unified School District
2017-18 Combined General Fund Budget Change Report

Oct 2017

Budget a/o 9/18/2017

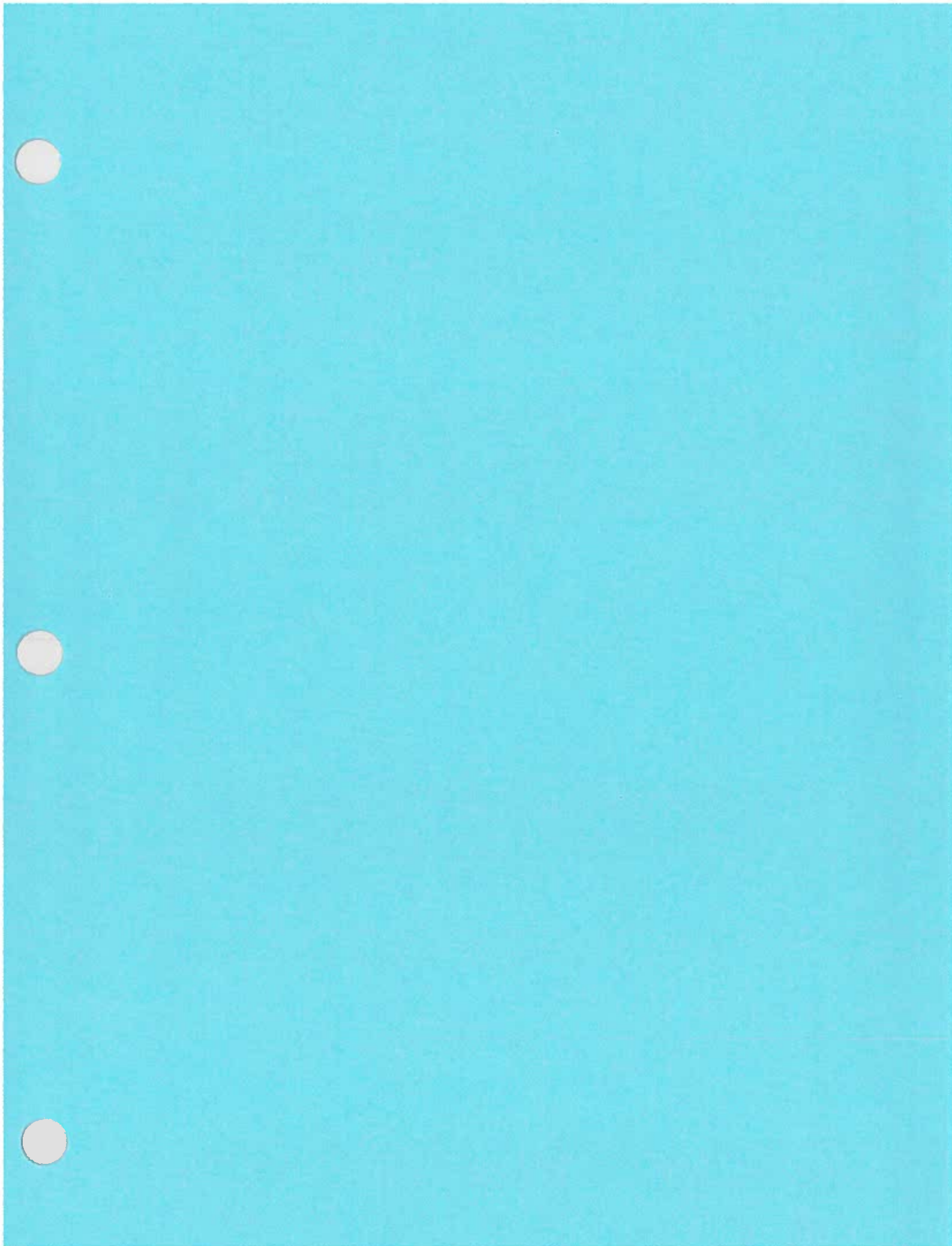
		Budget View Sept Board Meeting	Budget View Oct Board Meeting	Change	Notes
REVENUES:					
REVENUE LIMIT SOURCES					
8011	State Aid - Current Year	\$1,686,031	\$1,686,031	\$0	
8012	Education Protection Account	\$93,400	\$93,400	\$0	
8021	Homeowners' Exemptions Tax	\$44,000	\$44,000	\$0	
8022	Timber Yield Tax	\$90,000	\$90,000	\$0	
8029	Other Subventions/In-Lieu Taxes	\$0	\$0	\$0	
8041	Secured Roll Taxes	\$4,863,840	\$4,863,840	\$0	
8042	Unsecured Taxes	\$125,000	\$125,000	\$0	
8043	Prior Years' Taxes	\$0	\$0	\$0	
8044	Supplemental Taxes	\$0	\$0	\$0	
8091	Revenue Limit Transfers	<u>-\$75,000</u>	<u>-\$75,000</u>	<u>\$0</u>	
Total Revenue Limit Sources		\$6,827,271	\$6,827,271	\$0	
FEDERAL REVENUES					
8181	Special Education Entitlement	\$90,678	\$90,678	\$0	
8182	Discretionary Grants	\$3,200	\$3,200	\$0	
8285	Interagency Contracts between LEAs	\$0	\$0	\$0	
8290	All other Federal Revenue	<u>\$65,164</u>	<u>\$63,567</u>	<u>-\$1,597</u>	add medi-cal revenue received, adj REAP award
Total Federal Revenues		\$159,042	\$157,445	-\$1,597	
OTHER STATE REVENUES					
8311	Other St. Apportionments Current Yr.	\$0	\$0	\$0	
8434	Class Size Reduction	\$0	\$0	\$0	
8550	Mandated Cost Reimbursements	\$87,717	\$87,717	\$0	
8560	State Lottery Revenue	\$92,429	\$92,429	\$0	
8590	All Other State Revenue	<u>\$414,029</u>	<u>\$414,029</u>	<u>\$0</u>	
Total Other State Revenues		\$594,175	\$594,175	\$0	
OTHER LOCAL REVENUES					
8622	Non-Ad Valorem Taxes	\$89,000	\$89,000	\$0	
8631	Sale of Equipment & Supplies	\$1,000	\$1,000	\$0	
8650	Leases and Rentals	\$16,700	\$16,700	\$0	
8660	Interest	\$13,000	\$13,000	\$0	
8662	Net Increase in Fair Value Investment	\$0	\$0	\$0	
8675	Transport. Fees from Individuals	\$0	\$0	\$0	
8677	Transportation & Interagency Services	\$73,222	\$73,222	\$0	
8689	Other Fees and Contracts	\$3,903	\$3,903	\$0	
8699	All Other Local Revenue	\$44,721	\$44,721	\$0	
8792	Transfer of Apportionment from COE	<u>\$354,782</u>	<u>\$379,782</u>	<u>\$25,000</u>	add reimb for one-on-one aide
Total Other Local Revenues		\$596,328	\$621,328	\$25,000	
TOTAL REVENUES		\$8,176,816	\$8,200,219	\$23,403	

		View Sept Board Meeting	View Oct Board Meeting	Change
EXPENDITURES:				
CERTIFICATED SALARIES				
1100	Teachers' Salaries	\$2,630,039	\$2,630,039	\$0
1200	Pupil Support Salaries	\$251,283	\$251,283	\$0
1300	Supervisors' and Admin Salaries	\$344,144	\$344,144	\$0
1900	Other Certificated Salaries	<u>\$13,000</u>	<u>\$13,000</u>	<u>\$0</u>
Total Certificated Salaries		\$3,238,466	\$3,238,466	\$0
CLASSIFIED SALARIES				
2100	Instructional Aides' Salaries	\$355,313	\$366,033	\$10,720 various personnel updates
2200	Support Salaries	\$536,752	\$540,200	\$3,448 various personnel updates
2300	Supervisors' and Admin Salaries	\$326,587	\$326,587	\$0
2400	Clerical and Office Salaries	\$423,960	\$412,971	-\$10,989 various personnel updates
2900	Other Classified Salaries	<u>\$29,261</u>	<u>\$28,238</u>	<u>-\$1,023</u>
Total Classified Salaries		\$1,671,873	\$1,674,029	\$2,156
EMPLOYEE BENEFITS				
310X	STRS	\$723,057	\$723,057	\$0
320X	PERS	\$244,023	\$242,880	-\$1,143 various personnel updates
33XX	OASDI/Medicare	\$184,800	\$184,967	\$167 various personnel updates
340X	Health & Welfare Benefits	\$925,988	\$940,032	\$14,044 various personnel updates
350X	Unemployment Insurance	\$2,441	\$2,445	\$4 various personnel updates
360X	Workers' Compensation	\$168,114	\$168,187	\$73 various personnel updates
370X	Other Post-Employment Benefits	\$58,373	\$58,373	\$0
390X	Other Benefits (Ret. Inc. & Board bene.)	<u>\$33,900</u>	<u>\$33,900</u>	<u>\$0</u>
Total Employee Benefits		\$2,340,696	\$2,353,841	\$13,145
BOOKS AND SUPPLIES				
4100	Approved Textbooks & Core Materials	\$0	\$0	\$0
4200	Books & Other Reference Materials	\$42,056	\$42,056	\$0
4300	Materials and Supplies	\$217,988	\$262,669	\$44,681 site gift carryforward expenditures
4400	Noncapitalized Equipment	<u>\$35,022</u>	<u>\$35,022</u>	<u>\$0</u>
Total Books and Supplies		\$295,066	\$339,746	\$44,681
SERVICES, OTHER OPERATING EXPENSES				
5100	Subagreements for Services	\$35,000	\$35,000	\$0
5200	Travel & Conference	\$45,543	\$45,543	\$0
5300	Dues and Memberships	\$17,850	\$17,850	\$0
5450	Insurance	\$71,297	\$71,297	\$0
5500	Operation & Housekeeping Services	\$208,783	\$208,783	\$0
5600	Rentals, Leases, Repairs, Improvmts	\$29,700	\$29,700	\$0
5800	Consulting Svcs and Op Expenses	\$297,073	\$371,271	\$74,198 site gift/restricted bal carryforward expends
5900	Communications	<u>\$33,890</u>	<u>\$33,890</u>	<u>\$0</u>
Total Services and Other Operating Expenses		\$739,136	\$813,334	\$74,198
CAPITAL OUTLAY				
6400	Equipment / Equipment Replacement	\$0	\$0	\$0
Total Capital Outlay		\$0	\$0	\$0
OTHER OUTGO				
Total Other Outgo		\$0	\$0	\$0
TOTAL EXPENDITURES		\$8,285,237	\$8,419,416	\$134,179
OTHER FINANCING SOURCES AND USES				
8919	Transfer In from MCN Fund	\$40,000	\$40,000	\$0
7350	Transfer indirect costs - Interfund	\$6,000	\$6,000	\$0
7616	Transfer Out to Cafeteria Fund	-\$95,654	-\$95,654	\$0
7619	Transfer Out to State Preschool Fund	-\$34,665	-\$34,665	\$0
7619	Transfer Out to MCN - telecom	-\$8,638	-\$8,638	\$0
TOT. OTHER FINANCING SOURCES & USES		-\$92,957	-\$92,957	\$0
NET INCREASE (DECR) IN FUND BALANCE		-\$201,378	-\$312,154	-\$110,776

		View Sept Board <u>Meeting</u>	View Oct Board <u>Meeting</u>	<u>Change</u>
FUND BALANCE, RESERVES				
Beginning Fund Balance		\$2,395,081	\$2,613,677	\$218,596
Ending Fund Balance		\$2,193,703	\$2,301,522	\$107,819
COMPONENTS OF ENDING FUND BALANCE				
7911	Revolving Cash	\$10,000	\$10,000	\$0
7970	Designated for Econ Uncertainty	\$335,000	\$335,000	\$0
7980	Other Designations:			
	Every 15 minutes/other gifts--sites	\$763	\$763	\$0
	Tech carryforward	\$5,000	\$5,000	\$0
	Text carryforward	\$20,000	\$20,000	\$0
	Educator Effectiveness	\$0	\$0	\$0
	Prop 39	\$0	\$0	\$0
	College Readiness Yr 2-3	\$25,000	\$25,000	\$0
	SUMS grant Yr 2-3	\$8,000	\$8,000	\$0
7990	General (Undesignated) Reserve	\$1,789,940	\$1,897,760	\$107,820

KEY TRANSFERS IMPACTING THE GENERAL FUND UNALLOCATED RESERVE:

180016	Balances forward from 2016-17	\$99,718
180017	Add medi-cal revenue	\$2,199
180018	Special education staffing and enrollment updates	-\$7,697
180019	Maintenance staff promotions	-\$4,367
180020	Alde and admin staffing updates	\$21,763
180022	Adjust REAP award revenue	-\$3,796
	Total	<u>\$107,820</u>





2017-18 Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Mendocino Unified

Person completing this form: Susan Strom / Jason Morse

Quarterly Report Submission Date: (check one)

<input checked="" type="checkbox"/>	October 2017 (July, Aug, Sept 2017) 1st Quarter
<input type="checkbox"/>	January 2018 (Oct, Nov, Dec 2017) 2nd Quarter
<input type="checkbox"/>	April 2018 (Jan, Feb, March 2018) 3rd Quarter
<input type="checkbox"/>	July 2018 (April, May, June 2018) 4th Quarter

Date for information to be reported publicly at governing board meeting: 10/19/17

Please check the box that applies:

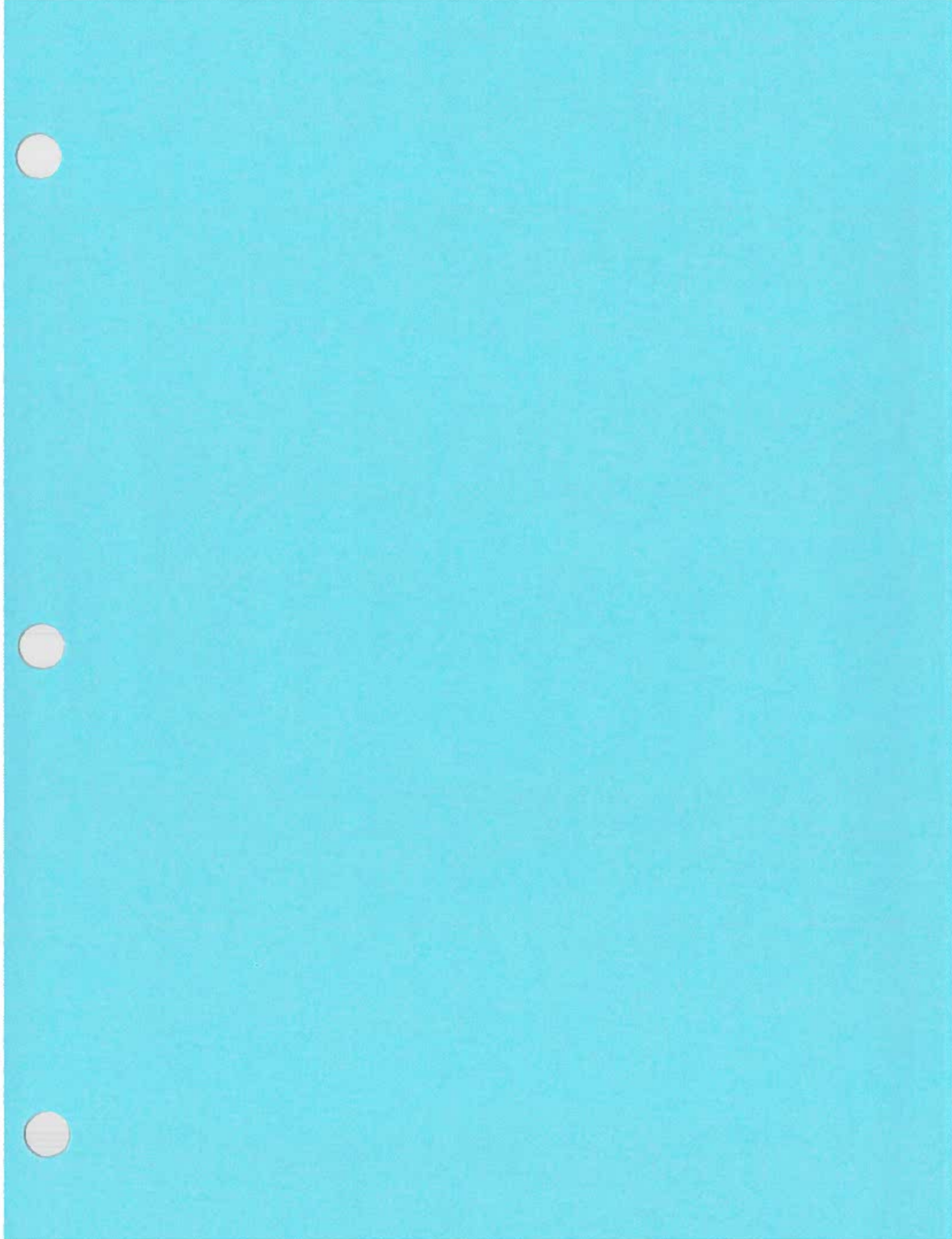
- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

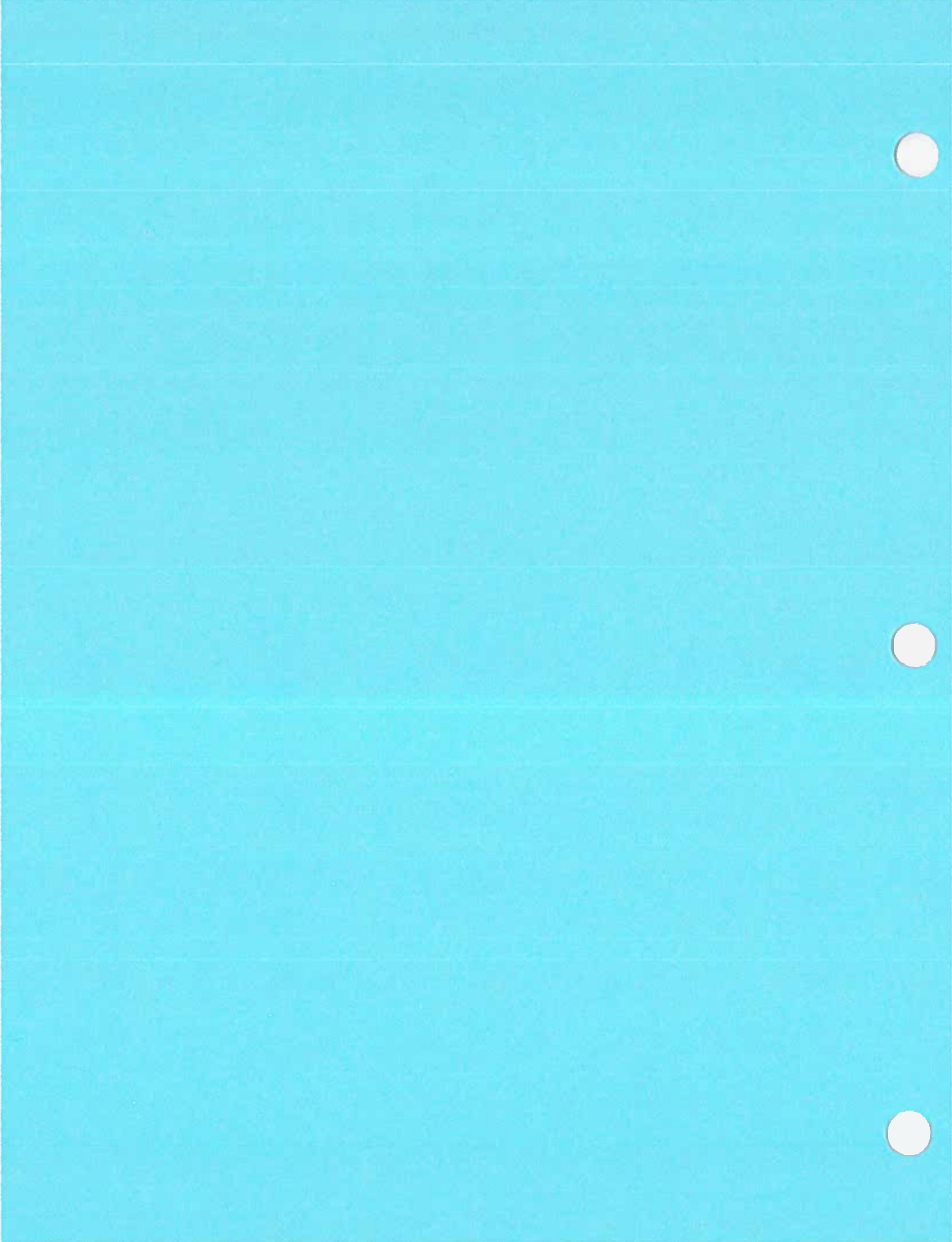
General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	Ø		
Teacher Vacancy or Misassignment	Ø		
Facilities Conditions	Ø		
CAHSEE Intensive Instruction & Services	Ø		
TOTALS	Ø		

Susan Strom / Jason Morse 10/10/17
Signature of Person Completing this form Date

Signature of County Superintendent Date

☐ Forwarded a copy of this completed report to the
County Board of Education







Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

Memorandum of Understanding

2017-18-01

August 28, 2017 through June 15, 2018

between the


Classified Employees of Mendocino Unified Schools (CEMUS)

and the

Mendocino Unified School District

Effective August 28, 2017, the parties agree that Noah Gold and Tracy Elo will serve as District Substitute Coordinators for the 2017-2018 school year ending on June 15, 2018. Tracy and Noah will split the \$3000/year stipend. In addition to this stipend, Noah and Tracy will be provided \$44.63/month for 10 months for their cell phones which will be used to accomplish their duties as District Substitute Coordinators. This amount will be paid out two times per year in September and March.

For Classified Employees of Mendocino Unified Schools:

 Date: 9/8/17
Christine Kenton

 Date: 9/8/17
Jerry Moore

For Mendocino Unified School District

 Date: 9/7/17
Jason Morse





2017 Single Plan for Student Achievement Mendocino K8 Schools



The Single Plan for Student Achievement

School: Mendocino K8 School, Albion School, Comptche School

District: Mendocino Unified School District

County-District School (CDS) Code: 6025167, 6116149, 6025142

Principal: Kim Humrichouse

Date of this revision: October 2017

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person:	Kim Humrichouse
Position:	Principal
Telephone Number:	707.937.0515
Address:	44261 Little Lake Rd., Mendocino, CA 95460
E-mail Address:	khumrichouse@mcn.org

The District Governing Board approved this revision of the SPSA on October 19, 2017.



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Form A: Planned Improvements in Student Performance

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index and adequate yearly progress growth targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

LEA GOAL: Improve student math achievement

SCHOOL GOAL: Math – For the 2017-18 School year, the percentage of students who have met or exceeded the standard on the SBAC will be greater than that of the state average across all grade levels.

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
SBAC scores from 2015, 2016, & 2017	School-wide math results show that our students tested better than the state average; however, math scores in the 3 rd and 6 th grade have shown to be lower than the state average for 2017.	<p>Quarterly, biannual and annual evaluation of student progress on local assessments and screenings as well as SBAC results.</p> <p>Where can a budget plan of the proposed expenditures for this goal be found? Goal 1 and Form C of the SPSA</p>

STRATEGY:

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
1. (By June 2018) Identify students struggling in math, provide specific, research-based interventions, conduct ongoing assessment of student growth.	Grade level teachers, RtI teacher, resource teachers	Universally screen students to identify struggling students. Develop a service plan for those students. Conduct regular assessments to determine the growth of students being served.	

<p>2. (By June 2018)</p> <p>Rigorously implement the newly adopted Bridges Math Program (K-5). Continue to implement the CPM program (6-8). Use collaboration and inquiry to improve math instructional strategies and curriculum implementation. Conduct ongoing evaluations to determine student and program outcomes and inform ongoing programmatic needs.</p>	Grade level teachers and RtI teacher	Daily Provide additional targeted instruction in math to struggling students.	\$30,000 Title I (2 instructional aides) \$17,676 Title VI (25% of Albion Teacher)
	Grade level teachers	Weekly Grade level teams will conduct weekly meetings to discuss and analyze how curriculum implementation is going. Areas of need will be identified.	\$ 9,100 Title II (Teacher)
	Grade level teachers, RtI teacher, resource teachers, math chair, principal	Annually Half day collaboration analyzing the math program, determine program needs and discussing student outcomes.	
	Teachers	Attend professional development opportunities to support the implementation of the math curriculum and gain skills around teaching strategies and student inquiry.	\$4,000 Title I PI Professional Development

Form C: Programs Included in this Plan

Check the box for each state and federal program in which the school participates. Enter the amounts allocated for each program in which the school participates and, if applicable, check the box indicating that the program's funds are being consolidated as part of operating a schoolwide program (SWP). The plan must describe the activities to be conducted at the school for each of the state and federal programs in which the school participates. The totals on these pages should match the cost estimates in Form A and the school's allocation from the ConApp.

Note: For many of the funding sources listed below, school districts may be exercising Categorical Program Provisions options (flexibility) with information available at <http://www.cde.ca.gov/fq/ac/co/documents/sbx34budgetflex.doc>.

Of the four following options, please select the one that describes this school site:

- ☒ This site operates as a targeted assistance school (TAS), not as a schoolwide program (SWP).
- ☐ This site operates a SWP but does not consolidate its funds as part of operating a SWP.
- ☐ This site operates a SWP and consolidates only applicable federal funds as part of operating a SWP.
- ☐ This site operates a SWP and consolidates all applicable funds as part of operating a SWP.

State Programs	Allocation	Consolidated in the SWP
<input type="checkbox"/> California School Age Families Education (Carryover only) Purpose: Assist expectant and parenting students to succeed in school	\$	<input type="checkbox"/>
<input type="checkbox"/> Economic Impact Aid/State Compensatory Education (EIA-SCE) (Carryover only) Purpose: Help educationally disadvantaged students succeed in the regular program	\$	<input type="checkbox"/>
<input type="checkbox"/> Economic Impact Aid/Limited-English Proficient (EIA-LEP) (Carryover only) Purpose: Develop fluency in English and academic proficiency of English learners	\$	<input type="checkbox"/>
<input type="checkbox"/> Peer Assistance and Review (Carryover only) Purpose: Assist teachers through coaching and mentoring	\$	<input type="checkbox"/>

Revised September 2015

<input type="checkbox"/>	Professional Development Block Grant (Carryover only) Purpose: Attract, train, and retain classroom personnel to improve student performance in core curriculum areas	\$	<input type="checkbox"/>
<input type="checkbox"/>	Quality Education Investment Act (QEIA) Purpose: Funds are available for use in performing various specified measures to improve academic instruction and pupil academic achievement	\$	<input type="checkbox"/>
<input type="checkbox"/>	School and Library Improvement Program Block Grant (Carryover only) Purpose: Improve library and other school programs	\$	<input type="checkbox"/>
<input type="checkbox"/>	School Safety and Violence Prevention Act (Carryover only) Purpose: Increase school safety	\$	<input type="checkbox"/>
<input type="checkbox"/>	Tobacco-Use Prevention Education Purpose: Eliminate tobacco use among students	\$	<input type="checkbox"/>
<input type="checkbox"/>	List and Describe Other State or Local Funds (e.g., Career and Technical Education [CTE], etc.)	\$	<input type="checkbox"/>
Total amount of state categorical funds allocated to this school		\$	
Federal Programs		Allocation	Consolidated in the SWP
<input checked="" type="checkbox"/>	Title I, Part A: Allocation Purpose: To improve basic programs operated by local educational agencies (LEAs)	\$30,000	<input type="checkbox"/>
<input type="checkbox"/>	Title I, Part A: Parental Involvement (if applicable under Section 1118[a][3][c] of the Elementary and Secondary Education Act) Purpose: Ensure that parents have information they need to make well-informed choices for their children, more effectively share responsibility with their children's schools, and help schools develop effective and successful academic programs (this is a reservation from the total Title I, Part A allocation).	\$	<input type="checkbox"/>

<input checked="" type="checkbox"/> For Program Improvement Schools only: Title I, Part A Program Improvement (PI) Professional Development (10 percent minimum reservation from the Title I, Part A reservation for schools in PI Year 1 and 2)	\$4,000		<input type="checkbox"/>
<input checked="" type="checkbox"/> Title II, Part A: Improving Teacher Quality Purpose: Improve and increase the number of highly qualified teachers and principals	\$9,100		<input type="checkbox"/>
<input type="checkbox"/> Title III, Part A: Language Instruction for Limited- English-Proficient (LEP) Students Purpose: Supplement language instruction to help LEP students attain English proficiency and meet academic performance standards	\$		Title III funds may not be consolidated as part of a SWP ¹
<input checked="" type="checkbox"/> Title VI, Part B: Rural Education Achievement Program Purpose: Provide flexibility in the use of ESEA funds to eligible LEAs	\$17,676		<input type="checkbox"/>
<input type="checkbox"/> For School Improvement Schools only: School Improvement Grant (SIG) Purpose: to address the needs of schools in improvement, corrective action, and restructuring to improve student achievement	\$		<input type="checkbox"/>
<input type="checkbox"/> Other federal funds (list and describe)	\$		<input type="checkbox"/>
<input type="checkbox"/> Other federal funds (list and describe)	\$		<input type="checkbox"/>
<input type="checkbox"/> Other federal funds (list and describe)	\$		<input type="checkbox"/>
Total amount of federal categorical funds allocated to this school	\$		
Total amount of state and federal categorical funds allocated to this school	\$60,776		

Note: Other Title I-supported activities that are not shown on this page may be included in the SPSA Action Plan.

¹ Title III funds are not a school level allocation even if allocated by the district to a school site. The LEA is responsible for fiscal reporting and monitoring and cannot delegate their authority to a site at which the program is being implemented. If Title III funds are spent at a school site, they must be used for the purposes of Title III and only for those students the LEA has identified for services. For more information please contact the Language Policy and Leadership Office at 916-319-0845.

Form D: School Site Council Membership

California *Education Code* describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school.² The current make-up of the SSC is as follows:

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Kim Humrichouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeanne Sullivan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sasha Blaser	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Jackson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laura Boucher	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michri Barnes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meg Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Gold	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cloe Rice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Elias Steinbuck	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Numbers of members in each category	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

² EC Section 52852

Form E: Recommendations and Assurances

The school site council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

1. The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and considered all recommendations from the following groups or committees before adopting this plan (Check those that apply):

- ☐ State Compensatory Education Advisory Committee _____ Signature
- ☐ English Learner Advisory Committee _____ Signature
- ☐ Special Education Advisory Committee _____ Signature
- ☐ Gifted and Talented Education Advisory Committee _____ Signature
- ☐ District/School Liaison Team for schools in Program Improvement _____ Signature
- ☐ Compensatory Education Advisory Committee _____ Signature
- ☐ Departmental Advisory Committee (secondary) _____ Signature
- ☐ Other committees established by the school or district (list) _____ Signature

4. The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.
5. This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
6. This SPSA was adopted by the SSC at a public meeting on: October 9, 2017.

Attested:

Kim Humrichouse
Typed name of School Principal

[Signature]
Signature of School Principal

10/9/17
Date

CLOE RICE
Typed name of SSC Chairperson

[Signature]
Signature of SSC Chairperson

10/10/17
Date

Single Plan for Student Achievement

Mendocino High Schools
2017-2018



Mendocino High School Site Council

Prepared by: Tobin Hahn

Single Plan for Student Achievement

School: Mendocino High Schools

District: Mendocino Unified School District

County-District School (CDS) Code: 2365581 – 2333185
2330306
2330090

Principal: Tobin Hahn

Date of this revision: October 2017

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person:	Tobin Hahn
Position:	Principal
Telephone Number:	707-937-5871
Address:	10700 Ford Street Mendocino, CA 95460
E-mail Address:	thahn@mendocinoused.org

The District Governing Board approved this revision of the SPSA on 10/19/2017.



Form A: Planned Improvements in Student Performance

Form A: Planned Improvements in Student Performance

LEA GOAL: Decrease the number of suspensions and office referrals for students (LCAP #5).

SCHOOL GOAL 1: In order to foster appropriate behavior, increase personal responsibility, and create positive culture, the Mendocino High Schools will utilize Positive Behavioral Interventions and Supports (PBIS) and will also work to make the campus more inviting for all members of the school community.

What data did you use to form this goal?	What were the findings from the analysis of this data	How will the school evaluate the progress of this goal?
California Healthy Kids Survey Perception data from stakeholder discussions Behavior data	It is generally felt that basic expectations, correctives, and consequences need to be made clear throughout the school community and a more positive culture needs to be fostered. Data indicate that overall students view the school positively. There is, however, a lack of meaningful opportunities for participation and an increase in substance use.	PBIS behavior data CHKS Perception data Records of school improvements

STRATEGY: Implement PBIS and create a more inviting campus environment.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
1. Behavioral expectations need to be explicitly stated and modeled, and consistently enforced and reinforced through the PBIS system.	Administration PBIS Committee Staff ASB/Students	Fall 2017 - ongoing 1. Implement and refine the PBIS system including: a. Acknowledgement system - improve fidelity b. Behavior data system c. Explicit teaching of expectations 2. Improve attendance and reduce tardiness a. Bell-ringer norm b. Enforcement of tardy policy, tardy letters 3. Schedule school-wide activities a. Monthly lunchtime activity (Noah Gold) b. Advisory competitions with a point system	MTSS Grant
2. Provide a physical setting that promotes positive relationships and collaborations within the school community.	Maintenance Staff Administration ASB/Clubs	2017-2018 1. Create and upgrade common areas that promote the gathering of staff and students a. Community school couches, new chairs in MHS classes 2. Utilize parent volunteers and student clubs/organizations to beautify the hallways and quad. a. Adopt-a-campus for Advisories.	Lump - furniture purchase
3. Support students in leading healthier lifestyles.	Administration Counseling	2017-2018 1. Implement a substance use cessation program and counseling. a. Carla Leach hired for 2 days a week. b. Social worker 2. Expand sex-ed beyond freshman Health. a. Offer as tutorial modules b. Seniors - college life workshop	MTSS Grant

LEA GOAL: Increase the number of students who are enrolling in college or other certificate programs, as well as employment rates for students not attending college (LCAP #6).

SCHOOL GOAL 2: The Mendocino High Schools will continue to improve the ASPIRE intervention system by developing methods of identification, analysis, implementation, and progress monitoring, as well as by reorganizing existing structures to allow all students timely access to interventions.

What data did you use to form this goal?	What were the findings from the analysis of this data?	How will the school evaluate the progress of this goal?
State and College Entrance test scores ASPIRE data Grade data Course lists and schedules	Academic support through ASPIRE is seen as a positive process that sometimes falls short due to a lack of academic data and structured and accessible interventions. We have been adding data and new methods for identifying students at risk. Goals are becoming more data driven.	Achievement data Test scores Records of formative assessments Course descriptions

STRATEGY: Continue to build and improve our MTSS by better integrating existing systems and making them more efficient, effective, and data-driven. Focus on supporting all students as well as those targeted for interventions.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
1. Develop consistent academic expectations	Staff Administration	2017-2018 1. Provide staff time for discussion and collaboration on grading policies and rubrics. a. November 1 minimum day topic on Grading b. District in-service on grading practices 2. Examine consistent expectations for students in AP/Honors classes and provide supports. a. AP teachers meet quarterly	
2. Restructure interventions to more effectively utilize resources.	Staff Administration	2017-2018 1. Restructure systems, including Tutorial, to provide more effective interventions for all students. a. Attend MTSS conferences b. Explore use of universal screenings c. Use Aeries data systems to trigger interventions 2. Make existing intervention tools more accessible and adopt others, including for reading, writing and math	MTSS grant

LEA GOAL: Increase the number and variety of elective opportunities for all students (LCAP #4). Increase the number of students who are enrolling in college or other certificate programs, as well as employment rates for students not attending college (LCAP #6).

SCHOOL GOAL 3: The Mendocino High Schools will maintain and expand relevant and engaging programs that meet student needs and meet college and career readiness standards.

What data did you use to form this goal?

Course surveys
Class lists
Stakeholder discussions

What were the findings from the analysis of this data?

In ongoing efforts to better meet student needs and inspire academic rigor, there is a desire to maintain and expand relevant and engaging programs. Several new courses have been added in recent years, both in college preparatory and career pathways.

How will the school evaluate the progress of this goal?

CALPADS data on CTE pathways
Course lists
Post-secondary data

STRATEGY: Improve course offerings, support services, and implement the CTE Improvement Grant.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
1. Improve career readiness and post-graduate preparation for both college bound and non-college bound students.	Staff Administration Counseling	2017-2018 1. Implement follow-up modules for <i>Get Focused Stay Focused</i> in 10 th -12 th grade starting with 10 th in 2018-2019 a. Provide training for modules b. Observe school site using the Advisory system c. Work with MCOE (Mary Makela) and county schools to share training d. Purchase modules and materials	College Readiness Grant, CTEIG
2. Enhance existing career tech pathways	CTE teachers Administration Counseling	2017-2018 1. Articulate programs with Mendocino College a. Meeting arranged with MC 2. Implement CTE standards in all CTE classes a. Support from MCOE (Mary Makela) b. CTE department meetings 3. Implement CTSS (Skills USA) a. Send staff to training	CTEIG

LEA GOAL: Parents of low income and EL students will be more involved and educated about the public school system (LCAP #3).

SCHOOL GOAL 4: The Mendocino High Schools will improve communication among students, parents, staff, and community

What data did you use to form this goal?

Survey data
Stakeholder discussions
Event attendance
Website visits
WASC committee feedback

What were the findings from the analysis of this data?

A need to improve overall communication in the school community and beyond was found during the self-study. This included communication and collaboration amongst staff, communication with students and parents, and communication with regards to involving the greater community in the school.

How will the school evaluate the progress of this goal?

Survey data
Stakeholder discussions
Event attendance
Website visits

STRATEGY: Implement strategies on multiple fronts to improve communication.

Action/Date	Person(s) Responsible	Task/Date	Cost and Funding Source (Itemize for Each Source)
1. Increase collaboration and communication amongst departments and whole staff.	Administration Staff	2017-2018 1. Utilize peer observation/coaching to improve teaching and create consistent expectations. a. Calibration activities for PBIS b. Create opportunities for peer observation 2. Implement instructional norms in '17-'18.	
2. Use Aeries or agreed upon system to connect school information to parents and students.	Administration Staff	2017-2018 1. Determine viability of using the Aeries Communication feature to replace and enhance the auto-dialer.	Cost to district
3. Create and promote opportunities for public sharing, celebration, and display of student work and athletic events.	Administration Staff	2017-2018 1. Actively promote existing events and increase opportunities for students to share 2. Implement a Celebration of Learning Day in spring 2018. 3. Make the MHS website more informative and user friendly.	
4. Increase student voice on campus.	ASB - student body Administration	1. Schedule forums for student participation a. Teen Task Force - increase attendance b. Evening Tea - invite students 3-4 times a year	

Form C: Programs Included in this Plan

- ☒ This site operates as a targeted assistance school (TAS), not as a schoolwide program (SWP).
- ☐ This site operates a SWP but does not consolidate its funds as part of operating a SWP.
- ☐ This site operates a SWP and consolidates only applicable federal funds as part of operating a SWP.
- ☐ This site operates a SWP and consolidates all applicable funds as part of operating a SWP.

State Programs	Allocation	Consolidated in the SWP
<input type="checkbox"/> Local Control Funding Formula (LCFF) – Base Grant Purpose: To provide flexibility in the use of state and local funds by LEAs and schools	\$	<input type="checkbox"/>
<input type="checkbox"/> LCFF – Supplemental Grant Purpose: To provide a supplemental grant equal to 20 percent of the adjusted LCFF base grant for targeted disadvantaged students	\$	<input type="checkbox"/>
<input type="checkbox"/> LCFF – Concentration Grant Purpose: To provide an additional concentration grant equal to 50 percent of the adjusted LCFF base grant for targeted students exceeding 55 percent of an LEA's enrollment	\$	<input type="checkbox"/>
<input type="checkbox"/> California School Age Families Education (Carryover only) Purpose: Assist expectant and parenting students to succeed in school	\$	<input type="checkbox"/>
<input type="checkbox"/> Economic Impact Aid/State Compensatory Education (EIA-SCE) (Carryover only) Purpose: Help educationally disadvantaged students succeed in the regular program	\$	<input type="checkbox"/>
<input type="checkbox"/> Economic Impact Aid/Limited English Proficient (EIA-LEP) (Carryover only) Purpose: Develop fluency in English and academic proficiency of English learners	\$	<input type="checkbox"/>
<input type="checkbox"/> Peer Assistance and Review (Carryover only) Purpose: Assist teachers through coaching and mentoring	\$	<input type="checkbox"/>
<input type="checkbox"/> Professional Development Block Grant (Carryover only) Purpose: Attract, train, and retain classroom personnel to improve student performance in core curriculum areas	\$	<input type="checkbox"/>
<input type="checkbox"/> Pupil Retention Block Grant (Carryover only) Purpose: Prevent students from dropping out of school	\$	<input type="checkbox"/>

<input type="checkbox"/>	Quality Education Investment Act (QEIA) Purpose: Funds are available for use in performing various specified measures to improve academic instruction and pupil academic achievement	\$	<input type="checkbox"/>
<input type="checkbox"/>	School and Library Improvement Program Block Grant (Carryover only) Purpose: Improve library and other school programs	\$	<input type="checkbox"/>
<input type="checkbox"/>	School Safety and Violence Prevention Act (Carryover only) Purpose: Increase school safety	\$	<input type="checkbox"/>
<input type="checkbox"/>	Tobacco-Use Prevention Education Purpose: Eliminate tobacco use among students	\$	<input type="checkbox"/>
<input type="checkbox"/>	List and Describe Other State or Local Funds (e.g., Career and Technical Education [CTE], etc.)	\$	<input type="checkbox"/>
Total amount of state categorical funds allocated to this school		\$	
Federal Programs		Allocation	Consolidated in the SWP
<input type="checkbox"/>	Title I, Part A: Allocation Purpose: To improve basic programs operated by local educational agencies (LEAs)		<input type="checkbox"/>
<input type="checkbox"/>	Title I, Part A: Parental Involvement (if applicable under Section 1118[a][3][c] of the Elementary and Secondary Education Act) Purpose: Ensure that parents have information they need to make well-informed choices for their children, more effectively share responsibility with their children's schools, and help schools develop effective and successful academic programs (this is a reservation from the total Title I, Part A allocation).	\$	<input type="checkbox"/>
<input type="checkbox"/>	For Program Improvement Schools only: Title I, Part A Program Improvement (PI) Professional Development (10 percent minimum reservation from the Title I, Part A reservation for schools in PI Year 1 and 2)	\$	<input type="checkbox"/>
<input type="checkbox"/>	Title II, Part A: Improving Teacher Quality Purpose: Improve and increase the number of highly qualified teachers and principals	\$	<input type="checkbox"/>

<input type="checkbox"/>	Title III, Part A: Language Instruction for Limited-English-Proficient (LEP) Students Purpose: Supplement language instruction to help LEP students attain English proficiency and meet academic performance standards	\$	Title III funds may not be consolidated as part of a SWP ¹
<input type="checkbox"/>	Title VI, Part B: Rural Education Achievement Program Purpose: Provide flexibility in the use of ESEA funds to eligible LEAs	\$	<input type="checkbox"/>
<input type="checkbox"/>	For School Improvement Schools only: School Improvement Grant (SIG) Purpose: to address the needs of schools in improvement, corrective action, and restructuring to improve student achievement	\$	<input type="checkbox"/>
<input type="checkbox"/>	Other federal funds (list and describe)	\$	<input type="checkbox"/>
<input type="checkbox"/>	Other federal funds (list and describe)	\$	<input type="checkbox"/>
<input type="checkbox"/>	Other federal funds (list and describe)	\$	<input type="checkbox"/>
Total amount of federal categorical funds allocated to this school		\$	
Total amount of state and federal categorical funds allocated to this school		\$	

Note: Other Title I-supported activities that are not shown on this page may be included in the SPSA Action Plan.

¹ Title III funds are not a school level allocation even if allocated by the district to a school site. The LEA is responsible for fiscal reporting and monitoring and cannot delegate their authority to a site at which the program is being implemented. If Title III funds are spent at a school site, they must be used for the purposes of Title III and only for those students the LEA has identified for services. For more information please contact the Language Policy and Leadership Office at 916-319-0845.

Findings:

- While diversity and socioeconomic status have remained fairly constant over the last 3-5 years, there has been a shift in the last decade toward slightly more diversity and a slight increase in free and reduced-price lunch participants.

Questions and Growth Areas:

- Because the number of ELL students has been low, there is not a well-developed program for these students. There has been a recent shift in how the services are provided and this new program should be supported.
- Low socio-economic students have not been directly targeted for academic interventions. This is a growth area.
- What factors are contributing to the lower performance in male students and socioeconomically disadvantaged students?

Student Demographics

Reflecting the demographics of the local area, Mendocino schools tend to lack the student diversity of surrounding districts and California in general. A lack of significant subgroups makes disaggregation of data statistically irrelevant in most cases. While larger or more diverse schools may invest a larger portion of their energy and resources into closing gaps between groups of students, we are necessarily more focused on the individual student.

There is a general feeling that the student demographic has become more challenging (increase in diversity, disabilities, and low socioeconomic), yet this does not play out in the data. This perception may be held by those who have been at the school for over a decade. For example, in 2004 and earlier, white students made up over 90% (dropping as low as 75% and now back up to 86%) of the student population and free and reduced-price lunch numbers were under 20% (now just above 20%).

One statistically significant subgroup, socioeconomically disadvantaged students, achieve lower than the schoolwide average, but still score well by some measures. A similar trend is seen with males scoring lower than females on standardized tests. This is further explored in the CAASPP data section.

Demographic	2013	2014	2015	2016	2017
Ethnic/Racial					
African American	2%	1%	3%	2%	1%
American Indian or Alaska Native	4%	4%	3%	2%	2%
Asian	5%	4%	3%	2%	2%
Filipino	0%	0%	1%	1%	1%
Hispanic or Latino	8%	9%	9%	9%	6%
Native Hawaiian or Pacific Islander	0%	0%	1%	1%	2%
White	75%	75%	76%	82%	86%
Ethnic Diversity Index (same ethnicity = 0)	23	24	24	15	18
Free and Reduced-Price Lunch	23%	26%	31%	24%	23%
English Learners	0%	1.1%	2%	1.6%	2.2%

Figure 1: MHS/MCHS Student Demographics 2013-2017 (source: DataQuest, EdData)

Graduation and College Preparedness

Graduation rates at MHS/MCHS have remained high. There have been large fluctuations in graduation rates for MSHS and MAS. While this is partially due to a small sample size, it may be worthwhile to investigate ways to stabilize and increase this rate.

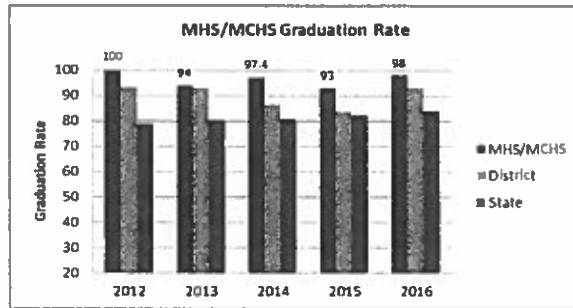


Figure 2: MHS/MCHS Graduation Rates 2010-2014

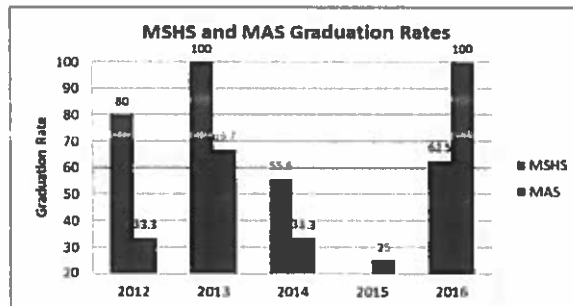


Figure 3: MSHS and MAS Graduation Rates 2010-2014

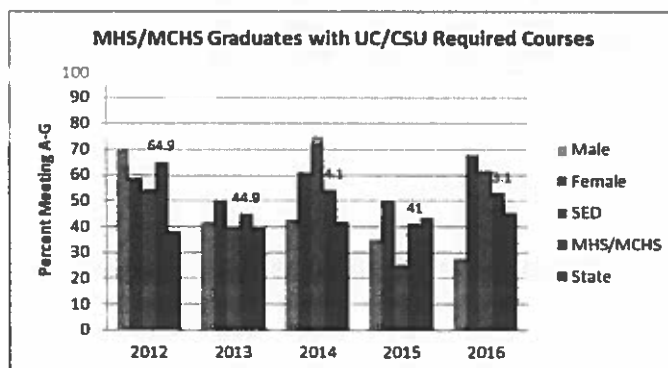


Figure 4: MHS/MCHS College Preparedness. (SED = Socio-economically disadvantaged)

While A-G completion rates are above the state average, there is a general feeling that, due to demographics, this rate should be higher. From 2009 to 2012, males made large gains in college preparedness, which then dropped steeply and continues to drop. Percentages for females have been relatively steady. Improving the college preparedness of male students is an area for growth.

Findings:

- There is a consistently high graduation rate compared to the State at MHS/MCHS.

- MAS and MSHS graduation rates are subject to large variation due to very small sample size.

- The percent of UC/CSU prepared students fluctuates, but remains below 55% the last four years.

- Percent UC/CSU qualified students were above the State average every year except 2015.

Questions and Growth Areas:

- What can be done to improve graduation rates at MAS and MSHS from year to year?

- How can the A-G completion rate be increased?

- How can males be supported to increase college preparedness?

Findings:

- The truancy rate dropped in 2012 and has remained lower.
- Suspensions from year to year tend to be mostly drug and alcohol related.
- Suspensions are below county, but above state averages and are decreasing.

Questions and Growth Areas:

- Suspension and perception data on drug use indicate a systemic need to address campus drug use.
- Is the decline in suspensions a sign of more positive behavior or a change in enforcement?

Truancy and Suspensions (no new data available)

The truancy rate dropped dramatically starting in 2012. It is likely this is due to changes in reporting method and not reflective of actual changes in the truancy rate.

Suspensions are higher than State rates, but like the State, are declining. The data suggest these are not repeat offenders as is often assumed. For example, unduplicated counts for 2014 show only 2 of 16 were by repeat suspensions.

The majority of suspensions are drug and alcohol related. There have been a number of drug and alcohol incidents the last four years. One incident prompted the closure of campus for several weeks in the fall of 2012.

While drug and alcohol use on campus is of great concern (see also California Healthy Kids Survey data), it is indicative of larger issues in the community. As per the visiting committee's recommendations in 2013, this is an issue that needs to be addressed regardless of community sentiment.

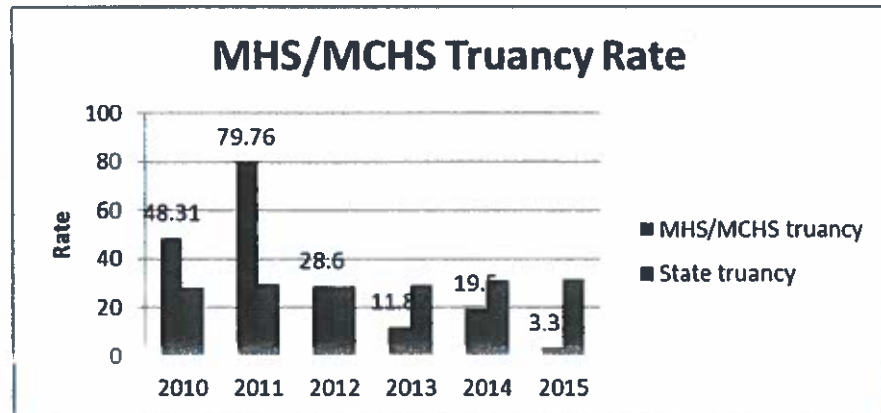


Figure 5: MHS/MCHS Truancy Rate.

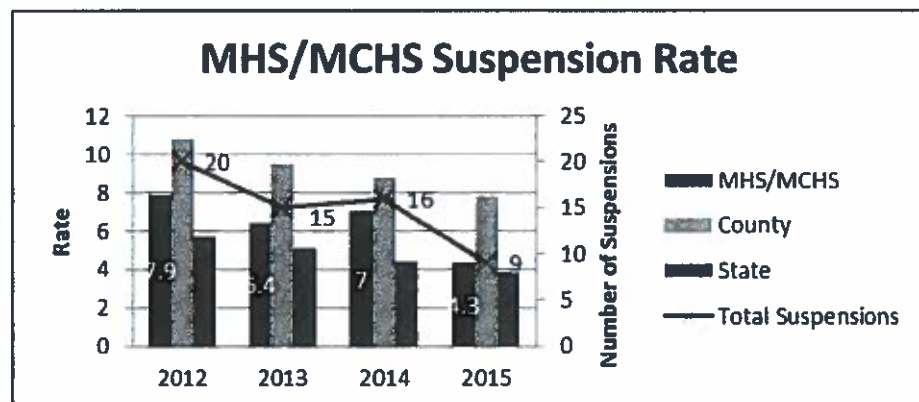


Figure 6: MHS/MCHS Suspension Rate.

CAASPP Results

2017 CAASPP results improved in both ELA and Math. Economically disadvantaged students and Males scored lower than other groups in both ELA and Math.

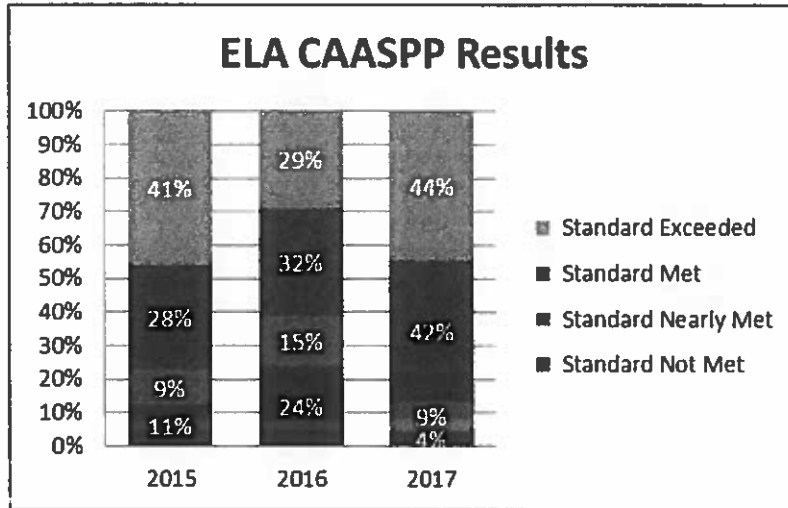


Figure 7: ELA CAASPP Results.

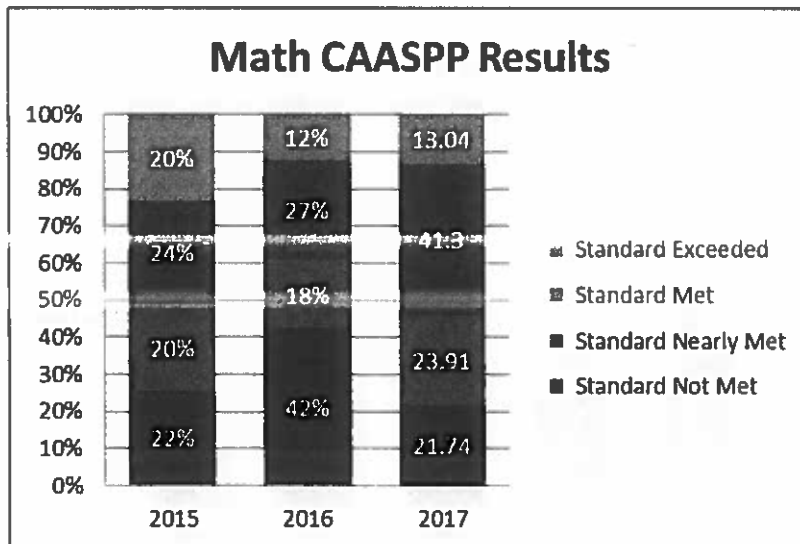


Figure 8: Math CAASPP Results.

Findings:

- Students scored better than State average in both ELA and Math.

- Students made gains in Math and ELA in 2017.

Questions and Growth Areas:

- With turnover in teaching staff, these results will need to be observed for several more years to determine causes of fluctuations in scores.

Findings:

- Females scored higher than males in both ELA and Math CAASPP results in all years.
- Socioeconomically disadvantaged scored lower than the schoolwide averages in both ELA and Math in 2017, though were above the state average.

Questions and Growth Areas:

- How can under-performing subgroups be better supported?

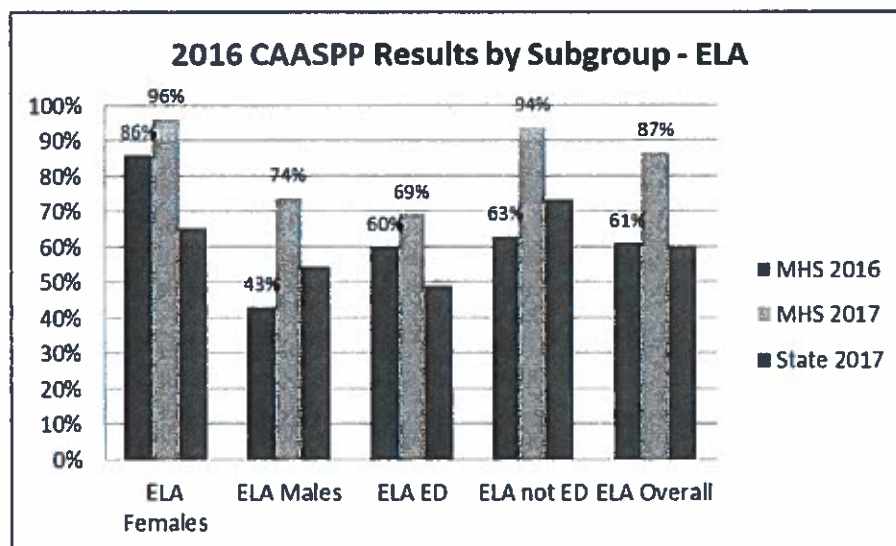


Figure 9: ELA CAASPP Percent At or Above Standard by Subgroup.

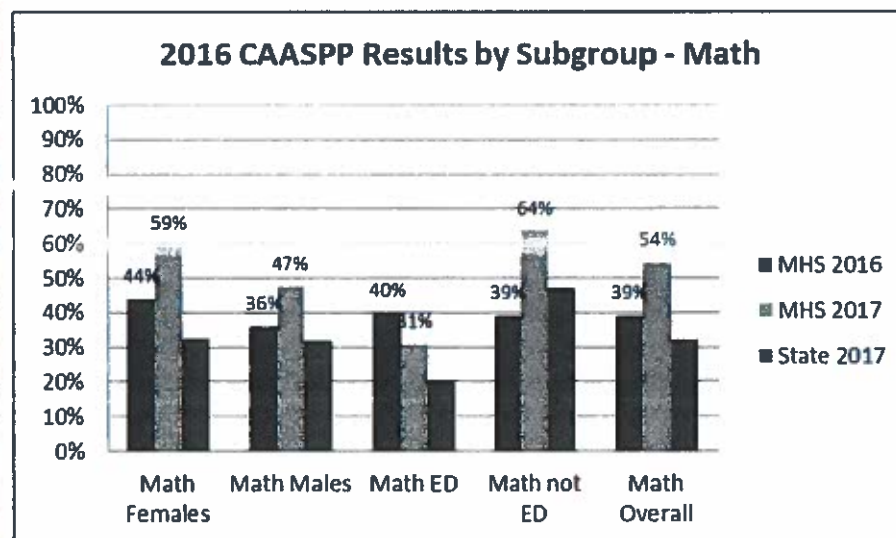


Figure 10: 2015 Math CAASPP Percent At or Above Standard by Subgroup.

AP Test Results

Pass rates (3+) have been above the State average 3 of the last 5 years, even while participation rates have increased. Analysis of scores by subject area on the College Board website show that Mendocino students score consistently highest on the English Language/Literature and Art History/Studio AP tests. Through the College Readiness Grant, teachers are provided summer training for new AP courses and courses with revised curriculum.

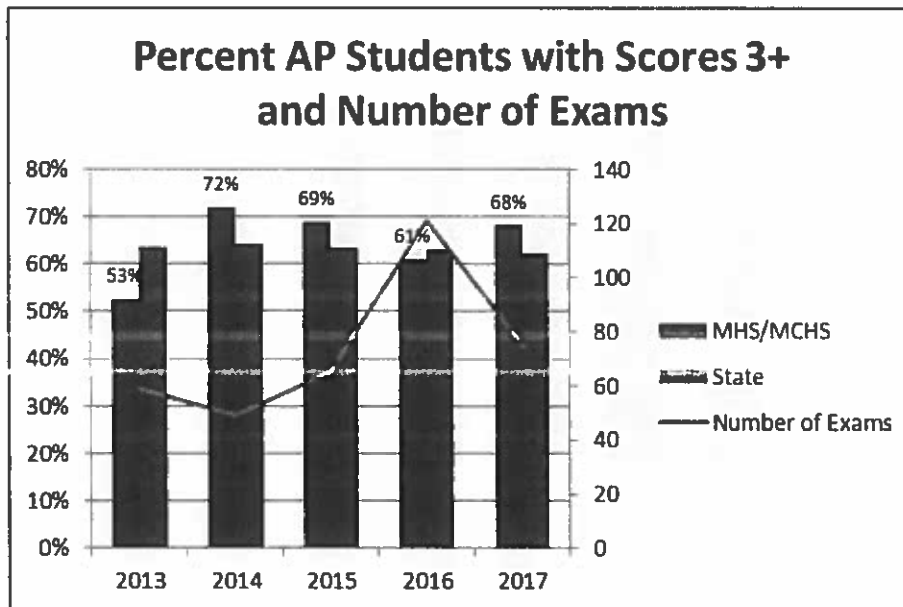


Figure 11: AP Test Results and Number of Tests (College Board).

Findings:

- AP Participation rate peaked in 2016.
- Pass rate (3+) is above State average 3 of the last 5 years.
- Students perform best overall on Art and English AP exams.

Questions and Growth Areas:

- Establish more communication between AP teachers.
- Establish a consistent culture in AP classes.
- Examine AP offerings and determine if they are meeting student needs.

Findings:

- SAT scores remain above State averages.
 - The percent of students scoring above 1500 remains high.
 - Math and Writing scores increased slightly in 2016 after declining.
 - Scores fluctuate inversely with percent tested.
- Questions and Growth Areas:**
- Continue to encourage students to take the SAT as part of a general effort to promote college preparedness.

SAT Results

The percent of MHS/MCHS students taking the SAT remains above the state average of 40%. The percent of students scoring above 1500 combined (a measure of college preparedness) continues to be well above the State average. All subjects average a score above 500. SAT preparation has been offered by both Math and English teachers.

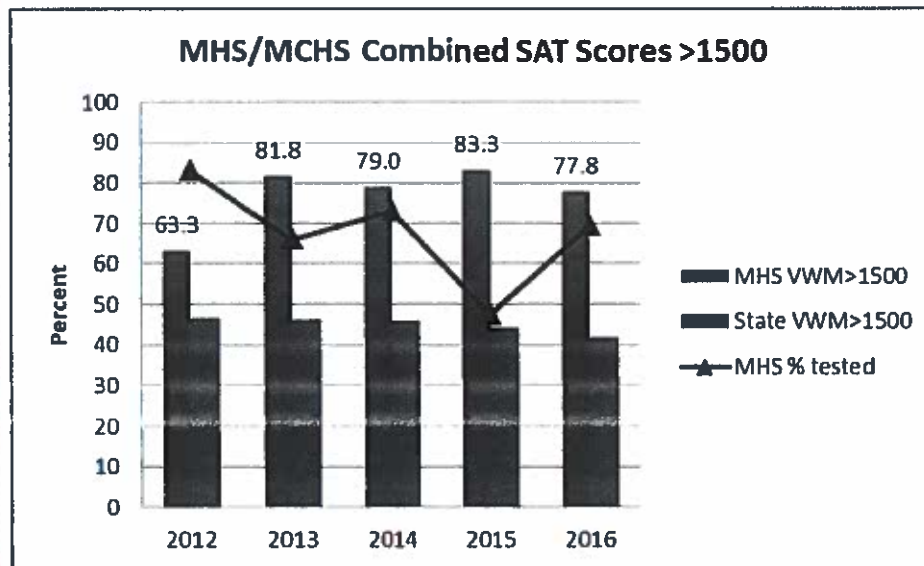


Figure 12: Combined SAT Scores and Percent Tested.

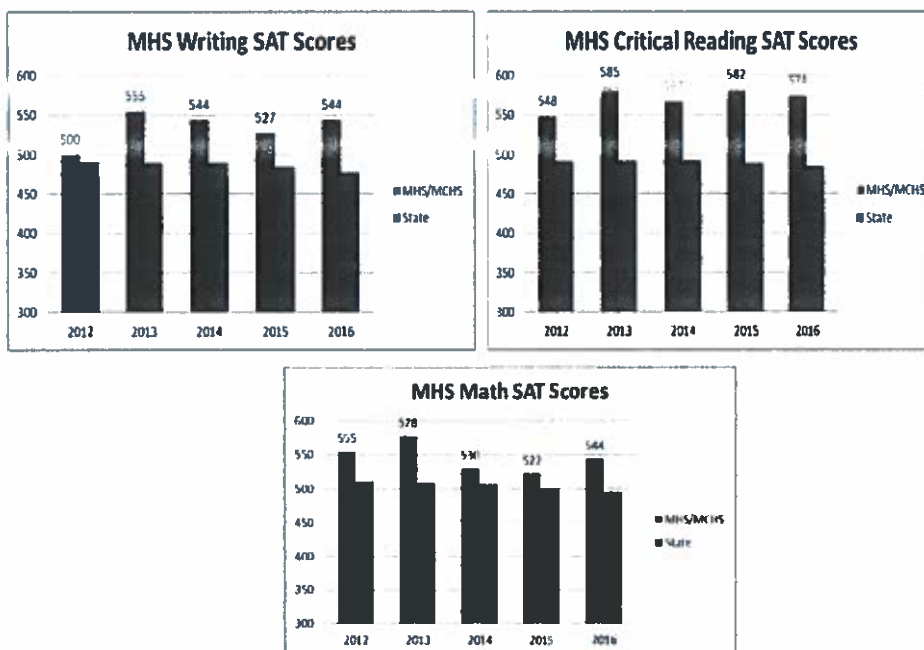


Figure 13: SAT Scores Compared to State

California Healthy Kids Survey

Results of the 2017 CHKS show some positive improvements. Supports and engagement has shown a positive increase, though opportunities for meaningful participation decreased. Substance use at school has dramatically increased.

School Climate Index (SCI)

	2015	2016	2017	Change
SCI Score ^A	321	—	326	+5
SCI State Percentile ^B	70	—	74	+4
SCI Similar Schools Percentile ^C	81	—	84	+3

School Climate Index Subscale Results

	SCI Scores			Change
	2015	2016	2017	
Overall Supports and Engagement	351	—	357	+6
High expectations and caring relationships	309	—	338	+29
Opportunities for meaningful participation	329	—	312	-17
Perceived school safety	365	—	371	+6
School connectedness	358	—	360	+2
Overall Low Violence and Substance Use	285	—	290	+5
Low physical violence perpetration	280	—	287	+7
Low physical/emotional violence victimization	316	—	310	-6
Low harassment and bullying	264	—	286	+22
Low substance use at school	268	—	241	-27

Other Indicators

Selected Student-Reported Indicators (California Healthy Kids Survey)

	2015	2016	2017	Change
Try hard on school work	69%	—	69%	0
Truant more than a few times	8%	—	12%	+4
Feel a part of the school	69%	—	74%	+5
Safety at school	73%	—	78%	+5
Harassed or bullied at school	47%	—	44%	-3
Experienced chronic sadness/hopelessness	34%	—	40%	+6

Selected Staff-Reported Indicators (California School Staff Survey)

	2015	2016	2017	Change
Nearly all/most students are motivated to learn	65%	—	60%	-5
Truancy is moderate/severe problem	76%	—	70%	-6
School is a supportive and inviting place for students to learn	100%	—	100%	0
School is a supportive and inviting place for staff to work	88%	—	100%	+12
School is a safe place for students	94%	—	100%	+6
Harassment/bullying is moderate/severe problem	47%	—	20%	-27
School is welcoming to and facilitates parental involvement	100%	—	100%	0
School has clean and well-maintained facilities	56%	—	90%	+34

Figure 14: California Healthy Kids Survey School Environment Indicators.

Findings:

- Other than “meaningful participation” and “substance use,” School climate index indicators were improved.

- Drug and alcohol use rates are high compared to State and neighboring districts and have increased.

Questions and Growth Areas:

- Curb drug use of students, especially during school.

- Increase opportunities for meaningful student participation.

Form D: School Site Council Membership

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Tobin Hahn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Sosnovec	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elise Boyle	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emily Inwood	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andy Wellspring	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erin Placido	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Greg Braden	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laviva Dakers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Susanna Jung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Henry Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dreanna Hypes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tayler Kolby-Kishbaugh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Numbers of members in each category	1	4	1	3	2

Form E: Recommendations and Assurances

The school site council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

1. The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and considered all recommendations from the following groups or committees before adopting this plan (**Check those that apply**):

☐ State Compensatory Education Advisory Committee _____ Signature

☐ English Learner Advisory Committee _____ Signature

☐ Special Education Advisory Committee _____ Signature

☐ Gifted and Talented Education Advisory Committee _____ Signature

☐ District/School Liaison Team for schools in Program Improvement _____ Signature

☐ Compensatory Education Advisory Committee _____ Signature

☐ Departmental Advisory Committee (secondary) _____ Signature

☐ Other committees established by the school or district (list) _____ Signature

4. The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.
5. This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
6. This SPSA was adopted by the SSC at a public meeting on: 10/10/2017.

Attested:

Tobin Hahn, Principal

Signature of School Principal

Date

Henry Thomas, Chairperson

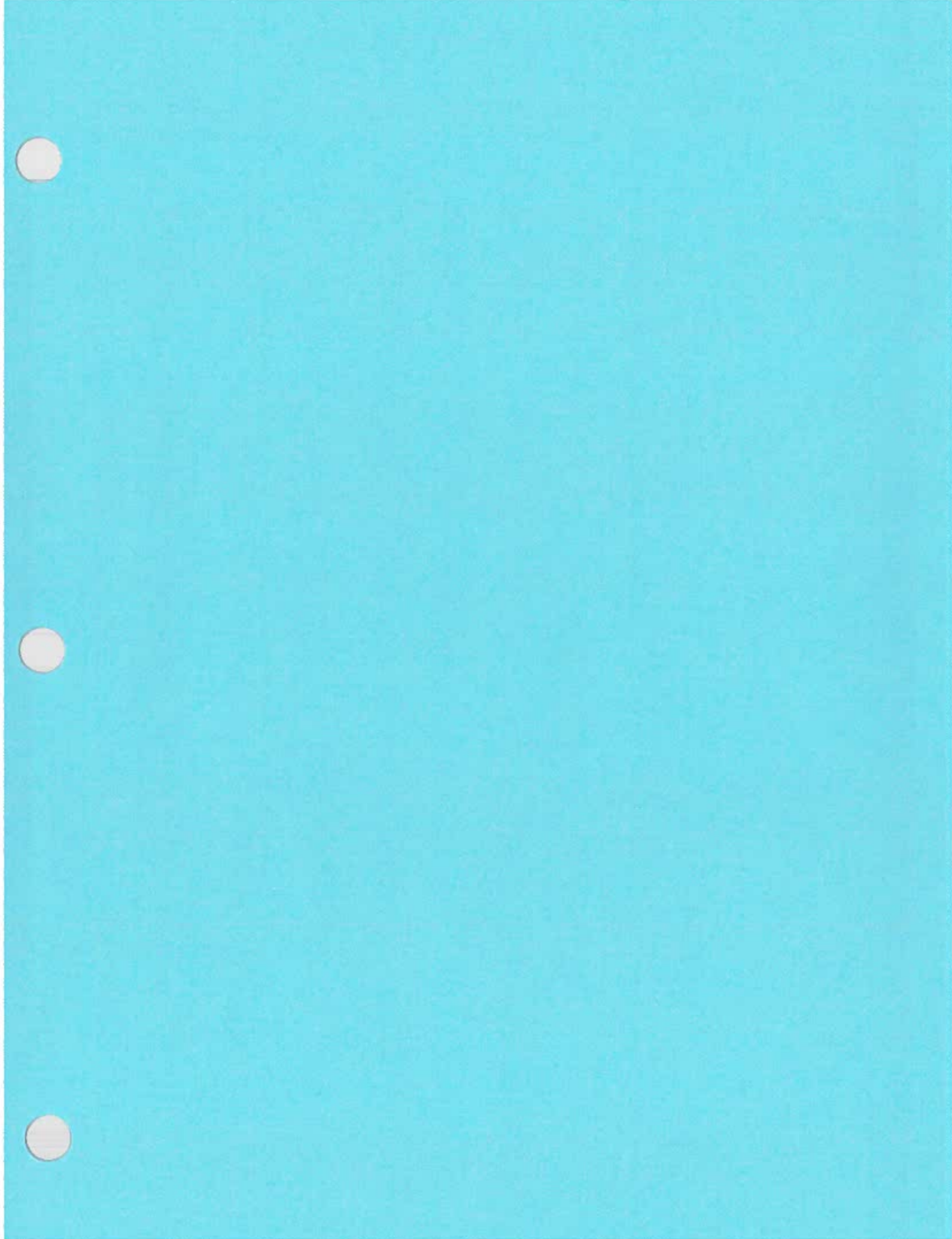
Signature of SSC Chairperson

Date



12







8/10/2017

MUSD Deferred Maintenance Budget

Overview

	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Running Total
Beginning Balance	476,918.31	401,029.92	302,466.36	207,202.30	97,354.30	152,354.30	182,354.30	
Total Def. Maint	-174,888.39	-174,563.56	-170,264.06	-184,848.00	-20,000.00	-45,000.00	-85,000.00	-854,564.01
Ending Balance	302,029.92	227,466.36	132,202.30	22,354.30	77,354.30	107,354.30	97,354.30	
Annual Deposit		100,000.00	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	

SITES

HS	-67,196.53	-142,398.29	-91,231.47	-132,350.00	0.00	0.00	0.00	-433,176.29
KB	-7,846.98	-2,760.59	-17,502.85	-52,498.00	-20,000.00	-35,000.00	0.00	-135,608.42
Albion	-23,849.27	-8,129.71	0.00	0.00	0.00	0.00	0.00	-31,978.98
Comptche	-990.24	-899.65	-6,998.00	0.00	0.00	0.00	-35,000.00	-43,887.89
Eik	-1,829.83	-1,124.50	0.00	0.00	0.00	0.00	-50,000.00	-52,954.33
CCM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Friendship Park	-8,026.27	0.00	0.00	0.00	0.00	0.00	0.00	-8,026.27
MCN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
District Office, Maintenance, Bus Barn	-57,099.73	-6,874.00	-54,531.74	0.00	0.00	-10,000.00	0.00	-128,505.47
Equipment	-8,049.54	-12,376.82	0.00	0.00	0.00	0.00	0.00	-20,426.36

High School

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Running Total
Football field terracing	-21,582.71							-21,582.71
Bleacher Repairs	-14,225.60							-14,225.60
Field/Track Repairs	-682.06							-682.06
Concrete Stairs SW Repair	-5,812							-5,812.00
Modular Removal	-7,893.96							-7,893.96
Lockdown	-172.04	-819						-991.04
Roof Inspection	-597.00							-597.00
Arborist Report	-937.50							-937.50
Underground Tank Project	-12,440.10							-12,440.10
Tech Office (MCN Build)	-2,378.56	-82.85						-2,461.41
Air Handler Repairs	-475.00							-475.00
Fiber optic Line Replace		-4,472.62						-4,472.62

Fuel Tank Replace		-107,214.71						-107,214.71
PAC Filter		-6809.03						-6,809.03
PAC Lighting		-248.34						-248.34
Stucco Repair		-445						-445.00
Stair Rail		-5,000						-5,000.00
Tree Clean Up		-2,320.88						-2,320.88
Meter Repair		-508.65						-508.65
Greenhouse		-256.69						-256.69
HS Principal Asst. Office Mold		-6,925.52						-6,925.52
Elevator Repair		-7,295						-7,295.00
Bells and Lockdown Tones, PA			-27,237.00					-27,237.00
Ducting Repair Rm 11/12			-973					-973.00
Upper Boiler Replace (our share)			-62,880.00					-62,880.00
North Cypress Trees Football field				-30,000				-30,000.00
PAC Make Entry Safe				-1,000.00				-1,000.00
Security Cameras			-141.47	-1,350.00				-1,491.47
HS Roof Repair				-100,000				-100,000.00
Total/Year	-67,196.53	-142,398.29	-91,231.47	-132,350.00	0.00	0.00	0.00	-433,176.29

K-8

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Running Total
Security Cameras	-5,918.24							-5,918.24
Gutter Repair	-34.74							-34.74
Oil Separator Locate	-648.75							-648.75
SWPP	-255.00							-255.00
Basket Ball Hoop	-990.25							-990.25
Generator		-907		-5,000				-5,907.00
Exterior Lights Controller		-1853.59						-1,853.59
Small Playground Structure			-17,503	-47,498				-65,000.85
Seal Coat Parking Lot & Street Signs					-20,000.00			-20,000.00
Metal Repaint						-35,000.00		-35,000.00
								0.00
								0.00
								0.00
								0.00
								0.00
								0.00
Total/Year	-7,846.98	-2,760.59	-17,502.85	-52,498.00	-20,000.00	-35,000.00	0.00	-135,608.42

Albion

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Running Total
Exterior Paint	-21,993.27							-21,993.27
Basket Ball Hoop/Court	-1,856.00	-8,129.71						-9,985.71
								0.00
								0.00
Total/Year	-23,849.27	-8,129.71	0.00	0.00	0.00	0.00	0.00	-31,978.98

Comptche

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Running Total
Basket Ball Hoop	-990.24							-990.24
E Stairs		-214.21						-214.21
Vegetation Clearing		-685.44						-685.44
New Furnace			-6,998.00					-6,998.00
Exterior Stain						-35,000.00		-35,000.00
								0.00
								0.00
Total/Year	-990.24	-899.65	-6,998.00	0.00	0.00	0.00	-35,000.00	-43,887.89

Elk/Greenwood

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Running Total
Pre School	-984.77							-984.77
Back Flow Preventer	-845.06	-1124.50						-1,969.56
Roofing/Paint							-50,000.00	-50,000.00
								0.00
								0.00
Total/Year	-1,829.83	-1,124.50	0.00	0.00	0.00	0.00	-50,000.00	-52,954.33

CCM

[illegible]

Friendship Park

[illegible]**MCN**[illegible]

District Office, Maintenance, Bus Barn, Misl.

Project	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Running Total
Fire Line Payback	-55,702.00							-55,702.00
Misc.	207.27							207.27
Hazmat Inventory	-1,605.00							-1,605.00
D.O. Flat Roof Replace		-6,874.00						-6,874.00
Water Leak Detection			-12,723.00					-12,723.00
D.O. Mold			-12,593.00					-12,593.00
MCCSD Engineer			-16,953.44					-16,953.44
State Mandated Water System Upgrades			-3,000.00					-3,000.00
AED's			-780.00					-780.00
Bus Barn Drainage			-152.50					-152.50
Maint Yard Emergency Tree Removal			-5,800.00					-5,800.00
Bus Barn Paint, Structural Repairs							0.00	0.00
District Office Exterior Stain						-10,000.00		-10,000.00
Adj.			-2,529.80					-2,529.80
								0.00
								0.00
Total/Year	-57,099.73	-6,874.00	-54,531.74	0.00	0.00	-10,000.00	0.00	-128,505.47

Equipment

Description	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Running Total
Dump Trailer	-8,049.54							-8,049.54
Commercial Mower		-12,376.82						-12,376.82
								0.00
Total/Year	-8,049.54	-12,376.82	0.00	0.00	0.00	0.00	0.00	-20,426.36

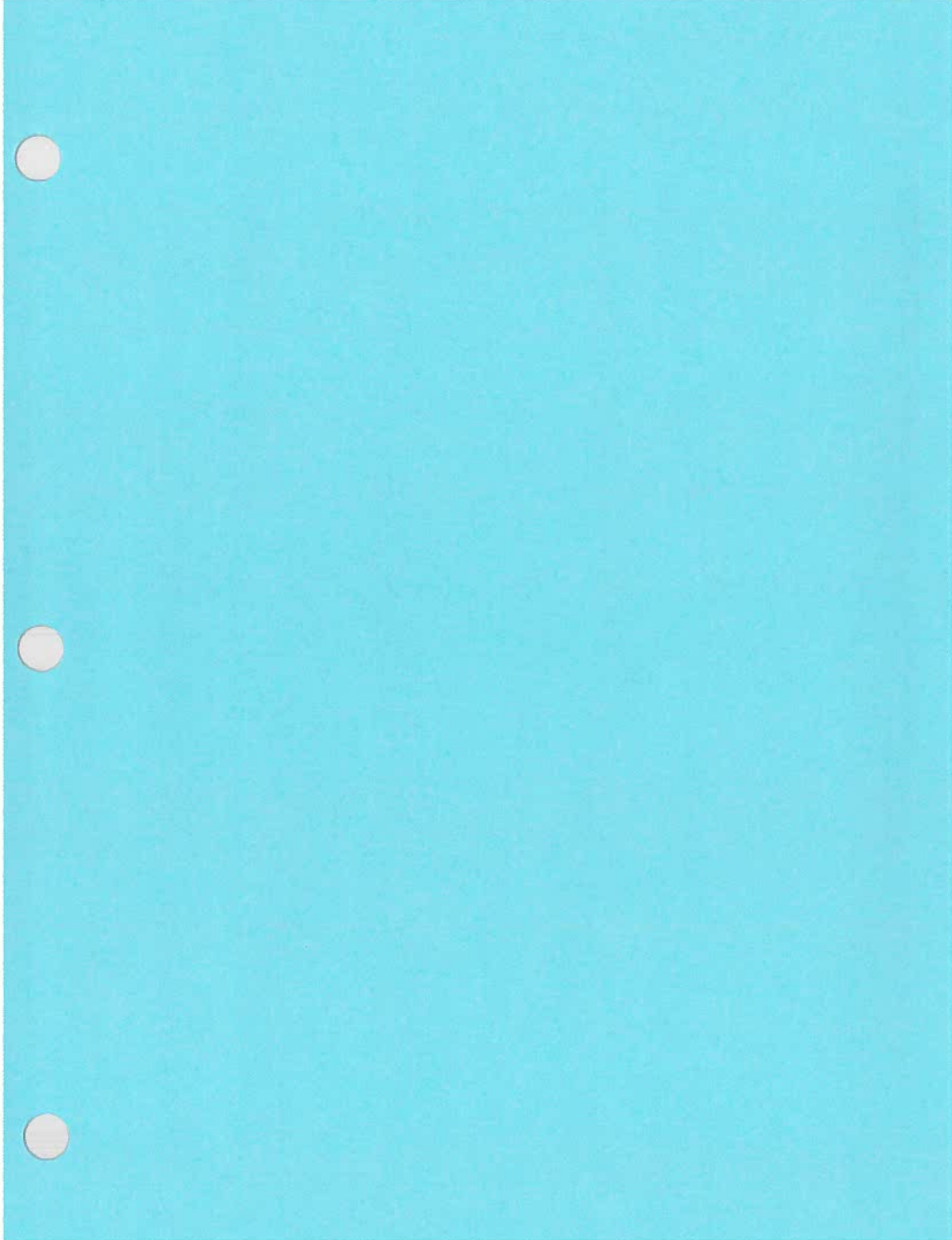
Mendocino Unified School District
2017/2018
Projects Update

Projects in progress:

- Prop 39 upgrades: Complete
- K8 Playground: Expected complete October 13.
- K8 Generator: Expected complete next few months.
- HS Roof: Expected complete within a month.

Projects on the horizon:

- HS Security cameras.
- HS Cypress trees removal (near baseball field). On hold pending MHRB review.
- HS Make PAC entry safe.







Mendocino County Office of Education

Warren Galletti, Superintendent of Schools

2240 Old River Road • Ukiah, CA 95482 • 707 467-5000 • Fax: 707 462-0379

**Memorandum of Understanding
Mendocino County Office of Education
and
Mendocino Unified School District
Cal Fresh Outreach Program
July 1, 2017 – June 30, 2018**

Mendocino Unified School District agrees to enter into this Memorandum of Understanding with the Mendocino County Office of Education to participate in the Mendocino County Health and Human Services' Cal Fresh Outreach Program.

The purpose of this agreement is to outline the roles of the Mendocino Unified School District and the Mendocino County Office of Education (MCOE). It is the intent of this effort to provide information and outreach to families who might be eligible to enroll in California's Food Stamp Program known as Cal Fresh.

The services to be rendered and the terms and conditions of the Memorandum of Understanding are as follows:

The Mendocino County Office of Education shall:

- Act as Lead Educational Agency (LEA)
- Identify a MCOE employee to provide coordination for the Cal Fresh Outreach Program with participating school districts.
- Be the liaison between school districts and the County of Mendocino, Health and Human Services Agency (HHSA).
- Provide program monitoring to ensure objectives are met.
- Submit to the HHSA outcome data from the outreach program. Attachments 1 and 2.
- Work collaboratively with HHSA to develop a process and protocol for identifying High Priority Students. High Priority Students are those that meet the following criteria:
 - a. Student is enrolled in the Free Priced Meal Program
 - b. Student not directly certified through Cal Fresh or Foster Care.
- Distribute to participating districts Cal Fresh outreach materials created by the HHSA.
- Allocate funding at \$14.87 per enrolled Free or Reduced Lunch student based on the 2015-16 Free or Reduced Lunch count \$3,139.00.

II. Mendocino Unified School District shall:

- Identify a school district employee or a Family Resource Center who will be responsible for the Cal Fresh Outreach Program.
- Identify at least one event per school site promoting the Cal Fresh Program and FRPM to those eligible families who are not enrolled in Cal Fresh and/or FRPM. This can be done at an existing school event such as Back to School Night, Open House, or another appropriate venue. HHSA will provide outreach materials.
- Send two notifications per calendar year promoting Cal Fresh to every child in the district. This can be done by mail or sent home with each child. HHSA will provide a template for the appropriate materials to be sent home.
- Contact High Priority Students by mail to encourage these families to enroll in the Cal Fresh Program. The district generates a list of their High Priority Students. HHSA and MCOE will provide the materials to be mailed.
- Submit Activity Report to MCOE by May 15, 2018.
- Invoice MCOE by May 15, 2018 or earlier if outreach identified in this MOU has been completed.

Mendocino County Office of Education

Mendocino Unified School District

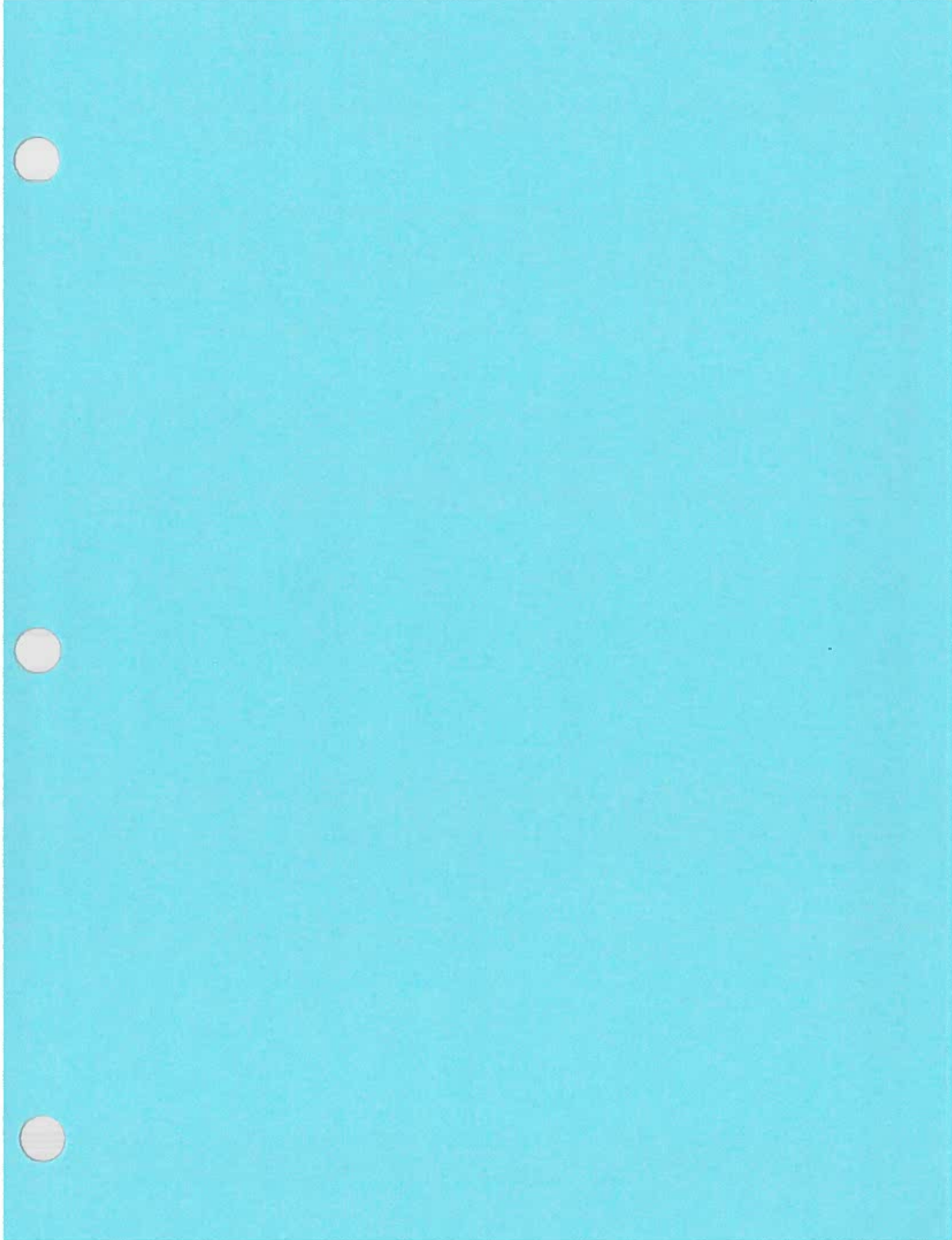
Becky Jeffries, Asst. Superintendent
Mendocino County Office of Education

Jason Morse, Superintendent
Mendocino Unified School District

Date

10/2/17

Date





Personnel

Temporary Athletic Team Coaches

Qualifications

Minimum qualifications for temporary athletic team coaches shall include, but are not necessarily limited to, competencies in the following areas: (5 CCR 5593)

1. Care and prevention of athletic injuries, basic sports injury first aid, and emergency procedures, as evidenced by one or more of the following:
 - a. Completion of a college-level course in the care and prevention of athletic injuries and possession of a valid cardiopulmonary resuscitation (CPR) card
 - b. A valid sports injury certificate or first aid card, and a valid CPR card
 - c. A valid Emergency Medical Technician (EMT) I or II card
 - d. A valid trainer's certification issued by the National or California Athletic Trainers' Association (NATA/CATA)
 - e. Possession of both valid CPR and first aid cards and practical experience under the supervision of an athletic coach or trainer or experience assisting in team athletic training and conditioning
2. Coaching theory and techniques in the sport or game being coached, as evidenced by one or more of the following:
 - a. Completion of a college course in coaching theory and techniques
 - b. Completion of in-service programs arranged by a school district or county office of education
 - c. Prior service as a student coach or assistant athletic coach in the sport or game being coached
 - d. Prior coaching in community youth athletic programs in the sport being coached
 - e. Prior participation in organized competitive athletics at the high school level or above in the sport being coached
3. Knowledge of the rules and regulations pertaining to the sport or game being coached, the league rules, and, at the high school level, regulations of the California Interscholastic Federation (CIF)
4. Knowledge of child or adolescent psychology, as appropriate, as it relates to sport participation, as evidenced by one or more of the following:
 - a. Completion of a college-level course in child psychology for elementary school positions and adolescent or sports psychology for secondary school positions
 - b. Completion of a seminar or workshop on human growth and development of youth
 - c. Prior active involvement with youth in school or community sports program

The Superintendent or designee may waive competency requirements for persons enrolled in appropriate training courses leading to acquisition of the competency, provided such persons serve under the direct supervision of a fully qualified coach until the competencies are met. (5 CCR 5593)

Volunteers who supervise or direct an athletic program shall meet the qualification criteria specified in 5 CCR 5593 required for temporary athletic team coaches employed by the district. Any volunteer who does not meet such criteria shall serve only under the supervision of a fully qualified coach and shall not be given charge of an athletic program.

Additional Qualifications of Non-certificated Personnel and Volunteers

In addition to the qualifications listed above, any non-certificated employee or volunteer assigned as a temporary athletic team coach shall: (5 CCR 5592)

1. Be free from tuberculosis and any other contagious disease that would prohibit certificated teachers from teaching, as verified by a written statement, renewable every four years, from a licensed physician or other person approved by the district
2. Not have been convicted of any offense referred to in Education Code 44010, 44011, or 44424, or any offense involving moral turpitude or evidencing unfitness to associate with children

Note: Education Code 49024 requires any non-certificated employee or volunteer who works with students in a district-sponsored interscholastic athletic program to obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing or to clear a Department of Justice and Federal Bureau of Investigation criminal background check prior to beginning his/her duties. See the accompanying Board policy.

Any non-certificated employee or volunteer assigned as a temporary athletic team coach shall obtain an Activity Supervisor Clearance Certificate or a criminal background check in accordance with Board policy. (Education Code 49024)

Training

Each employee or volunteer high school athletic team coach shall complete, at his/her expense, a coaching education program that meets the standards developed by the CIF and includes, but is not limited to, training in regard to sport psychology, sport pedagogy, sport physiology, sport management, statewide and school regulations, and CPR and first aid, including the signs, symptoms, and appropriate response to concussions. A high school coach who has completed the education program in another California school district shall be deemed to have met the requirement for this district. An individual who has not completed the education program may be assigned as a coach for no longer than one season of interscholastic competition. (Education Code 35179.1, 49032)

In addition, prior to coaching an athletic activity and every two years thereafter, athletic coaches shall complete an approved training course on the nature and warning signs of sudden cardiac arrest. (Education Code 33479.2, 33479.6, 33479.7)

Code of Ethical Conduct

Employees providing supervisory or instructional services in interscholastic athletic programs and activities shall: (5 CCR 5596)

1. Show respect for players, officials, and other coaches
2. Respect the integrity and judgment of game officials

3. Establish and model fair play, sportsmanship, and proper conduct
4. Establish player safety and welfare as the highest priority
5. Provide proper supervision of students at all times
6. Use discretion when providing constructive criticism and when reprimanding players
7. Maintain consistency in requiring all players to adhere to the established rules and standards of the game
8. Properly instruct players in the safe use of equipment
9. Avoid exerting undue influence on a student's decision to enroll in an athletic program at any public or private postsecondary educational institution
10. Avoid exerting undue influence on students to take lighter academic course(s) in order to be eligible to participate in athletics
11. Avoid suggesting, providing, or encouraging any athlete to use nonprescription drugs, anabolic steroids, or any substance to increase physical development or performance that is not approved by the U.S. Food and Drug Administration, U.S. Surgeon General, or the American Medical Association
12. Avoid recruitment of athletes from other schools
13. Follow the rules of behavior and the procedures for crowd control as established by the district and the league in which the district participates

(3/10 7/10) 5/17

Students

Bullying

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No individual or group shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel.

Cyberbullying includes the creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable district and school plans.

As appropriate, the Superintendent or designee may collaborate with law enforcement, courts, social services, mental health services, other agencies, and community organizations in the development and implementation of joint strategies to promote safety in schools and the community and to provide services for alleged victims and perpetrators of bullying.

Bullying Prevention

To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying.

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

Staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective response.

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3 - Uniform Complaint Procedures.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Investigation and Resolution of Complaints

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3.

If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

Discipline

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32282 Comprehensive safety plan

32283.5 Bullying; online training

35181 Governing board policy on responsibilities of students

35291-35291.5 Rules

48900-48925 Suspension or expulsion

48985 Translation of notices

52060-52077 Local control and accountability plan

PENAL CODE

422.55 Definition of hate crime

647 Use of camera or other instrument to invade person's privacy; misdemeanor

647.7 Use of camera or other instrument to invade person's privacy; punishment

653.2 Electronic communication devices, threats to safety

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

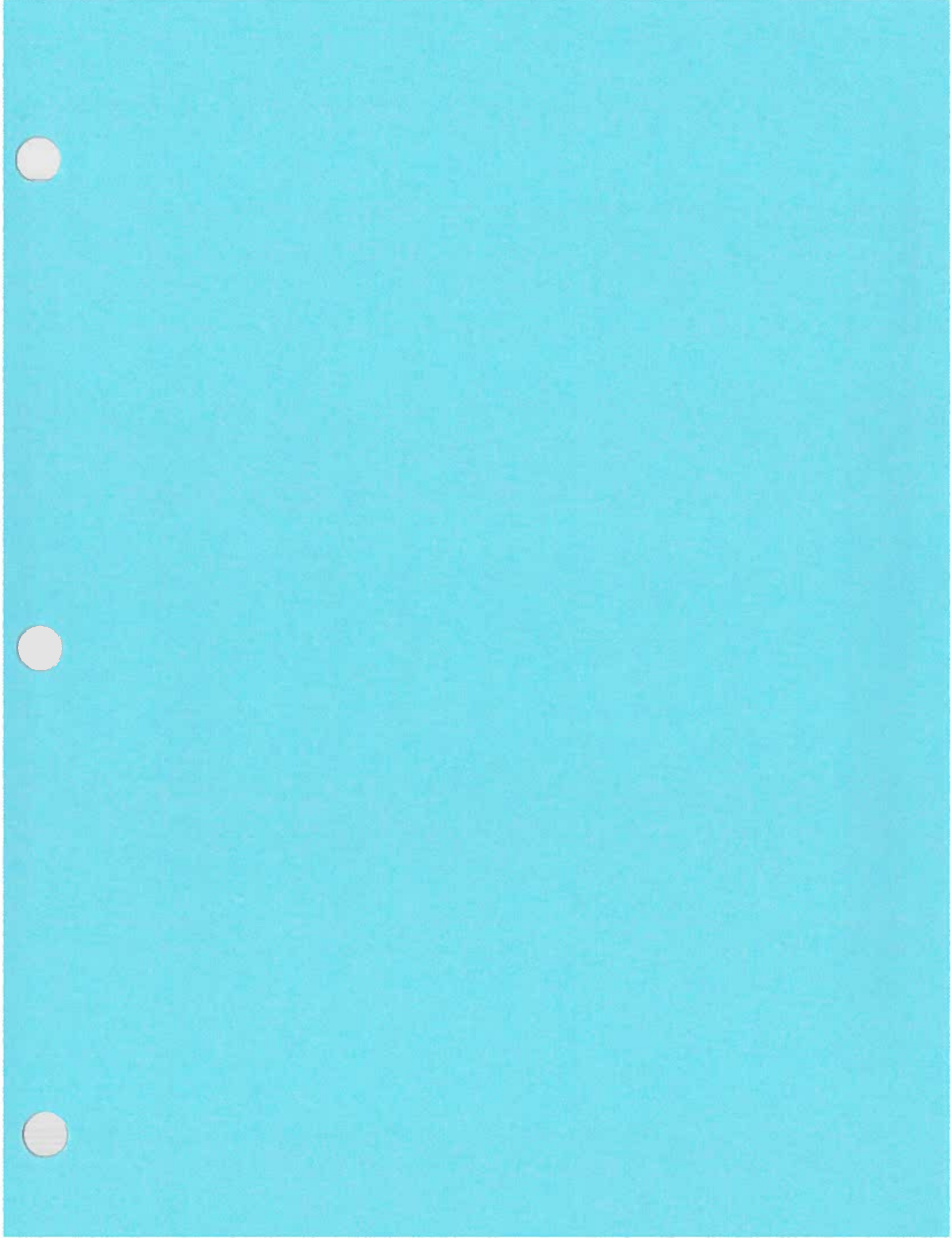
CODE OF FEDERAL REGULATIONS, TITLE 34

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

110.25 Notification of nondiscrimination on the basis of age

(4/13 10/14) 7/15





MUSD Participation Rate

STUDENTS WITH NO REPORTED DISABILITY	
2017	93.7%
State	97.7%
2016	89.2%
State	96.9%

MUSD Participation Rate (Math)

STUDENTS WITH DISABILITY	
2017	85.2%
State	94.4%
2016	89.4%
State	94.6%

MUSD Participation Rate (Math)

ALL STUDENTS	
2017	92.7%
State	97.4%
2016	89.2%
State	96.7%
2015	91.9%
State	96.2%

Mendocino Unified School District

Smarter Balanced Assessment Report 2017

MUSD Participation Rate (Math)

ECONOMICALLY DISADVANTAGED	
2017	92.4%
State	97.6%
2016	91.9%
State	96.9%

MUSD Participation Rate (Math)

NOT ECONOMICALLY DISADVANTAGED	
2017	92.9%
State	97.1%
2016	87.1%
State	96.2%

3rd Grade Math

SBAC MATH 24	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	21%	21%	29%	29%	42%
State	19%	28%	25%	28%	47%
2016	26%	44%	22%	7%	70%
State	18%	28%	26%	29%	46%
2015	13%	35%	32%	19%	48%
State	14%	26%	27%	33%	40%

Mean Scale Score	
2017	2413.1
State	2427.9
2016	2453.2
State	2424.8
2015	2421.7
State	2415.1

4th Grade Math

SBAC MATH 41	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	15%	39%	32%	15%	54%
State	17%	24%	32%	28%	41%
2016	14%	21%	40%	24%	35%
State	15%	23%	33%	28%	38%
2015	0%	12%	54%	34%	12%
State	13%	22%	35%	31%	35%

Mean Scale Score	
2017	2487.2
State	2462.9
2016	2458.9
State	2460.5
2015	2431.0
State	2453.8

5th Grade Math

SBAC MATH 43	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	23%	16%	30%	30%	39%
State	18%	16%	27%	39%	34%
2016	5%	13%	36%	46%	18%
State	17%	16%	28%	39%	33%
2015	9%	21%	35%	35%	30%
State	15%	15%	29%	41%	30%

Mean Scale Score	
2017	2500.8
State	2485.8
2016	2458.8
State	2485.3
2015	2487.9
State	2480.3

6th Grade Math

SBAC MATH 38	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	5%	13%	47%	34%	18%
State	18%	19%	28%	35%	37%
2016	8%	25%	42%	25%	33%
State	17%	18%	30%	35%	35%
2015	13%	23%	23%	40%	36%
State	15%	18%	31%	36%	33%

Mean Scale Score	
2017	2489.9
State	2508.5
2016	2505.1
State	2508.6
2015	2498.0
State	2504.4

7th Grade Math

SBAC MATH 32	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	44%	19%	28%	9%	63%
State	18%	19%	27%	36%	37%
2016	58%	16%	16%	10%	74%
State	17%	19%	30%	34%	36%
2015	25%	34%	22%	19%	59%
State	15%	19%	29%	37%	34%

Mean Scale Score	
2017	2586.9
State	2524.9
2016	2624.9
State	2525.0
2015	2559.9
State	2518.5

8th Grade Math

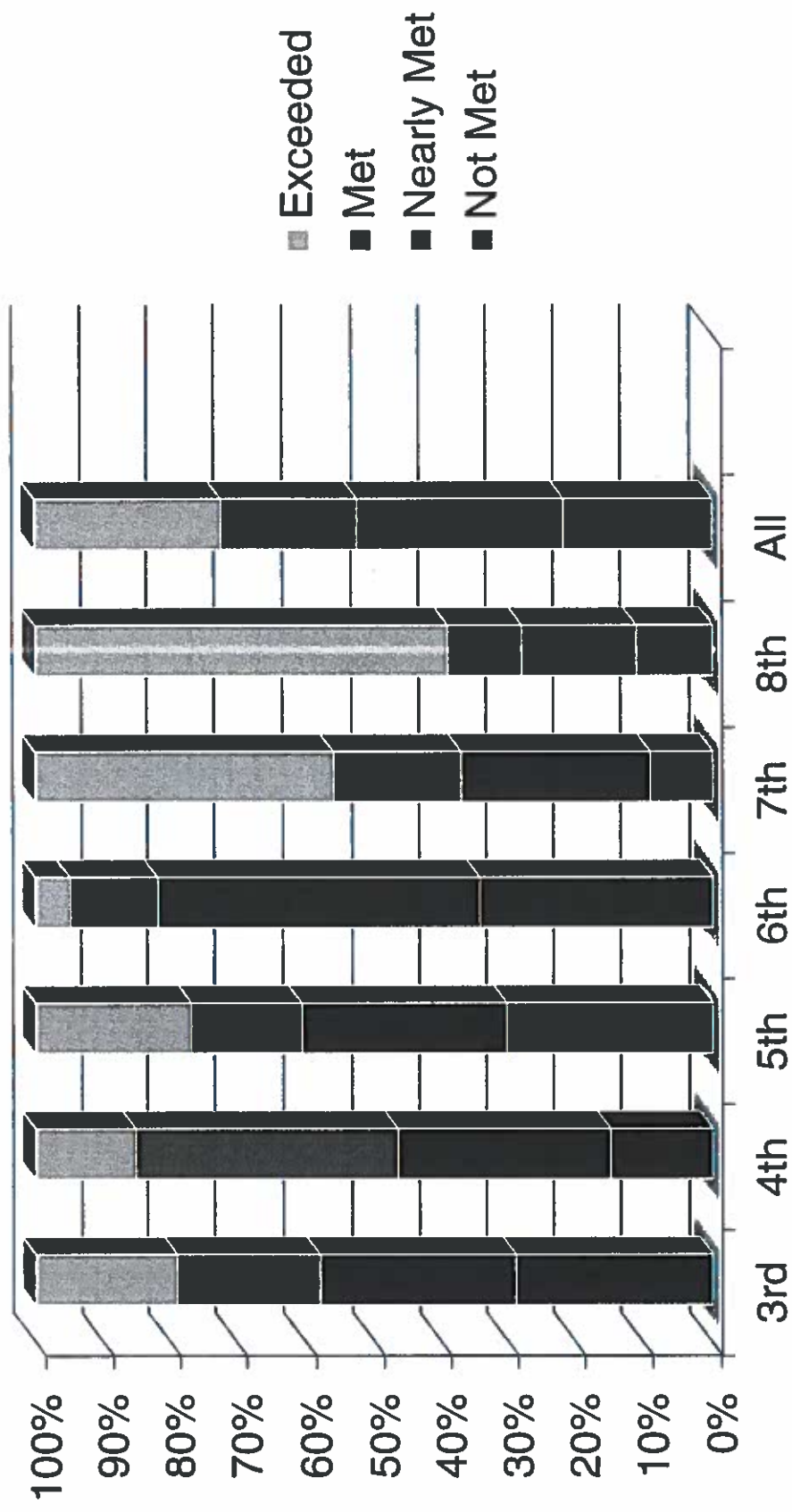
SBAC MATH 36	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	61%	11%	17%	11%	72%
State	20%	16%	23%	40%	36%
2016	44%	21%	26%	9%	65%
State	19%	17%	25%	39%	36%
2015	45%	21%	19%	14%	66%
State	16%	17%	26%	41%	33%

Mean Scale Score	
2017	2654.2
State	2540.2
2016	2618.1
State	2541.1
2015	2624.5
State	2534.0

K-8 Math

SBAC MATH 214	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	28%	20%	31%	22%	48%
2016	24%	22%	32%	22%	46%
2015	18%	24%	31%	27%	42%

3rd – 8th Grade Math Achievement Level Distribution



K-8 Math Areas – All Students

Area	Above			At or Near			Below		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
Concepts and Procedures	25%	30%	36%	36%	38%	32%	39%	32%	32%
Problem Solving and Data Analysis	21%	29%	32%	51%	44%	42%	27%	26%	46%
Communicating Reasoning	23%	29%	29%	47%	47%	46%	30%	24%	25%

K-8 Subgroup Results - Math

Disability (23)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	4%	13%	13%	70%	17%
2016	0%	18%	36%	45%	18%
2015	6%	0%	25%	69%	6%

Econ. Disadv. (90)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	16%	16%	33%	36%	32%
2016	8%	23%	38%	31%	31%
2015	8%	22%	24%	46%	30%

K-8 Subgroup Results - Math

Female (99)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	29%	20%	34%	17%	49%
2016	23%	23%	34%	21%	46%
2015	16%	25%	35%	24%	41%

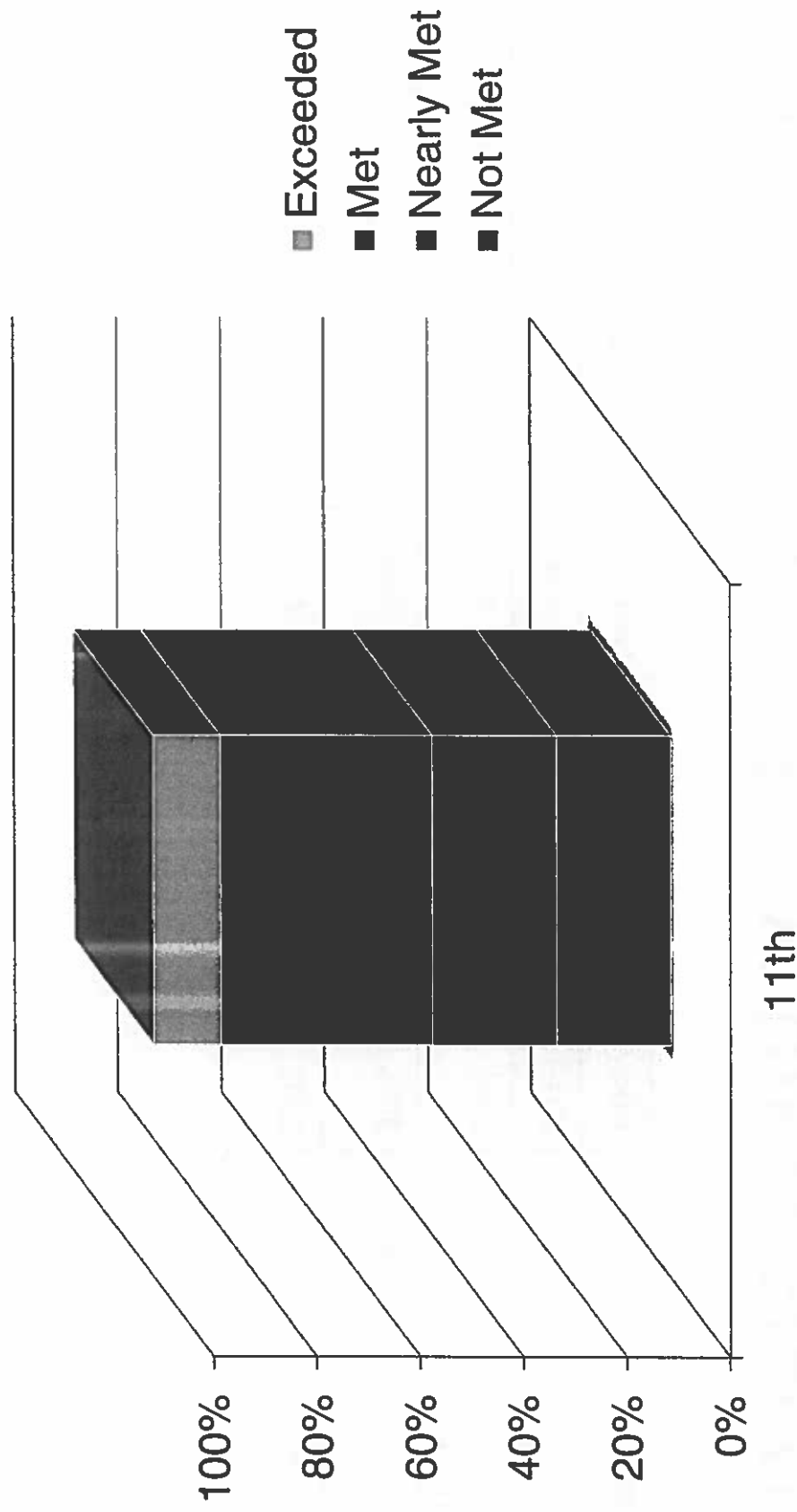
Male (115)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	27%	20%	28%	25%	47%
2016	26%	22%	29%	22%	48%
2015	20%	23%	28%	30%	43%

11th Grade Math

SBAC ELA 46	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	13%	41%	24%	22%	54%
State	13%	19%	24%	44%	32%
2016	12%	27%	18%	42%	39%
State	13%	20%	25%	43%	33%
2015	23%	28%	23%	26%	51%
State	11%	18%	25%	45%	29%

Mean Scale Score	
2017	2609.6
State	2565
2016	2567.4
State	2567.9
2015	2617.4
State	2560.3

11th Grade Math Achievement Level Distribution



MHS Math Areas – All Students

Area	Above			At or Near			Below		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
Concepts and Procedures	33%	19%	30%	33%	31%	39%	33%	50%	30%
Problem Solving and Data Analysis	38%	28%	24%	41%	44%	57%	21%	28%	20%
Communicating Reasoning	23%	25%	26%	54%	41%	63%	23%	34%	11%

MHS Subgroup Results - Math

Econ. Disadv. (13)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	8%	23%	31%	39%	31%
State	6%	15%	24%	56%	21%
2016	10%	30%	10%	50%	40%
State (K-12)	6%	15%	25%	54%	21%
2015	20%	27%	20%	33%	47%
State (K-12)	6%	15%	31%	49%	21%

MHS Subgroup Results - Math

Female (27)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	19%	41%	22%	19%	60%
State	12%	21%	25%	42%	33%
2016	13%	31%	31%	25%	44%
State (K-12)	12%	21%	27%	41%	33%
2015	32%	32%	16%	20%	64%
State (K-12)	10%	20%	27%	43%	30%

Male (19)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	5%	42%	26%	26%	47%
State	14%	18%	22%	46%	32%
2016	12%	24%	6%	59%	36%
State (K-12)	14%	18%	23%	45%	32%
2015	7%	21%	36%	36%	28%
State (K-12)	12%	17%	23%	48%	29%

3rd Grade ELA

SBAC ELA 24	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	17%	13%	42%	29%	30%
State	23%	21%	24%	32%	44%
2016	30%	33%	30%	7%	63%
State	22%	21%	25%	32%	43%
2015	13%	19%	23%	45%	32%
State	18%	20%	26%	36%	38%

Mean Scale Score	
2017	2404.6
State	2415
2016	2450.7
State	2414.2
2015	2384.7
State	2402.9

4th Grade ELA

SBAC ELA 41	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	22%	34%	27%	17%	56%
State	23%	22%	20%	35%	45%
2016	17%	21%	24%	38%	38%
State	23%	21%	20%	36%	44%
2015	7%	34%	24%	34%	41%
State	19%	21%	21%	39%	40%

Mean Scale Score	
2017	2473.7
State	2455.9
2016	2447.1
State	2454.5
2015	2432.7
State	2445.7

5th Grade ELA

SBAC ELA 39	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	20%	32%	36%	11%	52%
State	20%	27%	21%	33%	47%
2016	5%	38%	13%	44%	43%
State	21%	28%	21%	31%	49%
2015	24%	32%	21%	24%	56%
State	17%	27%	21%	34%	44%

Mean Scale Score	
2017	2510.2
State	2489.5
2016	2468.8
State	2495.6
2015	2501.9
State	2487.1

6th Grade ELA

SBAC ELA 39	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	5%	31%	44%	21%	36%
State	17%	31%	26%	27%	48%
2016	14%	39%	25%	22%	53%
State	17%	31%	26%	26%	48%
2015	10%	37%	27%	27%	47%
State	13%	30%	29%	28%	43%

Mean Scale Score	
2017	2509.2
State	2518.9
2016	2525.4
State	2519.4
2015	2513.7
State	2511.9

7th Grade ELA

SBAC ELA 33	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	21%	31%	21%	18%	52%
State	16%	34%	23%	27%	50%
2016	35%	23%	32%	10%	68%
State	15%	33%	24%	28%	48%
2015	9%	42%	15%	33%	51%
State	12%	32%	25%	31%	44%

Mean Scale Score	
2017	2560.2
State	2542.4
2016	2589.5
State	2541.7
2015	2526.2
State	2531.7

8th Grade ELA

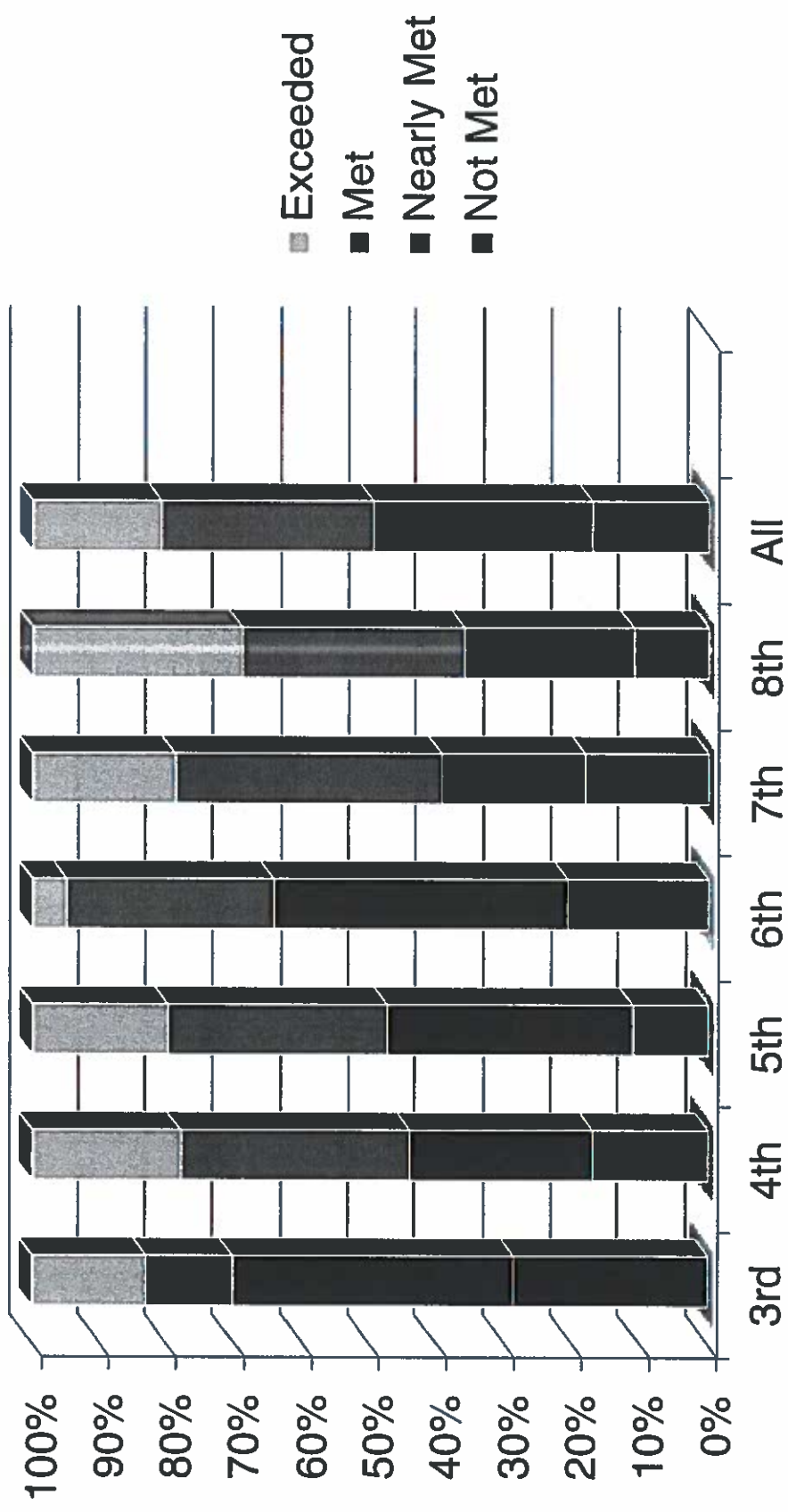
SBAC ELA 36	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	31%	33%	25%	11%	64%
State	15%	33%	26%	25%	48%
2016	21%	38%	32%	9%	59%
State	14%	34%	27%	25%	48%
2015	19%	43%	26%	12%	62%
State	12%	33%	29%	26%	45%

Mean Scale Score	
2017	2599.2
State	2558.7
2016	2579.1
State	2559.5
2015	2590.4
State	2552.7

K-8 ELA

SBAC MATH 217	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	19%	31%	32%	17%	50%
State					
2016	19%	32%	25%	23%	51%
State					
2015	14%	35%	23%	28%	49%
State					

3rd – 8th Grade ELA Achievement Level Distribution



K-8 ELA Areas – All Students

Area	Above			At or Near			Below		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
Reading	25%	26%	28%	42%	46%	50%	33%	27%	22%
Writing	34%	22%	31%	47%	47%	44%	34%	31%	24%
Listening	16%	19%	19%	65%	67%	67%	18%	15%	14%
Research/Inquiry	18%	27%	21%	55%	58%	59%	23%	15%	20%

K-8 Subgroup Results - ELA

Disability (25)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	0%	4%	36%	60%	4%
2016	0%	0%	45%	55%	0%
2015	6%	6%	31%	56%	12%

Econ. Disadv. (93)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	9%	29%	37%	26%	38%
2016	7%	33%	26%	34%	40%
2015	8%	24%	24%	43%	32%

K-8 Subgroup Results - ELA

Female(98)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	21%	45%	26%	8%	66%
2016	21%	41%	20%	19%	62%
2015	18%	38%	25%	19%	56%

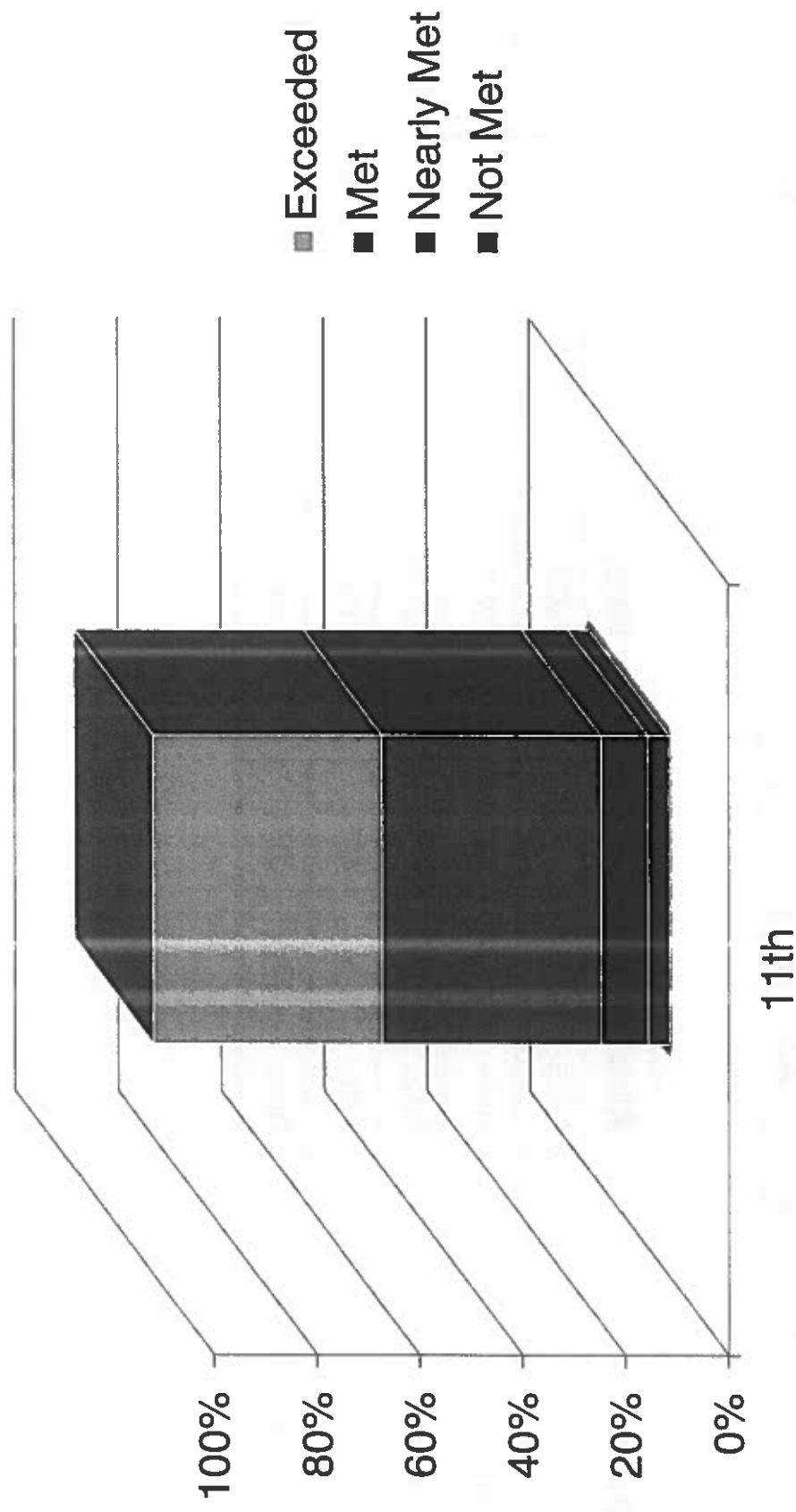
Male (119)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	18%	20%	38%	24%	38%
2016	18%	23%	31%	28%	41%
2015	10%	32%	21%	37%	42%

11th Grade ELA

SBAC ELA 45	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	44%	42%	9%	4%	86%
State	28%	32%	21%	19%	60%
2016	29%	32%	15%	24%	61%
State	26%	33%	22%	19%	59%
2015	46%	32%	10%	12%	78%
State	23%	33%	24%	20%	56%

Mean Scale Score	
2017	2658.4
State	2602.5
2016	2603.6
State	2599.9
2015	2647.3
State	2591.9

11th Grade ELA Achievement Level Distribution



MHS ELA Areas – All Students

Area	Above			At or Near			Below		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
Reading	44%	44%	53%	44%	38%	38%	12%	18%	9%
Writing	56%	39%	51%	34%	30%	42%	7%	30%	7%
Listening	17%	9%	42%	71%	79%	58%	12%	12%	0%
Research/Inquiry	56%	35%	53%	34%	44%	38%	10%	21%	9%

MHS Subgroup Results - ELA

Econ. Disadv. (13)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	31%	39%	23%	8%	70%
State	17%	32%	26%	25%	49%
2016	10%	50%	20%	20%	60%
State (K-12)	16%	33%	27%	25%	49%
2015	19%	50%	13%	19%	69%
State (K-12)	13%	32%	29%	26%	45%

MHS Subgroup Results - ELA

Female (26)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	58%	38%	4%	0%	96%
State	31%	34%	21%	14%	65%
2016	53%	33%	7%	7%	86%
State (K-12)	29%	36%	22%	14%	65%
2015	59%	33%	4%	4%	92%
State (K-12)	26%	36%	24%	15%	62%

Male (19)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	26%	47%	16%	11%	73%
State	24%	30%	22%	23%	54%
2016	11%	32%	21%	37%	43%
State (K-12)	22%	31%	23%	23%	53%
2015	21%	29%	21%	29%	50%
State (K-12)	20%	31%	25%	25%	51%

MUSD All Students - ELA

All Students (271)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	24%	34%	27%	16%	58%
State (K-12)	20%	28%	23%	28%	48%
2016	20%	32%	24%	24%	52%
State (K-12)	20%	29%	24%	28%	49%
2015	19%	34%	21%	26%	53%
State (K-12)	16%	28%	25%	31%	44%

MUSD All Students - Math

All Students (268)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	26%	23%	29%	22%	49%
State (K-12)	18%	20%	27%	36%	38%
2016	24%	23%	29%	24%	47%
State (K-12)	17%	20%	28%	35%	37%
2015	18%	25%	30%	27%	43%
State (K-12)	14%	19%	29%	38%	33%

MUSD Subgroup Results - ELA

Disability Reported (30)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	0%	7%	33%	60%	7%
State (K-12)	4%	10%	18%	68%	14%
2016	0%	11%	33%	56%	11%
State (K-12)	4%	10%	18%	68%	14%
2015	5%	16%	26%	53%	21%
State (K-12)	3%	9%	18%	70%	12%

No Disability Reported (241)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	27%	37%	27%	10%	64%
State (K-12)	22%	31%	24%	23%	53%
2016	22%	34%	23%	21%	56%
State (K-12)	21%	31%	24%	23%	52%
2015	20%	36%	21%	24%	56%
State (K-12)	18%	30%	26%	26%	48%

MUSD Subgroup Results - Math

Disability Reported (28)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	7%	11%	11%	71%	18%
State (K-12)	4%	7%	15%	74%	11%
2016	0%	17%	28%	56%	17%
State (K-12)	4%	7%	16%	73%	11%
2015	5%	0%	26%	68%	5%
State (K-12)	3%	6%	16%	75%	9%

No Disability Reported (240)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	28%	25%	32%	16%	53%
State (K-12)	19%	22%	28%	31%	41%
2016	25%	23%	30%	22%	48%
State (K-12)	18%	22%	29%	31%	40%
2015	19%	26%	31%	24%	45%
State (K-12)	15%	21%	30%	33%	36%

MUSD Subgroup Results - ELA

Economically Disadv. (113)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	12%	29%	33%	26%	41%
State (K-12)	11%	25%	26%	38%	36%
2016	7%	36%	26%	31%	43%
State (K-12)	10%	25%	27%	38%	35%
2015	9%	28%	24%	39%	37%
State (K-12)	8%	23%	28%	41%	31%

Not Econ. Disadv. (158)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	32%	37%	23%	8%	69%
State (K-12)	35%	34%	18%	14%	69%
2016	31%	29%	22%	18%	60%
State (K-12)	34%	34%	19%	14%	68%
2015	26%	39%	19%	16%	65%
State (K-12)	29%	35%	21%	15%	64%

MUSD Subgroup Results - Math

Econ. Disadv. (110)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	15%	16%	32%	36%	31%
State (K-12)	8%	16%	29%	47%	24%
2016	11%	23%	33%	33%	34%
State (K-12)	7%	16%	30%	46%	23%
2015	9%	23%	24%	44%	32%
State (K-12)	6%	15%	31%	49%	21%

Not Econ. Disadv. (158)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	33%	28%	28%	11%	61%
State (K-12)	32%	26%	24%	19%	58%
2016	34%	22%	27%	17%	56%
State (K-12)	34%	34%	19%	14%	68%
2015	25%	26%	35%	14%	51%
State (K-12)	27%	26%	26%	21%	53%

MUSD Subgroup Results - ELA

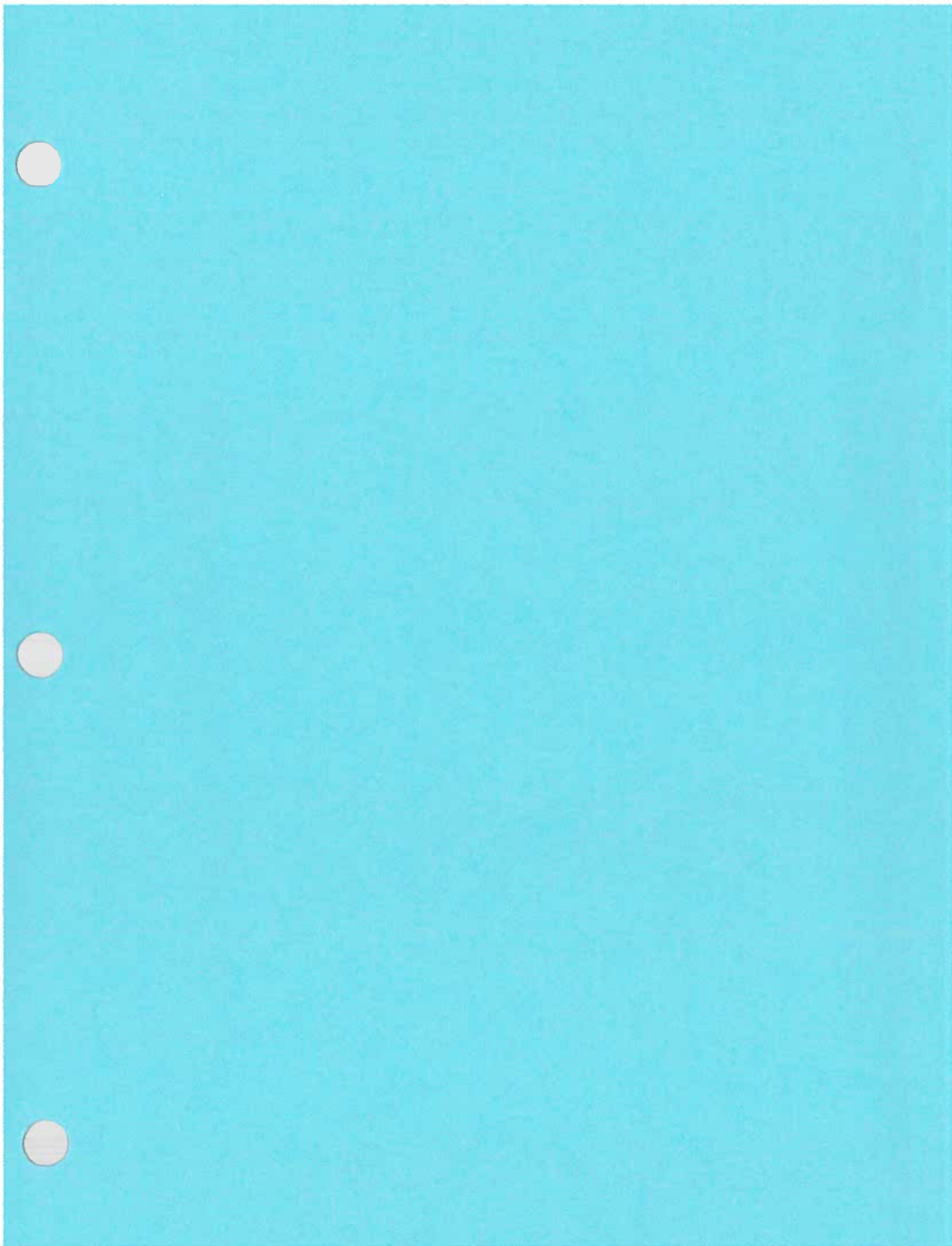
Female (130)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	28%	44%	20%	8%	72%
State (K-12)	23%	31%	23%	23%	54%
2016	25%	39%	18%	18%	64%
State (K-12)	23%	31%	23%	23%	54%
2015	26%	37%	21%	17%	63%
State (K-12)	19%	30%	25%	25%	49%

Male (141)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	19%	24%	34%	23%	43%
State (K-12)	17%	26%	23%	33%	43%
2016	16%	26%	29%	29%	42%
State (K-12)	16%	26%	24%	33%	42%
2015	11%	32%	22%	36%	43%
State (K-12)	13%	25%	25%	36%	38%

MUSD Subgroup Results - Math

Female (131)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	26%	24%	32%	18%	50%
State (K-12)	17%	21%	28%	35%	38%
2016	21%	24%	34%	21%	45%
State (K-12)	16%	21%	29%	34%	37%
2015	19%	26%	31%	24%	45%
State (K-12)	14%	20%	30%	36%	34%

Male (137)	Exceed	Met	Nearly Met	Did Not Meet	Met - Exceed
2017	26%	23%	27%	25%	49%
State (K-12)	18%	19%	25%	37%	37%
2016	25%	22%	25%	28%	47%
State (K-12)	17%	20%	27%	36%	37%
2015	18%	23%	29%	30%	41%
State (K-12)	15%	19%	27%	39%	34%





ARTICLE 19 – PART-TIME EMPLOYMENT WITH FULL-TIME RETIREMENT CREDIT

19.1 Part-time Employment with Full-time Retirement Credit

19.1.1 In any year, the District may or may not offer part-time employment with full-time credit. If it does make this offer, it will do so on or before November 15th, with the application due by February 1st. Following are the guidelines and rules for the program:

19.1.1.2 Employees who are members of STRS may be granted permission by the Board to reduce their workload from full-time to a minimum of half-time, and maintain full-time status for retirement purposes if they meet the following requirements:

19.1.2 The employee must have reached the age of fifty-five prior to the reduction in workload.

19.1.3 The employee shall have been employed full-time to perform creditable service for a minimum of ten years including five years in the District immediately preceding the reduction in workload.

19.1.4 The employee must meet the qualifications as set forth by STRS.

19.2 Definition

19.2.1 The reduced workload shall be equal to or greater than one-half of the full-time equivalent required by the employee's contract of employment during his/her final year of full-time employment. The days of service may be satisfied by working half-time, or any part greater than half-time, for a full year.

19.3 Participation

19.3.1 Participation in this program does not preclude an employee from participating in the District's retirement program.

19.3.2 The option of part-time employment shall be exercised at the request of the employee and can be revoked only with the mutual consent of the employer and the employee.

19.4 Salary

19.4.1 Salary: The employee shall be paid a salary which is the pro rata share of the salary s/he would be earning had s/he not elected to exercise the option of part-time employment.

19.5 Benefits

19.5.1 Pursuant to Education Code Section 44922, the participating employee shall receive health benefits and retirement credit with STRS in the same manner as a full time employee. Such participating employee's entitlement to leaves and other benefits (except for those paid for by the employee) shall be pro-rated commensurate with their part-time status.

19.6 Retirement

19.6.1 Retirement: Participating employees and the District shall contribute to STRS as if the employee were full-time.

19.7 Requirements

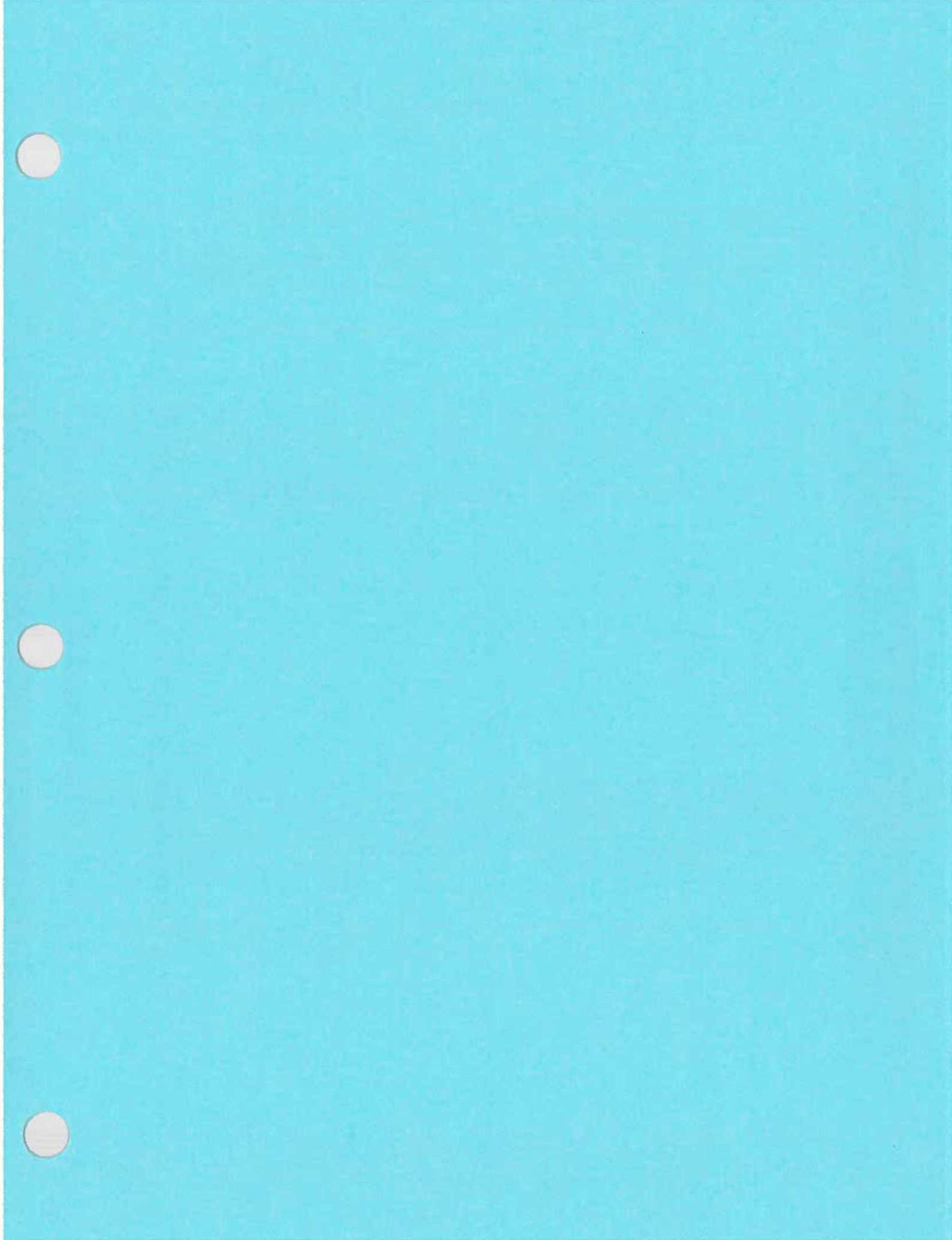
19.7.1 The period of part-time employment under this article shall not extend beyond the end of the school year during which the employee reaches his/her 70th birthday.

19.7.2 The period of part-time shall include time up to 5 years for employees affected by Government Code 20815 and 10 years for employees affected by Education Code 22724.

19.7.3 It shall be the District responsibility to determine assignments relative to this article (18) and within the parameters of Article 8 Transfers.

19.7.4 The request for reduced workload under this article will be made using the District Reduced Workload Request Form.

19.7.5 This agreement is effective for all people retiring June 2007 forward.





Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

TEACHER CONSENT FORM

Teacher Name: Michelle DuVigneaud
School: Mendocino K-8 School
Principal: Kim Humrichouse

Assignment: Math
Grade level: 7/8

Legal Authorization per E.C. 44256 b:

".....The governing board of a school district by resolution may authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught. The authorization shall be with the teacher's consent."

Assignment Date: From: August 28, 2017 to June 15, 2018

I mutually consent to this assignment:



Teachers signature

cc: Personnel Office

Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

TEACHER CONSENT FORM

Teacher Name: Alex Fosse
School: Mendocino K-8 School
Principal: Kim Humrichouse

Assignment: Math
Grade level: 6

Assignment Date: From: August 28, 2017 to June 15, 2018

A valid teaching credential issued by the State Board of Education or the Commission for Teacher Preparation and Licensing, based on a bachelor's degree, student teaching, and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the area of math. No units are required up front, but 6 units of math are required for renewal. The assignment of a teacher to a position for which qualifications are prescribed by this section shall be made only with the consent of the teacher.

I mutually consent to this assignment:



Teacher's signature

cc: Personnel Office

Mendocino Unified School District

Jason Morse, Superintendent

44141 Little Lake Road • PO Box 1154 • Mendocino, CA 95460

Phone: 707.937.5868 Fax: 707.937.0714 <http://www.mendocinoused.org>

SPEECH/LANGUAGE TEACHER ASSIGNMENT

Teacher Name: Kristen Young
School: Mendocino K-8 School
Site Administrator: Kim Humrichouse

Assignment: Speech-Language Teacher
Grade level: K-12

Legal Authorization per E.C. 44831:

Governing boards of school district shall employ persons in public school service requiring certification qualifications as provided in this code, except that the governing board or a county office of education may contract with or employ an individual who holds a license issued by the Speech-Language Pathology and Audiology Board and has earned a masters degree in communication disorders to provide speech and language services if that individual meets the requirements of Sections 44332.6 and 44830 before employment or execution of the contract.

Assignment Date: From: August 28, 2017 to June 15, 2018

I mutually consent to this assignment:

 M.S., CCC-SLP

Kristen Young, Speech/Language Teacher (signature)

cc: Personnel Office



AMERICAN SPEECH-LANGUAGE-HEARING ASSOCIATION

2200 Research Boulevard

Rockville, MD 20850-1289

Building the future of the professions

Kristen E Young

Affiliation Status: Member

Certification Status: CCC-SLP

SIGs:

14026841

Account Number

12/31/2017

Valid Through

Chris A. Repante
Chief Executive Officer



SPEECH-LANGUAGE PATHOLOGY, AUDIOLOGY
AND HEARING AID DISPENSERS BOARD
2005 EVERGREEN STREET, SUITE 2100
SACRAMENTO, CA 95815-3831
(916) 263-2668 / www.speechandhearing.ca.gov

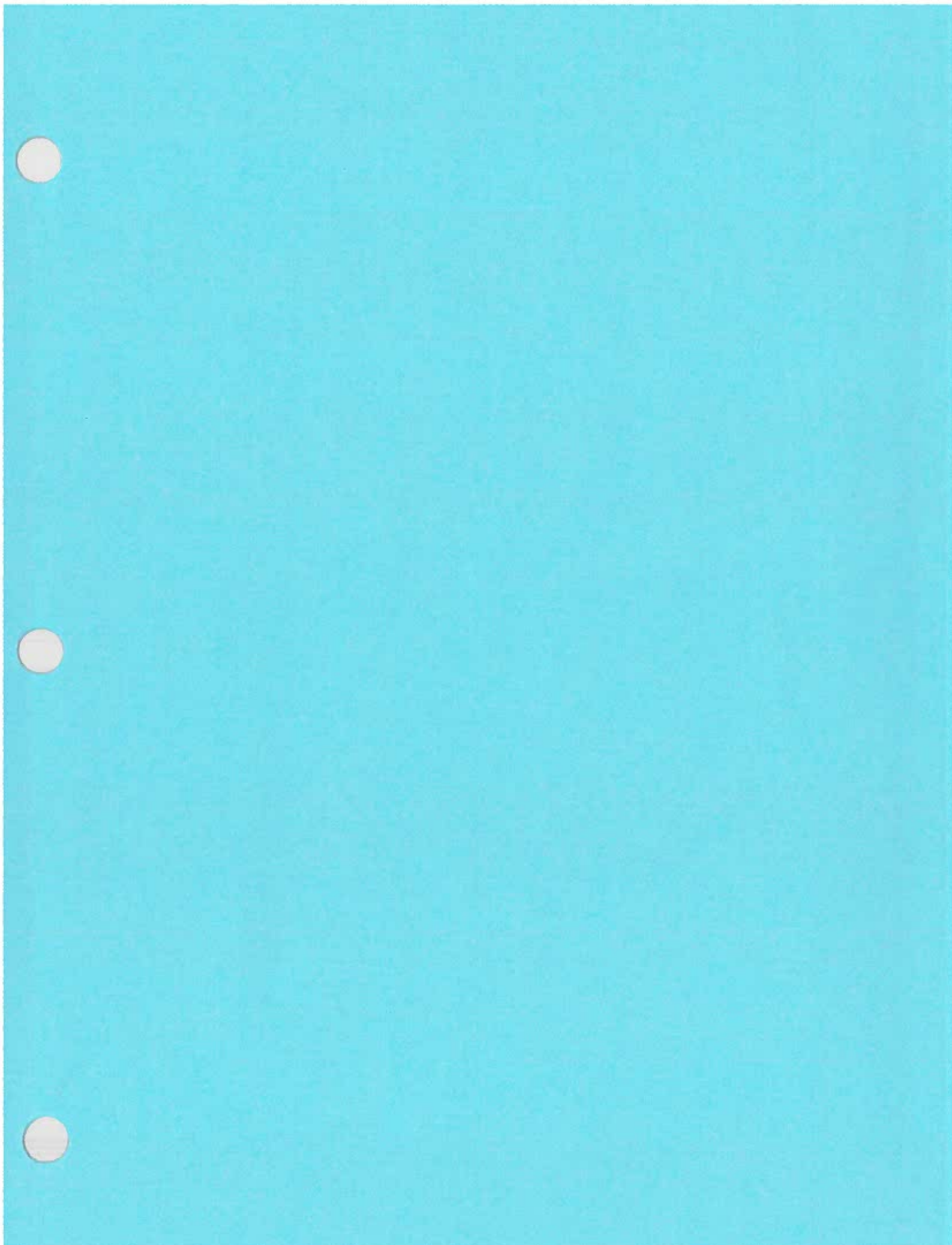
SPEECH-LANGUAGE PATHOLOGIST

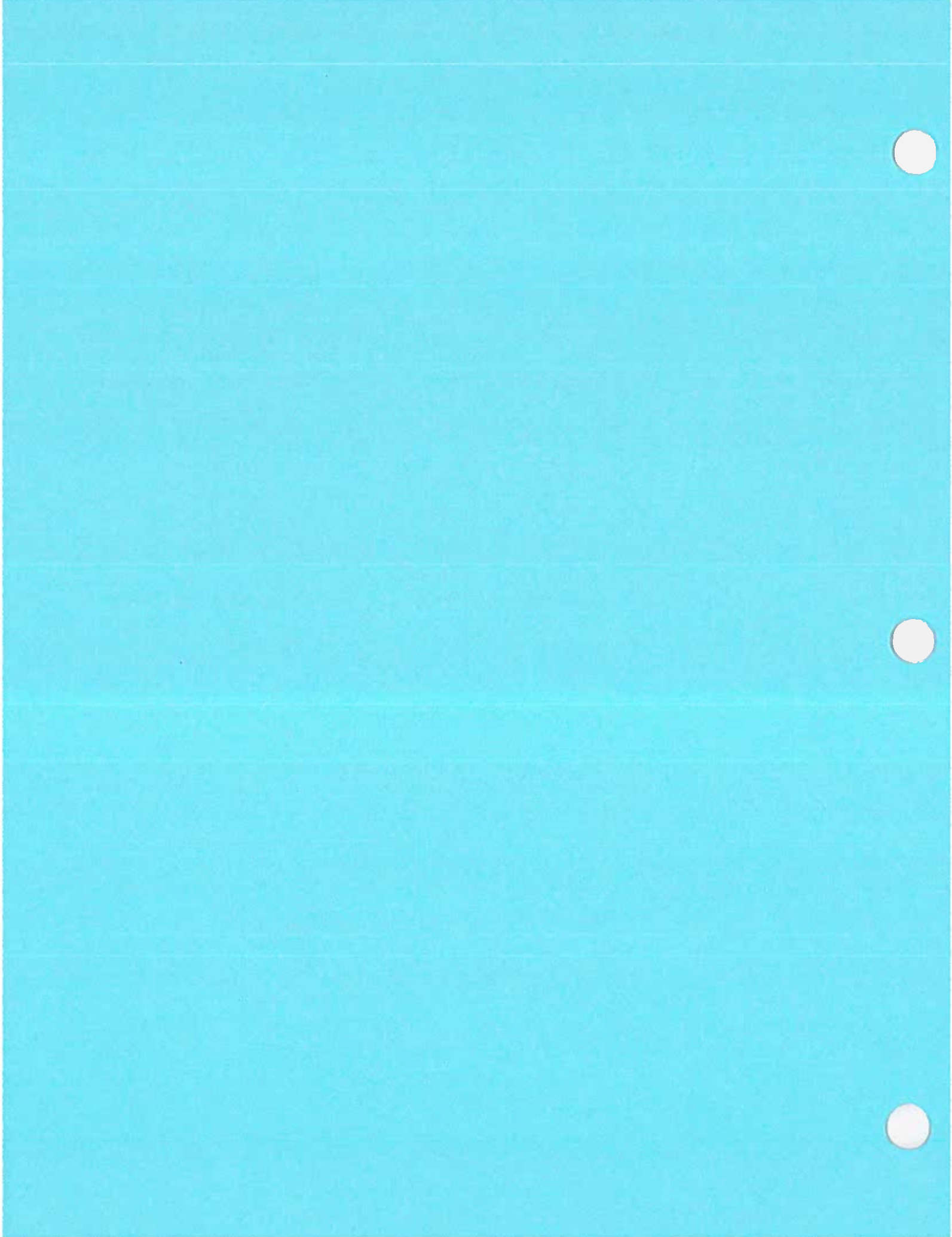
LICENSE NO. SP 17874
RECEIPT NO. 71720061

VALID UNTIL APRIL 30, 2019

KRISTEN ELIZABETH YOUNG
PO BOX 782
MENDOCINO CA 95460

In accordance with the provisions of
Section 2532 of the Business and
Professions Code, the individual named
hereon is issued a Speech-Language
Pathology License.





Resolution #2017- 17
Mendocino Unified School District
Mendocino, California
Mendocino County, California

ADOPTION OF THE 2016-17 ACTUAL AND 2017-18 BUDGET GANN LIMIT

WHEREAS, in November, 1979, the California electorate did adopt Proposition 4, commonly called the GANN Amendment, which added Article XIIB to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriations limitations, commonly called "Gann Limits", for public agencies, including school districts; and

WHEREAS, the District must establish a revised Gann Limit for the 2016-17 fiscal year and a projected Gann Limit for the 2017-18 fiscal year in accordance with the provisions of article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2016-17 and 2017-18 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the budget for the 2016-17 and 2017-18 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this District.

Passed and adopted by the Board of Trustees of the Mendocino Unified School District in Mendocino, California, this 19th day of October 2017.

President	Michael Schaeffer	_____
Clerk	Jessica Grinberg	_____
Member	Mark Morton	_____
Member	Windspirit Aum	_____
Member	Jim Gay	_____

SO ORDERED.

I, Michael Schaeffer, President of the Board of Trustees of the Mendocino Unified School District, do hereby certify that the foregoing resolution was regularly introduced, passed, and adopted by the Board of Trustees at its meeting held on October 19, 2017.

Michael Schaeffer, President of the Board

Jason Morse, Superintendent

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No. 17

It's Time to Calculate Your Gann Limit

The Gann Limit (named for Paul Gann, the author of Proposition 4 which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and population (represented by average daily attendance [ADA] for schools). Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit.

Education Code Section 42132 requires that on or before September 15 of each year, the governing board of each school district adopt a resolution to identify the estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the governing board.

The Gann Limit is calculated by multiplying the prior-year limit by the percentage change in ADA and per capita personal income. There's no need to pull out your calculators, though, as the state's Standardized Account Code Structure (SACS) software does all of the work for you (see SACS Form GANN). The software includes the statewide factor for per capita personal income change of 3.69%, and once you have uploaded the data from your financial software and entered prior-year and current-year estimated ADA in SACS Form A, the SACS software will calculate the percentage change in ADA for you and use the combination of these factors to provide you with the change in your district's Gann Limit.

The next step is to determine how much of your district's local resources are subject to that limit. It is important to understand that not all revenue sources count against your district's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources, and so federal aid is excluded, as well as nontax income, such as revenues from cafeteria sales, adult education fees, and foundations. Once again, the SACS software does the hard work for you as the Form GANN within the SACS software is prepopulated based on the data imported from your financial software.

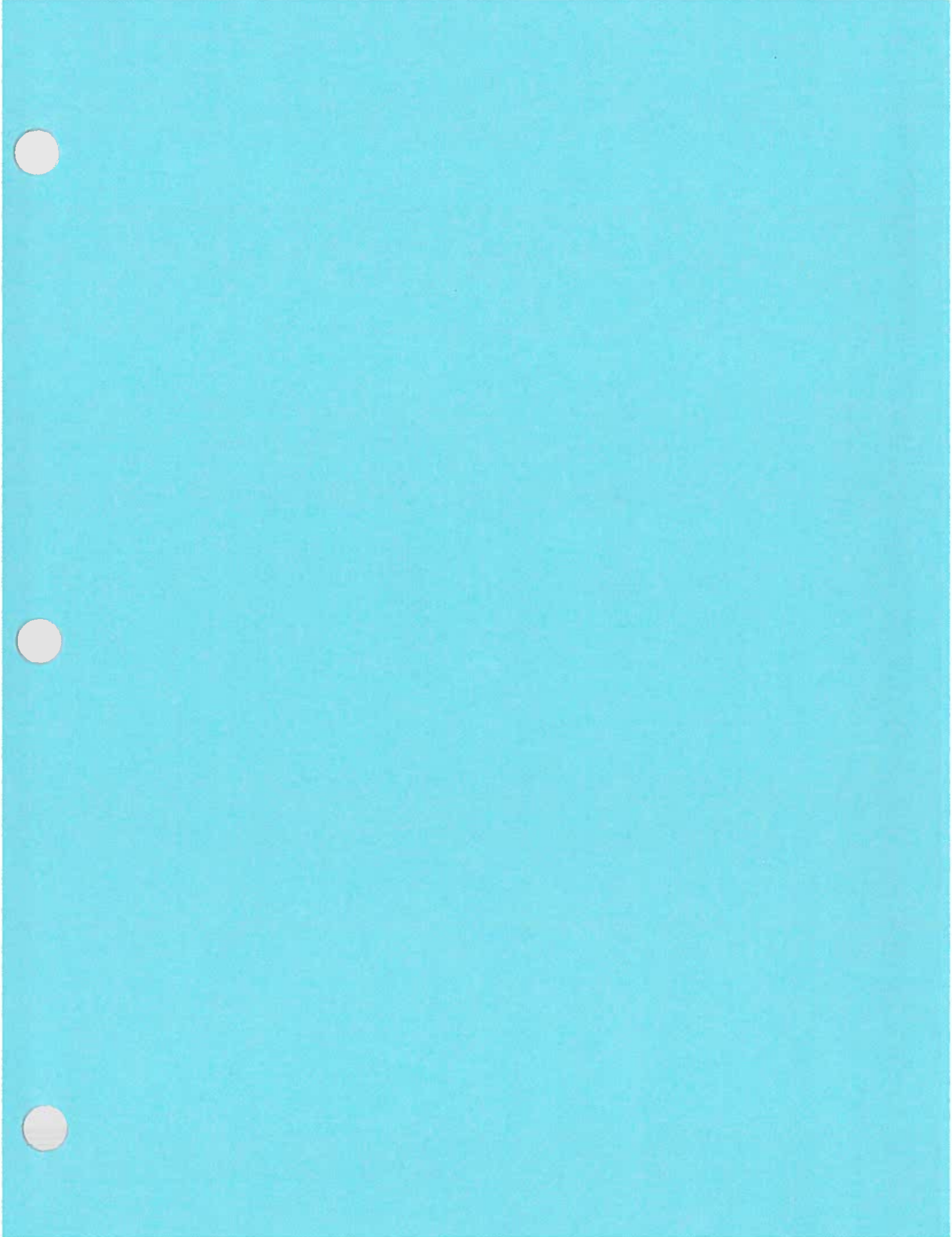
Let's step back from the calculations for a moment and paint a mental picture of how the Gann Limit works. Envision the dollar amount of your district's Gann Limit as a bucket and this bucket can hold \$50 million (the calculated Gann Limit). First, put your local property taxes that count toward your Local Control Funding Formula entitlement into this bucket, including appropriate district interest income. Next, pour all of the district's other unrestricted state aid into this bucket. Per Government Code Section (G.C.) 7906, the amount of state aid that fills up the bucket counts toward your district's Gann Limit, while the amount that overflows the bucket counts toward the state's Gann Limit. (Note that all state aid for categorical programs always counts toward the state's Gann Limit.) Through this process, as much state aid as possible counts toward school agency Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helps the state avoid being over its Gann Limit.

Through this calculation, the revenues of nearly every local educational agency is close to if not exactly at its Gann Limit. Furthermore, if any school agency should, for any reason, find itself over its Gann Limit, that agency may adopt a Governing Board resolution increasing its Gann Limit by the amount needed and then inform the Director of the Department of Finance, who must then reduce the state's Gann Limit by an equal dollar amount (see G.C. 7902.1).

To summarize, school agencies are required to perform Gann Limit calculations by the State Constitution, but it is also important for them to complete these calculations to identify how much state aid counts toward the local agency's Gann Limit, so that the state of California knows how much state aid counts toward its own Gann Limit.

[Note: Current-year software and instructions are available through the SACS2017ALL Software as a supplemental form at www.cde.ca.gov/fg/sf/fr. While the functionality within the SACS software allows for the Form GANN to be prepopulated from the school agency's uploaded data, it is important to review the completed form for accuracy and any necessary board action (i.e., resolution).]

—Brianna Garcia and Robert Miyashiro





The Governing Board recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

(cf. 1000 - Concepts and Roles)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)
(cf. 6171 - Title I Programs)

The Superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. He/ she may also recruit community members to serve as mentors to students and/or make appropriate referrals to community organizations.

(cf. 1020 - Youth Services)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

****Note: Government Code 12940, as amended by AB 1443 (Ch. 302, Statutes of 2014), prohibits harassment of a volunteer on the basis of the characteristics listed below. Also see BP 0410 - Nondiscrimination in District Programs and Activities. ****

The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. (Government Code 12940)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

As appropriate, the Superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school and comply with employee negotiated agreements.

(cf. 4141/4241 - Collective Bargaining Agreement)

****Note: Education Code 45347 and 45349 require certain volunteers, depending on the types of duties they will be performing, to meet qualifications pertaining to basic skills proficiency, tuberculosis testing, and/or criminal background checks; see the accompanying administrative regulation. Health and Safety Code 1596.7995, as added by SB 792 (Ch. 807, Statutes of 2015), requires volunteers who provide care and supervision to children at a child care center or preschool to be immunized against influenza, pertussis, and measles, and to subsequently receive an influenza vaccination between August 1 and December 1 of each year; see AR 5148 - Child Care and Development and AR 5148.3 - Preschool/Early Childhood Education. ****

The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

Volunteers shall act in accordance with district policies, regulations, and school rules. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

(cf. 3515.2 - Disruptions)

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

(cf. 1150 - Commendations and Awards)

The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

(cf. 0500 - Accountability)

Workers' Compensation Insurance

****Note: The following optional section is for use by districts that choose to extend workers' compensation insurance to volunteers as authorized, but not required, pursuant to Labor Code 3352 and 3364.5. Labor Code 3364.5 requires that the Board adopt a resolution to provide such insurance to volunteers. ****

The Board desires to provide a safe environment for volunteers and minimize the district's exposure to liability.

Upon the adoption of a resolution by the Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of service for the district. (Labor Code 3364.5)

(cf. 3530 - Risk Management/Insurance)

(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)

Legal Reference: EDUCATION CODE

8482-8484.6 After School Education and Safety program

8484.7-8484.9 21st Century Community Learning Center program 35021 Volunteer aides

35021.1 Automated records check

35021.3 Registry of volunteers for before/after school programs 44010 Sex offense; definition

44814-44815 Supervision of students during lunch and other nutrition periods 45125 Fingerprinting requirements

45125.01 Interagency agreements for criminal record information 45340-45349 Instructional aides

45360-45367 Teacher aides

48981 Parental notifications

49024 Activity Supervisor Clearance Certificate 49406 Examination for tuberculosis GOVERNMENT CODE

3543.5 Prohibited interference with employees' rights 12940 Prohibited discrimination and harassment

HEALTH AND SAFETY CODE

1596.7995 Immunization requirements for volunteers in child care center or preschool

1596.871 Fingerprints of individuals in contact with child day care facility clients LABOR CODE

1720.4 Public works; exclusion of volunteers from prevailing wage law 3352 Workers' compensation; definitions

3364.5 Authority to provide workers' compensation insurance for volunteers PENAL CODE

290 Registration of sex offenders

290.4 Information re: sex offenders

290.95 Disclosure by person required to register as sex offender

626.81 Sex offender; permission to volunteer at school

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Volunteer Assistance

The Governing Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with students. Volunteer assistance in schools enriches the educational program, enhances supervision of students and contributes to school safety while strengthening the schools' relationships with the community. The Board also encourages community members to serve as mentors providing support and motivation to students.

The Superintendent or designee shall develop and implement a plan for recruiting, screening and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. He/she may also recruit community members to serve as mentors and/or make appropriate referrals to community organizations.

The Superintendent or designee shall establish procedures to protect the safety of students and adults. These procedures shall include laws related to tuberculosis testing and may also include laws related to criminal record checks.

Volunteers shall be provided with information about school goals, programs and practices and shall receive an orientation and other training related to their specific responsibilities as appropriate. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that capitalize on their skills and expertise and maximize their contribution to the educational program.

Volunteers shall act in accordance with district policies, regulations and school rules. At their discretion, employees who supervise volunteers may ask any volunteer who violates school rules to leave the campus. Employees also may confer with the principal or designee regarding any such volunteers. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

Volunteer maintenance work shall be limited to those projects that do not replace the normal maintenance duties of existing classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school, do not significantly increase maintenance workloads and comply with employee commitments and contracts.

For purposes of Workers' Compensation Benefits, an unsalaried person(s) authorized by the Superintendent, or District Board to perform volunteer service for the Mendocino Unified School District shall be deemed to be an employee of the district should they sustain an injury while engaged in services for the district under the direction and control of the Mendocino Unified School District Board, or the Superintendent.

Volunteer aides shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021)

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

Legal Reference:

EDUCATION CODE

35021 Volunteer aides

35021.1 Automated records check

44010 Sex offense; definition

44227.5 Classroom participation by college methodology faculty

44814-44815 Supervision of students during lunch and other nutrition periods

45125 Fingerprinting requirements

45340-45349 Instructional aides

45360-45367 Teacher aides

49406 Examination for tuberculosis

GOVERNMENT CODE

3100-3109 Oath or affirmation of allegiance

3543.5 Prohibited interference with employees' rights

HEALTH AND SAFETY CODE

1596.871 Fingerprints of individuals in contact with child day care facility clients

LABOR CODE

3364.5 Persons performing voluntary services for school districts

PENAL CODE

290 Registration of sex offenders

290.4 Information re sex offenders

CODE OF REGULATIONS, TITLE 22

101170 Criminal record clearance

101216 Health screening, volunteers in child care centers

UNITED STATES CODE, TITLE 20

6319 Qualifications and duties of paraprofessionals, Title I programs

ATTORNEY GENERAL OPINIONS

62 Ops. Cal. Atty. Gen. 325 (1979)

COURT DECISIONS

Whisman Elementary School District, 15 Public Employee Reporter for California, 22043

Community Relations

Volunteer Assistance

Duties of Volunteers

The Superintendent or designee may assign volunteers to:

1. Assist certificated personnel in the performance of their duties, including in the supervision of students and in the performance of instructional tasks which, in the judgment of the certificated personnel to which the volunteer is assigned, may be performed by a person not licensed as a classroom teacher. (Education Code 35021, 45343, 45344, 45349)

(cf. 4222 - Teacher Aides/Paraprofessionals)

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

2. Serve as nonteaching aides under the immediate supervision and direction of certificated personnel to perform non-instructional work which assists certificated personnel in the performance of teaching and administrative responsibilities (Education Code 35021)

3. Supervise students during lunch, breakfast, or other nutritional periods (Education Code 35021, 44814, 44815)

4. Work on short-term facilities projects pursuant to the section below entitled "Volunteer Facilities Projects"

5. Perform other duties in support of district or school operations as approved by the Superintendent or designee

(cf. 6163.1 - Library Media Centers)

Volunteers shall not be authorized to assign grades to students, and shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021, 45344)

(cf. 4217.3 - Layoff/Rehire)

Basic Skills Proficiency Requirement

Volunteers who supervise or provide instruction to students pursuant to Education Code 45349 shall submit evidence of basic skills proficiency to the Superintendent or designee. (Education Code 45344.5, 45349)

(cf. 4212 - Appointment and Conditions of Employment)

Criminal Background Check

****Note: Education Code 49024 requires that, prior to beginning volunteer duties working with students in a student activity program, as defined below, a volunteer must either (1) clear a Department of Justice and Federal Bureau of Investigation criminal background check or (2) obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing. The following paragraph gives individual volunteers discretion to choose which method to use to meet the requirement, and should be modified by districts that choose to require that a particular method be used by all volunteers in student activity programs. ****

Prior to assuming a volunteer position working with students in a district- sponsored student activity program, a volunteer shall obtain fingerprint clearance through the Department of Justice and Federal Bureau of Investigation. At his/her discretion, the volunteer may choose to meet this requirement by obtaining an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing. Student activity programs include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band. (Education Code 49024)

(cf. 4112.5/4212.5/4312.5 - Criminal Background Check)

(cf. 4127/4227/4327 Temporary Athletic Team Coaches)

(cf. 6145 - Extracurricular and Cocurricular Activities)

The Superintendent or designee shall determine which volunteer positions in the district are subject to the above requirement.

The criminal background check requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer nonteaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35021, including parents/guardians volunteering in a classroom or on a field trip or community members providing noninstructional services. (Education Code 49024)

Registered Sex Offenders

****Note: To determine whether a potential volunteer is a registered sex offender, the district may check the Department of Justice's Megan's Law web site, request a background check from law enforcement pursuant to Education Code 35021.1, and/or require volunteers to certify as to their status. The following paragraph should be modified to reflect district practice. ****

The Superintendent or designee may require all volunteers to disclose whether they are a registered sex offender and/or to provide the district with sufficient information in order to allow verification of this status on the Department of Justice's Megan's Law web site.

****Note: Penal Code 626.81, as amended by SB 326 (Ch. 279, Statutes of 2013), requires principals to notify parents/guardians of students at the school whenever a registered sex offender is granted*

*permission to volunteer at the school, as provided below. ****

The principal may grant a registered sex offender, who is not the parent/guardian of a student at the school, permission to come into a school building or upon school grounds to volunteer at the school. At least 14 days prior to the first date for which permission has been granted, the principal or designee shall notify the parent/guardian of each student at the school, using one of the methods specified in Education Code 48981, that a person who is required to register as a sex offender pursuant to Penal Code 290 has been granted permission to come into a school building or upon school grounds, the date(s) and times for which permission has been granted, and the parent/guardian's right to obtain information regarding the person from a designated law enforcement agency. (Penal Code 626.81)

(cf. 5145.6 - Parental Notifications)

However, no person who is required to register as a sex offender pursuant to Penal Code 290 shall be assigned as a volunteer to assist certificated personnel in the performance of their duties; supervise students during lunch, breakfast, or other nutritional period; or serve as a nonteaching aide to perform noninstructional tasks. In addition, a person who is required to register as a sex offender because of a conviction for a crime where the victim was a minor under age 16 shall not serve as a volunteer in any capacity in which he/she would be working directly and in an unaccompanied setting with minors on more than an incidental and occasional basis or have supervision or disciplinary power over minors. (Education Code 35021, 45349; Penal Code 290.95)

(cf. 3515.5 - Sex Offender Notification)

Tuberculosis Assessment/Examination

****Note: As amended by AB 1667 (Ch. 329, Statutes of 2014), Education Code 49406 requires school volunteers, with certain authorized exceptions, to submit to a tuberculosis risk assessment as developed by the California Department of Public Health. If risk factors are identified, then the volunteer is required to submit to an intradermal (skin) tuberculin test or other tuberculin test recommended by the Centers for Disease Control and Prevention. ****

Upon initial volunteer assignment, a volunteer shall have on file with the school a certificate showing that he/she has submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis. (Education Code 49406)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

The District will reimburse volunteers for the costs of TB Tests or TB Assessments at the same rate charged to the District by the Mendocino Coast Clinic. Volunteers may also participate in the yearly TB Clinic provided by the District.

****Note: The following paragraph is optional pursuant to Education Code 49406.****

The Superintendent or designee may exempt from the tuberculosis risk assessment and/or examination those volunteers whose functions do not require frequent or prolonged contact with students. (Education Code 49406)

Note: See AR 5148.2 - Before/After School Programs for information about health screening and fingerprint clearance requirements for volunteers in the After School Education and Safety program and 21st Century Community Learning Center program pursuant to Education Code 8483.4 and 35021.3.

Volunteer Facilities Projects

****Note: The following optional section should be revised to reflect district practice. ****

****Note: Pursuant to Labor Code 1720.4, volunteers are exempt from laws requiring workers employed in public works projects (e.g., construction and repair work) to be paid at least the general prevailing rate of per diem wages. ****

All volunteer facilities projects shall have approximate start and completion dates and shall be approved by the principal in advance. Projects also shall be approved in advance by the Superintendent or designee if they involve the following types of work:

- 1. Alterations, additions, or repairs to buildings and grounds*
- 2. Construction involving wall or roof penetration, drilling, or nailing*
- 3. Structural modifications*
- 4. Electrical, electronic, plumbing, or heating and cooling work*
- 5. Painting*
- 6. Installation of carpet, playground equipment, benches, sprinkler systems, marquees or signs*
- 7. Paving*
- 8. Tree planting, pruning, or removal*

The Superintendent or designee shall ensure that volunteers possess the appropriate license and/or have sufficient expertise required for the project. He/ she shall also ensure that such projects comply with building and safety codes and other applicable laws and collective bargaining agreements. The district shall provide on-site assistance and supervision for such projects as necessary.

(cf. 3514 - Environmental Safety)

(cf. 3514.1 - Hazardous Substances)

(cf. 7140 - Architectural and Engineering Services)

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Community Relations

Volunteer Assistance

Duties of Volunteers

Volunteers may assist certificated personnel in the performance of their duties, in the supervision of students, and in instructional tasks which, in the judgment of the certificated personnel to which the volunteer is assigned, may be performed by a person not licensed as a classroom teacher. These duties shall not include assignment of grades to students. (Education Code 45343, 45344, 45349)

Volunteers may supervise students during lunch, breakfast, or other nutritional periods or may serve as nonteaching aides under the immediate supervision and direction of certificated personnel to perform non-instructional work which assists certificated personnel in the performance of teaching and administrative responsibilities. (Education Code 35021, 44814, 44815)

Volunteers may work on short-term facilities projects pursuant to Board policy and the section below entitled "Volunteer Facilities Projects."

Qualifications

Volunteers providing supervision or instruction of students pursuant to Education Code 45349 shall give evidence of basic skills proficiency. (Education Code 45344.5, 45349)

Any volunteer working with students in a district-sponsored student activity program shall obtain an Activity Supervisor Clearance Certificate or criminal background check in accordance with Board policy. The Superintendent or designee shall determine which volunteer positions in the district are subject to this requirement.

"Student activity programs" include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band. This requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer nonteaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35021, including parents/guardians volunteering in a classroom or on a field trip or community members providing noninstructional services. (Education Code 49024)

The Superintendent or designee shall not assign any person required to register as a sex offender pursuant to Penal Code 290 as a volunteer who assists certificated personnel in the performance of their duties; supervises students during lunch, breakfast, or other nutritional period; or serves as a nonteaching aide to perform non-instructional tasks. In addition, a person who is required to register as a sex offender because of a conviction for a crime where the victim was a minor under age 16 shall not serve as a volunteer in any capacity in which he/she would be working directly and in an unaccompanied setting with minors on more than an incidental and occasional basis or have supervision or disciplinary power over minors. (Education Code 35021, 45349; Penal Code 290.95)

The Superintendent or designee shall require all volunteers to disclose their status as a registered sex offender and/or provide the district with sufficient information in order to allow verification of this status on the

No volunteer shall be assigned to supervise or instruct students unless he/she has submitted evidence of an examination within the past 60 days to determine that he/she is free of active tuberculosis. Volunteers who test negative shall thereafter be required to take a tuberculosis test every four years in accordance with Education Code 49406. (Education Code 45106, 45347, 45349, 49406)

The Superintendent or designee may exempt from tuberculosis testing requirements those volunteers who serve less than a school year and whose functions do not require frequent or prolonged contact with students. (Education Code 49406)

Volunteer Facilities Projects

Volunteer maintenance work shall be limited to those projects that do not replace the normal maintenance duties of existing classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school, do not significantly increase maintenance workloads and comply with employee commitments and contracts.

All volunteer facilities projects shall have approximate start and completion dates and shall be approved by the principal in advance. Projects also shall be approved in advance by the Superintendent or designee if they involve the following types of work:

1. Alterations, additions, or repairs to buildings and grounds
2. Construction involving wall or roof penetration, drilling, or nailing
3. Structural modifications
4. Electrical, electronic, plumbing, or heating and cooling work
5. Painting
6. Installation of carpet, playground equipment, benches, sprinkler systems, marquees or signs
7. Paving
8. Tree planting, pruning, or removal

The Superintendent or designee shall ensure that volunteers possess the appropriate license and/or have sufficient expertise appropriate to the project. He/she shall also ensure that such projects comply with building and safety codes and other applicable laws and collective bargaining agreements. The district shall provide on-site assistance and supervision for such projects as necessary. Projects shall be inspected upon completion to ensure that the work was done satisfactorily.

(7/02 3/10) 7/10